

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

**SPECIAL MEETING
Monday, August 4, 2014**

The final minutes can be found on the University of Wyoming Board of Trustees website
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**THE UNIVERSITY OF WYOMING
“SPECIAL” MEETING OF THE BOARD
MINUTES OF THE TRUSTEES**

**Monday, August 4, 2014
8:00 - 9:30 a.m.**

University of Wyoming Campus; Old Main Boardroom

AGENDA

Call to Order	1
Roll Call	1
Public Session	
1. Discussion Items	1
a. Approval of Amendments to the University of Wyoming Athletics Coaches’ Retirement Plan, Miller	
b. Approval of Supplemental Budget, Mai	
Adjournment	2

Call to Order

Board President Trustee Dave Palmerlee called the meeting to order at 8:02 a.m.

Roll Call

Trustees participating: Dave Bostrom, Dick Davis, Betty Fear, Larry Gubbels, Warren Lauer, John MacPherson, Jeff Marsh, Dave Palmerlee, Dave True, and Wava Tully. Ex-officio Trustees University President Dick McGinity and ASUW President Ahmed Balogun were in attendance. Trustees Brad Mead and Howard Willson were not in attendance. Ex-officio Trustees Governor Matt Mead, Wyoming State Superintendent for Public Instruction Cindy Hill, and Wyoming Community College Commission Director Jim Rose were not in attendance.

Discussion Items

1. Approval of Amendments to the University of Wyoming Athletics Coaches’ Retirement Plan—Miller

Vice President and General Counsel Rick Miller requested Board action for authorization of documents relating to compensation, specifically deferred compensation for coaches. He noted that the plans were typically \$25,000/year for four years. This topic had been discussed with the Board in the past, and the Board was being briefed because of some of the changes to the contract package for Coach Larry Shyatt. He explained that the Board needed to formally act to place Shyatt under the VALIC plan, and they needed to review and take action on the materials presented in the packet. Vice President Miller noted that The Office of General Counsel and VALIC were working together to complete all of the paperwork to ensure the files were current and formalized.

Trustee Marsh moved to approve the resolution as submitted; Trustee Lauer seconded. There was no further discussion by the Board. All were in favor; the vote passed unanimously.

2. Approval of Supplemental Budget—Mai

Vice President for Administration Bill Mai informed the Board that the materials they had received via email were not the most current versions, and the current spreadsheet had been emailed to them (see attachment A).

Vice President Mai discussed the priorities as detailed in the document and added that very few changes had been made to the document since the last time the Board reviewed the information.

Trustee True inquired about community colleges and UW’s funding request for faculty at EWC. Vice President Mai replied that the intent was that EWC would establish this program in this time frame, and UW would help with funding in the case that they were successful. Vice President Mai discussed the budget item related to the Corbett Pool and noted that the cost estimates were 25 percent higher than expected. He stated that the Office of Administration would continue to evaluate this item.

Vice President Mai then added that there were complications with the High Bay Research Facility as the cost had begun to unfold. He noted that due to the scope of the changes and the escalating

construction costs, the building was being discussed and the administration was still in evaluation mode.

Trustee MacPherson requested clarification regarding the High Bay Research Facility. Vice President Mai stated that the administration received refined estimates on the numbers the previous week. He noted that at the meeting in Casper, the administration discussed requesting the use of AML funds to build the structures lab. He added that placing this lab in the High Bay Research Facility would cost less, and the facility contained a component that could house it when the Sawtooth building was torn down. Vice President Mai noted that the construction costs received the previous week would not allow for that option because there was not enough funding to accommodate all the requests of Dr. Mohammad Piri. Vice President Mai stated that they would potentially seek reauthorization of monies to complete space that was not fully finished, but there were some questions about whether the AML monies really existed. He noted that the administration would not need to seek approval from the Board until there was further information regarding the AML funds available.

Vice President Mai concluded this topic by noting that construction costs continued to rise, the cost for Dr. Piri’s lab was increasing, and the institution needed to discuss these items further, as the structures lab was important in the High Bay Research Facility because of the deliverables.

Trustee Palmerlee moved to approve the items as presented to the Board; Trustee Bostrom seconded the motion. There was no further discussion. A vote was taken; the motion passed unanimously.

There was no other business to come before the Board.

Adjournment

Board of Trustees President Dave Palmerlee adjourned the meeting at 8:28 a.m.

Respectfully submitted,



Shannon Sanchez
Deputy Secretary, Board of Trustees

Working Draft
UW FY16 Supplemental Budget Request Components
8-4-2014

067 Operating budget – recurring funding (increase in the standard budget of the block grant)

Item	Description	Staff responsibility	Amount of request	Comments
<u>Priority #1:</u> Faculty Retention	This remains UW’s top priority because salary levels remain below average. Request funds to retain key faculty.	Administration/Mai	\$1 million	Recurring need, to be biennialized. Salaries remain the top priority; intended distribution for targeted faculty/staff and will not be across the board
<u>Priority #2:</u> Science Initiative – Programs	Teaching/Research in Science Excellence	Academic Affairs/Jones	Undetermined	Recurring need, to be biennialized. Implementation possibilities currently being examined, task force being formed.
<u>Priority #3:</u> Management Reporting/Fiscal Control	Centralized fiscal management/accounting, and strategic plan performance measures reporting system.	Administration/Mai	Undetermined	Recurring personnel and one-time system development needs. Currently being examined in-house, and considered by legislative committee.

<p>Priority #4: Additional staffing for state-directed facility investments</p>	<p>Maintenance/Operations personnel plus increased utility demand. (e.g. Enzi STEM, High Bay, EIC, Engineering)</p>	<p>Administration/Mai</p>	<p>\$750,000</p>	<p>Recurring need, to be biennialized in next standard budget.</p>
<p>Priority #5: Environmental, health and safety</p>	<p>Functional increases due to increasing sophistication of technology/research in buildings and programs.</p>	<p>Legal/Miller</p>	<p>\$250,000</p>	<p>Recurring personnel and materials needs. Expenditures would include (but not be limited to) increased personnel and enhanced training in various areas including hazardous materials</p>
<p>Priority #6: Information Technology Improvements</p>	<p>Improve IT infrastructure on campus</p>	<p>Information Technology/Aylward</p>	<p>\$1 million in new funds plus \$1.5 million from 2014 budget bill without the restrictions</p>	<p>One-time request. \$300,000 less than the 2014 request</p>
<p>Priority #7: Matching Funds</p>	<p>Funding for the UW Endowment Challenge Account</p>	<p>President’s Office and Foundation/McGinity and Blalock</p>	<p>\$25 million Literacy - \$2.5M Entrepreneurship - \$10M More funding for discipline specific - \$12.5 M</p>	<p>Narratives will cite specific discipline focus areas; include language that would permit matching funds for Wyoming conservation Corps (and less than the \$50,000 minimum donation requirement)</p>
<p>Priority #8: Statewide BS Degree in Nursing</p>	<p>Supports Revolutionizing Nursing Education in Wyoming</p>	<p>Academic Affairs/M. Burman</p>	<p>\$805,746</p>	<p>Recurring. 8 new faculty (one at each comm. college plus a program</p>

	(ReNEW) Program which permits nurses who receive an associate’s degree in nursing to complete a RN bachelor’s degree without having to come to Laramie; provided in conjunction with 6 community colleges; EWC striving to join effort			director), a staff support position, and various support services; state funds will support faculty and staff positions; UW tuition revenue will pay for support services; community colleges helped with the planning of the program and support it
Priority #9: Master’s Degree in Counselor Education at UW-C	Re-establish the master’s degree program in counselor education in Casper; meeting employment needs in mental health and education fields in that community and statewide	Academic Affairs/ Pickett	\$193,656	Recurring. The calculation of costs is based upon FY16 expenditure and revenue estimates from UW-C and the Outreach Program; consists of two faculty positions and support services; CAEDA involved in the planning and supports the request
Priority #10: Tier I Engineering Program - Footnote Revision	Revise the footnote in the 2014 budget bill to clarify that UW’s diversion to the Tier I engineering program was one-time	Administration/Mai	N/A	Revise footnote in JAC to clarify intent

Priority #11: Research Aircraft	Supports planning efforts to determine the equipment that will be needed in a new UW research aircraft	Research Office/Gern	\$500,000	One-time cost. Additional cost of a new plane approximately \$16M; federal grant will cover some costs; balance in the FY17/18 biennial budget request
Priority #12: Athletic Competitiveness	Increase the state matching funds from \$1 million, appropriated for FY16, to \$4 million to match Cowboy Joe Club and other private donations	Athletics/T. Burman	\$4 million in matching funds	Also, change current matching requirement of \$1 state funds/ \$2 private funds to 1:1; expand the use of the funds specified in the 2014 budget bill; specifics in what athletics will do with the funding
Priority #13: Summer Camps Incentives	To reduce costs of summer camps in sports and academics, including the high school institute	Athletics, Student Affairs and Academic Affairs/T. Burman, Axelson and Jones	\$150,000	\$100K amount to equal 2014 budget bill for the sports summer camps plus \$50,000 for the high school institute
Total				

Capital facilities request

Item	Description	Staff responsibility	Amount of request	Comments
Engineering Facility	Release of construction funds	Administration/Mai	N/A	Request the balance of the construction funds in

				the STO; approximately \$87 million
Science Initiative	Level II construction planning	President’s Office and Academic Affairs/ McGinity and Jones	N/A	This request will be included in the Task Force’s Nov 1 report to the Gov; the report could include an estimate of construction costs.

Capital Facilities Projects Still Under Consideration

Competitive Pool and Diving Addition to the Corbett Building	Level III construction funding	Athletics/T. Burman	Undetermined	Construction cost estimate significantly higher than anticipated
High Bay Facility	Construction Funding	SER/Northam	Undetermined	Unanticipated cost increases due to inflation and functionality changes, additional funding may be sought.

167 Medical education budget

Item	Description	Staff responsibility	Amount of request	Comments
Priority #1: Loan/Repayment for	Loan repayment funds for the four students currently in the program	Academic Affairs/M. Burman	\$180,000 in ongoing funds; increase to the standard budget	Recurring. Reinstatement of program @

<p>Doctorate in Nurse Practitioner Program</p>	<p>so that they can continue into their second year; funds for four new students entering the program in the fall of 2015</p>			<p>\$22.5K/student/year. 4 students in FY15 covered with program’s \$100K balance, FY16 \$180K covers those 4 plus 4 more. Full implementation in FY17 will cover 12 students @ \$270K/year.</p>
<p><u>Priority #2:</u> WWAMI loan/repayments in years 2, 3 and 4</p>	<p>Move FY15/16 appropriated funds from the 600 series to the 100/200 series and other budget categories to cover expenses associated with program growth and transition to a new curriculum</p>	<p>Academic Affairs and Administration/ Steiner and Mai</p>	<p>N/A</p>	<p>Amendment to the current biennial appropriation; this would reduce the amount of funds currently flowing into the UW Foundation account in exchange for greater flexibility in spending in the WWAMI budget</p>