



Wyoming Union – Senate Chambers  
Zoom: 1:15pm

<https://uwyo.zoom.us/j/93048879919>

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I. Call to order: 1:18pm

II. Roll Call

III. Approve April Minutes

IV. Approve May Agenda

V. Confirmations: None

VI. Administration Reports

A. President's Office: Kelsey Kyne, Chief of Staff, Office of the President

1. The President's Office extended an invitation to Convocation at 3:00-4:30pm on Wednesday, May 3, 2023, followed by a social hour.
2. President Seidel is examining how to align priorities by identifying top priorities for partnerships.
3. President Seidel extended an invitation to commencement dinner for Staff Recognition Day award recipients.

B. Ombudsperson-Nellie Haddad

1. The Ombud's office has received 18 visits including visits from staff (12), faculty (1), and students (5).
2. Coworker and supervisor tension are the most common reasons for contacting the office. A workshop may be developed on this topic.
3. The Ombud's Office is also working on policy clarification and website updates.
4. Nellie reminded staff that the Ombudsperson is independent, informal, confidential, and does not conduct investigations.

C. Academic Affairs-Anne Alexander, Vice Provost Strategic Planning

1. VP Alexander congratulates everyone on the completion of the 2022-2023 academic year.
2. College town hall meetings will resume in the fall.
3. The University of Wyoming has a strategic partnership with Cardiff University.
4. Academic Affairs will be sending announcements about seed grants.
5. The University has a strategic partnership with Shorelight for global recruitment.
6. The full version of the strategic plan will be available online.

D. Office of Research and Economic Development-Parag Chitnis, Vice President and Farrell Rapp, Director of Research Services

1. Introduction
2. ORED organizes and streamlines research processes and provides feedback to departments.
3. ROAMWyo will streamline and improve administration and management by increasing

efficiency. The Sponsored Projects campus roll will go live on June 1, 2023. There will be a proposals system to system with information form Grants.gov which will be ready in the fall and training will be offered at then. ROAMWyo also includes portals for animal oversight and human ethics which will go live in August. The outside interests and conflicts of interest portions will go live in August 2023. The proposals portal will replace greensheets and users can view which stage the proposal process is in for its approvals. The Awards Form will replace InfoEd. ORED will work with schools and colleges for training along with offering general sessions May 17<sup>th</sup>, June 9<sup>th</sup>, and July 20<sup>th</sup>. More training will be offered again in fall with Zoom and hybrid options available. In person trainings are currently schedule in the Berry Center.

E. Division of Finance-Alex Kean-VP for Budget and Finance

1. The division is working with Deloitte to develop more sustainable pay rates. There is \$12 million available to distribute includes a 2/3 distribution for 1/3 distribution for faculty.
2. A top priority is to raise the minimum pay to a \$15 per hour equivalent and this would occur through a two-step process in order to prevent compression issues.

F. Division of Administration – Bill Mai – VP of University Campus Operations

1. Update on Campus Operations: The University of Wyoming Police Department (UWPD) has moved into the parking garage.
2. The swimming pool design has been determined. The Board of Trustees will discuss its logistics and how other facilities in the location the swimming pool will be built, including the baseball fields will be affected.

G. Transportation Services-Paul Kunkel, Director of Transportation Services

1. The Ivinson Street parking garage had a soft opening, and a formal announcement will be sent on Thursday, May 4, 2023.
2. The garage has three levels including metered and paid spaces and UWPD. There are 373 total spaces and 35 security cameras, not including the UWPD's additional cameras. It can be entered from the east or west. Parts for the elevator are still on order, but it is currently ADA accessible on the lower level.
3. Bus Service will start on May 15, 2023, as part of the Link Route. Parking is free after 5:00pm and on the weekends. Contractors are finishing up punch list items.
4. Summer parking permits are for sale. If an employee is already a permit holder and wants to upgrade, they should contact the Transit and Parking office.
5. The Union Lot is scheduled to permanently close on May 26, 2023. Union lot permit holders can request a refund, move lots, or move to the garage.
6. There will be no parking on the east side of 9<sup>th</sup> Street while repairs occur and the bus route spot on 9<sup>th</sup> Street will end on Friday, May 5, 2023. The UW Speech & Hearing Clinic lot will remain open until August for clients. After the project is completed, parking will go back to normal on 9<sup>th</sup> Street.
7. Ivinson Steet will be reopened, but needs resurfacing.
8. Transit and Parking has maps and times of the updated routes.

H. Human Resources – Bob Link, Associate Vice President

1. The Deloitte Classification and Compensation Study seeks to standardize roles, responsibilities, and workloads. Design principles are easy to support, but difficult to put into practice. The goal is to empower and grow staff. The study will likely take over a year to complete as career paths are defined. During the study there is no pause on hiring.

I. Office of Governmental Affairs and Community Engagement-Mike Smith-VP of Governmental Affairs,

Community Engagement: Not present, no report.

J. Student Affairs: Dr. Kimberly Chestnut-Vice President of Student Affairs: Not present, no report

K. Diversity, Equity, and Inclusion-Dr. Zebediah Hall-Vice President of Diversity, Equity, and Inclusion:  
Not present, no report.

VII. Old Business: None

VIII. New Business

A. Resolution #249: Recommendations to Revision of University Regulation 1-3

1. Motion (Chris Maki/ Meghan Monahan) to suspend rules and procedures for second reading. Role Call: Motion carries and resolution passes.

B. Potential Resolution: Employee handbook changes for release time for classes.

IX: Executive Reports

A. President: Tim Nichols

1. Report topics included in Administrative Reports, no additional report.

B. Vice President: Chris Maki: Yield floor to Convocation, no report.

C. Secretary, Meghan Monahan: Yield floor to Convocation, no report.

D. Treasurer, Tara Van Cleave: Yield floor to Convocation, no report.

E. Parliamentarian, Carrie Gomez: Yield floor to Convocation, no report.

X. Liaison Reports

A. ASUW: Not present, no report.

B. Faculty Senate: Not present, no report.

C. Advisory Council on Diversity, Equity, and Inclusion (Senator Biertzer): No report.

D. Athletics Planning Committee (Senator Teng): No updates. Next meeting scheduled.

E. Classification and Compensation Committee (President Nichols): Report included in Administrative Reports, no additional report.

F. Economic Development Committee (Parliamentarian Gomez): No report.

G. Enterprise Risk Management Committee (Vice President Maki): Meeting has been delayed.

H. Food Security Task Force (Secretary Monahan): Meeting with Foundation to discuss crowd source funding. Food Security Coordinator position is posted.

I. No More Committee (Vacant)

J. Public Art Committee (Vacant)

K. Strategic Plan Working Group (Vice President Maki): No report, committee has not met.

L. Student Media Board (Emily Edgar): No present, no report.

M. HCM Improvement Review (Secretary Monahan): Committee will meet on quarterly basis. No report.

N. Freedom of Expression Working Group (Senator Hand): No updates beyond special guest presentation during April meeting.

O. External Relations Connections and Communications (Senator Tai Baker): Committee has not met yet, will report after scheduled meetings.

IX. Committee Reports

A. Governance – Senator Hand—Senate Elections

1. Potential new Senators have been contacted.

2. Voting information and election resolutions to be announced.

B. Recognition Committee – Senator Sala-Boggs

1. No report, sub-committee will meet to discuss award structure.

D. Staff Relations-Senator Czech

1. Meeting topics included release time for classes and square footage amount of space custodians must clean. Will post report.

F. Communications Committee-Senator Wolfinbarger

1. Meeting is scheduled.

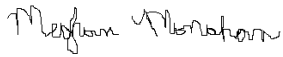
2. Committee will post Tip of the Hat.

G. Process Improvement Committee-Parliamentarian Gomez: Meeting scheduled.

X. Adjournment: Adjourned at 2:58pm

XI. Open Forum

Submitted,



Meghan Monahan  
Staff Senate Secretary