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- I) Call to Order @ 1:19
  - II) Roll Call
  - III) Approval of June Meeting Minutes: Approved
  - IV) Approval of August Agenda: Approved
  - V) Elections: None
  - VI) Confirmations
    - a. Senator Catherine Conard district 19 – Approved
    - b. Senator Jordan Joyner district 7 – Approved
  - VII) External Liaison Reports
    - a. ASUW - None
    - b. Faculty Senate - None
  - VIII) Administration Reports
    - a. President’s Office – written report sent by Kelsey Kyne/Chief of Staff to the President and read by President Comeau
      - i. President Seidel will host the following events this fall semester:
        - 1. State of the University on September 17 from 3-5:30 pm, including a social hour
        - 2. Coffee and Conversation on October 4 from 10:30am-noon
        - 3. All-staff town hall on October 22 from 1-2pm
        - 4. Holiday Open House on December 9 from 4:30-6pm
      - ii. Working Groups
        - 1. Budget Model Review – to create a model that is more responsive to change and incentivizes sustainable growth.
        - 2. Strategic Enrollment Management – to develop strategies to maintain and enhance undergraduate enrollment with a goal of a 1000 student increase by 2029 (from 11K to 12K)
        - 3. UW Ombuds – an interim Ombuds will be named soon as the search begins to fill the position. President Comeau is serving on the search committee.
    - b. Academic Affairs – Matt Griswold/VP for Online and Continuing Education
      - i. Senior Vice Provost Academic Affairs - David Bagley/Assoc. Dean Graduate Programs in College of Engineering & Physical Sciences will replace Tami Benham-Deal who retired in June.
      - ii. Vice Provost for Access & Engagement – Brandon McElroy / Dept. Of Geology & Geophysics and served on the DEI Review Working Group was appointed to this position and will be working on establishing plans for transitioning critical functions that were previously managed by the Office of Diversity, Equity, and Inclusion.
    - c. Ombudsperson - Vacant
    - d. Research and Economic Development Division – Chelley Schneider/REDD Executive Assistant
      - i. Orientation – will be held on August 21<sup>st</sup> from Noon – 4pm for new faculty and others new to the division.
      - ii. Deputy VP for Research & innovation - Arundeeep Pradhan was appointed to this newly created position and will attend the next Staff Senate meeting.

- e. Division of Operations – Bill Mai /VP for Campus Operations
  - i. The hot/cold water distribution project exterior phase is now finished, and they will begin the interior sections in campus buildings. Completion is projected to take a few years.
  - ii. Roundabouts – the project at 15<sup>th</sup> & Ivinson is now paved and will be ready for opening by dorm move-in. The project at 15<sup>th</sup> & Willet will have most of the work completed soon and will open for use but will close again after the Spring semester to finish the work.
  - iii. Natatorium – (aka Aquatics Center) will break ground at 22<sup>nd</sup> & Willet in September and commence construction in October.
  - iv. Stadium – the 2<sup>nd</sup> phase of the “Retore the War” revitalization will be finished by the 1<sup>st</sup> home game (Sept. 7<sup>th</sup>)
  - v. College of Law – Grand Opening on August 22
- f. Government Affairs – Mike Smith/ VP for Government Affairs
  - i. UW Regulation 12-4 reminder to all employees since we are in an election year - explains government relations and clarifies University employees’ rights to free expression.
  - ii. New office position that will be split with General Council.
  - iii. Voting release – staff have 1 hour of release for voting.
- g. Student Affairs - None
- h. Division of Budget and Finance - None
- i. Human Resources – Bob Link/AVP for Human Resources
  - i. Job Requisition – the error that occurred in WyoCloud continues to be a problem but a work-around was identified and instructions sent out thorough email communications. Due to this issue, delays in processing hires should be expected.
  - ii. New Director of HR (Human Resources) – Samantha Wilson
  - iii. Pay Roll – due to UW postal issue. Employees receiving paper checks by mail had a delay in getting paid. If timely payment is important, HR encourages employees to set up direct deposits.
  - iv. EAP (Employee Assistance Program) – new provider (MINES) offering assorted services including legal, financial, personal counseling, and life/work recommendations.
  - v. Tuition Waiver – President Comeau will send out the new appeal form for Senator review and comment. Three main changes to the form are:
    - 1. Description of work schedule flexibility
    - 2. VP affirmation - indicating that management exhausted all opportunities to accommodate and ensures future consideration will be reviewed
    - 3. Human Resources will record and track denials
  - vi. FLSA Exempt regulations threshold
    - 1. July 2024 – increased from \$35,568 to \$43, 888
    - 2. January 2025 – increases to \$58,656
    - 3. Employees affected by the change will not lose their exempt status benefits once they become non-exempt

IX) Guest Speaker - None

X) Old Business - None

XI) New Business

a. Rules & Procedures

- i. First reading - MOTION to suspend the rules and not read the whole document aloud. CARRIED by 2/3 vote.
- ii. Second reading
- iii. Call for discussion
  - 1. Concerns about senators who are Supervisors and the possibility that 1) a constituent may be intimidated and not want to take concerns to the representative and 2) Staff Senate could end up over-represented by staff in supervisory roles. A Senator asked if there should be a policy tracking how many supervisors are on staff

senate. Discussion included that the senate works toward diverse representation and the Governance Committee encourages a variety of staff to join. Additionally, candidates are vetted and certified that they are not on probation and must be elected by their district constituents.

- a. TASK: Regarding dissatisfied constituents - staff senate will post on the Staff Senate website, the process that a constituent can follow if they are not satisfied with the response of their district senator, or if they believe their senator has acted unfaithfully.
- iv. MOTION to amend Article III, Section (i) from “An employee must have completed their initial probationary period and have been an employee for a full year. . .” to “An employee must have completed their initial probationary period or have been an employee for a full year. . .” MOTION CARRIED.
- v. MOTION proposed that all simple grammar and punctuation changes be left to the Officers and do not require a vote. MOTION CARRIED

XII) Executive Reports

- a. President/Comeau
  - i. Board of Trustees – attended the recent Sheridan meeting. Reminded everyone that the meetings are recorded and available on WyoCast or YouTube. Discussed student enrollment and success, and the Case for Change. The Administration decided that the UW will hold off on implementing the Case for Change restructuring for now.
  - ii. Tuition Waiver – Comeau will be emailing the draft to Senators and is requesting feedback before final approval.
- b. Vice President / J. Baker – excused
- c. Treasurer / Henderson - excused
- d. Secretary / McGinley - none
- e. Member-at-Large / Roberson - none

XIII) Liaison Reports

- a. Athletics Planning Committee (Senator Teng) - none
- b. Campus Safety Working Group (Senator LeBeau) - none
- c. Enterprise Risk Management Advisory Committee (Senator Teng) - August mtg scheduled and will have update for Sept. SS meeting.
- d. External Relation Connections & Communications Working Group (Senator Tai Baker) - none
- e. Food Security Taskforce (Senator Monahan) - have not met but would like to have a future discussion about how Staff Senate could help with the Food Pantry in the Summer months while students are away.
- f. Fraternity and Sorority Life Task Force (Senator Monahan) - recommendations were submitted to President Siedel which included a request for a more focused working group on a specific task, but than this, the committee has not met.
- g. Freedom of Expression Initiative (Senator Tai Baker) - none
- h. Green Dot Committee (Senator Hand) - Green Dot instructor will provide training during Saddle Up.
- a. Public Art Committee (Senator Grosinger) - none
- b. Parking Committee (Senator Wheeler) - updated permit classification and ticketing in EV areas.

XIV) Committee Reports

- a. Recognition Committee/Senator Vogt
  - i. Holiday market subcommittee – asked for volunteers
- b. Staff Relations Committee/Senator Monohan – working out a meeting time that best accommodates members.
- c. Governance Committee/Senator Hand – meeting scheduled for August 14 and will discuss the Rules & Procedure edits.

XV) Public Comment

- a. Senator Hand shared information from a constituent regarding all the benefits available to Staff at Half Acre with their membership. She also reminded everyone of the staff Folk Dancing activity at Noon of Fridays at the flagpole in Prexy’s Pasture.

XVI) Adjournment at 3:17pm