THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES' REPORT

Wednesday, April 11, 2018

The final report can be found on the University of Wyoming Board of Trustees Website at http://www.uwyo.edu/trustees/

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and cocurricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA Wednesday, April 11, 2018 Conference Call Meeting; Old Main Boardroom

WORK SESSIONS

Consideration and Action: March 21-23, 2018, Board of Trustee Meeting Minutes (public session	m
and executive session) - MacPherson	1
Discussion: Initial Discussion of the FY2019 Operating Budget Assumptions being proposed by	r
Administration – Jewell	2
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AGENDA ITEM TITLE:

Consideration and Action: March 21-23, 2018, Board of Trustee Meeting Minutes (public session and executive session), MacPherson

CHECK THE APPROPRIATE BOX(ES):

- \boxtimes Work Session
- \Box Education Session
- $\hfill\square$ Information Item
- ☑ Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The draft minutes were uploaded to the trustee secure site for review and comment in advance of the meeting.

AGENDA ITEM TITLE:

Discussion: Initial Discussion of the FY2019 Operating Budget Assumptions being proposed by Administration, Jewell

CHECK THE APPROPRIATE BOX(ES):

- \boxtimes Work Session
- $\hfill\square$ Education Session
- \Box Information Item
- ☑ Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Administration is currently in the process of developing the University's FY2019 Operating Budget which is due to the full board of trustees (BOT) on Monday, April 16, 2018. The BOT Budget Committee is scheduled to hold budget hearings with the Leadership of the University's Divisions and Colleges on May 7-8, 2018, deliver an update on the FY19 budget to the full BOT on May 9/10, 2018, conduct follow-up hearings (if necessary) in late May through early June, and then when prepared, recommend to the full BOT a final FY19 Operating Budget for approval and adoption prior to the start of fiscal year 2019 on July 1, 2018.

Prior to submitting a proposed FY19 Operating Budget to the BOT on April 16, 2018, the Administration would like to engage the board in a discussion of some of the modeling assumptions and strategic approaches currently under consideration for possible incorporation into its submission.

The list below is illustrative of some of the topics/drivers suggested for discussion, but should in no way be considered comprehensive/exhaustive.

Revenue Considerations:

- Tuition Rates
- Enrollment Projections
- Program Fees
- Foundation Funds
- Approved biennium budget for FY19-20

Expense Considerations:

- Salary Policy and potential salary increase
- Faculty Hiring Shift from Temporary/Part-Time Lecturers to Full-Time Positions
- Scholarships
- Professional Development
- Strategic Sourcing
- Strategic initiatives associated with the strategic plan

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS: N/A

WHY THIS ITEM IS BEFORE THE BOARD:

Pursuant to Wyoming Statute § 21-17-204, "(a) The board of trustees may: ...(v) Expend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments." Additionally, UW Regulation 1-103 states, "final approval of the Operating Budget rests with the Board of Trustees."

A discussion will assist budget staff and others working on FY19 budgets to understand Trustee's thoughts on topics such as these before the final budget is prepared and presented.

ACTION REQUIRED AT THIS BOARD MEETING: N/A

PROPOSED MOTION N/A

PRESIDENT'S RECOMMENDATION: N/A

AGENDA ITEM TITLE: Information: Board of Trustees July Out-of-Town Meeting, True

CHECK THE APPROPRIATE BOX(ES):

- \Box Work Session
- \Box Education Session
- \boxtimes Information Item
- \Box Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee Dave True will present a verbal update to the Board.

AGENDA ITEM TITLE: Information: Trustee Committee Assignments, True

CHECK THE APPROPRIATE BOX(ES):

- \Box Work Session
- \Box Education Session
- \boxtimes Information Item
- \Box Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

Trustee Dave True will present a verbal update to the Board.

AGENDA ITEM TITLE: Information: Redline Fee Book, Mai

CHECK THE APPROPRIATE BOX(ES):

- \Box Work Session
- \Box Education Session
- \boxtimes Information Item
- □ Other Specify: Committee of the Whole (Items for Approval)

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). UW Regulation 8-1 stipulates that "all student fees, charges, refunds and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

A tuition increase of 4 percent for Fiscal Year 2019 was approved for all *resident* and *non-resident* undergraduate and graduate students in March 2018. The tuition costs per credit hour that resulted from these increases are (see also Exhibit 1, Part A):

	\$ per cr	edit hour
	FY 2018	<u>FY 2019</u>
General Tuition Program		
Undergraduate		
Resident	\$129	<mark>\$134</mark>
Non-resident	\$516	<mark>\$537</mark>
Graduate		
Resident	\$251	<mark>\$261</mark>
Non-resident	\$750	<mark>\$780</mark>

<u>Outreach Non-resident (rates are now the same as non-resident Undergraduate and non-resident Graduate rates)</u>

	\$ per cr	edit hour
	<u>FY 2018</u>	<u>FY 2019</u>
Undergraduate	\$516	<mark>\$537</mark>
Graduate	\$750	<mark>\$780</mark>

Differential Tuition rates with 4% increase in base rates as approved by the Board of Trustees at their March 2018 meeting (see also Exhibit 1, Part B):

	FV	2018	т	Y 2019	Б	Y 2018		FY 2019	E	Y 2018		FY 2019	Deveenters
		e Rate		ise Rate	I -	ferential		Differential	-	AL Rate		TOTAL Rate	Percentage Change
Law	Das	e Mate	100	ise Rate		lerentiai		Differential	101	AL Rate		IOTAL Rate	Change
Resident	s	301	S	313	s	163	s	163	s	464	\$	476	2.59%
Non-Resident	S	704	ŝ	732	Š	286	s	286	S	990	s	1.018	2.83%
Pharmacy	-		•		Ť		-		-		-	-,	
Resident	S	296	\$	308	S	151	\$	151	S	447	\$	459	2.68%
Non-Resident	S	659	\$	685	S	287	\$	287	S	946	\$	972	2.75%
MBA													
Resident	S	251	\$	261	S	432	\$	456	S	683	\$	717	4.98%
Non-Resident	S	750	\$	780	S	393	\$	421	S	1,143	\$	1,201	5.07%
Executive MBA													
Online	S	-	\$	-	S	750	\$	788	S	750	\$	788	5.07%
DNP													
Resident	S	-	\$	-	S	390	\$	406	S	390	\$	406	4.10%
Non-Resident	S	-	\$	-	S	826	\$	859	S	826	\$	859	4.00%
BRAND													
Per-credit	S	-	\$	-	S	479	\$	498	S	479	\$	498	3.97%
Online per-credit	\$	-	\$	-	S	479	\$	498	\$	479	\$	498	3.97%
Dental Hygiene													
Resident	S	-	\$	-	S	2,600	\$	2,704	S	2,600	\$	2,704	4.00%
Special Resident	\$	-	\$	-	S	3,900	\$	4,056	\$	3,900	\$	4,056	4.00%
Non-Resident	S	-	\$	-	S	8,336	\$	8,669	\$	8,336	\$	8,669	3.99%
MS in Speech Language Path	ology-	Gradu	ate Ra	ates									
Resident	S	251	\$	261	S	115	\$	115	S	366	\$	376	2.73%
Non-Resident	S	750	\$	780	S	115	\$	115	S	865	\$	895	3.47%

Tuition Rates for Programs with Differential Rates (per credit hour)

The tuition increase will generate new revenue of approximately \$2.0M in FY 2019. The Trustees approved the following distribution:

	<u>FY 2019</u>
Compensation	\$1,000,000
Academic Unit Support Budgets	\$ 500,000
University Libraries	\$ 250,000
Information Technology	\$ 250,000
Total New Revenue	\$2,000,000

• Tuition differentials for the on-campus MBA program increased by 5.3% for the resident differential portion and 3.8% for the base rate and 6.7% increase for the non-resident differential portion and 3.8% for the base rate, for a total increase of 4.7% for the resident rate and 4.8% for the non-resident rate. Differential tuition for the Executive MBA increased by 4.8%.

The differential rate adjustments will provide additional resources directly to the professional degree programs, enhancing the quality of those programs for the students who pay the tuition differentials.

> PRIOR RELATED BOARD DISCUSSIONS/ACTIONS: The Board approved a Tuition Increase of 4% for FY 2019 at the March 2018 meeting.

WHY THIS ITEM IS BEFORE THE BOARD: The Board of Trustees approves the tuition rates for the University of Wyoming.

ACTION REQUIRED AT THIS BOARD MEETING: No action required. This is information only.

PROPOSED MOTION No action required. This is information only.

PRESIDENT'S RECOMMENDATION: No action required. This is information only.

Fees and Fee Book

BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). UW Regulation 8-1 stipulates that "all student fees, charges, refunds and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

The Board adopted a one-year program of tuition increases at the March 2018 Board of Trustees meeting and a one-year program of fees at the March 2018 meeting.

This item (together with the associated Redline University of Wyoming Fee Book publication) presents approved increases for all Mandatory and Non-Mandatory Fees for the University of Wyoming.

Mandatory Fees (also summarized in Exhibit 1, Part C)

The mandatory fees assessed on all students on the Laramie campus support a variety of selfsustaining programs. The increases for FY 2019 will be used to fund operating cost increases (e.g., increases in employer contribution for health insurance premiums, retirement, utility cost increases, etc.) and a limited number of program enhancements.

- The Athletics fee will increase by \$20 per year (\$10 per semester). This request is to obtain some supplemental funding to assist with increased costs in the areas of student game experience, student recruitment (part of campus enrollment objective), academic support and student health/medical expenses. This fee has not increases since FY 2014
- The full-time consolidated student services fee will increase by \$12.12 per year (\$6.06 per semester), the part time consolidated student services fee for 4 credit hours will increase by \$5.66 per year (\$2.83 per semester) the part time consolidated student services fee for 1-3

credit hours will increase by \$0.76 per year (\$0.38 per semester). This request is to cover the increased cost in benefits paid on salaries.

• No other programs funded with mandatory fees requested a fee increase for FY 2019.

The mandatory fee requests were reviewed by the ASUW Student Fee Committee and submitted to ASUW for ratification. ASUW passed Senate Resolution #2597 on February 27, 2018, supporting the fee increases.

The table below summarizes the proposed changes in mandatory fees for FY 2019 along with those assessed in the current year (FY 2018).

Proposed Mandatory Fees FY 2019- Annual

Mandatory Student Fees ¹	FY 2018	FY 2019
ASUW	\$ 86.38	\$ 86.38
Consolidated Student Services	\$ 792.44	\$ 804.56
Intercollegiate Athletics	\$ 230.00	\$ 250.00
Music/Theatre	\$ 12.10	\$ 12.10
Recycling	\$ 20.24	\$ 20.24
Student Media	\$ 42.38	\$ 42.38
Student Success	\$ 56.00	\$ 56.00
Transit Fee	\$ 107.92	\$ 107.92
Total Mandatory Student Fees	\$1,347.46	\$1,379.58
Total Annual \$ Increase	-	\$ 32.12
Total Annual % Increase		2.38%

¹Fees are shown on an annual basis

Non-Mandatory Fees (see Exhibit 1, Part D)

Non-Mandatory Fees are charged to cover the cost of providing services to individuals who choose (but are **not** required) to purchase these services from the University.

Residence Life & Dining Services Rates

As an auxiliary department, Residence Life & Dining Services (RLDS) is financially selfsupporting—the department must generate revenues to support all expenses. The three major revenue components of the RLDS budget are room, board, and rent. RLDS has not requested any increases in their fees for FY 2019. Bison Run rates are set by the Collegiate Housing Authority and will not increase for FY 2019.

Other Non-Mandatory Fees

All other non-mandatory fee changes are detailed in the Redline Fee Book publication and summarized in Exhibit 1 part D.

The proposed increases support necessary cost increases (e.g., utility increases, retirement, and health insurance cost increases) and program and capital improvements.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board approved the proposed fees at the March 2018 Board meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees authorizes all University fees and charges.

ACTION REQUIRED AT THIS BOARD MEETING: No action required. This is information only.

PROPOSED MOTION No action required. This is information only.

PRESIDENT'S RECOMMENDATION: No action required. This is information only.

Exhibit 1: Summary of 2019 Approved Tuition and Fee Rates

A). General Tuition Rates (per credit hour- excluding mandatory fees):

	FY	2018	FY 2019
	TOT	AL Rate	TOTAL Rate
General Tuition*			
Undergraduate- Resident	\$	129	\$ 134
Undergraduate- Non- Resident	\$	516	\$ 537
Graduate- Resident	\$	251	\$ 261
Graduate- Non- Resident	\$	750	\$ 780

*Outreach rates are now the same as non-resident Undergraduate and non-resident Graduate rates.

	FY	2018	FY 20	19	FY	2018	FY 2019	F	Y 2018	FY 2019	Percentage
	Base	e Rate	Base R	ate	Diff	erential	Differential	TOT	AL Rate	TOTAL Rate	Change
Law											
Resident	S	301	\$	313	S	163	\$ 163	S	464	\$ 476	2.59%
Non-Resident	S	704	\$	732	S	286	\$ 286	S	990	\$ 1,018	2.83%
Pharmacy											
Resident	S	296	\$	308	S	151	\$ 151	S	447	\$ 459	2.68%
Non-Resident	S	659	\$	685	S	287	\$ 287	S	946	\$ 972	2.75%
MBA											
Resident	S	251	\$	261	S	432	\$ 456	S	683	\$ 717	4.98%
Non-Resident	S	750	\$	780	S	393	\$ 421	S	1,143	\$ 1,201	5.07%
Executive MBA											
Online	S	-	\$	-	S	750	\$ 788	S	750	\$ 788	5.07%
DNP											
Resident	S	-	\$	-	S	390	\$ 406	S	390	\$ 406	4.10%
Non-Resident	S	-	\$	-	S	826	\$ 859	S	826	\$ 859	4.00%
BRAND											
Per-credit	S	-	\$	-	S	479	\$ 498	S	479	\$ 498	3.97%
Online per-credit	S	-	\$	-	S	479	\$ 498	S	479	\$ 498	3.97%
Dental Hygiene											
Resident	S	-	\$	-	S	2,600	\$ 2,704	S	2,600	\$ 2,704	4.00%
Special Resident	S	-	\$	-	S	3,900	\$ 4,056	S	3,900	\$ 4,056	4.00%
Non-Resident	S	-	\$	-	S	8,336	\$ 8,669	S	8,336	\$ 8,669	3.99%
MS in Speech Language Patho	Speech Language Pathology- Graduate Rates										
Resident	S	251	\$	261	S	115	\$ 115	S	366	\$ 376	2.73%
Non-Resident	S	750	\$	780	S	115	\$ 115	S	865	\$ 895	3.47%

<u>B</u>). Differential Tuition Rates (per credit hour- excluding mandatory fees):

<u>C</u>). Approved Mandatory Fee Increases (per semester):

Number	Department/Unit/College		Request Description	FY	2018 Fee	FY 2019 Proposed	% increase	Revenue
								Decrease
M1	Athletics	Increas	crease athletics fee by \$20 per year (\$10 per semester)			\$ 125.00	8.70%	~\$180,000
M2	Student Affairs	Increas	e consolidated student services fee to cover increased cost of benefits from 51.4% to 56.1%	S	396.22	\$ 402.28	1.53%	~\$109,000
			Part time consolidated student services fee increase 1-3 credit hours	S	22.70	\$ 23.08	1.67%	
			Part time consolidated student services fee increase 4 credit hours	\$	165.24	\$ 168.07	1.71%	

D). Approved Non-Mandatory Fees** (per semester):

lumber	Department/Unit/College		Request Description	FY 20	018 Fee	Proposed Fee for FY 19	% Increase	Revenue (increase or decrease)
1	Athletics	1	s new fees for facility use (Mickey's Club Area, Cocktail Table, Stool and Flip cards) and other changes to fee book wording.		N/A			Minima
		Facilit	Y					
			Mickey's Club Area		N/A	\$1,345 + DC - Up to 4 hour Rental (Unive	rsity Events & Non-Profit Rate)	
			Mickey's Club Area			\$1,615 + DC - 4+ hour rental (Commercial		
			Wrestling Practice Room		N/A	\$150/month + DC	, i i i i i i i i i i i i i i i i i i i	
		Equipn	nent					
			Flip-Cards Score		N/A	\$25 each		
			Cock Tail Tables		N/A	\$5 each		
			Banquet Tables		N/A	\$15 each		
			Stools			\$1 each		
	American Heritage Center		re \$50 booking fee for outside groups	\$	50.00	s -		Minim
3	Trademark Licensing Office	1	flexibility with UW's royalty structure such that it receives a rate that is consistent with the		7.50%	varies		~\$250,00
	(Bucking Horse and Rider)		ing industry/marketplace. The breadth of products licensed by the University/ State of					
		-	ing is significant. The ability to negotiate the base royalty rate allows UW to capture a fair					
			amount given the specifics of any situation.					
			te manufacturer royalty rate- base rate of 7.5% but may be negotiated by contract					
		Out-of	-state manufacturer royalty rate- base rate of 8.5% but may be negotiated by contract.					
-	Academic Affairs	Remov	e specificity of Graduate Assistant Type to be inclusive of all Graduate Assistants					N/
5	UW-NPS (AMK Ranch)	Increas	se charge from \$15 to \$20 per night for Non-UW guests	\$	15.00	\$ 20.00	33.33%	~\$10,0
6	Art Museum	Add cl	harge for new classroom space, remove some language and change prices					~\$50
			Classroom- university, non-profit or arts related organizations	S	-	\$ 75.00		
			Classroom- for-profit groups and organizations	S	-	\$ 150.00		
			High resolution scan- scholarly and non-profit	S	50.00	\$ 100.00	100.00%	
			High resolution scan-others	S	100.00	\$ 200.00	100.00%	
			Art camp 4 hrs for 5 days (total of 20 Hours)	\$	60.00	\$ 75.00	25.00%	
7	Psychology		t assessment fees to \$200-\$400 for students rather than \$100-\$300 for students. This is to rt the cost of testing materials, assessment measures and online scoring fees.		Various	Various		Minim
8	WWAMI and WYDENT	particip	rease in contract support payments to reflect 4% annual tuition increase (tuition at pating schools)					N/
		WWA	MI					
			Year 1 Tuition support payment	\$ 1	3,111.00	\$ 13,635.00	4.00%	
			Year 2 Contract support payment	\$ 1	3,635.00	\$ 14,180.00	4.00%	
			Year 3 Contract support payment	\$ 1	4,180.00	\$ 14,747.00	4.00%	
			Year 4 Contact support payment	\$ 1	4,747.00	\$ 15,336.00	3.99%	
		WYDE	INT					N/
			Year 1 Tuition support payment	\$ 1	1,474.00	\$ 11,933.00	4.00%	
			Year 2 Contract support payment	\$ 1	1,933.00	\$ 12,410.00	4.00%	
			Year 3 Contract support payment	_	2,410.00		4.49%	
			Year 4 Contact support payment	\$ 1	2,907.00	\$ 13,423,00	4.00%	

Number	Department/Unit/College		Request Description	FY 20	018 Fee	Proposed Fee for FY 19	% Increase	Revenue (increase or decrease)
9	CEA S		Decrease fee for 3-D printer- cost of materials has decreased	\$	20.00	\$ 4.50	-77.50%	Minimal
10	CEA S		Add fee for new piece of equipment- Press brake, per hour	\$	-	\$ 40.00		Minimal
11	Atmospheric Science		Increase daily use of ATSC mobile lab with equipment platform plus mileage	\$	200.00	\$ 400.00	100.00%	~\$2,400
	Atmospheric Science		mileage change for A TSC mobile lab	\$	1.25	\$ 1.50	20.00%	
12	General Counsel	Change	e fees and wording for Public Records Requests					~\$1,620
			Production and construction costs for public records requests (Wyoming Public Records Act, Wyoming Statute 16-4-204):					
			 \$15.50/hour for clerical staff time. 	\$	-	\$ 15.50		
			\$30.00/hour for information technology staff time.	\$	-	\$ 30.00		
			\$40.00/hour for professional staff time.	\$	-	\$ 40.00		
			Actual cost of programming and computer services.	\$	-	A ctual Cost		
			*Note: The requestor would be charged only if the amount of the production and construction costs exceeded \$180.00					
13	College of Business	Increas	se differential tuition rates for MBA program					~\$40,500
			Resident MBA Rate	\$	432.00	\$ 456.00	5.56%	
			Non-resident MBA rate	\$	393.00	\$ 421.00	7.12%	
			Online MBA rate	\$	750.00	\$ 788.00	5.07%	
14	Fleet Services	Change	es due to vehicle consolidation- addition of new rate category of 1/2 day rate and seasonal.		Various	Various		~\$100,000
		Month	ly rate category changed to permanently assigned and the rate increased slightly to cover all					
		expens	es of depreciation/replacement and service and maintenance. Addition of new vehicle types:					
		12 pass	senger van, 1/2 ton 4x4 pickup and Cargo trailer					

** Only shows fees that were changed