

1. Use the link: <https://ppms.us/uwyo/login/?pf=2> for Stratocore login and account creation.

The screenshot shows the top navigation bar of the PPMS system. The title is "PPMS for the Center for Advanced Scientific Instrumentation - CASI". The navigation menu includes "Home", "Account creation request", "Schedules", and "Logout". The "Account creation request" link is circled in red, with a red arrow pointing to the "New users for getting new account" text below it. The "CASI" dropdown menu is also circled in red, with a red arrow pointing to the text "Make sure you select CASI for Center of Advanced Scientific Instruments".

PPMS for the Center for Advanced Scientific Instrumentation - CASI

Home Account creation request Schedules Logout

New users for getting new account

Make sure you select CASI for Center of Advanced Scientific Instruments

Login

Enter your username: To find your username:

Enter your password:

Login

- If you do not remember your password, you can follow these instructions
- If you do not have an account yet, you can fill in a user account creation request
- If you cannot login or have any trouble please contact: CASI facility, email:jgatin@uwyo.edu
- This core facility management system is also used by the following facility: Plant Growth & Phenotyping Facility (PGPF)

STRATOCORE PPMS release 18456 (RCS/bb5d)

2. Once you are on the "Account Creation Request Page," select your user type. (You can also directly access this page using: <https://ppms.us/uwyo/areq/?pf=2>)

The screenshot shows the "Account Creation Request Page" of the PPMS system. The title is "PPMS for the Center for Advanced Scientific Instrumentation - CASI". The navigation menu includes "Home", "Account creation request", "Schedules", and "Logout". The "Account creation request" link is highlighted in yellow.

PPMS for the Center for Advanced Scientific Instrumentation - CASI

Home Account creation request Schedules Logout

PPMS user account creation form

PPMS accounts on this system are used by the following facilities: Center for Advanced Scientific Instrumentation (CASI), Plant Growth & Phenotyping Facility (PGPF).

Important:
If you have a PPMS account that does not work anymore or may have been deactivated, please do NOT fill out this form, please contact an administrator for assistance: CASI facility, email:jgatin@uwyo.edu.
If you do not remember your password, you can follow these instructions.

Please choose one of the following options:

Your institution is University of Wyoming
 Your institution is NOT University of Wyoming

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3. Entering your basic information and account information
4. Select a group that you belong to. It is normally under your PI's name.

The screenshot shows a web form for account creation. At the top, there are navigation links: Home, Account creation request (highlighted), Schedules, and Logout. Below these are two radio buttons: "Your institution is University of Wyoming" (selected) and "Your institution is NOT University of Wyoming".

The main section is titled "Please enter your details below (* : required fields)". It contains several input fields:

- First name:** A text box containing "Joe" with a red asterisk to its right.
- Last name:** A text box containing "Cowboy" with a red asterisk to its right.
- Phone:** A text box containing "123-456-7890" with a red asterisk to its right.
- Email:** Two text boxes. The first contains "jcowboy1" and the second contains "@uwyo.edu". A red asterisk is to the right. Below the email fields is a note: "If your email exists in both a short and a long form, please use the short form (Use username@domain instead of firstname.lastname@domain)".
- Financial Account number:** An empty text box with "(optional)" to its right.
- Password you want to use:** An empty text box with a red asterisk and the text "* password is not strong enough (strength: 0%)".
- Retype password:** An empty text box with a red asterisk to its right.

Below the password fields are four bullet points providing password guidelines:

- Do not use a dictionary based word, or a name
- Do not use series like 1234 or qwerty or abcd
- Try to use combinations of lowercase (a-z), uppercase letters (A-Z), numbers (0-9) and non-alphanumeric characters
- The non alphanumeric characters allowed are: ! * # \$ % & ' () * + , - . / : ; < = > ? @ [\] ^ _ ` { | } - and the space character

At the bottom of the form is a "Group" dropdown menu. The selected option is "Gatlin, Jay (Gatlin Lab)" with a red asterisk and the word "filter" to its right. Below the dropdown is a link that says "My group is NOT in the list". A "Submit form" button is at the very bottom.

Annotations on the image include:

- A red arrow pointing from the text "Selecting the group that you belong to is normally your PI" to the "Gatlin, Jay (Gatlin Lab)" dropdown option.
- A purple arrow pointing from the text "Create a new group if your group does not exist" to the "My group is NOT in the list" link.
- The "Group" dropdown menu and the "My group is NOT in the list" link are circled in red and purple respectively.

5. If you need create a new group, click the "My group is NOT in the list"

6. Fill up the information regarding your group and PI's name.

Group
Select a group filter
My group is NOT in the list

Group name
Skywalk Lab *

Group director or PI name: (Lastname, Firstname)
Skywalk, Luke *

Group director or PI email:
lskywalk1 @uwyo.edu *

Group administrative/financial contact name:
optional

Group administrative/financial contact email:
optional @uwyo.edu

Group administrative/financial contact phone:
optional

Group default financial account number:

Department:
University of Wyoming University of Wyoming *

Group management:
 I request management rights for this group