

**THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT**

September 11-12, 2014

The final report can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (March 2009)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities. We serve as a statewide resource for accessible and affordable higher education of the highest quality; rigorous scholarship; technology transfer; economic and community development; and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to accomplish this complex mission are the University's strategic plans, revised periodically.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
September 11-12 2014

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May 7-9, 2014

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E. Foundation Board – Marsh/Bostrom	
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AGENDA ITEM TITLE: Updates from UW President Dick McGinity, McGinity/Miller/Jones

- Dean Searches
- Strategic Planning Process
- Proposed Resolution - Constitutional Amendment for Non-Resident Trustees

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

President Dick McGinity, Vice President for Academic Affairs David Jones, and Vice President and General Counsel Rick Miller will an update on the dean's searches, strategic planning process, and constitutional amendment for non-resident Trustees.

AGENDA ITEM TITLE: WWAMI Curriculum Report, Steiner, Robinson, Hopkins, Jording

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Joe Steiner, Dean of College of Health Sciences, Tim Robinson, Director of WWAMI, Dr. Justin Hopkins, and Dr. Mike Jording will brief the Board on the WWAMI Curriculum Report.

AGENDA ITEM TITLE: Update on Planning Effort for the Fiscal Reporting System and Fiscal Matters, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President for Administration, will update the Board on the planning effort for the fiscal reporting system.

AGENDA ITEM TITLE: Science Initiative Update, Brown/Shader

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Greg Brown, Associate Dean of College of Arts and Sciences, and Bryan Shader, Special Assistant for Research Computing, will update the Board on UW's science initiative.

AGENDA ITEM TITLE: College of Education Update, Day/Young/Rush

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Michael Day, Interim Dean College of Education, Suzanne Young, Associate Dean of the College of Education, and, Leslie Rush, Associate Dean of the College of Education will give an update to the Board on the College of Education.

AGENDA ITEM TITLE:

WGEESIT, High Bay and Engineering Building Update, Mai/Rodi/Laursen

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Vice President for Administration Bill Mai, Al Rodi, Interim Dean of the College of Engineering and Applied Sciences, and Krista Laursen, Project Manager, Tier 1 Engineering Initiative, will update the Board on WGEESIT, High Bay, and Engineering Building progress.

AGENDA ITEM TITLE: Update from Joint Judiciary Meeting, Bridgeman/Lance

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Jacquelyn Bridgeman, Interim Dean of the College of Law, and Ryan Lance, Attorney with Crowell and Moring, will update the Board on the Joint Judiciary meeting.

AGENDA ITEM TITLE:

Community College Collaboration/Course Transfer Update/Enrollment Update, Axelson/Hagy/Noel

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Sara Axelson, Vice President for Student Affairs, Alyson Hagy, Interim Associate Vice President of Undergraduate Education, and Patrice Noel, Coordinator for Student Success and Transfers, will lead the Board in a discussion of community college collaboration, course transfers, and enrollment.

AGENDA ITEM TITLE:

Topics, Mai, Axelson, Boswell

- Tuition Policy
- UW Response Regarding Nonresident Tuition
- UW Rodeo Team

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President for Administration, Sara Axelson, Vice President for Student Affairs, and Chris Boswell, Vice President for Governmental and Community Affairs, will lead the Board in a discussion of UW's tuition policy, response to nonresident tuition, and rodeo team.

AGENDA ITEM TITLE: **Trustee Legislative Initiatives and Assignments Updates,** Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee President Dave Palmerlee will update the Board on legislative initiatives and assignments.

AGENDA ITEM TITLE: Trustee Board Travel Policy, Miller

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Rick Miller, Vice President and General Counsel, will brief the Board on Trustee travel policy.

AGENDA ITEM TITLE:

Endowed Chairs Initiative of the Board, Palmerlee/McGinity/Jones/Blalock

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other

BACKGROUND AND POLICY CONTEXT OF ISSUE:

UW Trustee President Dave Palmerlee, UW President Dick McGinity, David Jones, Vice President for Academic Affairs, and Ben Blalock, Vice President for Institutional Advancement, will discuss the endowed chairs initiative of the Board.

AGENDA ITEM TITLE: Construction Contracts and Updates

- Housing Consultant – Residence Hall Plan, Mai/Axelson
- Naming of the Education Annex, Mai
- Lewis Street Infrastructure Agreement Update, Massie
- Planning Consultant for the Rochelle Athletic Center Addition Level I

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
☐ Education Session
☐ Information Item
☐ Other Specify: Committee of the Whole (Consent Agenda)

Housing Consultant – Residence Hall Plan

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Department of Residence Life & Dining Services (RLDS) manages seven residence halls—White, Downey, McIntyre, Orr, Crane, Hill and the Honors House—housing approximately 2,100 residents. The residence halls have a current capacity of 2,591 spaces, and the total principal and interest payable over the lifetime of the debt is approximately \$28.3 million. In September 2013, the demand for student housing was 1,922 spaces. The Washakie Center, which houses the RLDS administrative offices, bakery, meeting rooms, tutoring space, computer lab, food storage, and receiving dock, is adjacent to the residence halls. The department also manages the Crane/Hill Dining Center that serves as the catering kitchen, meeting location, and the office for Vending Services. All first-year students are required to live on campus, as well as maintain a board plan. RLDS also provides a very active summer conference housing program annually in June and July. In addition, the Department manages four apartment complexes with approximately 656 units in one-, two-, three-, and four-bedroom configurations.

Phase I of the master planning services will include student housing visioning sessions, lifestyle market analysis, student housing market analysis, and renovation/new construction analysis. The consultants will review current campus enrollment by academic class level; develop demographic profiles (age, marital status, gender, class standings, etc.) of students currently enrolled to determine the characteristics of the student population; review UW enrollment forecasts for the next 20 years; conduct focus groups of students living on- and off-campus; and prepare and administer a web-based survey of UW students, including entering, continuing, and transfer students. By March 2015, the consultants will prepare several alternative housing schemes for review by the Planning Team and UW Administration, who will choose one scheme for further development in Phase II of the study.

Phase II development of the preferred scheme will include a site plan showing the proposed layout of new and existing housing and dining facilities, pedestrian and vehicular circulation, and landscaping. Conceptual floor plans of proposed new and renovated student housing will be prepared. In support of the preferred concept, the consultants will develop financial analyses including construction cost estimates. The detail of the consultants' report shall be sufficient so that

UW can prepare a budget request to the Governor and Legislature for funding for a full Level II study for capital projects. Preliminary information must be provided by July 1, 2015, with a final report due by September 1, 2015. The projected cost for the Master Plan for Student Housing is between \$250,000 and \$325,000. The proposed funding source for the study is Bison Run Village Ground Lease funds.

The Request for Qualifications for professional consultant services was publicly advertised in April 2014 with qualification responses received by May 6, 2014. Nine statements-of-qualification were received from firms. Four respondents were invited to respond to a Request for Proposals. In addition, the Request for Proposals was publicly advertised in July and August 2014 with proposals received by August 19, 2014. Proposals were received from five firms, and interviews were conducted with four firms on September 4, 2015. The recommended ranking of the firms by the Master Plan for Student Housing planning team and the Facilities Planning office is as follows:

1. Mahlum Architects, Portland, OR
2. Brailsford & Dunlavey, Washington, DC
3. Hanbury Evans Wright Vlattas & Company, Norfolk, VA

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to contract the consultant services for the Master Plan for Student Housing.

ARGUMENTS IN SUPPORT:

- The last new residence hall, White Hall, was constructed in 1967.
- The last comprehensive housing and facilities plan was prepared in April 2001.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to contract with the first-ranked student housing consulting firm, Mahlum Architects of Portland, OR. If favorable negotiations cannot be completed with the first-ranked firm, negotiations will be opened with the second-ranked firm until a contractual agreement can be successfully completed.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended first-ranked student housing consulting firm, Mahlum Architects.

Naming of the Education Annex

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Recent significant renovations to the Education Annex, capped by the dedication of the Sullivan Family Student Center in January 2011 and the Literacy Research Center and Clinic and Annex Canopy and Connection in March 2014, have brought renewed attention to that building. The study space, classrooms and literacy functions that those renovations house have raised the visibility of the building to the remainder of the campus, both figuratively and literally.

In the past, the Education Annex has been perceived as an extension of the Education Building and has not been provided with a separate identity and defining name, often resulting in confusion as to purpose and location.

The College of Education seeks to provide an appropriate identity and an increased visibility to the Education Annex by proposing its naming as the "Education Classroom and Literacy Center".

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to name a university building.

ARGUMENTS IN SUPPORT:

The College of Education seeks to provide an appropriate identity and an increased visibility to the Education Annex by proposing its naming as the "Education Classroom and Literacy Center".

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the naming of the Education Annex as the "Education Classroom and Literacy Center".

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the naming of the Education Annex as the "Education Classroom and Literacy Center".

Lewis Street Infrastructure Agreement Update

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE UNIVERSITY OF WYOMING
AND THE CITY OF LARAMIE
for the
Lewis Street Area Infrastructure**

- 1) **Parties.** This Memorandum of Understanding for the Lewis Street Area Infrastructure (hereinafter "MOU") is made and entered into by and between the University of Wyoming (hereinafter "University") and the City of Laramie ("City"), which may be referred to individually as "party" or collectively as "parties."
- 2) **Term.** The provisions in this MOU will commence upon execution of all necessary signatures and shall remain in effect until January 1, 2024. This date may be extended with the mutual written agreement of the City and UW.
- 3) **Purpose:** This MOU is a result of implementing Section 6(E), "Planning" of the 2012 Agreement to Grant Temporary License and Plan for Transfer of Lewis Street Between the City of Laramie, Wyoming and University of Wyoming. This provision states:

"The University shall collaborate and consult with the City to develop a Transition Plan for the area of the license and that area identified as future expansion of the West Campus as defined in Map 2A of the University's LRDP, specifically to include the future use of the Lewis Street corridor and all additional rights-of-way entirely or partially located within the Map 2A. The Transition Plan shall provide a long term plan for treatment and ongoing management of the infrastructure systems of the parties, including, but not limited to, water, sanitary sewer, storm sewer, steam heating tunnels, communications and motorized and non-motorized travel ways. At such time as the Transition Plan for the West Campus Extension Area is completed and mutually agreed upon by the parties or the expiration of this agreement, whichever occurs first, the City shall transfer or vacate ownership of the licensed portion of Lewis Street forgoing compensation for it and upon request of the University."

This MOU pertains to the areas in Laramie, Wyoming between Lewis and Flint streets and 9th and 15th streets. As part of the transition plan, the parties agree to address the following three sections: Lewis Street; Alleys and Side Streets between Lewis and Bradley Streets; and Traffic Flow. These three sections contain the details of the agreement the City and UW have reached regarding utilities (water, sewer, steam, communication lines and traffic flow) and the vacation of allies and side streets.

4) **Lewis Street.** This section of the MOU consists of three elements:

- a) **Steam Line and Cemetery Water Line:** The City has already granted UW a license and easement for this element of the Agreement. The license and easement allow UW to install a steam line through the cemetery and west along Lewis Street to the site of the Enzi STEM building. As part of this work, UW replaced the City's water line from 19th to 15th Streets which is next to the steam line in the cemetery. The cost to UW to replace this line was six-hundred twenty-five thousand dollars and no cents (\$625,000.00).
- b) **Lewis Street from 9th to 11th Streets:** The City and UW have agreed to proceed with this element of the MOU as follows:
 - i) UW has applied for the vacation of Lewis Street from the middle of the block between 9th and 10th streets (9 ½) to the west side of 11th street. An appraisal will be obtained by the City to meet its statutory mandate at its expense but no compensation will be sought from UW per the prior agreement, pending City Council approval of this provision.
 - ii) At this time, UW cannot apply to vacate this entire stretch of Lewis Street because there is a privately-owned parcel midway between 9th and 10th streets that UW has been unable to acquire and must have access to a publicly owned street. UW will submit a separate application to vacate this section if, and when, the private owner sells the property to UW.
 - iii) The City and UW agree that generally the owner of the ground should also own the water and sewer lines underneath the property. However, this principle cannot be applied to the stretch of Lewis Street between 9th and 11th streets because there is a 4" City-owned water line that connects to the larger line at 10th Street. Consequently, when the section of Lewis Street between the 9 ½ block and 11th street is vacated to UW, the parties agree that the City will retain ownership of the water line and sewer lines and UW will agree to grant easements to the City for its water, sewer, and storm water lines as a condition of the vacancy.
- c) **Lewis Street from 11th to 15th Streets:** The parties agree to the following with regard to this area:
 - i) UW will not seek a piece-meal vacation of Lewis Street between 11th and 15th streets unless otherwise agreed to by the parties. UW must acquire title to the lots on the north side of Lewis Street before applying to the City for vacation of this area unless otherwise agreed to by the parties.

- ii) Since UW would also assume ownership of the water line under this section of Lewis Street at the time of vacancy, UW agrees to pay a share of the costs of laying a new City water line along 15th street from Lewis Street to Flint Street and then down Bradley and Flint streets to the intersections with 14th Street. UW will pay the costs of an 8" water line; however, the City would pay the incremental cost of the size of pipe that it wishes to be installed if the water line is larger than 8". The estimated cost to UW for this 8" water line is \$1 million. The City and UW will agree upon who will pay what share of the construction costs.

5) **Alleys and Side Streets between Lewis and Bradley Streets.**

- a) The 2012 Lewis Street Licensure Agreement contains provisions for the vacancy of Lewis Street, and the 2013 City Council action provided for the vacancy of the Enzi Alley. This MOU sets the conditions under which the other alleys and the numbered side streets between Lewis and Bradley streets and between (but not including) 9th and 15th streets will eventually be vacated. The following conditions will apply to these vacancies:
 - i) Any applications to vacate the above-described alleys and side streets will proceed under the same City processes and the same regulatory provisions that governed UW's application to vacate the 9 ½ block to 11th Street of Lewis Street.
 - ii) All City utilities within the alley or street shall be relocated in accordance with City standards and shall be reviewed and approved by the City Engineer. UW agrees to assume ownership of any water or sewer line under the proposed vacated alley or street unless the City and UW mutually agree in writing otherwise.
 - iii) All franchise utilities within the alley or street shall be relocated in accordance with City standards, shall be placed underground, and shall be reviewed and approved by the City Engineer.
 - iv) UW has paid \$625,000 to replace the City's water line through the cemetery as part of this Agreement. UW agrees to pay its cost share for the water line in 15th Street to Bradley and Flint streets and down those streets to the intersections with 14th Street (see above provision for details). The estimated cost to UW is \$1 million. In recognition of UW's payment of approximately \$1.625 million to replace and install new City water lines, the City will not assess a charge to vacate the alleys and side streets covered under this section of the MOU.
 - v) UW will not, and shall not be required to, apply for any vacation of Bradley and Flint streets between 9th and 15th streets or any alleys or side streets between Bradley and Flint streets under the provisions of this MOU.

- 6) **Traffic Flow.** The City is updating its traffic flow plan for the area bordered by Harney and Lewis streets and 9th and 15th streets. When the study is updated, the City and UW will discuss and finalize a plan for managing traffic in the affected area and determine if this MOU should be amended to include any provisions from the study **no later than January 30, 2015.**
- 7) **Amendments.** Either party may request changes in this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon shall be incorporated by written instrument, executed and signed by all parties to this MOU.
- 8) **Applicable Laws.** Both parties shall fully adhere to all applicable local, state and federal law, including equal employment opportunity. The University's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations
- 9) **Assignment.** Without prior written consent of the other party, neither party may assign this MOU. This MOU shall inure to the benefit of, and be binding upon, permitted successors and assigns of the parties.
- 10) **Entirety of MOU.** This MOU represents the entire and integrated MOU between the parties and supersedes all prior negotiations, representations and MOUs, whether written or oral.
- 11) **Sovereign Immunity.** The University and the City do not waive their sovereign or governmental immunity by entering into this MOU, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.
- 12) **Indemnification.** Neither party shall indemnify, defend or hold harmless the other for any cause of action, or claim or demand arising out of this MOU. Each party shall be responsible for their own negligent actions or omissions.
- 13) **Governmental Claims.** Any actions or claims against the University or the City under this MOU must be in accordance with and are controlled by the Wyoming Governmental Claims Act, W.S. 1-39-101 et seq. (1977) as amended.

14) **Interpretation.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Wyoming. The courts of the State of Wyoming shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Second Judicial District, Albany County, Wyoming.

15) **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

16) **Legal Authority.** Each party to this MOU warrants that it possesses the legal authority to enter into this MOU and that it has taken all actions required by its regulations, procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this MOU and to bind it to its terms. The person(s) executing this MOU on behalf of a party warrant(s) that such person(s) have full authorization to execute this MOU.

17) **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

APPROVED BY:

University of Wyoming

City of Laramie

Signature

Date

Signature

Date

Name
Title:

Name
Title:

Planning Consultant for the Rochelle Athletic Center Addition Level I

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The existing 47,500 sq. ft. Rochelle Athletic Center (RAC), named for Curtis and Marian Rochelle, was built in 2001. With the recent NCAA Food Rule change, in which Division I student-athletes can receive unlimited meals and snacks in conjunction with their athletics participation, the Athletic Department wishes to expand the RAC to provide a training table/ nutrition center. The nutrition center would include a full-service kitchen, preparation area, nutrition center and dining center serving up to 400 student athletes. Other spaces to be included in the addition would include locker rooms, team rooms, a training room, a sports medicine room, a strength and conditioning room, and an academic center. Minor renovations within the existing building are also anticipated. In addition, the project would involve master planning for the area immediately surrounding the RAC.

The planning consultant will develop a Level I planning study for the proposed facility. The space requirements and project budget for the addition will be developed as part of the Level I planning study.

The professional architect/engineering services were publicly advertised in July and August 2014 with qualification responses received by August 12, 2014. Six statements-of-qualification were received from firms. Three respondents were scheduled for interviews on September 3, 2014. The recommended ranking of the firms by the Rochelle Athletic Center Addition planning team and the Facilities Planning office is as follows:

1. Sink Combs Dethlefs, Denver, CO
2. TSP Inc., Sheridan, Wyoming in association with RDG Planning and Design, Des Moines, IA
3. GSG Architecture, Sheridan, Wyoming in association with Hastings & Chivetta, St. Louis, MO

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

WHY THIS ITEM IS BEFORE THE BOARD:

Authorization is required from the Board of Trustees to contract the planning consultant services for development of the Level I planning study for the Rochelle Athletic Center Addition.

ARGUMENTS IN SUPPORT:

A Level I "reconnaissance study" is required by Wyoming Statute 9-5-108.

ARGUMENTS AGAINST:

None

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to contract with the first-ranked firm, Sink Combs Dethlefs. If favorable negotiations cannot be completed with the first-ranked firm, negotiations will be opened with the second-ranked firm and third-ranked firm until a contractual agreement can be successfully completed.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming authorize the contracting with the recommended first-ranked planning consulting firm, Sink Combs Dethlefs.

AGENDA ITEM TITLE:

Capital Facilities Plans and Projects (short and intermediate term), Mai

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other Specify:

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Bill Mai, Vice President for Administration, will explain the short and intermediate term capital facilities plans and projects.

Committee of the Whole: REGULAR BUSINESS
Board of Trustees Committee Reports

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Regular Business)

A. Academics and Research Committee (Gern/Jones)

Committee Chair

B. Fiscal and Legal Affairs Committee (Mai)

Committee Chair

C. Student Affairs/Athletics/Administration/Information Technology (Axelson)

Committee Chair

D. Alumni Board

Trustee Lauer, Board Liaison

E. Foundation Board

Trustees Marsh and Bostrom, Board Liaisons

F. Haub School of Environment and Natural Resources Board

Trustee Davis, Board Liaison

G. Energy Resources Council (ERC)

Trustee True, Board Liaison

H. Trustee Award of Merit Ad Hoc Committee

Trustee True (Time held should the committee be prepared to provide a report. Time for report also scheduled during regular work session.)

1. Committee of the Whole- CONSENT AGENDA
Approval of Contracts and Grants, Gern

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

April 2014

Sponsor	Amount	Principal Investigator (PI)	CO-PI	Dept	Description
Academy of Applied Science	\$ 7,800	Lyford, Mark		Botany	Wyoming-Eastern Colorado Junior Science and Humanities Symposium
American Society of Plant Taxonomists	\$ 5,500	Brown, Gregory		Botany	Operational Support
Betaseed Inc.	\$ 7,500	Moss, Gary		Ag Experiment Station	Production Characteristics of Varieties of Conventional Sugar Beets
CASP	\$ 32,700	Chamberlain, Kevin		Geology/Geophysics	U-Pb Geochronology of Faroe Island Basalt Flows
Colorado State University	\$ 39,134	Tinker, Daniel		Botany	Sustainable Biofuel Feedstocks from Beetle-killed Wood: Bioenergy Alliance Network of the Rockies (BANR)
Corporation for Public Broadcasting	\$ 38,522	Kuzmych, Christina		Wyoming Public Radio	Unrestricted Station Grant for FY14; and Restricted Station Grant for FY14
Gillette, City of	\$ 8,500	Templeton, Cherie K		Survey Research Center	Gillette Drug Free Communities Grant Evaluation
Larimer County	\$ 24,500	Dorssom, Michael		Wyoming Survey & Analysis Center	Comprehensive Community Health Survey
Miller Coors LLC	\$ 12,250	Garcia, Axel		Plant Sciences	MillerCoors Barley Variety Trial
SunOpta	\$ 1,800	Moss, Gary		Ag Experiment Station	Production Characteristics of Confection Sunflowers

Sponsor	Amount	Principal Investigator (PI)	CO-PI	Dept	Description
US Department of Agriculture, NIFA (National Institute of Food)	\$ 995,742	Porter, Christine		School-Physical/Health Ed	Food Dignity: action research on engaging food insecure communities and universities in building sustainable community food systems; and Subcontracts for Food Dignity; and Exempt Portion of Food Dignity
US Dept of Defense Army ROTC	\$ 176,487	Carter, Joanna		Student Financial Operations	Army ROTC 12-13
US Dept of Education	\$ 67,956	Carter, Joanna		Student Financial Aid	Pell Grant 13-14
US National Science Foundation	\$ 185,188	Gomelsky, Mark		Molecular Biology	Cyclic dimeric GMP, a novel second messenger in bacteria: molecular mechanisms
Utah State University	\$ 20,180	Cammack, Kristi		Animal Science	Improving Feed Efficiency in Sheep through Rumen Manipulation and Producer Adoption
Various Sponsors	\$ 4,674	Kline, Jill		Wyoming Small Business Development Center	Program Income for FY 14 Small Business Development Center - Small Business Administration
Various Sponsors	\$ 3,317	Kline ,Jill		Wyoming Small Business Development Center	Market Research Center Program Income
Various Sponsors	\$ 22,591	Stewart, Larry Ray		Manufacturing Works	Program Income for FY14 NIST (National Institute of Standards and Technology) Wyoming Manufacturing Extension Partnership

Sponsor	Amount	Principal Investigator (PI)	CO-PI	Dept	Description
Various Sponsors	\$ 4,674	Jordan, Gregory		Wyoming Small Business Development Center	PTAC Program Income FY14
Various Sponsors	\$ 250	Johnson, Paul E.		Physics/Astronomy	Program Income for Space Grant Consortium
Various Sponsors	\$ 287	Kline, Jill		Wyoming Small Business Development Center	Account for Vehicle Management
Various Sponsors	\$ 1,400	Williams, Karen		Family/Consumer Sciences	Family Consumer Science Support
Various Sponsors	\$ 2,882	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Fee Book Income
Various Sponsors	\$ 12,000	Peterson, Eric M.		Cooperative Extension Service	Sublette County Extension Programs
Various Sponsors	\$ 281	MacLean, William		Wyoming Institute for Disabilities	UAP Core Projects
Various Sponsors	\$ 1,963	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	UAP Technical Assistance
Various Sponsors	\$ 130	Clarke, Pamela		School of Nursing	Various Nursing Schools Program Development
Various Sponsors	\$ 3,419	Redder, Alan		Wyoming Natural Diversity Database	Database Management
Veterans Medical Research Foundation	\$ 31,004	Gray, Matthew James		Psychology	Adaptive Disclosure: A Combat-Specific PTSD Treatment

Sponsor	Amount	Principal Investigator (PI)	CO-PI	Dept	Description
West Virginia University	\$ 22,585	Barker, Michael Gary		Civil Engineering	Technical Program Management For the Short Span Steel Bridge Alliance and Development of the Bridge Technology Center at WVU
West Virginia University	\$ 358,211	Northam, Mark		School of Energy Resources	U.S. China Clean Energy Research Center Advanced Coal Technology Collaboration (CERC); and Non-Federal Portion of US China Clean Energy Research Center Advanced Coal Technology Collaboration (CERC)
Western Sugar Cooperative	\$ 15,800	Garcia, Axel		Plant Sciences	Effect of Phosphorus Rate and Formulation on Sugarbeet Yield
Wyoming Department of Agriculture	\$ 21,800	Jeliazkov, Valtcho		Ag Experiment Station	Local Food Production Project: High vs. Low Tunnels for Veggies and Herbs
Wyoming Department of Agriculture	\$ 12,064	Edwards, Jeffrey		Cooperative Extension Service	Good Agricultural Practices (GAPs) Wyoming Producer Training and Compliance
Wyoming Department of Education	\$ 218,567	Hutchison, Linda		Secondary Education	Probability and Statistics: Common Core and Beyond
Wyoming Department of Education	\$ 165,191	Burrows, Andrea		Secondary Education	Launching Astronomy: Standards and STEM Integration
Wyoming Department of Environmental Quality	\$ 44,344	Walters, Annika		Zoology	Updating Temperature Criteria for Wyoming Surface Waters

Sponsor	Amount	Principal Investigator (PI)	CO-PI	Dept	Description
Wyoming Department of Health	\$ 16,000	Canen, Eric		Wyoming Survey & Analysis Center	Federal Portion - Wyoming Prevention Needs Assessment Student Survey (PNA)
Wyoming Department of Transportation	\$ 174,006	Kunkel, Paul		TransPark	FY14 5304 Planning Grant: Preliminary Studies and Design of Future UW Transit Maintenance and Administration Facility
Wyoming Military Department	\$ 99,999	Weathermon, Rick		Anthropology	Phase II Archaeological Testing and Reevaluation of Archaeological Sites in the Training Areas of Camp Guernsey, Wyoming

Total From 4/2014	\$2,861,197
Total From 7/2013	\$7,704,125
Total From 8/2013	\$17,092,804
Total From 9/2013	\$6,727,785
Total From 10/2013	\$10,612,952
Total From 11/2013	\$3,510,742
Total From 12/2013	\$10,645,130
Total From 1/2014	\$3,052,336
Total From 2/2014	\$11,627,471
Total From 3/2014	\$903,540
Total Year to Date	\$74,738,083

US Dept of Education	\$17,778,920	Carter, Joanna		Student Financial Aid	Direct Student Loan 12-13
US Dept of Education	\$41,629,607	Carter, Joanna		Student Financial Aid	Direct Student Loan 13-14

Total Institutional Awards	\$59,408,527
GRAND TOTAL	\$134,146,610

May 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Astec Inc.	\$ 6,000	Garcia, Axel		Plant Sciences	Sugar Beet Variety Trial
BP Amoco	\$ 25,000	Beck, Jeffrey		Ecosystem Science & Management	Factors Influencing Pronghorn Survival and Reproduction in South-Central Wyoming
Campbell County	\$ 22,400	Harnisch, Brian		Wyoming Survey & Analysis Center	2014 Gillette, Wright and Campbell County Optional One Percent Survey
Colorado Division of Wildlife	\$ 20,832	Albeke, Shannon		Wyoming Geographic Info Sci Ctr	Web-based Application for Viewing, Editing and Maintaining Native Cutthroat Databases
Farm Credit Services of America	\$ 1,000	Chichester, Kellie		Cooperative Ext Serv	Grain Bin Extrication Training for Farmers and Fire Fighters in Wyoming
Kansas State University	\$ 5,353	Despain, Johnathan Carvel		Cooperative Ext Serv	4-H Military Partnership Grant - Supplemental
National Research Council	\$ 1,500	Soto, Lelia		American Studies	Ford Foundation Postdoctoral Fellowship Program_Post-tenure allowance
Nature Conservancy	\$ 999	Murphy, Melanie		Ecosystem Science & Management	Fragmentation and Climate Change: Implications for Prairie Wetland Conservation in the Northern Great Plains (Charlotte Gabrielsen)
Nebraska, State of	\$ 975	Nachtman, Jerry		Cooperative Ext Serv	Winter Wheat and Corn Variety Evaluation

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
North Dakota State University	\$ 186,812	Ksaibati, Khaled		Civil Engineering	MPC 2014-2017 - Graduate Students; and CMAQ; and Regional Implementation of Tribal Transportation Safety Program
North Dakota State University	\$ 63,574	Young, Rhonda		Civil Engineering	MPC 2014-17- Speed Selection Behavior During Winter Road Conditions
North Dakota State University	\$ 73,614	Ahmed, Mohamed		Civil Engineering	MPC - Calibration of Highway Safety Manual
Oklahoma State Department of Health	\$ 116,000	Harnisch, Brian		Wyoming Survey & Analysis Center	2014 Oklahoma Adult Tobacco Survey
Oklahoma, University of	\$ 79,000	Anatchkova, Bistra		Wyoming Survey & Analysis Center	Oklahoma Cross Sectional Telephone Survey
Oklahoma, University of	\$ 55,370	Harnisch, Brian		Wyoming Survey & Analysis Center	Oklahoma Adult Tobacco Survey Supplemental Completions
Partner University Fund	\$ 38,194	Brant, Jonathan		Civil Engineering	Mechanistic Assessment of Manufactured Nanomaterial Behavior in Engineered Environments: Solid Waste Landfills and Drinking Water
Rocky Mountain Elk Foundation	\$ 20,000	Rudd, William Joseph		Zoology	Database and Web Viewing Tool for Ungulate Migrations in Wyoming
Rocky Mountain Elk Foundation	\$ 12,000	Kauffman, Matthew		Zoology	Evaluating the Influence of Beetle Kill on Sierra Madre Elk and Elk Hunters
Sabinsa Corporation - New Jersey	\$ 41,870	Nair, Sreejayan		School of Pharmacy	Insulin Sensitizing by a Novel Nutraceutical Supplement

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Science Systems & Applications	\$ 52,169	Deshler, Terry		Atmospheric Science	The KIAsh Campaign: A Rapid Response for Balloon Measurements of the Mt. Kelud Volcanic Plume
Teton Conservation District	\$ 10,000	Kauffman, Matthew		Zoology	Evaluating the Influence of Bear and Wolf Predation on Population Performance of Moose in Western Wyoming
US Department of Agriculture, Animal and Plant Health Inspection Service (APHIS)	\$ 54,615	Adamovicz, Jeffrey		Veterinary Science	Brucellosis Diagnostic Testing 2014
US Department of Agriculture, National Institute of Food and Agriculture (NIFA)	\$ 30,000	Miller, Myrna		Veterinary Science	National Animal Health Laboratory Network (NAHLN) Diagnostic Laboratory Testing for Animal Diseases of High Importance
US Department of Agriculture, Natural Resources Conservation Service (NRCS)	\$ 15,000	Tanaka, John		Ecosystem Science & Management	Sustainable Rangelands Roundtable: Future Directions of Usable Science for Rangeland Sustainability Workshop
US Department of Education	\$ 29,976	Carter, Joanna		Student Financial Aid	Student Educational Opportunity Grant 13-14
US Department of Education	\$ 141,491	Carter, Joanna		Student Financial Aid	Pell Grant 13-14
US Department of Education	\$ 103,822	Liu, Xiaohong		Atmospheric Science	Development of Modal Aerosol Module in CAM5 for Biogeochemical Cycles

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Department of Health and Human Services, Centers for Medicare & Medicaid Services (CMMS)	\$ 47,040	Steiner, Joseph		Health Science Dean	Meaningful Use Funds To Improve Patient Care (Financial Reward for Converting to Electronic Health Records)
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 306,437	Jarvis, Donald		Molecular Biology	14-15 Elucidating the Cellular Mechanisms of Prion Propagation and Clearance for Devising New Targets for Intervention in Prion Disease
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 291,334	Ford, Stephen		Animal Science	14-15 Cortisol Regulation of Perinatal Adipose Tissue and Sheep Neonatal Leptin Peak
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 45,000	Ren, Jun		Health Science Dean	Wyoming IDeA Networks for Biomedical Research Excellence (INBRE) - Bridge Funding
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 334,497	Dutta, Debashis		Chemistry	A Microfluidic Platform for Sensitive and Specific Detection of Amyloid-beta Derived Diffusible Ligands in Cerebrospinal Fluid (A Diagnostic Platform for Alzheimer's Disease)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 264,294	Gatlin, Jesse		Molecular Biology	Mechanics of Bipolar Mitotic Spindle Assembly Year 3
US Department of Interior, Bureau of Land Management (BLM)	\$ 30,000	Tanaka, John		Ecosystem Science & Management	Sustainable Rangelands Roundtable
US Small Business Administration	\$ 458,849	Kline, Jill		WY Sm Bus Dev Ctr	Wyoming Small Business Development Center_FY2014; and Region 1-6 and 4A
Utah, University of	\$ 110,880	Phillips, Lori		Library	National Network of Library of Medicine Year 4
Various Sponsors	\$ 853	Kline, Jill		WY Sm Bus Dev Ctr	Program Income for FY 14 SBDC SBA
Various Sponsors	\$ 3,436	Kline, Jill		WY Sm Bus Dev Ctr	Market Research Center Program Income
Various Sponsors	\$ 19,253	Stewart, Larry Ray		Manufacturing Works	Program Income for FY14 NIST WY Manufacturing Extension Partnership
Various Sponsors	\$ 400	Williams, Karen		Family/Consumer Sci	FCS support
Various Sponsors	\$ 3,443	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	Fee Book Income
Various Sponsors	\$ 850	Westlake, Laura Lea		Wyoming Inst for Disabilities	Early Childhood Vision Screening
Various Sponsors	\$ 1,052	MacLean, William		Wyoming Inst for Disabilities	UAP Core Projects

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Various Sponsors	\$ 275	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	UAP Technical Assistance
Various Sponsors	\$ 7,450	Redder, Alan		Wyoming Natural Diversity Database	Database Management
West Virginia University	\$ 14,768	Barker, Michael Gary		Civil Engineering	Technical Program Management For the Short Span Steel Bridge Alliance and Development of the Bridge Technology Center at WVU
Western Association of Fish and Wildlife	\$ 18,000	Albeke, Shannon		Wyoming Geographic Info Sci Ctr	WNTI: Web-based Application for Viewing, Editing and Maintaining Native Cutthroat Databases
Wyoming Business Council	\$ 46,539	Kline, Jill		WY Sm Bus Dev Ctr	Region 4A FY2013-2014 Wyoming Small Business Development Center
Wyoming Department of Agriculture	\$ 12,500	Hilgert, Christopher		Plant Sciences	Strawberry Production Using Vertical Growing Systems
Wyoming Department of Agriculture	\$ 10,000	Pasley, Christine		Cooperative Ext Servr	Preserving Wyoming's Specialty Crops Safely
Wyoming Department of Agriculture	\$ 878,929	Hess, Bret		Ag Experiment Station	Seed Lab Operating 2014-2016
Wyoming Department of Transportation	\$ 714,400	Kunkel, Paul		TransPark	FY14 5339 Bus and Bus Facilities Formula Grant
Wyoming Department of Transportation	\$ 25,888	Harnisch, Brian		Wyoming Survey & Analysis Center	2014 Wyoming Drivers Survey

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming Department of Transportation	\$ 11,500	Ksaibati, Khaled		Civil Engineering	Traffic Counts
Wyoming Game and Fish Department	\$ 12,713	Chalfoun, Anna Lisa		Zoology	The effectiveness of sage-grouse core areas as an umbrella for non-game sagebrush SGCN
Wyoming Game and Fish Department	\$ 26,843	Walters, Annika		Zoology	Burbot Migration and Movement: The Impact of a Managed Flow Regime
Wyoming Game and Fish Department	\$ 31,062	Chalfoun, Anna Lisa		Zoology	The Influence of Exotic Grass on SGCN Small Mammal Communities
Wyoming Game and Fish Department	\$ 38,205	Chalfoun, Anna Lisa		Zoology	Columbia Spotted Frog Investigations in the Bighorn Mountains
Wyoming Game and Fish Department	\$ 73,250	Walters, Annika		Zoology	Identification of Priority Conservation Areas for Native Aquatic Species
Wyoming Game and Fish Department	\$ 22,822	Chalfoun, Anna Lisa		Zoology	Mechanistic Study of Songbird Energy Development Impacts
Wyoming Infrastructure Authority	\$ 129,906	Godby, Robert		Economics/Finance	The Economic Impacts of Coal in Wyoming
Wyoming State Bar	\$ 12,180	Anatchkova, Bistra		Wyoming Survey & Analysis Center	Wyoming Judicial Advisory Poll 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming State Parks and Cultural Resources	\$ 129,630	Peacock, Cheryl		Housing	2013 State Parks/Wyoming Conservation Corps projects
Wyoming Water Development Commission	\$ 538	Kerr, Greg		VP Research	Water Research Program FY FY2013-2014
Wyoming Water Development Commission	\$ 318,447	Kerr, Greg		VP Research	High Resolution Modeling of Precipitation, Snowpack and Streamflow in Wyoming: Quantifying Water Supply Variations in Future Decades; and Quantifying Return Flow in the Upper Wind River Basin
Yale University	\$ 1,500	Jones, George		Wyoming Natural Diversity Database	Mountain and Plains Enhancement

Total From 6/2014	\$	4,576,011
Total From 7/2013	\$	7,704,125
Total From 8/2013	\$	17,092,804
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Total From 11/2013	\$	3,510,742
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Total From 1/2014	\$	3,052,336
Total From 2/2014	\$	8,627,471
Total From 3/2014	\$	903,540
Total From 4/2014	\$	2,861,197
Total From 5/2014	\$	5,722,529
Total Year to Date	\$	82,009,569

US Dept of Education	\$17,778,920	Carter, Joanna		Student Financial Aid	Direct Student Loan 12-13
US Dept of Education	\$41,629,607	Carter, Joanna		Student Financial Aid	Direct Student Loan 13-14

Total Institutional Awards	\$	59,408,527
GRAND TOTAL	\$	141,418,096

June 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
American Society of Plant Taxonomists	\$ 15,000	Brown, Gregory		Botany	Operational Support
Battelle Memorial Institute	\$ 30,000	Liu, Xiaohong		Atmospheric Science	Wildfires and Regional Climate Variability, Mechanisms, Modeling and Prediction
California, University of	\$ 60,000	Andersen, Matthew Alan		Ag Economics	A Bibliometric Analysis of the California Division of Agriculture and Natural Resources
Centers for Medicare and Medicaid	\$ 8,794	Steiner, Joseph		Health Science Dean	Meaningful Use Funds To Improve Patient Care (Financial Reward for Converting to Electronic Health Records)
Germain's Seed Technology	\$ 6,000	Garcia, Axel		Plant Sciences	Germain's Seed Technology Trial

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Metro Wastewater Reclamation District	\$ 5,642	Rahel, Frank		Zoology	Lab determination of reproductive success of South Platte River fish species in relation to WQCD winter temperature standard
Parents as Teachers National Center	\$ 16,153	Feldman, Laura		Wyoming Survey & Analysis Center	Wyoming Maternal, Infant and Early Childhood Home Visiting Programs Evaluation and Continuous Quality Improvement Program Development
Pinedale Anticline Project Office	\$ 9,360	Stahl, Peter D.		Ecosystem Science & Management	Seasonal Technician/Research Internship in Pinedale Anticline Project Office (Dylan Bergman, Intern)
PlanktOMICS LLC	\$ 10,000	Herbert, Stephen		Theatre/Dance	Chemical Management of Algae
Platte River Trails Trust	\$ 14,500	Harrington, Patrick		Housing	Platte River Trails Storm 2013 Clean-up and Enhancement

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Syngenta Crop Protection, LLC	\$ 20,400	Stump, William		Plant Sciences	Crop Pest Management in the High Plains Region
The Nature Conservancy	\$ 70,206	Kauffman, Matthew		Zoology	Relating Mule Deer Corridors to Sage-Grouse Conservation
US Department of Agriculture, Agricultural Research Service (ARS)	\$ 9,401	Goheen, Jacob		Zoology	Predator-prey Dynamics and Livestock Production in Human-occupied Savannas: Using Cattle to Conserve Wildlife
US Department of Agriculture, Agricultural Research Service (ARS)	\$ 5,000	Tanaka, John		Ecosystem Science & Management	Support for Usable Science for Sustainable Rangelands Workshop: Sustainable Rangelands Roundtable 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Department of Agriculture, Foreign Agricultural Service (FAS)	\$ 31,900	Dhekney, Sadanand		Plant Sciences	Identification of Wheat Rust Resistance Genes in New Egyptian Wheat Cultivars Using Molecular Markers (Borlaug Fellowship-Egypt Plant Health)
US Department of Agricultural, Forest Service (FS)	\$ 7,000	Hartman, Ronald		Botany	Medicine Bow Floristics Inventory
US Department of Education	\$ 21,060	Carter, Joanna		Student Financial Aid	Pell Grant 13-14
US Department of Health and Human Services, Health Resources & Services Administration (HRSA)	\$ 95,700	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Family to Family in Wyoming; and Subcontract
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 24,109	Ren, Jun		School of Pharmacy	WY IDeA Networks of Biomedical Research Excellence FY13-14 (INBRE)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 370,645	Ward, Naomi		Molecular Biology	Functional Significance of the Microbiome in Hirschsprung's Enterocolitis
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 70,750	Flynn, Francis		Zoology	Neuroscience Core Center FY15
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 70,750	Zhang, Zhaojie		Zoology	Neuroscience Core Microscopy FY15
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 70,750	Pratt, Kara		Zoology	Neuroscience Pilot Project FY15
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 70,750	Brown, Travis		Zoology	Neuroscience Pilot Project FY15

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Department of Health and Human Services, National Institutes of Health (NIH)	\$ 70,750	Fox, Jonathan		Zoology	Neuroscience Pilot Project FY15
US Department of Interior, Bureau of Land Management (BLM)	\$ 25,000	Kornfeld, Marcel		Anthropology	Last Canyon Cave Research in Montana
US Department of Interior, Bureau of Land Management (BLM)	\$ 165,000	Field, Robert		Atmospheric Science	Air Quality Assessment and Outreach in Wyoming Areas of Oil and Gas Development
US Department of Interior, Bureau of Land Management (BLM)	\$ 50,000	Hufford, Kristina		Ecosystem Science & Management	Consequences of Commercial Seed Introductions for the Genetic Composition of Native Plant Populations: Resource Extraction Sites on BLM Lands in Wyoming
US Department of Interior, Fish and Wildlife Services (FWS)	\$ 15,000	Robinson, Timothy J		Wyoming Survey & Analysis Center	Modeling Support for Species Recovery

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Geological Survey	\$ 15,000	Kerr, Greg		VP Research	FY2011 Annual Application under Section 104 B of the Water Resources Research Act of 1984, as amended, U.S. Geological Survey.
US National Aeronautics and Space Administration (NASA)	\$ 102,884	Myers, Adam D		Physics/Astronomy	The Hidden Side of Rapidly Growing Black Holes: Masses and Evolution of Obscured Quasars with WISE, Chandra, XMM and Spitzer
US National Aeronautics and Space Administration (NASA)	\$ 73,899	Heinz, Stefan		Mathematics	Turbulence Structure Preserving Unified and Dynamic Large Eddy Simulation of Separated Flows
US National Science Foundation (NSF)	\$ 94,000	Shader, Bryan		Ecosystem Science & Management	NSF GRFP: Effects of Ecosystem Engineering on Species Distributions Across Stress Gradients (Victoria Zero); and Guy Litt, Shawn Billerman, and Melissa Wiederrecht

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US National Science Foundation (NSF)	\$ 144,219	Geerts, Bart		Atmospheric Science	Collaborative Research: The Kinematics, Microphysics and Dynamics of Long-fetch Lake-effect Systems in OWLeS
US National Science Foundation (NSF)	\$ 745,615	Rodi, Alfred		Atmospheric Science	Wyoming King Air as a National Facility
US National Science Foundation (NSF)	\$ 190,022	Deshler, Terry		Atmospheric Science	Measurements of stratospheric aerosol size distributions and a new surface area climatology
US National Science Foundation (NSF)	\$ 120,103	Rodi, Alfred	Wang, Zhien	Atmospheric Science	King Air National Facility
Various Sponsors	\$ 37,577	Kunkel, Paul		TransPark	ACTA Gem City Grand Capital Reserve
Various Sponsors	\$ 3,111	Kline, Jill		Wyoming Small Business Development Center	Market Research Center Program Income

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Various Sponsors	\$ 18,701	Stewart, Larry Ray		Manufacturing Works	Program Income for FY14 NIST WY Manufacturing Extension Partnership
Various Sponsors	\$ 8,629	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Fee Book Income
Various Sponsors	\$ 5,000	MacLean, William		Wyoming Institute for Disabilities	UAP Training
Various Sponsors	\$ 2,700	McDonald, David		Zoology	Microsatellite DNA Analysis of Black Bears
West Virginia University	\$ 447,600	Northam, Mark		School of Energy Resources	U.S. China Clean Energy Research Center Advanced Coal Technology Collaboration (CERC); and Non-Federal Portion
Wyoming Arts Council	\$ 2,000	Bredehoft, Wendy E		Art Museum	Summer Teaching Institute 2014
Wyoming Department of Agriculture	\$ 6,600	Galey, Francis		Agriculture, Dean's Office	Pay Potato Certification of Nebraska

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming Department of Agriculture	\$ 20,000	Schumaker, Brant		Veterinary Science	APRG: Development and Validation of a Polymerase Chain Reaction (PCR) Test for Diagnosis of Brucella abortus Infections in Livestock in Wyoming
Wyoming Department of Transportation	\$ 14,107	Kunkel, Paul		TransPark	Administration FY14_5311_Statewide Rural Public Transit UW/ACTA; and Maintenance
Wyoming Infrastructure Authority	\$ 43,302	Godby, Robert		Economics/Finance	The Economic Impacts of Coal in Wyoming
Wyoming State Engineer	\$ 30,000	Nicholson, Christopher		Civil Engineering	Wyoming Hydrographer Annual Reports Data Entry
Wyoming Wildlife Consultants	\$ 11,323	Beck, Jeffrey		Ecosystem Science & Management	Population and Habitat Response of Greater Sage-Grouse to Wind Energy Development

Total From 6/2014	\$ 4,576,011
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US Dept of Education	\$ 41,629,607	Carter, Joanna		Student Financial Aid	Direct Student Loan 13-14

Total Institutional Awards	\$ 59,408,527
GRAND TOTAL	\$ 141,418,096

July 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Alaska Fish and Game	\$ 20,000	Ben-David, Merav		Zoology	Consumption of salmon by Carnivores in Southeast Alaska
America View, Inc.	\$ 1,000	Sivanpillai, Ramesh		Wyoming Geographic Info Science Center	StateView Program Development and Operations for the State of Wyoming
Casper Rotary Club	\$ 14,500	Harrington, Patrick		VP Student Affairs	Casper Rotary Park Trail Improvement Project
Colorado Potato	\$ 5,000	Stump, William		Plant Sciences	Field Tests of Generic and New Generation Chemistries for Potato Pest Suppression, Bacterial Ringrot Symptom Expression in Various Potato Cultivars
Colorado, Colorado Springs, University of	\$ 2,600	Hodza, Paddington		Wyoming Geographic Info Science Center	Revealing Cooperation and Conflict Project

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Colorado, University of	\$ 31,839	Buerkle, Christian		Botany	Isolation by Distance or Adaptation: The Extent of Population Genetic Distance that Results from Adaptive Divergence
Corning Incorporated Foundation	\$ 30,000	Fertig, Ray		Mechanical Engineering	Phase III Macroscopic Material Behavior Models of Microcracked, Porous Ceramic Materials
Devon Energy	\$ 10,000	Beck, Jeffrey		Ecosystem Science & Management	Factors Influencing Pronghorn Survival and Reproduction in South-Central Wyoming
Drexel University	\$ 16,698	Myers, Adam D		Physics/Astronomy	The Ultimate Multiwavelength Quasar Survey
Earthwatch Institute - US/International	\$ 5,787	Goheen, Jacob		Zoology	Predator-prey Dynamics and Livestock Production in Human-occupied Savannas: Using Cattle to Conserve Wildlife

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Georgia, University of	\$ 29,999	Jarvis, Donald		Molecular Biology	Research Resource for Integrated Glycotechnology Year 4
Kappa Omicron Nu	\$ 4,000	Vincenti, Virginia B.		Family/Consumer Science	Understanding Elder Financial Exploitation in the Family: Identifying Relational Complexities
Metro Wastewater Reclamation District	\$ 29,217	Rahel, Frank		Zoology	Lab determination of reproductive success of South Platte River fish species in relation to WQCD winter temperature standard
Muley Fanatic Foundation	\$ 8,550	Kauffman, Matthew		Zoology	Wyoming Migration Initiative-Database and Viewer
National Institute of Standards	\$ 600,000	Stewart, Larry Ray		Manufacturing Works	Manufacturing Works: The Wyoming Manufacturing Extension Partnership (FY 15)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Oil Spill Recovery Institute	\$ 25,031	Ben-David, Merav		Zoology	Combining Long-term Data and Ecological Modeling to Assess Sensitivity of Coastal River Otters to Climate Change (Adi Barocas Graduate Fellowship)
Science Systems & Applications	\$ 52,169	Deshler, Terry		Atmospheric Science	The KIAsh Campaign: A Rapid Response for Balloon Measurements of the Mt. Kelud Volcanic Plume
Scientific Simulations	\$ 314,126	Mavriplis, Dimitri J		Mechanical Engineering	Sensitivity Analysis Methods for Complex Multidisciplinary Systems
The Nature Conservancy	\$ 14,500	Harrington, Patrick		VP Student Affairs	Red Canyon Ranch Conservation Improvement Project

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Dept of Ag FS	\$ 76,000	Tanaka, John		Ecosystem Science & Management	Sustainable Rangelands Roundtable 2014
US Dept of Defense AF ROTC	\$ 96,441	Carter, Joanna		Student Financial Aid	Air Force ROTC 13-14
US Dept of Defense Army ROTC	\$ 473,181	Carter, Joanna		Student Financial Aid	Army ROTC 13-14
US Dept of Education	\$ 7,454	Carter, Joanna		Student Financial Aid	Pell Grant 13-14
US Dept of Health and Human Services, National Institutes of Health (NIH)	\$ 297,660	Lehmann, Teresa		Chemistry	Role of the Bleomycin C-termini in DNA Binding and Toxicity by Metallobleomycins
US Dept of Health and Human Services, National Institutes of Health (NIH)	\$ 557,737	Flynn, Francis		Zoology	Neuroscience Core Center FY15
US Dept of Health and Human Services, National Institutes of Health (NIH)	\$ 77,889	Zhang, Zhaojie		Zoology	Neuroscience Core Microscopy FY15

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Dept of Interior, Bureau of Land Management (BLM)	\$ 40,000	Stahl, Peter D.		Ecosystem Science & Management	Improving sagebrush reclamation in bentonite mining areas of the Bighorn Basin. Proposal to implement a two year investigation of past sagebrush reclamation successes and failures.
US Dept of Interior, Bureau of Land Management (BLM)	\$ 90,000	Hufford, Kristina		Ecosystem Science & Management	WY Seed Collection
US Dept of Interior, Bureau of Land Management (BLM)	\$ 47,000	Heidel, Bonnie		Wyoming Natural Diversity Database	Special Status Plant Species and Habitat Assessment, Inv, Monitoring
US Dept of Interior, Bureau of Land Management (BLM)	\$ 60,000	Griscom, Hannah		Wyoming Natural Diversity Database	WY Special Status Species Distribution and Habitat Data Collection
US Dept of Interior, Bureau of Land Management (BLM)	\$ 25,000	Beauvais, Gary		Wyoming Natural Diversity Database	Buffalo Field Office Powder River Inventory
US Dept of Interior, Bureau of Land Management (BLM)	\$ 25,000	Keinath, Douglas		Wyoming Natural Diversity Database	Monitoring of amphibians & reptiles in the powder river basin of WY

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Dept of Interior, Bureau of Land Management (BLM)	\$ 26,000	Heidel, Bonnie		Wyoming Natural Diversity Database	Rare and Special Status Plant Species and Habitat Assessment 2012
US Dept of Interior, Bureau of Land Management (BLM)	\$ 85,000	Hufford, Kristina		Ecosystem Science & Management	Coordinating with Seeds of Success to Determine Forb Accessions for Reclamation of Sage-grouse Habitat on BLM Lands in Wyoming
US Dept of Interior, Bureau of Land Management (BLM)	\$ 20,000	Oakleaf, James		Wyoming Geographic Info Science Center	WY Online Wildlife Data Application
US Dept of Interior, Bureau of Reclamation (BOR)	\$ 10,000	Walker, Danny		Anthropology	Inventory for Collections and Long Term Curation of Archaeological Collections with the University of Wyoming Archeological Repository

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Dept of Interior, Fish and Wildlife Service (FWS)	\$ 3,000	Albeke, Shannon		Wyoming Geographic Info Science Center	NCTC GIS and Data Management Workshop: Geospatial Training Workshop
US Dept of Interior, US Geological Service (USGS)	\$ 44,521	Walters, Annika		Zoology	Effects of Wyoming Range Energy Development for Native Fish Communities
US Dept of Interior, US Geological Service (USGS)	\$ 42,666	Kauffman, Matthew		Zoology	Influence of Energy Development on Mule Deer Migrations II
US Dept of Interior, US Geological Service (USGS)	\$ 44,521	Chalfoun, Anna Lisa		Zoology	Influence of Energy Development on Non-Game Sagebrush Birds III
US Dept of Interior, US Geological Service (USGS)	\$ 10,000	Tanaka, John		Ecosystem Science & Management	Sustainable Rangelands Roundtable 2014: Usable Science for Sustainable Rangelands

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Nat'l Science Foundation	\$ 4,000,000	Sylvester, Anne		EPSCOR	EPSCoR RII Track-1: Water in a Chnging West: The Wyoming Center for Environmental Hydrology and Geophysics; and Participant Support
US Nat'l Science Foundation (NSF)	\$ 44,000	Zheng, Yuan		Mechanical Engineering	NSF Graduate Research Fellowship Program - Emily Beagle
US Nat'l Science Foundation (NSF)	\$ 90,000	Zhou, Jing		Chemistry	CAREER: Elucidation of Dopant Effects in Ceria Supports on the Structure and Reactivity of Metal Nanoparticles; and Exempt Portion
US Nat'l Science Foundation (NSF)	\$ 143,041	Leon, David		Atmospheric Science	The Convective Precipitation Experiment-- Microphysics and Entrainment Dependencies (COPE-MED)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
US Nat'l Science Foundation (NSF)	\$ 231,816	Zelikova, Tamara Jane		Botany	Quantifying the Footprint of a Dominant Organism: Biogeochemical Impacts of Leaf Cutter Ants in a Lowland Tropical Forest Ecosystem
US Small Business Administration	\$ 30,000	Kline, Jill		Wyoming Small Business Development Center	Wyoming Small Business Development Center_FY2014
Various Sponsors	\$ 379	Kline, Jill		Wyoming Small Business Development Center	Vehicle Mileage Reimbursement
Various Sponsors	\$ 283	Kline, Jill		Wyoming Small Business Development Center	Program Income for FY 14 SBDC SBA
Various Sponsors	\$ 1,124	Kline, Jill		Wyoming Small Business Development Center	Market Research Center Program Income
Various Sponsors	\$ 22,143	Stewart, Larry Ray		Manufacturing Works	Program Income for FY14 NIST WY Manufacturing Extension Partnership
Various Sponsors	\$ 11,257	Stewart, Larry Ray		Manufacturing Works	Program Income - Manufacturing Works: The Wyoming Manufacturing Extension Partnership (FY 15)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Various Sponsors	\$ 250	Johnson, Paul E.		Physics/Astronomy	Program Income for Space Grant Consortium
Various Sponsors	\$ 441	Kline, Jill		Wyoming Small Business Development Center	Various Sponsors Account for Vehicle Management
Various Sponsors	\$ 10,106	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	Fee Book Income
Various Sponsors	\$ 2,500	Peterson, Eric M.	Schamber, Robin Anne	UW Extension	Various Sponsored Sublette County Extension Programs
Various Sponsors	\$ 2,236	Ford, Stephen		Animal Science	Fetal Programming
Various Sponsors	\$ 6,123	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	UAP Technical Assistance
Various Sponsors	\$ 5,950	Clarke, Pamela		School of Nursing	Various Nursing Schools Program Development
Various Sponsors	\$ 782	Redder, Alan		Wyoming Natural Diversity Database	Database Management
Various Sponsors	\$ 1,200	McDonald, David		Zoology	Microsatellite DNA Analysis of Black Bears

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Washington, Univ of	\$ 14,150	Dutta, Debashis		Chemistry	A Novel Microfluidic ELISA Method for Sensitive Detection of a Soluble Pathogenic Biomarker for Alzheimer's Disease
Woming State Geological Survey	\$ 6,000	Chamberlain, Kevin		Geology/Geophysics	Mc Intosh Meadows U-Pb Dates
Wyoming Arts Council	\$ 10,000	Sandeen, Eric J.		American Studies	Folk Arts: American Studies Salary Support FY14
Wyoming Business Council	\$ 196,590	Douglass, Davona		Research Products Center	Research Products Center FY15-16
Wyoming Business Council	\$ 608,853	Stewart, Larry Ray		Manufacturing Works	Manufacturing Works FY 2014-2016
Wyoming Business Council	\$ 608,256	Gern, William		VP Research	SBIR/STTR Small Business Assistance Phase 0-00 and Admin FY15-16
Wyoming Business Council	\$ 1,404,300	Benson, Jonathon		Wyoming Technology Business Center	WTBC Internet Connectivity and Outreach Networking FY 2015-2016
Wyoming Business Council	\$ 624,952	Kline, Jill		Wyoming Small Business Development Center	Market Research Center FY2015-2016
Wyoming Community College Commission	\$ 94,000	Chytka, Evelyn Jo		VP-Student Affairs	State Longitudinal Data System--Personnel Support

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming Dept of Agriculture	\$ 15,400	Kniss, Andrew		Plant Sciences	Reducing Direct Harvest Losses in Conservation Tillage Dry Bean Production
Wyoming Dept of Agriculture	\$ 19,000	Adamovicz, Jeffrey		Veterinary Science	Evaluation of the Role of Cell-Mediated Immunity in Efficacy of Experimental Alternative Schedule of Live Attenuated RB51 Vaccine against Brucellosis in Cattle
Wyoming Dept of Health	\$ 50,246	Cook, Tiffany		Wyoming Survey & Analysis Center	Evaluation of the State Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity and Associated Risk Factors, and Promote School Health Grant
Wyoming Dept of Health	\$ 89,000	Leduc, Robert		Wyoming Survey & Analysis Center	Ranger Enhancement
Wyoming Dept of Transportation	\$ 147,225	Ksaibati, Khaled		Civil Engineering	A Monitoring Program for Wyoming County Paved Roads
Wyoming Dept of Transportation	\$ 11,500	Ksaibati, Khaled		Civil Engineering	Traffic Counts

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming Dept of Transportation	\$ 99,974	Caffrey, Paul	Hamerlinck, Jeffrey D.	Wyoming Geographic Info Science Center	WYDOT \ WyGIS Collaborative Roads Data Creation Project Plan
Wyoming Dept of Game and Fish	\$ 10,000	Monteith, Kevin		Zoology	Nutritional Carrying Capacity and Factors Limiting Population Growth of Mule Deer in the Wyoming Range
Wyoming Dept of Game and Fish	\$ 30,000	Hamerlinck, Jeffrey		Wyoming Geographic Info Science Center	Geospatial Services: WISDOM Maintenance
Wyoming Infrastructure Authority	\$ 151,290	Beauvais, Gary		Wyoming Natural Diversity Database	Industrial Project Siting in Wyoming: Power Transmission Lines and Natural Resource Regulatory Mapping
Wyoming Medical Center	\$ 11,788	Martin, Linda Gore		School of Pharmacy	FY14-15 Clinical Pharmacy Education and Training
Wyoming Stock Growers Association	\$ 10,000	Tanaka, John		Ecosystem Science & Management	Supplemental State-Level Proposals for the Public Land Ranchers Social and Economic Survey
Wyoming Water Development Office	\$ 773,618	Nicholson, Christopher		Civil Engineering	Water Resources Data System (WRDS) FY2015-2016 Operating Budget

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Department	Description
Wyoming Wildlife and Natural Resource	\$ 13,764	Graf, Nicholas		Wyoming Geographic Info Science Center	A Map-Based Web Tool for Delineating Project Areas Funded by the WWNRT; and Annual Maintenance

Sponsor Education Programs

TOTAL 7/2014 **\$12,977,621**

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Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Audubon Rockies	\$ 3,000.00	Estes-Zumpf, Wendy		Wyoming Natural Diversity Database	Banding Birds at the MAPs bird Banding LIND station
California, Univ of	\$ 4,184.00	Riebe, Clifford		Geology/Geophysics	CZO: Critical Zone Observatory-- SnowlineProcesses in the Southern Sierra Nevada
Casper Area Economic Development	\$ 300,000.00	Benson, Jonathon		WTBC Spon Program	Wyoming Technology Business Center, Casper
Colorado State University	\$ 7,000.00	Harnisch, Brian		Wyoming Survey & Analysis Center	Reducing Risk of Wildfires in Florida and California: Online Survey of Households to Measure Public Opinion
Colorado, Univ of, Denver	\$ 10,799.00	Frick, Carl		Mechanical Engineering	Porous, Patient Specific Interbody Fusion Cages with Enhanced Loading Characteristics
CropLife Foundation	\$ 25,000.00	Edwards, Jeffrey		Cooperative Ext Serv	Creating a Sustainable Pesticide Safety Education Program for Wyoming

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Dow AgroSciences	\$ 24,876.00	Baumgartner, Robert		Cooperative Ext Serv	Corn Hybrid Screening
Gowan Company LLC	\$ 6,000.00	Stump, William		Plant Sciences	Plant Disease Research in Potato and Sugar Beet
Higher Committee for Education	\$ 12,851.00	Dhekney, Sadanand		Plant Sciences	Biotechnological approaches for mint genetic improvement (Ali Sabah Alhasan)
Kansas State University	\$ 24,000.00	Stump, William		Plant Sciences	Great Plains Diagnostic Network-Wyoming Component 2012-2013
Ladies Auxiliary Veterans of Foreign	\$ 1,679.93	Oakey, John		Chemical/Petroleum Engr	Cancer-Focused Micro-Technology
Laramie Audubon Society	\$ 500.00	Chalfoun, Anna Lisa		Zoology	The Secret Life of Fledgling Songbirds and Non-Target Effects of Sage-Grouse Management
Laramie River Conservation District	\$ 12,000.00	Keinath, Douglas		Wyoming Natural Diversity Database	Wyoming Toad Monitoring 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Montana State University	\$ 10,000.00	Geiger, Milton E		Cooperative Ext Serv	Exploring Small Hydroelectric in Montana: A Joint Project of the UW Extension and MSU Extension
Montana, University of	\$ 115,000.00	Pierre, John W.		Electrical Engineering	Measurement-Based Stability Assessment
National Geographic Society	\$ 5,000.00	Dillon, Michael		Zoology	Interactive effects of temperature and parasites on physiology of native honeybees of Nepal (Susma Giri)
Oregon, State of	\$ 50,000.00	Wambeam, Rodney		Wyoming Survey & Analysis Center	Oregon SPF-SIG Evaluation
Pew Charitable Trusts	\$ 240,000.00	Gatlin, Jesse		Molecular Biology	2014 Pew Scholar in the Biomedical Sciences: Regulation of Mitotic Spindle Size and Shape
Pittsburgh, University of	\$ 2,000.00	Beauvais, Gary		Wyoming Natural Diversity Database	Yellowstone Summer Field Course 2014

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Safari Club International Foundation	\$ 25,000.00	Kauffman, Matthew		Zoology	Evaluating the Influence of Bear and Wolf Predation on Population Performance of Moose in Western Wyoming
Schlumberger Foundation	\$ 46,700.00	Ng'weno, Caroline Chebet		Zoology	Faculty for the Future Fellowship: Predator-Prey Dynamics in Kenya
Space Telescope Science Institute	\$ 20,000.00	Brotherton, Michael S.		Physics/Astronomy	The Launch Pad Astronomy Workshop for Writers
Swedish Nuclear Fuel and Waste	\$ 53,668.00	Humphrey, Neil		Geology/Geophysics	Constraints on the Impact of Ice Sheets on Groundwater Boundary Conditions
Syngenta Crop Protection, LLC	\$ 12,000.00	Stump, William		Plant Sciences	Crop Pest Management in the High Plains Region
The Nature Conservancy	\$ 4,616.00	Abernethy, Ian		Wyoming Natural Diversity Database	Shoshone River Bird and Mammal Surveys
US Dept of Agriculture, Animal and Plant Health Inspection Service (APHIS)	\$ 32,240.00	Latchininsky, Alexandre		Ecosystem Science & Management	Wyoming Cooperative Agriculture Pest Survey - Nematode Survey; and Bundled Small Grain Commodity Pest Survey

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Agriculture, Animal and Plant Health Inspection Service (APHIS)	\$ 3,357.20	Latchininsky, Alexandre		Ecosystem Science & Management	Wyoming Potato Cyst Nematode Survey
US Dept of Agriculture, Animal and Plant Health Inspection Service (APHIS)	\$ 24,525.00	Collier, Timothy		Ecosystem Science & Management	Biological Control of Wyoming Weeds and Gypsy Moth Survey
US Dept of Agriculture, Agriculture Research Service (ARS)	\$ 45,000.00	Whipple, Glen		Cooperative Ext Serv	Enhancing Decision-Making by Agricultural Producers in Wyoming with Weather Variability: Reducing Enterprise Risk and Increasing Resilience
US Dept of Agriculture, Forest Service (FS)	\$ 18,000.00	Heidel, Bonnie		Wyoming Natural Diversity Database	Biodiversity Studies
US Dept of Agriculture, Forest Service (FS)	\$ 9,500.00	Heidel, Bonnie		Wyoming Natural Diversity Database	Inventory of Laramie Columbine Across the Laramie Peak
US Dept of Agriculture, Forest Service (FS)	\$ 7,000.00	Jones, George		Wyoming Natural Diversity Database	Inventory of Groundwater-Dependent Ecosystems on the Bighorn National Forest

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Agriculture, National Institute of Food and Agriculture (NIFA)	\$ 55,000.00	Miller, Myrna		Veterinary Science	NAHLN Diagnostic Laboratory Testing for Animal Diseases of High Importance
US Dept of Agriculture, National Institute of Food and Agriculture (NIFA)	\$ 88,400.00	Russell, Justina		Cooperative Ext Serv	Wind River Federally Recognized Tribes Extension Program
US Dept of Education	\$ 1,392,000.00	Wade, Michael		Student Educational Opportunity	Year 5 State of Wyoming College Access Challenge Grant Program (CACGO); and Exempt
US Dept of Education	\$ 5,915.50	Carter, Joanna		Student Financial Aid	Pell Grant 13-14
US Dept of Education	\$ 3,167,961.60	Carter, Joanna		Student Financial Aid	Pell Grant 14-15
US Dept of Energy	\$ 468,000.00	Wang, Wenyong	Parish, Thomas	Physics/Astronomy	EPSCoR: Quantum Dot Sensitized Solar Cells Based on Ternary Metal Oxide Nanowires
US Dept of Health and Human Services, Administration for Children and Families (ACF)	\$ 535,215.00	Root-Elledge, Sandra Lee		Wyoming Institute for Disabilities	University Center for Excellence in Developmental Disabilities Core Grant - YR 3

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Health and Human Services, Health Resources and Services Administration (HRSA)	\$ 483,341.00	McKibbin, Christine L		Wyoming Institute for Disabilities	Wyoming Geriatric Education Center Year 5
US Dept of Health and Human Services, National Institutes of Health (NIH)	\$ 175,106.00	Sun, Qian-Quan		Zoology	Year 2 - Mechanisms Underlying Maladaptive Organization of Long-range Epileptic Circuits
US Dept of Health and Human Services National Institutes of Health (NIH), National Insititute of Neurological Disorders and Stroke (NINDS)	\$ 303,907.00	Fox, Jonathan		Veterinary Science	Year 3 Defining the Role of Brain Iron Dysregulation in Huntington's Disease
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 29,000.00	Kornfeld, Marcel		Anthropology	Last Canyon Cave Research in Montana
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 39,000.00	Monteith, Kevin		Zoology	Nutritional Carrying Capacity and Factors Limiting Population Growth of Mule Deer in the Wyoming Range

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 20,000.00	Hufford, Kristina		Ecosystem Science & Management	Testing the Relative Contribution of Genetic Diversity and Local Adaptation to Restoration Seeding Success
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 12,400.00	Hartman, Ronald		Botany	Herbarium Imaging and Databasing of Pinedale BLM Specimens
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 39,500.00	Jeliazkov, Valtcho		Plant Sciences	Landscape Restoration Through Science-based Reclamation and Education
US Dept of Interior, Bureau of Land Managment (BLM)	\$ 15,000.00	Tanaka, John		Ecosystem Science & Management	Sustainable Rangelands Roundtable
US Dept of Interior Fish and Wildlife Service (FWS)	\$ 15,000.00	Robinson, Timothy		Wyoming Survey & Analysis Center	Modeling Support for Species Recovery
US Dept of Interior Fish and Wildlife Service (FWS)	\$ 9,000.00	Albeke, Shannon		Wyoming Geographic Info Sci Ctr	Graham and White River Penstemon Distribution Assessment for the Uintah Basin, Utah
US Dept of Interior National Park Service (NPS)	\$ 10,013.35	Gerow, Kenneth		Statistics	Biostatistical Support for NPS Fire Ecology Program

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Interior National Park Service (NPS)	\$ 1,869.00	Tronstad, Lusha		Wyoming Natural Diversity Database	Aquatic Invertebrate Monitoring at Agate Fossil Beds National Monument_travel expenses for 2014
US Dept of Interior National Park Service (NPS)	\$ 34,000.00	Beauvais, Gary		Wyoming Natural Diversity Database	Establish Baseline Data on Current Status of Bat Species within Wind Cave National Park
US Dept of Interior National Park Service (NPS)	\$ 29,000.00	Harrington, Patrick		VP-Student Affairs	South District Bighorn Canyon NRA Trail and Amphitheater Improvements/Restore Hillsboro Historic Orchard
US Dept of Interior National Park Service (NPS)	\$ 35,000.00	Keinath, Douglas		Wyoming Natural Diversity Database	Development and Testing of a Bat Monitoring Plan Including WNS Detection (UWY-192)
US Dept of Interior National Park Service (NPS)	\$ 70,179.04	Larson, Mary		Anthropology	Archaeological Inventory and National Register Testing on South Side Capitol Hill (Marcia Peterson, State Archaeologist)
US Dept of Interior, US Geological Service (USGS)	\$ 81,998.00	Lauenroth, William		Botany	Assessing Future Ecohydrological Suitability for Sagebrush Ecosystems

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Dept of Interior, US Geological Service (USGS)	\$ 48,000.00	Kauffman, Matthew		Zoology	Phenology Tracking in Migratory Mule Deer: Connecting Remotely Sensed Metrics of Greenness with Movement, Forage Quality, Nutrition and Demography (RWO 195)
US Nat'l Aeronautics and Space Admin (NASA)	\$ 57,869.00	Jang-Condell, Hannah		Physics/Astronomy	Large-Scale Structure in Protoplanetary Disks: Signatures of Planet Formation
US Nat'l Aeronautics and Space Admin (NASA)	\$ 125,000.00	Johnson, Paul E.		Physics/Astronomy	Wyoming NASA Experimental Program to Stimulate Competitive Research (EPSCoR) Research Infrastructure Development (RID) Program
US Nat'l Aeronautics and Space Admin (NASA)	\$ 173,554.00	Wang, Zhien		Atmospheric Science	Mixed-phase Cloud Property and Process Study with CloudSat, CALIPSO and other A-train Measurements
US Nat'l Aeronautics and Space Admin (NASA)	\$ 100,000.00	Wright, Cameron H G		Electrical Engineering	Biomimetic Fly Eye Sensor for Real-time Target Tracking (Phase II)

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Nat'l Science Foundation (NSF)	\$ 39,543.87	Miller, Scott		Ecosystem Science & Management	Graduate Research Fellowship Program (GRFP): Victoria Zero
US Nat'l Science Foundation (NSF)	\$ 37,456.13	Banic, Amy Catherine		Computer Science	Graduate Research Fellowship Program (GRFP): Melissa Wiederrecht
US Nat'l Science Foundation (NSF)	\$ 16,980.00	Sims, Kenneth		Geology/Geophysics	Collaborative Research: A Geochemical Study of the Nature and Evolution of Mantle Upwelling Beneath Ross Island and its Relationship to Tectonics
US Nat'l Science Foundation (NSF)	\$ 19,600.00	Clennan, Edward		Chemistry	2nd Generation Pyrylogen and 1st Generation Viologen Electron Transfer Catalysts
US Nat'l Science Foundation (NSF)	\$ 243,686.00	Parsekian, Andrew		Geology/Geophysics	Collaborative Research: Ice Regime Shifts of Arctic Lakes Drive Interactions and Feedbacks with Permafrost
US Nat'l Science Foundation (NSF)	\$ 245,486.00	Lyng, Gregory D		Mathematics	New Perspectives in Nonlinear Waves

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
US Nat'l Science Foundation (NSF)	\$ 264,489.00	Balaz, Milan		Chemistry	Collaborative Research: Enhanced Circular Dichroism Sensing of Biomolecules Using Nanoparticles
US Nat'l Science Foundation (NSF)	\$ 367,029.00	Anderson, David		Chemistry	Collaborative Research: Understanding the Reactivity of Hydrogen Atoms in Solid Parahydrogen
Utah, University of	\$ 8,333.00	Deng, Min		Atmospheric Science	Observational and Modeling Studies of Cirrus and Boundary Layer Clouds Using A-Train Data
Various Sponsors	\$ 1,090.32	Kline, Jill		WY Sm Bus Dev Ctr	Market Research Center Program Income
Various Sponsors	\$ 36,988.25	Stewart, Larry Ray		Manufacturing Works	Program Income - Manufacturing Works: The Wyoming Manufacturing Extension Partnership (FY 15)
Various Sponsors	\$ 386.40	Wolverton, Diane		WY Sm Bus Dev Ctr	Various Sponsors Account for Vehicle Management

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Various Sponsors	\$ 470.00	Williams, Karen		Family/Consumer Sci	FCS support
Various Sponsors	\$ 1,255.74	Redder, Alan		Wyoming Natural Diversity Database	Database Management
Various Sponsors	\$ 1,200.00	McDonald, David		Zoology	Microsatellite DNA Analysis of Black Bears
Wyoming Animal Damage Management Board	\$ 20,000.00	Miller, Myrna		Veterinary Science	Rabies Surveillance and Sampling
Wyoming Arts Council	\$ 7,000.00	Bredehoft, Wendy E		Art Museum	The Museum as Classroom--Inquiry Learning at the University Art Museum
Wyoming Arts Council	\$ 7,000.00	Bredehoft, Wendy E		Art Museum	Partnership: Artmobile Outreach Project 2014-2015
Wyoming Arts Council	\$ 6,290.00	Moldenhauer, Susan		Art Museum	GTO: Series of Exhibitions and Public Programs on Ralston Crawford and Wild Animals in Contemporary Art

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Arts Council	\$ 6,019.00	Kirk, Jennifer		Wyoming Union	GTO: Cultural Diversity Education Series
Wyoming Cultural Trust Fund	\$ 4,140.00	Trent, Allen W		Educational Studies	We Are Wyoming--A Study of Wyoming History, Landscapes, People, Art and Ways of Life
Wyoming Dept of Agriculture	\$ 18,400.00	Dhekney, Sadanand		Plant Sciences	Alleviating Grapevine Cold Damage in Wyoming Vineyards
Wyoming Dept of Agriculture	\$ 5,200.00	Schell, Scott		Ecosystem Science & Management	Mosquito Larval Control Workshop and West Nile Virus Prevention Training
Wyoming Dept of Agriculture	\$ 14,068.00	Peck, Dannele Elaine		Ag Economics	Economic Benefits and Costs of Vaccinating Domestic Sheep Against Bluetongue Virus in Wyoming
Wyoming Dept of Agriculture	\$ 20,000.00	Norton, Jay		Ecosystem Science & Management	Soil Health, Water Use, and Fertilizer Recommendations for Sugar Beet-DryBean-Barley Rotations under Conservation Tillage, Cover Crops and Limited Irrigation

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Dept of Health	\$ 700,000.00	Root-Elledge, Sandra Lee		Wyoming Inst for Disabilities	Administration of the Inventory for Client and Agency Planning (ICAP) Assessment Tool; and Federal Portion
Wyoming Dept of Health	\$ 268,942.00	Wambeam, Rodney		Wyoming Survey & Analysis Center	Substance Abuse Prevention Evaluation - Federal Portion; and NonFederal Portion
Wyoming Dept of Health	\$ 125,165.70	Leduc, Robert		Wyoming Survey & Analysis Center	Tobacco Prevention Intervention Planning and Reporting System and the WYSAC Tobacco Prevention and Control Program Evaluation website
Wyoming Dept of Health	\$ 6,600.00	Leduc, Robert		Wyoming Survey & Analysis Center	Ranger Maintenance FY15
Wyoming Dept of Health	\$ 62,800.00	Leduc, Robert		Wyoming Survey & Analysis Center	Wyoming Court Assisted Supervised Treatment Information Management System (WyCST) Maintenance FY15
Wyoming Dept of Transportation	\$ 62,500.00	Ksaibati, Khaled		Civil Engineering	Wyoming Technology Transfer Center, 2014 Nonfed

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Dept of Transportation	\$ 19,177.00	Ng, Kam Weng		Civil Engineering	Pile Driving Analyzer (PDA) Research
Wyoming Dept of Transportation	\$ 194,167.00	Ahmed, Mohamed		Civil Engineering	Safety Effectiveness of Regulatory Headlights Signs
Wyoming Division of Victims Service	\$ 75,300.00	Leduc, Robert		Wyoming Survey & Analysis Center	WyoSafe Maintenance, FY15 & 16
Wyoming Game and Fish Dept	\$ 206,000.00	Hamerlinck, Jeffrey		Wyoming Geographic Info Sci Ctr	Nonfed Portion of DDCT Software Application Development
Wyoming Game and Fish Dept	\$ 34,145.00	Kauffman, Matthew		Zoology	Evaluating the Influence of Beetle Kill on Sierra Madre Elk and Elk Hunters
Wyoming Game and Fish Dept	\$ 20,000.00	Kauffman, Matthew		Zoology	Monitoring Elk Migrations with Remote Photography
Wyoming Game and Fish Dept	\$ 90,000.00	Kauffman, Matthew		Zoology	Population Dynamics of Moose in the Snowy Range
Wyoming Groundwater LLC	\$ 15,096.00	Carr, Bradley		Geology/Geophysics	Geophysical Site Characterization, Manville, Wyoming

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Humanities Council	\$ 10,000.00	Waggener, Leslie		American Heritage Ctr	Jose Antonio Vargas At the Symposium "Where Are We Now? Immigration Policy and Its Impact from a Wyoming and a National Perspective"
Wyoming School Facilities Department	\$ 49,914.05	Godby, Robert		Economics/Finance	Developing a School Facilities Funding Model for the State of Wyoming
Wyoming Wildlife - The Foundation	\$ 20,000.00	Monteith, Kevin		Zoology	Demography, Nutrition of Snowy Range Moose
Wyoming Wildlife - The Foundation	\$ 5,000.00	Monteith, Kevin		Zoology	NCC of Wyoming Range Mule Deer
Wyoming Wildlife - The Foundation	\$ 15,000.00	Chalfoun, Anna Lisa		Zoology	Nest predators and natural gas development
Wyoming Wildlife - The Foundation	\$ 5,000.00	Kauffman, Matthew		Zoology	Elk migrations of the GYE
Wyoming Wildlife - The Foundation	\$ 3,000.00	Kauffman, Matthew		Zoology	Beetle kill and Sierra Madre Elk

Sponsor	Amount	Principal Investigator (PI)	Co-PI	Dept	Description
Wyoming Wildlife - The Foundation	\$ 6,000.00	Kauffman, Matthew		Zoology	Nutritional Carrying Capacity of Wyoming's Ungulates
Wyoming Wildlife - The Foundation	\$ 20,000.00	Goheen, Jacob		Zoology	Statewide Moose Habitat Project
Wyoming Wildlife - The Foundation	\$ 25,000.00	Goheen, Jacob		Zoology	Sublette Moose Demography and Habitat Use
Wyoming Wildlife - The Foundation	\$ 14,861.00	Beck, Jeffrey		Ecosystem Science & Management	Red Desert Pronghorn Survival and Reproduction
Wyoming Wildlife - The Foundation	\$ 15,000.00	Beauvais, Gary		Wyoming Natural Diversity Database	A Consolidated Database of Wildlife Observations for Wyoming
Wyoming Workforce Services	\$ 29,945.77	Gerow, Kenneth		Statistics	Statistical Training and Consultation for Longitudinal Data Analyses by DWS Staff
Wyoming Workforce Services	\$ 49,962.00	Godby, Robert		Economics/Finance	Developing 2015 Prevailing Wage Estimates

Sponsored Programs

TOTAL 8/2014	\$ <u>12,616,410.85</u>
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Total From 7/2014	\$ 12,977,621.01
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Total Year to Date	7/2014 - 8/2014	\$ 25,594,032
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2. Committee of the Whole- CONSENT AGENDA

Approval of Personnel, Jones

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

A. Items for Action Recommended by the President

APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following Administrators be approved as indicated.

Office of Administration/Office of General Counsel

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
Russell, Nell	Associate Vice President for Human Resources and Diversity	\$140,004/FY	08/11/2014

Nell Russell received a B.S. in Political Science from Northeastern University, and a M.S. in Education Administration from The University of Akron. Nell Russell was the Associate Vice President for Diversity at the University of Wyoming from 2004-2012. For the past two years, Nell Russell has worked as a consultant with UW and other institutions on diversity issues.

1. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
<i>Department of Plant Sciences</i>			
Heitholt, James J.	Professor	\$120,000/FY	08/18/2014

James Heitholt received a Ph.D. (1984) in Crop Science from the University of Kentucky. Dr. Heitholt has been a Crop Physiologist and Professor at Texas A&M since 2014. Dr. Heitholt is hired with tenure and will serve as Department Head in Plant Sciences.

Sbatella, Gustavo M.	Assistant Professor	\$79,008/FY	07/31/2014
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Gustavo Sbatella received a B.S. (1990) in Agricultural Production from the Universidad Nacional de Buenos Aires, a M.S. (2004) and a Ph.D. (2006) in Agronomy from the University of Wyoming. Dr. Sbatella has been an Assistant Professor in Weed Science at Central Oregon Ag Research Center at Oregon State University since 2011.

Stump, William L. Assistant Professor \$82,008/FY 07/01/2014

William Stump received a B.S. (1981) in Plant Protection from Purdue University, a M.S. (1984) in Weed Science, and B.F.A. (1991) in Graphic Design, and a Ph.D. (1997) in Weed Science from Colorado State University. Dr. Stump has been a Research Scientist in the Department of Plant Sciences at the University of Wyoming since 1998.

Department of Veterinary Sciences

Ernest, Holly Professor \$150,000/AY 08/26/2014

Holly Ernest received a B.S. (1980) in Biology from Cornell University, a M.S. (1982) in Veterinary Physiology and Pharmacology and a D.V.M. (1986) from The Ohio State University, and a Ph.D. (2001) in Ecology from the University of California, Davis. Dr. Ernest has been an Associate Professor in Residence at UC Davis since 2010. Dr. Ernest is hired with tenure.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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African-American and Diaspora Studies

Pimblott, Kerry L Assistant Professor \$63,996/AY 08/25/2014

Kerry Pimblott received a B.A. (2005) in American Studies from Kings College, and a Ph.D. (2012) in History from the University of Illinois at Urbana-Champaign. Dr. Pimblott has been a Visiting Assistant Professor in African American and Diaspora Studies at the University of Wyoming since 2012.

Department of English

Edson, Michael Assistant Professor \$63,000/AY 08/26/2014

Michael Edson received a B.A. (2003) in English from Virginia Tech, a M.A. (2005) and a Ph.D. (2011) in English from the University of Delaware. Dr. Edson has been an Assistant Professor at the University of Alaska Fairbanks since 2011.

Zibrak, Arielle Assistant Professor \$61,008/AY 08/26/2014

Arielle Zibrak received a B.A. (2003) in English from the University of Rochester, a M.A. (2007) and Ph.D. (2013) in English from Boston University. Dr. Zibrak has been a Lecturer in English at Case Western Reserve University since 2013.

Department of Geography

Xu, Chen Assistant Professor \$65,004/AY 09/01/2014

Chen Xu received a B.S. (1999) in Electronic Engineering from Sichuan University, a M.S. (2005) in Computer Science from Sam Houston State University, and a Ph.D. (2010) in Geography from Texas A&M University. Dr. Xu has been a Post-Doctoral Research Fellow at George Mason University since 2010.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Department of Accounting

Xu, Xin (Shawn) Assistant Professor \$130,008/AY 08/20/2014

Xin Xu received a Bachelor of Economics (1998) from Tsinghua University, a Master of Accounting (2001) from the University of Michigan Business School, and a Ph.D. (2009) in Accounting from Michigan State University. Dr. Xu had been an Assistant Professor at the University of Michigan-Flint since 2009.

Department of Economics & Finance

Banerjee, Suman Associate Professor \$180,000/AY 08/20/2014

Suman Banerjee received a B.S. (1989) in Economics from the University of Calcutta, a M.A. (1992) in Economics from the University of Dehli, a M.A. (1996) in Economics and a Ph.D. (1999) in Finance from the University of Iowa. Dr. Banerjee has been an Assistant Professor of Banking and Finance at Nanyang Business School since 2008.

Naschold, Felix Assistant Professor \$90,000/AY 08/20/2014

Felix Naschold received a B.S. (1994) in Economics from the University College London, a M.S. (1995) in Development Economics from the School of Oriental and African Studies at the University of London, and a Ph.D. (2008) in Development Economics from Cornell University. Dr. Naschold has been a Visiting Professor at the University of Wyoming since 2011.

Department of Management & Marketing

Minton, Elizabeth A. Assistant Professor \$114,504/AY 08/26/2014

Elizabeth Minton received a B.A. (2008) in Business Administration from the University of Alaska, an M.B.A. (2009) from Idaho State University, a M.S. (2013) in Marketing and a Ph.D. (2014) in Marketing from the University of Oregon. Dr. Milton has taught undergraduate courses at the University of Oregon.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Department of Secondary Education

Helmsing, Mark E. Instructor \$61,128/AY 08/26/2014

Mark E. Helmsing received a B.S. (2004) in History, English, and Secondary Education from Indiana University, and a Ph.D. (expected 2014) in Curriculum, Teaching and Education Policy from Michigan State University. Dr. Helmsing has been a Graduate Instructor at Michigan State University since 2009. The title of this tenure-track position will convert to Assistant Professor upon receipt of documentation of degree completion.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Family Medicine Residency Program - Cheyenne

Myran, Leena D. Clinical Assistant Professor \$89,004/FY 06/30/2014

Leena Myran received a B.S. (2000) in Management Information Systems, and a Pharm.D. (2012) from the University of Wyoming. Dr. Myran has been a Pharmacist at Northern Colorado Medical Center since 2013.

School of Nursing

Carron, Rebecca C. Assistant Professor \$65,004/AY 08/26/2014

Rebecca Carron received a B.A. (1979) in English Literature from the University of Missouri, a B.S. (1979) in Nursing from Texas Christian University, a B.A. (1997) in Music, a M.S. (2006) in Family Nurse Practitioner from the University of Wyoming, and a Ph.D. (expected 2014) in Nursing from the University of Colorado, College of Nursing. Dr. Carron has been a FNP at the Dermatology and Laser Center since 2006.

Kooienga, Sarah A. Assistant Professor \$72,000/AY 08/26/2014

Sarah Kooienga received a B.S.N. (1983) from Rush University, a M.S. (1988) in Nursing from the University of North Carolina and a Ph.D. (2006) in Nursing from Oregon Health Sciences University. Dr. Kooienga has been an Assistant Professor at Washington State University since 2010.

School of Pharmacy

Bushman, Jared Assistant Professor \$75,000/AY 08/26/2014

Jared Bushman received a B.A. (2003) in Biology and Biochemistry from the University of Utah, a M.S. (2005) and a Ph.D. (2009) in Biomedical Genetics from the University of Rochester Medical Center. Dr. Bushman has been an Assistant Research Professor at Rutgers University since 2009.

WWAMI Medical Education Program

Onders, Robert P Clinical Assistant Professor \$37,008/AY 08/22/2014

Robert Onders received a B.S. (1993) from Kent State University, and a M.D. (1997) from Northeastern Ohio Universities College of Medicine. Dr. Onders completed his residency at the University of Wyoming Family Practice in Casper. Dr. Onders has been a Family Medicine Physician at Kodiak Area Native Association since 2009.

College of Law

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Cover, Danielle R Assistant Professor \$88,008/AY 08/25/2014

Danielle Cover received a B.A. (1994) from the University of Maryland, and a J.D. (1997) from Tulane University, Law School. Ms. Cover has been a Visiting Assistant Professor at the University of Baltimore, School of Law since 2012.

Pritchett, Suzan M Assistant Professor \$88,008/AY 08/25/2014

Suzan Pritchett received a B.A. (2001) in Religious Studies from Grinnell College, a M.A. (2004) in Gender and International Development from the University of Sussex, Institute of Development Studies, and a J.D. (2008) from the University of Iowa. Ms. Pritchett has been a Visiting Professor in the College of Law at the University of Wyoming since 2011.

Righetti, Tara Assistant Professor \$115,008/AY 08/25/2014

Tara Righetti received a B.A. (2005) in Environmental Design, and a J.D. (2007) from the University of Colorado. Ms. Righetti has worked for Berkeley GeoImaging, LLC since 2007.

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Hughes, Cynthia D Assistant Librarian \$48,600/FY 05/30/2014

Cynthia Hughes received a B.A. (1994) in Religion from the College of William and Mary, and a MLIS (1996) from the University of Illinois at Urbana-Champaign. Ms. Hughes has been a Cataloging Librarian at Mount Olive College since 2004.

Ricupero, Bryan Assistant Librarian \$48,600/FY 06/30/2014

Bryan Ricupero received a B.A. (1996) in Political Science from Boston University, and a MLIS (2012) from the University of Kentucky. Mr. Ricupero has been at the University of Louisville since 2007.

Research & Instruction

Pasek, Judith E. Assistant Librarian \$49,020/FY 07/14/2014

Judith Pasek received a B.S. (1977) in Natural Resources from the University of Michigan, a M.S. (1980) in Entomology from the University of Missouri, a Ph.D. (1987) in Entomology from the University of Nebraska, and an MLIS (2013) from Wayne State University. Dr. Pasek has been a Science Librarian at the University of Colorado Boulder Libraries since 2013.

2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the following extended-term-track academic professional appointments be approved as indicated.

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Ellbogen Center for Teaching and Learning

Seeley, Janel	Assistant Lecturer	\$56,472/AY	08/25/2014
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Janel Seeley received a BSW (1991) in Social Work from St. Cloud State University and a M.A. (2001) in Adult Education from Appalachian State University. Ms. Seeley has been a Graduate Research Assistant at the University of Tennessee since 2012.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Department of Professional Studies

Dobler, Tiffany	Assistant Lecturer	\$60,840/AY	08/01/2014
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Tiffany Dobler received a B.A. (2001) in Elementary Education, Creative Arts emphasis, and a Masters of Special Education (2005) from the University of Northern Colorado. Ms. Dobbs has been the Special Programs Division Director at the Wyoming Department of Education since 2012.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Division of Kinesiology and Health

Sewczak-Claude, Gretchen	Assistant Lecturer	\$48,000/AY	08/26/2014
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Gretchen Sewczak-Claude received a B.S. (2003) in Neuroscience and Psychology and a Doctor of Physical Therapy (2007) from Regis University. Dr. Sewczak-Claude has been a Physical Therapist since 2011.

CHANGES IN APPOINTMENTS

1. Administrators

It is recommended to the Trustees of the University of Wyoming that the changes in appointments for the following be approved as indicated.

Academic Affairs

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Jones, David L.	Vice President	\$240,000/FY	08/18/2014
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Dr. Jones will serve as Vice President of Academic Affairs.

GLOSSARY OF PERSONNEL TERMS

Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

Adjunct Faculty

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special discipline-related expertise but carries no financial obligation per se. Adjunct appointments can include qualified non-academic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

Archives Faculty

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

Assistant Professor

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

Associate Professor

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

Clinical Faculty

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

Emeritus Faculty

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=male, emerita=female, emeriti=plural)

Extended-Term Appointment

Academic professionals who have successfully completed probationary terms (usually six years) may receive six-year appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

Extension Educator

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant Extension Educator, Associate Extension Educator, Senior Extension Educator. All Extension Educators are in the College of Agriculture.

Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

Fiscal-Year (FY) Appointments

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

Full-Time Equivalent (FTE)

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

Library Faculty

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

Part-Time Employee

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

Post-Doctoral Associate

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

Probationary Faculty

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

Professional Development Leave

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

Research Professor

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

Research Scientist

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

Review Year

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

Temporary Appointment

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

Tenure-Track Appointment

Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

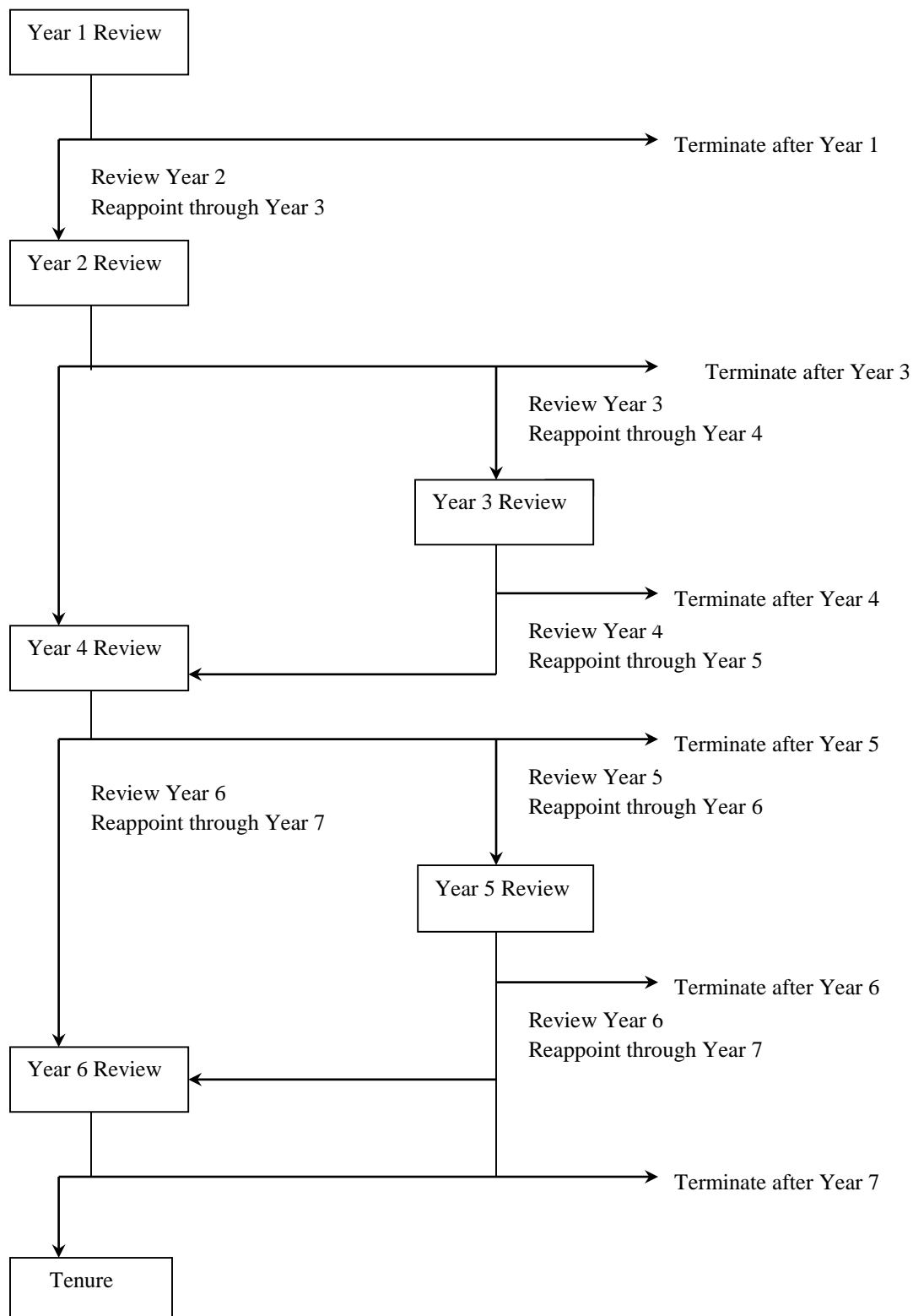
Terminal Degree

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.

FLOW CHART FOR FACULTY REAPPOINTMENTS



B. Items for Information

The changes in appointments and reappointments listed below are for the information of members of the Board of Trustees.

RESIGNATIONS

1. Administrators

College of Health Sciences

<u>Name</u>	<u>Rank</u>
<i>Family Medicine Residency Program - Casper</i>	
Cantine, Lona J	Clinical Director
<i>Family Medicine Residency Program - Cheyenne</i>	
Montelongo, Joe J	Director

2. Faculty

Academic Affairs

<u>Name</u>	<u>Rank</u>
<i>American Heritage Center</i>	
Uglean Jackson, Laura	Associate Archivist

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>
<i>Department of Family & Consumer Sciences</i>	
Broughton, Kenneth S.	Associate Professor

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of Criminal Justice</i>	
Heck, Cary E.	Associate Professor
Lee, Jason V.	Assistant Professor
<i>Department of Geography</i>	
Prager, Steven D.	Associate Professor
<i>Department of Modern & Classical Languages</i>	
Hind, Emily A.	Associate Professor

Department of Psychology

Deacon, Brett J. Associate Professor

Department of Theatre & Dance

Jackson, Lawrence M. Associate Professor

Sorensen, Shaun D. Assistant Professor

College of Business

Name

Rank

Department of Accounting

Stephenson, Teresa M. Associate Professor

Department of Economics & Finance

Beracha, Eli Assistant Professor

Department of Management & Marketing

Hunt, David M. Assistant Professor

College of Education

Name

Rank

Department of Educational Studies

Chang, Aurora Assistant Professor

Roxas, Kevin C. Associate Professor

Simpson, Elizabeth S. Associate Professor

Department of Professional Studies

Becker, Kent William Associate Professor

Mette, Ian M Assistant Professor

Range, Bret G. Assistant Professor

Department of Elementary & Early Childhood Education

Kamberelis, George A. Professor

College of Engineering and Applied Science

Name

Rank

Department of Civil & Architectural Engineering

Park, Gi-Hyeon Assistant Professor

College of Health Sciences

<u>Name</u>	<u>Rank</u>
<i>School of Pharmacy</i>	
Burch, Jessica C.	Clinical Assistant Professor
Clark, Suzanne	Assistant Professor
Sawyer, Heywood R. Jr.	Research Professor
Thompson, Angela M	Clinical Assistant Professor
<i>WWAMI Medical Education Program</i>	
Swiatek, Donald S.	Clinical Professor

University Libraries

<u>Name</u>	<u>Rank</u>
Butler, Marcia L	Assistant Librarian
<i>Research & Instruction</i>	
Bowles-Terry, Melissa	Assistant Librarian

3. Academic Professionals

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>
<i>Cooperative Extension Service</i>	
Jacobsen, Jennifer L.	Assistant Extension Educator
Smith, Dallen R.	Associate Extension Educator
Zamudio, Amanda	Assistant Extension Educator
<i>Department of Animal Science</i>	
Molle, Joseph Cody	Assistant Research Scientist

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>
<i>Department of Geography</i>	
Harty, John Patrick	Assistant Lecturer
<i>Department of Physics & Astronomy</i>	
Barrans, Richard E.	Assistant Lecturer
<i>Department of Theatre & Dance</i>	
Robertson Sorensen, Ginger	Assistant Lecturer

College of Health Sciences

Name

Rank

Division of Social Work

Theobald, Joanne T.

Assistant Lecturer

DECEASED

1. Academic Professionals

College of Education

Name

Rank

Office of Teacher Education

Falgien, Donald J.

Assistant Lecturer

CHANGES IN APPOINTMENTS

1. Administrators

College of Arts & Sciences

Name

Rank

Salary

Appointment Begins

Dean's Office

Schuhmann, Robert A.

Associate Dean

\$135,000/AY

08/25/2014

Professor Schuhmann is serving as Associate Dean in the College of Arts and Sciences.

College of Health Sciences

Name

Rank

Salary

Appointment Begins

WWAMI Medical Education Program

Robinson, Timothy J.

Director

\$128,256/FY

03/01/2014

Professor Robinson is serving as Director of the WWAMI program. He remains a tenured Professor in the Department of Statistics in the College of Arts and Sciences.

College of Law

Name

Rank

Salary

Appointment Begins

Delaney, James M.

Associate Dean

\$153,696/FY

07/14/2014

Professor Delaney will serve as Associate Dean in the College of Law. He remains a tenured Professor in the College of Law.

2. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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American Indian Studies Program

Russell, Christopher C.	Director	\$89,888/AY	8/25/2014
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Associate Professor Russell is serving as Director in the American Indian Studies Program.

American Studies Program

Knobloch, Frieda E.	Director	\$99,396/AY	08/25/2014
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Professor Knobloch is serving as Director in the American Studies Program.

Sandeen, Eric J.	Professor		08/24/2014
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Professor Sandeen ends his appointment as Director and continues as a tenured Professor in the American Studies Program.

Department of Anthropology

Ahern, James C.	Department Head	\$92,260/AY	08/25/2014
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Professor Ahern is serving as Department Head in the Department of Anthropology.

Larson, Mary L.	Professor		08/24/2014
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Professor Larson ends her appointment as Department Head and continues as a tenured Professor in the Department of Anthropology.

Department of English

McCracken-Flesher, Caroline	Professor		08/24/2014
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Professor McCracken-Flesher ends her appointment as Department Head and continues as tenured Professor in the Department of English.

Parolin, Peter A.	Department Head	\$97,980/AY	08/25/2014
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Associate Professor Parolin is serving as Department Head in the Department of English.

Department of Modern & Classical Languages

Larsen, Kevin S.	Professor		09/01/2014
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Professor Larsen ends his appointment as Department Head and continues as a tenured professor in the Department of Modern and Classical Languages.

Department of Philosophy

Goodin, Susanna L.	Associate Professor		08/24/2014
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Associate Professor Goodin ends her appointment as Department Head and continues as a tenured Associate Professor in the Department of Philosophy.

Griesmaier, Franz-Peter	Department Head	\$83,772/AY	08/25/2014
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Associate Professor Gabrielson is serving as Department Head in the Department of Philosophy.

Department of Political Science

Gabrielson, Teena	Department Head	\$90,000/AY	08/25/2014
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Associate Professor Gabrielson is serving as Department Head in the Department of Political Science.

Garrison, Jean A.	Professor		08/25/2014
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Professor Garrison ends her appointment as Director and continues as a tenured Professor in Political Science.

Murdock, Margaret M. Professor 05/16/2014
Professor Murdock ends her appointment as Interim Vice President of Academic Affairs and continues as a tenured Professor in the Department of Political Science. Dr. Murdock was awarded the George Duke Humphrey Distinguished Faculty Award for 2000. She will continue with the second half of her sabbatical.

Global and Area Studies Program

Messenger, David A. Department Head \$84,000/AY 08/25/2014
Associate Professor Messenger is serving as Director in the Global and Area Studies Program.

Religious Studies Program

Flesher, Paul V.M. Professor 08/24/2014
Professor Flesher ends his appointment as Director and continues as a tenured Professor in Religious Studies.

Newell, Quincy D. Director \$86,676/AY 08/25/2014
Associate Professor Newell is serving as Department Head in the Religious Studies Program.

WySAC (Wyo. Survey and Analysis Center)

Bieber, Stephen L. Director \$160,020/FY 08/01/2014
Dr. Bieber will serve as Director of WySAC.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Department of Accounting

Ainsworth, Penne L. Department Chair \$170,436/FY 07/01/2014
Dr. Ainsworth ends her appointment as Associate Dean and will serve as chair in the Department of Accounting.

Department of Management & Marketing

Kidwell, Roland E. Department Chair \$134,424/AY 07/01/2014
Professor Kidwell is serving as Department Chair in the Department of Management and Marketing.

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Department of Chemical & Petroleum Engineering

Gasem, Khaled A.M. Professor \$214,584/AY 08/29/2014
Dr. Gasem ends his appointment as Associate Provost and Interim Dean. He continues as a tenured professor in the Department of Chemical and Petroleum Engineering.

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
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Research & Instruction

Goldenstein, Cheryl E. Department Chair \$62,256/FY 07/01/2014
Ms. Goldenstein is serving as Chair in Reference and Instruction Services.

3. Academic Professionals

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Begins</u>
<i>Department of Agricultural and Applied Economics</i>			
Williams, Duane D.	Senior Extension Educator		10/01/2014
Mr. Williams ends his appointment as Associate Director in Cooperative Extension.			

SABBATICALS AND PROFESSIONAL LEAVES

1. Faculty

Any tenured member of the University faculty may apply for a sabbatical leave for the purpose of increasing the recipient's professional competence and usefulness to the University. Sabbatical leave time may be used for research, writing or study at a place of the recipient's choosing. University personnel holding tenured faculty rank whose duties are primarily administrative are also eligible for sabbatical leaves. A minimum of six years of academic service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time.

Sabbatical leaves are not ordinarily available for the purpose of obtaining an advanced degree. A faculty member who fails to return to the University for at least one academic year immediately following a sabbatical leave is obligated to repay the amount of compensation received from the University during the leave. Leaves for a full contract year are compensated at a rate equal to 60 percent of the employee's annual salary; leaves for a half-contract year are compensated at the employee's existing rate for the period.

In each case, the teaching responsibilities of faculty on sabbatical leave will be assumed by other instructors, and there will be no reduction in number of courses offered as a result of the sabbatical leave. Requests for sabbatical leave undergo review by the appropriate department head and dean. They are also reviewed by the Office of Academic Affairs.

This year, a total of 32 faculty members and academic professionals requested sabbatical or professional development leaves. Academic Affairs screened these requests and forwarded 29 requests with positive recommendations.

College of Agriculture and Natural Resources

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
<i>Department of Molecular Biology</i>			
Gomelsky, Mark	Professor	Spring	2014-2015

Dr. Gomelsky will expand his research from basic research on photoreceptors to biomedical applications of engineered photoreceptors. Specifically, he intends to use bacteriophytochrome photoreceptors as antennas through which we can remotely control behavior of tumor-killing bacteria.

Wall, Daniel M.	Associate Professor	Spring	2014-2015
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Dr. Wall will conduct cutting edge research in a leading microbiology laboratory of Professor Trevor Lithgow at Monash University in Melbourne, Australia. Dr. Wall will build an important collaborative relationship with Dr. Lithgow and will use new scientific instrumentation and approaches.

Ward, Naomi	Associate Professor	Fall	2014-2015
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Dr. Ward will increase her professional competence through intensive research focused on the human microbiome. Her expertise in this area will be enhanced through collaborative interaction with a first-rate gastroenterology research group at Harvard Medical School.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Anthropology

Murphy, Melissa S.	Associate Professor	Fall	2014-2015
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Associate Professor Murphy will study the effects of Inca and Spanish colonialism on indigenous peoples from South America through the examination of human remains. This investigation will be published as a book shortly after completion of the sabbatical. Murphy will also apply for funding for the initiation of her next project at Cerro Hualgayoc, Peru, which will support her research, as well as lower the costs for international field school in Peru that she will co-organize and run.

Department of Art

Hunt, Elizabeth Moore	Associate Professor	Academic Year	2014-2015
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Associate Professor Hunt intends to complete her book project, *The Count's (Im)Pious Prayers: The Psalter of Guy of Dampierre, Count of Flanders (1278-1305)*, which will be published by Brepols in the Harvey Miller Series, and to edit a special issue of the journal, *Peregrinations: Journal of Medieval Art and Architecture*. The book focuses on an exquisite psalter in the Royal Library of Belgium that was customized for the Count of Flanders, Guy of Dampierre, in 1278 and that represents one of the earliest illuminated manuscripts containing a full program of drolleries in the margins, including knights, musicians, and mermaids cavorting alongside grotesque hybrids, animal fables, and popular proverbs. The special issue of *Peregrinations* invites cultural historians and archaeologists to expand the spectrum of artistic media that survive in the region of Flanders and to explore how material culture can be considered in the shaping of a distinctive, historical Flemish identity.

Russell, Douglas J.	Associate Professor	Spring	2014-2015
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Associate Professor Russell will develop of a new body of large drawn works of art combined with sound elements. Russell will also expand the itinerary and focus of his current UW summer study abroad class to Turkey. He plans to travel to the Aegean coast and the Cappadocia region of Turkey, Angkor Wat in Cambodia, and to the Bagan Temples of Myanmar to study and draw from their exceptional architectural ruins.

Department of Chemistry

Parkinson, Bruce A.	Professor	Academic Year	2014-2015
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Since solar energy is the most abundant and widespread renewable energy source, developing a method to store it for use at night and for transportation would be a major step in transitioning our society to a sustainable energy economy. During the sabbatical year Dr. Parkinson will be travelling between the Technical University of Darmstadt, the Helmholtz Centrum in Berlin, the Joint Center for Artificial Photosynthesis at Caltech, as well as the University of Wyoming, to extend the research Bruce initiated at UW to develop materials to enable cheap and efficient devices to produce hydrogen fuel from sunlight and water. These institutions all have World-class programs each with a different approach and different research facilities to help develop that split water molecules with sunlight to produce hydrogen.

Zhou, Jing Associate Professor Spring 2014-2015

Associate Professor Zhou will pursue research opportunities at the Brookhaven National Laboratory in the research group of Dr. Jose Rodriguez, a renowned scientist in the field of catalysis. The primary goal for the sabbatical leave is to embark new research directions and learn new experimental techniques and tools within Dr. Jose Rodriguez's research group as well as the world-renown National Synchrotron Light Source facility. The sabbatical leave will help Prof. Zhou to expand her research program and apply for new types of research grants. It will also broaden UW research areas and infrastructures in materials science and catalysis and promote education and training of both graduate and undergraduate students through the curriculum development as well as research in the lab.

Department of English

Hagy, Alyson Professor Academic Year 2015-2016

Professor Hagy will complete a new novel. She will also do some additional work in letterpress and printmaking in order to enhance her teaching in the interdisciplinary MFA Program in Creative Writing and the undergraduate minor in creative writing.

Department of Geology & Geophysics

Cheadle, Michael J. Associate Professor Academic Year 2014-2015

Over two-thirds of the surface of the Earth is relatively inaccessible seafloor lying beneath the 6km deep oceans. Associate Professor Cheadle's research is aimed at understanding how this seafloor and the crust below it is created, and to do this he needs to use analytical equipment and visit sample repositories that are unavailable in Wyoming. A one year sabbatical visit to two of the leading research institutions in the US; the Woods Hole Oceanographic Institution & the University of California, Santa Cruz, would facilitate this need and significantly enhance his research & teaching programs at the University of Wyoming.

Frost, Carol D. Professor Spring 2014-2015

Professor Frost will undertake research on the origin and evolution of the Earth's oldest crust. 3.3 billion year old rocks in central Wyoming contain cores of mineral grains that formed 3.8 billion years ago, and provide a rare opportunity to decipher the tectonic regime and geologic processes that operated early in Earth history. This research will contribute to teaching in a number of courses, including GEOL 4050: Geology of Wyoming.

John, Barbara E. Professor Academic Year 2014-2015

Professor John's sabbatical is motivated by interest in two fields in the Earth Sciences – earthquake hazards, and the origin of over 60% of the Earth's crust. For the first part of her sabbatical, she will collaborate with earthquake seismologists at UC Santa Cruz to address how and why large earthquakes may occur on large-offset low angle normal faults. The second phase of sabbatical will be spent at Woods Hole Oceanographic Institution (MA) enhancing existing collaborations regarding the origin of oceanic crust. Together the two opportunities will provide intellectual stimulation to increase research productivity, and provide new knowledge and openings for both undergraduate and graduate students in the Department of Geology and Geophysics.

Kaszuba, John P. Associate Professor Academic Year 2014-2015

Associate Professor Kaszuba has produced new insights into the geochemical interactions that take place among water, carbon dioxide, and rocks in the Earth's crust, and the impacts these interactions have on energy systems. Nascent collaborations with researchers at Utrecht University in the Netherlands have begun to integrate knowledge of geochemical behavior with an understanding of the mechanical behavior of rock and fault systems in natural carbon dioxide reservoirs. As a visiting scientist at Utrecht University, Kaszuba will advance these collaborations and develop interdisciplinary approaches to integrate geochemical and geomechanical understanding of a broad array of fluid-rock systems, especially energy systems.

Myers, James D. Professor Fall 2014-2015

Dr. Myers will develop a quantitative model for representing, exploring, and evaluating the integrated security implications of the energy-water-climate (EWC) nexus, the intersection of three intimately linked grand challenges faced by humanity. By developing quantitative procedures for representing EWC security, systematic, consistent, and objective evaluations of policy proposals, technological advances, engineering practices, and pending regulatory rules addressing these three grand challenges can be made. The proposed research will bring a measure of scientific analysis to energy, water, and climate debates that are increasingly important to Wyoming and the nation, but which are currently addressed qualitatively, subjectively, and piecewise.

Department of Geology & Geophysics

Zhang, Ye Associate Professor Academic Year 2014-2015

Associate Professor Ye Zhang has made contributions with her research in groundwater modeling, inversion, subsurface transport and multiphase flow. Collaboration with Colorado School of Mine's Center for Experimental Study of Subsurface Environmental Processes and Los Alamos National Laboratory Division of Computational Earth Sciences will enable the development of new modeling tools & techniques that can be tested and verified against laboratory and field data. This will lead to improved management of both water and energy resources. This collaboration promises new research proposals to acquire increased funding to support joint efforts between these organizations with new publications as well as joint student supervision. The sabbatical will integrate new research, which will contribute to technological advancements in aquifer and reservoir modeling. She will contribute to the State of Wyoming's Science and Technology Plan, the crux of which lies at the intersection of Water and Energy.

Department of History

Means, Jeffrey D. Associate Professor Fall 2014-2015

Dr. Mean's study, Native Americans & American Citizenship, will examine the relationships between Native Americans and Americans concepts of "citizenship" and how they influenced one another over the last 237 years, particularly in the west after the 1840s. Means will study the course of this nation's history by examining the questions: What is American identity/What is native identity? Who can be an American/Who can be an Indian? What does it mean to be an American/What does it mean to be Native American? And how are they intertwined? The answers will reveal that those definitions have evolved dramatically over time and are contemporarily relevant. Ultimately, American assimilation policy failed to eliminate native cultures. This forced our nation to adapt and evolve to new concepts of "self" and "citizenship" that reveal a Native American influence.

Department of Mathematics

Ginting, Victor E. Associate Professor Academic Year 2014-2015

Associate Professor Ginting will investigate the application of multiscale modeling and error estimation techniques for two problems: (1) Bidomain equation, which has been used for studying electrical behavior of the heart, (2) Bose-Einstein condensate, which studies the state of matter of particles under absolute zero temperature condition. The sabbatical leave will be used to visit and collaborate with several researchers at the Mathematics Department of National University of Singapore.

Department of Modern & Classical Languages

Mundt, Hannelore G. Professor Spring 2014-2015

Professor Mundt will investigate most recent trends, transitions and turning points in German literature about Germany's Nazi past. Of particular interest are novels that ambiguously affirm, yet simultaneously resist, even reject German memory culture, and which contest the notion of accurate historical perception and knowledge. With its new insights into the cultural constructions of a nation's past and national identity, this research addresses, yet also goes beyond the specific discipline of German Studies. Therefore it should find a wider scholarly audience as well as provide interesting intellectual challenges to our UW students.

Department of Music

Turpen, John Scott Professor Fall 2014-2015

Professor Turpen plans to record two compact discs of new music with well-respected music labels ACA Digital and Dazzle Recordings. One recording will be classical chamber music with the Verismo Trio and the other recording will be jazz music with the Ben Markley Trio.

Department of Philosophy

Sherline, Edward D. Associate Professor Spring 2014-2015

Associate Professor Sherline will complete a research paper defending balancing as a model of practical reasoning, begin work on a research paper analyzing the idea of a balanced life, and finally, develop a philosophy course with an African component.

Department of Physics & Astronomy

Dale, Daniel A. Professor Spring 2014-2015

Professor Dale will reinvigorate collaborative work with colleagues at the California Institute of Technology. The five months at CalTech will be used to study the infrared spectra for a sample of distant galaxies, with the aim of characterizing the rate at which they form new stars. Products from this sabbatical will include two refereed papers and a large grant proposal to NASA.

Wang, Wenying Associate Professor Spring 2014-2015

Dr. Wang will investigate energy conversion materials, including magnetically-doped metal oxide nanowires and a special type of polymer-based electrolytes. Through the introduction of quantum mechanical (electron spin) effects, the nanowires may realize a control over electron relaxation, while the electrolytes could address critical issues related to corrosion in solar cells. These research activities should generate important insights into how solar cells operate, and could lead to the next generation of devices with enhanced energy conversion.

Department of Psychology

Hartung, Cynthia M. Associate Professor Spring 2014-2015

Dr. Hartung intends to write and submit a National Institutes of Health grant proposal regarding the treatment of attention-deficit/hyperactivity disorder (ADHD) in college students and emerging adults. She also plans to travel to confer with her co-investigator and consultants regarding this proposal. Dr. Hartung will submit the grant proposal on or before the June 25, 2015 deadline.

McKibbin, Christine L. Associate Professor Spring 2014-2015

Dr. McKibbin will use sabbatical to further clinical research activities related to telemedicine. Youth with serious mental illnesses are particularly important because they are at particularly high risk for the development of cardiometabolic problems. She will partner with renowned youth mental illness and telemedicine scholars at Orygen Center to access a pool of over 300 families to assess needs for and feasibility of the intervention as well as the technology's architecture. She will conduct a series of focus groups with families and youth, as well as the team of experts regarding youth with psychosis at the center, to elicit feedback on messaging and content to include in the online monitoring and feedback system. This work will culminate in an R34 application to further develop and pilot test the program. Currently there are no evidence-based interventions to improve health outcomes with youth with serious mental illnesses.

Pepper, Carolyn M. Professor Spring 2014-2015

Professor Pepper will use her sabbatical to develop a new line of research on suicidality. Wyoming currently has the highest suicide rate in the country, making this work particularly crucial for the state. In collaboration with clinicians in Cody, she will develop studies to investigate the predictors of suicidality and the efficacy of promising family-based treatment for suicidal individuals who live in rural settings.

Department of Zoology & Physiology

Ben-David, Merav	Professor	Fall	2014-2015
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Professor Ben-David will pursue a new interest in the development and consequences of eradication programs of invasive species. Her interests in the effects of invasive species originated from her work on river otters in Yellowstone National Park. There, an illegal introduction of lake trout has caused a severe decline in the abundance of native cutthroat trout and as a consequence river otters as well. More recently, Dr Ben-David was contracted by the Alaska Department of Fish and Game to review a proposal to eradicate mink from one of the islands in Prince William Sound (PWS). Dr Ben-David would use her sabbatical to learn more about eradication planning by interacting with some of the leaders in the field and visit several of the locations where eradication has been successfully implemented. Her plan is to travel to Cornell and spend time in Dr. Josh Donlan's lab, a world leader in eradication planning, as well as travel to Hawaii to gain hands-on experience.

Sun, Qian-Quan	Associate Professor	Spring	2014-2015
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Supported by an Academic Research Enhancement Award (AREA) from National Institute of Health (NIH), the main goal the sabbatical activities are to expand the research expertise of Dr Sun's research laboratory from in vitro model into an integrated, multiple level of research in behaving animal models of diseases; and therefore enhance the competitiveness of the lab in grant applications.

College of Business

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Accounting

Kidwell, Linda A.	Associate Professor	Spring	2014-2015
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Dr. Kidwell will pursue studies of professional ethical awareness and development of governance structures in the emerging economy of Romania, building on her research record of international accounting ethics.

Department of Economics & Finance

Barbier, Edward B.	Professor	Spring	2014-2015
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Dr. Barbier will finalize the manuscripts of the 2nd editions of two economic books, finalize for publication research and conference papers resulting from the on-going project "Land Degradation, Less Favored Lands and the Rural Poor: A Spatial and Economic Analysis", funded by the global Economics of Land Degradation Initiative and the German International Development Agency. Dr. Barbier will also conduct research and research advisory assistance for the World Bank project Wealth Accounting and the Valuation of Ecosystem Services (WAVES) and for the UN Environment Programme (UNEP) project Partnership for Action on Green Economy (PAGE).

Department of Management & Marketing

Kidwell, Roland E.	Professor	Spring	2014-2015
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Dr. Kidwell plans to study family firms in Wyoming as well as in developed and developing economies worldwide. Dr. Kidwell will publish articles related to family firm issues such as generational succession, stewardship culture, family firm dynamics, and entrepreneurship/innovation in family firms. He will also continue development of the Center for Family Business and Entrepreneurship by surveying the needs of Wyoming and Front Range family firms.

Peterson, Christian M.	Professor	Academic Year	2014-2015
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Dr. Peterson will be a visiting professor at Villanova University where he will teach the Nonprofit Consulting Practicum and will also be a visiting professor at Dublin Institute of Technology where he will teach Sustainable Business Practices. This will allow him to extend his current research that is focused on citizen preferences for energy policies in the US.

College of Education

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Educational Studies

Trent, Allen W.	Professor	Fall	2014-2015
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Dr. Trent will conduct a statewide project called We Are Wyoming. His plan is (in collaboration with UW colleague Dr. Peter Moran and public school teachers at each site) to teach a unit of instruction around the state to 3rd and 4th grade elementary students. The unit lessons will be aligned with the Common Core State Standards (adopted by Wyoming). The We Are Wyoming activities will engage students and their teachers in exploring and learning about their local communities, regions, and the state of Wyoming. Products and outcomes will include: teacher resources for teaching to the Common Core Standards (model lesson plans, teaching materials, student work samples); exhibits of the students' writing, projects, and artwork; and a series of academic articles and presentations.

Department of Elementary & Early Childhood Education

Nganga, Lydia W.	Associate Professor	Fall	2014-2015
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Dr. Nganga will complete a book entitled, "Social justice education, Globalization & Teacher education." This book will be a follow-up to another book, Exploring globalization opportunities and challenges in social studies: Effective Instructional Strategies (2013) that I co-edited. While writing the first book, she learned that there was a need to examine how teacher education programs are preparing educators for global consciousness and social justice education. The proposed book is aligned well with her scholarship interests. As a result, she expects to develop a scholarly instructional resource (book) that will provide educators in teacher education programs with effective ideas and instructional approaches relative to teaching for global consciousness and social justice education.

College of Engineering and Applied Science

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Civil & Architectural Engineering

Brant, Jonathan A.	Associate Professor	Fall	2014-2015
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Dr. Brant will grow his expertise in the area of membrane development and application for treating oil and natural gas produced waters. Dr. Brant will enhance his knowledge of membrane material development through literature on membrane synthesis and material properties, visits and work done at academic and professional laboratories, and laboratory work focused on membrane construction. Collaborative work will be carried out with the University of Washington, K.C. Harvey and Associates, Ahlstrom Corporation, DOW Chemical and Hydration Technology Innovations.

Department of Electrical and Computer Engineering

Pierre, John W.	Associate Professor	Academic Year	2014-2015
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Dr. Pierre will continue to expand his research work in the area of smart electric power grids where over the past decade he has received over \$2.5 million in funding. His research has been supported by the US Department of Energy, the Western Electricity Coordinating Council, Bonneville Power Administration, and the Power System Research Consortium. During his sabbatical he will visit Sandia National Laboratory, Pacific Northwest National Laboratory and 2 other universities.

Department of Mechanical Engineering

Frick, Carl P.	Associate Professor	Fall	2014-2015
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Dr. Frick will reinforce his collaboration with the Leibniz Institute for New Material (INM) in Saabruken, Germany. Dr. Frick and a Ph.D. student will spend time at INM utilizing advanced experimental testing equipment to perform research that is directly related to his NSF-CAREER award.

College of Health Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Wyoming Institute for Disabilities

Jarman, Michelle	Associate Professor	Fall	2014-2015
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Dr. Jarman will focus on writing her scholarly book in disability studies. The book contributes to existing scholarship in two important areas: first, moving away from physical disability and theories of embodiment, which have been a dominant focus of the field, this project centers around cognitive, psychiatric, emotional and behavioral differences; second the project actively pushes away from identity theories to develop relational approaches to understanding disability.

College of Law

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Courselle, Diane E.	Professor	Spring	2014-2015
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Professor Courselle will spend the sabbatical in the Louisiana gulf coast working on two projects. First, she will work on a text of practical exercises to accompany the teaching of substantive criminal adjudication. Second, she will continue in her environmental justice research regarding the impact of wetlands loss on the diverse cultural communities of the gulf coast. As part of that project, she will also explore the use of storytelling techniques, and the rich stories of the impacted communities, to drive policy discussions about measures for remediating wetlands loss.

University Libraries

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Goldenstein, Cheryl E.	Associate Librarian	03/01/2015-08/31/2015	2014-2015
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The purpose of this sabbatical is to develop online learning modules to replace the TIP information literacy tutorial required for all undergraduates as part of the University Studies Program. Modules will reflect the 2014 revision of information literacy standards for higher education. Ms. Goldenstein will also pilot a peer mentor program that will, along with the new tutorials, help library faculty meet growing demands for library instruction.

2. Academic Professionals

The purpose of professional development leave is to allow academic professionals to enhance their performance, to conduct special studies, or in some other way to undertake planned activities related in a substantial manner to the individual's role at the University.

To be eligible to apply for professional development leave, academic professionals must have been granted an extended-term contract. Initial requests may be submitted no earlier than the seventh year of academic service. If granted, the leave may be taken no earlier than the eighth year. Subsequent leaves must be preceded by a minimum of six additional years of academic service, although no right accrues automatically through lapse of time. Other conditions for professional development leave are generally those that apply to sabbatical leave for faculty.

An academic professional who fails to return to the University for at least one academic year immediately following a sabbatical leave is obligated to repay the amount of compensation received from the University during the period of his or her leave.

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Period</u>	<u>Year(s)</u>
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Department of Communication & Journalism

Bingham, Beau B.	Associate Lecturer	Fall	2014-2015
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Associate Lecturer Bingham will revise two courses (COJO 1010 and COJO 3010) to fit the newly designed University Studies Program. Courses will be strengthened in regards to written, oral and digital communication. He will create and publish a new edition of the handbook used in COJO 1010 and design training for Graduate Teaching Instructors and Oral Communication Center consultants who will be working with the newly designed courses.

Department of English

Pexton, Valerie S.	Associate Lecturer	Fall	2014-2015
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Valerie Pexton, Associate Lecturer and advisor of the Creative Writing Minor, will use her professional development leave to develop her writing portfolio and teaching credentials, completing her novel. She will also finish three articles on pedagogy that consider how to bring alternative texts to class (film, social media) can challenge students' expectations and enhance their sensibility as writers.

LEAVES OF ABSENCE WITHOUT PAY

1. Faculty

College of Arts & Sciences

<u>Name</u>	<u>Rank</u>	<u>Leave Dates</u>
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Department of Anthropology

Toulson, Ruth E	Assistant Professor	08/26/2014-05/15/2015
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Department of Botany

Pendall, Elise G.	Associate Professor	12/14/2013 to 01/26/2015
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Department of History

Wells, Cheryl A. Associate Professor

08/25/2014 to 05/15/2015

Department of Mathematics

Hall, Christopher J. Associate Professor

09/01/2014 to 06/30/2015

RETIREMENTS

1. Administrators

Academic Affairs

Name

Rank

Honors Program

Harris, Duncan Director

Academic Affairs is recommending emeritus status and Board retirement.

2. Faculty

Academic Affairs

Name

Rank

Buchanan, Thomas Professor

Academic Affairs is recommending emeritus status with Board retirement.

College of Agriculture and Natural Resources

Name

Rank

Department of Agricultural and Applied Economics

Menkhaus, Dale J. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Ecosystem Science and Management

Munn, Larry C. Professor

Academic Affairs recommends Board retirement.

Department of Veterinary Sciences

Mills, Kenneth W. Professor

Academic Affairs is recommending Board retirement.

Montgomery, Donald L. Professor

College of Arts & Sciences

Name

Rank

Department of Anthropology

Reher, Charles A. Associate Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Botany

Reiners, William A. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Communication & Journalism

Gladney, George A. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of English

Reverand, Cedric D. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Mathematics

Pereira, Felipe Luis Professor

Department of Modern & Classical Languages

Rhoades, Duane Associate Professor

Academic Affairs is recommending emeritus status with Board retirement.

Department of Music

Brinkman, David J. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Garnett, Rodney A. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Political Science

Hubbell, Lawrence D. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Theatre & Dance

Hilliker, Rebecca J. Professor

Academic Affairs is recommending emeritus status with Board retirement.

Department of Zoology & Physiology

Buskirk, Steven W. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Harlow, Henry J. Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Business

Name

Rank

Department of Accounting

Walker, Kenton B. Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Education

Name

Rank

Department of Elementary & Early Childhood Education

Rush, R. Timothy Emeritus Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Engineering and Applied Science

Name

Rank

Department of Atmospheric Science

Deshler, Terry L. Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Engineering and Applied Science

Name

Rank

Department of Chemical & Petroleum Engineering

Towler, Brian F. Professor

Academic Affairs is recommending emeritus status and Board retirement.

Department of Mechanical Engineering

Walrath, David E. Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Health Sciences

Name

Rank

Division of Communication Disorders

Primus, Michael A. Associate Professor

Academic Affairs is recommending emeritus status and Board retirement.

School of Pharmacy

Culver, Bruce W. Professor

Academic Affairs is recommending emeritus status and Board retirement.

College of Law

Name

Rank

Kearley, Timothy G.

Professor

Academic Affairs is recommending emeritus status and Board retirement.

University Libraries

Name

Rank

Kearley, Jamie P.

Associate Librarian

Academic Affairs is recommending emeritus status and Board retirement.

Cataloging Department

Hanscom, Martha J.

Associate Librarian

Academic Affairs is recommending emeritus status with Board retirement.

Collection Development

Leath, Janis L.

Associate Librarian

Academic Affairs is recommending emeritus status with Board retirement.

Research & Instruction

Harlow, Mary A.

Associate Librarian

Academic Affairs is recommending emeritus status with Board retirement.

3. Academic Professionals

Academic Affairs

Name

Rank

Ellbogen Center for Teaching and Learning

Bryson, Andrew M.

Senior Lecturer

Academic Affairs is recommending Board retirement.

Hill, Robin K.

Associate Lecturer

Academic Affairs is recommending Board retirement.

College of Agriculture and Natural Resources

Name

Rank

Cooperative Extension Service

Frost, Sandra M.

Associate Extension Educator

Taylor, William R.

Senior Extension Educator

Academic Affairs is recommending Board retirement.

College of Engineering and Applied Science

Name

Rank

Department of Mechanical Engineering

Morton, Scott A.

Senior Research Scientist

Academic Affairs is recommending Board retirement.

3. Committee of the Whole- CONSENT AGENDA

Approval of Revisions to UW Regulations

- Approval of Changes to UW Regulation 1-3
- Approval of Changes to UW Regulation 1-102
- Revisor's Bill" – Approval of Changes to UW Regulations 1-34, 2-1, 2-32, 2-39, 2-178, 2-181, 2-245, 3-33, 3-105, 3-176, 3-177, 3-179, 3-255, 3-641, 3-650, 3-690, 4-1, 4-2, 4-174, 4-175
- Approval of Changes to UW Regulations 8-238, 6-715 (Faculty Senate Bill 326); 6-404, 6-407, 6-712, 6-714 (Faculty Senate Bill 327); 6-702 (Faculty Senate Bill 328); and 5-1 (Faculty Senate Bill 329)

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

Approval of Changes to UW Regulation 1-3

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The President proposes modifications to UW Regulation 1-3 for the Board's consideration.

The changes to the University's equal opportunity statement and policy are prompted by requirements pursuant to Federal law. The policy must now state that it is supported by the top official of the entity and include a section on prohibiting retaliation against employees who file complaints of discrimination. The protected categories were also recently expanded by Executive Order to include gender identity. Many of the sections previously in the policy, such as internal and external dissemination, are already covered in the University's Affirmative Action Plan and therefore were removed from this equal opportunity statement and policy.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS

The Board adopted UW Regulation 1-3 on July 17, 2008.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UW REGULATION 1-3
Equal Education and Employment Opportunity Statement and
Policy/Diversity (Affirmative Action) Program

I. STATEMENT AND POLICY

The University is committed to equal opportunity for all persons in all facets of the University's operations and is an Equal Opportunity/Affirmative Action Employer. The University will provide all applicants for admissions, employment and all University employees with equal opportunity without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category or participation in any protected activity. The University ensures non-discriminatory practices in all matters relating to its education programs and activities and extends the same non-discriminatory practices to recruiting, hiring, training, compensation, benefits, promotions, demotions, transfers, and all other terms and conditions of employment.

The University is also committed to complying with all of the rules, regulations, and relevant orders of the Secretary of Labor and the Office of Federal Contract Compliance Programs (OFCCP), issued pursuant to Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act, and Section 503 of the Rehabilitation Act of 1973, and has an audit and reporting system to facilitate compliance.

It is the continuing, active, individual responsibility of each principal Administrative Officer, Dean, Department and Division Head or Supervisor to assure that the University's Equal Employment Opportunity policy is followed when making decisions relating to recruiting, hiring, training or promoting qualified persons.

~~The University is committed to equal opportunity for all persons in all facets of the University's operations. The University's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations. It shall also be the policy of the University to utilize an affirmative action approach in the recruiting, hiring and promotion of women, people of color, and other persons from designated groups covered by federal statutes, executive orders, and implementing regulations in order to achieve a diverse workforce and student body.~~

II. RETALIATION

The University prohibits retaliating against individuals who make a good faith complaint pursuant to this policy or in any manner assists with the investigation of a complaint. Employees and applicants will not be subjected to harassment, intimidation, threats, coercion or discrimination because they have engaged in or may engage in any of the following activities: (1) filing a complaint; (2) assisting or participating in an investigation, compliance evaluation, hearing or any other activity related to the administration of provisions of Section 503 of Rehabilitation Act of 1973, as amended (Section 503), any other Federal, State or local law requiring equal opportunity for disabled persons, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended (VEVRAA), or any other Federal, State or local law requiring equal opportunity for covered veterans; (3) opposing any act or practice made unlawful by Section 503 or its implementing regulations or any other Federal, State or local law requiring equal opportunity for disabled persons or VEVRAA or its implementing regulations or any other Federal, State or local law requiring equal opportunity for covered veterans; or (4) exercising any other right protected by Section 503, VEVRAA or their implementing regulations in this part.

III. ADMINISTRATION

This policy, and the University's affirmative action program ("AAP"), have the full support of the President, the Board of Trustees, and the University's senior leadership team. Together they establish and implement both this policy and the program. The President of the University has overall responsibility for implementation of the Equal Opportunity Policy and the AAP. The President delegates the administration of the policy and the AAP to the Director of Employment Practices/Diversity through the Office of General Counsel. It is the Director's responsibility to publish and to administer the program.

The University's Affirmative Action Plans are available for review by any employee or applicant for employment upon request by contacting the Director of Diversity and Employment Practices.

~~II. RESPONSIBILITY FOR IMPLEMENTING THE POLICY AND PROGRAM~~

~~The Director of Diversity and Employment Practices is responsible for implementing and administering this program. It is the Director's responsibility to publish instructions as required to implement the steps of the program outlined below.~~

~~It is the continuing, active, individual responsibility of each principal Administrative Officer, Dean, Department and Division Head, or Supervisor to assure that the University's Equal Employment Opportunity policy is followed when making decisions relating to recruiting, hiring, or promoting qualified persons.~~

~~III. DISSEMINATION OF THE POLICY AND PROGRAM~~

~~To assure that the University's commitment to equal employment opportunity is communicated to all involved with recruiting, selecting, hiring, training, and promoting employees, the University will disseminate the policy and program both internally and externally.~~

- ~~a. In addition to the normal distribution of this Regulation through the Office of Diversity and Employment Practices, General Counsel, and Human Resources websites, a copy will also be distributed in employee orientation and training sessions and through other University publications as developed and distributed.~~
- ~~b. The policy and program will be discussed in meetings with faculty, staff, and supervisory personnel to assure that the intent of the policy and individual responsibility are clearly understood.~~
- ~~c. The policy will be included in the Employee Handbook given to new employees at the time they are hired.~~
- ~~d. Recruiting sources will be informed of the University's policy of nondiscrimination and affirmative action.~~
- ~~e. An appropriate statement concerning nondiscrimination, adherence to Equal Employment Opportunity regulations and the University's commitment to the goal of creating a diverse community of scholars and students will be included in letters, brochures, and announcements of position vacancies intended to recruit applicants for employment.~~
- ~~f. The Equal Employment Opportunity and Non-Discrimination clause will be incorporated in all invitations to bid, purchase orders, leases, contracts, etc., covered by federal laws, executive orders, and implementing regulations.~~

~~IV. RECRUITING~~

- ~~a. The University will continue to recruit applicants for employment on the basis of their demonstrated ability and competence and will make affirmative and positive efforts to include individuals without regard to~~

~~such matters as race, color, religion, sex, national origin, disability, age, veteran status, sexual orientation, genetic information or political belief.~~

- ~~b. Sources likely to yield qualified people of color, women, and applicants from other designated groups covered by federal statutes, executive orders, and implementing regulations will be identified and included in all recruiting efforts.~~

~~V. EMPLOYMENT AND PLACEMENT~~

- ~~a. All applicants for employment will continue to be considered and placed on the basis of their qualifications without regard to race, color, religion, sex, national origin, disability, age, veteran status, sexual orientation, genetic information or political belief. Similarly, self-identified applicants with a disability who request an accommodation in order to complete the application process or to perform the essential functions of the job in question shall be given the appropriate consideration in accordance with applicable ADA guidelines. Employment decisions are therefore based on an individual's qualifications.~~
- ~~b. Employment procedures will be reviewed periodically to ensure that they do not constitute inadvertent discrimination.~~

~~VI. TRAINING~~

- ~~a. All University employee training programs will be administered and conducted in conformance with the University's policy of non-discrimination.~~
- ~~b. Selection of employees for training will be on the basis of merit without discrimination.~~
- ~~c. Employees having supervisory responsibilities (regardless of title, rank, or classification) are required to attend a session on the prevention of sexual harassment.~~

~~VII. PROMOTIONS, TRANSFERS, DEMOTIONS, AND LAYOFFS~~

- ~~a. As opportunities for promotions and transfers occur, measures will be taken to assure that all qualified employees are afforded equal access to the opportunity and that the decisions are in accord with the principles of equal employment opportunity.~~
- ~~b. During any retrenchment plans, the retrenchment plans will be reviewed to ensure that decisions are made without regard to race, color, religion, sex,~~

~~national origin, disability, age, veteran status, sexual orientation, genetic information or political belief.~~

~~VIII. CONTRACTORS AND SUBCONTRACTORS~~

- ~~a. All prime contractors on University federally assisted construction contracts will be notified of the University's firm commitment to the principles of equal employment opportunity and of their non-discrimination and affirmative action responsibilities under existing laws, executive orders, and implementing regulations.~~
- ~~b. Where the University is a subcontractor to a prime contractor on government contracts, the prime contractor will be informed of the University's non-discrimination policy.~~

~~IX. FACILITIES, SOCIAL AND RECREATION ACTIVITIES~~

- ~~a. All University facilities will continue to be maintained on a non-discriminatory basis.~~
- ~~b. All University sponsored social and recreational activities will continue to be conducted on a non-discriminatory basis.~~

~~X. REPORTS AND DOCUMENTATION~~

~~Reporting and record keeping systems will be developed by the Director of Diversity and Employment Practices.~~

~~XI. GOALS AND TIMETABLES~~

~~The University is a complex and diversified institution, therefore, attainment of the ultimate goal—a fully diverse community of qualified persons, who fall within previously described classifications, in each position category in numbers reasonably expected by their availability—is a long range undertaking. Nevertheless, the University will continue to direct its efforts in good faith toward attainment of the objectives of its policy.~~

~~Results achieved under this program will be evaluated periodically and the program revised as required.~~

Source:

University Regulation 3; adopted 1/22/10 Board of Trustees meeting
Revisions adopted 11/16/12 Board of Trustees meeting
Revisions adopted 7/17/14 Board of Trustees meeting

Approval of Changes to UW Regulation 1-102

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The President proposes an addition to UW Regulation 1-102 for the Board's consideration.

The "New Student Live-In Policy" was adopted by the Board of Trustees in 1996 and approved in the Board's minutes. However, the policy was not codified in the Regulations at that time. Additionally, the President proposes a change to the policy to provide for a refined process for military veterans. The original policy included an exception for "a military veteran with one or more years of active service (documentation required)." Instead of listing this as an exception to the policy, the University Veteran's Center and Residence Life would prefer to have the opportunity to discuss residential options with all new veterans attending the University. Essentially, the exception still stands, but this new process allows the Veteran's Center the ability to share resources available to veterans and to describe University processes.

The President proposes that this item be adopted as UW Regulation 1-102, paragraph O. A copy of the policy, as attached, will be incorporated as Attachment E to UW Regulation 1-102.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Student Live-In Policy was approved by the Board of Trustees on March 23, 1996 for implementation in fall semester 1997.

The Board adopted UW Regulation 1-102 on July 17, 2008.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UW REGULATION 1-102

Board of Trustees Directives

I. DIRECTIVES OF THE BOARD OF TRUSTEES

A. Settlement Authority

(Minutes of the Trustees – March 3-4, 2000, Budget Committee).

The President is authorized to settle claims against the University up to \$100,000.

B. Change Orders for Construction

(Minutes of Trustees – September 14-16, 2006 – Consent Agenda, p. 35).

The Director of Physical Plant is authorized to approve change orders for construction or major maintenance projects up to \$50,000. The Vice President for Administration is authorized to approve change orders for construction or major maintenance projects up to 20% of the total project amount approved by the Trustees. All change orders will be reported to the Trustees.

C. Retention or Disposal of Real Property

(Minutes of the Trustees – July 25, 1998, Physical Plant & Equipment Committee). Attachment A is the policy for retention and disposal of real property.

D. Graduate Faculty

(Minutes of the Trustees – December 8, 1990, Item #10, p. 45 & December 14, 1991, p. 30). The Graduate Faculty of a department will be reviewed for participation in graduate committees and the quality of supervised graduate student degree programs. Any member of the Graduate Faculty who has not served on any graduate committee since the last review period will have the designation of "Graduate Faculty" terminated.

E. President's Authority to Appoint Certain Faculty

(Minutes of the Trustees – March 3-4, 2000, Personnel Committee). The President of the University may approve gratis, adjunct, temporary, clinical, and visiting academic appointments, whether full- or part-time. The President shall report all such personnel actions to the Trustees annually.

F. Emeritus Status and Board Retirement

(Minutes of the Trustees – January 9-11, 2003, Work Session). Emeritus faculty and academic professionals shall receive Board retirement benefits whether or not

they meet the University service requirements for eligibility for Board retirement contained in UW Reg 4-2.

G. Authorization for Stock Transfers

(Minutes of the Trustees – July 25, 1998, Budget Committee).

The President of the University and Treasurer of the Board are authorized to:

1. Sell, assign, and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose, and to ratify any past actions;
2. Act as agents of UW and to sign agreements, resolutions and any other documentation required to establish, maintain, and terminate security cash accounts with security dealers and brokers for the purpose of taking ownership and possession of cash, bonds, stocks and other securities held by such dealers and brokers which have been directed to the University by gift, bequest or any other act of transfer; and as agents they are fully authorized to sell, assign and transfer stocks, bonds, evidence of interest, etc. and all other securities, corporate or otherwise, now or hereafter held by the corporation its own right or in any fiduciary capacity pursuant to this authorization and to execute any and all instruments necessary, proper or desirable for the purpose.

H. University of Wyoming Investment Policy

(Minutes of the Trustees – March 12, 2007, Audit and Fiscal Integrity Committee). Attachment B is the Investment Policy of the University of Wyoming which establishes the general guidelines and procedures for the investment of University funds.

I. Evaluation of Unoccupied Facilities

(Minutes of the Trustees – July 25, 1998). It is the policy of the University that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation.

J. Master List of Degrees

(Minutes of the Trustees – March 1983). At its annual meeting in May, the Board of Trustees shall approve the master list of degrees offered by the University of Wyoming. The list may be amended by the Board at any meeting.

K. Trustees Serving on Boards

(Minutes of the Trustees – March 5, 2010, Consent Agenda) If the Board of Trustees agrees to appoint Board members to the governing bodies of University related organizations, such appointments shall be for service only as non-voting members.

L. School of Energy Resources

(Minutes of the Trustees – January 17, 2014). The Division of Academic Affairs shall establish and provide for the implementation of the following:

1. For any performance evaluation of an employee in a non-classified administrative position within the School of Energy Resources, there shall be an opportunity for the Energy Resources Council to provide input and there shall be a report to the Energy Resource Council regarding the outcome of the performance evaluation.
2. The search committee established for the selection of any deputy director position within the School of Energy Resources shall include at least one member of the Energy Resources Council who is not an employee of the University.
3. The process for selecting the director of the School of Energy Resources shall include the following:
 - a. The chairman of the Energy Resources Council, or the Chairman's designee, shall be a member of the search committee.
 - b. The search committee member in subparagraph 3.a. shall consult with the other members of the Energy Resources Council during that member's service on the search committee.
 - c. The Vice President for Academic Affairs shall consult with the Energy Resources Council before recommending a candidate to the President for consideration by the Board of Trustees.

M. Public Art Policy

(Minutes of the Trustees – January 17, 2014). Attachment C is the University of Wyoming Public Art Policy which outlines the roles of the President's Public Art Committee.

N. Policy for Performance and Payment Bonds for Construction Work at UW

(Minutes of the Trustees – July 17, 2014). Attachment D is the Policy for Performance and Payment Bonds for Construction Work at UW, which provides the amounts, process and delegations of authority for bonds required by statute for construction work.

O. New Student Live-In Policy

(Minutes of the Trustees – September 12, 2014). Attachment E is the New Student Live-In Policy, which was approved by the Board in 1996 and establishes the policy requiring all new incoming students to live in the residence halls for their first two semesters unless one of the articulated exceptions applies.

Source:

Adopted 7/17/08 Board of Trustees meeting
Revisions adopted 3/5/10 Board of Trustees meeting
Revisions adopted 1/17/14 Board of Trustees meeting
Revisions adopted 7/17/14 Board of Trustees meeting

ATTACHMENT E TO UW REGULATION 1-102

New Student Live-In Policy

Policy

The University of Wyoming Board of Trustees requires all incoming new students to live in the residence halls their first academic year on campus and to contract for a minimum of a 12-accesses-per-week dining plan.

Possible reasons for exemption include:

1. Student is 21 years of age or older;
2. Student is married;
3. Student is a single parent with custody of child;
4. Student plans to live in Laramie (or within a 60 mile driving distance from Laramie) with parent(s), grandparent(s), sibling(s), or legal guardian(s);
5. Student will live on property purchased by parent(s) or legal guardian(s) while attending UW;
6. Student has completed two semesters as a full-time student, or the equivalent credit hours, at a prior university or college (24 credit hours);
7. Student has a medical condition that is directly related to living in the residence halls and/or eating in Washakie Dining Center (student must provide documentation which explains why the condition cannot be accommodated by the residence hall or dining room facilities).

Appeals

A University committee of faculty, staff, and/or students will be established to address student appeals to the New Student Live-In Policy.

Revisor's Bill" – Approval of Changes to UW Regulations 1-34, 2-1, 2-32, 2-39, 2-178, 2-181, 2-245, 3-33, 3-105, 3-176, 3-177, 3-179, 3-255, 3-641, 3-650, 3-690, 4-1, 4-2, 4-174, 4-175

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

At the July 2014 Board meeting, the University introduced a "Revisor's Bill," asking that at each of the next several Board meetings, the Board consider modifications to existing regulations that contain inadvertent errors and omissions, obsolete references, and do not reflect current practice. These revisions are not substantive. All such revisions will be distributed to all Vice Presidents, the Faculty Senate, the Staff Senate and ASUW for review and comment in advance of submission to the Board.

Any substantive changes to any UW Regulation will be presented separately and will not be included in any "Revisor's Bill" submission. Note too that the legal office will also ensure that all regulations follow consistent numbering conventions for subsections, paragraphs and subparagraphs.

The proposed modifications for this meeting relate to University Governance and Structure (section 1), Facilities (section 2), Business Practices (section 3), and General Employment (section 4) and include the following:

1-34: Bylaws of the University of Wyoming Staff Senate

2-1: Physical Plant

2-32: Energy Management

2-39: Alcohol and Other Drugs Policy

2-178: Use of University Buildings, Grounds and Services

2-181: Space Assignment and Management

2-245: Regulations for the Administration and Use of the Wyoming Union Facility

3-33: Regulations Relating to Private Fund Raising Activities within the University

3-105: Purchasing

3-176: Dishonored Checks Payable to the University

3-177: Official University Travel and Reimbursement

3-179: Regulations Governing Use of University Vehicles

3-255: University of Wyoming Motor Vehicle License Plate Program

3-641: Patents and Copyrights

3-650: Regulations Governing Disposal of Hazardous and Chemical Wastes

3-690: Proper Use of Computing and Data Communications Facilities Operated by Division of Information Technology

4-1: Staff of the University

4-2: Employment Provisions Applicable to all Personnel

4-174: Regulations Governing Staff Employees

4-175: University Fee Privileges of University Employees and Other Eligible Personnel

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The "Revisor's Bill" was introduced at the July 2014 Board retreat. The Board approved changes to UW Regulations 1-1, 1-2, 1-3, 1-5, 1-44, 1-101, and 1-102 on July 17, 2014.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

UW REGULATION 1-34 Bylaws of the University of Wyoming Staff Senate

I. PREAMBLE

These Bylaws ~~shall provide~~ describe the ~~means by which roles and responsibilities of the~~ University of Wyoming Staff Senate ~~purposes may be achieved.~~ These provisions shall remain in effect until repealed, modified, or otherwise changed.

II. ROLES AND RESPONSIBILITIES

The University ~~of Wyoming~~ Staff Senate shall be the representative body of the University's staff employees ~~to serve and~~ shall serve the following functions:

- a. To ~~gain achieve~~ a spirit of unity, pride, and cooperation by being recognized equally with faculty and student bodies ~~as participants~~ in advising University administration.
- b. To ~~be provide an active two-way communication link a means of~~ communication for meaningful information exchange between staff and administration relative to issues of mutual concern.
- c. To provide open meetings to express, propose, represent, investigate, debate, and recommend action ~~on issues which, upon majority approval, bear the authority of a responsible voice into~~ University ~~affairs~~ administration.
- d. To ~~provide an opportunity to be advisory in~~ advise the administration of working and employment conditions and practices, including compensation, benefits, and grievances.
- e. To involve ~~democratically chosen~~ staff senators in ~~the complexity of~~ University administration and to increase awareness of interlocking staff problems and opportunities ~~shared with others~~.

III. ADVISORY STATUS OF THE SENATE

~~In serving its stated purposes and functions, t~~The Senate shall be advisory to the President of the University.

IV. COMPOSITION OF THE SENATE

- a. The Senate shall consist of no more than forty (40) elected members, or three percent (3%) of ~~the~~ total number of benefited ~~s~~Staff at the time of reapportionment, whichever is less. The Senate shall request annually a Faculty Senate representative and an ASUW representative to serve as ex-officio members of the Senate, ~~without vote.~~ Ex-officio members are non-voting members of the Senate.

-
- b. Benefited staff employees working at least twenty (20) hours per week and who are ~~offnot on~~ probation shall be eligible for elected membership to the Senate ~~with these, subject to the following~~ qualifications:
- (1.) Each of the University's eight (8) divisions shall have at least one Senator, with the remaining seats allocated in relation to the percentage of benefited staff from each division;
 - (2.) Officers of the University, appointed by the Trustees, are excluded from elected membership to the Senate; and
 - (3.) Each person nominated for election (or appointed to an unexpired term) shall have been an employee of the University of Wyoming for a full year preceding the date of nomination.
- c. The apportionment of Senators shall be calculated biannually in odd numbered years.

V. ELECTION OF SENATORS

- a. Regular elections to fill vacant positions shall be held annually prior to the regular May Senate meeting, ~~with elected Senators' terms starting July 1.~~
- b. For voting purposes, the voting staff ~~shall be benefited staff employees working at least twenty (20) hours per week who are~~ must meet the requirements listed in Section 4 above and must be on the University payroll as of the first Monday in March of the election year. ~~Officers of the University, appointed by the Trustees, are excluded from the voting staff.~~

VI. TERMS OF OFFICE OF SENATORS

- a. ~~Elected Senators terms start~~ shall assume their duties on July 1.
- ~~a.b.~~ Senate membership shall be for a three (3) year term with approximately one-third (1/3) of the Senators elected each May. A Senator shall not serve more than two (2) consecutive full terms from one (1) division.
- ~~b.c.~~ When Senators transfer within the University from one division to another a vacancy will be created and shall be filled according to the rules for interim vacancies.

VII. ABSENTEEISM

~~If a Senator has four (4) absences from regular Senate meetings in any fiscal year or fraction thereof.~~ a Senator's position may be vacated by a vote of the Senate, on a recommendation of the Executive Committee, ~~after the Senator has four (4) absences from regular Senate meetings in any fiscal year or fraction thereof.~~ Following four (4) absences the Senator will be contacted in writing by the Senate President notifying the Senator that his/her position may be subject to vacation.

The Senate Credentials and Elections Committee shall nominate willing and eligible staff for ratification by a majority of those members present and voting at a regular Senate meeting to fill vacancies for the remainder of the term.

IX. SELECTION OF OFFICERS OF THE SENATE

- a. ~~At the January meeting, t~~The Senate shall annually elect from its membership, ~~at the January meeting,~~ a President-elect who shall serve as an ex-officio member of the Senate's Executive Committee until assuming the duties of President on July 1. The President-elect position may be held concurrently with other Senate positions. If the Senate term of the President-elect expires prior to his/her serving as President, and he/she is not elected to another term, his/her term shall be extended for one year to allow him/her to serve as President, ~~unless he/she is elected to another term.~~
- b. The Senate shall annually elect from its membership a Vice President, a Secretary, a Parliamentarian, and a Member-at-Large for a term of one (1) year each. The election shall be held at the May meeting after election of Senators. These newly elected officers shall assume their duties on July 1.
- c. Vacant offices of President-elect, Vice President, Secretary, and Member-at-Large shall be filled by special election at the first regular Senate meeting following the vacancy. The Senate may, by a two-thirds (2/3) vote, declare an office vacant when an officer is unable to carry out or improperly performs the duties of the office.
- d. The President, with the advice and consent of the Senate, may appoint such other officers as specified by the Rules of the ~~University of Wyoming~~ Staff Senate.

X. DUTIES OF SENATE OFFICERS

- a. The President shall have the authority to appoint such committees as are deemed necessary for the business of the Senate; shall preside over all meetings of the Senate and over all general meetings ~~of the staff~~ called by the Senate; shall serve as an ex-officio non-voting member on all committees of the Senate ~~without vote~~; and shall perform such other duties as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate.
- b. The Vice President shall preside in the President's absence; shall assume the office of President for the remainder of the current term when the office is vacant; and shall perform such other duties as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate.
- c. The Secretary shall maintain minutes of each meeting of the Senate and general meetings ~~of the staff~~; shall maintain a roll of current members and

their attendance at meetings; shall maintain an accurate record of all numbered resolutions ~~duly~~ adopted by the Senate and the vote of each Senator on such resolutions; shall receive and keep all communications and reports to and from the Senate; and shall perform such other duties as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate.

- d. The Parliamentarian shall keep Staff Senate procedures in accordance with Senate Bylaws, the Rules and Procedures and the most recent version of Robert's Rules of Order; and shall perform such other duties as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate.
- e. The Member-at-Large shall serve as a representative of all Senators to the Executive Committee to ~~assure~~ ensure that all ~~elements and~~ opinions within the University receive full consideration by the Senate, and shall perform such other duties as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate.

XI. EXECUTIVE COMMITTEE OF THE SENATE

- a. The Executive Committee shall be composed of the elected officers of the Senate and such other Senate officers and members as provided by the Rules of the ~~University of Wyoming~~ Staff Senate.
- b. The President of the Senate shall serve as Chairman of the Executive Committee.
- c. The Executive Committee shall set the agenda for the regular meetings of the Senate and for general meetings of the staff.
- d. The Executive Committee shall act on behalf of the Senate in carrying on the business of the Senate between regular meetings.
- e. The Executive Committee shall perform such other responsibilities as prescribed by the Rules of the ~~University of Wyoming~~ Staff Senate, or specifically assigned to it by the Senate.

XII. COMMITTEES OF THE SENATE

The Senate shall establish and disband such standing, special, and ad hoc committees as are necessary to conduct Senate business. Such committees shall ~~be responsible to the Senate and shall~~ perform duties determined by the Senate and/or the Executive Committee.

XIII. MEETINGS AND ACTIONS

- a. The Senate shall ~~normally~~ meet in regular session monthly or ~~on call~~ if the President requests a meeting. No vote on any matter pending before the Senate shall be taken unless ~~a quorum is present~~. At least two-thirds (2/3) of the voting members must be present; this shall constitute for there to be a

quorum. In the conduct of the meetings, *Robert's Rules of Order* latest edition shall prevail, unless superseded by the Rules of the ~~University of Wyoming~~ Staff Senate.

- b. Meetings of the Senate shall be open. The Senate, at its option, may move into executive session by a two-thirds (2/3) vote of the members present and voting. A record of proceedings at meetings shall be kept which, upon request and under reasonable conditions, shall be made available by the Secretary of the Senate.
- c. The Senate shall establish and maintain reasonable procedures whereby any individual may be heard by a committee of the Senate or by the Senate in accordance with the Rules of the ~~University of Wyoming~~ Staff Senate.
- d. Any actions of the Senate may be reviewed at a general meeting of the staff upon written request signed by at least fifty (50) benefited staff employees who work at least twenty (20) hours per week. This written request must be ~~and~~ submitted to the Senate President.
- e. The Senate shall invite the President of the ~~University of Wyoming~~ to present, at least once a year, a general message on the state of the University. The Senate shall consider any special recommendations made at any time by the President.

XIV. REPORTING OF ACTIONS

All approved, numbered bills and actions of the Senate shall be forwarded by the Senate President to the President of the University, with a copy to the appropriate administrative officer ~~having cognizance over the subject matter~~.

XV. SENATE SUPPORT

- a. The Senate shall have a budget as determined annually ~~within~~by University procedures including secretarial/clerical services, a salary for the President, office space, and appropriate support~~ive~~ services.
- b. The Senate President shall be given a fifty percent (50%) release from his/her normal job responsibilities while holding that office. The Senate President shall be paid one hundred percent (100%) of his/her normal salary from his/her home unit ~~and~~. In addition, release time funds of up to fifty percent (50%) of the Senate President's salary shall be provided to the home unit by the Vice President for Administration for use as deemed necessary.
- c. Senate members shall be released from normal work duties for a minimum of eight (8) hours each month for the purpose of participating in Senate activities. Senate officers shall be granted such additional release time as is necessary to attend to specified Senate affairs. In no way shall this release time be charged against an individual member.

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- d. Additional support may be provided by the Vice President for Administration upon justified requests from the Senate President.

XVI. AMENDMENTS TO THESE BYLAWS

These Bylaws may be amended in the manner provided for amendment of UW Regulations.

Source:

University Regulation, Revision 6; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 5/6/11 Board of Trustees meeting

UW REGULATION 2-1 Physical Plant

I. BUILDINGS

The selection and employment of architects for the design of all buildings of the University, the adoption of plans, specifications, and details for the construction of such buildings, and the receiving of bids and awarding of contracts for design and construction of buildings shall be a function of the Board of Trustees upon recommendation of the Vice President of Administration or designee Physical Plant and Equipment Committee. Through their Vice President of Administration or designee Committee, the Trustees shall maintain general supervision over the construction and equipping of all University buildings.

Names of buildings shall be selected by the Trustees. No building shall be named after any person actively connected with the University at the time.

Source:

Trustee Regulation X. Physical Plant; Regulation 2-1; adopted July 17, 2008; 7/17/08;
Board of Trustees meeting

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UW REGULATION 2-32 Energy Management

I. DESIGNATION

The President, ~~through the~~ Directors of Physical Plant and Facilities Planning, or their designees, shall ensure that the University adheres to energy conservation and management throughout its buildings and grounds. ~~shall appoint a member of the University staff or faculty to serve as Campus Energy Conservation Officer and may also appoint other persons to advise, assist or cooperate with the Conservation Officer.~~

II. DUTIES AND FUNCTIONS

The Directors of Physical Plant and Facilities Planning, or their designees, ~~Campus Energy Conservation Officer~~ shall be responsible for developing policies and procedures for the conservation of energy ~~at in~~ all University facilities. ~~Their officer~~ Directors of Physical Plant and Facilities Planning, or their designees, shall also be responsible for the implementation of such policies and procedures after they have consulted with faculty, staff and students, and been approved by the Vice President for Administration. ~~Policies and procedures shall be established after consultation with faculty, staff and students.~~

III. ADMINISTRATION

These duties and functions shall be performed under the general supervision of the Vice President for Administration.

Source:

University Regulation 32; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 2-39 Alcohol and Other Drugs Policy

I. AUTHORITY AND JURISDICTION

A. Authority

Authority to implement this ~~R~~egulation and to issue and enforce an Alcohol and Other Drugs Policy is vested in the Vice President for Administration or designee. ~~The Vice President may delegate this responsibility. The a~~Authority to apply for a special malt beverage permit from the City of Laramie for the Wyoming Union building is vested in the Board of Trustees or its designee.

B. Jurisdiction

This policy shall apply to all University students, employees and visitors. The University shall have jurisdiction over ~~shall include~~ violations of this policy that occur on University premises, or at University-sponsored or University-supervised events, or that have an adverse impact on the University. Violations of this policy may subject individuals to sanctions pursuant to University regulations.

II. POLICY CONTENT

The Alcohol and Other Drugs Policy shall address, but ~~not be~~ is not limited to: (a) health risks, (b) abuse prevention programs and assistance services, (c) laws and regulations, and (d) sanctions and enforcement. The policy is attached as Appendix A.

III. REVISION, APPROVAL, AND EFFECTIVE DATE

The Vice President for Administration shall be responsible for revisions of the Alcohol and Other Drugs Policy, which shall become effective from the date of ~~their~~ approval by the Vice President for Administration.

IV. NOTIFICATION TO STUDENTS AND EMPLOYEES

This policy shall be distributed or made available annually in writing or electronically to each employee and to each student enrolled at the University of Wyoming.

Source:

University Regulation 39, Revision 3; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 2-178

Use of University Buildings, Grounds and Services

I. POLICY

It is the policy of the University of Wyoming to permit the use of University facilities by internal and external users, as defined within this policy, if provided such use is consistent with the University's primary purposes, i.e. instruction, research and public service. The University retains the right to determine which activities are consistent with its primary purposes.

It is also the policy of the University to permit the use of University facilities, when authorized by the President or the President's designee, for circumstances involving a natural disaster, or a state or community emergency.

~~1.~~ All persons or groups, whether internal or external, using University facilities shall follow all University Regulations and ~~conform to the provisions of these regulations and to~~ applicable city, county, state or federal ordinances and statutes.

~~University policy (UW Regulation 2-180) prohibits smoking in public places and in places of employment except in designated smoking areas.~~

II. DEFINITIONS

For purposes of this regulation, the following definitions shall apply:

- A. "Alterations" means physical modification of facilities that alter their use or function of a space or ~~or~~ alter electrical, plumbing or heating, ventilation or air conditioning systems within a space.
- B. "Building" means buildings or structures or portions thereof, owned or leased by the Trustees of the University.
- C. "Dangerous weapon" includes any firearm, ammunition, explosive, paintball gun, airsoft gun, taser or other electronic restraint device, sling-shot, mace or pepper spray container in excess of 1 ounce, knife (blades 3" or longer except in the apartments or for cooking purposes only), precursor for explosives, brass knuckles, blowgun, dart gun, bow, arrow, and martial arts weapons such as a star, sword, nunchuck, club, etc.

D. "Equipment" means all property, whether fixed or movable, owned, leased, or controlled by the Trustees of the University.

E. "External users" means persons, entities or organizations other than those defined as "internal users," whose activities are consistent with the University's primary purposes.

~~(i) Educational institutions or organizations, other than the University;~~

~~(ii) City, county, state and federal agencies, and tax-supported organizations such as school districts;~~

~~(iii) Civic and community organizations whose activities are consistent with the primary purposes of the University; or~~

~~(iv) Private or political organizations and, or individuals whose activities are consistent with the purposes of the University.~~

F. "Facilities" means University-owned or operated buildings, equipment, or property, including grounds and University services.

G. "Grounds" means all real property, other than buildings, owned or controlled by the Trustees of the University.

H. "Improvements" means cosmetic changes to facilities, including, but not limited to, painting, paneling, and installing carpeting.

I. "Internal users" means:

1. Academic or administrative departments or units of the University;
2. Student organizations recognized by the University pursuant to UW Regulation 8-234;
3. Faculty and staff of the University, active or retired;
4. ~~University fundraising or alumni activities recognized by the Office of Institutional Advancement; or~~
5. Organizations formally affiliated with the University, such as the University of Wyoming Foundation ~~and the Western Research Institute.~~

J. "Non-public areas" means University facilities not generally open to the public, including but not limited to: classrooms; laboratories; research areas; gymnasias; physical education or intercollegiate athletic exercise areas; child

day care areas; faculty, administrative staff, or student offices; conference rooms; seminar rooms; lounges; storage areas; parking facilities; or other similar areas restricted to University faculty, staff or students.

- K. "Person-in-charge" means an employee of the University, or appropriate designated person, authorized by the University to direct or administer any activity of the University.
- L. "Public areas" means University facilities that are generally open to the public, as indicated by their physical nature, function, custom or usage; ~~generally open to the public.~~
- M. "Services" means activities performed by the University for or by students, staff, faculty, administration or ~~the~~ the public in connection with instruction, research and service. It includes, but is not limited to, services such as audio-visual services, computing, ~~copying duplication~~ telephone, addressing, food service, services for residence halls or University apartments, scheduling and janitorial services, or similar activities ~~of a similar character.~~
- N. "University" means the University of Wyoming.

III. INTERNAL USERS~~DIRECT~~

- A. ~~The Vice President for Administration, or designee, is the University administrative officer responsible for the implementation of this Regulation.~~

~~(b)~~ The following process and rules apply to use of University facilities by internal users; ~~shall conform to the following:~~

1. University facilities and space assigned or reassigned to deans of individual colleges or to administrative officers of other individual units shall be used exclusively for University instructional, research and service functions, or for purposes authorized in this Regulation; ~~University facilities and space shall not be used by an internal user for personal or private purposes unrelated to University purposes, except as authorized by Trustee UW Regulation.~~
2. An internal user may schedule the use of University buildings or grounds for University related events or activities in accordance with UW Regulation 2-181.
3. An internal user ~~when functioning using~~ University facilities as a private citizen or in any manner other than an internal user, as defined in this Regulation, may schedule the use of University buildings or grounds as an external user, subject to the provisions of this Regulation.

IV. EXTERNAL USERS

- A. ~~Use of University Facilities by External Users. The following process and rules apply to~~ use of University facilities by external users; ~~shall conform to the following:~~

1. ~~An external user~~ The use shall ~~be~~ schedule the use of University buildings or grounds in accordance with UW Regulation 2-181.
2. The University shall not, except by ~~the expressed written~~ authorization of the President of the University, or designee, make University facilities available to ~~the following~~ external users for the following uses and activities:
 - a. Private, personal or commercial interest operated primarily for profit;
 - b. Sales, solicitation, advertising, and promotional activities; ~~and~~
 - c. Political campaigning by, or for, candidates who have filed for public office; and
 - d. Political campaigning or for ballot measures.
3. ~~Only designated~~ University bulletin boards may be used by external users to publicize activities sponsored by external users, regardless of location; ~~external users are prohibited from using University facilities other than designated bulletin boards to publicize such events.~~

- B. External users may be assessed fees, charges and/or deposits for use of University facilities, as prescribed by the Trustees ~~of the University of Wyoming~~. Any request for a reduction or waiver of any portion, or all, of a fee, charge or deposit shall be submitted to the Vice President for Administration, who shall make the final determination.

- C. ~~The normal operating hours of University buildings are 7:00 a.m. to 10:00 p.m., Monday through Friday. Normal operating hours of administrative and academic department offices are 8:00 a.m. to 5:00 p.m., Monday through Friday. Summer operating hours, except that normal operating hours of administrative and academic department offices for a designated summer period as prescribed by the President, or designee, are 7:30 a.m. to 4:30 p.m., Monday through Friday. Exceptions to the normal operating hours include buildings which by their function require different operating hours, and such exceptions include, but are not limited to, the Arena Auditorium, Wyoming~~

~~Union, Interecollegiate Athletic buildings, Physical Education buildings, the residence halls and the libraries. The administrative official responsible for such buildings shall determine the normal operating hours for such buildings. Exceptions to these normal operating hours shall be determined by the Vice President for Administration, or designee.~~

V. ALTERATIONS OR IMPROVEMENTS

———(f)——— Internal and external users are expressly prohibited from making any alterations or improvements to University buildings or grounds. ~~Any~~ alterations or improvements to University facilities shall be performed exclusively by, or through, the University Physical Plant or the Facilities Planning Office. University departments, employees or offices authorizing or permitting any alterations or improvements to University facilities in violation of this directive shall be responsible for all subsequent costs resulting from such unauthorized alterations or improvements.

VI. CONDITIONS OF USE

4. ———(g)——— Conditions of Use.

- A. University services and equipment. Internal and external users authorized to use University facilities are required, except as otherwise authorized by the Vice President for Administration, to utilize University services and equipment when using University facilities. ~~The University may impose reasonable restrictions on the use of such services and equipment when such restrictions are necessary in order to avoid interruption of the University's primary functions.~~
- B. Sound amplification. Sound amplification is permitted at all times in University buildings ~~at all times~~ and on University grounds ~~in the periods during the hours of from 11:45 a.m. to 1:00 p.m., and 5:00 p.m. to 6:00 p.m.,~~ provided that the written authorization for the event, indoors or outdoors, includes approval for an internal or external user to use sound amplification. The University may grant ~~Exceptions to this directive may be granted to internal and external users, excluding student organizations as defined by UW Regulation 8-234, by the Vice President for Administration; exceptions to this directive may be granted to student organizations under the provisions of pursuant to~~ -UW Regulation 8-234.
- C. Public versus non-public areas of the University. University faculty, administrative and staff personnel, and students are permitted access to public areas of the University and, when engaged in a University-authorized or assigned activity, to non-public areas of the University. Members of the general public who are not University employees or students are permitted access to the public areas of the University, provided such access is

consistent ~~with the policy in this~~ Regulation. Members of the general public who are not University employees or students are prohibited from use of non-public areas of the University, except upon authorization of the person-in-charge.

- D. **Animals.** University employees and students, and members of the general public are prohibited from bringing any animal, including dogs, cats and birds, into University facilities. ~~This prohibition does not include, excluding University grounds and University apartments. Exempted from this prohibition are The following University employees and students, and members of the general public~~ individuals are exempted from this prohibition:
1. Individuals w~~Who~~ who are legally disabled, and whose disability requires the assistance of an animal; or
 2. Individuals w~~Who~~ who are engaged in an authorized University instructional, research, public service or athletic activity requiring the presence of animals.
- E. **Bicycles, motorcycles, mopeds, scooters, skateboards, and roller skates.** University employees, students, and members of the general public are prohibited from operating, ~~or using, or storing~~ any bicycles, motorcycles, mopeds, scooters, skateboards, roller skates or other similar devices in a University building, except when expressly permitted by the ~~University administrative officer responsible for the specific building~~ Vice President for Administration, or designee; furthermore, ~~University employees and students, and members of the general public are prohibited, except where expressly permitted by authorities in charge of specific University buildings, from bringing or storing such devices in University buildings.~~
- F. **Right to reassign or substitute facilities.** The University reserves the right to impose such requirements on the use of University facilities as it may deem necessary and reasonable; and reserves the right to reassign or substitute facilities as available and in the best interests of the University.
- G. **Dangerous weapons.** No dangerous weapon may be stored or carried in or upon University facilities. ~~“Dangerous weapon” includes means any firearm, ammunition, explosives, martial arts weapons including stars, swords, nunchucks, clubs etc. Dangerous weapons also include those listed in the University’s Student’s Rights and Responsibilities for Residence Halls and Dining Services. Any person carrying a dangerous weapon in or upon any~~ University facility is required to relinquish the weapon to the UW Police Department voluntarily or upon request. The weapon will be returned when the person leaves the University facilities, unless the UW Police Department determines that the weapon should be retained in an

investigation. If a person carrying a dangerous weapon refuses to relinquish the weapon, the person shall be denied access to University facilities. Nothing in this paragraph prevents the carrying of weapons for the following reasons: (1) by authorized Peace Officers as defined and authorized by Wyoming Statutes; (2) by individuals directly transporting weapons to and from the weapons storage facility ~~and off University facilities~~; or (3) pursuant to official University business and University-approved activities, including activities conducted by ROTC cadets under the direct and immediate supervision of ROTC faculty members, activities conducted by registered student organizations with the ~~explicit-written~~ permission of the Vice President ~~for~~ Student Affairs; and other University activities ~~carrying explicit with the written~~ permission of the responsible vice president. University students, faculty, and staff may be subject to disciplinary action for violation of this paragraph, up to and including termination. All persons violating this paragraph may also be subject to criminal sanctions in accordance with Wyoming law.

VII. ~~5.~~ SANCTIONS

Failure of an internal or external user to comply with the provisions of this ~~regulation-Regulation~~ may, at the University's discretion, result in a cancellation of authorization to use University facilities, in a loss of scheduling privileges, or in disciplinary sanctions.

VIII. ADMINISTRATION

The Vice President for Administration, or designee, is the University administrative officer responsible for the implementation of this Regulation.

Source:

University Regulation 178, Revision 2; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 2-181

Space Assignment and Management

I. POLICY

All University facilities, whether owned or leased, belong to the University as a whole and are considered to be an allocable resource to be utilized in the best interests of the ~~total~~ institution. Accordingly, the proprietary interests of individual organizational units shall not exclusively define the allocation and use of campus space, especially when larger institutional interests are thereby sacrificed.

The University seeks to utilize its finite facilities resources efficiently and effectively. Thus, the utilization of all facilities are subject to periodic evaluation and reassignment to meet changing institutional needs.

The President has overall responsibility and authority for facilities planning and management. This responsibility and authority have been delegated by the President to the Vice President for Administration who, ~~acting~~ in consultation with the President, makes major allocations of space to each of the ~~seven-eight~~ administrative divisions. Space assigned to these administrators may be further delegated as deemed appropriate.

II. FACILITIES INVENTORY AND CLASSIFICATION

Responsibility for the maintenance of the University's Facility Inventory and building floor plans is assigned to the Facilities Planning Office (FPO). The inventory database is maintained to provide current statistical data required for effective management of University facilities. ~~The inventory database and~~ provides a master inventory of all space including an identification of the spaces and the unit to whom ~~they are~~ it is currently assigned (including split and multiple assignments), room classifications and any use restrictions. All spaces are classified in accordance with the most recent edition of the "Postsecondary Education Facilities Inventory and Classification Manual" published by the National Center for Educational Statistics. All space assignments are recorded on the inventory database to the lowest identified departmental ~~unit~~ level (e.g. Academic Affairs, College of Business, ~~Accounting~~ Department.)

It is the responsibility of each administrator with delegated responsibility for space management to ensure that changes in assignment, classification, and function, are reported to the FPO.

The FPO periodically verifies space assignments and usage with administrators to whom space is assigned to update the facilities inventory.

III. SPACE REQUESTS

Requests for additional or alternative space beyond the control of a vice president should be resolved whenever possible between vice-presidential units. If a solution cannot be found, then space requests shall be referred to the Space Allocation Committee~~the respective vice presidents are encouraged to work with the Vice President for Administration to identify a solution for a~~ mutually acceptable resolution to all parties. The FPO is available to provide an evaluation of space options and should be utilized for resolution of space requests.

The Vice President for Administration, as Chair of the Space Allocation Committee, ~~will~~ shall refer unresolved space requests to the President's Cabinet¹ for advice. The President, acting upon the recommendations of the Vice President for Administration and the Cabinet, ~~shall~~will make the final decisions.

IV. GUIDELINES FOR ASSIGNMENT AND USE OF SCHEDULED SPACES

Scheduled spaces consist of all facilities ~~NOT~~not assigned long term~~s~~ (e.g., all instructional spaces, conference rooms, auditoria, performance rooms, University grounds, and gymnasiums available for use by the entire University community). These spaces are classified in one of four categories:

- A. Spaces centrally scheduled through the office of ~~the Central Scheduling Classroom Coordinator~~;
- B. Spaces scheduled through the administrative office with the delegated authority for the assigned space (e.g., ~~Conferences and Institutes~~, Wyoming Union, Intercollegiate Athletic facilities).
- C. Spaces where a unit is permitted scheduling priority but that can be scheduled by Central Scheduling~~other units~~ after considering the needs of the priority unit. These spaces are scheduled through Central Scheduling~~the Classroom Coordinator~~; and
- D. Restricted classrooms and similar spaces ~~are those~~ in which a department has made a significant investment of its funds (either University or donor) for the purpose of refurbishing, modifying, or equipping a space for its needs. These spaces may be scheduled for approved activities with the permission of the administrative office to ~~whom~~which the space was delegated.

A departmental request to control or restrict scheduled spaces requires the approval of the vice president with administrative authority for the unit.

¹ "President's Cabinet" as defined by Presidential Directive 1-2002-4

It is the goal of the University to maintain and preserve its high-quality instructional spaces. Requests to convert any instructional space to another use requires a space analysis performed by the FPO to determine if there is a better alternative to the conversion of a classroom to meet the needs of the unit making the request, and requires the approval of the Cabinet.

V. ANNUAL REVIEW OF SPACE ASSIGNMENT AND UTILIZATION

At least annually, the Vice President for Administration shall convene the Cabinet to review existing space assignments and utilization, with particular attention to the use of scheduled spaces and the availability of class-room space for instructional purposes. Based upon that analysis and Cabinet recommendations, the Vice President for Administration may recommend to the President changes in the allocation, assignment, function, or scheduling authority of assigned or scheduled space.

VI. SPACE PLANNING AND ASSIGNMENT GUIDELINES

To the extent possible, planning for and assignment of space to provide for the broad range of University programs and activities will be made in accordance with guidelines approved by the Cabinet. ~~The Facilities Planning Office~~ The FPO, which is responsible for maintaining these guidelines, is available to assist University departments with their efforts to plan for changing or expanded space requirements. ~~The Office~~ The FPO should be consulted for guidelines and standards defining space allocations for different uses, life and fire safety code considerations, and the suitability of various University facilities for specific uses.

VII. ADMINISTRATION

The Vice President for Administration shall be responsible for the implementation of this Regulation and the maintenance of the Facility Inventory through the ~~the Facilities Planning Office~~ FPO.

Source:

University Regulation 181; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 2-245

Regulations for the Administration and Use of the Wyoming Union Facility

I. GENERAL INFORMATION

Under the constitutional and statutory authority established by the State of Wyoming, the Board of Trustees of the University approved the establishment and construction of the Wyoming Union facility ~~known as the Wyoming Union~~ and approved the issuance of bonds for the purpose of financing this construction. Pursuant to UW Regulation 1-1 ~~provisions of reference (a)~~ and as the chief executive officer of the University, the President, subject to the authority of the Trustees, has ultimate responsibility in all matters of general policy relative to the use, administration and management of the Wyoming Union. In accordance with that responsibility, the Wyoming Union will be administered and utilized in accordance with ~~the provisions hereinafter established~~ this Regulation.

II. PURPOSE OF THE WYOMING UNION

The Wyoming Union shall provide a community center ~~for community~~ at the University of Wyoming and shall enhance ~~and complementing~~ activities in pursuit of the educational purposes of the University. The Wyoming Union shall remain ~~-student-~~oriented, by providing employment, involvement, and governance opportunities for students; ~~-operate-~~ operating within the physical capabilities of the facilities; ~~-~~ and maintaining a sound financial basis. In the interest of fulfilling the needs of the University community, the Wyoming Union will provide:

- a. Services and conveniences in accordance with, ~~as are possible, and as~~ the needs of the University community ~~are determined~~;
- b. Opportunities for co-curricular learning, cultural experiences; ~~-~~ and social/and personal development facilitated or coordinated in collaboration with faculty; ~~whenever possible~~;
- c. Experiential learning opportunities utilizing both informal and formal education methods, which enhance student leadership and management skills;
- d. A variety of educational, cultural, recreational, social, and entertainment programs;
- e. Reservable, multi-purpose facilities for activities, programs, meetings, and conferences of University students, recognized student organizations, University employees, and related educational groups; and

- f. Public space and furnishings which are comfortable, modern, aesthetically pleasant, and support the informal gathering of University students, employees, and other members of the University community.

III. WYOMING UNION BOARD

The Wyoming Union, ~~in the fulfillment of the purposes of the facility,~~ shall operate in accordance with the policies and regulations as formulated by the Wyoming Union Board. The Wyoming Union Board consists of five (5) students appointed by the ASUW President with the advice and consent of the ASUW Senate, one of whom shall serve as chairperson. At least two (2) of these students shall not hold office in ASUW. Student terms shall be one (1) year with a maximum of two (2) consecutive terms. Other members of the Board shall include a representative of the University administration appointed by the President of the University, the Vice President for Student Affairs, the Vice President for Administration, and one faculty member to be appointed by the Faculty Senate. Except as otherwise specified herein above, all appointed Board members shall serve renewable one-year terms. Ex-officio members without vote shall include the Director of the Wyoming Union, who shall also serve as the Board secretary, and ~~the Assistant Director,~~ Wyoming Union Activities/Programs ~~any Associate or Assistant Directors of the Wyoming Union.~~ The responsibilities of the Wyoming Union Board shall be as follows:

- a. Formulate and pursue long-range plans and objectives regarding the services and programs of and occurring in the Wyoming Union;
- b. Formulate the general rules and policies regarding the use of the Wyoming Union and any special requests for the use of the Union facilities by non-University members and provide for the coordination and optimum utilization of programming space and time within the Wyoming Union;
- c. Be accountable to University students, employees, alumni, guests and others for facilitating such needs of the University community as are appropriate and within the purposes and available resources of the facility;
- d. Consult with and advise the Vice President for Student Affairs with regard to general policies of the Union and the appointment, performance and dismissal of the Wyoming Union Director; and
- e. Assist in developing priorities of expenditure for Union services. This shall include assisting with budget preparation by providing such on-going planning and evaluation as will facilitate a timely consideration of budgetary needs and changes prior to the budget being submitted to the Trustees for approval each fiscal year.

IV. WYOMING UNION DIRECTOR

The Wyoming Union Director shall manage the operations of the Wyoming Union and shall be under the supervision of the Executive Director of Residence Life, Dining Services and the Wyoming Union and the Vice President for Student Affairs, with financial oversight provided by the Vice President for Administration. The responsibilities of the Wyoming Union Director shall include:

- a. Providing leadership through the Wyoming Union Board in developing and enforcing policies and regulations regarding activities, procedures and facility use of the Union, as well as ensuring compliance with applicable University policies and regulations;
- b. Directing, supervising and overseeing all employees of the Wyoming Union, as well as the recruitment and hiring of such Wyoming Union personnel, as may be necessary and approved for fulfilling the purposes of the facility and its services;
- c. Making an orderly and systematic accounting of the collection and disbursement of all operational income and related monies, as well as preparing and submitting the Wyoming Union budget;
- d. Reporting to the Wyoming Union Board the needs and desires of the University community regarding the Union, as well as making recommendations pertaining thereto;
- e. Advising, supervising and assisting all individuals, groups and organizations that utilize the Wyoming Union facilities and signing and submitting applicable applications for malt beverage or other beverage permits for the Wyoming Union;
- f. Working with the Wyoming Union Board in the area of budget preparation; and
- g. Consulting with the Vice President for Administration regarding budgeting and administration of the Wyoming Union.

V. ADMINISTRATION

This Regulation shall supersede all previous statements and regulations concerning the Wyoming Union. The administration of this Regulation shall be the responsibility of the Director of the Wyoming Union.

Source:

University Regulation 245, Revision 2; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 3-33

Regulations Relating to Private Fund Raising Activities Within the University

I. GENERAL INFORMATION

Seeking and ~~attracting~~obtaining private contributions as a supplement to appropriated and other public monies for the support of the University and its many and varied programs and projects is the primary task of the Office of Institutional Advancement, ~~– through the~~ University of Wyoming Foundation. In order to accomplish this task, the cooperation and support of all segments of the University is vital. ~~Therefore, it is important that all solicitations for private fund support be evaluated and coordinated on a priority basis so that the friends and supporters of the University are not alienated by constant solicitation. Likewise, it is extremely important to compile centralized records on all donors and gifts to the University programs and to report and acknowledge their gifts as to purpose, need and how they are used or expended, if given for specific purpose. Further, the Trustees of the University are charged by reference (b) to assure that all grants, donations and devises for many purposes, including tax benefits for donors, is dependent upon compliance with the provisions of this regulation. It is important to have one central office that evaluates, coordinates, and documents private fund support.~~

II. ACCOUNTS AND FUNDS

All contributions for the use and benefit of any activity, college, department, program, students, or purpose of the University must be promptly reported to the Vice President for Institutional Advancement, who serves as the President/CEO of the UW Foundation, and deposited into such account or fund as the latter may direct, after consultation with appropriate University officers. The Vice President for Institutional Advancement shall be responsible for the coordination of ~~all aspects of~~ the acceptance, deposit, and administration of private gifts, or devises, and shall provide assistance and direction to University personnel ~~who have received gifts, or have knowledge of proposed gifts related to gifts.~~

III. GIFTS IN KIND

All gifts of property (real and personal), corporate stocks and bonds, or other property of similar nature shall be reported to and channeled through the Office of Institutional Advancement. The Office of Institutional Advancement ~~with the cooperation of University Legal Counsel~~ shall be responsible for securing and filing the appropriate deeds, titles, bills of sale, trust instruments or other documents of a similar nature to assure proper conveyance and acceptance of such gifts. The Office of Institutional Advancement shall be responsible for maintaining a centralized depository for all documents or correspondence related to private gifts, bequests or trusts to the University.-

~~(a) Appraisals:-~~

IV. APPRAISALS

University officers, employees or agents shall not render or become directly involved in appraising gifts of real or personal property made to the University ~~of Wyoming~~.

V. ACKNOWLEDGMENT OF GIFTS

The Office of Institutional Advancement shall be responsible for acknowledging, receiving, and recording all gifts to the University ~~in cooperation with the officers of the concerned units. All gifts of One Thousand Dollars (\$1,000.00) or more (or like value) shall be acknowledged by the President or as otherwise directed by the President of the University.~~

VI. SOLICITATIONS

~~No~~All fund drives or solicitations shall be sponsored, sanctioned or pursued ~~until the drive has been coordinated through the by the~~ Office of Institutional Advancement. ~~University stationary or other representations that fund solicitations are University sponsored shall not be used or made until prior written approval has been obtained from the Office of Institutional Advancement.~~

~~a. Procedure: All proposals for private fund solicitations shall be submitted to the Office of Institutional Advancement for in coordination and approval by the President with the campus entities identified as the gift beneficiaries. All proposals shall include the purpose, scope, goal, dates, target donors and other similar information.~~

~~b. The President of the University may appoint a Projects Committee for Development consisting of appropriate administrators, faculty, students and staff. The purpose of this committee is to assist the President and the Office of Institutional Advancement as follows (or as otherwise directed campus fund raising initiatives will be approved by the UW President):~~

~~(1) To coordinate fund appeals, drives or solicitations.~~

~~(2) To assist in the scheduling of fund solicitations and drives.~~

~~(3) To assist in establishing priorities for programs and projects requiring private funds.~~

~~(4) To assist in identifying private sources of funds for referral to the President and through him to the consultation with the University Board of Trustees of the University of Wyoming.~~

Source:

University Regulation 33; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 3-105

Purchases

I. PURPOSE

The following Regulation outlines the preference that is given to bona fide Wyoming residents when the University of Wyoming purchases materials, supplies, equipment and machinery.

II. POLICY

Preference shall be allowed in purchase of materials, supplies, equipment and machinery provided by bona fide Wyoming residents when such materials, supplies, equipment, machinery or provisions are of quality equal to those of any other state enforcing or having a differential for "out-of-state" materials, supplies, equipment, machinery, or provisions. Such preference shall be five percent (5.0%) and shall apply to materials, supplies, equipment, machinery or provisions produced, manufactured or grown in this state, and to materials, supplies, equipment, and machinery supplied by a Wyoming resident. However, preferences shall not be given in violation of any Federal law, rule or regulation. Whenever Federal laws are applicable, Federal laws shall supersede any State laws.

For purposes of purchases described in the above paragraph, the definition of a bona fide Wyoming resident shall be the definition set forth in Wyo. Stat. Ann. § 16-6-101(a)(i).

III. ADMINISTRATION

The Vice President for Administration shall administer this Regulation.

Source:

Trustee Regulation X.C; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 7/17/14 Board of Trustees meeting

UW REGULATION 3-176 Dishonored Checks Payable to the University of Wyoming

I. GENERAL INFORMATION

This Regulation outlines the procedures and fees related to dishonored checks that are payable to the University of Wyoming.

II. SERVICE CHARGE

Notice shall be given, or conspicuously posted, by University personnel authorized to accept checks that the person who tenders a check will be subject to a service charge by the University if the check is returned unpaid by the drawee bank. ~~Such charge represents a~~ This standardized charge accopunts for the extra effort expended by the University to obtain payment, ~~and conforms to applicable Wyoming statutes.~~ Persons tendering checks will be deemed to have accepted their liability for such a charge if the tendered check is not paid by the drawee bank.-

III. PROCEDURES

Upon return by a drawee bank, the University Cashier shall notify the University's Accounts Receivable Department, ~~which department.~~ Shall, In accordance with Wyoming Statutes, the Accounts Receivable Department shall mail or deliver written notification to the person who issued the check. The notice shall state that they have the individual has fifteen (15) days following the date of the ~~written demand~~ notice to pay ~~to~~ the University the amount of the check and a collection fee not to exceed fifteen dollars (\$15.00) or the maximum allowed by Wyoming Statutes.

~~If Any person who fails to make restitution to the University within the fifteen (15) day period shall be mailed a written demand~~ after fifteen (15) days the individual has failed to pay the amount of the check and collection fee, Accounts Receivable shall mail a written demand letter to the individual who issued the check. The demand letter shall be sent by certified mail, return receipt requested, to the address on the check or the last known address of the drawer that if they fail to pay. The letter shall state that the individual has thirty (30) days following the date of the notice to pay to the University the amount of the check and a collection fee not to exceed fifteen dollars (\$15.00) or the maximum allowed by Wyoming Statutes. The letter shall also state that if the individual fails to pay the amount of the check and collection fee within thirty (30) days following the date of the certified demand they days, the individual shall will be liable for twice the amount of the check in collected funds, but in no case less than or fifty dollars (\$50.00) or the maximum allowed by Wyoming Statutes (whichever is greater) and for interest and costs of collection including

reasonable attorney fees. The amounts and fees listed in this Regulation are subject to change, based on changes to Wyoming Statutes~~will be followed at all times.~~

~~If satisfactory evidence is provided to the Manager of University Loans and Receivables that the check was returned because of facts not under the control of the individual and that the check was properly drawn upon a bank account in which sufficient funds were on deposit, the Manager of University Loans and Receivables may, at his/her discretion, waive the service charge upon cash payment of the face amount of the check.~~

~~OTHER ACTIONS.~~

~~If~~ payment is not received ~~within fifteen (15) days of written notice~~after the above steps have been taken, the Accounts Receivable department shall pursue such lawful actions as ~~may be determined to be deemed~~ appropriate by the Manager of Financial Services. These actions include, but are not limited to:

- ~~A.~~ The denial of future University services, registrations, and grade transcripts by placement of a "financial stop" on the student account ~~that the benefit of the payment of the check was placed.~~
- ~~A.B.~~ The suspension of check writing privileges for any University services or goods from any of the University's component entities.
- ~~B.C.~~ The cancellation of registration, class attendance and housing ~~accommodations.~~ accommodations, upon ~~Such action will be taken only after consultation with the Dean of Students.~~
- ~~C.D.~~ In the case of University employees, an off-set against ~~salary payments~~ wages becoming due after notice and opportunity for payment has been given the employee. The amount offset shall include the service charge.
- ~~D.E.~~ Referral of the amount due the University to a collection agency. The amount referred will include the costs of collection including reasonable attorney fees and court costs, as may be applicable.
- F. The initiation of criminal proceedings ~~in accordance with reference (a).~~

If at any time, satisfactory evidence is provided to the Supervisor of Accounts Receivable that the check was returned because of facts outside the control of the individual, and that the check was properly drawn upon a bank account in which sufficient funds were on deposit, the Supervisor of Accounts Receivable may, at his/her discretion, waive the service charge upon cash payment of the face amount of the check.

Source:

University Regulation 176, Revision 3; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 3-177

~~Official~~ University Travel and Reimbursement Policy for Employees

I. PURPOSE

To establish policies and procedures governing the ~~Official~~ University Travel and Reimbursement Policy (~~hereinafter referred to as The Travel Policy~~).

II. PRESIDENT AND DESIGNEE

University ~~O~~fficers, as defined in UW Regulation 1-1, or their designees, shall ~~have the power to~~ approve travel and travel reimbursements in accordance with this ~~policy~~ Regulation and the Travel and Reimbursement Policy. ~~The responsibilities of University officers may be delegated to a designee. UW Regulation 1-1 designates the officers of the University.~~

III. GENERAL POLICY

The Travel and Reimbursement Policy applies to all travelers, whether they are employees, students or other individuals performing official University travel. ~~The purposes of travel vary widely within the University and involve such considerations as travel, which is an inherent part of an employee's duty as contrasted with travel that supports the quality and purposes of the programs of the University. Such considerations, as well as the basic determination of absence from regular assignments while traveling require that authorization.~~ Authorization of travel and commitment to pay travel expenses must be made by the University ~~O~~fficer immediately responsible for expenditures from the funds which support travel costs. The availability of funds for travel ~~must necessarily~~ may limit the amount of travel which may be authorized. As a general policy, travelers are entitled to reimbursement for reasonable costs that are incurred incident to performing official travel.

IV. THE TRAVEL AND REIMBURSEMENT POLICY

The Vice President for Administration shall establish and maintain ~~The~~ the Travel and Reimbursement Policy.

V. REVISION, APPROVAL, AND EFFECTIVE DATE

The Travel and Reimbursement Policy shall be revised as determined by the Vice President for Administration. Any revisions to ~~t~~he Travel and Reimbursement Policy shall become effective from the date of their approval by the Vice President for Administration.

VI. DISTRIBUTION/NOTIFICATION

The Travel and Reimbursement Policy ~~will~~ shall be published and distributed by the Associate Vice President for Fiscal Administration, and shall ~~The Travel Policy will~~ be available through the University's electronic information system.

Source:

University Regulation 177, Revision 8; adopted 9/12/08 Board of Trustees meeting

UW REGULATION 3-179 Regulations Governing Use of University Vehicles

I. PURPOSE

To establish policies and procedures governing the University ~~Official~~ Vehicle Policy ~~(hereinafter referred to as The Vehicle Policy).~~

II. VICE PRESIDENT AND DESIGNEE

The Vice President for Administration or designee is responsible for administering this Regulation. ~~Responsibilities may be delegated to a designee.~~

III. GENERAL POLICY

~~All vehicles used by University employees and students in performance of official business of the University fall under this Regulation.~~ The Regulation applies to all vehicles used by University employees and students in performance of official business of the University fall under this Regulation. and to University vehicles temporarily or permanently assigned as defined in ~~t~~The Vehicle Policy.

The Vehicle Policy provides policies and procedures for the use of all University-licensed vehicles, including the acquisition, care and disposal of university vehicles.

IV. EXCEPTIONS

The Vice President for Administration, or designee, has the sole authority to grant exceptions to this Regulation (e.g., Intercollegiate Athletics Department courtesy vehicles).

V. REVISION, APPROVAL, AND EFFECTIVE DATE

The Vehicle Policy shall be revised as determined by the Vice President for Administration. Any revisions to ~~t~~The Vehicle Policy shall become effective from the date of their approval by the Vice President for Administration.

VI. DISTRIBUTION/NOTIFICATION

The Vehicle Policy ~~will~~shall be available on the University Risk and Safety Office website or a copy may be viewed at the Risk and Safety Office during normal business hours. ~~published and distributed by the Associate Vice President for Operations. The Vehicle Policy will be available through the University's electronic information system.~~

Source:

Trustee Regulation X.B and University Regulation 179; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 5/6/11 Board of Trustees meeting

UW REGULATION 3-255

University of Wyoming Motor Vehicle License Plate Program

I. PURPOSE

To establish a policy for administration of the University of Wyoming Motor Vehicle License Plate Program authorized by Wyoming Statutes and the Board of Trustees.

II. GENERAL INFORMATION

The University of Wyoming Motor Vehicle License Plate Program was created by Wyoming Statutes 21-17-118 and 31-2-219, which authorizes the Board of Trustees of the University of Wyoming to establish and promulgate the rules for a license plate program to be administered by the ~~university~~University and to provide for a student support and student financial aid fund for students at the ~~university~~University.

III. ~~APPLICATIONS AND~~ ADMINISTRATION

The ~~University of Wyoming Division of~~Vice President of Student Affairs, ~~or designee, through the Division's Office of Alumni Affairs,~~ shall administer this regulation ~~to the extent practicable.~~

IV. APPLICATIONS

Owners of vehicles who desire to register or renew the registration of a vehicle in Wyoming effective on ~~and~~or after January 1, 2008, may submit an application to the University through its Division of Student Affairs for a University of Wyoming Motor Vehicle License Plates, ~~which.~~ The application shall be accompanied by a fee of one hundred and thirty dollars (\$1300.00). Upon receipt of a completed application and payment of the required fee to the University, the University shall issue a statement of eligibility for the University of Wyoming license plate to the Wyoming Department of Transportation. Application for renewals must be made at least thirty (30) days before registration of the vehicle with the State of Wyoming.

V. REVENUES

- A. The fees collected under this regulation, ~~and any other gifts, contributions, donations or grants donated to this account,~~ shall be deposited into the University of Wyoming Motor Vehicle License Plate account. Any fees, gifts, contributions, donations or other monies donated to this account shall be used exclusively for student financial aid and for projects and programs that directly support students at the university.

- B. ~~No~~ All expenditures ~~shall be~~ made from this account ~~unless the expenditures~~
~~are~~ shall be in compliance with this regulation.

VI. SCHOLARSHIPS

To the extent revenues are available from license plate fees, the following scholarships shall be awarded annually based upon academic merit and involvement ~~to attract and retain students to the University and to promote student organizations.~~ The awards shall be made by the Division of Student Affairs through its Office of Alumni ~~Affairs~~ Relations in coordination with the Office of Student Financial Aid:

- A. Nine ~~four-y~~ Year ~~s~~ Scholarships of \$1,500 each per year.
- ~~A.~~
1. One to an incoming freshman from each of the following six geographic areas:
 - a. ~~1. District I:~~ Park, Big Horn, Washakie, Hot Springs, and Fremont Counties
 - b. ~~2. District II:~~ Sheridan, Johnson, Campbell, Crook, Weston, and Converse Counties
 - c. ~~3. District III:~~ Lincoln, Sweetwater, Uinta, Sublette, and Teton Counties
 - d. ~~4. District IV:~~ Natrona, Albany, and Carbon Counties
 - e. ~~5. District V:~~ Laramie, Goshen, Platte, and Niobrara Counties
 - f. ~~6. District VI:~~ Out-of-state (non-Wyoming residents)
 2. ~~B.~~ Two scholarships to non-traditional students
 3. ~~C.~~ One scholarship to the grandchild of a UW graduate
- B. ~~II.~~ Three Scholarships of \$1,500 each per year, subject to annual renewal
- ~~A.~~
1. One scholarship to a fifth- or sixth-year undergraduate student
 2. ~~B.~~ One scholarship to a student who is pursuing a second bachelor's degree
 3. ~~C.~~ One scholarship to a student enrolled in an Outreach Credit degree program

C. ~~III.~~ One-year ~~a~~Award of \$3,000

1. One award to a Recognized Student Organization (RSO) seeking student programming funds for a project or projects to benefit the campus or community. Selection will be made by a committee comprised of representatives of ASUW student government and ~~WyoSAA~~ Wyo-Gold, the student alumni association.

Source:

University Regulation 255, Revision 1; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 3-641 Patents and Copyrights

I. GENERAL INFORMATION

The Vice President for Research and Economic Development is the University of Wyoming officer responsible for articulating policy and procedures concerning patentable inventions and copyrightable works in which the University may have or assert an interest.

II. POLICY

The University of Wyoming is dedicated to instruction, research, and the extension of knowledge to the public. It is the policy of the University to carry out its scholarly work in an open and free atmosphere, and to freely publish results obtained ~~there from~~ freely ~~this work~~. Research done primarily in anticipation of profit is incompatible with the aims of the University. However, the University recognizes that patentable inventions and copyrightable materials are conceived or created during the course of research conducted by faculty and students using University facilities. These policies have been established to ensure that ~~those~~ inventions and materials in which the University may have an interest ~~will be~~ are utilized in a manner consistent with the public good, ~~through patent and copyright licenses or otherwise~~.

III. OBJECTIVES

The principal objectives of the University of Wyoming patent and copyright policies set forth herein ~~include~~ are the following:

- a. To provide incentive to creative intellectual effort by University employees, students, and others associated with the University;
- b. To establish principles for determining the respective interests of the inventors or authors, the University, and sponsors with respect to inventions, discoveries, or other creative works;
- c. To enable the University to develop procedures by which the significance of inventions, discoveries and other creative works may be determined and, if practicable, commercially utilized;
- d. To provide the means for placing in the public realm the results of research, while safeguarding the interests of the inventor or author, the University, and the sponsor; and
- e. To recognize the right of the inventor or author to financial benefits, when applicable, from an invention, discovery, or other creative work.

IV. COVERAGE

The ~~University of Wyoming's~~ University's patent and copyright policies contained herein apply to all University employees and students conducting research and development that furthers the University's mission and is for the public good. "Work[s] made for hire," as that term is defined by the U.S. Copyright laws of 1976, are the sole and exclusive property of the University, and employees have no patent, copyright, royalty or any other interest in such work(s). The patent and copyright policies of the ~~University of Wyoming~~, as amended from time to time, shall be deemed to be a part of the conditions of employment of every University employee.

V. DEFINITIONS

- a. **Personal Time:** For purposes of this Regulation, an individual's "personal time" shall mean time other than that devoted to normal or assigned functions relating to teaching, research, extension, or service on University premises, or other functions in which University facilities are utilized.
- b. **Research:** For purposes of this Regulation, "research" is the studious inquiry or examination conducted with the avowed purpose of creating and adding to the knowledge in a field and thereby advancing theory and principles; expansion of ideas, theories, and principles and the interpretation of developed information and the provision of further insights; or improvement and/or facilitation of the application and utilization of knowledge within an applied professional field.
- c. **University Facilities:** Any facility, including equipment and material, available to the individual as a direct result of the individual's affiliation with the University, and which would not be available to a non-affiliated individual on the same basis.

VI. PATENT OWNERSHIP

With the exception of inventions or discoveries made on an individual's personal time, every invention or discovery or part thereof which results from research or other activities carried out at the University, or which is developed with the aid of the University's facilities or employees, or with funds administered by the University, is the property of the University of Wyoming, and, as a condition of employment, and in keeping with the Student Code of Conduct, is hereby assigned by the inventor to the University in accordance with these policies. Income earned as a consequence of patenting and/or licensing such inventions or discoveries shall be distributed in accordance with Section 7, Income from Patents and/or Licenses.

Inventions or discoveries made or conceived by University employees or students which are created or developed entirely on personal time, and which do not involve the use of University resources, facilities or materials, shall be the exclusive property of the employee or student.

All inventions or discoveries made or conceived of by University employees or students shall be disclosed in accordance with Section 12 hereof, and the individual responsible for such invention or discovery shall adequately demonstrate the relative extent to which the inventor's personal time and resources and the University's resources, facilities, and materials were utilized. In each instance in which it is adequately demonstrated that such invention or discovery was made exclusively on personal time, utilizing no University resources, facilities or materials, the University shall acknowledge in writing that the invention is the sole property of the inventor.

If an individual so desires, however, inventions or discoveries made exclusively on personal time, utilizing no University resources, facilities, or materials, may be assigned to the University for patent evaluation, registration, administration or protection.

After consultation with the inventor, the University may, in its sole discretion and upon such terms as it deems appropriate, cause any rights which it may have to a discovery or invention to be released and transferred to the inventor. Such action may be expected if the University believes that a discovery or invention is one that is non-patentable or that does not warrant further evaluation as to patentability, or if a discovery or invention is returned to the University after negative evaluation by its patent evaluation agent(s), if any. In event of an assignment or release, the University shall retain a royalty-free perpetual non-exclusive license for the use of any such invention or discovery.

VII. INCOME FROM PATENTS AND/OR LICENSES

Whenever the rights in and to an invention or discovery or a work of authorship as described in Sections 15 and 16 hereof are owned by the University, and the University patents, copyrights, sells, licenses or otherwise provides for use of such inventions, discoveries or works by an outside user, then any net income or royalties received by the University shall be distributed sixty percent (60%) to the inventor/author, and ~~forty~~ forty percent (40%) to the University.

Of that amount retained by the University, one-half shall be paid to the department or college in which the invention or discovery originated, and one-half shall be paid into a University research and development fund, the purpose of which shall be to stimulate and encourage creative enterprise by University and students. Expenditures from this fund shall be authorized by the Vice President for Research and Economic Development after consultation with the Research Advisory Committee.

VIII. SPECIFIC CONDITIONS GOVERNING SPONSORED RESEARCH

- a. **Government Sponsored Research.** Patents on inventions arising from research financed by the United States Government are controlled by the terms of the supporting grants and contracts, and applicable Federal laws and regulations. Except as provided by Federal law or by government-supported grants or contracts, when no patent rights are claimed or when patent rights are waived by the United States Government, patents arising from government-sponsored research are controlled by patent and copyright policies set forth herein.
- b. **Non-Government Sponsored Research.** The University must ensure that its facilities and the results of the research of its employees and students are applied in a manner which best serves the interests of the public. Likewise, the legitimate interests of a private sponsor who provides financial or other support to research carried out by or through the University must be considered. The University will normally reserve ownership of patents on inventions arising out of research supported in whole or in part by grants or contracts with nongovernmental organizations or firms. Contracts or agreements which are entered into between the University and nongovernmental organizations or agencies should contain clauses setting forth such a reservation, unless deviations therefrom are requested by the sponsor and approved by the Research Advisory Committee. In the interest of fair treatment to the sponsor and in consideration for such sponsor's investment, special provisions regarding patent rights may be negotiated by the University, provided that the University retains the perpetual, non-exclusive right to use the invention for its own research, educational, and service purposes, without payment of royalty fees. In such cases, in the interest of discharging the University's obligation to the public in the application of its facilities and its employees' and students' time and talent, the University will require the sponsor to use due diligence in the commercial use of the invention, and the University will retain the right to publish the results of the research involved after a period of time reasonably necessary to protect the rights of the parties and to allow for the filing of a patent application.

IX. PUBLICATION

A major function of the University of Wyoming is the advancement and dissemination of knowledge. Any practice which unnecessarily restricts the publication of results of scholarly scientific work is to be avoided. It is recognized, however, that the full development of useful inventions or discoveries may be dependent upon the securing of patent protection which will enable the commercial utilization of the discoveries or inventions. Accordingly, under certain circumstances it may be necessary to delay for a minimum period the publication of results of research.

If a sponsor proposes to support a research effort, and the rights to any patentable invention resulting therefrom will belong to said sponsor, the research agreement with respect to publication shall include language to accomplish the following: First, the sponsor must agree

that the results of the research may be published by the investigators. Second, ~~in order that to not jeopardize~~ patent applications ~~not be jeopardized~~, the University and the investigators may agree that any proposed publication will be submitted to the sponsor with a written notice of intent to submit for publication. The notice will advise the sponsor that if, within a period of no more than ninety (90) days from the date of such notice, the sponsor fails to request a delay, the investigators and University shall be free to proceed immediately with the publication. If, however, the sponsor provides timely notice to the University that a delay is desired, the submission of the manuscript to a publisher or other public disclosure shall be withheld for the period requested, but in no event shall the total period of delay be longer than one (1) year following the date of the notice of intent to submit for publication. Such a period will permit the sponsor to have the necessary patent applications prepared and filed, and does not unduly restrict the dissemination of scientific knowledge.

X. AVOIDANCE OF CONFLICTS

Conflicts involving patentable inventions and discoveries may arise when University employees or students enter into personal consulting agreements with outside firms and organizations. The agreements which business firms generally wish to have executed by those who are to serve in a consulting capacity frequently contain provisions requiring the licensing or assignment of the consultant's inventions and patents to that business firm. Such provisions may apply to areas in which the individual's University work lies, and thus may come into conflict with the terms and conditions of this policy.

Prior to signing any consulting agreement which deals with patent rights, trade secrets, or the like, if any University time, facilities, materials or other resources are to be involved in the carrying out of such consulting work, University employees or students must submit the proposed agreement to the Research Advisory Committee and obtain a waiver of University rights, or otherwise modify the agreement to conform with these policies.

XI. DUTY TO DISCLOSE DISCOVERIES AND INVENTIONS

All individuals whose discoveries and inventions are covered by these policies have a duty to promptly disclose the same to the Research Advisory Committee through the Vice President for Research and Economic Development. The duty of disclosure arises as soon as the individual has reason to believe, based on his or her own knowledge or upon information supplied by others, that the discovery or invention may be patentable. Certainty about patentability is not required before a disclosure is made. Individuals shall execute such declarations, assignments, or other documents as may be necessary in the course of patent evaluation, registration, administration, or enforcement in order to ensure that title in such inventions shall be held by the University, or by such other parties as may be appropriate under the circumstances.

XII. RESEARCH ADVISORY COMMITTEE

The Research Advisory Committee shall review and recommend to the Vice President for Research and Economic Development or the Vice President's designee the procedures for the implementation of these policies; shall resolve questions of invention ownership that may arise between the University and its faculty, staff, or students; shall recommend to the Vice President for Research and Economic Development the expenditure of the University research and development fund; and shall make such recommendations as are deemed appropriate to encourage disclosure and to assure prompt and expeditious handling, evaluation, and prosecution of patent opportunities.

XIII. PATENT MANAGEMENT

The President, or the President's designee, is authorized to negotiate with reputable agencies or firms to secure arrangements for patent management, including competent evaluation of invention disclosures, expeditious filing of applications on patents, and licensing and administration of patents.

XIV. COPYRIGHT OWNERSHIP

Except as provided in Sections 4, 15 and 16 of this regulation, all rights to copyrightable material shall be the property of the creator, ~~and at the request of the creator, the University, acting through its Research Advisory Committee. The University may~~ **shall** execute a written agreement waiving its rights, if any, in and to such material. The distribution of royalties, if any, is a matter of arrangement between the creator and his or her publishers or licensees.

XV. COMPUTER SOFTWARE

All copyrights in and to computer software, including but not limited to programs, operating systems, procedures, and associated manuals, which result from research activities carried out at the University, and which are developed with the aid of or for use with University hardware shall be the sole property of the University of Wyoming. The terms and conditions of Sections 1 through 12 of this regulation, including but not limited to Section 7 which describes the distribution of income, shall apply to computer software of the type described herein. Section 7 does not apply to works for hire.

XVI. VIDEOTAPED PRODUCTIONS

All copyrights in and to videotaped courses of instruction or other audio-visual productions which result from research or other activities carried out at the University, and which are produced with the aid of the University's facilities or staff or with funds administered by the University, shall be the sole property of the University ~~of Wyoming~~. Any individual contemplating the development and production of a videotaped course of instruction or other audio-visual production must secure the prior approval of the Vice President for Academic Affairs, or ~~the Vice President's~~ designee. All of the foregoing terms and conditions of this regulation, with the exception of Section 7, shall apply to videotaped courses of instruction of

the type described herein. The means of remuneration, and the distribution of income earned from the development of such a course or production, shall be agreed upon in writing prior to the development or production of same. Remuneration and distribution of income do not apply to works for hire.

XVII. SERVICE MARK, TRADE-MARK AND TRADE-NAME OWNERSHIP

Service marks, trade-marks and trade-names with respect to products resulting from or arising out of research or other activities carried out at the University or developed with the aid of its resources, facilities or staff, shall be the property of the University. Without express authorization from the President or the President's designee, no steps shall be taken to secure such trade-marks, trade-names or service marks by usage or registration. The University reserves the right to register such marks as it deems ~~to be~~ appropriate, and to license the use of such marks, provided that the income from such licensing shall be used to support the research and educational programs of the University as defined herein.

XVIII. EXCEPTIONS

Exceptions to any of the above policies may be authorized by the President or the President's designee following a favorable review and recommendation from the Research Advisory Committee. Before recommending such an exception, the Committee should determine that, on the basis of the evidence available, such exception is consistent with the University's responsibilities to the public interest.

Source:

University 641, Revision 3; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 5/10/13 Board of Trustees meeting

UW REGULATION 3-650

Regulations Governing Disposal of Hazardous and Chemical Wastes

I. GENERAL INFORMATION

The following procedures ~~are designed to~~ provide a safe and lawful method for the removal of hazardous waste materials from ~~various university locations to a central location for shipment~~ the University of Wyoming to a waste treatment and disposal facility.

~~Improper handling or disposal of hazardous materials, such as pouring materials down drains or sinks or placing materials in trash dumpsters or regular trash waste baskets, presents serious health and environmental hazards. Failure to comply with the terms of this regulation may be considered an act of misconduct, and employees may be subject to disciplinary procedures, including termination.~~

II. PROCEDURES

When ~~U~~university personnel determine that they are in possession of a hazardous material ~~which is no longer needed~~ (for example, solvents, sludges, discarded commercial chemical products, wastewater resulting from laboratory operations, or wastes which may be characterized as ignitable, corrosive, reactive or toxic); ~~the waste container must be marked with a Hazardous Material Label, and a Hazardous Waste Disposal Form must be completed and forwarded to the Environmental Health and Safety Office in accordance with this regulation. If there is doubt as to whether or not a material must be classified as a hazardous waste, the generator should contact the Environmental Health and Safety Office.)~~ which is no longer needed, the individual must mark the waste container with a Hazardous Material Label and complete a Hazardous Waste Disposal Form.

Failure to comply with this regulation may result in discipline, up to and including termination, in accordance with UW Regulations and policy. If there is doubt as to whether or not a material is considered a hazardous waste, the individual should contact the ~~Environmental Health~~Risk Management and Safety Office (EHS).

III. LABELING CONTAINERS

Every container of hazardous material offered for disposal must have a Hazardous Material Label attached ~~to it~~. Hazardous Material labels may be obtained from the Risk Management and Safety Office, the Environmental Health and Safety Office EHS. The following information must be completed by the generator/individual disposing of the material:

- a. **Chemical name.** Identify the composition of the hazardous waste by its full chemical name. ~~Federal law prohibits the use of code numbers, code names, trade names and initials.~~ If hazardous waste consists of multiple elements or compounds, each constituent and the percentage by volume occupied must be identified.
- b. **Total amount.** Identify the total volume or weight in the container.
- c. **Physical state.** Identify the waste as a solid, liquid, gas, powder, etc.
- d. **pH content.** Identify the pH of the material, or characterize it as an acid, base or oxidizing agent.
- e. **Hazardous characteristics.** Identify the dangerous properties of the hazardous material, such as flammable, poisonous, corrosive, oxidizer, explosive, etc. If the hazardous waste is a corrosive, further identify the corrosive material as 1) a mineral acid; 2) halogenated; 3) an organic acid; 4) a caustic; or 5) a nitric acid.

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IV. REQUEST FOR DISPOSAL ~~REQUEST~~.

~~Each hazardous waste generator~~ In addition to the Hazardous Material Label, each individual disposing of hazardous material must complete a Hazardous Waste Disposal Request form ~~when the hazardous material is no longer needed and the generator wishes to dispose of the waste.~~ These forms may be obtained from the Risk Management and Safety Office, ~~the Environmental Health and Safety office/EHS.~~ The following information must be completed:

- a. **Chemical name.** Identify the composition of the hazardous waste by its full chemical name. If ~~the~~ hazardous waste consists of multiple elements or compounds, ~~identify~~ each constituent. ~~Assign a concentration, expressed as a, and the percentage, to each of the constituents by volume occupied must be identified above relative to the total volume of waste in the container.~~
- b. **Total amount.** Identify the total volume or weight in the container.
- c. **Physical state.** Identify the waste as a solid, liquid, gas, powder, etc.
- d. **pH content.** Identify the pH of any hazardous material, or characterize it as an acid, base or oxidizing agent.
- e. **Container type.** Identify the container as glass, plastic, metal, etc.

- f. **Hazardous characteristics.** Circle the appropriate descriptive words and dangerous properties of the hazardous material.
- g. **Name of generator and phone.** Identify the individual responsible ~~individual for~~ generating the hazardous waste.
- h. **Building and room.** Identify the area where the hazardous waste is generated and the area for pick-up.
- i. **Location of waste.** Identify the location in the room in which the hazardous waste is to be picked up.

V. **PICK-UP SCHEDULE**

Pick-up schedules are established by the Risk Management and Safety Office, ~~the Environmental Health and Safety office~~ EHS. Routine pick-ups are conducted on a weekly basis, and emergency pickups may be scheduled by ~~phoning the office phone~~.

VI. **UNKNOWN S MATERIAL**

Federal regulations prohibit the acceptance of any unknown material for transportation, storage or disposal. Responsibility for determining the chemical composition of an unknown material, including the costs associated therewith, is that of the generating department.

Source:
University Regulation 650; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 3-690

Proper Use of Computing and Data Communications Facilities Operated by the Division of Information Technology

I. AUTHORIZATION TO USE COMPUTING, ~~TELECOMMUNICATIONS~~ AND DATA COMMUNICATIONS FACILITIES (~~"FACILITIES"~~)

Authorization to use and to connect to computing, telecommunications and data communications ~~the facilities ("Facilities")~~ is granted to students, faculty, and staff of the University of Wyoming for specified purposes. It is the responsibility of ~~each individual~~ to protect their access privileges, including any access codes or passwords, so that they are not used by any unauthorized persons.

II. ACCESS TO STUDENT INFORMATION

Access to and dissemination of official student data or information is governed by the ~~"Buckley Amendment" (PL 380)~~ Family Educational Rights and Privacy Act (FERPA).

III. PROPER USE OF THE FACILITIES

The facilities of the University are supported by State funds and are intended to be used primarily for University related work that support teaching, learning, research, and service, including University administrative functions and student activities consistent with the University's mission. Proper use includes using the facilities for homework, class projects, sanctioned research projects, and business operations of the University, ~~or use directed by a University administrator, faculty, or staff member.~~ Each user is responsible for his or her actions and, like any other university-related activity, proper use of University information technology resources is subject to applicable state and federal laws and University regulations.

IV. INCIDENTAL PERSONAL USE

Incidental personal use of the University's technology resources is allowed. Incidental personal use of University technology resources must comply with all applicable University policies, must not be used for commercial purposes, and must not conflict with the mission or interests of the University. Under no circumstance may incidental personal use involve violations of any laws or University regulations. Incidental personal use must not interfere with the fulfillment of an employee's University responsibilities. The employee's supervisor may require the employee to cease or limit any incidental personal use of University or non-University technology resources that hamper the employee's job performance. Using technology resources in the work environment in any

manner that results in conduct that is inappropriate to the workplace will be addressed as an employee performance issue.

V. IMPROPER USE OF THE FACILITIES

Improper use includes, but is not limited to, use for personal gain; use which intentionally interferes with legitimate use by others; and, use which is threatening to others, including but not limited to, sexual harassment, cyber bullying, cyber stalking, cyber harassment, and cyber threats.

VI. SOFTWARE PIRACY

Making unauthorized copies of computer software or unauthorized downloads is ~~usually~~ an infringement of ~~F~~ederal copyright laws and is almost always in violation of a license agreement. Such violations can result in large costs to the University and significant fines to the individuals involved. Any indication of software piracy may be investigated, in accordance with applicable laws and University regulations.

VII. PRIVACY

Although data or information stored in University facilities is University property, it is generally considered an electronic extension of an individual's personal work or learning space. It cannot be inspected, copied, or otherwise tampered with unless permission is given by the owner, except during administration of the facilities by Information Technology, as demanded by due process of law, or as determined to be in the best interests of the University. Users should understand that uses of information technology resources or non-University devices over the University network are not completely private. Normal operation and maintenance of the University's technology resources require backup of data and communications, logging of activity, monitoring of general use patterns, and other similar activities that are necessary to provide service.

VIII. APPLICATION

This regulation applies to all users of University technology resources or network, whether affiliated with the University or not, and to all uses of the University's technology resources whether on campus or from remote locations. Furthermore, members of the University using non-University technology resources or mobile devices when conducting University business or other University matters shall comply with this regulation for proper and responsible use.

IX. INVESTIGATING SUSPECTED IMPROPER USE

~~The Division of Information Technology~~ may investigate any complaint or indication of misuse of ~~the University facilities it operates. This is considered administration of the facilities.~~ During an investigation, only authorized ~~Information Technology University~~ personnel and, as appropriate, law enforcement personnel, may review data, programs, computer activity traces, ~~or backup information, or records (including telephone and email records) which~~ are pertinent to the investigation. During an investigation of improper use, any person implicated may be denied access to the facilities.

X. REMEDIES

Any hearing, appeal or disciplinary action which results from misuse of the facilities will be conducted according to UW Regulations. In addition to the administrative actions provided by the UW Regulations, any suspected violation of a state or ~~f~~ederal law will be referred to the appropriate law enforcement agencies for independent investigation.

Source:
University Regulation 690; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 4-1 Staff of the University

I. DESIGNATION

All employees of the University other than those designated as Officers (UW Regulation 1-1-~~A~~), Academic Personnel (UW Regulation 5-1), or Student Employees (UW Regulation 8-1), shall be classified as Staff Employees or Other Employees (grant funded employees, contract employees, and at-will administrative professionals).

II. APPOINTMENT

Each Vice President and, ~~the Director of Intercollegiate Athletics, Director, General Counsel, and Director for Governmental and Community Affairs~~ are designated as appointing authorities. They may designate additional appointing authorities within their respective units as ~~desired~~ needed.

Each appointment to a staff position shall ~~have be on~~ be on a continuing, temporary or limited temporary basis unless otherwise specified by University rules. Employees appointed to staff positions are designated as exempt or nonexempt according to the Fair Labor Standards Act (FLSA). This determination is made by the Department of Human Resources in consultation with the appropriate Appointing Authority. Compensation for staff positions shall be determined by rules established by the University. Commencing with initial employment, all staff ~~appointed on a continuing or temporary basis~~ shall be required to serve a probationary period of one (1) year. Employees who are promoted, transferred, or reassigned may be required to serve an additional probationary period of up to six (6) months. Employees who are re-employed after a break in service will be required to serve a new one (1) year probationary period. The probationary period may be either which period can be reduced or extended in accordance with University rules for a period of up to six (6) months when the responsible Vice President or the Director of Intercollegiate Athletics determines that such reduction or extension would be in the best interest of the University. Staff, other than initial employees, may be required to serve an additional probationary period.

III. ~~DISCHARGE~~ TERMINATION

Staff employees may be terminated pursuant to University rules and according to the terms of their employment. If the terms of employment of a staff employee require termination for cause, the employee shall be entitled to due process in accordance

with provisions of the University Employee Handbook as specified in University rules.

Staff employees serving probationary periods are at-will employees during the term of probation and may be terminated without cause and shall have no right to appeal. Staff appointed on a limited temporary basis are at-will employees and may be terminated at any time during their employment without cause and shall have no right to appeal.

All staff employees ~~shall be separated~~terminated from University service ~~when positions are discontinued~~ because of insufficient funding, lack of work, program changes, or changes in the structure of departments, divisions, or other University administrative units. ~~Employees so separated~~ may be provided ~~re-employment~~retrenchment rights as specified in University rules. Retrenchment is not available to at-will, probationary, and at-will grant funded staff.

IV. LEAVE

All staff employees shall be granted leave in accordance with provisions of the University Employee Handbook.

V. OTHER EMPLOYEES

University appointing authorities may appoint ~~other~~ employees who ~~do not have~~are not entitled to all the benefits and rights of Staff Employees. Such employees may be grant funded employees, contract employees and at-will administrative professionals. The terms and conditions of their employment will be controlled exclusively by the terms of a contract or letter of appointment. They may be entitled to University benefits such as retirement, sick leave, and vacation leave as agreed to in writing by the Appointing Authority.

Source:

Trustee Regulation VI; adopted 1/22/10 Board of Trustees meeting

UW REGULATION 4-2 Employment Provisions Applicable to All Personnel

~~A. EQUAL EMPLOYMENT OPPORTUNITY~~

Commented [TRE1]: Already covered under UW Reg 1-3

~~The University's policy is one of equal opportunity for all persons in all facets of the University's operations. Equal opportunity is offered to all officers, academic personnel and staff members, and applicants for employment on the basis of their demonstrated ability and competence and without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations.~~

BI. NEPOTISM

University employees ~~may shall~~ not be immediate supervisors to their relatives. ~~This category~~Relatives includes parents, spouses, children, siblings (or the foregoing as in-laws), domestic partners, grandparents, grandchildren, uncles/aunts, nephews/nieces, and first cousins. Employees who find themselves in a work situation that conflicts with the foregoing statement shall have the remainder of the fiscal year to work with UW Administration to find alternative solutions, which may involve changes in the lines of supervision for their relatives.

Employees shall recuse themselves from formal discussions, votes, and/or decisions affecting the appointment, tenure, promotion, performance evaluation or other personnel status of a relative as defined above.

No provision of this ~~S~~section shall be interpreted or applied ~~so as to~~ prevent the hiring, admission to degree candidacy, or award of a scholarship, fellowship, or graduate assistantship to a person who is a relative of any employee of the University or of the Trustees. Nor shall this ~~regulation~~Regulation bar any employee from (1) reporting concerns about sexual harassment, ~~unfair~~discrimination, procedural violations, or other inappropriate workplace behavior; (2) inquiring about the possibility of ~~U~~niversity employment for a family member; or (3) seeking supervisory positions and discussing alternatives for managing family-related conflicts of interest.

~~II.~~ COMPENSATION

A. Salary Payment

The base salary for most ~~members of the faculty and some members of academic professionals, and of the staff~~ is for work performed ~~and work obligations incurred~~ during the academic year, defined as the period beginning with the first day of the Fall semester registration and ending with Spring semester commencement. The base salary for ~~certain members of the faculty~~ performing administrative duties and other duties beyond the usual academic assignments and for most other salaried ~~staff~~ employees is for work performed during the fiscal year.

All base salaries shall be paid in twelve (12) monthly installments except as specified in ~~University-UW Regulation 5-173, Regulations Governing Vacation, Sick Leave, and Compensation for Faculty and University Officer. The University shall take any~~ Required deductions ~~shall be taken~~ from salary payments for ~~f~~Federal withholding taxes, ~~s~~Social ~~s~~Security, retirement, and for such additional purposes as may be authorized by the individual, or as required by law.

B. Supplementary Compensation

1. From Funds Disbursed Through the University

Full-time employees during their regular terms of service shall not have their salaries supplemented from University grants, contracts, or other University sources except for:

- a. Employment in extension classes, noncredit programs, and similar activities scheduled through adult education programs.
- b. Occasional employment at University-sponsored events such as ticket selling at athletic events, or similar duties.
- c. Overtime payments when required by the ~~employee~~ contract ~~of the employee~~ or by applicable ~~s~~State or ~~f~~Federal law.
- d. Employment as part-time instructor, lecturer or professional employee, where the appointing department, with the approval of the employee's ~~coordinator~~ vice president or administrative officer, determines that:
 - (1.) The employment will not interfere with the performance of the employee's regularly assigned duties;
 - (2.) The part-time duties to which the employee is assigned on a supplementary basis require instructional or professional expertise that is not available through regularly appointed academic personnel or professional employees or through part-time appointment of non-University personnel;
 - (3.) The supplementary assignment does not ~~ordinarily~~ exceed the equivalent of one regularly scheduled three-hour credit course in any calendar year; and
 - (4.) The supplementary assignment ~~shall normally not be~~ is not recurring and ~~shall not be~~ is not in addition to the maximum time allowed for consulting ~~in Chapter VII (C.2(e))~~ as outlined below.

- e. Employment on grants, contracts and ~~like-similar~~ University-funded activities where the work is in addition to the individual's regularly assigned duties under limited conditions and for a limited period of time. Such employment may be approved when:
 - (1.) The essential services cannot be provided by persons employed or receiving salary support under the grant;
 - (2.) It is not possible to relieve the employee of part of usual duties;
 - (3.) The project is one for which another department has principal responsibility; and
 - (4.) The overload will not exceed twenty (20) days per academic year or twenty-four (24) days per fiscal year as determined by the employee's period of appointment and shall not be in addition to the maximum time allowed for consulting ~~in~~ ~~Chapter VII-(C-2-(e))~~as outlined below.
 - f. When approved by the appropriate University authorities, full-time employees on academic year appointments may earn up to one-third (1/3) of their base salary for services rendered during the period from Spring commencement to ~~Fall~~ reporting date.
 - g. When approved by the appropriate University authorities, employees who have been granted a sabbatical leave may receive compensation from sponsored research grants and contracts awarded to the ~~university~~University, up to a maximum of ~~forty~~ (40) percent of their approved academic year salary, if funding from the grant or contract is an integral component of the sabbatical proposal.
2. ~~From Funds Disbursed by State~~ ~~Agencies~~ ~~Sources~~
- The University recognizes ~~a-particular~~its obligation to make its resources available to ~~state~~the various agencies of State government; however, the costs of such services ~~normally~~ are not included ~~within~~ the University budget and must, accordingly, be covered by funds from the agencies or from other non-University sources. The performance of professional and consulting work by a University employee for any Wyoming State agency shall, in general, be covered by the regulations that cover work for other outside agencies, i.e., the employee must obtain approval of the appropriate University officers and adhere to the maximum period for which additional compensation may be accepted. When an ~~individual's-employee's~~ services are required for a longer period, the University will make every effort to release the individual to the ~~State~~ agency for the time required with appropriate salary adjustment to be made between the agency and the University.

III. CONSULTING

A. Requirements

During the period of full-time University employment, ~~a member of~~ academic personnel, athletic coaching and training personnel, and University officers may, with prior approval of the ~~P~~resident or the ~~P~~resident's designee, perform professional and consulting work with or without compensation. ~~§. A determination that the foregoing~~following requirements have been met shall be made by the appropriate dean, director or principal University officer. The President of the University shall receive notification of each request prior to initiation of the professional or consulting work.

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1. The commitment to professional and consulting work shall not normally exceed thirty-nine (39) calendar days per academic year for academic year employees and forty-eight (48) calendar days per fiscal year for fiscal year employees.
2. The work must not interfere with ~~normal-the employee's~~ University duties; ~~including those extra responsibilities expected of all such employees;~~ and must be in addition to, rather than a part of, ~~normal-the employee's~~ full-time University duties. Such work must also be related to the employee's ~~regular campus~~ duties and must contribute to the effectiveness of the employee's ~~regular~~ work.
3. When ~~members of~~ academic personnel or University officers perform professional and consulting work, they must furnish written statements signed by the ~~employee~~ and the client(s) attesting that the efforts are independent of the ~~employee's~~ University employment and any affiliation thereto, that the University will be held harmless in relation to any product thereof, and that the University is not to be connected with the results and may not be involved in publicity, advertising or other activities related to the work, except for publication of scholarly works. In those instances where client confidentiality is a necessary and customary practice of the profession, the academic personnel member or University officer shall furnish assurance that such signed, written statements are maintained in the member's or officer's client file.

~~§. A determination that the foregoing requirements have been met shall be made by the appropriate dean, director or principal University officer. The President of the University shall receive notification of each request prior to initiation of the professional or consulting work.~~

B. Competition with the Private Sector

~~6-When~~ engaging in outside work, University personnel shall not unreasonably compete with the private sector.

C. Use of University Facilities

7—The facilities of the University may not be used for outside work without the recommendation of the appropriate dean or director and approval of the Vice President for Administration, ~~and Finance~~ who shall establish the compensatory schedule for facilities used.

D. Scope

8—This ~~Regulation~~ shall not apply to work which

1. ~~Which Does~~ does not involve use of University facilities; ~~and~~
2. Does not represent the University; ~~and~~
3. ~~Which is~~ performed outside an individual's overall commitment of time and effort to the University, or conducted during approved vacation or leave without pay.

Paid professional or consulting activities undertaken outside the ~~individual's~~ employee's overall commitment to the University will be disclosed to the appropriate dean, director, or University President.

E. Conflict of Commitment

9—Failure to comply with this ~~regulation~~ Regulation shall constitute a conflict of commitment and shall be cause for disciplinary action up to and including termination.

IV. CONFLICT OF INTEREST/CONFLICT OF COMMITMENT

A conflict of interest exists when an ~~individual employee~~ has an external interest that affects or provides an incentive to affect the ~~individual's employee's~~ conduct of his/her University activities.

A conflict of commitment exists when ~~a member of the University community~~ an employee renders professional service that is not part of his/her duties to the University to the detriment of his/her obligations to the University. A conflict of commitment arises when professional service or research contracted for outside the University, consultations, or other outside activities (e.g., outside teaching or business) of an employee interferes with the paramount obligations to students, colleagues and the primary missions and policies of the University. Conflicts of commitment primarily involve questions of obligation and effort, but are often tied to financial remuneration or other inducements and, in such cases, may also constitute conflicts of interest.

Conflicts of interest and conflicts of commitment may constitute a breach of the employment contract and, if not properly disclosed and eliminated, or managed in accordance with University policies, will result in appropriate sanctions, up to and including the termination of employment, if warranted.

IV. MILITARY LEAVE

~~Regular~~ Employees are eligible for a leave of absence from the University to serve in the armed forces during a period of national or state emergency or for training.

A. Active Duty for War or National or State Emergency

~~Regular~~ Employees who ~~shall~~ have been employed for eleven ~~(11)~~ months who leave the University ~~to go on for~~ active duty with the armed forces, voluntarily or involuntarily, during a state of war or declared national or state emergency will be given a leave of absence without pay. Application for such leave must be made to the ~~individual's employee's~~ immediate supervisor and transmitted through regular channels to the President for approval by the Trustees. The time spent in national or state service shall count toward University retirement.

B. Active Duty for Training

Employees eligible for vacation privileges may have an additional fifteen (15) working days leave with pay per calendar year for active duty for training in addition to any other leave or vacation with pay to which the employee is entitled.

VI. RETIREMENT

A. Wyoming Retirement System and TIAA-CREF

Employees of the University are automatically included by state law in the Wyoming Retirement System and ~~participation in~~ the Federal Social Security program (FICA). As an alternative to participation in the Wyoming Retirement System ~~program~~, University employees may participate in a legislatively approved plan ~~which is available pursuant to agreement~~ with the Teachers Insurance Annuity Association-College Retirement Equities Fund (TIAA-CREF).

B. Board Retirement

Any employee who ~~(1)~~ has completed twenty-five (25) years of full- or part-time benefitted service with the University, ~~or who (2)~~ has attained the age of ~~sixty (60)~~ with fifteen (15) years of immediately preceding University full- or part-time

benefitted service, or (3) ~~who~~ elects an early retirement program authorized by state statute shall be designated Board Retired at the time of retiring. A list of Board Retired personnel shall be maintained in the Human Resources office. ~~Each~~ Board Retiree shall be eligible for the following benefits:

1. Conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion rate is 1.5 months of coverage for each 40 hours of accrued sick leave. If the employee dies, the sick leave conversion benefit shall be transferred to the surviving spouse.
2. Payment for half the premium for state life insurance, if elected, for the remainder of the retiree's life. The employee's spouse or surviving spouse is not eligible for this benefit.
3. Access to recreation facilities without charge. The employee's spouse or surviving spouse may purchase access.
4. A campus parking permit without charge. The employee's spouse or surviving spouse may purchase a permit.
5. Season tickets to athletic events, at the same discount provided to benefitted personnel. The employee's spouse or surviving spouse ~~shall~~may receive the same discount.
6. UW library privileges, including all electronic files available to UW personnel. The employee's spouse or surviving spouse ~~will~~shall only receive the same library privileges as all members of the public.
7. Computer account on the UWYO domain, without charge. The employee's spouse or surviving spouse is not eligible for this benefit.
8. Defensive driving course, without charge, once every three years, as long as UW continues to offer the course. The employee's spouse or surviving spouse may also take this course without charge, once every three years.
9. UW classes, at no tuition cost, provided space is available. The spouse of an eligible retiree may receive a fifty (50) percent tuition discount and a surviving spouse may receive the employee's full tuition discount provided space is available.
10. Office space, provided (a) space is available, (b) there is legitimate regular use, and (c) the appropriate department head and dean agree. The benefit is only available to retiring faculty members and academic professionals who receive emeritus status under

UW Regulations 4-2 and 5-1. The employee's spouse or surviving spouse is not eligible for this benefit.

If an employee eligible for Board Retirement dies prior to retiring from the University, the Board Retiree benefits, including the sick leave conversion benefit, shall be made available to his or her surviving spouse, including any spousal provisions listed above.

Eligible part-time employees shall receive the sick-leave conversion in proportion to the percent of the appointment.

Retiring faculty members and academic professionals who receive emeritus status under UW Regulations 4-2 and 5-1 shall be eligible for the benefits numbered 3 through 10 above, whether or not they are eligible for Board Retirement.

Employees receiving official Board Retirement status shall be responsible for initiating the process to receive the paid-up health insurance through established personnel policies and guidelines. At the conclusion of any paid-up health insurance, the Board Retiree shall be eligible to participate in the group health insurance plan pursuant to the current personnel policies and/or insurance carrier's contracts.

C. Conversion of Accrued Sick Leave for Non-Board Retirees

Any employee who retires, but is not eligible for Board Retirement as defined above, and has completed fifteen (15) years of University service immediately preceding the date of retirement, shall receive a benefit of conversion of up to 960 hours of accrued sick leave to a state contribution for group health insurance. The conversion rate is 1.5 months of coverage for each 40 hours of accrued sick leave. The amount of the state contribution shall be equal to the employer's contribution for the coverage the employee had while employed reduced by the amount of any state-funded health insurance contributions for the retiree. If the retiree dies before the full amount of this benefit is paid, the balance of the benefit shall be transferred to the surviving spouse as a contribution toward state group health insurance payments. If an employee eligible for this conversion benefit dies prior to retiring from the University, the conversion benefit due this employee shall be transferred to his or her surviving spouse.

Employees receiving official Board Retirement status shall be responsible for initiating the process to receive the paid-up health insurance through established personnel policies and guidelines. At the conclusion of any paid-up health insurance, the Board Retiree shall be eligible to participate in the group health insurance plan pursuant to the current personnel policies and/or insurance carrier's contracts.

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~~IV~~VII. EMERITUS DESIGNATION FOR ACADEMIC PERSONNEL

The emeritus designation shall be conferred upon academic personnel who retire after long and distinguished service to the University. For faculty, qualifications ~~normally will~~ include tenure, associate rank, fifteen (15) years of service, and extraordinary performance in one or more of the following: teaching, advising, research/creative endeavors, professional and/or public service, or administration at the University of Wyoming.

For academic professionals (lecturers, extension educators and research scientists), qualifications ~~normally will~~ include an extended term appointment, associate rank, fifteen (15) years of service, and extraordinary performance in one or more areas of their job duties.

Nominations for emeriti status shall be initiated by the department head and/or dean. ~~The department head and/or dean shall forward the nomination shall then be forwarded to the Provost/Vice President for Academic Affairs, who shall add forward his/her recommendation to the President. The President of the University shall then forward a recommendation to the Trustees.~~

Academic personnel officially retired from the University ~~of Wyoming~~ may be recalled annually by the Trustees. Request for recall shall be made by the appropriate University officer(s) with the consent of the retiree.

~~IV~~III. POLITICAL ACTIVITIES

The political rights and privileges of all employees of the University are the same as those of any other citizen of the State. However, exercise of those rights and privileges shall not involve the use of University funds, time, services and facilities unless ~~University~~ authorized as part of the educational process. Any ~~such unauthorized~~ use may be subject to disciplinary action, up to and including discharge/termination.

~~IV~~ — PATENTS AND COPYRIGHTS

~~The obtaining of patents or copyrights for the mutual benefit of the University and its employees and for making the results of intellectual inquiry available to society is an objective of the Trustees. To accomplish this objective and to protect the interests of the parties, whenever a patent or copyright is to be sought, as a result of research or development sponsored in whole or in part, by or through the University, such work shall be reported to a University officer designated by the President. That officer shall cause an evaluation to be made of the respective interests of the University and the employee and make written recommendations to the President. The manner in which this determination shall be made, any conditions for support of further development, resources for obtaining a patent or copyright, and division of any royalties or other income resulting from a patent or copyright shall be subject to terms set forth in University Regulations or in written agreements authorized by the Trustees.~~

Commented [TRE2]: Already covered under UW Regulation 3-641

~~Use of University resources to develop or market any patentable invention or copyrightable work shall minimally entitle the University to exercise a perpetual, royalty-free, nonexclusive shopright to practice in the patented invention or to use the copyrighted work.~~

~~Further interest of the University shall be limited to those cases where there has been substantial use of University resources in developing the patentable invention or the copyrightable work and shall exclude articles published in scholarly professional journals. The extent of the University's and the employee's interest shall be determined with regard for the benefit to the parties.~~

~~KIX. CLASSIFIED RESEARCH AND SECURITY CLEARANCE~~

The University of Wyoming does not prejudge the appropriateness of participating in classified research. Rather, it reserves the right to examine each proposed project in the context of scientific merit as well as contributions the research may make to the general welfare of the state, the nation and the whole of humankind. As the governing body for the University, the ~~trustees~~ Trustees have authority to accept or reject all research grants, contracts and gifts. ~~In order to make special judgments about research projects, the Trustees must have access to research protocols, including classified research to be conducted at the University of Wyoming.~~

~~1. The Trustees shall be fully apprised of the character of all proposed classified research to be conducted at the University of Wyoming. The University, its academic personnel and staff, shall enter into contracts for classified research only with the express approval of the Trustees. (Amended, 2/16/94) If the University participates in classified research, the Office of Research and Economic Development will oversee the necessary steps to allow this type of research to occur.~~

~~2. A Security Management Team (SMT) shall be designated for each classified research project to be conducted at the University of Wyoming. All members of the SMT shall be subject to security clearance investigation by the Defense Investigation Service and must be awarded clearance at the appropriate level in order to function as a member of the team.~~

~~The Security Management Team will consist of the President of the University, the Vice President for Research and Economic Development, the Associate Vice President for Research (as Security Officer), two representatives from membership of the Trustees, the faculty involved in the research and others as may be required by the grantor or contractor.~~

~~LX. SAFETY~~

Safety is the responsibility of every employee. Each employee shall conduct their activities in compliance with applicable governmental, ~~U~~niversity, and campus unit safety and health policies, procedures and regulations. This includes abiding by safety rules, participating in safety training as required and reporting hazards and potential violations.

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Any employee who believes there is a safety problem in his/her work environment or elsewhere in the University is obligated to bring the problem to the attention of the immediate supervisor and the Chief Risk Officer as appropriate. The Chief Risk Officer has primary responsibility for employee safety activities of the University and all such workplace health and safety programs, policies and procedures. These documents will be available ~~through~~on the Risk Management and Safety Office ~~or~~ website or a copy may be viewed at the Risk Management and Safety Office and available for inspection by University employees and the public during normal business hours. The Chief Risk Officer is charged with the planning and implementation of actions to meet the requirements of all applicable state and federal environmental health and safety legislation and all associated rules and regulations. The Chief Risk Officer shall have the authority necessary to ensure the safety of the University community, including the authority to vacate and close down University facilities, projects or activities. Such decisions are subject only to review by the President or his/her designee.

The Chief Risk Officer also has primary responsibility for the University's insurance and for protecting the University from liability. Employees shall comply with all Risk Management policies and procedures and make all reports required by the Chief Risk Officer.

The University shall maintain an alcohol and drug testing program that complies with federal and state law. When federal or state law or University Regulation makes such program applicable to an employee, that employee shall comply with the requirements of the University program.

Source:

Trustee Regulation VII; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 3/4/11 Board of Trustees meeting
Revisions adopted 5/6/11 Board of Trustees meeting
Revisions adopted 9/9/11 Board of Trustees meeting
Revisions adopted 11/16/12 Board of Trustees meeting
Revisions adopted 6/16/14 Board of Trustees meeting

UW REGULATION 4-174
~~Regulations Governing Staff Employees~~ EMPLOYEE
~~HANDBOOK~~ Employee Handbook

~~1. APPOINTING AUTHORITY and DESIGNEE.~~

~~The Vice President for Administration through the Director of the Department of Human Resources is responsible for administering this Regulation. The Appointing Authority shall have the power to appoint Staff. The responsibilities of an Appointing Authority may be delegated by the Appointing Authority to a designee.~~

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~~2. STAFF DESIGNATION.~~

~~Each appointment to a Staff position shall be on a continuing, temporary or limited temporary basis unless otherwise specified by University rules. Employees appointed to Staff positions are designated as exempt or non-exempt according to the Fair Labor Standards Act (FLSA). This determination is made by the Department of Human Resources in consultation with the appropriate Appointing Authority.~~

I. EMPLOYEE HANDBOOK

The Vice President for Administration shall establish and maintain a current Employee Handbook that contains policies for Staff ~~E~~employees.

II. REVISION, APPROVAL AND EFFECTIVE DATE

The Employee Handbook shall be revised as determined by the Department of Human Resources, in consultation with the Office of General Counsel. Such Revisions are subject to the approval of the Vice President for Administration. Any revisions to the Employee Handbook shall become effective from the date of their approval by the Vice President for Administration.

III. DISTRIBUTION/NOTIFICATION

The Vice President for Administration through the Director of the Department of Human Resources is responsible for administering this Regulation. The Employee Handbook will be published and distributed by the Department of Human Resources, ~~and The Employee Handbook~~ will be available electronically through the University's electronic information system and hard copy through the Department of Human Resources.

Source:

University Regulation 174, Revision 9; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 4-175

~~University Fee~~Tuition Privileges of University Employees and other Eligible Personnel

I. PURPOSE

To establish the policy relating to University tuition privileges of University employees, spouses of University employees, other persons with teaching roles, and certain full-time, ~~campus-based~~ state and federal employees.

II. POLICY

- A. For eligible individuals, the University will waive tuition and mandatory student fees for one course of up to six (6) semester hours of University enrollment in college credit courses (including Outreach courses) during each regular semester and regular summer session. Eligible individuals shall pay applicable student and course fees. Eligible individuals include:
1. Benefited University employees who are employed on at least a half-time (0.5 full time equivalent) basis during the semester or summer session during which the course is offered.
 2. Full-time employees of state and federal government agencies rendering significant educational services to the University, as determined by the President of the University.
 3. Professional persons, other than University employees, rendering teaching or research services in University-approved credit programs when recommended by an appropriate ~~A~~ppointing ~~A~~uthority or University ~~O~~fficer.
- B. The University ~~will~~shall waive:
1. One-half the tuition~~;~~ (exclusive of any student fees and course fees) for college credit courses, including Outreach courses, each regular semester and summer session for a spouse or domestic partner of a full-time benefited University employee, when the spouse or domestic partner is enrolled as a part-time or full-time University student.
 2. One-fourth of the tuition~~;~~ (exclusive of any student fees and course fees) for college credit courses, including Outreach courses, each regular semester and summer session for the spouse or domestic

partner of a part-time benefited employee, when the spouse or domestic partner is enrolled as a part-time or full-time University student and has met the residency requirements for in-state tuition (eligible for only one-half of the above tuition benefit).

- C. ~~The definition of As used in this regulation, “domestic partner” means the definition used by the University in the exception policy for making domestic partner accommodations established by the Office of Diversity can be found in the University’s Domestic Partner Health Insurance Benefit Policy, which is available on the Department of Human Resources’ website.~~
- D. Except as provided in Section 3, a University employee eligible for the tuition and fee waiver under this regulation shall be released from assigned duties for actual attendance at classes of up to a maximum of six (6) semester hours of University enrollment during a regular semester and summer session in order to attend classes that meet during regular duty hours.

III. ADMINISTRATION

~~Eligible e~~Employees ~~eligible and~~ applying for a tuition waiver under this regulation shall submit an application through their ~~A~~appointing ~~A~~authority to the Director of Human Resources on forms provided by the Human Resources Department. The Vice President ~~for the employee’s unit, and or~~ the Director of Intercollegiate Athletics ~~in the case of employees in that division,~~ may disapprove an application under this section if the Vice President or the Director of Intercollegiate Athletics, in consultation with the ~~A~~appointing ~~A~~authority, finds the ~~E~~employee’s absence during ~~duty work~~ hours ~~to attend class~~ would significantly impair the unit’s ability to accomplish its mission. If a Vice President or the Director of Intercollegiate Athletics makes such a determination, the Vice President or the Director of Intercollegiate Athletics shall take action to ensure the employee is able to take the desired course during ~~duty work~~ hours as soon as practicable at a subsequent semester or summer session.

Source:

University Regulation 175, Revision 2; adopted 7/17/08 Board of Trustees meeting

Approval of Changes to UW Regulations 8-238, 6-715 (Faculty Senate Bill 326); 6-404, 6-407, 6-712, 6-714 (Faculty Senate Bill 327); 6-702 (Faculty Senate Bill 328); and 5-1 (Faculty Senate Bill 329)

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

On April 28, 2014, the Faculty Senate adopted proposed changes to UW Regulations 8-238, 6-715, 6-404, 6-407, 6-712, 6-714, 6-702, and 5-1.

UW Regulations 8-238 and 6-715 define procedures for change of registration and scholastic probation, suspension, reinstatement and academic renewal for undergraduate students. Student Affairs and the Registrar were asked to study the impact of current drop/add/withdraw dates and academic probation and suspension policies at the University and compare them with regional universities. The proposed changes establish new drop/add/withdraw dates and clarify that a student on probation will not be suspended unless they fail to complete one subsequent semester with a cumulative grade point average of 2.0 or above.

UW Regulations 6-404, 6-407, 6-712, 6-714, and 6-702 define the University's undergraduate degree requirements, the University Studies Program (USP), Physical Education requirements, the freshman English graduate requirement, and establishment of Faculty Senate Committees. The proposed changes provide consistency with the University Studies Program 2015, which was previously adopted by the Faculty Senate.

UW Regulation 5-1 defines academic freedom. The Faculty Academic Standards, Rights and Responsibilities Committee reviewed and updated UW Regulation 5-1 to bring it in line with recommended language from the American Association of University Professors (AAUP) and current policy nationwide. The core of the regulation remains unchanged regarding faculty rights and responsibilities.

The Faculty Senate bills and proposed amendments are attached to this narrative.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board adopted UW Regulations 8-238, 6-715, 6-404, 6-407, 6-712, 6-714, and 5-1 on July 17, 2008. The Board adopted UW Regulation 6-702 on May 6, 2009.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that any modification to UW Regulations must be approved by the Board.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the modifications to the Regulations.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

1 Faculty Senate Bill 326, as amended

Introduced by
Student Interaction Committee

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6 A BILL TO REVISE UW REGULATIONS
7 8-238 "Procedures for Change of Registration," AND
8 6-715 "Scholastic Probation, Suspension, Reinstatement and Academic Renewal for
9 Undergraduate Students ~~Specifically by Changing the Repeat Grade Policy~~"
10
11
12

13 WHEREAS, Student Affairs and the Registrar have studied the impact of current
14 Drop/Add/Withdraw and Academic Probation and Suspension policies at UW and compared
15 UW policies with regional universities; and
16

17 WHEREAS, new dates for Drop/Add/Withdraw dates have been discussed and vetted
18 for improving the policies for faculty, staff and students at UW; and
19

20 WHEREAS, the current suspension policy can cause suspension of students that do
21 not complete a subsequent semester due to withdrawal from the university; therefore,
22

23 BE IT ENACTED by the Faculty Senate of the University of Wyoming to amend
24 UW Regulations 8-238 and 6-715 as presented in the attached addenda.

AUTHENTICATION: The foregoing Senate Bill 326, as amended, duly adopted by the Faculty Senate of the University of Wyoming under date of April 28, 2014, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.

/s/
Jennifer Petrie
Secretary of the Faculty Senate

UW REGULATION 8-238
Procedures for Change of Registration

1. PURPOSE.

To establish the procedures for change of registration.

2. GENERAL INFORMATION.

After completing an initial registration, the student's academic record will be continued to reflect the assignment of a grade by the instructor of classes in which enrolled in accordance with applicable grading standards. If the student decides to not pursue the classes (including specific class sections) for which initially registered, in whole or in part, the student should effect a change in registration in accordance with this regulation. Failure to do so will result in the recording of a failing grade at the end of the academic term for those classes in which the student remains officially enrolled but did not attend or complete course requirements. Such a failing grade will remain as a part of the student's academic record. Students may effect a change of registration in the manner and within the time periods hereafter provided. After expiration of the withdrawal period, students are deemed to have assumed an obligation to complete course requirements and they are subject to a letter grade other than "W" for their course work.

3. INITIAL REGISTRATION.

All students are expected to register each regular academic term during those days established by the academic calendar for the completion of registration procedures prior to the beginning of classes. Special courses taught during other duly approved periods of time shall have announced registration periods as determined by the Registrar. Initial registrations after the beginning of classes will be accepted in accordance with published and established periods of time, but such registrations may be subject to such special conditions or assessment of late fees as may be directed.

4. CHANGE OF REGISTRATION.

A change of registration may not be initiated until after expiration of the initial registration period. Thereafter changes may be made by a student by either adding classes to those for which the student initially registered and by dropping classes from the initial registration, or a combination of both. A change of section, or "S-U" grading option, in the same course requires that a change of registration be processed. Classes that are "dropped" in accordance with this regulation will be removed from the student's initial registration and no record of any kind will be retained.

A. Adding a Class.

A student may add classes during the first ~~ten (10)~~ six (6) -days of scheduled University classes of the fall and spring semesters. However, block courses

1 currently in session may be added only during the first five (5) days of
2 classes for the University in the semester.

3 After the Add a Class period, a student may add a class only if the student has
4 obtained written approval from her/his advisor and written approval from the
5 instructor of the course.

6 **B. Dropping a Class.**

7 A student may drop classes only during the first ~~eight (8)~~ fifteen (15) -days of
8 scheduled University classes of the fall and spring semesters. However,
9 block courses currently in session may be dropped only during the first four
10 (4) days of classes for the University in the semester.

11 **C. Changes in Summer or Other Special Terms.**

12 The period of time for adding or dropping classes during the summer term,
13 block classes beginning in mid-semester, or classes whose duration does not
14 coincide with a regular or summer term shall be established by the Registrar,
15 subject to approval by the Provost.

16 **5. WITHDRAWAL FROM A CLASS.**

17 A student enrolled in a full semester course may withdraw with a grade of "W" between the
18 end of the drop period and ~~ten (10)~~ fifteen (15) days of classes for the University after mid-
19 semester. A student enrolled in a block course may withdraw with a grade of "W" between the end
20 of the drop period and five (5) days of classes for the University after the middle of the block
21 course.

22 After the withdrawal period, a student may withdraw from individual classes only if the
23 student has suffered a severe medical, emotional, or personal problem which does directly impact
24 the student's ability to fulfill course requirements. If the student initially obtains written approval
25 from her/his advisor and if the student then obtains written approval from the instructor of the
26 course, the student may withdraw with a grade of "W". The Dean of Students or designated staff
27 personnel in that office may petition for a special class withdrawal in the name of the student who
28 has been incapacitated or when such is appropriate to the overall academic retention of a student.
29 No withdrawal shall be permitted during the last twenty-one (21) calendar days of the semester.

30 **6. WITHDRAWAL FROM THE UNIVERSITY OF WYOMING.**

31 A student who has initially registered may terminate enrollment in the University if formal
32 procedures are completed prior to the last fifteen (15) calendar days of a regular semester. The
33 Registrar will indicate on the student's transcript record the fact that the student has withdrawn
34 from all of his/her classes and will include the date for withdrawal from the University.

1 **7. LIMITS ON COURSE ENROLLMENT.**

2 A student is limited to a maximum of three (3) attempts in any course at the University
3 of Wyoming. An "attempt" includes any instance in which the student earns a grade for the course
4 or withdraws from the course. The three-attempt limit does not apply to courses identified in the
5 General or Graduate Bulletin as being appropriate for students to take multiple times. A student
6 can petition for exceptions to this limitation through established university procedures.

7 **8. ADMINISTRATIVE PROCEDURES.**

- 8 A. To initiate a change to an initial registration, the student must obtain the
9 appropriate forms from the Registrar and complete the change of registration in
10 accordance with directions provided by the Registrar. The student is responsible
11 for assuring completion of forms and procedures, including the return of the
12 change of registration to the Registrar prior to expiration of the period for
13 changes. The Registrar will automatically assign the letter "W" for each class
14 from which the student has completed a timely withdrawal.
- 15 B. No forms will be issued by the Registrar after expiration of the established period
16 for the type of registration change sought by the student.
- 17 C. Students who wish to seek a withdrawal from a class after the withdrawal period
18 because of reasons heretofore described must obtain the appropriate form from
19 the Registrar's office for presentation to the student's advisor and instructor.
20 Students who wish to terminate enrollment in the University, must report their
21 intentions to the Dean of Students who shall take further action upon their request
22 in accordance with this regulation or other University directives applicable to
23 withdrawals from the University.
- 24 D. No special fees for a change of registration will be assessed students who have
25 completed initial registration.

Source:

University Regulation 238, Revision 4; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 6-715
Scholastic Probation, Suspension, Reinstatement and
Academic Renewal for Undergraduate Students ~~Specifically~~
~~by Changing the Repeat Grade Policy~~

1. PURPOSE.

To establish academic policy as specified.

2. DIRECTIVE.

a. Scholastic Probation

- i. Scholastic probation shall constitute notice that a student is not progressing satisfactorily toward the bachelor's degree.
- ii. A student enrolled at the University shall be placed on scholastic probation at the end of the semester or summer term when his/her cumulative grade point average at the University of Wyoming falls below a 2.00.
- iii. A student placed on scholastic probation will be so notified by letter.
- iv. A student shall be removed from scholastic probation at the end of the semester or summer term in which his/her cumulative grade point average is 2.00 or above.
- v. A student who fails to remove himself/herself from probation after completing one subsequent semester will be suspended from the University. Completing a semester is where **SHALL MEAN THAT the student has earned a grade in at least one course.**
- vi. An exception to the suspension rule in 2.(a.)(v.) is made when the current semester grade point average is at least 2.00, in which case the student ~~may~~ **WILL** continue COURSEWORK on scholastic probation.

b. Scholastic Suspension

- i. Scholastic suspension shall constitute notice to a student that his/her enrollment in the University of Wyoming has been terminated because of unsatisfactory progress toward the bachelor's degree.
- ii. A student who is suspended for unsatisfactory scholastic performance should not be permitted to petition for reinstatement until one full semester, exclusive of summer term, has elapsed. Students may petition once per semester for reinstatement, and, if denied by any college or the Center for Advising and Career Services, cannot petition for reinstatement until the next fall or spring semester, unless there are documented extenuating circumstances justifying immediate reinstatement.

- iii. A suspended student may not enroll for any University of Wyoming credit classes (including on-campus, online, correspondence, and outreach).
- iv. Credit earned at another accredited college or university while a student is suspended from the University may be accepted under the usual regulations governing the transfer of credit after the student has been reinstated.
- v. A student placed on scholastic suspension will be so notified by letter.

c. Scholastic Reinstatement

- i. A college may have a scholastic reinstatement policy that is more restrictive than the general university policy.
- ii. Scholastic reinstatement shall constitute notice that a suspended student has been reinstated to the University, and is eligible to be considered for readmission. The reinstated student shall be on scholastic probation during his/her first semester or summer term of reinstatement after which he/she may be removed from this probation under the provisions of 2.(a).(iv.) above.
- iii. A petition for reinstatement must be submitted not later than 15 CALENDAR days before the beginning of the semester or summer term in which the student wishes to register. A petition received after this deadline may not be processed until after the regular registration period and the petitioner shall then be subject to the late registration fee.
- iv. The decision on a petition for reinstatement shall be made by the dean (or designee) of the college in which the student wishes to enroll. Undeclared students should contact the Director of the Center for Advising and Career Services. A student who has been reinstated must remain in the college in which he/she has been reinstated for that semester.
- v. Students placed on scholastic suspension are eligible for a maximum of three reinstatements. Any student placed on scholastic suspension for the fourth time is not eligible for reinstatement for a minimum of five years from the end of the last term of attendance.

d. Academic Renewal

- i. An undergraduate student who returns to the University of Wyoming and who has not completed a college course at UW during the previous five years will have the option of continuing his/her earlier UW cumulative grade point average or commencing a new cumulative grade point average ("academic renewal"). An interested student must request academic renewal in writing to the Registrar no later than 10 class days before the last day of classes of the semester in which the student returns to the University.
- ii. The entire UW transcript will remain intact. A note indicating the policy will precede the new part of the UW transcript if the student opts for academic renewal. At the discretion of the academic department in which the student is enrolled, credit hours for which the student earned the grade of "C" or better

1 may be applied toward the completion of the degree requirements. The list of
2 departmentally approved courses (if any) will be submitted to the Registrar
3 with the request for academic renewal.

4 iii. A student's grade point average and completed courses that were applied to a
5 baccalaureate are not eligible for academic renewal.

6 iv. This policy can be exercised only once by any given individual student and is
7 only applicable to undergraduate students.

8

9 e. **Definitions**

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11 i. Cumulative semester hours attempted shall be the total of all credit hours
12 attempted through the University of Wyoming, except for those attempted in
13 repeating a course and for those in which a grade of W was assigned, and those
14 accepted in transfer from other institutions.

15 ii. The Cumulative grade point average is defined as the sum of all grade points
16 earned throughout the University of Wyoming divided by the sum of all credit
17 hours attempted through the University except for credit hours in which grades
18 of W, S, U, or I were assigned. When a course has been repeated to change a
19 grade, the last grade points and credit hours assigned shall be entered in the
20 computation of the cumulative average. All registered courses and grades
21 earned at the University will remain on the transcript, whether or not they
22 figure into the cumulative average.

23 iii. Current academic status will be indicated on internal documents and grade
24 reports as:

- 25 - good standing
- 26 - on probation
- 27 - scholastic suspension

28

29 f. **Exceptions**

30

31 i. These regulations governing scholastic probation, suspension, and
32 reinstatement do not apply to a student enrolled in the College of Law or to a
33 student enrolled in the Graduate School.

34 ii. Upon the request of a student placed on scholastic suspension or denied
35 reinstatement, the Vice President for Academic Affairs may review the
36 circumstances and reverse the decision of the dean or the Director of the Center
37 for Advising and Career Services for undeclared students if, in his/her
38 judgment, the student has suffered a gross injustice.

Source:

University Regulation 715, Revision 8; adopted 7/17/08 Board of Trustees meeting

1 **Faculty Senate Bill 327, as amended**

Introduced by
Academic Planning Committee

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A BILL TO REVISE UW REGULATIONS

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6-404 "University Undergraduate Degree Requirements,"

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6-407 "University Studies Program,"

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6-712 "Physical Education Requirements," AND

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6-714 "Freshman English Graduation Requirement"

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WHEREAS, the Academic Planning Committee has reviewed and developed proposed changes to UW Regulations 6-404, 6-407, 6-712, and 6-714 for updates and consistency with University Studies Program 2015 previously adopted by the Faculty Senate; therefore,

BE IT ENACTED by the Faculty Senate of the University of Wyoming that UW Regulations 6-404 and 6-407 are amended as presented in the attached addenda, and

BE IT FURTHER ENACTED that UW Regulations 6-712 and 6-714 are hereby repealed as inconsistent with University Studies Program 2015.

AUTHENTICATION: *The foregoing Senate Bill 327, as amended, duly adopted by the Faculty Senate of the University of Wyoming under date of April 28, 2014, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.*

/s/

Jennifer Petrie

Secretary of the Faculty Senate

UW REGULATION 6-404
University Undergraduate Degree Requirements

1. PURPOSE-

To codify all existing academic requirements established by the University Faculty for the award by the University of undergraduate degrees, and otherwise provide direction for the continuing implementation of such requirements.

2. GENERAL STANDARDS-

a. Undergraduate degrees will be conferred only upon persons who have been accepted into a degree program offered by a College of the University, and who demonstrate successful completion of all University and College requirements established by appropriate regulations or publication in the University Bulletin. Individual students are responsible for ascertaining specific requirements for the degree sought, as well as compliance with published procedures.

(1) To be considered a degree candidate at the University of Wyoming, a person must have made application for admission to the Division of Admissions, must have been admitted as a student, and must have been accepted into a degree program within a college of the University.

(2) It is desirable that a person intending to pursue a degree at an off-campus location give notice of such intent preferably at the time of applying for admission to the University or as soon thereafter as possible.

(3) A student admitted to degree candidacy normally must meet all requirements appropriate to the degree as set forth in the regulations existing at the time of the student's entry into candidacy for the degree. Students failing to complete degree requirements within a reasonable period of time forfeit any right to graduate under the requirements in effect at the time of their admission to degree candidacy.

b. Satisfaction of academic requirements must be demonstrated by appropriate entries upon the official transcript of a student's academic work maintained by the Registrar of the University (see UW Regulation 8-246).

c. Academic requirements established by Colleges shall be based upon the number of credit hours to be earned for award of a degree within the major sought by a student. Colleges may establish requirements for areas of study and specific courses as a part of offered degree programs. Requirements may include academic work for which credit is not awarded.

d. Evaluation of successful completion of academic requirements shall be based upon the assignment of grades by faculty responsible for the academic offering or work. ~~Grades to be assigned to students~~ shall represent the individual faculty member's evaluation of the student's work as deserving a grade as described in UW Regulation 6-722 (2.a.). A grade of "F" signifies

1 no credit is earned for the completed academic work. Within limitations set forth in UW
2 Regulation 6-710, grades of "S" (Satisfactory) or "U" (Unsatisfactory) may be assigned. (For
3 matters related to assignment of grades, see: UW Regulation 6-710, Authorization for Use of "S-
4 U" Grades; UW Regulation 6-716, Change of Recorded Grades; and UW Regulation 6-720,
5 Assignment and Removal of the Grade of I (incomplete).)

6
7 e. Credit applicable towards a degree may be earned or awarded through (1) instructed classes on
8 campus, VIRTUALLY or at extension settings (including recognized academic courses under
9 concurrent faculty general supervision such as internships, clerkships, clinical experience, co-op
10 programs, etc.); ~~(2) correspondence study courses offered through the Outreach School,~~
11 ~~including online and other distance coursework;~~ (2) credit by examination; ~~(4) (3) portfolio~~
12 evaluations, as provided in UW Regulation 6-719; and ~~(5) (4) acceptance of transfer credit from~~
13 accredited colleges or universities, including Wyoming Community Colleges ~~and the School of~~
14 Religion at the University of Wyoming. The following limitations apply:

15
16 ~~(1) Correspondence Outreach School Study Credit:~~

17
18 ~~(a) No more than 24 credit hours of approved correspondence course credits~~
19 ~~may University of Wyoming courses offered through the Outreach School can be~~
20 ~~applied toward meeting University of Wyoming baccalaureate degree~~
21 ~~requirements regardless of where the credit is earned to the extent defined by the~~
22 ~~major department and/or college.~~

23
24 ~~(b) Records of correspondence Distance courses taken from another accredited~~
25 ~~institutions must be furnished to reviewed by the Admissions Office for~~
26 ~~evaluation. Accepted credit will be posted to a University of Wyoming record~~
27 ~~card when a student is admitted to the University. However, applicability of this~~
28 ~~credit toward a bachelor's degree will be determined by the major department and~~
29 ~~college when the application for Graduation is completed. Once a student has~~
30 ~~been admitted to the University of Wyoming, he/she must have the approval of~~
31 ~~his/her academic adviser to apply any further distance study courses offered by~~
32 ~~another institution correspondence study course work to University degree~~
33 ~~requirements~~

34
35 ~~(2) (1) Credit by Examination and Portfolio Evaluations:~~ Such credit may be awarded
36 students in accordance with the provisions of UW Regulation 6-719 (Assessment of Prior
37 and Sponsored-Experiential Learning). All credit assigned for experiential learning based
38 upon portfolio evaluations is excluded from the minimum credit hour requirements set
39 forth in paragraph section 4.

40
41 ~~(3) (2) Transfer Credit:~~

42
43 (a) Transfer credit accepted by the Office of Admissions and recorded on a
44 student's official transcript remains subject to approval by the ~~C~~college from
45 which a degree is sought as to whether it satisfies degree requirements.

(b) Students classified as juniors or seniors must obtain approval of the Dean of the College to take lower division level courses at a two-year college which they desire to apply towards their degree program.

f. Other requirements appropriate to the various undergraduate degrees shall be established by regulations of the Colleges. All requirements and appropriate implementing procedures shall be published in the University Bulletin as directed by the Provost and Vice President for Academic Affairs.

3. CUMULATIVE GRADE POINT AVERAGE REQUIREMENTS:

a. A student must have a cumulative grade point average of 2.000 or better based upon credit hours attempted through the University of Wyoming.

b. Calculation of the cumulative grade point average shall be in accordance with UW Regulation 6-715 (Scholastic Probation and Dismissal of Undergraduate Students and Cumulative Grade Point Average). **SUSPENSION, REINSTATEMENT AND ACADEMIC RENEWAL FOR UNDERGRADUATE STUDENTS).**

4. MINIMUM CREDIT HOUR REQUIREMENTS:

a. A minimum of 30 credit hours must be earned from the University of Wyoming. Beginning with the fall semester of the 1997-98 academic year, all students first enrolling in the University or other collegiate institutions must complete a minimum of 48 upper division (junior-senior) semester credit hours, 30 of which must be earned from the University of Wyoming (see UW Regulation 6-721 regarding upper division courses). Any exceptions may be granted by the President or Provost and Vice President for Academic Affairs.

b. Students seeking another baccalaureate degree must complete 30 additional semester hours of course work from the University of Wyoming, 12 of which must be in upper division (junior-senior) courses. All college and major requirements of the additional degree must be met.

c. Undergraduate students may have hours earned in graduate level classes count toward their undergraduate degree upper division credit requirement.

5. PHYSICAL EDUCATION REQUIREMENT:

~~A student must complete physical education requirements set forth in UW Regulation 6-712.~~

6. FRESHMAN ENGLISH REQUIREMENT:

~~a. A student must complete the Freshman English requirement set forth in UW Regulation 6-714. As to all students first enrolling in the University of Wyoming on and after the beginning of the fall semester of the academic year 1991-92, the requirements of UW Regulation 6-714 are inapplicable.~~

~~b. Students previously enrolled in the University, or other collegiate institutions, whose academic records do not demonstrate completion of the requirements of UW Regulation 6-714 prior to the 1991-92 academic year must complete the writing requirements included in University Studies Degree Requirements, or such portion thereof as may be approved by the University Studies Committee.~~

75. STATE AND FEDERAL CONSTITUTION INSTRUCTION AND EXAMINATION REQUIREMENT:

a. Wyoming State statute (Wyo. Stat. 1977, § 21-9-102) requires each student to receive instruction in the essentials of the United States and Wyoming constitutions.

b. This requirement is satisfied by completion of Political Science 1000, a combination of History 1210 and History 1250, or other courses approved by the University Studies Committee as meeting statutory requirements. A grade of "C" or better must be earned in the course examination.

86. UNIVERSITY STUDIES DEGREE REQUIREMENTS:

a. Specific courses which satisfy general education requirements are identified and approved by the college course and curriculum committees and the University Studies Committee. Only those courses meeting baseline learning outcomes (see UW Regulation 6-407) shall satisfy these requirements.

b. It is the responsibility of the individual colleges to review and adjust their degree requirements or course offerings when necessary to assure completion of general studies requirements.

~~a. Enclosure 1 establishes requirements for general studies in five separate areas to be completed for award of undergraduate degrees to students first enrolling in the University of Wyoming on and after the beginning of the fall semester of the 1991-1992 academic year. Specific courses which satisfy the general studies requirement are identified and approved by the University Studies Committee in its February 28, 1990 report. Only those courses approved by the University Studies Committee (see UW Regulation 6-407) shall be applicable to satisfaction of these requirements.~~

~~b. It is the responsibility of the individual Colleges to review and adjust its degree requirements or course offerings when necessary to assure completion of general studies requirements.~~

~~c. The University Studies Committee shall adhere to criteria and procedures set forth in the February 28, 1990, report of the University Studies Committee. No changes thereto may become effective without approval by the Faculty Senate.~~

97. IMPLEMENTATION OF UNIVERSITY STUDIES REQUIREMENTS:

~~In recognition of the significant changes required to existing undergraduate degree programs and the necessity of individual college and department planning of course content and resource~~

~~allocation to assure the availability to students of courses meeting the University Studies'~~
~~requirements, implementation of the requirements shall be in accordance with the following:~~

- a. Transferred credits from other collegiate institutions may be accepted in satisfaction of requirements when the transferred courses meet the objectives of a required University Studies course as determined by standards or procedures adopted by the University Studies Committee.
- b. Students transferring fewer than thirty (30) credit hours will be subject to requirements specified for freshman except when waived by the University Studies Committee upon petition by a student who has completed one year of full time collegiate studies.
- c. The University Studies Committee is authorized to consider and grant waivers of the University Studies² requirements to petitioning students as warranted by unusual and extenuating circumstances.
- d. With the concurrence of the Executive Committee of the Faculty Senate and the Provost and Vice President for Academic Affairs, the University Studies Committee may suspend, or delay, the application of any of the requirements of the University Studies Program whenever it appears the availability of required courses, or class sections thereof, is insufficient to accommodate the class schedules of students necessary for fulfillment of undergraduate degree programs. Any such action shall be promptly reported to the Faculty Senate with an explanation of the action and such recommendations as may be appropriate.
- e. The University Studies Committee shall cause to be prepared a list of all courses approved as meeting requirements in each of the areas of general studies for submittal to the Provost and Vice President for Academic Affairs. The Provost and Vice President for Academic Affairs shall cause such course listing, as may be amended from time to time, to be prepared and distributed in accordance with applicable policies and shall ensure that administrative procedures are in place.

~~108.~~ APPLICATION FOR UNDERGRADUATE DEGREE:

As soon as a student admitted to degree candidacy has acquired at least 75 hours of credit applicable to the University-degree objective (but preferably no later than one calendar year prior to the date of intended graduation), the prospective undergraduate degree candidate shall acquire an Application for Graduation from the Registrar's Office. The Application shall be completed and signed by the faculty adviser, the Dean of the College which recommends candidates for the degree, and the degree candidate. The completed application shall be returned, within 10 days following its issuance for on-campus students and within 30 days following its issuance for off-campus students, for filing and processing in Registration and Records.

~~112.~~ CLEARANCE OF DEBTS OWED THE UNIVERSITY:

Degrees, or other evidence of completion of academic credits, will not be provided students who have failed to pay requisite fees or other financial obligations owed to any division or unit of the University. The Vice President for Administration may approve alternative means by which

- 1 payment of monies owed the University may be guaranteed for payment and permit students to
- 2 receive degrees and transcripts of academic work.
- 3
- 4 | **1210. DIRECTIVE:**
- 5
- 6 The requirements herein described are immediately effective except as specifically noted.

Source:

University Regulation 404, Revision 5; adopted 7/17/08 Board of Trustees meeting
Revisions adopted 11/16/12 Board of Trustees meeting

UW REGULATION 6-407
University Studies Program

1. PURPOSE

This regulation shall state the goals, purpose, and procedures of a general education, or University Studies, program.

2. GENERAL INFORMATION

a. Purpose of the University Studies Program

It is the purpose of a University Studies Program to establish baseline learning requirements, which all students should meet regardless of their fields of study. These baseline learning requirements should be simple, flexible, and transparent. They should facilitate ease of transfer between collegiate level institutions, such as community colleges, and UW. They must be based on assessable learning outcomes that are clearly stated and made available to all interested parties, including students and instructors.

b. Goals of University Studies Program curriculum

Coursework that fulfills the goals of the University Studies Program should involve multiple and diverse disciplines in order to provide students with broad learning experiences, expose them to different viewpoints, and provide them diverse skill sets. Coursework should include some or all of the following: knowledge of human culture, the physical and natural world, and U.S. and Wyoming Constitutions; intellectual and practical skills; and personal and social responsibility. Such an education is expected to produce citizens able to function in a complex and changing society.

c. Procedures

The University Studies Program demands completion of specific requirements in identified areas of study in accordance with criteria approved by the University Faculty Senate. In cooperation with the Board of Trustees and academic administrators, the University Studies Committee of the Faculty Senate is responsible for making decisions regarding which courses are to be designated as USP-compliant. (See also UW regulation 6-702 14.a.)

1 **3. UNIVERSITY STUDIES COORDINATOR**

2 **a. Designation**

3 The Vice President for Academic Affairs in consultation with the
4 University Studies Committee will designate a suitably qualified
5 person to perform the duties of the University Studies Coordinator,
6 who shall be responsible to the Vice President for administrating the
7 University Studies Program.

8 **b. Responsibilities**

9 The University Studies Coordinator will work directly with the
10 University Studies Committee and other appropriate faculty,
11 University officers, and Faculty Senate committees to:

12 i. make recommendations for the fiscal support of
13 the University Studies Program;

14 ii. maintain approved course lists and disseminate
15 information about the program on and off campus;

16 iii. assist faculty and sponsor departments in
17 preparing or modifying University course offerings
18 for the Program;

19 iv. implement an assessment plan as established by
20 the University Studies Committee (see 6-702
21 14.b.i);

22 v. make recommendations for waivers or
23 substitution of University Studies Program
24 requirements by petitioning students;

25 vii. serve as an ad hoc (non-voting) member of the
26 University Studies Program Committee.

Source:

University Regulation 407, Revision 3; adopted 7/17/08 Board of Trustees meeting

UW REGULATION 6-712
Physical Activity and Health Theory Requirement

1. PURPOSE

- ~~— To promote health improvements for all individuals and to increase public awareness of determinants of health and wellness.~~

2. DIRECTIVE

- ~~— All students desiring to receive a baccalaureate degree from the University of Wyoming are required to have successfully completed a course or courses promoting physical activity and health theory. Exemption from this requirement will only be granted for students who meet the exemption criteria outlined in the relevant university policy documents.~~

3. ADMINISTRATIVE PROCEDURES

- ~~— a. Courses satisfying the requirement set forth in this regulation will be specifically so designated in the University bulletin after the normal approval process for such courses.~~
- ~~— b. Transfer students may satisfy this requirement by transferring in a college course equivalent to the standards approved by the University of Wyoming.~~
- ~~— c. Students who are medically excused from the physical activity component must still complete the health theory component of the requirement.~~

~~UW REGULATION 6-714~~
~~Communication Skills Requirement~~

~~1. PURPOSE~~

~~To promote communication skills and to establish baseline competencies in academic discourse for students.~~

~~2. DIRECTIVE~~

~~All students desiring to receive a baccalaureate degree from the University of Wyoming are required to have successfully completed a college course or courses covering communication skills such as English composition and rhetoric. Exemption from this requirement will only be granted for students who meet the exemption criteria outlined in the relevant university policy documents.~~

~~3. ADMINISTRATIVE PROCEDURES~~

- ~~a. Courses satisfying the requirement set forth in this regulation will be specifically so designated in the University bulletin after the normal approval process for such courses.~~
- ~~b. Transfer students may satisfy this requirement by transferring in a college course equivalent to the standards approved by the University of Wyoming.~~
- ~~c. Credit by examination may be earned under procedures and rules established within the framework of the University Credit by Examination Policy.~~

1 **Faculty Senate Bill 328**

Introduced by
Academic Planning Committee and
Committee on Committees

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**A BILL TO REVISE UW REGULATION
6-702 "Establishment of Faculty Senate Committees"**

WHEREAS, the Academic Planning Committee, in coordination with the Committee on Committees, has reviewed and developed proposed changes to UW Regulation 6-702 for updates and consistency with University Studies Program 2015; therefore,

BE IT ENACTED by the Faculty Senate of the University of Wyoming that UW Regulation 6-702 is hereby amended as presented in the attached addendum.

AUTHENTICATION: *The foregoing Senate Bill 328, duly adopted by the Faculty Senate of the University of Wyoming under date of April 28, 2014, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.*

/s/
Jennifer Petrie
Secretary of the Faculty Senate

Excerpt from
UW REGULATION 6-702
Establishment of Faculty Senate Committees

14. UNIVERSITY STUDIES COMMITTEE (See also UW Regulation 6-407, "University Studies Program.")

a. **Rationale**

The University Studies Program ~~requires~~ demands completion of specific requirements in identified areas of study in accordance with criteria approved by the University Faculty Senate. ~~In cooperation with the Board of Trustees and academic administrators, the Faculty Senate is responsible for making decisions regarding curriculum.~~ In cooperation with the Board of Trustees and academic administrators, the University Studies Committee of the Faculty Senate is responsible for making decisions regarding which courses are to be designated as USP-compliant. (See also UW regulation 6-407 2.c.)

b. **Functions**

The University Studies Committee shall:

(i.) Develop and maintain a planning, review, and assessment process for the University Studies Program;

(ii.) Define the philosophy, learning outcomes desired, and criteria for courses ~~in the relevant areas of study,~~ with Faculty Senate approval;

(iii.) Identify and approve courses for the Program;

(iv.) Consult with and advise academic departments concerning the needs and requirements of the Program;

(v.) Grant approval of alternative courses or pilot programs to fulfill University Studies requirements for a limited time;

(vi.) Appoint *ad hoc* sub-committees as needed to accomplish the goals outlined in sections i-iv above of UW Regulation 6-407, 3.b.i-v. and to select and review courses that meet the criteria approved by the Faculty Senate.

(vii.) Develop and maintain appropriate linkages with the Academic Planning Committee, the Faculty University Course Review Committee, college assessment coordinators, and the Student Interaction

Committee, with particular regard to new courses or modification of courses considered for approval as meeting requirements of the Program.

(viii.) Make reports and recommendations to the Faculty Senate as may be deemed appropriate or as requested.

(ix.) Consider and grant such waivers of requirements of the University Studies Program to petitioning students as warranted by unusual and extenuating circumstances, upon recommendation of the Coordinator (see UW Regulation 6-407,3.b.).

c. **Composition**

The committee shall consist of 11 voting members. Members of the University Studies Committee will include one academic personnel member from each of the undergraduate colleges and from the Libraries, the American Heritage Center, and the Outreach School, with the exception that the College of Arts and Sciences shall have two representatives. Each college or group will elect their own representatives, and these names will be forwarded to the Executive Committee of the Faculty Senate for approval. Faculty representatives shall serve staggered three-year terms. Vice presidents, deans, associate and assistant deans, and directors shall not be eligible to serve on the committee. A student designated by the Associated Students of the University of Wyoming Senate shall be a member with vote, and the President, Provost and Vice President for Academic Affairs, a representative from Student Affairs, the Academic Planning Committee, the Dean's Council, Academic Advising, and the Wyoming community colleges shall be *ex officio* members without vote. The committee shall elect its chairperson. The Chair or his/her designee shall serve as an *ex officio* member of the University Course Review Committee. The University Studies coordinator shall serve as secretary of the committee and maintain a record of the minutes of meetings. The Executive Committee of the Faculty Senate shall fill temporary vacancies on the University Studies Committee.

Source:

University Regulation 702; adopted 5/6/09 Board of Trustees meeting
Revisions adopted 9/17/10 Board of Trustees meeting
Revisions adopted 11/18/10 Board of Trustees meeting
Revisions adopted 9/13/13 Board of Trustees meeting

1 **Faculty Senate Bill 329, as amended**

Introduced by
Faculty Academic Standards, Rights and
Responsibilities Committee

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7 **A BILL TO REVISE**
8 **UW REGULATION 5-1 "Academic Personnel"**
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10
11 **WHEREAS**, the Faculty Academic Standards, Rights and Responsibilities Committee
12 reviewed and developed proposed changes to UW Regulation 5-1 for updates and
13 consistency to strengthen UW's statement about Academic Freedom; therefore,
14

15 **BE IT ENACTED** by the Faculty Senate of the University of Wyoming that UW
16 Regulation 5-1 is hereby amended as presented in the attached addendum.

AUTHENTICATION: *The foregoing Senate Bill 329, as amended, duly adopted by the Faculty Senate of the University of Wyoming under date of April 28, 2014, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.*

/s/
Jennifer Petrie
Secretary of the Faculty Senate

Excerpt from
UW REGULATION 5-1
Academic Personnel

A. ACADEMIC FREEDOM

Education flourishes only when academic personnel have both freedom and responsibilities in the conduct of their official duties. These duties include: teaching activities, including extension and outreach; research and other scholarly work; service; and shared governance. Adopting a system of freedoms and responsibilities helps ensure that the university can serve as a forum in which ideas may be examined openly and rigorously, without implying institutional endorsement. Although many of these freedoms are protected by the First Amendment of the Constitution, they also exist as a fundamental requirement of the mission of the university.

The university adheres to the principles of the 1940 "Statement of Principles on Academic Freedom and Tenure," by the American Association of University Professors. The following expresses the meaning of that statement, updated for current values.

Academic freedom in teaching protects the rights of teachers to teach according to their expertise. Teachers are entitled to freedom in discussing their subject. Teachers have a responsibility to ensure that their teaching is effective and consistent with the standards of the discipline, understanding that disciplines may have diverse points of view on any given subject. Teaching may involve controversial material; however, with academic freedom in the classroom, teachers also have the responsibility to respect others' freedom to express disagreement and alternate opinions.

Academic freedom in research is fundamental to the advancement of truth. Academic personnel are entitled to full freedom in research, publication of the results, and other scholarly activities that are part of their employment. Academic personnel have the responsibility to pursue research and scholarship with integrity and fidelity to their profession and the institution.

Academic freedom does not negate the rights of students and the public to disagree with academic personnel's work, although students are expected to learn material with which they may disagree. Nor does academic freedom shield academic personnel's work from the consequences of expert review by colleagues in their field of study, which is essential to the rigorous evaluation of teaching, research, and creative activity.

Freedom in university governance entails the rights of academic personnel to express their judgments about administrative matters that bear on the university's mission. It includes the right to express agreement or disagreement with institutional policies and the positions of others, including university officials. Academic personnel have the responsibility to participate in university governance and service for the maintenance, health and improvement of the institution.

1 Freedoms of academic personnel also include the ability to invite guest speakers and
2 artists, who are afforded the same academic freedoms and responsibilities of resident
3 academic personnel. Invitation of guest speakers and artists does not imply university
4 approval or endorsement of the expressed views.

5
6 When academic personnel speak or write as citizens, they should be free from institutional
7 censorship or discipline. They should remember that the public may judge their profession
8 and their institution by their utterances. Hence they should at all times be accurate, exercise
9 appropriate restraint, show respect for others' right to disagree, and make it clear that they
10 are not speaking for the institution.

4. Committee of the Whole- CONSENT AGENDA

Approval of 2014-2015 UW Board of Trustees Meeting Schedule, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Board will approve the *2014-2015 UW Board of Trustees Meeting Schedule*—see below.

Revised July 2014 amw

**2014-2015
UW Board of Trustees' Meeting Schedule**

August 4, 2014 (8:00-9:30 a.m.) (Monday)	Board Conference Call
September 11-12, 2014 (Thursday-Friday)	Board Meeting in Laramie
October 20, 2014 (8:00-9:30 a.m.) (Monday)	Board Conference Call
November 13-14, 2014 (Thursday-Friday)	Board Meeting in Laramie
December 1, 2014 (8:00-9:30 a.m.) (Monday)	Board Conference Call
January 15-16, 2015 (Thursday-Friday)	Board Meeting in Laramie
February 9, 2015 (8:00-9:30 a.m.) (Monday)	Board Conference Call
March 26-27, 2015 (Thursday-Friday) <i>[Legislative Session and date - March 6; Basketball Tournament - March 11-14; Spring Break March 16-20]</i>	Board Meeting in Laramie
April 13, 2015 (8:00-9:30 a.m.) (Monday)	Board Conference Call
May 14-15, 2015 (Thursday-Friday)	Board Meeting in Laramie
June 15, 2015 (8:00-9:30 a.m.) (Monday)	Board Conference Call
July 15-17, 2015 (Wednesday-Friday)	Board Retreat and Business Meeting Location TBD

Note: A "Special" Board of Trustees Meeting may be called between regularly scheduled Board meetings for topics which require immediate attention.

5. Committee of the Whole- CONSENT AGENDA

Approval of Housing Consultant – Master Plan for Student Housing, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The narrative for this item can be found under the work session section of the report.

6. Committee of the Whole- CONSENT AGENDA

Approval of Naming of the Education Annex, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The narrative for this item can be found under the work session section of the report.

7. Committee of the Whole- CONSENT AGENDA

Approval of Electric Easement to Powder River Energy at the Sheridan R&E Center, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Powder River Energy Corporation is a non-profit Touchstone Energy Cooperative that provides electrical service to northeastern Wyoming. Powder River Energy is proposing an overhead power line right of way easement as part of a request for electrical service for Burlington Northern Railroad across University of Wyoming land.

The Sheridan R&E Center comprises a total of 320 acres and is bisected by Wyoming State Highway 336 and the Burlington Northern Santa Fe Railway. Powder River Energy has requested to secure a 30 foot right of way easement for a single phase, 14.4 KV electrical service across a portion of the University's Sheridan Research & Extension (R&E) Center. The Sheridan R&E Center is located approximately seven miles northeast of Sheridan, Wyoming, on Wyoming State Highway 336 (see attached map).

Powder River Energy's Board of Directors is offering \$10.50 per rod (16.5 feet) for the length of the easement or \$100 per pole and anchor, whichever is greater. The length of the easement is approximately 820 feet, which would equal a payment of \$521.85, however, the project will require six (6) poles and two (2) anchors which equals a the higher payment of \$800 to the University. The easement will also grant ingress and egress for maintenance of the line and equipment.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

It is the policy of the University of Wyoming that when a facility is no longer occupied, or upon request of the University administration, an evaluation of the subject facility or land shall be made to guide decisions regarding the retention or disposal of the facility and the land. The Vice President for Administration shall establish procedures, as appropriate, to determine necessary analyses to be used in the evaluation. Any evaluation regarding retention or disposal of real property shall be presented to the Trustees of the University of Wyoming for consideration.

UW Regulation 1-102, Attachment A: Policy for Retention or Disposal of Real Property.
Approved by the Board of Trustees of the University of Wyoming July 25, 1998

Board approval is necessary for the University to grant the right of way easement for the electrical line across University land to Powder River Energy.

ARGUMENTS IN SUPPORT:

- The consideration offered is in excess of the industry standard of \$10.50 per rod as seen previously with similar easements and is consistent with State Trust Land easement compensation.
- Powder River Energy has located the easement with little to no impact to the University's R&E Center operations.
- The proposed easement location is along the southern edge of the R&E Center boundary and is adjacent to the Wyoming State Highway 336 right of way, just below the highway embankment.
- Agriculture Experiment Station and the Sheridan R&E Center approve of the proposed easement location.
- Powder River Energy will pay the expenses of surveying the line of easement after the poles and lines have been installed.

ARGUMENTS AGAINST:

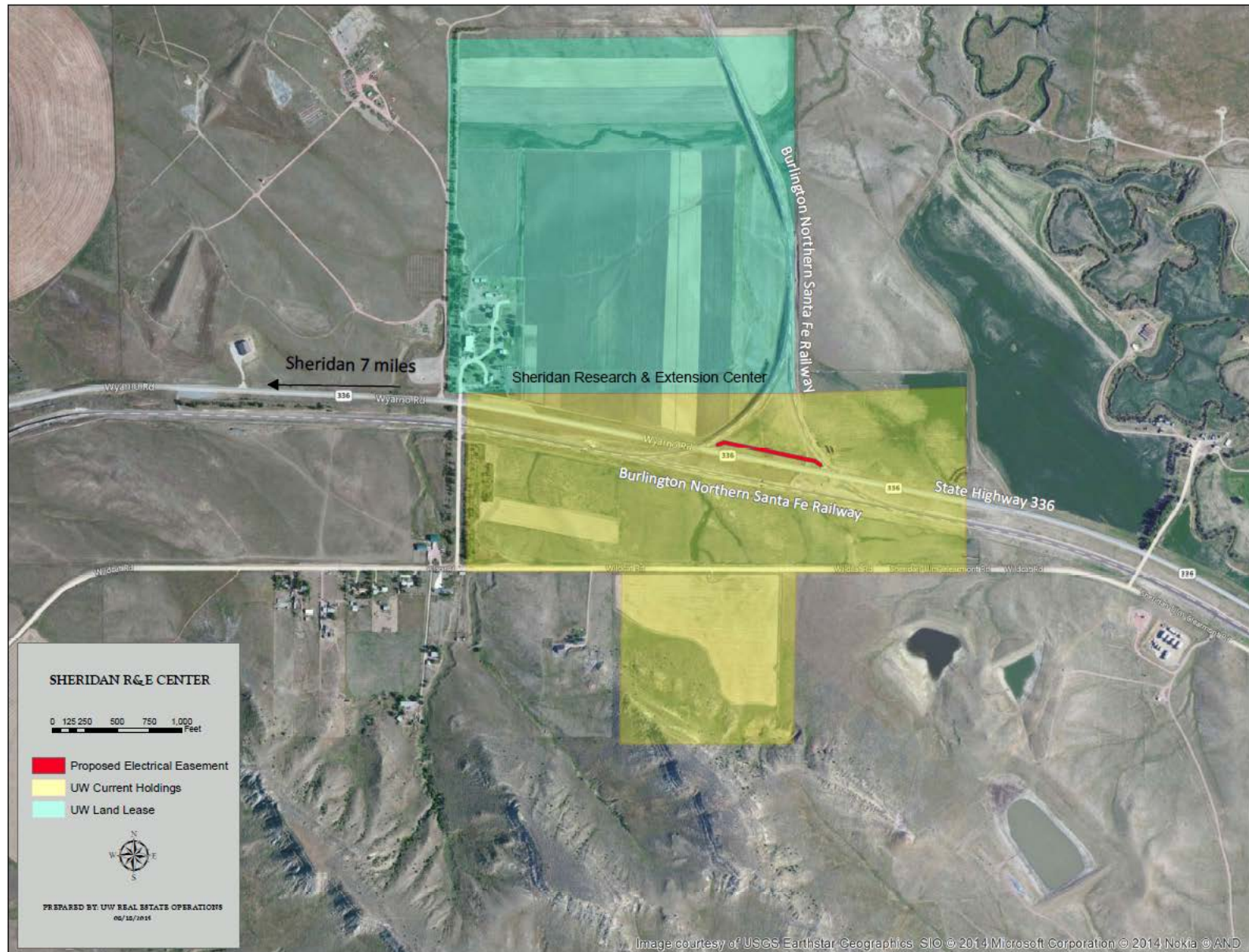
None.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board's approval to grant a right of way easement for an electrical line to Powder River Energy Corporation on University property at the Sheridan Research & Extension Center.

PRESIDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees of the University of Wyoming approve the right of way easement to Powder River Energy Corporation.



8. Committee of the Whole- CONSENT AGENDA
Lewis Street Infrastructure Agreement Update, Massie

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The narrative for this item can be found under the work session section of the report.

9. Committee of the Whole- CONSENT AGENDA: Planning Consultant for the Rochelle Athletic Center Addition Level I, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The narrative for this item can be found under the work session section of the report.

10. Committee of the Whole- CONSENT AGENDA

Resolution- Constitutional Amendment for Non-Resident Trustees, Palmerlee

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other Specify: Committee of the Whole (Consent Agenda)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The narrative for this item can be found under the work session section of the report.

1. INFORMATION ONLY ITEM

Progress Report/Change Orders, Mai

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other Specify:

Capital Construction Progress Report as of August 22, 2014

The following is an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

PROJECTS IN CONSTRUCTION

1. White Hall Renovation

Contractor Sampson Construction Company, Inc.
Cheyenne, WY
Bid Price \$10,355,500
Contract Substantial Completion Date Various phases – final phase August 7, 2015

(In Thousands)	Total	Admin	Constr	Design	FF&E	Misc	Cntngcy
Budget	13,935	789	11,185	553	440	311	657
Expended	12,868	474	11,051	553	390	311	89
Obligated	734	0	431	0	0	0	303
Other Funding	297	0	297	0	0	0	0
Un-obligated	630	315	0	0	50	0	265

Remarks Phase I is in warranty. McIntyre window replacement is complete with punch list work from the 12th floor to 8th floor to be completed by August 27th. The remaining window replacement will take place next summer.

2. Half Acre Gymnasium Addition and Renovation

Contractor Groathouse Construction, Inc.
Laramie, WY
Guaranteed Maximum Price \$19,800,000
Contract Substantial Completion Date January 15, 2015

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	26,919	912	19,800	2,922	974	974	637	700
Expended	14,176	737	11,949	1,408	0	67	15	0
Obligated	10,957	4	7,851	1,312	440	28	622	700
Un-obligated	1,786	171	0	202	534	879	0	0

Remarks Exterior building enclosure work is continuing, including exterior framing, envelope thermal and moisture protection systems, stone and brick masonry, openings and roofing toward achieving final building "dry-in". Specialty building equipment, including feature three-story climbing pinnacle, and penthouse HVAC units have been delivered and installed. FF&E and AV design packages are being evaluated for final value engineering. Bidding/installation contracts are pending.

3. Buchanan Center for the Performing Arts

Contractor	Sampson Construction Company, Inc. Cheyenne, WY
Guaranteed Maximum Price	\$25,700.000
Contract Substantial Completion Date	October 31, 2014

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	35,000	960	25,778	3,545	1,208	2,450	500	559
Expended	21,799	931	17,771	2,925	0	170	2	0
Obligated	12,638	29	9,303	336	500	1,413	498	559
Other Funding	1,296	0	1,296	0	0	0	0	0
Un-obligated	1,859	0	0	284	708	867	0	0

Remarks Exterior framing, sheathing and vapor barrier installation continue on the south and the middle addition. Masonry work is ongoing on the north, middle and south sides. Roofing is 95% complete. Interior framing/drywall, rough-in plumbing, duct work and electrical work are ongoing. Steel erection is complete on the east side of the addition and is nearly complete on the northwest addition. Work in the existing building will be complete August 29th.

4. Arena Auditorium Renovation, Phase I

Contractor	Haselden Wyoming Constructors Casper, WY
Guaranteed Maximum Price	\$7,056,730
Contract Substantial Completion Date	September 30, 2014

(In Thousands)	Total	Admin	Constr	Design	Tech	FF&E	Misc	Cntngcy
Budget	12,850	415	10,292	1,065	250	427	40	361
Expended	6,600	203	4,932	937	0	427	40	61
Obligated	5,524	1	5,360	128	0	0	0	35
Un-obligated	726	211	0	0	250	0	0	265

Remarks Installation of the maple competition floor is currently on hold pending dehumidification efforts to bring the moisture content of the wood within specifications. New seating in the lower bowl is complete and reorganization of the seats in the upper bowl to accommodate new aisles is underway. Interior finishes and fixtures are being installed in the locker room level.

CHANGE ORDERS

1. White Hall Renovation

Item 1 Renovate control desk in McIntyre	Add:	68,828
Item 2 Replace copper water line in McIntyre	Add:	80,329
Item 3 Texture and repaint ceilings in McIntyre	Add:	0
Total Change Order No 20	Add:	149,157

Item 1 Renovate control desk in McIntyre	Add:	20,082
Item 3 Texture and Repaint Ceilings in McIntyre	Deduct:	6,379
Total Change Order No 21	Add:	13,703

Statement of Contract Amount

Original Contract	\$10,355,500
Change Order 1-21	+ 1,389,541
Adjusted Contract	\$11,745,041

2. Half Acre Gymnasium Addition and Renovation

Item 1 Install alternate heat source for swimming pool	Add:	14,262
Item 2 Revisions at Fitness 1120 and 2015	Add:	6,078
Item 3 Power for owner provided scoreboards	Add:	8,629
Item 4 Provide fire rated shaft enclosure for climbing wall	Add:	251,635
Item 5 Add Office 1189 in Outdoor Program	Add:	7,776
Item 6 Modifications to lighting controls	Deduct:	8,713
Item 7 Modifications between stone walls and steel structure	Add:	68,825
Item 8 Modifications to architectural, structural and MEP	Add:	82,542
Total Change Order No 4	Add:	431,034

Item 1 Add hair dryers in locker rooms	Add:	3,645
Item 2 Modify emergency lighting	Add:	10,048
Item 3 Increase/modify casework	Add:	150,499
Item 4 Modify locker type	Add:	35,515
Item 5 Cold weather protection costs	Add:	208,131
Item 6 Weather related impact costs	Add:	133,710
Item 7 Change in fireproofing scoping	Add:	60,020
Total Change Order No 5	Add:	601,568

Statement of Contract Amount

Original Contract	\$19,800,000
Change Orders 1-5	2,762,184
Adjusted Contract	\$22,562,184

3. Buchanan Center for the Performing Arts

Item 1 Modify light fixtures	Add:	1,096
Item 2 Modifications to piping	Add:	26,319
Item 3 Waterproof load dock wall	Add:	4,096
Item 4 Modifications to light controls	Deduct:	10,339
Item 5 Telescopic platform seating	Add:	27,896
Item 6 Power for telescopic seating	Add:	2,782
Item 7 Modifications to soffit in room 3001A	Add:	1,506
Item 8 Modifications to CMU footing	Add:	4,796
Item 9 Replace existing valves	Add:	40,849
Item 10 Add Alternate #5 FF&E	Add:	84,514
Item 11 Add AV system to Music classroom 3058	Add:	41,780
Item 12 Add options to Music classroom 3058	Add:	19,670
Item 13 Relocate existing sump pump line	Add:	4,427
Item 14 Modifications to light fixtures	Add:	2,708
Total Change Order No 9	Add:	252,100

Item 1 Modifications to marker boards	Add:	10,443
Item 2 Design modifications to various doors	Deduct:	2,013
Item 3 Modifications to existing AHU's	Deduct:	4,101
Item 4 Modifications to C106 and room 1029	Add:	11,764
Item 4 Modifications to ceilings in classroom 1138	Add:	14,330
Item 5 Replace flooring in Theatre Office	Add:	6,296
Item 6 New flooring in existing faculty studios	Add:	49,890
Item 7 Fire alarm connection at sprinkler riser	Add:	3,153
Item 8 Trouble shooting fire alarm issues	Add:	3,104
Item 9 Modifications to fire alarms	Add:	2,176

Item 10 Demo existing electrical panel room	Add:	1,201
Item 11 Refeed site light poles	Add:	941
Item 12 Modifications to fire alarms	Add:	15,120
Item 13 Additional instrument storage lockers	Add:	25,746
Item 14 Duct cleaning	Add:	4,504
Item 15 Change design of drinking fountains	Add:	<u>2,935</u>
Total Change Order No 10	Add:	145,489

Item 1 Additional ADA shower accessories	Add:	4,917
Item 2 Modifications to ductwork & sound attenuation	Add:	20,914
Item 3 Additional fixtures and control in room 1016D	Add:	3,102
Item 4 Technology modifications	Add:	7,857
Item 5 Omit restrooms	Deduct:	20,868
Item 6 Split 2 theater offices into 4	Add:	18,897
Item 7 Modification to mechanical design	Add:	5,477
Item 8 Modify floor joists and ductwork	Add:	5,584
Item 9 Concrete for brick ledge	Add:	18,378
Item 10 Omit 1050 lower curtains	Deduct:	12,053
Item 11 Modifications to bungalow parking lot	Add:	14,073
Item 12 Modification to grounding conductor	Add:	3,606
Item 13 Modification to conference rm 2103 carpet	Add:	3,381
Item 14 Refinish west lobby	Add:	<u>21,521</u>
Total Change Order No 11	Add:	94,786

Statement of Contract Amount

Original Contract	\$25,700,000
Change Orders 1-8	<u>4,227,773</u>
Adjusted Contract	\$29,927,773

4. Arena Auditorium Renovation Phase I

Item 1 Increase to GMP	Add:	465,173
Item 2 Credit back half of construction contingency	Deduct:	<u>99,151</u>
Total Change Order No 1	Add:	366,022

Item 1 Temporary ticketing office	Add:	11,690
Item 2 Structural wall infill	Add:	3,841
Item 3 Backflow preventers for fire line	Add:	11,403
Item 4 Modifications to fire sprinkler	Add:	955
Item 5 Delete volleyball inserts	Deduct:	1,008
Item 6 Modifications to fire damper	Add:	6,078
Item 7 Electrical relocation	Add:	54,674
Item 8 Flow fill old whirlpool and soccer locker room shower	Add:	<u>1,253</u>
Total Change Order No 2	Add:	88,886

Item 1 Uniwoy corridor ceiling replacement	Add:	8,038
Item 2 Laundry room upgrades	Add:	14,886
Item 3 Modifications to practice court lighting	Add:	54,942
Item 4 Modifications to sump pump room	Add:	3,933
Item 5 Video production room modifications	Add:	3,698
Item 6 Install fire rated alcove ceiling	Add:	
847		
Item 7 Modifications to floor recesses in locker rooms	Add:	22,913
Item 8 Upgrade lockers	Add:	9,846
Total Change Order No 3	Add:	119,103
Item 1 Deep gravel backfill	Add:	76,208
Total Change Order No 4	Add:	76,208

Statement of Contract Amount

Original Contract	\$7,056,730
Change Orders	<u>650,219</u>
Adjusted Contract	\$7,706,949