STAFF SENATE BILL #51

Title: Creation of Standing Committee: Process Improvement Committee
Date: April 6, 2022
Author: Senator Gomez
Sponsors: Senators Nichols, Nelson, and Maki

WHEREAS, under Article IV, Section 2, subsection A.e, the Staff Senate President may "Appoint such committees as deemed necessary for the business of the Senate," and

WHEREAS, under Article V, Section 1, Standing Committees shall include and become permanent the Process Improvement Committee by authority of the Staff Senate President;

THEREFORE, be it resolved that the Process Improvement Committee be listed under Article V, Section 1, subsection A.g., and

THEREFORE, be it further resolved that the function, powers, and membership be included in Article V, Section 1, subsection A.g, as outlined in Addendum A, and

THEREFORE, be it further resolved that Article V, Section 1, Subsection A.g Committees under Staff Senate Rules and Procedures updated as outlined in Addendum A.

Date of Passage: __06/01/2022_______________

"Being enacted on __06/01/2022________, I do hereby sign my name hereto and approve this Senate action." _____________________________________________

Staff Senate President, Chris Maki
ADDENDUM A

Outline of committee

i. Function
   1. The Committee shall facilitate and create process efficiencies across the divisions of
the University as they relate to staff.
   2. The Committee shall advise on potential university regulation and policies as it
relates to staff process(es) improvement.
   3. The Committee chair shall advise the appropriate authority on proposed process
improvements.
   4. The Committee shall review in good effort for continuous improvement.

ii. Powers
   1. The committee shall provide guidance and develop improvements in the process as
identified by Staff Senate constituents.
   2. The committee may appoint and charge sub-committees as necessary to conduct
business in a timely manner.
   3. The Committee shall appoint and charge any ad hoc member(s) it deems necessary.

iii. Membership
   1. The Committee shall have no more than eight (8) members with at least four (4) of
them being Staff Senators, with one (1) Staff Senator elected by the Committee and
approved by the President to serve as the chair. Other members may consist of former
Senators and/or other non-Senate University of Wyoming employees.