

University of Wyoming Staff Senate Meeting Minutes
December 3, 2025 1:15 PM – 2:40 PM Senate Chambers & Teams

- I. **Call to Order**
The meeting was called to order at 1:15 PM by President Dailey.
- II. **Roll Call:**
 - Present:** 27 Senators present, two serving as proxy.
 - Proxy:** Member-at-Large Hand proxy for Sec. McGinley, Sen. Weber proxy for Sen. LeBeau
 - Absent:** Rocky Case, Colter Linford
- III. **Minutes** approved unanimously.
- IV. **Agenda** approved unanimously.
- V. **Executive Reports**
 - a. **President Report**
Pointed out the change in the order of reports so Staff Senate business comes prior to external reports.
Reports to BOT highlighted the importance that Staff be included in future presidential searches and fact-finding work on potential changes to tuition benefit. President Dailey will serve on the AI Commission subcommittee focusing on campuswide AI usage and recommendations
 - b. **Vice President Report**
ASUW is passing resolutions related to student fees and a resolution to maintain the former Union parking lot rather than moving forward with the green space proposal. President Medina feels the door might still be open to changes in the plans.
 - c. **Treasury Report**
Treasurer Drum provided a brief report. Giving Day participation did not reach 75%, so we did not get a bonus, but we still did very well. Thank you for all who donated.
 - d. **Secretary Report**
The minutes will go back to narrations because the recording timestamps were more difficult than expected. Have created a template and cover sheet checklist for the steps to sponsor bills and resolutions. This will first go to Executive for approval, then Governance for review and conversation. Reminder: familiarize yourself with the Rules & Procedures. They were recently amended, and we may have some input for Governance to be sure they are thorough. Recent Senate resignations: Conard, Ferrin, Lubbers, Thimens
 - e. **Member-at-Large Report**
Reminded Senators of their primary role which is to represent and communicate with their constituents. It's important to access the monthly constituent lists as they change with staff leaving and being hired. Reach out to Office Associate Padilla or Member-at-Large Hand for help.
- VI. **Committee Reports**
 - a. **Governance Report**
Focusing on recruitment efforts to get more staff to join Senate. With Member-at-Large, explained current procedure for resignation: Senator emails President and copies Office Associate. Office Associate informs Executive Committee. Office Associate updates website. Secretary updates attendance sheet. Member-at-Large updates constituent lists. Governance Chair updates seat allocation. Member-at-

Large reaches out to vacant district with introduction and invitation to fill vacancy. Secretary announces resignations in Secretary report.

b. Staff Relations Report

No November or December meetings due to holidays. Read the Staff Senate letter concerning lack of representation on Search Committee to BOT with good reactions. Reminded Senate that Senators are provided **a minimum of 8 hours** of release time monthly for duties.

c. Staff Recognition Report

December 16 is deadline for Employee of 4th Quarter nominations. Volunteers needed to fill slots for the Holiday Market, December 12. Senators invited to sign thank you notes. Lots to look forward to including a vendor raffle, ugly sweater competition, Santa and Grinch DIY photo booth, food trucks, 50/50 raffle, and live music. There is room for one more music group. Contact Chair Crayton. Staff should receive one and a half hours of release time to enjoy the event.

VII. Liason Reports

a. Athletics Planning – Senator Teng

No report -- will provide it digitally.

b. Campus Safety Working Group – Senator LeBeau

No report

c. Freedom of Expression Initiative – Senator Dailey

No report

d. Public Art Committee - Senator Herman

Public Art Committee was not consulted for the piece that will be installed in the roundabout on 15th Street which was donated by former Trustee True. Other than that, committee members working on bylaws and other organizational materials.

e. Parking Committee – Appointee Cossitt

No report

f. Shared Governance – Senator Baker; Holmquist

The report from the committee is delayed while members discuss details. Committee offered much support to Staff Senate after the Presidential Search committee was announced without Staff Senate representation.

g. 2025 State Laws Working group

Sen. Sciulli volunteered to join this committee.

h. Foreign Influence, Risk, Safety, and Travel (FIRST) Working Group – Senator Costillo

No report.

i. AI Committee – Christopher Weber

Attended AI Commission but this was focused on professors and teaching use of AI. Kelsey Kyne from the President's Office clarified the roles of the AI Commission. It will include subcommittees, one of which will focus on staff use of AI. President Dailey is attending this committee.

j. RSO Committee – Senator Perez

Current focus is on policies and procedures, finances, alcohol politics, risk and safety, etc.

k. Wellness in the WEST – President Dailey

Initial meeting involved brainstorming what's working well and not so well on campus surrounding wellness (mental and physical health). Discussed need for educating staff on the benefits available.

l. Student Media Board

President Dailey called for volunteers to represent Staff Senate on this committee.

m. **Fee Book Committee – Senator Marquez**

Two meetings have occurred. Departments presented their fees. Major areas discussed were College of Law, music, housing, and ASUW. Some fees may increase.

VIII. **Old Business**

a. **Presidential Search Committee – Chad Baldwin**

Vice President Marquez shared that a new website is available with a link to “share your thoughts” here: [UW Board of Trustees Conducts Presidential Search](#)

IX. **New Business**

X. **External Liaison Reports:**

a. **ASUW**

No report.

b. **Faculty Senate**

Member-at-Large Hand attended the Faculty Senate meeting. A lot of discussion arose surrounding legalities of the affiliations lists the General Counsel is compiling. Then they discussed approval of new Health Science PhD programs.

XI. **Administrative Reports**

a. **President’s Office**

Kate Mathis: December 8 is the Holiday Open House at the Gateway from 4:30-6:30. President Seidel launched an AI across the University Commission. President Dailey is on the the subcommittee that will be focusing on implementation of AI across campus. Commencement is Saturday, December 13. Over 800 students will graduate.

b. **Academic Affairs**

Matt Griswold: No report.

c. **General Council**

No report

d. **Research & Economic Development Division**

No report.

e. **Operations**

Vice President Bill Mai addressed some misinformation that came up earlier in the meeting. First while ASUW President Medina may be under the impression there is still a possibility of having a parking lot where the Union lot was, that is not the case. Trustee McKinley said, “That ship has sailed.” The lot will go for a landscaping bid now (phase 3 of the new halls construction). [The design can be found here.](#)

Second, 15th Street construction for the new hall construction was fully funded by UW without any money from the City of Laramie. The public art going in at the roundabout on 15th and Iverson was donated by former Trustee True, so it was above the President’s office, and therefore did not need the Presidential Public Arts Committee approval.

Sen. Jackson asked about a potential amphitheater in the works. VP Mai said if this is built it would be in the northwest side of the Lewis Street between 13th and 14th streets. Eventually all of Lewis Street between 9th and 15th will no longer be a street. Member-at-Large Hand asked if the new landscaping replacing the Union lot would have wide sidewalks for bicycle safety since 15th Street is currently not biker-friendly. VP Nye . referenced the link and said it plans to accommodate both pedestrian and bike traffic.

Sen. Crayton inquired about if the alcohol permit policy has changed. VP Nye explained it did not change, but UW had not been following the policy in recent years after a personnel change. He is now ensuring that UW is in compliance with the UniRegs.

Sen. Jackson inquired about the protesters in front of the new Natatorium construction site. VP Mai explained that a union based in Idaho has been distributing materials on campus while presenting itself as a Wyoming union. They have alleged that UW is not meeting fair-wage standards on the pool construction project. UW clarified that all construction manager-at-risk contractors, including DPR (formerly GE Johnson), are required by contract to pay regional wage rates set by the Department of Workforce Services, and there is no violation. The union's materials include unauthorized use of UW's bucking horse and rider logo and link to an unrelated news story. UW believes the effort is largely a membership-building tactic by the union, and DPR has been required to formally respond.

f. **Government Affairs**

No report.

g. **Student Affairs**

No report.

h. **Division of Budget & Finance**

No report.

i. **Human Resources**

Human Resources provided three brief updates. First, they thanked units for continued support in ensuring new employees complete their I-9s promptly and requested ongoing attention as January hiring increases. Second, open enrollment has concluded, and updated medical plan rates will appear in December paychecks, which run on December 23 due to the adjusted payroll schedule. Third, because payroll staff work over break to ensure the December 31 payroll is processed, timesheets covering December 7–20 must be submitted by non-benefited employees by 10:30 a.m. on Tuesday, December 23, with supervisors approving them by 5:00 p.m. Additional reminders and communications will be sent next week.

j. **Foundation**

No report.

k. **Question and Answer**

None.

XII. **Guest Speakers**

a. **Health Sciences PhD Program – No one present.**

b. **United Way**

Anna Kramer from United Way of Albany County provided an overview of the organization's role in supporting students and the broader nonprofit sector. Local nonprofits offer students significant resources, including services, volunteer opportunities, part-time jobs, and internships, through organizations such as the Downtown Clinic, Cathedral Home, the Eppson Center, and the Developmental Preschool. United Way raises funds for 16 local nonprofits, and donations remain in the community, with agencies able to use United Way's unrestricted funds to cover essential operating costs or leverage additional dollars. **This year's campaign includes a matching offer from donor John Evans for any payroll deduction of at least \$10 per month.** United Way emphasized that even small monthly contributions make a meaningful impact, especially given the extensive support

nonprofits provide to UW students. Brochures and pledge materials were shared, and electronic materials will be included with the Senate Report.

XIII. **Open Forum**

Member-at-Large Hand suggested a holiday gathering and will follow up with a doodle poll. Vice President Marquez would like to renew the Coffee with Senate which took place last spring. Planning for January or February will take place.

XIV. **Adjournment**

The meeting was adjourned at 2:41 PM.

Respectfully Submitted December 4, 20205,

Mollie Hand, Proxy for Secretary McGinley