

1. Access the Stratocore PPMS login and account creation using this link: <https://ppms.us/uwyo/login/?pf=2>. Be sure to select "CASI" and then goto the "Account creation request link.

PPMS for the Center for Advanced Scientific Instrumentation CASI

Home Account creation request Schedules Logout

**Create a New Account**

**Make sure you select CASI**

### Login

Enter your username:

To find your username:

Enter your password:

Login

- if you do not remember your password, you can follow these instructions
- if you do not have an account yet, you can fill in a user account creation request
- if you cannot login or have any trouble please contact: CASI facility, email:jgatlin@uwyo.edu
- This core facility management system is also used by the following facility: Plant Growth & Phenotyping Facility (PGPP)

STRATOCORE PPMS release 18473 (RCS/f780)

2. Select your user type on the 'Account Creation Request' page. (You can also directly access this page using: <https://ppms.us/uwyo/areq/?pf=2>).

The screenshot shows the top navigation bar of the PPMS system for CASI. The main title is "PPMS for the Center for Advanced Scientific Instrumentation - CASI". Below the title, there are navigation links: "Home", "Account creation request" (highlighted in yellow), "Schedules", and "Logout".

### PPMS user account creation form

PPMS accounts on this system are used by the following facilities: Center for Advanced Scientific Instrumentation (CASI), Plant Growth & Phenotyping Facility (PGPF).

**Important:**  
If you have a PPMS account that does not work anymore or may have been deactivated, please do NOT fill out this form, please contact an administrator for assistance: CASI facility, email: [jgatlin@uwyo.edu](mailto:jgatlin@uwyo.edu).  
If you do not remember your password, you can follow these instructions.

**Please choose one of the following options:**

- Your institution is University of Wyoming
- Your institution is NOT University of Wyoming

At the bottom left, there is a logo for STRATOCORE and the text "PPMS release 18456 (RCS/bb5d)".

3. Enter your personal and account information. Then, select the group you belong to (it's usually just your PI's name).

Please choose one of the following options:

- Your institution is University of Wyoming  
 [Your institution is NOT University of Wyoming](#)

Please enter your details below (\*: required fields)

First name:

Joe \*

Last name:

Cowboy \*

Phone:

307-123-1234 \*

Email:

jcowboy1 @uvyo.edu \*

If your email exists in both a short and a long form, please use the short form  
(Use username@domain instead of firstname.lastname@domain)

Financial Account number:

(optional)

Password you want to use:

\* password is not strong enough (strength: 0%)

Retype password:

\*

- Do not use a dictionary based word, or a name
- Do not use series like 1234 or qwerty or abcd
- Try to use combinations of lowercase (a-z), uppercase letters (A-Z), numbers (0-9) and non-alphanumeric characters
- The non alphanumeric characters allowed are:  
! \* # \$ % & ' { } \* + , - . / : ; < = > ? @ [ \ ] ^ \_ ` { } ~ and the space character

Group

Select a group \* filter

My group is NOT in the list

Select the group you belong to  
(PI name)

Create a new group if your  
group does not exist

Submit form

- If you cannot find your group on the list and need to create a new group, click 'My group is NOT in the list' and fill it out.

**Group**  
Select a group filter

My group is NOT in the list

**Group name**  
Cowboy \*

**Group director or PI name: (Lastname, Firstname)**  
Cowboy, Joe \*

**Group director or PI email:**  
jcowboy1 @uwyo.edu \*

**Group administrative/financial contact name:**  
[Empty field]

**Group administrative/financial contact email:**  
[Empty field] @uwyo.edu

**Group administrative/financial contact phone:**  
[Empty field]

**Group default financial account number:**  
[Empty field]

**Department:**  
University of Wyoming University of Wyoming

**Group management:**  
 I request managment rights for this group

**Submit form**

- Once you have an account, log into PPMS. Click on the 'Book' button under the top banner. Then, select an instrument and book this instrument on the calendar.