



Student Financial  
Services

**Student Financial Services**

Knight Hall, Room 174

1000 E University Ave, Dept 3335, Laramie, WY 82071

Fax: (307) 766-3800 • Phone: (307) 766-2116

Email: [sfs@uwyo.edu](mailto:sfs@uwyo.edu) • Website: [www.uwyo.edu/sfa](http://www.uwyo.edu/sfa)

[SFS's Secure File Upload website](#) • [UW's website](#)

## 2026-2027 Verification of Identity (In-Person) Form

### Section 1: Student Information

Student Name:		W#:	
Email Address:		Phone:	

### Section 2: Instructions

The student must appear in person at the **University of Wyoming's Student Financial Services** to verify his or her identity by presenting **an unexpired valid government-issued photo identification (ID)**. That includes, but is not limited to, a driver's license, other state-issued ID, or passport.

The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

Student Signature	Date (mm/dd/yy)
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### FOR SFS USE ONLY

Type of Government-Issued Photo ID Presented		
	Financial Aid Administrator Signature	Date (mm/dd/yy)



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## 2026-2027 Verification of Identity Form (Notary Completion)

This form is **ONLY** for students who are unable to complete this process in-person.

### Section 1: Student Information

Student Name:		W#:	
Email Address:		Phone:	

### Section 2: Details on Required Notary Signature

**A NOTARY SIGNATURE AND SEAL IS REQUIRED** if using this form because you cannot appear in-person at our office. (If your notary requires a different form, please attach it. Notaries can often be found at local banks, credit unions, insurance agencies or shipping stores. Online searches are also available. Some charge fees.)

### Section 3: Documentation to Include

If the student is unable to appear in person at the University of Wyoming's Student Financial Services to verify the student's identity, the student must provide to the institution:

- A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

Student Signature	Date (mm/dd/yy)
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2026-2027 Verification of Identity Form (Notary Completion)

Student Name:		W#:	
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**Section 5: Notary's Certificate of Acknowledgement**

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

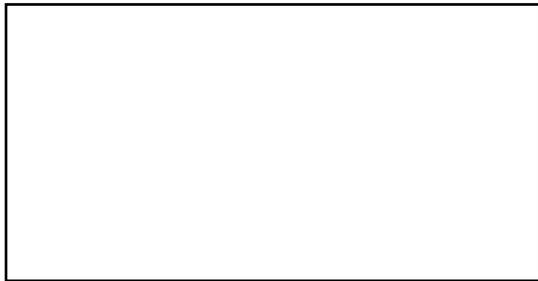
On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary name)

personally appeared, \_\_\_\_\_, and provided to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal \_\_\_\_\_  
(Notary signature)



(seal)

My commission expires on \_\_\_\_\_  
(Date)

**Read carefully:** Completed forms, along with copies of the Photo ID and either Proof of Citizenship, National Status, or Noncitizen Status, must be **mailed** to the following address:

Student Financial Services  
1000 E. University Ave, Dept. 3335  
Laramie, WY 82071