

- I) Call to Order – 1:17PM
- II) Roll Call - Quorum
- III) Approval of December Meeting Minutes - Approved
- IV) Approval of January Agenda - Approved
- V) Presidential Election
 - a. Voting
 - i. Next on the agenda is the election for Staff Senate President. Do I have a member of the Governance Committee to give the nomination report?
 - 1. Senator Hand – gives nomination report.
 - a. President Comeau: Only one to accept.
 - b. Jeannie Czech
 - c. Jeannie Moede
 - d. Franky Vogt
 - e. Nicole Nelson
 - f. Mollie hand
 - 2. VP HENDERSON: Governance Committee nominates Adam Comeau for president. Nominations are now open from the floor. Are there any further nominations for president?
 - 3. ...Hearing none...and having only one nomination for President, we shall proceed with a voice vote.
 - a. All those in favor of Adam Comeau for President say “aye”. Those opposed say “no”.
 - b. Approved via voice vote.
- VI) Confirmations
- VII) External Liaison Reports
 - a. ASUW
 - i. None Present
 - b. Faculty Senate
 - i. Chairman Sprague
 - 1. No report
- VIII) Administration Reports
 - a. President’s Office
 - i. Chief of Staff Kelsey Kyne
 - 1. Hosting all staff Town Hall
 - a. February 29th 1-2pm; WyoCast
 - b. Location TBD
 - 2. Two Coffee and conversation times
 - a. Open to all at Rendezvous
 - i. February 7 11.5-1pm
 - ii. Second TBD
 - 3. 2022-2023 employee of the quarter
 - a. 1-11-2024 at the president's house
 - b. Vice Provost for Undergraduate Education,
 - i. Dr. Steve Barrett
 - 1. Provost Carman – booked with training.
 - 2. School starts 1-16-2024.
 - 3. Online programs; offering F24.
 - a. Matt Grizwold is working to Launch full online degrees.
 - i. Criminal Justice
 - ii. Sociology

- iii. Marketing
 - iv. Organizational Leadership
 - v. Management
 - vi. Management with focus on Human Resources
 - b. Reach out to Matt for more information.
 - 4. Accredited by Higher Learning Center HLC
 - a. The 2019 visit resulted in 10-year accreditation.
 - b. 4-year report going out in June.
 - i. Rick Fisher
 - ii. Erica Helgeson
 - 5. AI report
 - a. January 2023 launched initiative for guidelines.
 - b. New group taking on guidance to academic impact of AI; Picking up where the last group left off.
 - 6. Designation as National community Engaged School
 - a. Jean Garrison worked to fulfill the achievement with 40 others.
 - 7. Nelson – Can you give an ETA on information on AI guidelines?
 - a. AI guidance is already available for classes and academics.
 - i. Leaving up to the college and faculty to guide students on AI subjects.
 - b. Meetings every other week.
 - c. More deliverable will be out in March time frame.
 - d. Email any questions to Dr. Barrett
 - 8. Hand – Any implementation to staff for Chat GPT?
 - a. Another working group will be formed to help guide the future for staff.
 - b. Send your name to Dr. Barret if you are interested in participating in the group.
- c. Ombudsperson –
 - i. Nellie Haddad
 - 1. Absent
- d. Office of Research and Economic Development –
 - i. Is Vice President of Research and Economic Development Parag Chitnis here or any representative from that group?
 - 1. Absent
- e. Division of Budget and Finance –
 - i. Vice President Budget & Finance, Alex Keane
 - 1. Absent
- f. Human Resources –
 - i. Associate Vice President Bob Link
 - 1. Calendaring system available for hiring to set up time with HR to walk through any tasks you need help with. (Will since with Apple Calander and Outlook)
 - 2. Weekly zoom workshops to help answer questions.
 - 3. Hill Hall is always available for in person help as well.
 - 4. I-9 compliance only has 1 miss.
 - a. Great job, thanks you for all your help.
 - 5. Jan 1 marked a new year for benefits.
 - a. Short term and long term changed to Aflac.
 - b. EAP moving to Mines and Associates
 - i. This includes financial literacy.
 - ii. More robust than the last few years
 - iii. More information will be sent out soon on all the services.
 - iv. Cigna also offers mental health options; 3 sessions.
 - 6. W2 season in full swing should hit normal timeline.
 - a. Please update your address or delivery methods
 - 7. Request for assistance in reviewing active employees.
 - a. Making sure the employees receive appropriate benefits and needs.
 - b. Help deactivate them as needed.
 - 8. Work on compensation is moving forward.
 - a. Meeting our stated goals

- b. The compensation survey will also help with this process.
 - 9. Working on job descriptions as well.
 - a. Career ladders being defined and clear.
 - 10. Deloitte Study Update for Staff Senate
 - a. Presentation TBD
 - b. Information will be on the HR website being built.
 - i. Comp and Org PDF
 - ii. HR is happy to answer any questions.
 - 11. Member-at-large Nelson – Is it accurate to assume compensation changes will be made with pay scales for FY25?
 - a. Compensation side direct answer unavailable.
 - b. Using the current system to make sure no new employee's compensations comply.
 - c. HR is Working on WyoCloud to ensure compensation is tracked accurately as well as working on making sure we are within compliance with legislation.
 - 12. Member-at-large Nelson – Will not happen before July 1st?
 - a. HR will provide information once the governance piece is in place before this takes effect.
 - b. HR will update the staff as these progresses.
 - 13. Senator Lafleiche – In reference to the Deloitte Study, Will you be building from a centralized system to a hybrid system first then to a decentralized system. Or will you go straight to a decentralized system?
 - a. For clarity, Looking at the recommendation.
 - i. HR, Research, and Finances into a shared service or business partner model.
 - ii. Taking area of expertise and creating communities of practice.
 - iii. Enabling personnel to have better bandwidth to work by removing parts of the workload that limit the bandwidth of those persons.
 - b. Efficiency
 - i. The hardest thing will be training and getting employees up to the correct level.
 - ii. Hybrid launch and extend it will create some ripples.
 - iii. Goal is to be Live FY25
 - 14. Senator Moede – When Deloitte rolled out will their room for modification from the college level?
 - a. Starting communication with deans and cabinet members.
 - b. Some rigidity but depending on the size there may end up being more resources.
 - c. Each College will have a semi flexible solution pending on how each college needs.
 - 15. Senator Moede – Will this allow staff to be able to work on professional development?
 - a. Focus is to create a clear career ladder.
 - b. Defining what steps an individual can take to progress.
 - 16. Senator Moede – To those using tuition waivers will that help them get new positions?
 - a. Yes, absolutely.
 - b. Enabling people to take on higher jobs as they achieve degrees.
 - 17. Senator Czech – what is the next step in the three steps mentioned?
 - a. The mentioned three recommendations are the set actions.
 - 18. Senator Moede – with the shared centers will they move out of the college or move to a different building?
 - a. Physics locations will not change.
 - b. Management structure may change.
 - c. Teams will be maintained.
 - 19. Senator Chezk – keeping what we have now, in what capacity will looking at what HR defined earlier will that be driven?
 - a. Shared services: HR, Finance, and research can be taken out of colleges.
 - b. Communities of practice – working together to be better.
 - c. Mission focused on individuals receiving changes that enable them to gain more bandwidth to function more effectively.
 - 20. President Comeau – Please also visit the HR website to review all of what was presented here.
- g. Division of Operations Vice President Campus Operations,
 - i. Bill Mai
 - 1. Absent
 - h. Government Affairs

- i. Vice President of Government Affairs, Mike Smith or any representative from that group?
 - 1. Absent
 - i. Student Affairs
 - i. Vice President Chestnut or any representatives from that group?
 - 1. Absent
 - j. Diversity, Equity, and Inclusion
 - i. Vice President for Diversity, Equity, and Inclusion Zebadiah Hall
 - 1. Absent
 - ii. Member-at-large Nelson – Is there any administrator that is here to help address the events of last night (1-9-2024)
 - 1. Senator Krassin
 - a. It was a high school student and UWyo police are upping security in the area.
 - b. Albany school district removing training events from Uwyo areas.
 - 2. Cuomo – Email was sent out concerning the event.
 - a. Please Join Uwyo alert
 - iii. Member-at-large Nelson – was this passed off to Laramie PD?
 - 1. Only on Uwyo so UWPD is keeping the case.
 - iv. Senator Moede – Reading of the email of the situation from UWPD. See Attached Email.
 - v. Senator Czech – UWPD and LPD work together.
- IX) Old Business
- X) Legislation
 - a. Third Reading Bill 60 – Postponed until February as voted on by Executive Committee
 - i. The governance committee will clarify in their report.
 - b. Voting Bill 60 – Postponed until February as voted on by Executive Committee
- XI) New Business
- XII) Legislation
- XIII) Executive Reports
 - a. President – President Seidel is in the process of forming a working group to collaboratively review, enhance and make recommendations regarding safety on campus and welcomes one representative to serve on the working group.
 - i. The charge is:
 - 1. Safety on campus is a shared responsibility and spans many functional areas including physical, environmental, occupational, and psychological. In support of UW's 2023 Strategic Plan, specifically objective 3 providing a supportive community, President Seidel is forming this working group to enhance collaboration and coordination amongst the various groups on campus responsibilities for safety.
 - 2. This group will identify opportunities to make UW a safer place.
 - a. Senator Moede Volunteered to be a part.
 - b. First meeting end of January beginning of February
 - ii. President Comeau sent an email for a Climate Survey Charge
 - 1. Senator Lafleiche has accepted.
 - 2. Senator Teng has accepted.
 - iii. Update on Course Release Resolution 250
 - 1. Provost Carman and I will be discussing this on Feb 1st cabinet meeting.
 - iv. We need a meeting space moving forward.... Feb 7th.
 - 1. President Seidel will attend that meeting.
 - 2. Please reach out with any rooms that come to mind.
 - b. Vice President –
 - i. Remind folks you're working on a website and ask if anyone has input to reach out to you or Christina.
 - c. Treasurer
 - i. Holiday Market review and update
 - 1. \$5,500 raised overall pending the invoice from the market.
 - ii. The document will be sent out before February meeting.
 - 1. The document will be sent out before the meeting.
 - iii. Thank you, card, going around to Sugar Mouse for the cupcakes
 - d. Secretary
 - i. None
 - e. Member-at-Large

- i. Volunteer for March to compile Nelson Report
 - 1. Please reach out if you would like to do this.
 - f. Director of Outreach and Engagement update
 - i. First meeting in February.
 - ii. Work with the senate to define what the outreach is doing and help clear up any overlapping duties.
 - iii. Volunteers welcome
 - g. Legislative Affairs update
 - i. Absent
- XIV) Liaison Reports
 - a. Advisory Council on Diversity, Equity, and Inclusion (Senator Teng)
 - i. None
 - b. Athletics Planning Committee (Senator Teng)
 - i. None
 - c. Classification/Compensation (vacant)
 - d. Enterprise Risk Management Advisory Committee (Senator Wheeler)
 - i. Next meeting 14th of February at 11:00AM
 - ii. Please share any risks if you see any.
 - e. Food Security Taskforce (Senator Monahan) No More Committee (vacant)
 - f. Green Dot Committee (Senator Hand)
 - g. Public Art Committee (Senator Grosinger)
 - i. Forming sub committees for art for new construction
 - ii. Request for proposal
 - iii. Taking on more proposals
 - 1. Geology requested one and is under review.
 - h. External Relation Connections & Communications Working Group (Senator Tai Baker)
 - i. Absent
 - i. Parking Committee (Senator Van Cleave)
 - i. Not yet met.
 - j. Fraternity and Sorority Life Task Force (Senator Monahan)
 - i. absent
- XV) Committee Reports
 - a. Recognition Committee – Senator Moede
 - i. Met this week.
 - ii. Staff Recognition Day April 16 11-1:00 in the concourse of the AA
 - 1. In the past local business have been asked for donations
 - a. Afraid that we are inundating local business.
 - i. Asking each senator to reach out to businesses they know and ask if they can donate.
 - 1. If you do so, please notify the rec committee of what was donated and by whom.
 - b. This year – every Staff member will not automatically rec a gift, this is for EE recognition and networking more than an EE gift receiving.
 - c. Pepsi donating drinks.
 - d. UW concessions providing lunch and snack.
 - i. hamburgers, hot dogs, popcorn, etc.
 - ii. Vegetarian options are in the works.
 - e. Will request from the Presidents office 2hr and 15 minutes release time for all staff to allow travel time.
 - 2. Asking for staff senate volunteers to assist with recognition day
 - 3. There will be a 50/50 raffle and a carpet cleaning raffle, possibly more
 - 4. Next meeting 1/23 at 1:00 pm
 - b. Staff Relations Committee – Senator Czech
 - i. No agenda items, therefor no meeting was held.
 - ii. The January meeting will be postponed until February.
 - c. Governance Committee – Senator Hand
 - i. Committees should be electing next year's chairs.
 - 1. Inform Governance

2. Member-at-large Nelson – Adding in, the reason we are doing the chair elections this early we have time to work with current chair to mentor and help the transition.
- ii. Officer nominations will be open March for voting in April.
- iii. Bill 59 Full Senate Discussion.
 1. Explanation of Implications
 - a. Line 30-34: “Be it further enacted that because of the removal of a constituency, the president, vice-president, secretary, and treasurer will possess no voting authority in the senate. ...members of the governance committee will serve as the voting representative for their constituents.”
 - b. Interpreted that parliamentarian was removed by bill 59.
 2. See Attached Presentation and notes
 3. (NOTE: This was an in-depth presentation and recording should be reviewed.)
 - a. Item 1: Should Executive Officers gain their vote? [PASSED]
 - i. President Comeau – Officers would be representing their constituents again and this gaining their ability to vote?
 1. Correct as presented by governance.
 - ii. Member-at-large Nelson -- I was the only one present when bill 59 was drafted. The removal of constituents was intended to allow more time to fulfill other duties for officers.
 - iii. Further research on the bylaws revealed that the member at large was not intended to cover the vacant seats and a motion was made to amend the motion that the extra constituents to be added to member-at-large position.
 1. Senator McGinley – Would the member-at-large take on the votes of the officers?
 - a. Is it worth the time and effort to give up their vote?
 2. Senator Krassin - Are you (Nelson) willing to take on those additional constituents?
 3. Member-at-large Nelson – There are 6 vacancies covered by Member-at-Large. Having that many constituents dilutes the voting power of those constituents.
 - a. I do not agree with diluting the votes.
 4. Senator Hand – Agree and resend the amendment.
 - iv. Member-at-large Nelson – With the proposal are the officers gaining back their constituents and in turn gaining their vote except the president?
 1. Hand – as written – See attached presentation.
 - v. Senator Krassin – Are the officers willing to take the constituents on?
 - vi. Vice-president – Yes, I will.
 - vii. Senator Czech – Website is not the duties assigned to the Secretary but to the Office associate.
 1. Nelson – My apologies I miss spoke it was an example. Please refer to the rules and procedures for details.
 - viii. Senator Czech – I have been on staff senate for 7 years and we have completely changed how we operate. I feel our mission has been lost.
 - ix. Member-at-large Nelson – Can we have the motion read before we vote?
 1. Hand – Yes, the president will read before voting.
 - b. Item II: Shall we reintroduce the position of parliamentarian? [PASSED]
 - i. Discussion
 1. Member-at-large Nelson – With this item, would this take the duty off the legislative position?
 - a. The governance committee will work on details on how to do this.
 2. Member-at-large Nelson – Do you have the basis for the need for this motion?
 - a. The reason this is necessary to help maintain Roberts Rules.
 - b. Help keep our meeting more efficient.
 - c. The appointee would not have similar authority.
 3. President Comeau – Would this help keep the rules followed?

- a. Yes
- 4. Senator Lafleiche – would this help with procedures as well as help follow rules and Roberts Rules?
 - a. Yes
- 5. Senator McGinley – review recording
 - a. Various levels on rules, bylaws, and Roberts Rules.
 - b. Making sure each level is clear and no contradictions are present with bills or resolutions.
- c. Item III: Establishing the Bylaws separately from rules and procedures?
 - i. NOTE: Review recording and PP for in-depth presentation of Bylaws and Rules and Procedures. History of the Bylaws. 1977-2018
 - ii. Bylaws are legal structure (constitution)
 - iii. Rules and procedures are the framework of the operations (legislation)
 - 1. Both cannot be in the same document.
 - iv. Reading of Bill 50
- d. Formally requesting a special committee to draft Bylaws. [PASSED]
 - i. NOTE: Discussion of details on what Bylaws are and how they are made and affected.
 - ii. Using the Bylaws sunset as the template. And providing clear documentation of the updates through 2018-2023.
 - iii. 4-5 senators
 - 1. Please reach out via email as there are a lot of proxies today.
 - iv. Meet twice a week.
 - v. Identifying differences between University Regulation 1-3; 1-34 and Bylaws
 - vi. Presenting Bylaws in February to full senate noting all changes.
- e. Voting on Bills/Resolutions being in plain language
 - i. Motion to table this until after implementation of Bylaws

- XVI) Public Comment
 - a. *None*
- XVII) Adjournment
 - a. Motion: 3:33PM
- XVIII) Public Forum

Respectfully submitted,



Secretary Grosinger, 1/22/2024

UWPD Continues to Investigate Reported Assault

January 10, 2024 -- The University of Wyoming Police Department (UWPD) continues to investigate a reported physical assault that took place on the evening of Tuesday, Jan. 9.

Based upon initial information gathered, it is alleged that a man approached a juvenile female and grabbed her by the shoulders near War Memorial Fieldhouse. The young woman reported she was able to successfully fight off the suspect and escape, at which point the suspect also fled in an unknown direction.

The UWPD thanks people throughout the community who called with information and possible sightings of those matching the description of the suspect, following a UW Alert text message and email sent to UW students and employees Tuesday night.

Despite several contacts, the identity of the suspect is still unknown at this time.

The UWPD remains committed to the safety of the campus and is pursuing multiple avenues to gather more information. The department encourages those on campus to maintain increased vigilance and asks anyone who may have information to call (307) 766-5179 or text keyword UWYO to 847411/TIP411.

Governance Committee Discussion

January 10, 2023

Senator Mollie Hand and Senator Laura McGinley

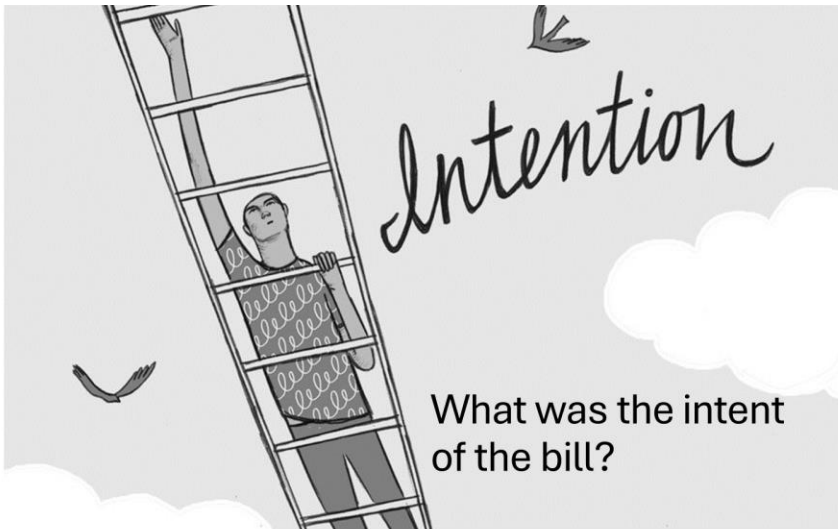
Order of Discussion

- Explain implications of Bill 59, Sustainability through Efficiency
- Describe two situations affected by said bill
- Vote on how to proceed
- Establishing a Bylaws Special Committee

Language in Bill 59, Lines 30-34

“be it further enacted that as a result of the removal of a constituency, the President, Vice-President, Secretary, and Treasurer will possess no voting authority in the Senate.”

“... members of the Governance Committee will serve as the voting representative for their constituents.”



Representing Officers' Constituents



Example: I am a proxy representative three districts that elected Comeau, Henderson and Sala-Boggs AND I represent District 10, so I voted four times.

Hanna Barczyk

Parliamentarian Position



Under Robert's Rules (§ 47) the parliamentarian plays a strictly advisory role in the conduct of meetings.

Items to Discuss/Vote



Should officers have a vote? If not, how should proxy voting be done?



Parliamentarian position



New discovery – we need to re-establish the Bylaws.

Item 1: Should Executive officers (except for the President) gain back their constituent representation and thus, regain their votes?



If yes, Governance will plan.



If no, further questions to follow.

Item 1A: If no, how shall voting proceed?

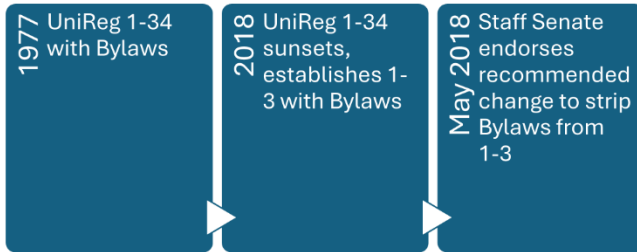
OPTION 1:
vote as proxy
(having multiple votes)

OPTION 2:
vote like member-at-large
(having one vote but
representing multiple districts)

Item 2: Shall we reintroduce the position of Parliamentarian?

- Parliamentarian roles are currently intended to be covered by a legislative appointee selected by the executive committee, but the appointee has no authority in executive board and may have little or no experience in senate
- Yes – Governance will plan
- No – Executive Committee will appoint Legislative Appointee and clarify role of position

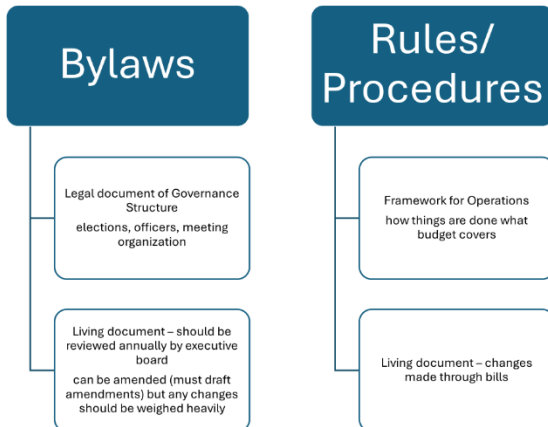
Item 3: Establishing the Bylaws (Senator McGinley)



Brining us to 2024



Bylaws should be separate from Rules and Procedures



2024 Bylaws
Committee of
4-5 Senators

