Directions: Here are four choices to makeup this month’s contact hours. Each are worth one contact hour. They will be accepted by email, text, or in person.

#1- Who Did What?

“Don't say you don't have enough time. You have exactly the same number of hours per day that were given to Helen Keller, Pasteur, Michelangelo, Mother Teresa, Leonardo da Vinci, Thomas Jefferson, and Albert Einstein.” –H. Jackson Brown

Last month we had this quote on our monthly newsletter and most of you did not know who they were.

- Choose three of these famous people and the author of the quote to summarize (total of four).
- For each person, summarize who they are and how/what they with the time they were given.
- Each summarization needs to be at least four sentences and in your own words.

#2- Auguste Rodin

This month, we are focusing on Time Management. Answer these three questions with a paragraph for each.

“Nothing is a waste of time if you use the experience wisely.” –Rodin

1. Who is Auguste Rodin?
2. Why do you think he is famous for this quote?
3. What does this quote mean to you? (Use an example in your life or what this means to your future.)
#3- Time-Management Tips for YOU
Read “5 Time-Management Tips for High School Students”. Fill in the blanks or finish the sentences below.

https://www.unigo.com/get-to-college/college-prep/5-time-management-tips-for-high-school-students

● Finding a __________ __________ is often the key to success. In fact, a recent study shows that students who sacrifice ________ for additional ________ time are more likely to have difficulty understanding new material or trouble with ________.

● If you don’t complete every item on your list, don’t get upset. Simply ____________________________________.

● If you find your to-do list is getting too ________, it may be that you have ________________.

● Just a few minutes here and there will quickly add up and give you more time for other things, like ____________!

● This will help you ___________ ______________ in your schedule and give you a clearer picture of when you will have time to __________.

● By spreading out your work into ______________ ______________ over ______________ ________, and sticking to that schedule, you will find yourself more relaxed and ______________.

#4- How have you been?
Answer three of these questions so I can catch up on how you’ve been and what you have coming up. Please, write professionally, they need to be in paragraph form, with the question being restated at the beginning. Having a casual conversation with a professor is something that is common in college, but you need to be clear and concise.

1. Anything new at school or at home?
2. How are your activities, sports, and clubs going?
3. How are your grades? Do you need any tutoring?
4. Do you have anything coming up that is stressing you out and/or you are excited about?
5. Are you preparing for the upcoming ACT test?
6. Seniors, have you applied for or need help with any scholarships?
7. Do you need anything from me that will help you succeed?