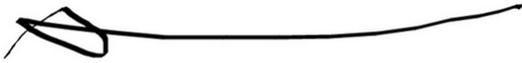


- I) Call to Order
- II) Roll Call – 12:18pm
- III) Approval of August Meeting Minutes - Approved
- IV) Approval of September Agenda - Approved
- V) Confirmations
  - a. Confirmations
    - i. Nathaniel Williams – Legislative Affairs Administrative Officer - Confirmed
      - 1. From transportation services.
      - 2. Will assist with the legislative writing process for senators.
- VI) Administration Reports
  - a. President’s Office – Kelsey Kyne
    - i. State of University Address is today in the Union at 3pm.
    - ii. Laying out plans for the rest of the year.
    - iii. Staff have 2 hours of release time to attend to state of university address today.
    - iv. Creating a presidential leadership program to help staff take their career to the next level. Work in progress but hoping to be up and running in spring.
    - v. Working to crease and all staff town hall.
    - vi. The Board of Trustees will meet here in Laramie on September 22<sup>nd</sup>.
  - b. Ombudsperson - NA
    - i. Conflict Resolution Classes
  - c. Academic Affairs – Provost Carman
    - i. Enrollment down by 5%. Reduction in non-WY resident students but slight increase of instate students.
    - ii. Graduate student enrollment up 4-5%.
    - iii. Strategic Plan will address enrollment challenges.
    - iv. Contracted the company “Shorelight” to bring in more international students to campus.
    - v. Saddle Up – success. Having Poke Pack Mentors who had experience made things smoother.
    - vi. Promoting experiential learning for students, which is learning by doing.
  - d. Office of Research and Economic Development – Carrie Hesco
    - i. In charge of conflict-of-interest disclosure modules.
    - ii. The deadline is September 30<sup>th</sup>. Everyone will receive a reminder about the deadline regardless of if they have completed it or not.
    - iii. Conflict of interest = an outside interest in another business entity that impairs your ability to make an unbiased commitment at your job.
    - iv. Conflict of time = outside commitments that impair your commitment to your work at UW (University of Wyoming).
  - e. Division of Budget and Finance - VP Alexander Kean
    - i. Back in August they had a retreat and had professional development around customer service.
  - f. Human Resources – AVP Bob Link
    - i. Deloitte Study Update:
      - 1. Focuses on the compensation side of things. Finalizing the scope of government structure.
      - 2. Working on communication plan for implementation.
      - 3. Starting on the design process in the next month or so.
      - 4. Want to standardize roles and responsibilities.

- 5. Individuals will be contacted regarding their position duties, responsibilities, and compensation.
        - 6. One outcome is to be able to show current state and future state following the study.
          - ii. New positions are Search Manager and Search Editor.
          - iii. Working on how to identify individuals as remote workers.
  - g. Division of Operations – VP Mai
    - i. Construction Updates
    - ii. Concerns regarding closures on entrances on 9<sup>th</sup> to campus
      - 1. Related to distribution of hot and cold water on campus. Impacting large part of campus.
      - 2. The Williams Conservatory will continue to be impacted.
      - 3. 9<sup>th</sup> street’s completion date will be pushed out to September 20<sup>th</sup> and the fencing will be gone. Sod and sidewalk will be replaced.
    - iii. Update on Water line in front of Merica
  - h. Government Affairs - NA
    - i. Legislative Updates
  - i. Student Affairs - NA
    - i. Saddle-Up Update
  - j. Diversity, Equity, and Inclusion - NA
- VII) Guest Speaker: none
- VIII) Old Business: none
  - a. Legislation
- IX) New Business; none
- X) Executive Reports
  - a. President
    - i. A Health and Wellness advisory group has been charged and letters have been sent out to them.
    - ii. Staff Scholarships due Friday, Sept 8
    - iii. Staff Senate’s main way to enact change is to draft legislation, this is how we implement impactful changes on campus.
    - iv. Make sure that committees are in attendance.
  - b. Vice President - NA
    - i. D&D Update (Deans & Directors meeting): Staff Senate President will attend Cabinet meetings & Vice President will attend the D&D meetings.
  - c. Treasurer
    - i. Budget Report
      - 1. We saw an increase in the staff senate budget overall.
- XI) Liaison Reports
  - a. ASUW (Associated Students of the University of Wyoming) (Associated Students of the University of Wyoming) - NA
  - b. Faculty Senate -
    - i. Having their first set of meetings.
  - c. Advisory Council on Diversity, Equity, and Inclusion (Senator Teng)
    - i. Have not been contacted yet.
  - d. Athletics Planning Committee (Senator Teng)
  - e. Classification/Compensation (President Nichols)
    - i. Not met.
  - f. Enterprise Risk Management Advisory Committee (Senator Wheeler)
    - i. Working to identify areas that are under resourced. Next meeting is Monday September 25th
  - g. Food Security Taskforce (Senator Monahan)
    - i. Not met.
  - h. No More Committee (vacant)
  - i. Green Dot Committee (Senator Hand)
    - i. Attended Saddle Up and there were 32 green dot overview sessions.
    - ii. Positively received by students.
  - j. Public Art Committee (vacant)
  - k. HCM Improvement Review Committee (Secretary Monahan)
  - l. Freedom of Expression Working Group (Senator Hand)

- m. External Relation Connections & Communications Working Group (Senator Tai Baker)
- n. Parking Committee (Senator Van Cleave)
- XII) Committee Reports
  - a. Governance Committee – Senator Hand
    - i. Assigned the constituents that were originally the executive committee's constituents.
    - ii. Created a how-to video on how to find your constituents.
  - b. Recognition Committee – Senator Moede
    - i. Thursday April 18<sup>th</sup> is the anticipated date of Staff Recognition Day pending approval from Presidents Office
    - ii. Should be in the Breezeway
    - iii. Theme is “come on down to staff recognition day!”
    - iv. There will be games and food again.
    - v. Adding a new award for Deans & Directors
  - c. Staff Relations Committee – Senator Czech
    - i. Ombudsperson Haddad wants to make sure her presence is known on campus.
    - ii. *Climate Assessment – (vacant)*
- XIII) Public Comment
  - a. *The agency for international students, are there resources to assist non-English-speaking international students?*
- XIV) Adjournment – 1:33pm.
- XV) Public Forum

Submitted,



Adam Comeau  
Staff Senate Secretary