

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

Wednesday, June 13, 2018

**Final minutes can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees>**

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, June 13, 2018
Conference Call Meeting; Old Main Boardroom

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THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Wednesday, June 13, 2018
Conference Call Meeting
Old Main Boardroom

The University of Wyoming Board of Trustees held a conference call on Wednesday, June 13, 2018. Trustee President Dave True called the meeting to order at 8:02 a.m. Managing Director and Deputy Secretary for the UW Board of Trustees Shannon Polk took roll.

Trustees participating included: Mel Baldwin, Dave Bostrom, Kermit Brown (in room), David, Fall, John MacPherson, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Michelle Sullivan, Dave True, and Wava Tully. Ex-officio Trustees UW President Laurie Nichols (in room) and ASUW President Seth Jones (in room) were in attendance. Wyoming Community College Commission Executive Director Jim Rose was not in attendance. Ex-officio Trustee Governor Matt Mead was not in attendance; Policy Advisor Mary Kay Hill participated on his behalf. State Superintendent of Public Instruction Jillian Balow was not in attendance; Chief Policy Officer Megan Degenfelder participated on her behalf.

The trustees entered executive session for the purposes of *Confidential Information, Real Estate, and Personnel* at 8:17 a.m. and returned to public session at 9:05 a.m. The meeting adjourned at 9:43 a.m.

AGENDA ITEM TITLE:

Notice of Intent for General Studies and Geographic Information Science and Technology, Sullivan/Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Trustee Sullivan updated the Board that in May, the Academic and Student Affairs committee had reviewed and discussed two new degree programs: Geographic Information Science and Technology and a General Studies program. She added the questions with the General Studies program had been integrated into the materials.

Provost Kate Miller commented on the proposed degree programs and the benefits of adding these options for students. Trustee Sullivan discussed the benefits of the General Studies degree. Trustee Dick Scarlett inquired about marketing of the General Studies degree, to which Provost Miller commented that first-time/full-time freshmen would not be allowed to declare this as a major. She added that people would be made aware through advising and marketing to community college students or graduates. Provost Miller added that it would primarily be for community college graduates or non-traditional students.

Approved 6-13-18 @ 8:15 a.m.

Notice of Intent for General Studies and Geographic Information Science and Technology

Trustee Sullivan moved that the Board recommend approval of the Notice of Intent for new Geographic Information Science and Technology, and General Studies programs. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

May 9-11, 2018, and June 1, 2018, “Special” Board of Trustee Meeting Minutes (public session and executive session), True

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

Approved 6-13-18 @ 9:08 a.m.

May 9-11, 2018 and June 1, 2018, “Special” Board of Trustee Meeting Minutes (public session and executive session)

Trustee Fall moved to approve the four sets of minutes (May 9-11, 2018, public and executive session, and June 1, 2018, “Special” Board of Trustee Meeting Minutes, public session and executive session minutes) as presented the UW Board of Trustees. Trustee Scarlett seconded. The motion passed with a unanimous decision. Trustee Sullivan was not in attendance.

AGENDA ITEM TITLE:

Hunter Management Agreement between Wyoming Game and Fish Commission and University of Wyoming (UW Extension) (added following Executive Session), Evans

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Approved 6-13-18 @ 9:08 a.m.

Hunter Management Agreement between Wyoming Game and Fish Commission and University of Wyoming (UW Extension)

Trustee Brown moved to authorize Administration to execute the agreement between the Wyoming Business Council and the University of Wyoming and the agreement with Game and Fish for the Hunter Management Agreement. Trustee Fall seconded. The motion passed with a unanimous decision. Trustee Sullivan was not in attendance.

AGENDA ITEM TITLE:

UW Plaza Overflow Parking Request (added following Executive Session), True

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Approved 6-13-18 @ 9:10 a.m.

UW Plaza Overflow Parking Request

Trustee Brown moved to authorize Administration to give written consent to University Plaza LLC to pave and stripe at their cost the Immediate Overflow Parking area pursuant to the terms of the Amended Restated Ground Lease with University, as amended, and authorize Administration to provide any required documentation required by the city to obtain a building permit to develop Lot 6 within the Plaza all contingent upon the approval of the building permit for the Plaza unit by the city. Trustee McKinley seconded the motion. The motion passed with a unanimous decision. Trustee Sullivan was not in attendance.

AGENDA ITEM TITLE: FY19 UW Budget, McKinley/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Trustee John McKinley stated that the Budget Committee met on May 7 and May 8, 2018, for Budget Hearings on-campus. He noted that they followed up with a conference call on May 29, 2018, to discuss the hearings. Trustee McKinley added that they had gone through all the supplemental materials that had been incorporated both into the budget and the materials starting on page 25 of the Board materials. He noted that all of the issues had been responded to and incorporated into the budget. Trustee McKinley added that all colleges and departments indicated during the hearings that the funds necessary for the upcoming FY19 budget were sufficient to accomplish their plans.

Trustee McKinley observed that as with a new system, there were growing pains in implementing it. He noted that there was improvement in the last fiscal year, and he anticipated the same going forward with this fiscal year.

Approved 6-13-18 @ 9:15 a.m.

FY19 UW Budget

Trustee McKinley moved that the Board of Trustees approve the FY2019 UW Operating Budget as presented to the Board, in the form of the Budget materials included in the June 2018 Board materials beginning on page 26. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Trustee Sullivan was not in attendance.

Trustee President Dave True thanked Trustee McKinley for the work of the committee.

Trustee Dick Scarlett exited the call.

AGENDA ITEM TITLE:

Tuition Action Process and Timing; Moving to Determination of Almost 18 Months in Advance of Fall Semester, Nichols/Jewell

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

UW President Laurie Nichols presented an interim timeline proposed to use for the coming year, along with a longer term timeline that the administration would like to implement on an ongoing basis—information beginning on page 148 of the Board materials. She noted that the Fall 2018/Spring 2019 tuition was set, and the administration was looking at the next year of Fall 2019/Spring 2020. President Nichols proposed that at the July meeting in Cody, they would be presenting tuition recommendations for in-state, out-of-state, and online students. She added information regarding the interim timeline and noted that the timeline would give the University a full year to prepare for the tuition change. President Nichols explained that the long-term timeline would be moved to an 18-month advance. [See Attachment I]

Approved 6-13-18 @ 9:21 a.m.

Tuition Action Process and Timing; Moving to Determination of Almost 18 Months in Advance of Fall Semester

Trustee Brown moved to approve the revised timeline for annual consideration and approval of tuition rates, as presented to the Board of Trustees. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustees Sullivan and Scarlett were not in attendance.

AGENDA ITEM TITLE: Change Orders for HAPC, Kibbon

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Trustee John McKinley noted that the Facilities Committee had a meeting with administration regarding the change orders on the ongoing remodel of the High Altitude Performance Center (HAPC). He noted they had discussed the various contingencies available for funding. Trustee McKinley added that the recommendation of the Facilities Committee was to approve the change orders. He noted that the Facilities Committee also had a discussion with Deputy Director for Facilities Management and Engineering Matt Kibbon about the budget and the timeline.

Trustee Kermit Brown remarked his disapproval of the use of the contingency fund, but added that he would vote in favor of the change orders.

Approved 6-13-18 @ 9:26 a.m.

Change Orders for HAPC

Trustee McKinley moved to allow UW Administration to execute the new change order to authorize GE Johnson Construction in the amount of \$295,009.00 for the 9 change orders as presented in the Board materials beginning on page 150 of June 2018 materials and ending on page 152. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees Sullivan and Scarlett were not in attendance.

AGENDA ITEM TITLE:

Residential Gas Line Easement to Black Hills Energy for 3070 Snowy Range Road, Mai/Decker

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

General Counsel Tara Evans noted these two easements were discussed with the Facilities Committee at the May Board meeting. She explained that the first one was a residential easement to Black Hills Energy, and the Facilities Committee was recommending approval.

Approved 6-13-18 @ 9:28 a.m.

Residential Gas Line Easement to Black Hills Energy for 3070 Snowy Range Road

Trustee Brown moved to authorize Administration to execute the gas line easement to Black Hills Gas Distribution, LLC on University land for gas service to 3070 Snowy Range Road as presented to the Board. Trustee Tully seconded the motion. The motion passed with a unanimous decision. Trustees Sullivan and Scarlett were not in attendance.

AGENDA ITEM TITLE:

Southeast Regional Center Lease Extension with Laramie County Community College, Cheyenne, Wyoming, Mai/Decker

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Committee of the Whole (Items for Approval)

MINUTES OF THE MEETING:

General Counsel Tara Evans explained the lease extension with Laramie County Community College (LCCC) starting on page 239 of the Board materials. She noted the Facilities Committee was recommending approval.

Approved 6-13-18 @ 9:29 a.m.

Southeast Regional Center Lease Extension with Laramie County Community College, Cheyenne, Wyoming

Trustee Brown moved to authorize Administration to execute Amendment No. 1 to the lease agreement with LCCC for a three (3) year term ending June 30, 2021, as presented to the Board. Trustee Tully seconded the motion. The motion passed with a unanimous decision. Trustees Sullivan and Scarlett were not in attendance.

AGENDA ITEM TITLE: Science Initiative Site Clearing and Demolition Contract, Kibbon
CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

Trustee John McKinley clarified on whether a motion needed to be made for this item. General Counsel Tara Evans suggested the Board approve the item.

Trustee Jeff Marsh exited the call.

Approved 6-13-18 @ 9:33 a.m.

Science Initiative Site Clearing and Demolition Contract

Trustee McKinley moved to allow the UW Administration to enter into a contract for \$353,624 with Stonehouse Construction for site clearing and demolition and initial preparation of the Science Initiative building site at the intersection of 9th and Lewis Streets. Trustee Brown seconded the motion. The motion passed with a unanimous decision. Trustees Sullivan and Scarlett were not in attendance.

AGENDA ITEM TITLE: Personnel, Miller

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
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MINUTES OF THE MEETING:

Approved 6-13-18 @ 9:34 a.m.

Personnel

Trustee Brown moved to approve the personnel report as provided to the Board. Tara Evans made the friendly amendment to the motion, noting, “as discussed during Executive Session and to be uploaded following the meeting.” Trustee McKinley seconded the motion with the friendly amendment. The motion passed with a unanimous decision [See Attachment II]. Trustees Sullivan Scarlett and Marsh were not in attendance.

AGENDA ITEM TITLE: Salary Increase Process and Timeline, Nichols/Durr

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

UW President Nichols stated the administration would be moving forward with a 3% salary pool for FY19 which was budgeted at \$5.5 million. She noted that they would implement the salary policy that was approved in March. President Nichols provided a briefing reminding the Board on what the new salary policy that was approved.

UW President Nichols made clear that the implementation of salary adjustments would take effect August 1, 2018, for 12-month employees and September 1, 2018, for nine-month employees.

Trustee Baldwin expressed his satisfaction with the approval of funds for salary increases and congratulated UW President Nichols on her hard work.

AGENDA ITEM TITLE: University Regulation Project Status Update, Evans

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
-

MINUTES OF THE MEETING:

General Counsel Tara Evans informed the Board that the approved UW Regulations would go into effect on July 1, 2018, on the updated website. She noted that a matrix would be uploaded onto the website detailing the new numbers of the regulations. General Counsel Evans added that the regulation committee and administration would continue to work through the remaining regulations.

Trustee John MacPherson added that the process was complicated and therefore the group was unable to meet the deadline. He thanked all those involved for their time and effort in this process.

AGENDA ITEM TITLE: Pilot Hill Project Trustee Liaisons, True

CHECK THE APPROPRIATE BOX(ES):

- Work Session
 - Education Session
 - Information Item
 - Other Specify: Committee of the Whole (Items for Approval)
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MINUTES OF THE MEETING:

Trustee President Dave True notified the Board that Trustees MacPherson and Moore had been working on the Pilot Hill project. He also thanked them for agreeing to dedicate time and attention to this project.

New Business

Trustee True acknowledged his appreciation for everything that Executive Director Wyoming Community College Commission Jim Rose had contributed over the last several years. He also acknowledged Vice President of Administration Bill Mai's last meeting and noted he appreciated all he had done for the institution and state.

Trustee True noted that the next meeting would be held in Cody, Wyoming, July 10-13, 2018. He added that later in the day there would be an e-mail sent to all of the Trustees requesting responses to inquiries regarding travel plans and participation in various activities while in Cody.

Proposed Timeline

Academic Tuition	Year	Consideration	Public Comment	BoT Approval	Effective
2019-20		July 2018	August 2018	September 2018	Fall 2019
2020-21		November 2018	January 2019	March 2019	Fall 2020
2021-22		November 2019	January 2020	March 2020	Fall 2021
2022-23		November 2020	January 2021	March 2021	Fall 2022

Personnel Report
 June 2018

**UW Board of Trustees Meeting
 June 13, 2018 conference call**
Approved during public session.

A. ITEMS FOR ACTION RECOMMENDED BY THE PRESIDENT						
1. Appointments						
College	Academic Unit	First Name	Last Name	Rank	Start Date	Salary
Academic Affairs	Global Engagement Office	Anthony	Ogden	Associate Vice Provost	7/31/2018	\$130,000/FY
College of Business	Dean's Office	David	Sprott	Dean	8/15/2018	\$320,004/FY

2. Leave without Pay					
College	Academic Unit	First Name	Last Name	Rank	Dates
College of Engineering and Applied Science	Civil & Architectural	Fred	Ogden	Professor	8/24/18-5/10/19

3. Adjuncts				
College	Academic Unit	First Name	Last Name	Rank
Academic Affairs	School of Energy Resources	Carrick	Eggleston	Adjunct Professor
	School of Energy Resources	Travis	McLing	Adjunct Assistant Professor
College of Arts & Sciences	Botany	Nicholas	Blouin	Adjunct Assistant Research Scientist
	Botany	Vikram	Chhatre	Adjunct Assistant Research Scientist
College of Engineering and Applied Science	Civil & Architectural	Pejam	Tahmasebi	Adjunct Assistant Professor

Personnel Report
 June 2018

B. ITEMS FOR INFORMATION

1. Change in Appointment						
College	Academic Unit	First Name	Last Name	Action	Rank	Term
College of Agriculture and Natural Resources	Dean's Office	Bret	Hess	Change in Appointment	Interim Dean	7/1/18 - 6/30/19
	Academic and Student Programs	Warrie	Means	Change in Appointment	Interim Associate Dean	5/25/18 - 6/30/20
College of Business	Dean's Office	Charles	Mason	Change in Appointment	Interim Dean	5/11/18 - 8/22/18
College of Health Sciences	Dean's Office	David	Jones	Change in Appointment	Interim Dean	7/1/18 - 12/31/18

2. Retirements					
College	Academic Unit	First Name	Last Name	Rank	Recommendation
College of Agriculture & Natural Resources	Agricultural & Applied Economics	Glen	Whipple	Professor	Academic Affairs recommends board retirement with emeritus status.
	Family & Consumer Science	Donna	Brown	Professor	Academic Affairs recommends board retirement with emeritus status.
	Veterinary Sciences	Francis	Galey	Professor	Academic Affairs recommends board retirement with emeritus status.
	Family & Consumer Science	Bruce	Cameron	Professor	Academic Affairs recommends board retirement with emeritus status.
College of Arts & Sciences	Mathematics & Statistics	John	Spitler	Lecturer, Senior	Academic Affairs recommends board retirement with emeritus status.
	Zoology & Physiology	Francis	Flynn	Professor	Academic Affairs recommends board retirement with emeritus status.
College of Business	Accounting & Finance	Penne	Ainsworth	Professor	Academic Affairs recommends board retirement with emeritus status.
College of Education	Teacher Education	Michelle	Buchanan	Professor	Academic Affairs recommends board retirement with emeritus status.

**June 2018 Personnel Report
Appendix A**

NARRATIVE FOR ADMINISTRATIVE APPOINTMENTS

Academic Affairs

Global Engagement Office

Ogden, Anthony, Associate Vice Provost

Anthony Ogden received a B.A. (1989) in Psychology from Berea College, a M.I.I.M (1999) in International Education and Training from the School for International Training, and a Ph.D. (2010) in Educational Theory and Policy from Pennsylvania State University. Dr. Ogden has been the Executive Director of Education Abroad and Exchanges at Michigan State University since 2016.

College of Business

Sprott, David E., Dean

David Sprott received a B.A. (1990) in Marketing and a M.B.A. (1992) from Kent State University, and a Ph.D. (1997) in Marketing from the University of South Carolina. Dr. Sprott has been the Senior Associate Dean for Faculty, Research and International Affairs at Carson College of Business at Washington State University since 2014. Dr. Sprott is being hired with tenure at the rank of Professor.

**June 2018 Personnel Report
Appendix B**

LEAVES OF ABSENCE WITHOUT PAY

College of Engineering and Applied Science

Department of Civil and Architectural Engineering

Ogden, Fred L., Professor (Leave dates: 08/24/2018- 05/10/2019)

Fred Ogden has requested leave for the 2018-2019 Academic Year. Dr. Ogden will use this time to assist the U.S. Department of Commerce, the National Oceanic and Atmospheric Administration (NOAA), National Weather Service, National Water Service, and the Office of Water Predictions to develop the ability to run hyper-resolution water forecast models in an operational mode.