



Student Financial Services

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Knight Hall, Room 174

1000 E University Ave, Dept 3335, Laramie, WY 82071

Fax: (307) 766-3800 Phone: (307) 766-2116

Email: sfs@uwyo.edu Website: www.uwyo.edu/sfa

SFS's Secure File Upload website UW's website

External Scholarship Form

Scholarship Information

Name of Scholarship
Awarding Agency
Agency phone number or email: Full-time enrollment required?*
Number of checks enclosed: Total amount of check/s: \$ Check #
Scholarship for fall, spring, split academic year (fall/spring) or for summer **

Table with 4 columns: Name of Student, Student W ID#, Amount of Scholarship, Date of Birth

If additional scholars are receiving the scholarship, please enclose an attachment with information above.

*Full-time enrollment for undergraduate students is 12 hours and for graduate students, full-time is 9 hours.

**It is the policy of Student Financial Services to divide scholarships of \$1,000 or more equally between fall and spring semesters unless otherwise instructed. Scholarships less than \$1,000 are credited to the current semester.

Scholarships should be received, to the below address, by August 1 (fall term) or January 1 (spring term), to ensure timely processing to student account. If received after December 1 (fall term) or May 1 (spring term), scholarships will be applied to the following term, unless noted on the form.

Please make checks payable to the University of Wyoming

Checks made solely in the name of the recipient will require endorsement. If a donor would like to include the name of the recipient on the check, it is asked that the student's name be written on the memo line.

Please return completed form with the scholarship to the address above.