



Department 3261
1000 E. University Ave.
2102 S. 15th St.
Laramie, WY 82071
Phone: (307) 766-3570

Fleet Services

Vehicle Maintenance Authorization

Please save a copy of the completed form for your records.

Press submit or email completed form to
rkersey@uwyo.edu & sfletche@uwyo.edu.

Please complete the form and click on the submit button to send your information.						
Date:	Name of Requestor:					
Phone Number:				Email:		
Department:				Supervisor's Name:		
Supervisor's Phone:				Supervisor's Email:		
VEHICLE						
UW Vehicle #:				Current Mileage:		
Vehicle is Here For: (check all that apply)		PM Service	Repairs	Glass	Body Repair	Tires
Description of work to be performed:						

Please note: For glass work or body repairs a completed [accident report](#) must accompany the work request.