I) Call to Order
II) Roll Call – 12:18pm
III) Approval of August Meeting Minutes - Approved
IV) Approval of September Agenda - Approved
V) Confirmations
   a. Confirmations
      i. Nathaniel Williams – Legislative Affairs Administrative Officer - Confirmed
         1. From transportation services.
         2. Will assist with the legislative writing process for senators.
VI) Administration Reports
   a. President’s Office – Kelsey Kyne
      i. State of University Address is today in the Union at 3pm.
      ii. Laying out plans for the rest of the year.
      iii. Staff have 2 hours of release time to attend to state of university address today.
      iv. Creating a presidential leadership program to help staff take their career to the next level. Work in progress but hoping to be up and running in spring.
      v. Working to create all staff town hall.
      vi. The Board of Trustees will meet here in Laramie on September 22nd.
   b. Ombudsperson - NA
      i. Conflict Resolution Classes
   c. Academic Affairs – Provost Carman
      i. Enrollment down by 5%. Reduction in non-WY resident students but slight increase of instate students.
      ii. Graduate student enrollment up 4-5%.
      iii. Strategic Plan will address enrollment challenges.
      iv. Contracted the company “Shorelight” to bring in more international students to campus.
      vi. Promoting experiential learning for students, which is learning by doing.
   d. Office of Research and Economic Development – Carrie Hesco
      i. In charge of conflict-of-interest disclosure modules.
      ii. The deadline is September 30th. Everyone will receive a reminder about the deadline regardless of if they have completed it or not.
      iii. Conflict of interest = an outside interest in another business entity that impairs your ability to make an unbiased commitment at your job.
      iv. Conflict of time = outside commitments that impair your commitment to your work at UW (University of Wyoming).
   e. Division of Budget and Finance - VP Alexander Kean
      i. Back in August they had a retreat and had professional development around customer service.
   f. Human Resources – AVP Bob Link
      i. Deloitte Study Update:
         1. Focuses on the compensation side of things. Finalizing the scope of government structure.
         2. Working on communication plan for implementation.
         3. Starting on the design process in the next month or so.
         4. Want to standardize roles and responsibilities.
5. Individuals will be contacted regarding their position duties, responsibilities, and compensation.
6. One outcome is to be able to show current state and future state following the study.
   ii. New positions are Search Manager and Search Editor.
   iii. Working on how to identify individuals as remote workers.
g. Division of Operations – VP Mai
   i. Construction Updates
   ii. Concerns regarding closures on entrances on 9th to campus
      1. Related to distribution of hot and cold water on campus. Impacting large part of campus.
      2. The Williams Conservatory will continue to be impacted.
      3. 9th street’s completion date will be pushed out to September 20th and the fencing will be gone. Sod and sidewalk will be replaced.
   iii. Update on Water line in front of Merica
h. Government Affairs - NA
  i. Legislative Updates
i. Student Affairs - NA
  i. Saddle-Up Update
j. Diversity, Equity, and Inclusion - NA
VII) Guest Speaker: none
VIII) Old Business: none
a. Legislation
IX) New Business; none
X) Executive Reports
a. President
   i. A Health and Wellness advisory group has been charged and letters have been sent out to them.
   ii. Staff Scholarships due Friday, Sept 8
   iii. Staff Senate’s main way to enact change is to draft legislation, this is how we implement impactful changes on campus.
   iv. Make sure that committees are in attendance.
b. Vice President - NA
   i. D&D Update (Deans & Directors meeting): Staff Senate President will attend Cabinet meetings & Vice President will attend the D&D meetings.
c. Treasurer
   i. Budget Report
      1. We saw an increase in the staff senate budget overall.
X) Liaison Reports
a. ASUW (Associated Students of the University of Wyoming) (Associated Students of the University of Wyoming) - NA
b. Faculty Senate -
   i. Having their first set of meetings.
c. Advisory Council on Diversity, Equity, and Inclusion (Senator Teng)
   i. Have not been contacted yet.
d. Athletics Planning Committee (Senator Teng)
e. Classification/Compensation (President Nichols)
   i. Not met.
f. Enterprise Risk Management Advisory Committee (Senator Wheeler)
   i. Working to identify areas that are under resourced. Next meeting is Monday September 25th
g. Food Security Taskforce (Senator Monahan)
   i. Not met.
h. No More Committee (vacant)
i. Green Dot Committee (Senator Hand)
   i. Attended Saddle Up and there were 32 green dot overview sessions.
   ii. Positively received by students.
j. Public Art Committee (vacant)
k. HCM Improvement Review Committee (Secretary Monahan)
l. Freedom of Expression Working Group (Senator Hand)
m. External Relation Connections & Communications Working Group (Senator Tai Baker)

n. Parking Committee (Senator Van Cleave)

XII) Committee Reports

a. Governance Committee – Senator Hand
   i. Assigned the constituents that were originally the executive committee's constituents.
   ii. Created a how-to video on how to find your constituents.

b. Recognition Committee – Senator Moede
   i. Thursday April 18th is the anticipated date of Staff Recognition Day pending approval from Presidents Office
   ii. Should be in the Breezeway
   iii. Theme is “come on down to staff recognition day!”
   iv. There will be games and food again.
   v. Adding a new award for Deans & Directors

c. Staff Relations Committee – Senator Czech
   i. Ombudsperson Haddad wants to make sure her presence is known on campus.
   ii. Climate Assessment – (vacant)

XIII) Public Comment

a. The agency for international students, are there resources to assist non-English-speaking international students?

XIV) Adjournment – 1:33pm.

XV) Public Forum

Submitted,

[Signature]

Adam Comeau
Staff Senate Secretary