



Energy Resources Council Bylaws

Adopted August 15, 2025

Article I. Name and Authority

The Energy Resources Council (ERC) is established pursuant to Wyoming Statute §21-17-117 and operates as the governing and advisory body to the School of Energy Resources (SER) at the University of Wyoming.

Article II. Purpose

The purposes of the Energy Resources Council are to:

1. Ensure alignment between SER's mission and the needs of Wyoming's energy sector.
2. Promote collaboration between SER and relevant stakeholders in Wyoming's energy and mineral sectors.
3. Lead the hiring, and performance reviews, and dismissal for the SER Executive Director.
4. Provide direction to the School of Energy Resources regarding identifying and prioritizing issues which should be targeted for research and outreach.
5. Provide financial and operational oversight to the School of Energy Resources.
6. Review and approve SER's budget request prior to submission to the Governor.
7. Review and approve SER's annual operating budget, including ensuring that SER's state-funded work meets legislative intention and directive.
8. Review and approve expenditures, and monitor progress as needed, for exception funding for organizations such as the Wyoming Energy Authority (WEA), Center of Innovation for Flow Through Porous Media (COIFPM), and other entities as required by Wyoming statute.

Article III. Membership

Section 1. Composition

The Council shall consist of:

- Seven (7) members appointed by the Governor and confirmed by the Wyoming Senate

- Two (2) members of the Wyoming State Legislature (one from each chamber)

- The President of the University of Wyoming or designee (ex officio)

- The Dean of the Haub School of Environment and Natural Resources (ex officio)

The University of Wyoming Board of Trustees and the Governor's Office may appoint a non-voting liaison to the Energy Resources Council.

Section 2. Terms of Service

Gubernatorially appointed members shall serve staggered three-year terms and may be reappointed. Legislative appointments shall serve terms consistent with their legislative service or as designated by legislative leadership.

Section 3. Vacancies

Vacancies shall be filled according to the procedures for the original appointment and shall serve the remainder of the unexpired term.

Article IV. Officers

Section 1. Officers

The Council shall elect two officer positions, a Chair and a Vice Chair, from among the voting members. Officers may serve for indefinite terms although any officer may be removed from their position at any time by a majority vote of the directors then in office.

A vacancy in any office may be filled by the affirmative vote of a majority of a quorum of Council members at a regular or special meeting.

Section 2. Duties

The Chair shall preside at and lead all Council meetings, coordinate with SER leadership, and represent the Council as needed.

The Vice Chair shall assume the duties of the Chair in their absence.

The ERC Secretary, an employee of SER, shall provide meeting support and recordkeeping.

Article V. Meetings

Section 1. Schedule

The Council shall meet at least twice and usually four times annually. The Council may convene additional meetings as necessary. Meetings may be held in person or virtually in limited instances.

Section 2. Notice and Quorum

Advance written notice shall be provided at least ten (10) business days prior to a meeting for all Council members. A majority of voting members shall constitute a quorum.

A public service announcement will be released through the School of Energy Resources and/or the University of Wyoming communication channels at a minimum of twenty-four (24) hours prior to a scheduled meeting.

Section 3. Voting

Each voting member shall have one vote. Proxy voting is not permitted. A majority vote of those present (both in person and online) is required for action.

Section 4. Reimbursement of Expenses

Council members shall serve without compensation. However, non-University members of the Council may be reimbursed for reasonable and necessary expenses incurred in connection with their official duties, including costs associated with ERC meetings, such as travel, lodging, and meals, in accordance with University of Wyoming policies and applicable state travel regulations. Reimbursement for travel other than for ERC meetings must be within the scope of Council member roles, requested by the ERC chair and in accordance with University of Wyoming reimbursement policies.

Requests for reimbursement must be submitted with appropriate documentation and are subject to approval by the School of Energy Resources and the University of Wyoming.

Article VI. Committees

The Council may establish ad hoc committees or task forces to address specific issues or initiatives related to SER's mission and operations. Committee membership may include non-Council individuals with relevant expertise.

Article VII. Amendments

These bylaws may be amended by a two-thirds majority of voting members present at a regular meeting, provided that written notice of the proposed amendment is sent at least ten (10) business days prior to the meeting.