

Milward L. Simpson Fund
Application for Financial Assistance (SPPAIS Faculty)

The general purpose of the Milward L. Simpson Fund is to ***further, foster and advance education and learning in the field of Political Science at the University of Wyoming.*** As part of this aim, the Simpson Committee will welcome requests from Faculty in SPPAIS and related Departments/Programs at the University of Wyoming for financial assistance in the following areas:

- 1) To help fund or defray the costs of bringing to the University of Wyoming distinguished lecture-scholars in the field of Political Science or related disciplines whose presence will serve to foster and advance undergraduate and graduate education, learning, and enrichment for SPPAIS students.** For example, this could include:
 - The costs of honoraria and/or travel to bring in a distinguished recognized scholar, researcher or professional in the field of Political Science or related disciplines as part of the Simpson Speaker Series or Simpson Lecture Series, who would:
 - Give a talk in courses taught by one or more School faculty members
 - Deliver a public talk to the School, University, affiliated Community Colleges and/or broader Wyoming community
 - Have a lunch meeting with graduate and senior undergraduate students in SPPAIS
- 2) To help provide financial assistance to faculty to support collaborative research Seminars, Symposia, Conferences or Workshops related to the field of Political Science that will foster and advance education and learning at the University of Wyoming.** For example, this could include:
 - Travel, accommodation or reception costs associated with bringing scholars, researchers, or professionals to the University of Wyoming for research-focused Symposia, Conference or Workshop hosted by a Departmental faculty member
 - Travel, registration and accommodation costs associated with a faculty member attending a Professional Development Workshop or Symposium (Eg. Pedagogical, Methodological, Leadership training, Grant Writing, etc.)
 - Travel, registration and accommodation costs for a faculty member to accompany an undergraduate or graduate student presenting at a scholarly or professional research conference
 - Travel, accommodation and ancillary costs associated with a SPPAIS faculty member travelling to deliver a research talk at one of our affiliated Community Colleges or for the broader Wyoming community
 - Hosting Professional Development workshops or Symposia for Faculty and Graduate Students at UW (Eg. Grant writing, Pedagogy, Methodology, Fieldwork, Leadership, etc.)
- 3) To provide financial assistance to faculty to support curricular enhancement and/or innovation for new or existing courses (or other related student-focused learning activities) that will directly serve to advance undergraduate or graduate student education and enrichment in the field of Political Science or related disciplines at the University of Wyoming.** This could include:
 - Funding for needed technologies for faculty teaching Distance/Online courses at UW
 - Funding to assist faculty in the development of new course formats involving intensive preparation (Eg. New Online/Distance Courses, Study Abroad experiences, FYS)
 - Funding for in-class simulation materials, 'movie nights,' interactive student-focused on-campus activities, student-club or RSO programming or other alternative learning experiences
 - Funding to support other student-focused events or receptions on-campus of academic interest and benefit to SPPAIS students
 - Funding for faculty to employ an undergraduate or graduate student to assist in a faculty curricular and/or course enhancement/development project (not to exceed \$2500 per SPPAIS faculty member or project per year)

4) To help acquire for the benefit of SPPAIS reference and research materials, research assistance and/or equipment not otherwise available from School or University funds. This could include:

- Access to datasets, databases, online or physical archives, survey data, etc.
- Access to necessary software needed to assist in faculty research and teaching (eg. STATA and other statistical software, Microsoft Office, Adobe, Presentation software, transcription software and services, etc.)
- Funding to cover or defray the costs of computer and televisual hardware or other technologies
- Funding to purchase other necessary materials to assist in independent faculty research (eg. Books, journals, reports, etc.) not to exceed \$200/year per SPPAIS faculty member
- Funding for faculty to employ an undergraduate or graduate research student to assist in a faculty research project (not to exceed \$2000 per SPPAIS faculty member or project per year)

Faculty Application Instructions:

1) Along with the attached coversheet provided with this application, on a separate page (no more than 1 single-spaced page in length) please include a detailed description (who, what, where, when, etc.) of the intended use of the Financial Assistance being applied for from the Milward L. Simpson Fund. In your description, please be sure to specifically discuss how your application fulfills the general purpose of the Simpson Fund and at least one of the main four focus areas for faculty funding discussed above. **In particular, be sure to highlight how your application will contribute to *furthering, fostering and advancing education and learning in the field of Political Science at the University of Wyoming.*** Preference will be given to applications that highlight how this funding will contribute directly to enriching the education and learning experience for undergraduate or graduate SPPAIS students at the University of Wyoming.

Note: If applying to use funds to request student assistance on a course development or research project, please also fill out and submit the additional Student Assistance request form attached below.

2) In addition, all faculty applications should include an additional separate page providing a detailed overall budget listing specific categories and amounts of proposed expenditure for each. This budget should reflect the total cost of the program, event, purchases, etc. and not just the proposed Simpson Fund contribution. Last, your detailed budget should include an additional section where you list the other sources from whom you are requesting funding and the amount that each has pledged.

Financial Assistance Consideration Process

Faculty applications for financial assistance through the Milward L. Simpson Fund will be considered on the 1st and 15th of each month throughout the academic year. Decisions for funding will be made by the Simpson Committee and SPPAIS faculty. All faculty applications for financial assistance will be evaluated on a competitive basis and assessed on each proposal's relation to the general purpose of the Simpson Fund and to at least one of the four main focus areas for faculty funding described above.

In all cases where funding is awarded, due public recognition must be provided to highlight the support given by the Milward L. Simpson Fund and SPPAIS. Faculty who are successful in their application to receive funding to support research travel or for research reference materials must also agree to make a brief presentation of their work to SPPAIS as part of the ongoing Simpson Speaker Series.

All faculty applications should be submitted via email to Dr. Nevin T. Aiken, Chair of the Simpson Committee, at naiken@uwyo.edu. Any questions regarding the faculty application process or the Milward L. Simpson Fund may also be directed to Dr. Aiken at naiken@uwyo.edu

**Milward L. Simpson Fund
Application for Financial Assistance (SPPAIS Faculty)**

1) Name of the Faculty Member Making the Request:

2) Departmental or Program Affiliation of Faculty Member:

3) Campus Address & Contact Information (Inc. Telephone & Email):

Total Amount Requested from the Milward L. Simpson Fund:

\$

[] If I am successful in my application for funding, I agree to give due public recognition to highlight the support given by the Milward L. Simpson Fund and SPPAIS.

[] If I receive funding from the Milward L. Simpson Fund to support faculty research, I agree to present a portion of my findings in a brief presentation to SPPAIS as part of the Simpson Speaker Series.

Faculty Signature:

Milward L. Simpson Fund
Student Course Development or Research Assistance Request (SPPAIS Faculty)

Course Development or Research Project Information

Proposed Dates of Course Development or Research Project Requiring Student Assistance:

Start:

End:

Proposed number of student hours (Per week):

Proposed number of student hours (Total):

Proposed Student Compensation Per Hour:

Total Assistantship Funding Request: \$

Brief Description of Proposed Course Development or Research Project (Including Anticipated Outcomes):

Brief Description of Proposed Student Duties & Responsibilities in Course Development or Research Project:

Student Information

Name of Student:

Student W-Number:

Student Email:

Student Degree Program(s):

Brief Description of Student Merit/Qualifications for Course Development or Research Assistance:

[] If I receive funding from the Milward L. Simpson Fund to help fund a student to assist with a faculty course development or research project, I agree to provide the Simpson Committee with a brief (one to two paragraph) faculty supervisor evaluation (indicating that the student has successfully completed all required duties) upon completion of the project.

Faculty Signature: