

**THE UNIVERSITY OF WYOMING**  
**BOARD OF TRUSTEES' REPORT**  
**May 4-6, 2011**

**The Final Report can be found on the University of Wyoming Board of Trustees website at  
<http://uwadmnweb.uwyo.edu/trustees>**

## **University of Wyoming Mission Statement (March 2009)**

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**May 4-6, 2011**

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ASUW

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## Adjournment

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**AGENDA ITEM TITLE: University Research Computing, Gern**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

Vice President for Research and Economic Development Bill Gern will provide information regarding computer-based research taking place at the University of Wyoming. Materials may be distributed at the meeting.

**AGENDA ITEM TITLE: NCAR Wyoming Supercomputing Center (NWSC) Briefing, Gern**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

Vice President for Research and Economic Development Bill Gern will brief the Board about the NWSC being constructed near Cheyenne, followed by a visit to the site.

**AGENDA ITEM TITLE: Casper Family Medicine Residency Center & Community Health Center of Central Wyoming, Allen**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

Provost and Vice President for Academic Affairs Myron Allen, College of Health Sciences Dean Joe Steiner, and Director of Medical Education Dr. David Driggers will provide an update regarding recent developments at the Casper Family Medicine Residency Center.

**AGENDA ITEM TITLE: College Readiness and Completion, Axelson/Frost/Hansen**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

Vice President for Student Affairs Sara Axelson, Vice President for Special Projects Carol Frost, and Associate Provost Andy Hansen will provide the Board with information regarding college readiness and completion in Wyoming. Materials may be distributed at the meeting.

**AGENDA ITEM TITLE: Capital Construction, Vinzant**

- a. Ivinson Building Hazardous Materials Abatement and Disposal
- b. Deconstruction- Ivinson Building
- c. Architect/Engineer- Performing Arts (Fine Arts Phase II)
- d. Approval of Site for STEM Facility
- e. South Shuttle Lot

**CHECK THE APPROPRIATE BOX(ES):**

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (CONSENT AGENDA)

**a. Ivinson Building Hazardous Materials Abatement and Disposal**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Ivinson Building as it exists today was constructed in 1916 with additions in 1939 and 1950. The building was designed as a hospital and has had several uses since the University obtained the building including University Police and Information Technology.

Prior to deconstruction, the hazardous materials must be removed for public and worker safety during the deconstruction activities. In June 2010, the University had an industrial hygiene firm conduct a thorough hazardous materials survey. The survey indicated a substantial amount of asbestos and lead paint and other materials such as mercury and transformers that contained PCBs. The hazardous materials removal and disposal will be significant.

The abatement bidding was publicly advertised with bids to be received on April 18, 2011. The recommended abatement contractor for each phase of the work will be presented at the May meeting of the Board of Trustees.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

Authorization is required from the Board of Trustees to contract for the hazardous materials abatement for the Ivinson Building.

**ARGUMENTS IN SUPPORT:**

The funding is available through a 2007 appropriation for the purposes of constructing a Police Facility, removing the Ivinson Building and providing additional parking at the Ivinson site and internal allocations of funds by the Vice President for Administration.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to contract with the recommended abatement contractor or contractors for the hazardous materials removal and disposal of the Iverson Building.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended abatement contractor or contractors for hazardous materials abatement and disposal for the Iverson Building.

**b. Deconstruction- Iverson Building**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Iverson Building as it exists today was constructed in 1916, 1939 and 1950. The building was designed as a hospital. The 1939 and 1950 structure is primarily concrete and masonry with columns on either side of the corridors. The roof of the 1916 and 1939 sections is wood framed. The 1950 addition is the only portion of the building that is ventilated. The accessibility of the building is very limited. Many ADA updates would be required to meet statutory accessibility requirements. The second floor was designed for patient (hospital) rooms with restrooms and closets. Many still exist in that configuration today and were used as oversized (200+ assignable square feet) offices with adjacent restrooms utilized as storage. Some of the restrooms still have the fixtures. Because of the building's structural configuration, larger spaces become too long and narrow or have columns within the space reducing the effective use of the space for classrooms, class laboratories or research labs.

In addition to the problems noted above regarding its spatial configuration, the building exhibits the following:

- Significant levels of hazardous materials that must be abated prior to deconstruction.
- Past and present water infiltration below grade level has deteriorated sections of the foundation.
- Building mechanical, electrical, and elevator systems are beyond their useful life.
- Due to the age of the building many building, safety and accessibility code problems exist relative to present code requirements.

The costs of addressing the range and severity of these issues make renovation a financial impossibility.

Subsequent to the abatement of the hazardous materials the building will be deconstructed with the goal of maximizing the reuse and recycling of the materials utilized to construct the building. The deconstruction will limit the amount of waste that will be taken to the Laramie landfill.



The Ivinson Building is eligible for inclusion on the Historic Register. Through the deconstruction, materials from the original building will be reclaimed for the future construction of a memorial to the building including a permanent plaque with the image of the building.

The deconstruction bidding was publicly advertised with bids to be received on April 28, 2011. The recommended abatement contractor for each phase of the work will be presented at the May meeting of the Board of Trustees.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

Authorization is required from the Board of Trustees to contract for the deconstruction of the Ivinson Building.

**ARGUMENTS IN SUPPORT:**

The funding is available through a 2007 appropriation for the purposes of constructing a Police Facility, removing the Ivinson Building and providing additional parking at the Ivinson site and internal allocations of funds by the Vice President for Administration.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to contract with the recommended deconstruction contractor or contractors for removal and recycling of the Ivinson Building.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended deconstruction contractor or contractors for removal of the Ivinson Building.

**c. Architect/Engineer- Performing Arts (Fine Arts Phase II)**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Performing Arts addition and renovation to the Fine Arts Building is Phase II of the improvements for the Fine Arts. The Performing Arts may include approximately 50,000 gross square feet of new construction and renovate portions of an existing building of approximately 120,000 gross square feet. The improvements to the building will include: personnel and faculty offices; office support such as work rooms, reception, conference/seminar rooms, lounges and storage rooms; teaching laboratory/studios such as music, music rehearsal, acting and dance; performance spaces such as concert halls and theatres. The existing campus utility and central plant facilities will be utilized to support the facility. A silver equivalent LEED rating with

alternative energy and systems approaches to sustainability will be a requirement of the facility design and construction. The building design will incorporate the campus materials pallet and design guidelines.

Portions of the Fine Arts building will be vacated by the Art Department upon the completion of the Visual Arts building expected in November of this year.

The University's goal is to have the project construction start as soon as possible with funding requested of the 2012 Legislature. The construction of the project will likely utilize a construction manager-at-risk.

The professional architect/engineering services were publicly advertised with qualification responses received on April 12, 2011. Interviews are scheduled to occur on April 29, 2011. Fifty packets of information describing the project have been requested by architects and engineers.

The recommended architect/engineering team will be presented at the May meeting of the Board of Trustees.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

Authorization is required from the Board of Trustees to contract for the architect/engineering services for the Performing Arts addition and renovation.

**ARGUMENTS IN SUPPORT:**

The funding is available through a 2011 appropriation for the purposes of completing the design and construction documents to obtain a guaranteed-maximum price to present to the 2012 Legislature for the constructing and equipping of the Performing Arts addition and renovations to the Fine Arts Building.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to contract with the recommended architect/engineer for Performing Arts addition and renovations to the Fine Arts Building.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended architect/engineer for Performing Arts addition and renovations to the Fine Arts Building.

#### **d. Approval of Site for STEM Facility**

##### **BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The University of Wyoming has been notified that AML funds will be used to build a Science Technology Engineering and Mathematics (STEM) Facility on UW property north of Lewis Street in Laramie. The STEM facility will house teaching labs for introductory courses such as general chemistry, general biology, organic chemistry, elementary physics, and other large-enrollment laboratory courses involving more than 100 students per semester. The facility will not house research laboratories.

The facility will address modern and emerging technologies and teaching methods in the sciences, in light of which many of UW's existing teaching labs are outdated. Botany labs were last remodeled in the 1950s, while labs in Zoology and Physiology, Chemistry, and Physics remain essentially as they were when constructed in 1969. Over the years, UW has spent maintenance funds to meet the basic health and safety requirements—fume hoods, electric power, HVAC, and hazardous materials management—associated with its existing facilities. However, these expenditures fall well short of providing truly modern lab facilities.

The pipeline of college students entering STEM disciplines is a topic of national concern. UW has a role to play, not only by providing such high-end opportunities as a School of Energy Resources and a supercomputing partnership with the National Center for Atmospheric Research but also *by offering modern laboratory facilities for the foundational courses that are required for students to prepare for these opportunities.* Many of UW's transfer students have experienced the up-to-date, high-quality lab facilities at Wyoming's community colleges. UW's first- and second-year students should have comparable facilities.

A scoping study completed in 2007 estimates that the facility will require approximately 48,000 assignable square feet and 98,400 gross square feet, with the following major features of the facility:

- The facility will house approximately 28 labs, 10 preparatory rooms, and about 8 offices.
- A scoping study recommends labs in the following areas: general and organic chemistry; general physics and science education; electrical circuits; materials; soils; hydrology; general biology; microbiology; human anatomy and physiology; and, computational science and visualization.
- Some labs will be for flexible use, accommodating needs that may evolve over time.

The site recommended for the STEM facility include the following considerations:

- A building of this magnitude could not be placed on the west campus (Ivinson Street to Lewis Street and 9<sup>th</sup> Street to 15<sup>th</sup> Street) because of the present build-out of the west campus.
- The northwest portion of the west campus is considered to be the science quadrant of campus.
- Primary locations for undergraduate instruction are on the west campus.
- The proposed property is owned by the University.

- The proposed use of the property is within the guidelines of the Long Range Development Plan (LRDP).
- The design guidelines and site development guidelines of the LRDP can be utilized such as building orientation, building site development (setbacks, building land coverage to site size, landscaping proportions to building land coverage, etc.), building height as related to neighborhood and adjacent buildings, accessibility, opportunities for alternative energy sources, access to utility infrastructure, surface water drainage, services access, transit access and maintenance access.
- Opportunities for permanently closing Lewis Street.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Capital request presented to the State Building Commission and the Governor of Wyoming for the STEM.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Authorization is required from the Board of Trustees to site permanent structures on the University campus.

**ARGUMENTS IN SUPPORT:**

The funding is available through a 2007 appropriation of the AML funds to the Wyoming Division of Administration and Information for the purposes of planning, designing and constructing the STEM facility.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to place the Michael B. Enzi STEM facility within the block now known as Lewis Street to Bradley Street between 10<sup>th</sup> and 11<sup>th</sup> Streets. The block now contains parking, construction staging area for the Energy Resource Center, and residences used for University purposes such as preventative maintenance and movers.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming approve the site location for the Michael B. Enzi STEM facility on the block of property owned by the University described as Lewis Street to Bradley Street between 10<sup>th</sup> and 11<sup>th</sup> Streets.

**e. South Shuttle Lot**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Albertsons/Osco Drug property located at 1209 S. 15<sup>th</sup> Street/1520 Spring Creek was purchased by the University in November 2009 to provide an express shuttle parking facility for UW's TransPark transit service. The property and associated parking area was identified as an

ideal location for parking and transit operations in the University's 2008 Transportation and Parking Master Plan. The Wyoming State Legislature appropriated a total of \$1.4 million to enable the University to purchase the property. Subsequent to the purchase, the legislature authorized the remaining balance in the fund to be utilized for abatement/demolition of the buildings, site improvements, exterior lighting repairs and temporary surface improvements.

Since its establishment, UW TransPark's South Shuttle Express has transported a total of 478,331 transit riders. Given the success of the transit route and the high utilization of the express shuttle lot, additional demands have been placed on the existing facility. Improvements are required to meet City of Laramie code requirements including permanent surface improvements, access/egress, lighting and landscaping. The project will provide a fully paved parking lot with 286 parking spaces. The design will include accessible or handicapped parking spaces, a bus shelter and bicycle racks. In addition to the paving, the lot will include curb and gutter, sidewalks, landscaping and lighting to meet requirements of the City of Laramie. The project will begin in late spring and will be completed in fall 2011. The bidding was publicly advertised with bids to be received by April 28, 2011. The recommended contractor for the work will be presented at the May meeting of the Board of Trustees.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- May 7, 2009 – Board of Trustees approved the purchase of 1209 S. 15<sup>th</sup> and 1520 Spring Creek, Laramie, Wyoming.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Authorization is required from the Board of Trustees to contract for construction and improvements to the South Shuttle Parking Lot.

**ARGUMENTS IN SUPPORT:**

Total project funding of \$1.3 million is available through a combination of the remaining fund balance in the original appropriation for property purchase (~\$225,000), a \$450,000 federal grant from WYDOT (with 20% match from TransPark), and internal allocation of \$625,000 from the Vice President for Administration.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to contract with the recommended contractor or contractors for construction and improvements to the South Shuttle Parking Lot.

**PRESIDENT'S RECOMMENDATION:**

The President recommends that the Board of Trustees of the University of Wyoming authorize contracting with the recommended contractor or contractors for construction and improvements to the South Shuttle Parking Lot.

**AGENDA ITEM TITLE: Capital Facilities Plan 2011-2016, Vinzant**

**CHECK THE APPROPRIATE BOX(ES):**

- ☒ Work Session  
☐ Education Session  
☐ Information Item  
☐ Other            Specify:

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Capital Facilities Plan (CFP) is a planning document that covers three biennia—2011-12, 2013-14, and 2015-16. The plan sequences the University's major facility projects in each biennium, provides preliminary estimated costs for each project, and, where known or applicable, identifies the fund sources necessary to support the projects. The projects as sequenced in the plan represent a prioritized statement of major capital improvements needed to support initiatives advancing the education, research, and service programs of the University. As such, the CFP serves as the basis for future capital construction budget requests.

The CFP draws on information from the University Plan III (UPIII), the Long Range Development Plan (LRDP), the Athletic Master Plan, and the Utilities Master Plan as well as other capital needs identified during this facilities planning process. Proposed projects include a full range of capital improvements, ranging from infrastructure upgrades and major renovations to new construction. Members of the University community, including University administration, deans and directors, and others have been asked to review and provide input into the recommendations.

The CFP document includes the mission statement of the University, relevant sections of UPIII, a definition of the three levels of capital projects prescribed by the State Building Commission, and pertinent sections of the LRDP. In addition to providing prioritized capital projects and funding sources for each fiscal year in each biennium, the CFP also contains a list of potential projects that will be dependent on funding opportunities that surface within the time frame of the plan. Each capital project is briefly described in the plan along with its proposed scope.

Implementation of the CFP will be impacted by the availability and mix of fund sources, unforeseen opportunities, and other circumstances that arise during the planning horizon. The current recommendations are based upon the best information available at this point in time.

The plan will be updated each biennium as the assumptions upon which it is based are confirmed or changed. The plan will be available on the University web site for public information.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- March 2011 – Preliminary outline presented to the Board.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Approval by the Board of Trustees will establish the capital project priorities for planned funding and timing.

**ARGUMENTS IN SUPPORT:**

The timing and funding of the capital projects is based upon the best information available at this time and is flexible due to changes in the basic assumptions related to the project.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval of the Capital Facilities Plan to establish planning priorities and funding priorities for capital projects.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming approve the Capital Facilities Plan 2011–2016.

**AGENDA ITEM TITLE: Final Approval of Student Housing Development Project and Financing Structure, Vinzant**

**CHECK THE APPROPRIATE BOX(ES):**

- ☒ Work Session  
☐ Education Session  
☐ Information Item  
☐ Other Specify:

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

Over the past decade, the University has conducted multiple surveys and a major market analysis that resulted in the December 2002, *Comprehensive Housing Facility & Fiscal Plan*, that has guided the redevelopment of the University's residence halls and student apartments.

Based on the survey and planning data, the University identified the need for alternative housing options for students who are not required to live in the residence halls. The University's 2009 Long Range Development Plan, that included an update to the market student and housing plan, proposed that alternative student housing be located in the area that is now vacant after the deconstruction of the old apartment complex known as Summit View.

In order to determine the feasibility of an alternative housing complex, the University conducted an RFQ/RFP process in 2010 and ultimately selected American Campus Communities (ACC) as a potential development partner after the University conducted site visits of ACC Housing projects to assist in evaluating ACC's housing product and overall project design.

The University entered into a pre-development agreement with ACC in January 2011 that defined the responsibilities and obligations of the University and ACC with regard to pre-development activities and costs associated with the proposed housing development.

The University and ACC have collaborated during the pre-development phase to define the project scope, design elements, and financing structure.

**Project Scope and Design**

1. The Project cost is approximately \$18.6 million.
2. 8.5 acres of land have been designated for the Project east of 22<sup>nd</sup> Street.
3. The Project will consist of up to 15 two and three story residential buildings with approximately 332 beds. The design will be suite-style floor plans with townhouse structures. Approximately 344 parking places will be incorporated in a landscape design that includes courtyards and outdoor amenity areas. The Project engages the open green space and pedestrian corridor concepts that were detailed in the Long Range Development Plan.
4. The University will manage the housing complex through its Residence Life Department that currently manages the three University apartment complexes (Landmark, River Village, & Spanish Walk) as well as all residence halls.



5. Exterior design of building facades has been carefully considered to incorporate features that compliment and are consistent with the architectural elements of the University's campus structures.
6. Utility upgrades have been incorporated to provide long-term energy savings.
7. UW and ACC have worked with the City of Laramie to alleviate any City concerns regarding design and landscape elements of the Project.

### Financing Structure

1. The proposed financing structure is a combination of \$4 million in University equity and approximately \$14.6 million in bonds issued in conjunction with a national 501(c)(3) foundation established to facilitate bond financing in these types of student housing projects. *(Note: final cost for the project will be impacted by the actual cost of bond issuance.)*
2. The financing structure will allow the University to fill a void in its housing stock for students who are not required to live in the residence halls and, at the same time, save University bonding capacity for other priority projects.
3. After a due diligence review of the financing model and a compilation and review of a detailed financial pro forma, the University has selected Collegiate Housing Foundation (CHF) as the 501(c)(3) housing foundation and RBC as the bond underwriter. The Wyoming Community Development Authority (WCDA) will serve as the conduit bond issuer in the transaction.
4. UW has retained outside counsel (Howard Zweig – Drinker & Biddle, Chicago) with expertise in this financing model and experience in working with ACC/CHF/RBC in two recent projects (Northern Illinois University and Illinois State University). Outside counsel will represent the University's interests in all negotiations (in conjunction with University's General Counsel) and provide advice and expertise on the complex series of documents (over a dozen) that comprise the Project's legal structure.
5. The Project closing date for all bond financing/development/management documents is July 15, 2011.
6. Completion of the Project and occupancy are scheduled for August 2012.

### Attachments

1. List of ACC Projects Utilizing Tax Exempt Bond Financing.
2. Project Site Plan

### **PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- November 2009 – Discussion of Summit View
- July 2010 – Board Retreat – Discussion of University Housing Needs and University Debt
- September 2010 – Summit View Redevelopment Discussion
- January 2011 – UW/ACC Pre-Development Agreement – Discussion and Approval

**WHY THIS ITEM IS BEFORE THE BOARD:**

Board approval of the final Development Project and Financing Structure is necessary to provide the authorization to begin construction.

**ARGUMENTS IN SUPPORT:**

The University has conducted due diligence in all areas of the development project including the selection of ACC as the developer and WCDA, CHF and RBC as the financing partners. The process has been conducted in incremental steps to conserve University resources and make prudent business decisions regarding the feasibility of the Project. The University must now make the final decision for the Project to move to construction.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS MEETING:**

Approval of the final Development Project and the Financing Structure between UW, CHF, ACC, WCDA and RBC.

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval of the final Development Project and the Financing Structure.

### List of ACC Projects Utilizing Tax Exempt Bond Financing

Location	Project	Institution	Total Project Cost with Financing	Beds
off-campus	University Village at Sheppard Pratt	Towson University	\$31,655,000.00	615
on-campus	Angelo State University	Angelo State University	\$18,700,000.00	512
on-campus	Bayou Oaks	University of Houston	\$21,300,000.00	490
on-campus	Camino del Sol (Phase III A)	University of California, Irvine	\$220,915,000.00	1198
on-campus	Cardinal Court	Illinois State University	\$58,771,834.00	896
on-campus	Cardinal Village, Phase I	Lamar University	\$13,100,000.00	521
on-campus	Cardinal Village, Phase II	Lamar University	\$15,300,000.00	521
on-campus	Cardinal Village, Phase III	Lamar University	\$20,900,000.00	499
on-campus	Coyote Village	Weatherford College	\$9,600,000.00	280
on-campus	Euclid Commons	Cleveland State University	\$59,005,000.00	332
on-campus	Fenn Tower	Cleveland State University	\$34,100,000.00	438
on-campus	First-year Student Residence Hall	Northern Illinois University	\$132,225,000.00	1008
on-campus	Flint Meadow Apartments	University at Buffalo (SUNY Buffalo)	\$23,600,000.00	536
on-campus	Hadley Village	University at Buffalo (SUNY Buffalo)	\$21,400,000.00	624
on-campus	Puerta del Sol	University of California, Irvine	Part of Camino del Sol	565
on-campus	Rams Commons	Winston Salem State University	\$17,700,000.00	448
on-campus	San Jacinto Hall	Texas State University at San Marcos	\$23,300,000.00	471
on-campus	San Marcos Hall	Texas State University at San Marcos	\$20,300,000.00	421
on-campus	The Highlands, Phase I	Edinboro University of Pennsylvania	\$50,900,000.00	796
on-campus	The Highlands, Phase II	Edinboro University of Pennsylvania	\$60,820,000.00	856
on-campus	University Village (SSU)	Savannah State University	\$21,600,000.00	660
on-campus	Vista Del Campo (Phase I)	University of California, Irvine	\$104,500,000.00	1488
on-campus	Vista del Campo Norte (Phase II)	University of California, Irvine	\$109,800,000.00	1564
on-campus	Williams Village at Bear Creek, Phase I	University of Colorado at Boulder	\$40,000,000.00	495
on-campus	Williams Village at Bear Creek, Phase II	University of Colorado at Boulder	\$29,100,000.00	495
			<b>Total Project Cost Sum:</b>	<b>Total Beds:</b>
			<b>\$478,020,000.00</b>	<b>16,729.00</b>



**AGENDA ITEM TITLE: FY 2011 Budget Authorization Increase and Approval of FY 2012  
Operating Budget, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session  
☐ Education Session  
☐ Information Item  
☐ Other Specify:

Vice President for Administration Douglas Vinzant will distribute materials in advance of the Board meeting.

**AGENDA ITEM TITLE: Approval of Sale of Stone Quarry, Vinzant**

**CHECK THE APPROPRIATE BOX(ES):**

- ☒ Work Session  
☐ Education Session  
☐ Information Item  
☐ Other                      Specify:

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The UW old stone quarry property was acquired by the University in 1928 for the purpose of supplying sandstone building materials for UW campus buildings. It is located approximately ten miles northeast of the main campus off Rogers Canyon Road (see Exhibit). Beginning in the 1940s, the University quarried sandstone from the property for many of the structures on campus that were built during that time frame. In 1988 upon the recommendation of UW Physical Plant, the quarry was closed and all buildings were removed.

In 1988, the Wyoming Department of Environmental Quality (WYDEQ) recommended that remediation work be completed on the stone quarry. WYDEQ approved the use of Abandoned Mine Land (AML) funding in 1989 to undertake remediation on the quarry. The Certification of Completion was filed in 1992 by WYDEQ for reclamation which included reduction of highwalls, construction of berming, placement of rock to control access and placement of warning signs.

In 1995, the Nuclear Regulatory Commission (NRC) conducted an inspection of the quarry to assess potential health and safety risks which may have resulted from the disposal of radioactive waste at the site in the 1950s. A monitoring well was installed. No contamination of the borehole on the quarry property was detected. Potential health and safety risks were classified as negligible and no violations or deviations were identified by the NRC.

In 2002, the NRC completed an assessment of the burial site and concluded that environmental impacts were not significant. The NRC released the site for unrestricted use and the findings of no significant impact were published in the Federal Register.

Over the past twenty years, individuals and masonry/stone companies have approached the University about acquiring the property. These requests were denied due to the fact that the University had not been able to locate a reasonable substitute for University sandstone materials. Recently, however, UW's Facilities Planning Office has identified several quarry locations and vendors that can supply suitable sandstone building materials for the UW campus. As requested by the UW Real Estate Office, an appraisal of the quarry property was completed in March 2011. Mineral rights for this property were retained by the original owner of the property, Union Pacific Railroad. UW obtained the rights to quarry sandstone via a prior placer claim.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- 1928 – Board of Trustees approved the purchase of the quarry property from Warren Livestock Company.
- 1947, 1949, 1952, 1954, 1960, 1963, 1965, 1970, and 1979 – BOT approved stone quarry operations.
- 1988 – BOT approved the abandonment of the quarry and requested remediation.

**WHY THIS ITEM IS BEFORE THE BOARD:**

It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation

**ARGUMENTS IN SUPPORT:**

- This sale provides an opportunity for the University to divest in the property while there is interest from the public to purchase the parcel.
- Revenue generated from this sale can be used for other University-related property purchases.

**ARGUMENTS AGAINST:**

None

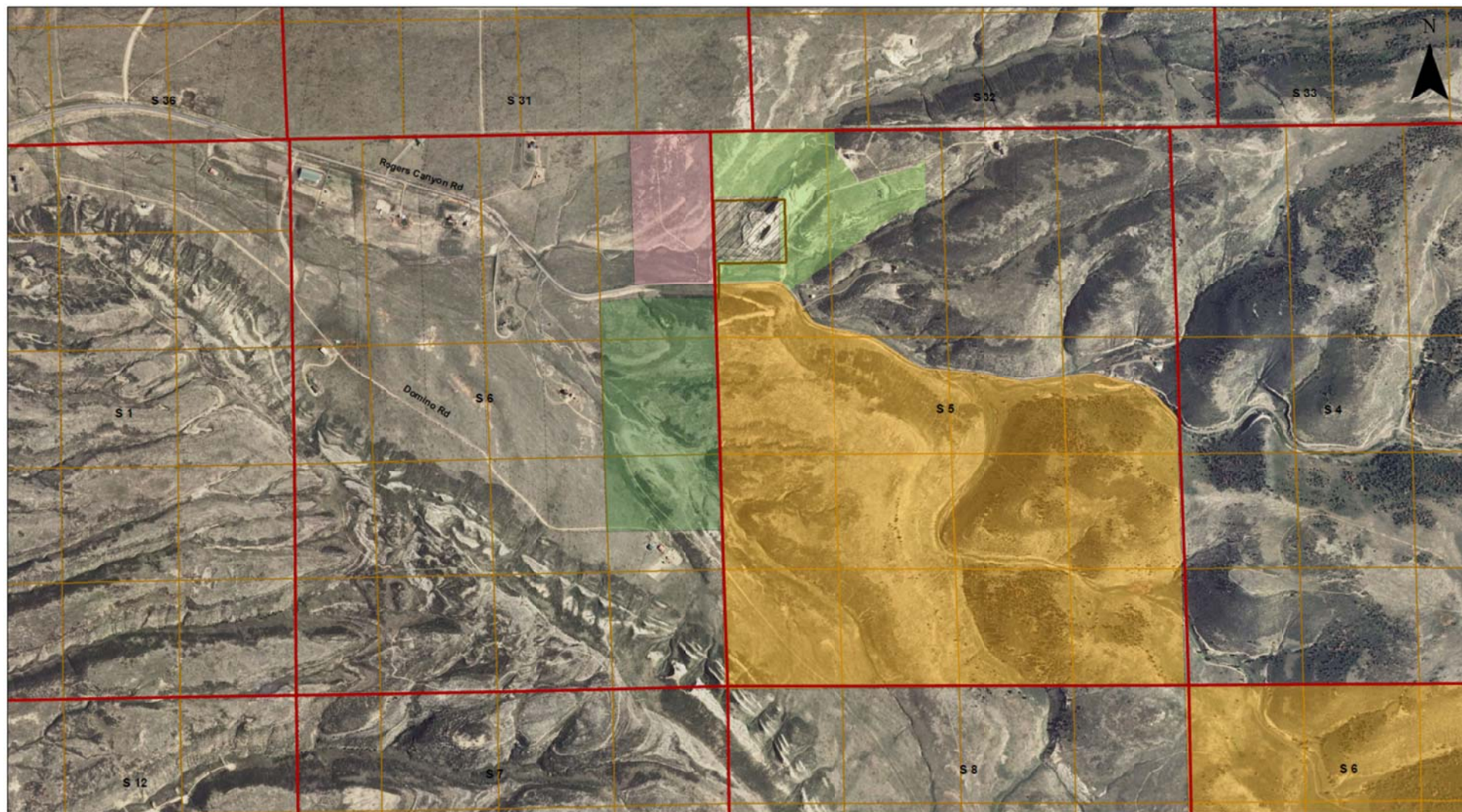
**ACTION REQUIRED AT THIS BOARD MEETING:**

The Board's specific approval for the sale of the approximately 13.2 acre (Old Stone Quarry) property located off Rogers Canyon Road.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize proceeding with the sale of this property at or above appraised value.





PREPARED BY:  
REAL ESTATE OPERATIONS  
DEPT. 3314, 202C OLD MAIN  
1000 E UNIVERSITY AVENUE  
LARAMIE, WY 82071  
307.766.2936/2937  
FAX: 307.766.4836  
WEB: WWW.UWYO.EDU/REAL ESTATE

0 0.05 0.1 0.2 0.3 0.4 0.5  
Miles

LOCATION:  
STONE QUARRY  
ALBANY COUNTY, WY

	UW Land Boundary		Albany Co. Assessor		GARLAND, ROBERT F. III REV TRUST
	Section		Parcel (not specified)		BORGIALI, RONALD R. &
	Quarter-Quarter		PILOT PEAK LLC		MCCORMICK, RICHARD J. & PISKE,

This map is provided as a visual aid only and its accuracy is not guaranteed. Dimensions and areas shown on this drawing were generated using digital drafting software and do not reflect or include field survey data. Any duplication of this document is not permitted without prior written consent.

Drawn:  
Revised:  
Reviewed by:



**AGENDA ITEM TITLE: HPG-ATC Update, Gern**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other                Specify:

Vice President for Research and Economic Development Bill Gern will provide the Board with an update on the High Plains Gasification-Advanced Technology Center (HPG-ATC).

**1. Committee of the Whole: REGULAR BUSINESS**  
**Board of Trustees Committee Reports**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Regular Business)

**A. Academics and Research Committee (Allen)**

Trustee Palmerlee, Committee Chair

**B. Fiscal and Legal Affairs Committee (Vinzant)**

Committee Chair TBD

**C. Student Affairs/Athletics/Administration/Information Technology Committee (Axelson)**

Committee Chair TBD

**1. Committee of the Whole- CONSENT AGENDA**  
**Approval of Contracts and Grants, Gern**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

**Sponsored Programs**

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers February and March 2011.

**February 2011**

<b>Sponsor</b>	<b>Amount</b>	<b>Principal Investigator (PI)</b>	<b>Co-PI</b>	<b>Dept</b>	<b>Description</b>
Exxon Mobil Ed Foundation	\$80,000	Kobulnicky, Henry A.		Physics	The ExxonMobil Bernard Harris Summer Science Camp at the University of Wyoming
Northern CO, Univ of	\$321,753	Mayes, Robert	Shader, Bryan L.	Science & Math Teaching Ctr	Mathematics Teacher Leadership Center
Northern WY Mental Health Ctr	\$16,000	Anatchkova, Bistra		WY Survey & Analysis Center	Mental Illness Stigma Survey in Sheridan County
Optimum Quality Grains	\$10,414	Chen, Po		Geology	Unified Adjoint Method
Queensland, Univ of	\$4,161	Northam, Mark	Plumb, Ovid Augustus	School Energy Resource	Support money for the Clean Coal Conference
US Dept Ag NIFA	\$149,950	McLeod, Donald M.		Ag & Applied Economics	Determining the Relationship Between Development pattern and the Costs of Public Services in the Mountain West
US Dept Commerce NIS	\$93,012	Stewart, Larry Ray		Manufacturing Works	Provide services to manufacturers and technical businesses in Wyoming
US Dept Ed	\$9,000	Aagard, Tammy L.		Student Financial Aid	Teacher Ed Assistance/College
US Dept Ed	\$5,353	Aagard, Tammy L.		Student Financial Aid	Academic Competitive Grant
US Dept Ed	\$80,608	Aagard, Tammy L.		Student Financial Aid	Ntl Science/Math Access
US Dept Ed	\$1,571,439	Aagard, Tammy L.		Student Financial Aid	Pell Grant 10-11
US Dept Ed	\$13,780	Aagard, Tammy L.		Student Financial Aid	Pell Grant Administrative Allowance
US Dept Health & Human Services MMS	\$750,000	MacLean, William		Wyoming Institute for Disabilities	Wyoming Employment Systems Change
US Dept Interior BLM	\$10,000	Mealor, Brian		Plant Sciences	Herbicide and Seeding for Reclamation of Disturbed Lands
US Dept of Defense AF ROTC	\$186,304	Schuman, Sally		Student Financial Aid	Air Force ROTC Scholarship
US Dept of Defense Army ROTC	\$209,596	Schuman, Sally		Student Financial Aid	Army ROTC Scholarship 09-10
US Dept Transportation FHA	\$3,015	Ksaibati, Khaled		Civil Engineering	Speed Management Workshops
US Nat'l Aeronautics & Space Admin	\$150,000	Johnson, Paul E.		Physics	Powering STEM Ed in Wyoming with Wind

<b>Sponsor</b>	<b>Amount</b>	<b>Principal Investigator (PI)</b>	<b>Co-PI</b>	<b>Dept</b>	<b>Description</b>
US Nat'l Science Foundation	\$112,442	Dueker, Ken		Geology	Correlating the 410 km discontinuity low-velocity layer occurrence with velocity tomograms using Pds imaging with high-fold arrays
US Nat'l Science Foundation	\$22,000	Bessaih, Hakima		Mathematics	US-Asian Workshop: the second international conference on random dynamical systems
Various Sponsors	\$91,189	Stewart, Larry Ray		Manufacturing Works	Program Income for COMMNIST40469
Wildlife Heritage Foundation of WY	\$15,000	Goheen, Jacob		Zoology	Habitat requirements, distribution, and population characteristics of the Sublette moose herd, WY
WY Community Foundation	\$2,951	Macnee, Carol L		Nursing	Nursing Workforce Project of Wyoming
WY Dept Agriculture	\$21,715	Latchininsky, Alexandre		Renewable Resources	Wyoming Cooperative Agricultural Pest Survey Program
WY Dept Agriculture	\$100,000	Tanaka, John		Renewable Resources	Rangeland Health Assessment
WY Dept Ed	\$98,900	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	WY AIM Clearinghouse
WY Dept Health	\$4,449	Leduc, Robert K.	Beshkov, Hristiyan	WY Survey & Analysis Center	Ranger Lab Database 2010
WY Dept Transportation	\$100,000	Ksaibati, Khaled		Civil Engineering	Wyoming Rural Road Safety
Wyoming Humanities Council	\$2,000	McCracken-Flesher, Caroline E.		English	Frontier Scots

**Sponsored Programs**

**TOTAL 2/2011** \$4,235,030

**Total From 7/2010** **\$9,673,576**  
**Total From 8/2010** **\$8,024,448**  
**Total From 9/2010** **\$12,394,036**  
**Total From 10/2010** **\$18,894,822**  
**Total From 11/2010** **\$4,536,961**  
**Total From 12/2010** **\$22,369,386**  
**Total From 1/2011** **\$7,976,542**

**Total Year to Date** **7/2010-2/2011** **\$88,104,800**

**INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2011**

Gern, William & Ballard, Robert	VP Research	High Plains Gasification	WY Dept Environmental Quality (#WYDEQ49812)	\$5,000,000.00
Northam, Mark A.	School of Energy Resources	Advancement of Energy Resources	WY Dept Environmental Quality (#WYDEQ40464)	\$15,400,000.00
Ballenger, Nicole Susan	Provost	ARRA Academic Purposes Fund SFSF	WY, State of (#1000896 ARRA)	\$5,200,000.00
Northam, Mark A.	School of Energy Resources	Clean Coal Technology	WY, State of (#WY49975)	\$677,519.00
Northam, Mark A.	School of Energy Resources	WY-CUSP	WY Dept Environmental Quality (#1001025)	\$45,000,000.00
Northam, Mark A.	School of Energy Resources	Clean Coal Technology 2010 (FY11)	WY Dept Environmental Quality (#1001030)	\$2,883,103.00
<b>TOTAL Inst 2/2011</b>				<u><u>\$74,160,622</u></u>
<b>GRAND TOTAL</b>				<b>\$162,265,422</b>

**March 2011**

<b>Sponsor</b>	<b>Amount</b>	<b>Principal Investigator (PI)</b>	<b>Co-PI</b>	<b>Dept</b>	<b>Description</b>
American Diabetes Assoc	\$22,500	Ren, Jun		Pharmacy	Diabetic Cardiomyopathy
CH2MHILL	\$243,018	Nelson, Nanette M		WY Survey & Analysis Center	Evaluation of the Economic Costs and Benefits of Nutrient Criteria Implementation
Cold Spring Harbor Laboratory	\$10,606	Weinig, Cynthia		Botany	Cell Genomics Subcellular
Geological Society of Amer	\$9,000	Frost, Carol		Office of the President	Science editor for Geological Society of America
IA State Univ	\$26,000	Kobulnicky, Henry A.		Physics	Intermediate-Mass Star Formation
National Geographic Society	\$51,150	Webster, Gerald Raymond		Geography	Wyoming Geographic Alliance 2010-11 Planning Grant
Small Business Administration	\$325,000	Wolverton, Diane		Small Business Development Center	Small Business Development Centers Small Business Jobs Act Program
US Dept Ag ARS	\$1,355	Galey, Francis		Ag Dean	Acquisition of Goods and Services
US Dept Energy	\$75,000	Roddick, Dean		Chemistry	Highly Oxidizing Excited States
US Dept Interior BLM	\$32,000	Hufford, Kristina		Renewable Resources	Seed Collection
US Dept Interior BLM	\$27,000	Heidel, Bonnie		WY Natural Diversity Database	WY Special Status Plants 2010
US Dept Interior NPS	\$800	Hartman, Ronald	Schmidt, Lawrence O.	Botany	Digitally image the herbarium collection at Bandelier National Monument, New Mexico
US Dept of Defense DLA	\$25,638	Wolverton, Diane	Kline, Jill K. & Lea, Amy	Small Business Development Center	Wyoming Procurement Technical Assistance Center for training small businesses throughout Wyoming in selling their products and services to federal, state, or local governments (GRO-Biz)

<b>Sponsor</b>	<b>Amount</b>	<b>Principal Investigator (PI)</b>	<b>Co-PI</b>	<b>Dept</b>	<b>Description</b>
US Nat'l Science Foundation	\$2,102,298	Rodi, Alfred	Wang, Zhien	Atmospheric Science	King Air Natl Facility
US Nat'l Science Foundation	\$154,501	Martinez Del Rio, Carlos		Zoology	Physiological ecology of adaptive radiation
US Nat'l Science Foundation	\$200,000	Basile, Francisco		Chemistry	Rapid Non-Enzymatic Sample Preparation for Mass Spectrometry
Various Sponsors	\$20,305	Wolverton, Diane		Small Business Development Center	Program Income for Procurement Technical Assistance Center (PTAC) Gro-Biz for Proposal number 1000740
Various Sponsors	\$3,591	Wolverton, Diane		Small Business Development Center	Program Income for SBDC and match to 1000148
Various Sponsors	\$81,192	Stewart, Larry Ray		Manufacturing Works	Program Income for COMMNIST40469
Various Sponsors	\$250	Williams, Karen		Family/Consumer Science	FCS support
Various Sponsors	\$51,271	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Fee Book Income
Various Sponsors	\$1,900	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	UAP Technical Assistance
Various Sponsors	\$3,030	Clarke, Pamela		Nursing	Various Nursing Schools Program Development
Various Sponsors	\$1,325	Redder, Alan		WY Natural Diversity Database	Database Management
Various Sponsors	\$1,185	Hamerlinck, Jeffrey		WY Geographic Info Sci Ctr	Spatial Data & Visualization Center
Various Sponsors	\$25,440	Franc, Gary		Plant Sciences	Regional Plant Diseases
Various Sponsors	\$11,342	Mesbah, Abdelouhab		Plant Sciences	Crop-Weed Research
Various Sponsors	\$1,500	Krall, James		Plant Sciences	Sustainable Crop Research
WY Dept Health	\$7,500	Lewis, Phyllis	Griffith, Patricia L. & Pasley, Christine A.	Cooperative Extension Services	Promoting Radon awareness
WY Game & Fish	\$7,000	Berendsen, Margo Elizabeth		WY Geographic Info Science Center	Continued enhancements to WER-GIS (DSS) and HAEP-DSS
Wyoming Humanities Council	\$100	Zare, Bonnie S.		Women's Studies	Bollywood Cinema



**Sponsored Programs**

**TOTAL 3/2011** \$3,522,797

**Total From 7/2010** **\$9,673,576**  
**Total From 8/2010** **\$8,024,448**  
**Total From 9/2010** **\$12,394,036**  
**Total From 10/2010** **\$18,894,822**  
**Total From 11/2010** **\$4,536,961**  
**Total From 12/2010** **\$22,369,386**  
**Total From 1/2011** **\$7,976,542**  
**Total From 2/2011** **\$4,235,030**

**Total Year to Date** **7/2010-3/2011** **\$91,627,597**

**INSTITUTIONAL AWARDS WYOMING DEPARTMENT OF ENVIRONMENTAL QUALITY FISCAL YEAR 2011**

Gern, William & Ballard, Robert	VP Research	High Plains Gasification	WY Dept Environmental Quality (#WYDEQ49812)	\$5,000,000.00
Northam, Mark A.	School of Energy Resources	Advancement of Energy Resources	WY Dept Environmental Quality (#WYDEQ40464)	\$15,400,000.00
Ballenger, Nicole Susan	Provost	ARRA Academic Purposes Fund SFSF	WY, State of (#1000896 ARRA)	\$5,200,000.00
Northam, Mark A.	School of Energy Resources	Clean Coal Technology	WY, State of (#WY49975)	\$1,141,635.00
Northam, Mark A.	School of Energy Resources	WY-CUSP	WY Dept Environmental Quality (#1001025)	\$45,000,000.00
Northam, Mark A.	School of Energy Resources	Clean Coal Technology 2010 (FY11)	WY Dept Environmental Quality (#1001030)	\$2,883,103.00

**TOTAL Inst 3/2011** \$74,624,738

**GRAND TOTAL** **\$166,252,335**

## 2. Committee of the Whole- CONSENT AGENDA

### Personnel, Allen

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

### A. Items for Action Recommended by the President

#### APPOINTMENTS

##### 1. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

#### College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
-------------	-------------	---------------	---------------------------

##### *Department of Professional Studies*

<b>Haines, Courtney A</b>	Instructor	\$61,560/AY	08/16/2011 to 06/30/2012
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Courtney Haines received a B.S. (2006) in Psychology from Boise State University and a Ph.D. (2011 expected) in Quantitative, Qualitative and Psychometric Methods from University of Nebraska, Lincoln. Dr. Haines has been a graduate research assistant since September 2010. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

##### *Department of Elementary & Early Childhood Education*

<b>Houseal, Anne K</b>	Assistant Professor	\$57,108/AY	08/16/2011 to 06/30/2012
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Anne Houseal received a B.A. (1985) in Elementary and Special Education from the University of Iowa, M.A. (1998) in Elementary Science Education from the University of Northern Iowa, and Ph.D. (2010) in Secondary and Continuing Education - Special Education from the University of Illinois. She has been an Instructor at the University of Illinois since 2006.

##### 2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

#### College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
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##### *Agricultural Experiment Station*

<b>Zalesky, Douglas D</b>	Assistant Research Scientist	\$65,004/FY	03/15/2011 to 06/30/2012
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Douglas Zalesky has a B.S. and M.S. in Animal Science from the University of Nebraska, Lincoln and a Ph.D. (1988) in Physiology of Reproduction and Endocrinology from Texas A&M University. He has been a Research Scientist at Colorado State University, San Juan Basin Research Center since 2000. He will also serve as the Laramie R&E Center Director.

*Department of Animal Science*

**Cordery-Cotter, Rob** Assistant Research Scientist \$44,004/FY 04/01/2011 to 06/30/2012  
Rob Cordery-Cotter received a B.S. (1983) in Forest Biology from State University of New York College of Environmental Science and Forestry at Syracuse University and D.V.M. (1993) from Washington State University. Dr. Cordery-Cotter has been a Virologist and Laboratory Manager at the University of Colorado, Denver School of Medicine since 2009.

**PROMOTIONS**

**1. Faculty**

It is recommended to the Trustees of the University of Wyoming that the following faculty promotions be approved as indicated.

**College of Agriculture and Natural Resources**

Name

New Rank

*Department of Molecular Biology*

**Gomelsky, Mark**

Professor

**College of Arts & Sciences**

Name

New Rank

*Department of English*

**Sheridan, Mary**

Professor

*Department of Mathematics*

**Moorhouse, Guy Eric**

Professor

*Department of Music*

**Zook, Katrina J.**

Professor

*Department of Psychology*

**Pepper, Carolyn M.**

Professor

**Scott, Walter D.**

Professor

*Department of Sociology*

**Barnes, Donna Ann**

Professor

*Department of Zoology & Physiology*

**Seville, Robert Scott**

Professor

**College of Business**

Name

New Rank

*Department of Management & Marketing*

**Kidwell, Roland E.**

Professor

### College of Education

Name

New Rank

*Department of Elementary & Early Childhood Education*

**Buchanan, Michelle L.**

Professor

### College of Engineering and Applied Science

Name

New Rank

*Department of Atmospheric Science*

**Geerts, Bart**

Professor

*Department of Electrical and Computer Engineering*

**Barrett, Steven F.**

Professor

### College of Health Sciences

Name

New Rank

*Division of Kinesiology and Health*

**Jenkins, Jayne M.**

Professor

### College of Law

Name

New Rank

**Kalen, Sam**

Associate Professor

## TENURE APPOINTMENTS WITH PROMOTION

It is recommended to the Trustees of the University of Wyoming that the following faculty be granted tenure with a promotion in rank.

### College of Agriculture and Natural Resources

Name

New Rank

#### *Department of Family & Consumer Sciences*

**Larson-Meyer, Dawnine**

Associate Professor

Professor Larson-Meyer (Ph.D., University of Alabama at Birmingham, 1998) joined the Department of Family and Consumer Sciences in 2005. Professor Larson-Meyer teaches in the Dietetics and Human Nutrition and Food Programs. Her research interests focus on how nutrition and exercise influence health, wellness and disease prevention. Since coming to UW, Professor Larson-Meyer has been particularly interested in both vitamin D and the appetite-regulating gut hormones in relation to human health and body weight regulation. Her work addressing how vitamin D status influences the health and performance of athletes has led to national and international recognition in this area. This past fall, Professor Larson-Meyer was an invited panel member of the International Olympic Committee Consensus Conference on Sports

**Morgan, Kari M.**

Associate Professor

Professor Morgan (Ph.D., University of Wisconsin-Madison, 1998) was appointed to the Department of Family and Consumer Sciences in 2005. Professor Morgan teaches a variety of courses in the Human Development and Family Sciences program area of the department and also serves as the internship supervisor. Her research and publications focus on issues related to rural families and health and distance education. She also serves on the advisory board for the Wyoming Department of Family Services. Professor Morgan has been recognized as the Outstanding Advisor in the UW College of Agriculture & Natural Resources (Fall 2009), received a Teaching Award of Merit from the North American Colleges and Teachers of Agriculture and the UW College of Agriculture (Spring 2006), and was honored with Top Prof Recognition from the Cap and Gown chapter of Mortarboard (Fall 2005, Fall 2006).

#### *Department of Veterinary Sciences*

**Andrews, Gerard P.**

Associate Professor

Professor Andrews (Ph.D., Uniformed Services University of the Health Sciences, 1993) was appointed to the Veterinary Sciences faculty in 2004. Dr. Andrews teaches Pathogenic Microbiology, Molecular Mechanisms of Bacterial Pathogenesis, and Medical Bacteriology. He was nominated in 2007 for the John P. Ellbogen Meritorious Classroom Teaching Award, and is currently a member of the Gamma Sigma Delta Agriculture Honor Society. Dr. Andrews is a recognized and well-published expert in human and veterinary infectious diseases, and is currently the Biocontainment Scientific Director at the Wyoming State Veterinary Laboratory. Dr. Andrews maintains an active research program on several pathogens of domestic livestock and wildlife. Most notably, his laboratory has focused on the development of improved vaccines and diagnostics for brucellosis.

### College of Arts & Sciences

Name

New Rank

#### *Department of Art*

**Russell, Douglas J.**

Associate Professor

Professor Russell (MFA, University of Iowa, 1996) was appointed to the Art Department in 2005. Professor Russell has reorganized the Art Department's drawing sequence and teaches drawing courses at all levels. In addition, he has created an innovative class which is divided into three parts: preparation for study abroad, an artistic exploration of Turkey, and a completion and exhibition of student work linked to the trip. His creative work has been exhibited widely in the United States. He also is very active in undergraduate recruitment, especially Discovery Days.

*Department of Chemistry*

**Dutta, Debashis**

Associate Professor

Professor Dutta (Ph.D., University of Notre Dame, 2003) was appointed to the Chemistry Department in 2006. Professor Dutta has established a theoretical and experimental program in microfluidics. His grantsmanship totals over \$1.8 million as PI and coPI with funding from the National Science Foundation, the Department of Defense, and others. He received the College of Arts and Sciences extraordinary merit in research award in 2010. He teaches undergraduate and graduate courses such as quantitative analysis in chemistry, microfluidics, advanced chemical instrumentation, and more.

**Kubelka, Jan**

Associate Professor

Professor Kubelka (Ph.D., University of Illinois, 2002) was appointed to the Chemistry faculty in 2005. A physical chemist, Professor Kubelka teaches courses in that area at the upper division and graduate levels. He has developed a research program in isotope-edited IR spectroscopy in protein biophysics. Since his arrival at UW, he has received nearly \$815,000 in grants, including the prestigious National Science Foundation Career Award.

*Department of Criminal Justice*

**Culhane, Scott E.**

Associate Professor

Professor Culhane (Ph.D., University of Texas, 2005) was appointed to the Criminal Justice faculty in 2005. A popular teacher, Professor Culhane introduces students to criminal justice, serial killers, and issues that integrate psychology and the law. He has published widely on similar topics including psychopathology, alibis, decision-making by juries, and ethnicity and criminal justice. Professor Culhane participated in the exchange program with Shanghai University in 2008.

*Department of Geography*

**Shinker, Jacqueline J.**

Associate Professor

Professor Shinker (Ph.D., University of Oregon, 2003) was appointed to the Geography Department in 2005. Professor Shinker teaches courses from the freshman to the graduate level in areas such as natural hazards, global climate variability, physical geography, and weather and climate. Her publications are related to climate change, water availability and drought, and ecological response to climate change. Her collaborative research has received \$334,000 in funding. She received the College of Arts and Sciences Extraordinary Merit in Advising Award in 2010.

*Department of Geology & Geophysics*

**Clementz, Mark T.**

Associate Professor

Professor Clementz (Ph.D., University of California, 2002) was appointed to the Geology and Geophysics faculty in 2005. An expert on the evolution of whales, Professor Clementz participates in various research projects, which have resulted in over \$650,000 as PI and \$1,028,000 as coPI. He teaches courses ranging from the freshman level "Earth History" to the graduate level isotope geochemistry course. He serves as the interim director of the University of Wyoming Geological Museum and as a member of the College of Arts and Sciences Teaching Committee.

*Department of History*

**Messenger, David A.**

Associate Professor

Professor Messenger (Ph.D., University of Toronto, Canada, 2000) was appointed to the History faculty in 2006. Professor Messenger is an expert on twentieth century European history, especially the period around World War II, and has published a variety of refereed articles and book chapters. His major book, *L'Espagne Républicaine: French Policy and Spanish Republicanism in Liberated France* was published by Sussex Academic Press. Professor Messenger twice has developed classes and accompanied students to Central Europe where he has introduced them to locations related to the Holocaust. He serves on the University Studies Committee and as the graduate director for the International Studies program.

*Department of Mathematics*

**Lee, Long**

Associate Professor

Professor Lee (Ph.D., University of Washington, 2002) was appointed to the Mathematics faculty in 2005. Professor Lee teaches a variety of courses including calculus, numerical analysis, computational methods, applied differential equations, and finite math, which range from the freshman to the graduate levels. Professor Lee has actively engaged undergraduates in his research and has published the resulting work. His major research interests are numerical methods and analysis for non-linear waves and multiphase fluid dynamics. He received a National Science Foundation grant in 2006.

*Department of Modern & Classical Languages*

**Hind, Emily A.**

Associate Professor

Professor Hind (Ph.D., University of Virginia, 2001) was appointed to the Modern & Classical Language faculty in 2005. Professor Hind teaches the second and third year levels of Spanish as well as courses in modern Spanish American prose and contemporary Mexican women writers. She has been instrumental in ensuring that students in foreign language classes expect to be challenged by their rigor. She publishes in the area of contemporary Mexican literature and culture.

*Department of Music*

**Guzzo, Anne M.**

Associate Professor

Professor Guzzo (Ph.D., University of California, 2002) was appointed to the Music faculty in 2006. A Laramie native, Professor Guzzo is an eminent composer and clarinetist who has performed regionally, nationally, and internationally. She teaches music composition and theory courses. Among her varied interests are women in music, cartoon music, and the music accompanying silent films. Her compositions are gaining acclaim in professional circles as indicated in external reviews.

*Department of Theatre & Dance*

**Aragon, Cecilia J.**

Associate Professor

Professor Aragon (Ph.D., Arizona State University, 2003) was appointed to the Theatre and Dance faculty in 2005. Professor Aragon teaches in Theatre and Dance and Chicano Studies. Recognized as an expert on Children's and Latino(a) theatre, she not only directs productions in this area but has published on it as well. She has worked with the College of Education to create an endorsement in the area of Theatre Education. A recipient of the College of Arts and Sciences Extraordinary Merit in Research award in 2009, Dr. Aragon is beginning new projects on folk representations of Billy the Kid.

**Kearns, Casey J.**

Associate Professor

Professor Kearns (MFA, University of Kansas, 2001) was appointed to the Theatre and Dance faculty in 2005. Professor Kearns teaches stage design, scenic painting for the theatre, period styles in design and other related courses. Having received a college teaching award in 2008, he now serves on its teaching committee. He designs or supervises students who design for the main stage productions of the Theatre and Dance Department's yearly offerings. He gained national recognition in 2010, receiving the Meritorious Achievement Award in Scenic Design for Hamlet and the Distinguished Achievement Award in Scenic Design for Six Songs from Ellis Island both from the National Selection Team of the American College Theatre Festival of the Kennedy Center in Washington D.C.

## College of Business

Name

New Rank

### *Department of Accounting*

**Stephenson, Teresa M.**

Associate Professor

Professor Stephenson (Ph.D., University of Kentucky, 2006) was appointed to the Department of Accounting faculty in 2005. Professor Stephenson teaches Cost/Managerial Accounting. She was awarded the 2010 University of Wyoming Cap and Gown Chapter of the Mortar Board "Top Prof" and the College of Business Junior Research award for 2010–2011. She has published articles in journals such as Accounting Horizons, Strategic Finance, Advances in Taxation, and The CPA Journal and is continuing to pursue a line of research regarding tax professionals and their clients. Dr. Stephenson also serves as faculty mentor for the student chapter of the Institute of Management Accountants, and as secretary/treasurer for the honor society Beta Gamma Sigma.

## College of Education

Name

New Rank

### *Department of Counselor Education*

**Morgan, Michael M.**

Associate Professor

Professor Morgan (Ph.D., Purdue University, West Lafayette, IN, 2003) was appointed to the Department of Counselor Education, now Department of Professional Studies, as an Assistant Professor in the fall of 2003. His research emphasis is on clinical training and supervision and early childhood mental health. He developed the University of Wyoming Early Childhood Mental Health Professional Certificate Program, and has been instrumental in the development of a Play Therapy program at UW.

### *Department of Professional Studies*

**Duncan, Heather E.**

Associate Professor

Professor Duncan (Ph.D., University of Saskatchewan, 2004) was appointed to the educational leadership program in 2005. Her employment at UW involves teaching, research, and service related to preparing school and district administrators. Her research focuses on professional development and mentoring, online teaching learning and rural education, areas in which she has published and presented nationally and internationally. She currently is editor of the Rural Educator Journal.

### *Department of Elementary & Early Childhood Education*

**Nganga, Lydia W.**

Associate Professor

Professor Nganga (Ph.D., University of Wyoming, Laramie, 2005) was appointed to the department of Elementary and Early Childhood in 2005. She teaches Humanities, Social Studies methods and early childhood courses. Her research, and service focuses on international education, multicultural education and social justice. She has published numerous journal articles, book chapters, and two books. She has presented her research in regional, national, and international conferences and taken leadership roles in the national and international organizations related to her research and teaching.

## College of Engineering and Applied Science

Name

New Rank

### *Department of Chemical & Petroleum Engineering*

**Adidharma, Hertanto**

Associate Professor

Professor Adidharma (Ph.D., Louisiana State University, 1999) was appointed to the faculty of the Department of Chemical and Petroleum Engineering in 2005. His chemical engineering expertise encompasses equations of state for materials, applied molecular and macromolecular thermodynamics, and macromolecular phase equilibria. Much of his research pertains to various aspects concerning the use of hydrocarbons for fuel. He is this year's recipient of the Helmholtz Award offered by the International



Name

New Rank

*Department of Chemical & Petroleum Engineering*

**Piri, Mohammed**

Associate Professor

Professor Piri (Ph.D., University of London, 2004) was appointed in 2005 to the Department of Chemical and Petroleum Engineering. His expertise in multiphase flow in porous media with applications to oil and gas recovery, pore-scale modeling of displacement processes, two- and three-phase relative permeabilities (measurement and prediction), wettability, and CO<sub>2</sub> sequestration and leakage. He has played a major role in establishing the Encana Multiphase Flow Laboratory. He has developed a highly successful research program.

*Department of Civil & Architectural Engineering*

**Denzer, Anthony S.**

Associate Professor

Professor Denzer (Ph.D., University of California, Los Angeles, 2005) was appointed in 2005 to the faculty of the Department of Civil and Architectural Engineering. He is an architect; with expertise is architectural design, building methods, architecture of sustainability, and the history of U.S. architecture. His most recent book describes the work of American architect Gregory Ain. He has several awards for teaching.

*Department of Electrical and Computer Engineering*

**Stefanovic, Margareta**

Associate Professor

Professor Stefanovic (Ph.D., University of Southern California, 2005) was appointed in 2005 to the Department of Electrical and Computer Engineering. Her expertise encompasses a range of contemporary facets of electronic control systems, robust adaptive control of uncertain, data-driven systems, supervisory and switching control, nonlinear control, control in ground transportation, net-centric coordinated control. These facets of control have many applications, including for traffic management, wind-turbine operation, and adaptive control of dynamic and electronic systems.

**College of Health Sciences**

Name

New Rank

*Division of Communication Disorders*

**Steeve, Roger W.**

Associate Professor

Professor Steeve (Ph.D., University of Washington, 2004) started as an Assistant Professor in the Division of Communication Disorders in August 2005. Dr. Steeve teaches both undergraduate and graduate students in aphasia, motor speech disorders, and the neurologic basis of communication, and also supervises undergraduate and graduate students in their research. His area of research is the development of mandibular muscular control of speech and non-speech behaviors, using electromyographic recordings and acoustic analyses of infants and adults.

## TENURE APPOINTMENTS

It is recommended to the Trustees of the University of Wyoming that the following faculty be granted tenure with no change in rank.

### College of Agriculture and Natural Resources

Name

Rank

#### *Department of Plant Sciences*

##### **Jeliazkov, Valtcho**

Associate Professor

Professor Jeliazkov (Ph.D., University of Massachusetts, 2001) started his appointment in December 2010. His previous positions include Assistant and Associate professor at the Agricultural University in Plovdiv, Bulgaria, Research professor and chair at the Nova Scotia Agricultural College/Dalhousie University, Canada, and Associate professor at Mississippi State University. He has been a recipient of a Fulbright Scholarship, and other international individual grants and scholarships from the European Union, Denmark, and the British Council, United Kingdom. He is an expert in medicinal and aromatic plants research and development. In the last 10 years, he has received approximately \$2.5M in grants as a PI of various projects.

### College of Health Sciences

Name

Rank

#### *School of Pharmacy*

##### **Krueger, Kem P.**

Associate Professor

Professor Krueger (Pharm.D, University of Missouri, 1993; Ph.D., University of Arizona, 1999) started as an Associate Professor in the School of Pharmacy in August 2006. Dr. Krueger teaches professional doctor of pharmacy students in the area of social and administrative sciences: pharmacy practice law, pharmacy ethics, pharmacy administration, business aspects of rural pharmacy practice, and organizational and societal issues within health care systems. His primary research interests are health economics and health policy research, including health care needs assessment and developing an instrument to assess ethical decision making skills of pharmacy students.

### College of Law

Name

Rank

##### **MacDonnell, Lawrence J.**

Professor

Professor MacDonnell (J.D., University of Denver College of Law, 1972; Ph.D., Colorado School of Mines 1975) first came to the College of Law as a Visiting Professor in the Fall of 2008, teaching water law and a natural resources and environment seminar. He is now part of the College's full time faculty as a Professor of Law teaching Water Rights, Public Lands, and Natural Resources, and is the faculty advisor for the Wyoming Law Review. He has worked in private law practice, as a consultant and for nonprofit organizations. He is an active leader in developing the college environmental and natural resource law programs and supervises many of the JD/MA ENR students. He is especially interested in ways to make development and use of natural resources more environmentally sustainable. He has also been instrumental in the organization and establishment of community-based watershed protection and restoration groups, including the Colorado Watershed Assembly and the Colorado Water Trust.

## TENURE-TRACK REAPPOINTMENTS

It is recommended to the Trustees of the University of Wyoming that the following tenure-track faculty be reappointed in probationary positions.

### College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Agricultural and Applied Economics</i>		
<b>Andersen, Matthew A.</b>	Assistant Professor	4
<b>Ehmke, Mariah</b>	Assistant Professor	5
<b>Hansen, Kristiana M.</b>	Assistant Professor	2
<b>Peck, Dannele E.</b>	Assistant Professor	5
<b>Rashford, Benjamin S.</b>	Assistant Professor	5
<b>Ritten, John P.</b>	Assistant Professor	3
<i>Department of Animal Science</i>		
<b>Alexander, Brenda M.</b>	Assistant Professor	5
<b>Cammack, Kristi</b>	Assistant Professor	4
<b>Lake, Scott L.</b>	Assistant Professor	4
<b>Zhu, Meijun</b>	Assistant Professor	3
<i>Department of Family &amp; Consumer Sciences</i>		
<b>Wade, Christine E.</b>	Assistant Professor	3
<i>Department of Molecular Biology</i>		
<b>Wall, Daniel M.</b>	Assistant Professor	4
<b>Ward, Naomi</b>	Assistant Professor	4
<i>Department of Plant Sciences</i>		
<b>Garcia y Garcia, Axel</b>	Assistant Professor	2
<b>Islam, Md Anowarul</b>	Assistant Professor	3
<b>Kniss, Andrew R.</b>	Assistant Professor	4
<b>Mealor, Brian</b>	Assistant Professor	2
<b>Norton, Urszula</b>	Assistant Professor	2
<i>Department of Renewable Resources</i>		
<b>Beck, Jeffrey L.</b>	Assistant Professor	4
<b>Kelleners, Thijs</b>	Assistant Professor	5
<b>Norton, Jay B.</b>	Assistant Professor	5
<i>Department of Veterinary Sciences</i>		
<b>Fox, Jonathan H.</b>	Associate Professor	5
<b>Yao, Chaoqun</b>	Assistant Professor	3

## College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>American Studies Program</i>		
<b>Adelt, Ulrich</b>	Assistant Professor	2
<i>Department of Anthropology</i>		
<b>Henne, Adam P.</b>	Assistant Professor	2
<b>Murphy, Melissa S.</b>	Assistant Professor	3
<i>Department of Art</i>		
<b>Baumbach, Diana L.</b>	Assistant Professor	2
<b>Hunt, Elizabeth Moore</b>	Assistant Professor	4
<b>Shadwell, Shelby K.</b>	Assistant Professor	2
<b>Venn, Jennifer E.</b>	Assistant Professor	4
<i>Department of Botany</i>		
<b>Minckley, Thomas A.</b>	Assistant Professor	3
<i>Department of Chemistry</i>		
<b>Balaz, Milan</b>	Assistant Professor	3
<b>Lehmann, Teresa Erika</b>	Assistant Professor	3
<b>Mehn, Mark P.</b>	Assistant Professor	5
<b>Zhou, Jing</b>	Assistant Professor	4
<i>Department of Communication &amp; Journalism</i>		
<b>Gilchrist, Eileen</b>	Assistant Professor	4
<i>Department of Criminal Justice</i>		
<b>Lee, Jason V.</b>	Assistant Professor	2
<b>Wodahl, Eric J.</b>	Assistant Professor	4
<i>Department of English</i>		
<b>Fitch, Andrew</b>	Assistant Professor	2
<b>Forbes, Erin</b>	Assistant Professor	2
<b>Quackenbush, Nicole</b>	Assistant Professor	3
<b>Thompson, Jason C.</b>	Assistant Professor	3
<i>Department of Geography</i>		
<b>Legleiter, Carl</b>	Assistant Professor	2
<i>Department of Geology &amp; Geophysics</i>		
<b>Chen, Po</b>	Assistant Professor	3
<b>Kaszuba, John P.</b>	Associate Professor	5
<b>Riebe, Clifford S.</b>	Assistant Professor	3
<b>Zhang, Ye</b>	Assistant Professor	4

*Department of History*

<b>Helfgott, Isadora A.</b>	Assistant Professor	2
<b>Means, Jeffrey D.</b>	Assistant Professor	4
<b>Poblete-Cross, JoAnna U.</b>	Assistant Professor	2

*Department of Mathematics*

<b>Chamberlin, Michelle T.</b>	Assistant Professor	5
<b>Ginting, Victor E.</b>	Assistant Professor	4
<b>Hall, Christopher J.</b>	Assistant Professor	4
<b>Liu, Rongsong</b>	Assistant Professor	2
<b>McAllister, Tyrrell B.</b>	Assistant Professor	2
<b>Williford, Jason S.</b>	Assistant Professor	3

*Department of Modern & Classical Languages*

<b>Picherit, Herve G.</b>	Assistant Professor	3
<b>Steele, Rebecca E.</b>	Assistant Professor	2

*Department of Music*

<b>Lamartine, Nicole C.</b>	Assistant Professor	4
<b>Meredith, Scott A</b>	Assistant Professor	2
<b>Vanderborgh, Beth D.</b>	Assistant Professor	3

*Department of Philosophy*

<b>Colter, Robert S.</b>	Assistant Professor	3
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*Department of Physics & Astronomy*

<b>Feiguin, Adrian E.</b>	Assistant Professor	2
<b>Wang, Wenying</b>	Assistant Professor	3

*Department of Political Science*

<b>Barghothi, Akram J.</b>	Assistant Professor	3
<b>Gabrielson, Teena</b>	Assistant Professor	4
<b>Garner, Andrew D.</b>	Assistant Professor	3

*Department of Psychology*

<b>McCrea, Sean M.</b>	Assistant Professor	4
<b>McKibbin, Christine L.</b>	Assistant Professor	4
<b>Penningroth, Suzanna L.</b>	Assistant Professor	4

*Department of Sociology*

<b>Zajacova, Anna</b>	Assistant Professor	2
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*Department of Theatre & Dance*

<b>Deckert, Jennifer L.</b>	Assistant Professor	4
<b>Jackson, Lawrence M.</b>	Assistant Professor	3
<b>Mendelson, Adam</b>	Assistant Professor	3
<b>O'Hagan, John J.</b>	Assistant Professor	3

*Department of Zoology & Physiology*

<b>Dillon, Michael E.</b>	Assistant Professor	2
<b>Prather, Jonathan</b>	Assistant Professor	2

*International Studies Program*

<b>Seitz, Thomas R.</b>	Assistant Professor	2
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**College of Business**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Economics &amp; Finance</i>		
<b>Choi, Nicole</b>	Assistant Professor	2
<b>Janus, Thorsten M.</b>	Assistant Professor	5
<i>Department of Management &amp; Marketing</i>		
<b>Cooper, Joseph T.</b>	Assistant Professor	2
<b>Hunt, David M.</b>	Assistant Professor	4
<b>Oneto, Stephanie A.</b>	Assistant Professor	4

**College of Education**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Educational Studies</i>		
<b>Janak III, Edward A.</b>	Assistant Professor	5
<b>Roxas, Kevin C.</b>	Assistant Professor	3
<i>Department of Professional Studies</i>		
<b>Bolliger, Doris C.</b>	Assistant Professor	5
<b>Shepherd, Craig</b>	Assistant Professor	3
<b>Warren, Jane A.</b>	Assistant Professor	4
<i>Department of Elementary &amp; Early Childhood Education</i>		
<b>Johnson, Tricia G.</b>	Assistant Professor	5
<b>Madrid, Samara Dawn</b>	Assistant Professor	3

### College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Chemical &amp; Petroleum Engineering</i>		
<b>Alvarado, Vladimir</b>	Assistant Professor	5
<b>Fan, Maohong</b>	Associate Professor	5
<b>Goual, Lamia</b>	Assistant Professor	4
<b>Qin, Guan</b>	Associate Professor	2
<b>Yin, Shunde</b>	Assistant Professor	3
<i>Department of Civil &amp; Architectural Engineering</i>		
<b>Boyles, Stephen D.</b>	Assistant Professor	2
<b>Megri, Ahmed C.</b>	Associate Professor	5
<b>Park, Gi-Hyeon</b>	Assistant Professor	3
<b>Tan, Gang</b>	Assistant Professor	2
<i>Department of Mechanical Engineering</i>		
<b>Sitaraman, Jayanarayanan</b>	Assistant Professor	2
<b>Zheng, Yuan</b>	Assistant Professor	2

### College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Division of Communication Disorders</i>		
<b>Allen, Melissa M.</b>	Assistant Professor	4
<b>Petersen, Douglas B.</b>	Assistant Professor	2
<i>Division of Kinesiology and Health</i>		
<b>Bundle, Matthew W.</b>	Assistant Professor	5
<b>Zhu, Qin</b>	Assistant Professor	3
<i>School of Nursing</i>		
<b>Purtzer, Mary Ann</b>	Assistant Professor	3
<i>School of Pharmacy</i>		
<b>Clark, Suzanne</b>	Assistant Professor	4
<i>Wyoming Institute for Disabilities</i>		
<b>Jarman, Michelle</b>	Assistant Professor	3

### College of Law

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<b>Kalen, Sam</b>	Associate Professor	3
<b>Novogrodsky, Noah B.</b>	Associate Professor	4
<b>Wilson, Matthew J.</b>	Associate Professor	4

## EXTENDED-TERM APPOINTMENTS WITH PROMOTION

### 1. Faculty

It is recommended to the Trustees of the University of Wyoming that five-year extended-term appointments with promotion in rank for the following faculty be approved

#### Academic Affairs

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>American Heritage Center</i>		
<b>Thompson, D. Claudia</b>	Archivist	3

### 2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that six-year extended-term appointments with promotion in rank for the following academic professionals be approved as indicated.

#### Academic Affairs

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>WyGIS</i>		
<b>Driese, Kenneth I.</b>	Senior Lecturer	2

#### College of Agriculture and Natural Resources

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>Cooperative Extension Service</i>		
<b>Ehmke, Cole C.</b>	Associate Extension Educator	1
<i>Department of Molecular Biology</i>		
<b>Watson, Rachel M.</b>	Associate Lecturer	1

#### College of Arts & Sciences

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
<i>Department of Botany</i>		
<b>Nelson, Burrell E.</b>	Senior Research Scientist	4
<i>Department of Chemistry</i>		
<b>Sommer, Michael S.</b>	Associate Lecturer	1
<i>Department of Modern &amp; Classical Languages</i>		
<b>Zhang, Yan</b>	Associate Lecturer	1
<i>Department of Physics &amp; Astronomy</i>		
<b>Michalak, Rudiger T.</b>	Associate Lecturer	1
<b>Thayer, David R.</b>	Senior Lecturer	2



*Department of Theatre & Dance*

<b>Newell, Patrick H.</b>	Associate Lecturer	1
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*Religious Studies Program*

<b>Ward, Seth</b>	Associate Lecturer	1
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*WyGISC*

<b>Oakleaf, James R.</b>	Associate Research Scientist	1
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**College of Education**

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
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*Department of Professional Studies*

<b>Aagard, Steven D.</b>	Senior Lecturer	1
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**College of Engineering and Applied Science**

<u>Name</u>	<u>New Rank</u>	<u>Extended Term Number</u>
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*Department of Computer Science*

<b>Ward, James S.</b>	Senior Lecturer	1
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## EXTENDED-TERM APPOINTMENTS

### 1. Faculty

It is recommended to the Trustees of the University of Wyoming that five-year extended-term appointments with no promotion in rank for the following faculty be approved as indicated.

#### Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>American Heritage Center</i>		
<b>Lane, Anne M.</b>	Archivist	3

#### University Libraries

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>Cataloging Department</i>		
<b>Terrill, Lori J.</b>	Associate Librarian	2
<i>Science Reference</i>		
<b>Nelson, Michael L.</b>	Associate Librarian	5

### 2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that six-year extended-term appointments with no promotion in rank for the following academic professionals be approved as indicated.

#### College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>Cooperative Extension Service</i>		
<b>Hill, Hudson R.</b>	Associate Extension Educator	2
<b>Taylor, William R.</b>	Senior Extension Educator	4

#### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
<i>American Indian Studies Program</i>		
<b>Antell, Judith A.</b>	Senior Lecturer	2
<i>Department of English</i>		
<b>Garner, Margaret J.</b>	Senior Lecturer	2
<i>Department of Geology &amp; Geophysics</i>		
<b>Swapp, Susan M.</b>	Senior Research Scientist	4
<i>Department of Mathematics</i>		
<b>Spitler, John E.</b>	Senior Lecturer	3

*Department of Modern & Classical Languages*

<b>Krafczik, Joseph F. III</b>	Senior Lecturer	3
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**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Extended Term Number</u>
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*Division of Communication Disorders*

<b>Coyle, Lynda D.</b>	Senior Lecturer	2
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**EXTENDED-TERM-TRACK REAPPOINTMENTS**

**1. Faculty**

It is recommended to the Trustees of the University of Wyoming that probationary, one-year reappointments for the following extended-term-track faculty be approved as indicated.

**Academic Affairs**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
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*American Heritage Center*

<b>Francis, Matthew R.</b>	Assistant Archivist	3
<b>Goldman, Benjamin M.</b>	Assistant Archivist	2
<b>Hayes, Shaun A.</b>	Assistant Archivist	2

**University Libraries**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
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<b>Bowles-Terry, Melissa</b>	Assistant Librarian	2
<b>Morse McGill, Tierney</b>	Assistant Librarian	5
<b>Moser, Dennis J.</b>	Assistant Librarian	2
<b>Wynne, Susan C.</b>	Assistant Librarian	4

**2. Academic Professionals**

It is recommended to the Trustees of the University of Wyoming that probationary, one-year reappointments for the following extended-term-track academic professionals be approved as indicated.

**Academic Affairs**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
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*American Heritage Center*

<b>Uglean Jackson, Laura</b>	Assistant Research Scientist	3
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*Art Museum*

<b>Bredehoft, Wendy E.</b>	Associate Research Scientist	5
<b>Crawford, Nicole M.</b>	Assistant Lecturer	2

<b>Miller, Rachel M.</b>	Assistant Research Scientist	2
<i>School of Environment &amp; Natural Resources</i>		
<b>Lovato, Jill</b>	Assistant Research Scientist	5

### College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Cooperative Extension Service</i>		
<b>Chapman, Kimberly</b>	Assistant Extension Educator	3
<b>Chichester, Kellie</b>	Assistant Extension Educator	5
<b>Daniels, Juliet M.</b>	Assistant Extension Educator	4
<b>Edwards, Jeffrey M.</b>	Assistant Extension Educator	2
<b>Frost, Sandra M.</b>	Assistant Extension Educator	4
<b>Garrelts, Ashley</b>	Assistant Extension Educator	2
<b>Ibarra, Josefina</b>	Assistant Extension Educator	2
<b>Jacobsen, Jennifer L.</b>	Assistant Extension Educator	2
<b>Kuipers, Tara L.</b>	Assistant Extension Educator	2
<b>Mealor, Rachel D.</b>	Assistant Extension Educator	3
<b>Potter, Shawna M.</b>	Assistant Extension Educator	2
<b>Reaman, Kimberly K.</b>	Associate Extension Educator	5
<b>Schamber, Robin A.</b>	Assistant Extension Educator	3
<b>Smith, Dallen R.</b>	Assistant Extension Educator	4
<b>Willis, Kentz</b>	Assistant Extension Educator	3

#### *Department of Animal Science*

<b>Kern, Jessica M.</b>	Assistant Research Scientist	2
<b>McLean, Amy K.</b>	Assistant Lecturer	2

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Family &amp; Consumer Sciences</i>		

<b>Sprout, Treva</b>	Assistant Lecturer	4
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### College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<i>Department of Art</i>		
<b>Kikut, Patrick A.</b>	Assistant Lecturer	3
<i>Department of Botany</i>		
<b>McClean, Terry M.</b>	Assistant Research Scientist	5
<b>Sivanpillai, Ramesh</b>	Associate Research Scientist	5

*Department of Communication & Journalism*

<b>Stewart, Justin D.</b>	Assistant Lecturer	5
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*Department of English*

<b>Bergstraesser, Paul</b>	Assistant Lecturer	4
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<b>Pexton, Valerie S.</b>	Assistant Lecturer	4
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<b>Stewart, Joyce</b>	Assistant Lecturer	4
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*Department of Mathematics*

<b>Anton, David W.</b>	Assistant Lecturer	5
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<b>Selden, Jeffrey Lee</b>	Assistant Lecturer	3
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*Department of Modern & Classical Languages*

<b>Carle, Sarah L.</b>	Assistant Lecturer	4
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<b>Person, Mark W.</b>	Assistant Lecturer	5
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<b>Sohier, Benedicte Pia</b>	Assistant Lecturer	2
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*Department of Music*

<b>Turpen, Jennifer L.</b>	Assistant Lecturer	5
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*Department of Zoology & Physiology*

<b>Chalfoun, Anna Lisa D.</b>	Assistant Research Scientist	3
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**College of Education**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
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*Department of Secondary Education*

<b>Thompson, Rodrick A.</b>	Assistant Lecturer	2
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*Department of Elementary & Early Childhood Education*

<b>Baldwin, Nikki A.</b>	Assistant Lecturer	2
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<b>Miller, Kimberly Dawn</b>	Assistant Lecturer	4
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<b>Spiker, Amy B.</b>	Assistant Lecturer	4
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**College of Health Sciences**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
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*Division of Communication Disorders*

<b>Ross, Catherine L.</b>	Assistant Lecturer	3
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*School of Nursing*

<b>Murphy-Parker, Dana</b>	Assistant Lecturer	4
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*School of Pharmacy*

<b>Harshberger, Cara A.</b>	Assistant Lecturer	2
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<b>Hunter, Melissa L.</b>	Assistant Research Scientist	4
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## **EXTENDED-TERM-TRACK REAPPOINTMENTS**

### **College of Law**

<u>Name</u>	<u>Rank</u>	<u>Review Year</u>
<b>Playton, Dona</b>	Assistant Lecturer	2

## **GLOSSARY OF PERSONNEL TERMS**

### **Academic Professional**

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

### **Academic-Year (AY) Appointments**

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

### **Adjunct Faculty**

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

### **Archives Faculty**

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

### **Assistant Professor**

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

### **Associate Professor**

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

### **Clinical Faculty**

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

### **Emeritus Faculty**

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

### **Extended-Term Appointment**

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

**Extension Educator**

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant Extension Educator, Associate Extension Educator, Senior Extension Educator. All Extension Educators are in the College of Agriculture.

**Faculty**

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

**Fiscal-Year (FY) Appointments**

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

**Full-Time Equivalent (FTE)**

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

**Instructor**

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

**Leave of Absence Without Pay**

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

**Lecturer**

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

**Library Faculty**

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

**Part-Time Employee**

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

**Post-Doctoral Associate**

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

**Probationary Faculty**

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.



**Professional Development Leave**

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

**Professor**

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

**Research Professor**

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

**Research Scientist**

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

**Review Year**

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

**Sabbatical Leave**

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years of service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

**Temporary Appointment**

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

**Tenure-Track Appointment**

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

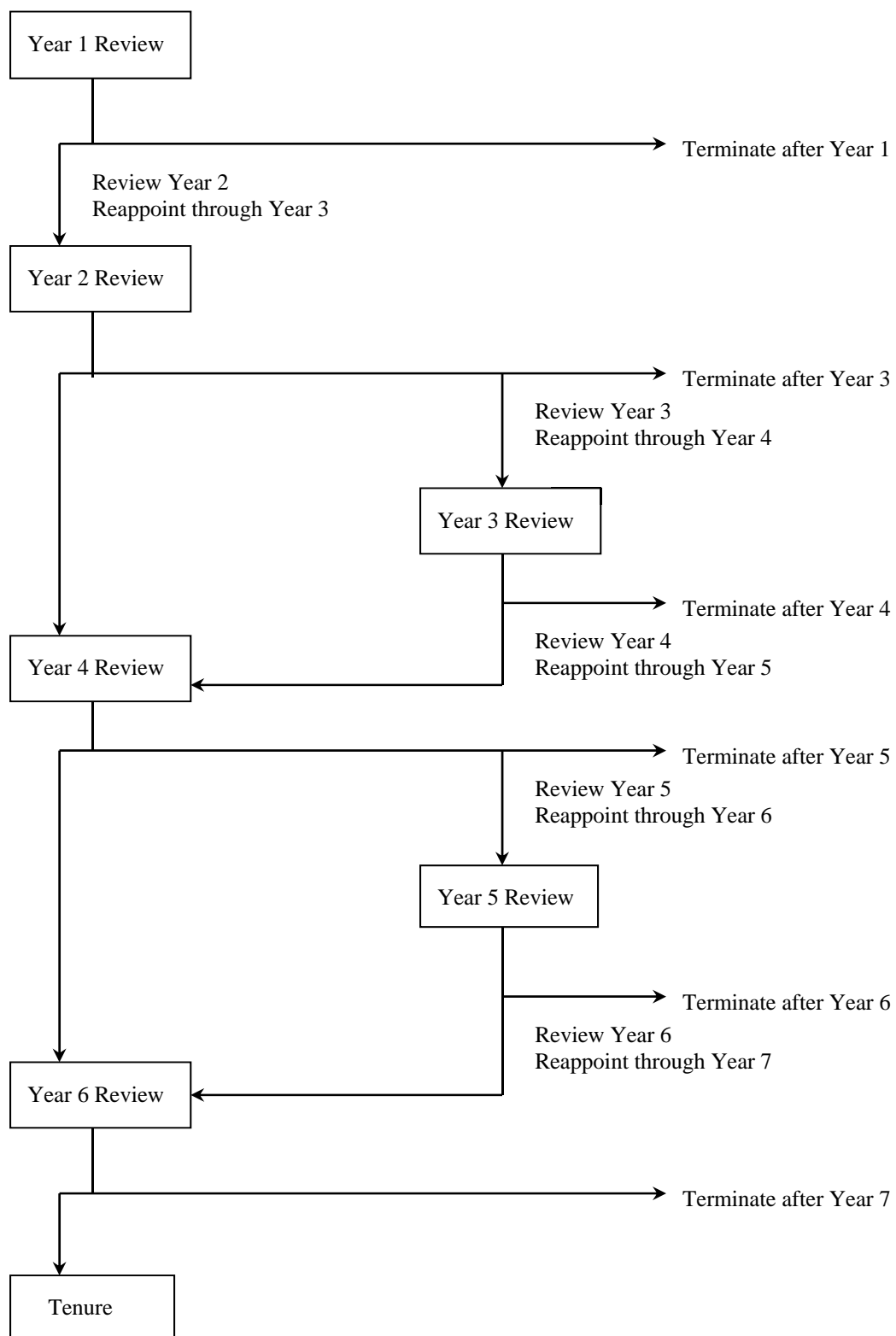
**Terminal Degree**

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

**Visiting Appointment**

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

## FLOW CHART FOR FACULTY REAPPOINTMENTS



### 3. Committee of the Whole- CONSENT AGENDA

#### **Approval of Revisions to UW Regulations**, Vinzant

- a. Revisions to UW Reg 1-34, "Bylaws of University of Wyoming Staff Senate"
- b. Revisions to UW Reg 4-2, "Nepotism"
- c. Revisions to UW Reg 3-179, "Motor Vehicle Policy"

#### CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

#### **a. Revisions to UW Reg 1-34, "Bylaws of University of Wyoming Staff Senate"**

##### BACKGROUND AND POLICY CONTEXT OF ISSUE:

The bylaws of the University of Wyoming Staff Senate have been revised and updated by the Staff Senate. Proposed changes were approved by Staff Senate on April 13, 2011, Resolution #199. The last revision of University Regulation 1-34 was in January 1999. It is important for the Bylaws of the Staff Senate to be regularly examined and updated to ensure that they accurately reflect working rules and procedures, and position titles of University administration and staff, and officers of the Senate.

##### PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

- January 1999 – UniReg 1-34 Revised
- June 2008 – UniReg Changed to UW Regulation 1-34

##### WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees approves revisions to University Regulations.

##### ARGUMENTS IN SUPPORT:

The last revision to the Regulation was January 12, 1999. Proposed changes to the Bylaws of the Staff Senate reflect the changes in positions and duties within Staff Senate. These changes have been approved by Staff Senate and the Legal office.

##### ARGUMENTS AGAINST:

None

##### ACTION REQUIRED AT THIS BOARD MEETING:

Approval of revised UW Regulation 1-34.

##### PRESIDENT'S RECOMMENDATION:

The President recommends approval of revised UW regulation 1-34.

**STAFF SENATE RESOLUTION #199**

**Title:**           **Revision #7 to University Regulation 1-34**  
**Date:**           **April 13, 2011**  
**Author:**       **Staff Senate Executive Committee**  
**Sponsors:**   **Senator Ginny Becker, Senator Rebecca Ashley**

WHEREAS, University Regulation 1-34, Bylaws of the University of Wyoming Staff Senate, was last revised and approved by the University of Wyoming Board of Trustees in June of 2008 during the reorganization of all University Regulations, and;

WHEREAS, it is important for the Bylaws of the Staff Senate to be regularly examined and updated to ensure they accurately reflect working rules and procedures, position titles of University administration and staff, and officers of the Senate, and;

WHEREAS, the changes suggested at this time require approval by the University of Wyoming Board of Trustees;

THEREFORE, be it resolved that the University of Wyoming Staff Senate supports the changes to University Regulation 1-34 as outlined in Addendum A and requests approval of these changes by the University of Wyoming Board of Trustees.

**Date of Passage:** \_\_\_\_\_

**“Being enacted on \_\_\_\_\_, I do hereby sign my name hereto and approve this Senate action.”** \_\_\_\_\_

**Staff Senate President, Stacy Lane**

## UW REGULATION 1-34 Bylaws of the University of Wyoming Staff Senate

### 1. PREAMBLE

These Bylaws shall provide the means by which the University of Wyoming Staff Senate purposes may be achieved. These provisions shall remain in effect until repealed, modified, or otherwise changed.

### 2. ROLES AND RESPONSIBILITIES

The University of Wyoming Staff Senate shall be the representative body of the University's staff employees to serve the following functions:

- a. To gain a spirit of unity, pride, and cooperation by being recognized equally with faculty and student bodies as participants in advising University administration.
- b. To be an active two-way communication link for meaningful information exchange between staff and administration relative to issues of mutual concern.
- c. To provide open meetings to express, propose, represent, investigate, debate, and recommend action on issues which, upon majority approval, bear the authority of a responsible voice in University affairs.
- d. To provide an opportunity to be advisory in the administration of working and employment conditions and practices, including compensation, benefits, and grievances.
- e. To involve democratically chosen staff senators in the complexity of University administration and to increase awareness of interlocking problems and opportunities shared with others.

### 3. ADVISORY STATUS OF THE SENATE

In serving its stated purposes and functions, the Senate shall be advisory to the President of the University.

### 4. COMPOSITION OF THE SENATE

- a. The Senate shall consist of no more than forty (40) elected members, or 3% of total number of benefited Staff at the time of reapportionment, whichever is less, ~~and no fewer than thirty (30) elected members depending on the total number of benefited Staff at the time of reapportionment. If the total number of benefited Staff grows to exceed 1600 then the numbers in subparagraphs i and ii be adjusted accordingly so that the total number of Senators does not exceed forty (40). The President of the University annually shall appoint the Director of Human Resources. Senate shall request annually~~ a Faculty Senate representative, and an ASUW representative to serve as ex-officio members of the Senate, without vote.



- b. Benefited staff employees working at least twenty (20) hours per week and who are off probation shall be eligible for elected membership to the Senate with these qualifications:
  - i. ~~Not more than one (1) Senator may serve from any one (1) unit having fewer than fifty (50) staff employees; Each of the University's eight (8) divisions shall have at least one Senator, with the remaining seats allocated in relation to the percentage of benefited staff from each division.~~
  - ii. ~~Not more than two (2) Senators may serve from any one (1) unit having fifty (50) or more staff employees;~~
  - iii-ii. Officers of the University, appointed by the Trustees, are excluded from elected membership to the Senate; and
  - iv-iii. Each person nominated for election (or appointed to an unexpired term) shall have been an employee of the University of Wyoming for a full year preceding the date of nomination.
- c. ~~The elected senators shall be apportioned among employment groups. The apportionment of Senators shall be calculated biannually in odd numbered years, with at least one (1) member from each employment group.~~

## 5. ELECTION OF SENATORS

- a. Regular elections to fill vacant positions shall be held annually prior to the regular May Senate meeting, with elected Senators' terms starting July 1.
- b. For voting purposes, the voting staff shall be benefited staff employees working at least twenty (20) hours per week who are on the University payroll as of the first Monday in March of the election year. Officers of the University, appointed by the Trustees, are excluded from the voting staff.
- c. ~~The Senate President shall appoint a credentials and elections committee consisting of not fewer than five (5) members, to rule on questions relating to qualifications of electors and members, and to nominate candidates for and conduct the membership election. The committee shall receive and present nominations of willing and eligible staff.~~

## 6. TERMS OF OFFICE OF SENATORS

- a. Senate membership shall be for a three (3) year term with approximately one-third (1/3) of the Senators elected each May. A Senator shall not serve more than two (2) consecutive full terms from one (1) employment group division, ~~unless permitted by Section 11.a. below.~~
- b. When Senators transfer within the University from one division ~~employment group~~ to another a vacancy will be created and shall be filled according to the rules for interim vacancies.

## **7. ABSENTEEISM**

A Senator's position may be vacated by a vote of the Senate, on a recommendation of the Executive Committee, after the Senator has four (4) absences from regular Senate meetings in any fiscal year or fraction thereof. Following four (4) absences the Senator will be contacted in writing by the Senate President notifying the Senator that his/her position may be subject to vacation.

## **8. INTERIM VACANCIES**

The Senate Credentials and Elections Committee shall nominate willing and eligible staff for ratification by a majority of those members present and voting at a regular Senate meeting to fill vacancies for the remainder of the term.

## **9. SELECTION OF OFFICERS OF THE SENATE**

- a. The Senate shall annually elect from its membership, at the January meeting, a President-elect who shall serve as an ex-officio member of the Senate's Executive Committee until assuming the duties of President on July 1. The President-elect position may be held concurrently with other Senate positions. If the Senate term of the President-elect expires prior to his/her serving as President, his/her term shall be extended for one year to allow him/her to serve as President, unless he/she is elected to another term.
- b. The Senate shall elect from its membership a Vice President, a Secretary, a Parliamentarian, and a Member-at-Large for a term of one (1) year each. The election shall be held at the May meeting after election of Senators. These newly elected officers shall assume their duties on July 1.
- c. Vacant offices of President-elect, Vice President, Secretary, and Member-at-Large shall be filled by special election at the first regular Senate meeting following the vacancy. The Senate may, by a two-thirds vote, declare an office vacant when an officer is unable to carry out or improperly performs the duties of the office.
- d. The President, with the advice and consent of the Senate, may appoint such other officers as specified by the Rules of the University of Wyoming Staff Senate.

## **10. DUTIES OF SENATE OFFICERS**

- a. The President shall have the authority to appoint such committees as are deemed necessary for the business of the Senate; shall preside over all meetings of the Senate and over all general meetings of the staff called by the Senate; shall serve ex-officio on all committees of the Senate without vote; and shall perform such other duties as prescribed by the Rules of the University of Wyoming Staff Senate.
- b. The Vice President shall preside in the President's absence; shall assume the



office of President for the remainder of the current term when the office is vacant; and shall perform such other duties as prescribed by the Rules of the University of Wyoming Staff Senate.

c. The Secretary shall maintain minutes of each meeting of the Senate and general meeting of the staff; shall maintain a roll of current members and their attendance at meetings; shall maintain an accurate record of all numbered resolutions duly adopted by the Senate and the vote of each Senator on such resolutions; shall receive and keep all communications and reports to and from the Senate; and shall perform such other duties as prescribed by the Rules of the University of Wyoming Staff Senate.

~~e.d.~~ The Parliamentarian shall keep Staff Senate procedures in accordance with Senate Bylaws, the Rules and Procedures and the most recent version of Robert's Rules of Order; and shall perform such other duties as prescribed by the Rules of the University of Wyoming Staff Senate.

~~d.e.~~ The Member-at-Large shall serve as a representative of all Senators to the Executive Committee to assure that all elements and opinions within the University receive full consideration by the Senate; and shall perform such other duties as prescribed by the Rules of the University of Wyoming Staff Senate.

## 11. EXECUTIVE COMMITTEE OF THE SENATE

- a. The Executive Committee shall be composed of the elected officers of the Senate and such other Senate officers and members as provided by the Rules of the University of Wyoming Staff Senate.
- b. The President of the Senate shall serve as Chairman of the Executive Committee.
- c. The Executive Committee shall set the agenda for the regular meetings of the Senate and for general meetings of the staff.
- d. The Executive Committee shall act on behalf of the Senate in carrying on the business of the Senate between regular meetings.
- e. The Executive Committee shall perform such other responsibilities as prescribed by the Rules of the University of Wyoming Staff Senate, or specifically assigned to it by the Senate.

## 12. COMMITTEES OF THE SENATE

The Senate shall establish and disband such standing, special, and ad hoc committees as are necessary to ~~the~~ conduct of Senate business. Such committees shall be responsible to the Senate and shall perform duties determined by the Senate and/or the Executive Committee.

## 13. MEETINGS AND ACTIONS

- a. The Senate shall normally meet in regular session monthly or on call of the



President. No vote on any matter pending before the Senate shall be taken unless at least two-thirds of the voting members be present, this shall constitute a quorum. In the conduct of the meetings, *Robert's Rules of Order* latest edition shall prevail, unless superseded by the Rules of the University of Wyoming Staff Senate.

- b. Meetings of the Senate shall be open. The Senate, at its option, may move into executive session by a two-thirds vote of the members present and voting. A record of proceedings at meetings shall be kept which, upon request and under reasonable conditions, shall be made available by the Secretary of the Senate.
- c. The Senate shall establish and maintain reasonable procedures whereby any individual may be heard by a committee of the Senate or by the Senate in accordance with the Rules of the University of Wyoming Staff Senate.
- d. Any actions of the Senate may be reviewed at a general meeting of the staff upon written request signed by at least fifty (50) benefited staff employees who work at least twenty (20) hours per week identified in Section 6.b. of these Bylaws, and submitted to the Senate President.
- e. The Senate shall invite the President of the University of Wyoming to present, at least once a year, a general message on the state of the University. The Senate shall consider any special recommendations made at any time by the President.

#### 14. REPORTING OF ACTIONS

All approved, numbered bills and actions of the Senate shall be forwarded by the Senate President to the President of the University, with a copy to the administrative officer having cognizance over the subject matter.

#### 15. SENATE SUPPORT

- a. The Senate shall have a budget as determined annually within University procedures including secretarial/clerical services, a salary for the President, office space, and appropriate supportive services.
- b. The Senate President shall be given a fifty percent (50%) release from his/her normal job responsibilities while holding that office. The Senate President shall be paid ~~fifty one hundred~~ percent (100~~50~~%) of his/her normal salary from his/her home unit and release time funds up to fifty percent (50%) of the Senate President's salary shall be provided to the home unit by the Vice President for Administration for use as deemed necessary.
- c. Senate members shall be released from normal work duties a minimum of eight (8) hours each month for the purpose of participating in Senate activities. Senate officers shall be granted such additional release time as is necessary to attend to specified Senate affairs. In no way shall this release time be charged against an individual member.

- d. Additional support may be provided by the Vice President for Administration upon justified requests from the Senate President.

## **16. AMENDMENTS TO THESE BYLAWS.**

These Bylaws may be amended in the manner provided for amendment of UW Regulations.

Source:

University Regulation, Revision 6; adopted 7/17/08 Board of trustees meeting

**b. Revisions to UW Reg 4-2, "Nepotism"**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

UW Regulation 4-2 Employment Provisions Applicable to all Personnel was amended in March to change the conflict of interest/conflict of commitment section. The current change is to the UW regulation 4-2 section B on nepotism. Due to gaps in the current policy that did not address some nepotism scenarios, the Human Resources department recommended changes to the policy. When making changes, the State of Wyoming policy on Nepotism was reviewed and taken into consideration. Feedback was received from campus groups including faculty senate, which was incorporated into the final version. Academic Affairs was instrumental in developing the final language to ensure that issues brought forward by Faculty Senate were addressed. The final version has been approved by the Office of General Counsel.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- January 1996 – Trustee Regulation VII Revised
- July 2008 – Trustee Regulation VII Changed to UW Regulation 4-2

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board of Trustees approves revisions to University Regulations.

**ARGUMENTS IN SUPPORT:**

These changes have been vetted by Faculty Senate and the Office of General Counsel. The current policy allows nepotism to exist on campus.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval of revised UW Regulation 4-2.

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval of revised UW regulation 4-2.



## UW REGULATION 4-2

### Employment Provisions Applicable to All Personnel

#### A. EQUAL EMPLOYMENT OPPORTUNITY

The University's policy is one of equal opportunity for all persons in all facets of the University's operations. Equal opportunity is offered to all officers, academic personnel and staff members, and applicants for employment on the basis of their demonstrated ability and competence and without regard to such matters as race, color, religion, national origin, sex, religion, political belief, age, veteran status or handicap.

#### B. NEPOTISM

University employees may not be immediate supervisors to their relatives. This category includes Relatives (parents, spouses, children, siblings (or the forgoing as in-laws), domestic partners, father, husband, son, brother, grandparents, father, grandchildren, uncles/aunts, nephews/nieces, and first cousins, and the corresponding feminine relationships) may not be employed in positions which place one in an immediate supervisory relationship to the other. University employees who through marriage find themselves in a work situation that conflicts with the foregoing statement shall have in violation of the foregoing statement are given the remainder of the fiscal year to work with UW Administration to find alternative solutions, which may involve changes in the lines of supervision for their relatives in which the marriage occurred to comply.

Employees shall recuse themselves from formal discussions, votes, and/or decisions affecting the appointment, tenure, promotion, performance evaluation or other personnel status of a relative as defined above.

No provision of this Section shall be interpreted or applied so as to prevent the hiring, admission to degree candidacy, or award of a scholarship, fellowship, or graduate assistantship to a student person who is a relative of any employee of the University or of the Trustees. Nor shall this regulation bar any employee from (1) reporting concerns about sexual harassment, unfair discrimination, procedural violations, or other inappropriate workplace behavior; (2) inquiring about the possibility of university employment for a family member; or (3) seeking supervisory positions and discussing alternatives for managing family-related conflicts of interest.

#### C. COMPENSATION

1. **Salary Payment.** The base salary for most members of the faculty, some members of academic professionals, and of the staff is for work performed and work obligations incurred during the academic year, defined as the period beginning with the first day of the Fall semester registration and ending with Spring semester commencement. The base salary for certain members of the faculty performing administrative duties and other duties beyond the usual academic assignments and for most other salaried employees is for the fiscal year.

All base salaries shall be paid in twelve (12) monthly installments except as specified in University Regulation 173. Required deductions shall be taken from salary payments for Federal withholding

taxes, Social Security, retirement, and for such additional purposes as may be authorized by the individual, or as required by law.

## **2. Supplementary Compensation.**

**1. From funds disbursed through the University.** Full-time employees during their regular terms of service shall not have their salaries supplemented from University grants, contracts, or other University sources except for:

(A) Employment in extension classes, noncredit programs, and similar activities scheduled through adult education programs.

(B) Occasional employment at University sponsored events such as ticket selling at athletic events, or similar duties.

(C) Overtime payments when required by the contract of the employee or by applicable State or Federal law.

(D) Employment as part-time instructor, lecturer or professional employee, where the appointing department, with the approval of the employee's cognizant vice president or administrative officer, determines that:

(a) The employment will not interfere with the performance of the employee's regularly assigned duties;

(b) The part-time duties to which the employee is assigned on a supplementary basis require instructional or professional expertise that is not available through regularly appointed academic personnel or professional employees or through part-time appointment of non-University personnel.

(c) The supplementary assignment does not ordinarily exceed the equivalent of one regularly scheduled three-hour credit course in any calendar year; and

(d) The supplementary assignment shall normally not be recurring and shall not be in addition to the maximum time allowed for consulting in Chapter VII. (C.2.(c)).

(E) Employment on grants, contracts and like University-funded activities where the work is in addition to the individual's regularly assigned duties under limited conditions and for a limited period of time. Such employment may be approved when:

(a) The essential services cannot be provided by persons employed or receiving salary support under the grant;

(b) It is not possible to relieve the employee of part of usual duties;

(c) The project is one for which another department has principal responsibility; and



(d) The overload will not exceed twenty (20) days per academic year or twenty-four (24) days per fiscal year as determined by the employee's period of appointment and shall not be in addition to the maximum time allowed for consulting in Chapter VII. (C.2.(c)).

(F) When approved by the appropriate University authorities, full-time employees on academic year appointments may earn up to one-third  $\frac{1}{3}$  of their base salary for services rendered during the period from Spring commencement to reporting date.

(G) When approved by the appropriate University authorities, employees who have been granted a sabbatical leave may receive compensation from sponsored research grants and contracts awarded to the university, up to a maximum of 40 percent of their approved academic year salary, if funding from the grant or contract is an integral component of the sabbatical proposal.

**2. From State Agency Sources.** The University recognizes a particular obligation to make its resources available to the various agencies of State government; however, the costs of such services normally are not included within the University budget and must, accordingly, be covered by funds from the agencies or from other non-University sources. The performance of professional and consulting work by a University employee for any Wyoming State agency shall, in general, be covered by the regulations that cover work for other outside agencies, i.e., the employee must obtain approval of the appropriate University officers and adhere to the maximum period for which additional compensation may be accepted. When an individual's services are required for a longer period, the University will make every effort to release the individual to the State agency for the time required with appropriate salary adjustment to be made between the agency and the University.

#### **D. CONSULTING**

1. During the period of full-time University employment a member of academic personnel, athletic coaching and training personnel and University officers may, with prior approval of the president or the president's designee, perform professional and consulting work with or without compensation.

2. The commitment to professional and consulting work shall not normally exceed thirty-nine (39) calendar days per academic year for academic year employees and forty-eight (48) calendar days per fiscal year for fiscal year employees.

3. The work must not interfere with normal University duties, including those extra responsibilities expected of all such employees, and must be in addition to rather than a part of normal full-time University duties. Such work must also be related to the employee's regular campus duties and must contribute to the effectiveness of the employee's regular work.

4. When members of academic personnel or University officers perform professional and consulting work, they must furnish written statements signed by them and the clients attesting that the efforts are independent of the University employment and any affiliation thereto, that the University will be held harmless in relation to any product thereof, and that the University is not to be connected with the results and may not be involved in publicity, advertising or other activities related to the work, except for publication of scholarly works. In those instances where client confidentiality is a necessary and customary practice of the profession, the academic personnel member or University officer shall furnish assurance that such signed, written statements are maintained in the member's or officer's client file.



5. A determination that the foregoing requirements have been met shall be made by the appropriate dean, director or principal University officer. The President of the University shall receive notification of each request prior to initiation of the professional or consulting work.

6. In engaging in outside work, University personnel shall not unreasonably compete with the private sector.

7. The facilities of the University may not be used for outside work without the recommendation of the appropriate dean or director and approval of the Vice President for Administration and Finance who shall establish the compensatory schedule for facilities used.

8. This regulation shall not apply to work

- a. Which does not involve use of University facilities, and
- b. Does not represent the University, and
- c. Which is performed outside an individual's overall commitment of time and effort to the University, or conducted during approved vacation or leave without pay.

Paid professional or consulting activities undertaken outside the individual's overall commitment to the University will be disclosed to the appropriate dean, director, or University President.

9. Failure to comply with this regulation shall constitute a conflict of commitment and shall be cause for disciplinary action.

#### **E. CONFLICT OF INTEREST/CONFLICT OF COMMITMENT**

A conflict of interest exists when an individual has an external interest that affects or provides an incentive to affect the individual's conduct of his/her University activities.

A conflict of commitment exists when a member of the University community renders professional service that is not part of his/her duties to the University to the detriment of his/her obligations to the University. A conflict of commitment arises when professional service or research contracted outside the University, consultations or other outside activities (e.g. outside teaching or business) of an employee interferes with the paramount obligations to students, colleagues and the primary missions and policies of the University. Conflicts of commitment primarily involve questions of obligation and effort, but are often tied to financial remuneration or other inducements and, in such cases, may also constitute conflicts of interest.

Conflicts of interest and conflicts of commitment may constitute a breach of the employment contract and, if not properly disclosed and eliminated or managed in accordance with University policies, will result in appropriate sanctions, including the termination of employment, if warranted.

#### **F. MILITARY LEAVE**

Regular employees are eligible for a leave of absence from the University to serve in the armed forces during a period of national or state emergency or for training.



**1. Active Duty for War or National or State Emergency.** Regular employees who shall have been employed for eleven months who leave the University to go on active duty with the armed forces, voluntarily or involuntarily, during a state of war or declared national or state emergency will be given a leave of absence without pay. Application for such leave must be made to the individual's immediate supervisor and transmitted through regular channels to the President for approval by the Trustees. The time spent in national or state service shall count toward University retirement.

**2. Active Duty for Training.** Employees eligible for vacation privileges may have an additional fifteen (15) working days leave with pay per calendar year for active duty for training in addition to any other leave or vacation with pay to which the employee is entitled.

## **G. RETIREMENT**

Employees of the University are automatically included by state law in the Wyoming Retirement System and participation in the Federal Social Security program (FICA). As an alternative to participation in the Wyoming Retirement System program, University employees may participate in a legislatively approved plan which is available pursuant to agreement with the Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF).

Any employee who has completed twenty-five (25) years of service with the University or who has attained the age of 60 with fifteen (15) years of immediately preceding University service or who elects an early retirement program authorized by state statute shall be designated Retired at the time of retiring. A list of retired personnel shall be maintained in the Human Resources office; each retiree shall receive such University privileges as have been customary and as may appear appropriate from time to time in the future.

Any employee who retires and has completed twenty-five (25) years of service with the University or has fifteen (15) years of University service immediately preceding the date of retirement shall receive a benefit of conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion rate is 1.5 months of coverage for each 40 hours of accrued sick leave. The amount of the state contribution shall be equal to the employer's contribution for the coverage the employee had while employed reduced by the amount of any state funded health insurance contributions for the retiree. If the retiree dies before the full amount of this benefit is paid, the balance of the benefit shall be transferred to the surviving spouse as a contribution toward state group health insurance payments.

## **H. EMERITUS DESIGNATION FOR ACADEMIC PERSONNEL.**

The emeritus designation shall be conferred upon academic personnel who retire after long and distinguished service to the University. For faculty, minimal qualifications normally will include tenure, associate rank, fifteen (15) years of service, and extraordinary performance in one or more of the following: teaching, advising, research/creative endeavors, professional and/or public service, or administration at the University of Wyoming



For academic professionals (lecturers, extension educators and research scientists), minimal qualifications normally will include an extended term appointment, associate rank, fifteen (15) years of service, and extraordinary performance in one or more areas of their job duties.

Nominations for emeriti status shall be initiated by the department head and/or dean; the nomination shall then be forwarded through the appropriate University officers, who shall add their recommendations. The President of the University shall then forward his/her recommendation to the Trustees.

Academic personnel officially retired from the University of Wyoming may be recalled annually by the Trustees. Request for recall shall be made by the appropriate University officers with the consent of the retiree.

#### **I. POLITICAL ACTIVITIES**

The political rights and privileges of all employees of the University are the same as those of any other citizen of the State. However, exercise of those rights and privileges shall not involve the use of University funds, time, services and facilities unless University authorized as part of the educational process. Any such use may be subject to disciplinary action, including discharge.

#### **J. PATENTS AND COPYRIGHTS**

The obtaining of patents or copyrights for the mutual benefit of the University and its employees and for making the results of intellectual inquiry available to society is an objective of the Trustees. To accomplish this objective and to protect the interests of the parties, whenever a patent or copyright is to be sought, as a result of research or development sponsored in whole or in part, by or through the University, such work shall be reported to a University officer designated by the President. That officer shall cause an evaluation to be made of the respective interests of the University and the employee and make written recommendations to the President. The manner in which this determination shall be made, any conditions for support of further development, resources for obtaining a patent or copyright, and division of any royalties or other income resulting from a patent or copyright shall be subject to terms set forth in University Regulations or in written agreements authorized by the Trustees.

Use of University resources to develop or market any patentable invention or copyrightable work shall minimally entitle the University to exercise a perpetual, royalty-free, nonexclusive shopright to practice in the patented invention or to use the copyrighted work.

Further interest of the University shall be limited to those cases where there has been substantial use of University resources in developing the patentable invention or the copyrightable work and shall exclude articles published in scholarly professional journals. The extent of the University's and the employee's interest shall be determined with regard for the benefit to the parties.

#### **K. CLASSIFIED RESEARCH AND SECURITY CLEARANCE**



The University of Wyoming does not prejudice the appropriateness of participating in classified research. Rather, it reserves the right to examine each proposed project in the context of scientific merit as well as contributions the research may make to the general welfare of the state, the nation and the whole of humankind. As the governing body for the University, the trustees have authority to accept or reject all research grants, contracts and gifts. In order to make special judgments about research projects, the Trustees must have access to research protocols, including classified research to be conducted at the University of Wyoming.

1. The Trustees shall be fully apprised of the character of all proposed classified research to be conducted at the University of Wyoming. The University, its academic personnel and staff, shall enter into contracts for classified research only with the express approval of the Trustees. (Amended, 2/16/91)

2. A Security Management Team (SMT) shall be designated for each classified research project to be conducted at the University of Wyoming. All members of the SMT shall be subject to security clearance investigation by the Defense Investigation Service and must be awarded clearance at the appropriate level in order to function as a member of the team.

The Security Management Team will consist of the President of the University, the Vice President for Research and Economic Development, the Associate Vice President for Research (as Security Officer), two representatives from membership of the Trustees, the faculty involved in the research and others as may be required by the grantor or contractor.

#### **L. SAFETY**

Every employee has a responsibility to assist the University in identifying and eliminating safety problems in the University environment. Any employee who believes there is a safety problem in his/her work environment, or elsewhere in the University is obligated to bring the problem to the attention of the Risk Management Office. The Office shall be headed by the Director, Risk Management who shall coordinate all safety activities of the University including implementation and maintenance of any workplace drug testing program required by state or federal law. All such program policies and procedures will be on file in the Risk Management office and available for inspection by University employees and the public during normal business hours. The Director, Risk Management is charged with the planning and implementation of action to meet the requirements of all other applicable state and federal legislation and all associated rules and regulations. The Director, Risk Management shall have the authority necessary to ensure the safety of the University community, including the authority to vacate and close down University facilities, projects or activities. The Director's decisions are subject only to review by the President or his/her designee.

Source:

Trustee Regulation VII; adopted 7/17/08 Board of Trustees meeting

Revisions adopted 3/4/11 Board of Trustees meeting

**c. Revisions to UW Reg 3-179, "Motor Vehicle Policy"**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The University's Vehicle Regulation has been revised and updated by a cross-campus team who followed the new model of an enabling Regulation that authorizes the detailed policy document. Proposed changes were brought before a focus group of campus stakeholders and to the attention of the Faculty Senate and Staff Senate, Executive Council and Academic Deans and Directors.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- January 1987, UniReg 3-179 Revised
- June 2008, UniReg Changed to UW Regulation 3-179

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board of Trustees approves revisions to University Regulations.

**ARGUMENTS IN SUPPORT:**

The last revision to the Regulation was January 23, 1987. Proposed changes to the Official Vehicle Policy reflect clear policies, expectations and procedures to govern University vehicles and personal vehicles that are being used for University business. The revised policies and procedures represent best practices in vehicle safety and will help protect the University from claims and minimize any financial loss resulting from accidents.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval of revised UW Regulation 3-179.

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval of revised UW regulation 3-179. Implementation of the Vehicle Policy will be 7/01/2011 in order to allow time for the processes to be finalized.

### **UW Regulation 3-179 Summary of Changes**

Among other things, the University's Risk Management program is designed to mitigate the exposure of the University to litigation arising from accidents involving University personnel whether traveling in University or private vehicles while on University business. Insurance carriers who provide coverage to the University have recommended changes to our policies that will help protect the University from claims and minimize any financial losses. These changes will require a departure from long standing practices regarding use of University vehicles which were allowable in an earlier era in which legal actions against the University were less prevalent than the current environment in which we operate. After significant feedback from Departments and review by pertinent personnel, legal counsel, and Risk Management, the revised policy has been developed to incorporate as many protections for the University as possible while accommodating many departmental needs.

The following is a summary of Major Changes to UW Regulation 3-179 as of April 4, 2011:

1. UW Regulation 3-179 was split into two documents; the governing page titled UW Regulation 3-179 and the University Official Vehicle Policy that can be changed with greater frequency and is more policy and procedure driven.
2. Add Department Obligations (*Section I*) to acknowledge and ensure that University departments are accountable for their actions.
3. Add Definition of Driver and Qualified Driver (*Section II*).
4. Define University Vehicle and University Personal Vehicle (*Section III*) to distinguish between University vehicles and private vehicles that are being used for University business.
5. Add Driver Qualifications (*Section IV*): Age Specific, U.S. or Canadian Driver's License, Mandatory Driving History Record (MVR) checks for all Drivers.
6. Add Conditions of Use for University Vehicle and University Personal Vehicle and Sanctions for Misuse (*Section V*).
7. Add detailed procedures for Procurement, Licensing, Transfer, Disposal of Vehicles, Service and Repair of University Vehicles (*Sections VI-XI*).
8. Add Accident Reporting Procedures (*Section XIV*).
9. Add Deductibles - department responsibility of paying deductibles for at-fault accidents (*Section XV*).
10. Add exceptions for Cowboy Joe Club courtesy vehicles, University Foundation, and Departmental Courtesy Vehicles (*Section XVI*).
11. Add exceptions for University Police and/or Law Enforcement Officials (*Section XVII*).
12. Add Private Vehicles Used for University Business (*Section XVIII*).
13. Clarified who may be transported in vehicles being used on University business (Section V, A, 11 for University Vehicles and Section XVIII C for University Personal Vehicles)

**REVISED**

**UW REGULATION 3-179**  
**Regulations Governing Use of University Vehicles**

**I. PURPOSE.**

To establish policies and procedures governing the University Official Vehicle Policy (hereinafter referred to as The Vehicle Policy).

**II. VICE PRESIDENT and DESIGNEE.**

The Vice President for Administration is responsible for administering this Regulation. Responsibilities may be delegated to a designee.

**III. EXCEPTIONS.**

The Vice President for Administration, or designee, has the sole authority to grant exceptions to this regulation (e.g. Athletic Department courtesy vehicles).

**IV. GENERAL POLICY.**

All vehicles used by University employees and students in performance of official business of the University fall under this regulation. The regulation applies to University Vehicles temporarily or permanently assigned as defined in the Vehicle Policy.

The Vehicle Policy provides policies and procedures for the use of all University licensed vehicles, including the acquisition, care and disposal of university vehicles.

**V. REVISION, APPROVAL, AND EFFECTIVE DATE.**

The Vehicle Policy shall be revised as determined by the Vice President for Administration. Any revisions to The Vehicle Policy shall become effective from the date of their approval by the Vice President for Administration.

**VI. DISTRIBUTION/NOTIFICATION.**

The Vehicle Policy will be published and distributed by the Associate Vice President for Operations. The Vehicle Policy will be available through the University's electronic information system.

**ORIGINAL**  
**UW REGULATION 3-179**  
**Regulations Governing Use of University Vehicles**

**1. GENERAL INFORMATION.**

The University provides motor vehicles for use by University employees and students in the performance of the official business of the University. The Vice President for Administration is responsible for the establishment and implementation of policies and procedures for the assignment and use of such vehicles by University employees and students.

The use by any officer or employee of any University motor vehicle without authorization or except on official business is prohibited.

The University may authorize individuals other than University employees and students to use University motor vehicles. These individuals shall comply with all applicable provisions of this regulation, and shall be subject to the sanctions for misuse provided for in this regulation.

**2. USE OF UNIVERSITY VEHICLES.**

University employees and students are permitted to use University motor vehicles when authorized by the University or when on official business, subject to the provisions of this regulation. The unauthorized use by any employee or student of any motor vehicle belonging to the University of Wyoming or the use of any such vehicle except on official business of the University is prohibited.

**3. DEFINITION OF UNIVERSITY MOTOR VEHICLES.**

A University motor vehicle, for purposes of this regulation, is defined as any vehicle registered or licensed in the name of the University of Wyoming that is either self-propelled, such as a bus, moped, motor home, motorcycle, passenger car, or truck or any house trailer or trailer.

**4. EXEMPTIONS.**

The Vice President for Administration, or designee, has the sole authority to grant exemptions or exceptions to this regulation. Any request for an exemption or exception to this regulation must be presented in writing to the Vice President for Administration, or designee.

**5. ASSIGNMENT OF MOTOR VEHICLES.**

All University motor vehicles are the property of the University Fleet Operations Department under the supervision of the Manager of Fleet Operations. Vehicles may be assigned to specific departments on an annual or permanent basis upon the written approval of the Vice President for Administration or designee.

**6. PROCUREMENT OF NEW OR REPLACEMENT MOTOR VEHICLES.**

The acquisition of a new or replacement motor vehicle, regardless of the source of funding, is not permitted without the prior written approval of the Vice President for Administration, or designee.

**7. MOTOR VEHICLE PROCUREMENT.**

The Manager of the Office of Purchasing has the sole authority to acquire a University motor vehicle through purchase or any other means.

**8. MOTOR VEHICLE LICENSING.**

The Manager of Fleet Operations has the sole authority to title, register and license a University motor vehicle.

**9. DISPOSING OF A UNIVERSITY MOTOR VEHICLE.**

The disposing of a University motor vehicle, whether by sale or trade, shall not be permitted without the prior written approval of the Vice President for Administration, or designee. The Manager of Fleet Operations, upon the authority of the Vice President for Administration, or designee, has the sole authority to dispose of University motor vehicles through sale, trade or any other means.

**10. MOTOR VEHICLE LIFE EXPECTANCY.**

University passenger car vehicles may not be disposed of until the mileage on the vehicle is 75,000 or more or the motor vehicle is more than four years old. All other University motor vehicles may not be disposed of except upon written justification to and approval by the Vice President for Administration, or designee.

**11. SERVICING OF UNIVERSITY MOTOR VEHICLES.**

All University motor vehicles based in Laramie shall be serviced by University Fleet Operations every three months or 3,000 miles, whichever occurs first. All other University motor vehicles shall be serviced every three months or 3,000 miles, whichever occurs first, by a commercial or state entity selected by the cognizant University department. It is the responsibility of the department to abide by this policy and to schedule vehicles for servicing within this time frame. Failure to do so which results in damage to the vehicle may result in the department being held responsible and having to pay for repair(s).

**12. SAFETY CHECKS OF UNIVERSITY MOTOR VEHICLES.**

All Laramie-based University motor vehicles are to have an annual safety check by University Fleet Operations and the cost of the annual safety check shall be borne by the department to which the vehicle is assigned. All non-Laramie-based University motor vehicles are to receive an annual



safety check by an authorized state or commercial entity. This requirement may not be waived. All costs for bringing a University motor vehicle to standards prescribed by the Manager of Fleet Operations shall be borne by the department to which the vehicle is assigned.

**13. FUEL PURCHASES FOR UNIVERSITY MOTOR VEHICLES.**

All fuel and routine oil purchases for Laramie-based University motor vehicles are to be made, whenever possible, at the University fuel station. All fuel and routine oil purchases for all University motor vehicles traveling outside of Laramie but in Wyoming should be made, whenever possible, at Wyoming Highway Department garages. All other fuel and routine oil purchases should be made at commercial stations.

**14. REPAIRS TO UNIVERSITY MOTOR VEHICLES.**

Repairs to Laramie-based University motor vehicles shall be performed through the Manager of Fleet Operations. Repairs to University vehicles based outside of Laramie or while traveling outside of Laramie shall be performed by a commercial or state entity authorized in advance by the Manager of Fleet Operations.

**15. ON CAMPUS STORAGE OF UNIVERSITY MOTOR VEHICLES.**

University motor vehicles assigned to University Fleet Operations shall be parked at designated University storage lots. All University motor vehicles not assigned to University Fleet Operations are to be parked in University parking lots or in the University storage lot, as assigned by the Vice President for Finance, or designee.

**16. CONDITIONS OF USE OF UNIVERSITY MOTOR VEHICLES.**

The use of University motor vehicles by any University employee or student is subject to the following conditions:

- A. University motor vehicles shall be used only when authorized or for official University business;
- B. A University employee on an "on-call" status may use a University motor vehicle for transportation between home and the University provided the appointing authority has specified in writing to the Manager of Fleet Operations, the "on-call" status of the employee;
- C. A University employee or student scheduled to leave on official business of the University prior to 7:00 a.m. on any morning, on a Saturday or Sunday, or on an official University holiday may take a University motor vehicle home the preceding evening; this provision also applies to University employees or students returning to campus after 7:00 p.m. on any day, provided the University motor vehicle is returned to campus the following business day by 7:30 a.m.;



- D. Alcoholic beverages are not to be carried or consumed in any University motor vehicle;
- E. Anyone using a University motor vehicle must possess a valid operator's license and shall comply with all traffic rules and regulations; any violation of any traffic rule or regulation is the responsibility of the employee or student to whom the University motor vehicle is assigned; an employee or student receiving a traffic citation while driving a University motor vehicle shall notify the Manager of Fleet Operations within five calendar days following the receipt of such citation or citations of the citation(s);
- F. No University employee or student shall operate a University passenger car unless all persons riding in the car are properly secured by the safety restraint system designed to protect, hold or restrain in such a way as to prevent or minimize injury in the event of an accident or sudden stop;
- G. When a complaint of alleged misuse of a University motor vehicle by an employee or student is received by a University officer, such complaint shall be investigated by the Manager of Fleet Operations, and the Manager of Fleet Operations shall submit a full written report on the alleged misuse through the Director of Auxiliary Enterprises to the Office of the Vice President for Administration and the individual to whom the motor vehicle was assigned at the time of the alleged misuse; if the alleged misuse is verified, the individual to whom the vehicle was assigned at the time of the misuse may be subject to sanctions prescribed in this Regulation;
- H. Any employee or student involved in an accident while driving a University motor vehicle shall notify, except under extraordinary circumstances, the Manager of Fleet Operations of the accident within twenty-four hours after such accident. Furthermore, the Manager of Fleet Operations shall be notified of any damage, excluding ordinary wear and tear, to a University motor vehicle while assigned to any University employee or student, and such notification shall occur, except under extraordinary circumstances, within twenty-four hours of such damage.

## **17. SANCTIONS FOR MISUSE OF UNIVERSITY MOTOR VEHICLES.**

Sanctions and/or disciplinary actions commensurate with the offense may be imposed upon employees or students for misuse of University motor vehicles. Such sanction or disciplinary actions may include but are not limited to restitution for repairs to University motor vehicles for abuse above and beyond normal wear and tear. Any sanction or disciplinary action shall be in accordance with appropriate provisions of UW Regulations.

Source: Trustee Regulation X.B and University Regulation 179; adopted 7/17/08 Board of Trustees meeting

#### **4. Committee of the Whole- CONSENT AGENDA**

##### **Master List of Degrees, Allen**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

#### **BACKGROUND AND POLICY CONTEXT OF ISSUE:**

In March 1983, the Board adopted the process of annually approving a composite list of all degrees and majors offered by the University of Wyoming. Because of the diversity of academic programs at UW, it was deemed prudent and helpful to have a single list, maintained by the Registrar. While the Board may make changes at any time, the list is annually updated in May and presented to the Board for confirmation.

The 2011 List contains five changes approved by the Board after confirmation of the 2010 List.

#### **PRIOR RELATED ACTIONS OF THE BOARD**

- November 19, 2010 – at the request of the College of Agriculture and Natural Resources, the Board established a Master of Arts degree with a major in Molecular Biology.
- November 19, 2010 – at the request of the College of Agriculture and Natural Resources, the Board changed the name of the Agricultural Economics major under the Master of Science degree to Agricultural and Applied Economics.
- November 19, 2010 – at the request of the College of Health Sciences, the Board established a Doctor of Nursing Practice degree.
- January 21, 2011 – at the request of the Office of Academic Affairs, the Board established a major in Biomedical Sciences under the Master of Science degree and eliminated the Reproductive Biology major under that degree.
- January 21, 2011 – at the request of the Office of Academic Affairs, the Board discontinued the major in Reproductive Biology under the Doctor of Philosophy degree, because coursework for that major was subsumed under the new Biomedical Sciences major under the Ph.D.

#### **ACTION REQUIRED AT THIS BOARD MEETING:**

The Board is asked to approve the updated Master List of Degrees and Majors – 2011.

#### **PRESIDENT'S RECOMMENDATION:**

The President recommends approval.

UNIVERSITY OF WYOMING  
**MASTER LIST OF DEGREES AND MAJORS**

as authorized by the Trustees

**MAY 2011**

*Prepared by the Office of the Registrar*

By way of explanation, the degree title is listed in ***bold italics*** (for example, ***Bachelor of Arts, Bachelor of Science in Chemical Engineering***). The list of majors for a specific degree in a specific college is listed below the degree title. Information in *italics* and parentheses ( ) following a major is explanatory data, and not part of the official major name. Majors with brackets { } require the insertion of a secondary program of study.

**COLLEGE OF AGRICULTURE & NATURAL RESOURCES**

***Bachelor of Applied Science #***

Organizational Leadership

***Bachelor of Science #***

Agricultural Business

Agricultural Communications

Agroecology

Animal and Veterinary Science

Molecular Biology

Rangeland Ecology and Watershed Management

***Bachelor of Science in Family and Consumer Sciences***

***Master of Arts #***

Molecular Biology

***Master of Science #***

Agricultural and Applied Economics

Agronomy

Animal and Veterinary Science

Entomology

Family and Consumer Sciences

Food Science and Human Nutrition (*interdisciplinary*)

Molecular Biology \*

Rangeland Ecology and Watershed Management

Soil Science

***Doctor of Philosophy #***

Agronomy

Animal and Veterinary Science

Entomology

Molecular Biology

Rangeland Ecology and Watershed Management

Soil Science

\* = This major counted under previously listed degree in this college (College of Agriculture & Natural Resources)

# = This listing not counted as a separate major

**COLLEGE OF ARTS & SCIENCES**

***Bachelor of Arts #***

American Indian Studies  
American Studies  
Anthropology  
Art  
Biology  
Botany  
Chemistry  
Communication  
Criminal Justice  
English  
French  
Geography  
Geology and Earth Sciences  
German  
History  
Humanities/Fine Arts  
International Studies  
Journalism  
Mathematics  
Mathematics/Science  
Music  
Philosophy  
Physics  
Political Science  
Psychology  
Religious Studies  
Russian  
Self-Designed Major  
Social Science  
Sociology  
Spanish  
Statistics  
Theatre and Dance  
Women's Studies

***Bachelor of Fine Arts #***

Art \*  
Theatre and Dance \*

***Bachelor of Music #***

Music Education  
Music Performance

\* = This major counted under previously listed degree in this college (College of Arts and Sciences)

# = This listing not counted as a separate major

**COLLEGE OF ARTS & SCIENCES (cont.)**

***Bachelor of Science #***

Astronomy/Astrophysics  
Biology \*  
Botany \*  
Chemistry \*  
Chemistry (ACS approved) #  
Communication \*  
Environmental Geology/Geohydrology  
Geography \*  
Geology  
Journalism \*  
Mathematics \*  
Mathematics/Science \*  
Physics  
Physics Plus {affiliated concentration} #  
Physiology  
Political Science \*  
Self-Designed Major \*  
Social Science \*  
Sociology \*  
Statistics \*  
Theatre and Dance \*  
Wildlife and Fisheries Biology and Management (*professional*)  
Zoology

***Master of Arts #***

American Studies (*interdisciplinary*)  
Anthropology  
Communication  
English  
French  
Geography  
German  
History  
International Studies (*interdisciplinary*)  
Mathematics  
Philosophy  
Political Science  
Psychology  
Sociology  
Spanish

\* = This major counted under previously listed degree in this college (College of Arts and Sciences)

# = This listing not counted as a separate major

**COLLEGE OF ARTS & SCIENCES (cont.)**

***Master of Arts in Teaching #***

History \*

Mathematics \*

***Master of Fine Arts in Creative Writing***

***Master of Music***

***Master of Music Education***

***Master of Planning (Community and Regional)***

***Master of Public Administration***

***Master of Science #***

Botany

Chemistry

Geology

Geophysics

Mathematics \*

Natural Science (*interdisciplinary*)

Physics

Psychology \*

Statistics

Zoology and Physiology

***Master of Science in Teaching #***

Chemistry \*

Geography \*

Mathematics \*

Natural Science (*interdisciplinary*) \*

Physics \*

***Doctor of Philosophy #***

Anthropology

Botany

Chemistry

Geology

Geophysics

Mathematics

Physics

Psychology

Statistics

Zoology and Physiology

\* = This major counted under previously listed degree in this college (College of Arts and Sciences)

# = This listing not counted as a separate major

## **COLLEGE OF BUSINESS**

### ***Bachelor of Science #***

Accounting  
Business Administration  
Business Economics  
Economics#  
Finance  
Management  
Marketing

### ***Master of Business Administration***

### ***Master of Science #***

Accounting  
Economics  
Economics and Finance  
Finance

### ***Doctor of Philosophy #***

Economics  
Management and Marketing

# = This listing not counted as a separate major

## **COLLEGE OF EDUCATION**

### ***Bachelor of Arts #***

Elementary Education  
Elementary and Special Education  
Secondary Education  
Special Education

### ***Bachelor of Science #***

Technical Education (*only available through UW/CC Center*)  
Trades and Industrial Education  
Agricultural Education

### ***Master of Arts #***

Education

### ***Master of Science #***

Counseling  
Education \*  
Natural Science (*interdisciplinary*) \*

### ***Education Specialist***

### ***Doctor of Education***

### ***Doctor of Philosophy #***

Counselor Education and Supervision  
Education #

\* = This major counted under previously listed degree in this college (College of Education)

# = This listing not counted as separate major

**COLLEGE OF ENGINEERING AND APPLIED SCIENCE**

***Bachelor of Science in Architectural Engineering***

***Bachelor of Science in Chemical Engineering***

***Bachelor of Science in Chemical Engineering*** (petroleum engineering option) #

***Bachelor of Science in Civil Engineering***

***Bachelor of Science in Computer Engineering***

***Bachelor of Science in Computer Science***

***Bachelor of Science in Computer Science*** (business option) #

***Bachelor of Science in Electrical Engineering***

***Bachelor of Science in Electrical Engineering*** (Francis M. Long bioengineering option) #

***Bachelor of Science in Electrical Engineering*** (computer engineering option) #

***Bachelor of Science in Energy Systems Engineering***

***Bachelor of Science in Mechanical Engineering***

***Bachelor of Science in Petroleum Engineering***

***Master of Science #***

Atmospheric Science

Chemical Engineering

Civil Engineering

Computer Science

Computer Science Professional #

Electrical Engineering

Environmental Engineering

Mechanical Engineering

Petroleum Engineering

***Doctor of Philosophy #***

Atmospheric Science

Chemical Engineering

Civil Engineering

Computer Science

Electrical Engineering

Mechanical Engineering

Petroleum Engineering

# = This listing not counted as a separate major



**COLLEGE OF HEALTH SCIENCES**

***Bachelor of Science #***

Kinesiology and Health Promotion  
Physical Education Teaching  
Speech, Language and Hearing Sciences

***Bachelor of Science in Dental Hygiene***

***Bachelor of Science in Nursing***

***Bachelor of Social Work***

***Master of Science #***

Nursing  
Kinesiology and Health  
Speech-Language Pathology

***Master of Social Work***

***Doctor of Nursing Practice***

***Doctor of Pharmacy***

# = This listing not counted as a separate major

**COLLEGE OF LAW**

***Juris Doctor***

**SCHOOL OF ENVIRONMENT & NATURAL RESOURCES**

***Bachelor of Science #***

Environment and Natural Resources/{affiliated major}

**CROSS-COLLEGE INTERDISCIPLINARY UNDERGRADUATE DEGREES**

***Bachelor of Science #***

Earth Systems Science with a concentration in {affiliated major}  
Energy Resource Science  
Microbiology

# = This listing not counted as a separate major

**CROSS-COLLEGE INTERDISCIPLINARY GRADUATE DEGREES**

***Juris Doctor/Master of Arts in Environment and Natural Resources #***

***Juris Doctor/Master of Public Administration #***

# = This listing not counted as a separate major

**ACADEMIC AFFAIRS**

***Master of Arts #***

Education/Curriculum and Instruction/Early Childhood Development #  
Geography/Water Resources #  
Interdisciplinary Studies  
Psychology/Early Childhood Development #

***Master of Science #***

Agricultural Economics/Water Resources #  
Biomedical Sciences  
Botany/Water Resources #  
Civil Engineering/Water Resources #  
Economics/Water Resources #  
Family and Consumer Sciences/Early Childhood Development #  
Geology/Water Resources #  
Interdisciplinary Studies \*  
Kinesiology and Health/Early Childhood Development #  
Neuroscience  
Nursing/Early Childhood Development #  
Psychology/Early Childhood Development #  
Rangeland Ecology and Watershed Management/Water Resources #  
Soil Science/Water Resources #  
Speech-Language Pathology/Early Childhood Development #  
Zoology and Physiology/Water Resources #

***Master of {affiliated degree}/Environment and Natural Resources #***

***Doctor of Philosophy #***

Biomedical Sciences  
Ecology  
Hydrologic Science  
Molecular and Cellular Life Sciences  
Neuroscience

\* = This major counted under previously-listed degree in this unit (Academic Affairs)

# = This listing not counted as a separate major

**5. Committee of the Whole- CONSENT AGENDA**  
**ASUW Constitution Revisions, Axelson**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

Two substantive changes to the Constitution of the Associated Students of the University of Wyoming (ASUW) have been recommended, one removing Senator-At-Large seats from the composition of the ASUW Senate, and one making changes to the ASUW Judicial Council's internal responsibilities and interaction with other branches of the ASUW. In addition a few minor language corrections are recommended.

The proposed change to Article VI, ASUW Legislative Branch, Section 1, eliminates the opportunity for the defeated presidential and vice presidential candidates in the preceding ASUW General Election to hold membership in the senate as Senators-At-Large. This change was adopted by the senate as Senate Bill #2301 on November 30, 2010, and ratified by the student body in an election held April 6-8, 2011.

The changes to Article VII, Judicial Council, Section 1, would delete language encouraging judicial appointments representing as many colleges as possible and staggering one- and two-year positions at the time the council was created and add a new section stating that council members "may not be publicly involved in any decision before the ASUW Senate." This attempt to provide for strict separation of branches of government was contained in Senate Bill #2297, adopted by the Senate on October 26, 2010, and ratified by the student body in an election held April 6-8, 2011.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Article VIII, Students, Section F of the Trustee Regulations provides that, "No revisions of, or amendment to, such constitution shall become effective until they have been submitted to and approved by the Trustees." A nearly identical provision is found in Article X, Section 3 of the ASUW Constitution.

**ARGUMENTS IN SUPPORT:**

The ASUW Senate and the student body have supported and approved the proposed changes to make student government more responsive and efficient.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Formal approval of the proposed changes is requested by ASUW.

**PRESIDENT'S RECOMMENDATION:**

President Buchanan recommends approval.

**CONSTITUTION  
OF THE  
ASSOCIATED STUDENTS  
OF THE  
UNIVERSITY OF WYOMING  
LARAMIE, WYOMING**

Wherever used in this Constitution, the term University refers to the University of Wyoming.

Approved by the ASUW Senate: March 3, 1981

Approved by the Board of Trustees: May 1981

Latest revision Spring ~~2007~~2011

## **CONSTITUTION OF THE ASSOCIATED STUDENTS OF THE UNIVERSITY OF WYOMING**

### **PREAMBLE**

In the belief that students have the right, as well as the obligation, to play a significant role in guiding their University, we, the student body of the University of Wyoming, seeking to provide an effective organization to promote the general welfare of all students at the University, to represent the concerns for the student body, and to provide for and regulate such other matters as are hereinafter set forth, do ordain and establish this Constitution.

### **ARTICLE I**

#### **Name**

The name of this organization shall be the Associated Students of the University of Wyoming, hereinafter referred to as the ASUW.

### **ARTICLE II**

#### **Delegation of Authority and Responsibility**

As an inseparable part of the University of Wyoming, the ASUW derives all power and authority from the Trustees of the University. The authority conferred upon the ASUW shall, along with the accompanying responsibilities, be vested exclusively in the ASUW Student Government established by this Constitution. Further, through the elected representatives to this body, the ASUW shall be responsible to the authority of the President of the University and shall serve as the means by which the governing and administrative authorities of the University may be apprised of representative concerns of the ASUW. The ASUW business, in addition to the services and programs of ASUW, shall, in accordance with the procedures and delegation of responsibility provided herein, be conducted through its Executive, Legislative and Judicial branches.

### **ARTICLE III**

#### **Membership**

**Section 1.** A student enrolled in the University of Wyoming shall be a member of the ASUW during each regular semester of registration when payment or remission of registration fees is made in the amount specified by the University to be recognized as and accorded the privileges of a full-time student.

**Section 2.** Members of the ASUW shall, in accordance with specific provisions contained in this Constitution, be eligible to hold elected or appointed office in the ASUW; shall be entitled to take part in matters of issue or consideration before ASUW; and shall be entitled to participate in the programs or activities provided by the ASUW to include any special benefits provided as part of these programs and activities.

**Section 3.** The Student Government of the Associated Students of the University of Wyoming will not discriminate on the basis of race, color, religion, sex, sexual orientation, age, political belief, veteran status, disability, or national origin.

#### **ARTICLE IV** **Appointed or Elected Officers**

The privilege of holding an elected or appointed position as an ASUW representative shall be in accordance with the following provisions.

**Section 1.** A member of the ASUW may be removed from office in the ASUW Executive, Legislative, or Judicial branches if he/she has been found to be on conduct probation as assigned by a Student Judicial Affairs Officer in the Dean of Students Office, or if he has been found guilty of other acts which compromise his/her integrity as a student leader and representative of the ASUW. This standard must be maintained throughout the term of office.

No person shall be removed from office under this provision except through the impeachment process established by the ASUW Senate.

**Section 2.** Except as provided elsewhere in this Constitution, a member of the ASUW shall not, at one time, hold office or fulfill responsibilities in more than one (1) of the Executive, Legislative or Judicial branches; however, an ASUW member may, as is provided or determined to be appropriate, maintain multiple responsibilities or positions within one (1) of the three (3) areas.

**Section 3.** With the exception of the Judicial Council, the term of office for each elected or appointed ASUW representative and officer shall be limited to one (1) year; however, this is not to be construed to prevent a student from being re-elected to successive terms in the same position or being appointed or elected to different positions in succeeding terms.

**Section 4.** An Ex-Officio member is a representative chosen by an entity, who shall enjoy all rights of senate membership except the right to vote.

**Section 5.** A Student-at-Large is any full fee paying member of the student body who is not a member of the ASUW Executive, Legislative, or Judicial branch. Students-at-Large who are appointed to ASUW standing or special committees have all rights and duties of committee membership.

**Section 6.** Articles of impeachment may be brought against any member of the Executive, Legislative, or Judicial branch of the ASUW.

**ARTICLE V**  
**ASUW Executive Branch**

The ASUW President, and such assistants as may, from time to time, be approved by the Legislative branch to assist the President, and such assistants as may, from time to time be appointed by the Vice President to assist the Vice President, will constitute the Executive branch. The ASUW President shall have the duty and accompanying authority to represent, promote, and pursue, in behalf of the ASUW, those programs and objectives of the ASUW as such relate to the welfare of students at the University and as such are approved by the duly elected student representatives of the ASUW Legislative branch. As well, the ASUW President shall, on behalf of the ASUW, exercise such discretion or authority as may be delegated by the ASUW Legislative branch in order to facilitate timely ASUW representation in decision-making and program effectuation.

**ARTICLE VI**  
**ASUW Legislative Branch**

The Legislative Branch of the ASUW shall consist of the ASUW Vice President and a student senate, which shall be made up of the student senators annually elected by the ASUW membership. All legislative powers of the ASUW shall be vested in the ASUW Student Senate.

**Section 1.** The ASUW Student Senate shall include thirty (30) elected Senators. ~~The defeated presidential and vice presidential candidates in the preceding ASUW General Election shall have the opportunity to hold Senator-at-Large positions.~~ This body shall be constituted in accordance with the following provisions:

- A. Each of the University's seven (7) colleges shall have at least one (1) student senator; and
- B. The remaining twenty-three (23) senators shall be allocated to those colleges with more than one-thirtieth (1/30) of the total full-fee paying University students. This allocation shall be done in exact relation to the percentage of such students who are enrolled in the college; and
- C. All calculations will be based upon the enrollment in the colleges during the semester prior to the general election.

**Section 2.** In order to provide continuity in ASUW activities and business along with providing a mechanism for timely participation by the ASUW in University processes, the ASUW Senate may create Standing and Ad-Hoc committees.

**ARTICLE VII**  
**ASUW Judicial Council**

The Judicial powers of the ASUW and the University of Wyoming student body shall be vested in the ASUW Judicial Council, which shall conduct its business in accordance with the following provisions:

**Section 1.** The Judicial Council shall be composed of seven (7) Justices, appointed by the ASUW President with the advice and consent of three-fourths (3/4) of the voting ASUW Senate.

- A. The ASUW President should make all possible efforts to appoint a diverse group of students to the Judicial Council, ~~making special efforts to see that the Council represents as many of UW's seven colleges as possible.~~
- B. The term of office for each Justice shall be two (2) years; however, this is not to be construed to prevent a student from being reappointed to successive terms;
- C. One (1) of the seven (7) Justices shall, with the advice and consent of three-fourths (3/4) of the voting Senate, be appointed by the ASUW President to serve as chairperson of the Judicial Council; for one (1) year of that justice's two (2) year term and shall be eligible to be appointed to successive terms as Chief Justice by successive ASUW Presidents.
- D. There shall be an advisor appointed by the mutual agreement of the ASUW President and the Dean of Students with the advice and consent of a two-thirds (2/3) of the voting Senate.
- E. Three (3) justices shall each be appointed to serve a two (2) year term in each ASUW Senate term beginning in an odd numbered year, and four (4) justices shall be appointed to serve a two (2) year term in each ASUW Senate term beginning in even numbered years, with the advice and consent of three-fourths (3/4) of the voting Senate.
- F. Members of the Judicial Council may not author or sponsor legislation or be publicly involved in any decision before the ASUW Senate.

~~Upon passage of this amendment (passed 04/14/04) one (1) of these justices shall be appointed from the current sitting judicial council to serve an additional year on the council, with the advice and consent of three fourths (3/4) of the ASUW Senate. The remaining four (4) seats shall be filled by appointment by the incoming ASUW President for the term immediately following the approval of this amendment, with the advice and consent of three fourths (3/4) of the ASUW Senate. After implementation, justices shall be appointed in subsequent years following this pattern, wherein three (3) justices will be appointed for one term and four (4) will be appointed the following term.~~



## **ARTICLE VIII**

### **Meetings and Quorum**

**Section 1.** The business of the ASUW Senate shall be conducted in accordance with procedures set forth in the ASUW By-Laws and which shall include the following:

- A. Regular ASUW Senate meetings shall be held each week during Fall and Spring semester except for University vacations and holidays or by a two-thirds (2/3) vote of the Senate;
- B. Regular ASUW Senate meetings shall be relocated as determined by the ASUW Senate a minimum of once per semester.
- C. Special meetings of the ASUW may be called by the Chairperson of the ASUW Senate, the ASUW Vice President, or upon written demand of one-third (1/3) of the current ASUW Senate membership;
- D. In order to conduct official business of the ASUW Senate, a quorum of two-thirds (2/3) of the voting membership of the Senate shall be present; and
- E. Each ASUW Senator shall be entitled to one (1) vote on any issue before the Senate, and voting by proxy shall not be allowed.

## **ARTICLE IX**

### **Executive Session**

The Student Senate of the Associated Students of the University of Wyoming shall have the power to move into an Executive Session by a 2/3 vote of the ASUW Student Senate voting membership. The procedure for moving into Executive Session is promulgated in the ASUW By-Laws.

## **ARTICLE X**

### **Amendments**

Amendments to this constitution may be initiated by the ASUW Constitution committee or by a majority of the voting ASUW Senate, or by any ASUW member who presents a draft of the proposed amendment to the ASUW Senate along with a student petition, which includes the signatures of at least ten percent (10%) of the current ASUW membership. Two (2) weeks after initiation at the second reading of a proposed amendment before the Senate, the proposal must be passed the Student Senate by a two-thirds (2/3) vote. When this is obtained, the proposed amendment shall be scheduled for a vote in the next ASUW General Election; and, if the proposal receives a majority of the votes cast in this election, it shall be presented to the University Trustees for final approval.

**ARTICLE XI**  
**Severability**

**Section 1.** If any section, clause, paragraph, or item of this Constitution is found to be illegal or in conflict with the laws of the State of Wyoming, or the Regulations of the University, the validity of the remaining portions or provisions shall not be affected, and the remainder of this Constitution shall be construed and enforced as if it did not contain the particular, term, or provision held to be invalid.

**ARTICLE XII**  
**Enactment**

**Section 1.** This Constitution shall become effective upon a two-thirds (2/3) vote of the ASUW Senate, a majority vote of ASUW members voting, and approval of the Trustees of the University of Wyoming.

**Section 2.** All revisions of or amendments to this Constitution shall be published in an official ASUW publication ten (10) days prior to the General ASUW election at which the student body votes on the revisions and amendments.

**Section 3.** No revisions of, or amendment to, this Constitution shall become effective until they have been submitted to and approved by the University's Trustees.

**Section 4.** This ASUW Constitution shall supersede all previous ASUW Constitutions.

**6. Committee of the Whole- CONSENT AGENDA**

**Final Approval of Student Housing Development Project and Financing Structure, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (Consent Agenda)

**7. Committee of the Whole- CONSENT AGENDA**

**FY 2011 Budget Authorization Increase and Approval of FY 2012 Operating Budget, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (Consent Agenda)

**8. Committee of the Whole- CONSENT AGENDA**

**Capital Facilities Plan, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (Consent Agenda)

## **9. Committee of the Whole- CONSENT AGENDA**

### **Appointments to the University of Wyoming Research Corporation (d.b.a. WRI)** **Board of Directors, Gern**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Consent Agenda)

#### **BACKGROUND AND POLICY CONTEXT OF ISSUE:**

It is recommended that the Trustees of the University of Wyoming appoint the following directors to the UWRC for a one-year term.

- Dr. William A. Gern, Chairperson – Vice President for Research and Economic Development. Dr. Gern has done extensive work in the integration of research into economic development and is well-versed in technology transfer and in federal/university research policy.
- Dr. Myron Allen – Provost and Vice President for Academic Affairs, University of Wyoming. He is the architect of the University's School for Energy Resources and an expert in the mathematics of heterogeneous fluid flow in porous media.
- Mr. Ronald Benson - of Houston, Texas, brings 30 years of management experience, including experience with natural gas and international oil companies. He now serves as a consultant with Haddington Ventures, LLC and as a member of the Board of Directors of Trans Texas Gas Corp.
- Mr. Ronald Collins – President of Pavement Technology, Inc., of Covington, Georgia, (in metro Atlanta). The company manufactures a broad line of laboratory sampling and testing equipment for the hot-mix asphalt and aggregate industry, which is sold through a worldwide distribution network
- Mr. Brent Erickson – is the Executive Vice President of the Biotechnology Industry Organization (BIO) of Washington, D.C. BIO, a trade association representing 1,100 biotechnology companies, academic institutions, state biotechnology centers and related organizations in 50 U.S. states and 31 other nations, provides biotechnology information, advocacy and business support.
- Mr. Rob Hurless – served as Governor Freudenthal's Energy and Telecommunications advisor. Mr. Hurless holds an MBA from Harvard and was the publisher of the Casper Star Tribune. He is expert in State energy policy.

- Dr. Robert Ettema – Dean of the College of Engineering and Applied Science at the University of Wyoming. He was a professor at the University of Iowa College of Engineering for 25 years and headed the Department of Civil and Environmental Engineering for 7 years. His research interests are civil engineering hydraulics applied to problems and processes in water-resources engineering and diverse aspects of cold-regions engineering.
- Mr. Richard Willson – of Palm Harbor, Florida, is an attorney specializing in intellectual property and technology transfer, including licensing, patents and trademarks and invention stimulation, for large multinational chemical and petroleum companies.

**10. Committee of the Whole- CONSENT AGENDA**

**Capital Construction**, Vinzant

- a. Ivinson Building Hazardous Materials Abatement and Disposal
- b. Deconstruction- Ivinson Building
- c. Architect/Engineer- Performing Arts (Fine Arts Phase II)
- d. Approval of Site for STEM Facility
- e. South Shuttle Lot

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (Consent Agenda)

- a. Ivinson Building Hazardous Materials Abatement and Disposal**
- b. Deconstruction- Ivinson Building**
- c. Architect/Engineer- Performing Arts (Fine Arts Phase II)**
- d. Approval of Site for STEM Facility**
- e. South Shuttle Lot**

**11. Committee of the Whole- CONSENT AGENDA**

**Approval of Sale of Stone Quarry**, Vinzant

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other                      Specify: Committee of the Whole (Consent Agenda)

## 1. INFORMATION ONLY ITEM

### Progress Report/Change Orders, Vinzant

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

### Capital Construction Progress Report as of April 12, 2011

The following gives an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

## PROJECTS IN CONSTRUCTION

### 1. Berry Biodiversity and Conservation Center

Construction Manager at Risk	Haselden Construction Centennial, CO
Guaranteed Maximum Price	\$14,569,939
Contract Substantial Completion Date	September 6, 2010
Extended	December 2, 2010
Phase II Substantial Completion Date	February 1, 2010
Extended	August 31, 2011

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	20,000	595	14,467	1,447	250	2,144	435	662
Expended	16,965	376	14,235	1,447	27	710	170	0
Obligated	169	44	115	0	0	2	8	0
Other Funding	337	0	337	0	0	0	0	0
Un-obligated	3,203	175	454	0	223	1,432	257	662

Remarks Phase I punch list items are complete. Landscaping will be completed this summer.

### 2. Visual Arts Facility

Construction Manager at Risk	G E Johnson Construction Company Jackson, WY
Guaranteed Maximum Price	\$26,673,930
Contract Substantial Completion Date	October 28, 2011

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	36,350	1,076	26,964	3,236	712	2,860	215	1,287
Expended	11,375	274	8,500	2,601	0	0	0	0
Obligated	17,113	132	16,449	532	0	0	0	0
Un-obligated	7,862	670	2,015	103	712	2,860	215	1,287

Remarks Construction is on schedule with minimal lost time due to extreme weather. Contractor has made up a portion of time with better spring weather and expects to be on schedule this summer. Foundations and steel erection are complete. Erection of precast wall panels will start in late April. Glazing systems and stonework will start as weather allows.

### 3. Downey Hall Renovations

Contractor Haselden Wyoming Constructors, LLC  
Casper, WY  
Bid Price \$4,191,300  
Contract Substantial Completion Date May 3, 2011

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	6,000	185	4,721	280	0	425	94	295
Expended	3,263	140	2,710	178	0	0	0	235
Obligated	2,138	0	2,103	35	0	0	0	102
Other Funding	92	0	92	0	0	0	0	0
Un-obligated	691	45	0	67	0	425	94	60

Remarks The contractor is working from the top down doing final trim work and cleaning in preparation of the substantial completion inspection. The inspection will start at the end of April. Window installation will begin in April and continue as a separate phase until the end of June.

## CHANGE ORDERS

### 1. Berry Biodiversity and Conservation Center

Item 1 Credit for unused construction contingency	Deduct: \$158,752.00
Item 2 Provide insulation & protection on heat recovery lines	Add: 3,339.00
Item 3 Add compressed air lines	Add: 1,105.00
Item 4 Add additional exhaust hoods	Add: 35,109.00
Item 5 Add handrails and sandblast concrete at entryways	Add: 7,748.00
Item 6 Provide 65" television & recorder at Outreach 146	Add: 16,721.00
Item 7 Provide topsoil around building	Add: 12,247.00
Item 8 Provide additional fire/smoke dampers	Add: 4,510.00
Item 9 Credit for unused temporary utility allowances	Deduct: 12,757.00



Item 10 Provide swivel head surge protectors	Add:	1,004.00
Item 11 Modify range circuit	Add:	1,109.00
Item 12 Add additional steel support at countertops	Add:	1,297.00
Item 13 Add return air grilles in the ceilings	Add:	525.00
Item 14 Add air line for dust collection system	Add:	3,248.00
Item 15 Provide additional blackout curtains	Add:	4,738.00
Item 16 Provide three way control valves	Add:	2,611.00
Item 17 Modifications to piping for high-temperate condensate	Add:	3,985.00
<u>Total Change Order No. 19</u>		<u>Deduct: \$72,213.00</u>

Item 1 Modifications to green roof including 4500 plants	Add:	\$30,077.00
Item 2 Provide fencing around landscaping areas	Add:	462.00
Item 3 Modify window and frame in door	Add:	198.00
Item 4 Relocate fire rated ceiling in wet collection	Add:	960.00
Item 5 Credit for unused glass handrail allowance	Deduct:	15,456.00
Item 7 Rename Phoenix points in NAE	Add:	4,239.00
<u>Total Change Order No. 20</u>		<u>Add: \$20,480.00</u>

Item 1 Break project down into phases. Phase I work shall include the contract documents and change order 1 thru 19. Phase II will include change order 20 and any future change orders. Substantial Completion for Phase II is August 31, 2011.	Add:	0.00
<u>Total Change Order No. 21</u>		<u>Add: \$0.00</u>

#### **Statement of Contract Amount**

Original Contract	\$14,569,939.00
Change Order 1-21	- 220,526.00
Adjusted Contract	\$14,349,413.00
Add 87 calendar days Phase I	
Add 211 calendar days Phase II	

## **2. Visual Arts Facility**

Item 1 Modifications to domestic water & fire service lines	Deduct:	\$9,831.00
Item 2 Modifications to buried underground duct encasement	Deduct:	19,836.00
Item 3 Clarifies full scale exterior skin mock-up requirements	Add:	0.00
Item 4 Modifications to fascia support and curtain wall	Add:	0.00
Item 5 Modifications to steel	Add:	0.00
Item 6 Modifications to cast-in-place concrete wall dimensions	Add:	1,438.00
Item 7 Modifications to steel connection details	Add:	3,089.00
Item 8 Modifications in location of floor depression in Foundry	Add:	719.00
Item 9 Modify overall length of CMU wall	Add:	0.00
Item 10 Modifications to gate layout and additional gate	Deduct:	42.00
Item 11 Modifications to steel	Add:	2,272.00
Item 12 Modifications to domestic water & fire service lines	Deduct:	1,602.00
Item 13 Additional trench drain	Add:	3,189.00

Item 14 Modifications to plywood sheathing	Add:	1,587.00
Item 15 Additional fire rated door to elevator shaft	Add:	489.00
Item 16 Solar collection system	Add:	736,463.00
Item 17 Modification to stone clad wall and exterior details	Add:	0.00
Item 18 Modifications to steel detail	Add:	0.00
Item 19 from State Prevailing Wages to Davis Bacon	Add:	140,564.00
Item 20 Modifications to finish hardware and doors	Add:	560.00
Item 21 Polished concrete flooring option	Add:	<u>122,151.00</u>
<u>Total Change Order No. 3</u>		Add: \$981,210.00
Add 30 calendar days		

**Statement of Contract Amount**

Original Contract	\$26,673,930.00
Change Orders 1-3	- <u>1,724,559.00</u>
Adjusted Contract	\$24,949,371.00
Add 30 calendar days	

**3. Downey Hall Renovation**

Item 1 Change from State Prevailing Wages to Davis Bacon	Add:	\$82,734.00
Item 2 Modify locksets and provide PDA's and encoder	Deduct:	18,746.00
Item 3 Add Acrovyn elevator jam wraps in lieu of paint	Add:	4,015.00
Item 4 Remove water damaged shelving & refinish	Add:	3,648.00
Item 5 Modifications to flooring and finishes	Add:	799.00
Item 6 Provide rubber base to cover abatement damage	Add:	4,949.00
Item 7 Provide plywood enclosure to cover sprinkler line in wardrobes	Add:	4,500.00
Item 8 Credit for eliminating new flush valves in existing toilets	Deduct:	4,412.00
Item 9 Modification to base	Add:	1,989.00
Item 10 Credit for substituted closers supplied by owner	Deduct:	10,901.00
Item 11 Extend soffits in commons rooms for fire suppression heads	Add:	18,431.00
Item 12 Repair exterior plaster where old stone was removed	Add:	4,024.00
Item 13 Replace missing doors in existing stair tower	Add:	13,841.00
Item 14 Modify floor ceiling layout	Add:	17,751.00
Item 15 Modify wall between ADA restrooms and corridor	Add:	1,157.00
Item 16 Credit for unused insulation allowance	Deduct:	181,197.00
Item 17 Provide new soffits in rooms to hide additional piping	Add:	1,492.00
Item 18 Reinstall existing wardrobe units removed during abatement	Add:	11,450.00
Item 19 Provide domestic water isolation valves	Add:	4,353.00
Item 20 Modify sprinkler head configuration	Add:	462.00
Item 21 Provide metal skirting at existing precast wall clips	Add:	32,010.00
Item 22 Paint wood trim at wardrobes	Add:	7,104.00
Item 23 Provide rubber base below radiators in student rooms	Add:	5,164.00
Item 24 Provide epoxy grout at floor tile	Add:	310.00
Item 25 Provide new finish on east wall of two rooms	Add:	1,291.00
Item 26 Add new soffits	Add:	<u>2,151.00</u>
<u>Total Change Order No. 3</u>		Add: \$8,369.00

Item 1 Combine study rooms for a new computer lab	Add:	\$19,533.00
Item 2 Provide sliding windows in lounge and recreation area	Add:	2,383.00
Item 3 Credit for plaster patching allowance	Deduct:	3,896.00
Item 4 Provide additional GWB soffit	Add:	777.00
Item 5 Provide a new plumbing chase in vending lobby	Add:	473.00
Item 6 Provide additional receptacles & junction boxes	Add:	1,082.00
Item 7 Relocate fire pump transformer	Add:	0.00
Item 8 Replace existing masonry wall after other walls were demo'd	Add:	942.00
Item 9 Provide Medico key-in-lever cylinders	Add:	3,622.00
Item 10 Provide new VCT in RA bathrooms	Add:	1,431.00
Item 11 Provide additional drywall soffits	Add:	<u>7,328.00</u>
<u>Total Change Order No. 4</u>	Add:	\$33,675.00

Item 1 Modifications to the pull boxes	Deduct:	\$1,787.00
Item 2 Modify replacement windows	Add:	50,000.00
Item 3 Replace glazed CMU showers	Add:	4,751.00
Item 4 Surface mount electric outlets	Add:	20,000.00
Item 5 Additional covers at heat controls	Add:	1,279.00
Item 6 Modification to vanities	Add:	2,678.00
Item 7 Provide additional pipe insulation	Add:	6,784.00
Item 8 Duct modifications in mechanical room	Add:	<u>208.00</u>
<u>Total Change Order No. 5</u>	Add:	\$83,913.00

**Statement of Contract Amount**

Original Contract	\$4,191,300.00
Change Orders 1-5	<u>+ 237,076.00</u>
Adjusted Contract	\$4,428,376.00

## **2. INFORMATION ONLY ITEM**

### **State Matching Funds for Endowments, Buchanan**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

### **STATE MATCHING FUNDS FOR ATHLETICS**

There were none.

### **STATE MATCHING FUNDS FOR ACADEMIC FACILITIES**

#### **Cloud Peak Energy**

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of \$75,000.00 from Cloud Peak Energy for the School of Energy Building Fund Project.

Cloud Peak Energy is an entity.

### **STATE MATCHING FUNDS FOR ENDOWMENTS**

#### **FMC Corporation**

This is to inform you regarding approval for Wyoming Legislative Matching Funds for a gift of \$125,000.00 from FMC Corporation for the FMC Ann Simpson Artmobile Fund.

FMC Corporation is an entity.

### 3. INFORMATION ONLY ITEM

#### **Development Report**, Blalock

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other Specify:

#### BACKGROUND AND POLICY CONTEXT OF ISSUE:

The UW Foundation has agreed to report on donor giving to the University of Wyoming Board of Trustees.

#### WHY THIS ITEM IS BEFORE THE BOARD:

This report is before the Board to advise them of the most current giving totals.

#### COMMENTS:

There are two spreadsheets within the FY 2011 Monthly Giving Report through March 31, 2011. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.

**University of Wyoming, Foundation**  
**FY 2011 Monthly Giving Report through March 31, 2011**  
**All Gifts**

FUND	Current Month Gifts Received		FY 2011 to date								FY 2010 Commitments YTD w/o New Planned Gifts	
			Cash & Cash equivalent			New Commitments YTD						
	DONORS	GIFTS	DONORS	OUTRIGHT	GIK	PLEDGE PMTS	NEW PLEDGES	PLANNED GIFTS	TOTAL	STATE MATCHING	DONORS	GIFTS
AGRIC	50	\$73,409	842	\$10,336,838	\$1,996	(\$56,000)	\$5,025	\$0	\$10,287,859	\$26,508	709	\$595,080
AHC	21	\$1,320	317	\$335,647	\$247	(\$222,500)	\$95,000	\$0	\$208,393	\$70,000	235	\$248,210
ALUMNI	0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1	\$4,000
A & S	169	\$72,345	2065	\$2,548,943	\$8,001	(\$1,547,278)	\$780,000	\$989,370	\$2,779,036	\$234,605	1822	\$764,980
ATHLETICS	1642	\$528,209	5303	\$4,964,496	\$329,101	(\$2,204,101)	\$750,000	\$0	\$3,839,496	\$33,334	4349	\$2,130,300
BUSINESS	66	\$7,536	844	\$2,201,300	\$12,778	(\$1,697,739)	\$102,050	\$1,500,000	\$2,118,389	\$51,000	835	\$774,812
EDUCATION	140	\$115,522	759	\$741,298	\$0	(\$392,687)	\$297,615	\$0	\$646,226	\$137,615	574	\$59,872
ENERGY	6	\$550	26	\$2,093,103	\$0	(\$2,025,000)	\$75,000	\$0	\$143,103	\$136,000	20	\$5,181,512
ENGINEERING	129	\$71,032	1298	\$1,096,573	\$28,014	(\$672,189)	\$7,000	\$1,400,000	\$1,859,398	\$100	1182	\$463,140
IENR	5	\$370	76	\$68,111	\$0	\$0	\$0	\$0	\$68,111	\$0	94	\$73,367
HEALTH SCI	58	\$6,231	706	\$232,033	\$1,489	(\$76,113)	\$129,863	\$0	\$287,272	\$0	673	\$276,463
LAW	34	\$30,670	430	\$372,703	\$0	(\$215,389)	\$83,250	\$200,000	\$440,564	\$0	267	\$79,797
LIBRARY	12	\$525	159	\$103,243	\$1,221	(\$25,000)	\$0	\$0	\$79,464	\$25,000	206	\$34,259
OUTREACH	2259	\$159,676	7213	\$687,631	\$0	(\$6,717)	\$250	\$0	\$681,164	\$0	6257	\$520,667
STU AFFRS	136	\$4,415	840	\$110,942	\$0	\$0	\$0	\$0	\$110,942	\$0	640	\$36,167
UW ART MUS	10	\$52,310	612	\$249,675	\$85,753	(\$101,250)	\$175,000	\$0	\$409,178	\$175,000	637	\$486,204
UNIV. FUND	90	\$5,879	830	\$117,602	\$0	\$0	\$0	\$0	\$117,602	\$0	811	\$91,451
OTHER	20	\$91,942	410	\$1,887,162	\$0	(\$381,761)	\$706,800	\$1,700,000	\$3,912,201	\$398,000	313	\$3,346,836
<b>GIFTS NOT YET BOOKED</b>												
TOTAL	4,664	\$1,221,941	19,253	\$28,147,300	\$468,601	(\$9,623,724)	\$3,206,853	\$5,789,370	\$27,988,400	\$1,287,162	18,431	\$15,167,115
<b>TOTAL YTD GOAL \$33,000,000                      Total Count of All Planned Gifts    39</b>												
<b>**Total Donors does reflect Column totals. Donors may give to more than one unit/division.</b>												

**University of Wyoming, Foundation**  
**FY 2011 Monthly Giving Report through March 31, 2011**  
**Annual Gifts**

		Current Month		FY 2011 to date		FY 2010 to same date		FY 2011 AF % of Goal
FUND	FY 2011 GOALS*	DONORS	AMOUNT	DONORS	TOTAL	DONORS	TOTAL	
AGRIC	\$ 91,102	43	\$1,982	728	\$122,805	585	\$70,113	134.80%
AHC	\$ 42,226	16	\$755	285	\$38,141	222	\$33,221	90.33%
ALUMNI	\$ -	0	\$0	0	\$0	0	\$0	N/A
A & S	\$ 375,883	113	\$22,567	1772	\$327,350	1599	\$265,546	87.09%
ATHLETICS	\$ 2,300,000	1581	\$380,422	4893	\$1,655,831	4099	\$1,212,354	71.99%
BUSINESS	\$ 191,960	51	\$6,269	729	\$106,858	737	\$117,081	55.67%
EDUCATION	\$ 62,910	131	\$5,718	722	\$48,739	542	\$43,867	77.47%
ENERGY	\$ 2,302	5	\$300	17	\$6,853	10	\$1,510	297.68%
ENGINEERING	\$ 276,232	113	\$18,578	1186	\$241,573	1077	\$190,726	87.45%
IENR	\$ 54,570	5	\$370	71	\$27,611	86	\$47,867	50.60%
HEALTH SCI	\$ 116,067	51	\$2,981	622	\$102,631	619	\$82,551	88.42%
LAW	\$ 63,804	27	\$9,500	279	\$73,459	201	\$29,822	115.13%
LIBRARY	\$ 29,682	12	\$525	142	\$14,940	180	\$20,057	50.33%
OUTREACH	\$ 810,000	2256	\$153,708	7198	\$625,949	6243	\$485,832	77.28%
STU AFFRS	\$ 31,397	132	\$4,265	809	\$41,566	590	\$25,710	132.39%
UW ART MUS	\$ 46,301	9	\$1,810	196	\$32,632	178	\$31,887	70.48%
UNIV. FUND	\$ 125,731	90	\$5,879	823	\$99,999	808	\$91,401	79.53%
OTHER	\$ -	9	\$1,887	234	\$51,752	174	\$26,204	N/A
GIFTS NOT YET BOOKED								
TOTAL	\$4,620,167	4,515	\$617,515	17,966	\$3,618,689	17,443	\$2,775,747	78.32%
**Total Donors do not reflect Column totals. Donors may give to more than one unit/division.								