

STAFF SENATE  
University of Wyoming  
Bill No. 31

Sponsored by: Susan M. Cuthbertson, Parliamentarian

A BILL TO ALLOW PROXIES TO FILL TERMS WHEN SEATS  
ARE VACATED AND NO PERMANENT REPLACEMENT CAN BE FOUND

1           WHEREAS, Staff Senate seats become vacant from time to time, due to  
2           members leaving their positions, changing departments or their job changing;  
3           and

4           WHEREAS, some seats are a problem to fill; and

5           WHEREAS, some UW employees may be willing to fill a seat for a month  
6           or two; and

7           WHEREAS, some seats that have terms that are soon ending become  
8           vacant close to election time and are hard to fill for a few months; and

9           WHEREAS, there is no method provided in the University Regulations or  
10          the Rules of the University of Wyoming Staff Senate, hereafter referred to as the  
11          Rules, to fill these seats with a proxy until a replacement can be found; and

12          WHEREAS, some employment groups are underrepresented due to the  
13          open seats;

14          THEREFORE BE IT RESOLVED that Section 6 of the Rules be amended  
15          to add part e which reads:

16           e. If there is no elected or appointed Senator for a seat, then a proxy  
17           from within that employment workgroup may serve to fill that seat for no  
18           more than six months, at which time the proxy must agree to serve the  
19           remainder of the term or vacate the seat. If an employee in the affected  
20           workgroup agrees to fill the seat permanently, the proxy must vacate the

21 seat, and the new Senator would then be appointed following the rules  
22 outlined in section 10 of the Rules. The proxy would have the voting  
23 privileges given elected and appointed Senators.

24 AND FURTHER, BE IT RESOLVED, that Section 9, part a, sentence 2:  
25 reading "To be eligible to serve as a proxy, the staff employee must have  
26 completed one year of service and be within the same employment group," be  
27 amended to read: "To be eligible to serve as a proxy, the staff employee must  
28 have completed **a total of** one year of service and be within the same  
29 employment group." The following sentence should be inserted before sentence  
30 3: "**Breaks in service of less than one year will not count toward the one**  
31 **year, but will not exclude the employee from serving.**" The amended part a  
32 of section 9 will read: "A senator who must be absent from a meeting will be  
33 excused if he/she designates an eligible member to serve as his/her proxy with  
34 vote, or the absence is reviewed and approved by the Staff Senate Executive  
35 Council. To be eligible to serve as a proxy, the staff employee must have  
36 completed **a total of** one year of service and be within the same employment  
37 group. **Breaks in service of less than one year will not count toward the one**  
38 **year, but will not exclude the employee from serving.** Senators will inform  
39 the Staff Senate Office of their designee prior to any meeting. The Member-at-  
40 Large will work with Senators to establish a list of eligible proxies."

**STAFF SENATE DOCUMENT FLOW CHART**

Presented to Executive Committee : 2/7/01 sent by : Susan Cuthbertson  
Document description: A BILL TO ALLOW PROXIES TO FILL TERMS WHEN SEATS ARE VACATED AND NO PERMANENT REPLACEMENT CAN BE FOUND  
Staff Senate Office action taken: \_\_\_\_\_

Referred to: Staff Senate on: 2/14/01

Title: Same

Introduced by: Susan Cuthbertson

Staff Senate Action : Passed X Vote Count \_\_\_\_\_ for \_\_\_\_\_ against \_\_\_\_\_  
Failed \_\_\_\_\_ Vote Count \_\_\_\_\_ for \_\_\_\_\_ against \_\_\_\_\_

Transmitted to President: \_\_\_\_\_  
Acknowledgment of receipt (date): \_\_\_\_\_ per \_\_\_\_\_ of President's Office.  
(\*copy to Staff Senate Office)

Referred to: \_\_\_\_\_ from President's Office on: \_\_\_\_\_  
(\*copy to Special Assistant's Office)

Comments: \_\_\_\_\_  
(\*If no referral necessary, return original to Staff Senate Office, one copy to Vice President for Finance and Administration's Office with comments, if any.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Referee, if UniReg changes required, forward to Special Assistant for preparation of necessary changes.

Comments: \_\_\_\_\_  
\_\_\_\_\_

Final action by Special Assistant: \_\_\_\_\_  
(\*Original to Staff Senate Office, one copy to President, one copy to Vice Pres. For Finance and Administration.)