

# **THE UNIVERSITY OF WYOMING**

## **MINUTES OF THE TRUSTEES**

**March 21-23, 2018**

The final report can be found on the University of Wyoming Board of Trustees Website at  
<http://www.uwyo.edu/trustees/>

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**March 21-23, 2018**

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## **BUSINESS MEETING**

### **Roll Call**

### **Approval of Board of Trustees Meeting Minutes**

February 14, 2018 (conference call)

### **Approval of Executive Session Meeting Minutes**

February 14, 2018 (conference call)

### **Reports**

ASUW

Staff Senate

Faculty Senate

### **Public Testimony**

### **Committee of the Whole**

#### **REGULAR BUSINESS**

Board Committee Reports

*[Note: Some committees of the Board will provide reports during the regular work sessions and may not have a formal report to provide during the Business Meeting.]*

#### **Trustee Standing Committees**

*Committee reports to be given at the start of the regular meeting rather than during the Business Meeting.*

#### **Liaison to Other Boards**

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & Dave Bostrom
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe Club – John McKinley

### **INFORMATION ONLY:**

- Capital Construction Report – Mai
- Construction Update – Mai
- Foundation Monthly Giving Report– Blalock

### **New Business**

**Date of Next Meeting** – April 11, 2018 (conference call)

### **Adjournment**

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**March 21-23, 2018**  
**Marian H. Rochelle Gateway Center, Salon D/E**

As will be reflected in the public session and executive session meeting minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming, Wednesday, March 21 through Friday, March 23, 2018. The meeting was held at the Marian H. Rochelle Gateway Center, Salon D/E. Committees met Wednesday morning and presented their committee reports Wednesday afternoon. The Board went into Executive Session that evening. There was a dinner with UW Foundation administration to follow the meeting.

On Thursday, March 22, the Board met in public and executive sessions and covered a variety of topics. On Friday, the Board met in public and executive sessions.

There were efforts throughout the course of the meeting to ensure the meeting was “Zero Waste.” Students from the Haub School of Environment and Natural Resources presented their goals to the Board at the beginning of the meeting on Monday and their findings and future goals to the Board on Friday.

**AGENDA ITEM TITLE: Academic and Student Affairs Committee, Sullivan**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other            Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee Sullivan discussed several topics, including the intent of the College of Education to pursue a dual degree featuring K-6 Special Education and Elementary Education; the responses to programs that had been on hold from review—Art Education and Modern Languages; and discussion with Student Affairs and the Wellness Center on trends of mental and behavioral health issues, including student anxiety and depression.

ASUW President Ben Wetzel spoke to the quality of the facilities at Half Acre Gymnasium and the Wellness Center. Trustee Fall commended the proactive program at the Wellness Center.

**AGENDA ITEM TITLE: Biennium Budget Committee, McKinley**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

**FY18 Budget Amendments, Jewell**

*Approved 3-21-18 @ 3:54 p.m.*

***Trustees Budget for FY19***

Trustee McKinley moved that the UW Board of Trustees approve the recommendation from the Budget Committee approving the Board of Trustees draft budget as modified by the committee in the amount of \$213,400, using the same amount for each category as the FY18 budget, and that amount shall be used by the administration for creating the FY19 Board of Trustees budget. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. [Note: Trustee McKinley clarified that this is the FY18 budget number that will be used as the FY19 budget.]

Trustee McKinley discussed what funding the legislature had passed for the Science Initiative.

*Approved 3-21-18 @ 3:59 p.m.*

***Capital Construction Reserve Account –***

***Science Initiative Matching Funds General Operating Reserve & Const. Reserve Accounts***

Trustee McKinley moved that the Board of Trustees approve the recommendation from the budget committee for funding the \$15M match requirement for the SI building as required by the Legislature. The \$15M shall be transferred from reserve accounts as follows: a) \$10M from the general reserve account and b) \$5M from the capital construction reserve account, for a total of \$15M. This \$15M shall be held in a separate SI building account until expended. This action satisfies UW's requirement to provide matching funds for the Science Initiative building program. Pursuant to the requirements contained in both reserve accounts, the Administration shall submit to the BofT a plan to replenish these funds to both reserve accounts at the September 2018 Board of Trustees meeting. Said transfers shall be completed by March 31, 2018. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley noted various accounts had been consolidated to centralize the Reserve Account in 2017, as administration worked through the new fiscal system. He noted they had found some accounts were designated as unrestricted and should not have been consolidated and revised the table included in the Board Report [See Attachment I].

*Approved 3-21-18 @ 4:01 p.m.*

***Special Projects Reserve Account (WWAMI)***

Trustee McKinley moved to approve the Board of Trustees transferring \$3,367,720.08 (WWAMI & Family Res. Chey.) from the Special Projects Reserve Account back into specified 067 accounts,

as provided in the Board materials. Said transfers shall be completed by March 31, 2018. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Note—this does not include the seed research fund or the Plant Sci. Seed Cert funds which are included in a separate motion.

*Approved 3-21-18 @ 4:03 p.m.*

***Seed Certification Funds***

Trustee McKinley moved to recommend the Board of Trustees approve the transfer of \$280,470.86, consisting of two accounts, \$56,877.34 in the seed research fund, and \$223,593.52 in the plant science seed certification fund, from the Special Projects Reserve account back to the designated accounts for these two items. They are to be set up as restricted accounts. Said transfers shall be completed by March 31, 2018. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

*Approved 3-21-18 @ 4:05 p.m.*

***List of Donor Accounts***

Trustee McKinley moved to recommend the Board of Trustees transfer the amounts shown in the section 2 donor accounts in the presented materials to the Board committee, from the Special Projects Reserve account to the designated accounts, as noted in Kathleen Miller's report to the Budget Committee. [See Attachment II]. [It was noted that this involved approximately 20 accounts with a variety of balances, and that the list would be provided to the full Board for review (requested by Trustee Fall)—memo to be inserted in final minutes]. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

*Approved 3-21-18 @ 4:07 p.m.*

***Deferred Revenue and Sales Tax Reimbursement***

Trustee McKinley moved to recommend the Board of Trustees approve the transfer of approximately \$1.4 million (\$1,428,387) out of the Special Projects Reserve account back to Athletics with the necessary bookkeeping entries to recognize the deferred income for FY18 and sales tax reimbursement. Said transfers shall be completed by March 31, 2018. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

*Approved 3-21-18 @ 4:10 p.m.*

***VSIP Program Funds***

Trustee McKinley moved to recommend the Board of Trustees authorize the transfer of \$6 million to the account for funding the VSIP Program in academic affairs with \$5M to come from the General Operating Reserve and \$1M to come from the Special Project Reserve account. Pursuant to the requirements contained in the General Operating Reserve Account, the Administration shall submit to the BofT a plan to replenish these funds to the reserve account at the September 2018 Board of Trustees meeting. Said transfers shall be completed by March 31, 2018. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

*Approved 3-21-18 @ 4:12 p.m.*

***Information Technology Budget Amendments***

Trustee McKinley moved to recommend the Board of Trustees authorize Information Technology to amend their budget as necessary to expend \$1 million as noted in the Board materials with the

source of funds being the general UW income fund. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**Balance of Third Floor (Wyoming Union),** Kibbon/Blackburn

*Approved 3-21-18 @ 4:25 p.m.*

***Balance of Third Floor (Wyoming Union)***

Trustee McKinley moved to authorize the expenditure of \$600,000 (total construction budget) for the third floor renovation project at the Wyoming Union. The funds come from Student Affairs' unrestricted operating reserve account. The administration shall proceed with the necessary amendment or change order to the current contract to perform said work in the amount not to exceed \$375,000. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Associate Vice President David Jewell noted the President and Administration were working through other accounts to determine which needed action in April or May. He then discussed more information on budget transfers. There was further discussion on the unrestricted general opening account.



**AGENDA ITEM TITLE: Election Committee, Bostrom**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee Moore announced nominations to the Board of Trustees' executive board. The nominations were as follows:

President – Trustee True

Vice President – Trustee Marsh

Treasurer – Trustee McKinley

Secretary – Trustees Brown and Sullivan (*Trustee Brown elected*)

*Approved 3-22-18 – times below*

***Election of Officers***

President @ 4:22 p.m.

Trustee Moore moved on behalf of the Trustee Election Committee, to nominate Trustee Dave True as President of the Board of Trustees to begin in office May 2018. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

Vice President @ 4:23 p.m.

Trustee Moore moved on behalf of the Trustee Election Committee, to nominate Trustee Jeff Marsh as Vice President of the Board of Trustees to begin in office May 2018. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

Treasurer @ 4:23 p.m.

Trustee Moore moved on behalf of the Trustee Election Committee, to nominate Trustee John McKinley as Treasurer of the Board of Trustees to begin in office May 2018. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

Secretary @ 4:24 p.m.

Trustee Moore moved on behalf of the Trustee Election Committee, to nominate Trustees Kermit Brown and Michelle Sullivan as Secretary of the Board of Trustees to begin in office May 2018. Trustee Bostrom seconded the motion. Trustee Brown was named by majority decision, 6 to 4. (*Hand poll vote was taken*).

**AGENDA ITEM TITLE: Facilities Contracting Committee, McKinley**

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee McKinley noted the Facilities Contracting Committee had spent much of their time discussing property and contract negotiations. He continued noting the statuses of building projects around campus, including the Science Initiative, the East area landscaping project, and the West campus power project. There was then a major maintenance funding update from Executive Director of UW Operations John Davis.

**Indoor Practice Facility Upgrade Project, Kibbon**

*Approved 3-21-18 @ 4:33 p.m.*

***Indoor Practice Facility Upgrade Project***

Trustee McKinley moved to authorize the expenditure of up to \$540,000 from the Campbell account held within in the University Foundation for the installation of the artificial turf and wall mats, noting this is a sole source contract. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

**High Altitude Performance Center Change Order>Showers, Kibbon/Mai**

*Approved 3-21-18 @ 4:35 p.m.*

***High Altitude Performance Center Change Order>Showers***

Trustee McKinley moved to allow administration to execute a change order to GE Johnson Construction in the amount of \$67,252 from owner's construction contingency to reconstruct the showers in the Mick and Suzie McMurry High Altitude Performance Center project. Trustee Brown seconded the motion. The motion passed with a majority decision. Trustee Marsh voted against.

**Electric Line Easement to Rocky Mountain Power for National Guard Readiness Center,**

Mai/Decker

*Approved 3-21-18 @ 4:43 p.m.*

***Electric Line Easement to Rocky Mountain Power for National Guard Readiness Center***

Trustee McKinley moved to authorize Administration to execute the electric line easement to Rocky Mountain Power on University land for the National Guard's Readiness Center facilities as presented to the Board. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

**Access Easement to River to Prairie Ranch LLC and Cook Cattle Company at McGuire Ranch**, Mai/Decker

*Approved 3-21-18 @ 4:44 p.m.*

***Access Easement to River to Prairie Ranch LLC and Cook Cattle Company at McGuire Ranch***

Trustee McKinley moved to authorize the Administration to execute the access easements to River to Prairie Ranch, LLC and Cook Cattle Company, Inc., at the University's McGuire Ranch as presented to the Board. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**Custodial Plan and Request**, Mai/John Davis/Tod Scott

Vice President Mai discussed the custodial plan. Trustee Marsh spoke in favor of the preventative maintenance component. There was discussion regarding how many positions could be funded within the current budget.

*Approved 3-21-18 @ 4:20 p.m.*

***Custodial Plan and Request***

Trustee McKinley moved to approve the hire of 11 custodial positions and purchase of equipment. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

**AGENDA ITEM TITLE:** Financial Management and Reporting Committee, True

CHECK THE APPROPRIATE BOX(ES):

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee True provided the Board with an overview of the WyoCloud timeline, budget, and information about how the system could improve.

There was discussion on how the campus had responded to the implementation. UW President Nichols explained they were working through the difficulties.

**AGENDA ITEM TITLE: Trustee Legislative Relations Committee, Brown**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee Brown discussed the Wyoming Crop Improvement Program and that they had passed a resolution that they were operating a business within the University of Wyoming. He then updated the Board on the University's budget. He then discussed the Science Initiative budget.

Trustee Brown went on to discuss the Housing Task Force. He noted the Task Force would provide a report by November 28. Trustee MacPherson spoke to the issues with this legislation.

*Approved 3-23-18 @ 5:12 p.m.*

***Legislative Committee Appointments – Housing Task Force***

Trustee Marsh moved the UW Board of Trustees approve appointment of Trustees Brown and McKinley to the legislative Housing Task Force committee. Trustee Fall seconded the motion. The motion passed with a unanimous decision. *[It was noted that UW President Nichols appointed Vice President for Student Affairs Sean Blackburn to serve as the UW representative on Housing Task Force.]*

Trustee Brown reported on legislation affecting UW, including Section 300s in the biennial budget, the medical residency program, state-funded capital construction, and the Veteran's Tuition Waiver reduction.

**AGENDA ITEM TITLE: Vice President and Dean Search Committee, True**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee True updated the Board on ongoing searches. He noted there would be interviews on-campus in the next few weeks for the Dean of the College of Health Sciences, and he added the process was beginning for the search for the Vice President for Administration.

**AGENDA ITEM TITLE: UW Housing Committee, McKinley**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee McKinley stated the UW Housing Committee would not schedule further meetings due to the legislative task force formation.

Policy Advisor Mary Kay Hill noted the Governor had made appointments to the Housing Task Force. She commented the President's Office could communicate the appointees to the Task Force.

**AGENDA ITEM TITLE: UW Regulation Review Committee, MacPherson**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

**UW Regulations 1-102(B), 7-631, and 3-1, Evans**

*Approved 3-22-18 @ 8:32 a.m.*

***UW Regulations 1-102(B), 7-631, and 3-1***

Trustee McKinley moved to approve modifications to UW Regulation 1-102(B), 7-631, and 3-1 as presented in the redline version provided in the Board of Trustees Report. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

**Information/Notice: Amendment to Trustee By-Laws, MacPherson**

Trustee MacPherson noted the Board of Trustees' schedule of items, provisions as to how the agenda is developed, monthly items as approved by the Board President, timelines regarding posting of agenda, etc. would be presented at the next Board meeting. He noted the Ad Hoc Student Affairs Committee would become permanent, and it would also be presented at the next Board meeting.



**AGENDA ITEM TITLE:**

**Approval and Adoption of Final Tuition Recommendations for 2018-19 Academic Year (FY2019), Jewell/Moore**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Associate Vice President for Budgeting and Institutional Planning David Jewell reported on Huron Consulting's recommendations for non-resident tuition. He noted compared study results, projected revenue losses, and discussed options for off-setting costs.

Associate Vice President for Enrollment Management Kyle Moore reported on resident and non-resident recruitment strategies.

Associate Vice President Jewell discussed different tuition types and compared prices with large states. He noted Huron Consulting had reported qualified students were not sending in application to UW because it was cost prohibitive. Associate Vice President Jewell noted they planned to make changes to the pricing structure and recruitment strategy. He added there would be a more detailed strategy presented in May.

Trustee McKinley requested Fall 2018 information from other schools for future UW analyses, so decisions were not based on outdated information. There was discussion regarding resource allocation, the portion of the tuition dedicated to tenure and promotion, and the 4% tuition increase.

Associate Vice President Moore discussed long-term recruitment goals and plans. Associate Vice President Jewell discussed capacity for growth at UW.

ASUW President Ben Wetzel provided a student's perspective on tuition and program fees. There was discussion regarding the difficulties with advertising and advocating for UW and giving the marketing team time to frame the marketing plan. Trustee True provided a historical perspective on the tuition increases. Trustee Brown noted that due to the elimination of ghost fees, the increase was not as much as it appeared to be. Trustee Marsh noted he would appreciate hard numbers rather than hopeful numbers.

*Approved 3-22-18 @ 9:24 a.m.*

***Approval and Adoption of Final Tuition Recommendations for 2018-19 Academic Year (FY2019),*** Trustee McKinley moved that the Board of Trustees continue with the policy of 4% tuition increase for the school year 2018-2019. Trustee Scarlett seconded the motion. The motion passed with a majority decision. Trustee Sullivan voted against.

**AGENDA ITEM TITLE: UW Fee Book Proposal for Coming Academic Year, Mai**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Vice President for Administration Bill Mai discussed mandatory fee increases and explained the reasoning behind each increase.

*Approved 3-22-18 @ 9:31 a.m.*

***UW Fee Book Proposal for Coming Academic Year - Mandatory Fees for FY 2019***

Trustee Marsh moved to approve the mandatory fees for FY 2019 as presented to the Board on pages 114-128 of the Board Report. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

Vice President Mai went on to explain non-mandatory fees. He discussed fees and costs related to graduate assistants, the AMK Ranch, the Art Museum, Psychology, WWAMI and WYDENT, CEAS, Atmospheric Science, General Counsel, College of Business, and Fleet Services.

*Approved 3-21-18 @ 9:35 a.m.*

***Trademark Licensing Agreement***

Trustee McKinley moved to adopt the new proposed language regarding trademark licensing agreement as presented in the materials distributed during the work session [see text inserted below]. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

***New proposed language for Fee Book:***

- 1. In-state manufacturers – 7.5% base royalty rate on standard product licensing agreements, but may be negotiated.***
- 2. Out-of-state manufacturers – 8.5% base royalty rate on standard product licensing agreements, but may be negotiated.***
- 3. Standard product agreements with less than the established base royalty rate subject to VP of Admin and Trustee approval***

*Approved 3-21-18 @ 9:41 a.m.*

***Fee Book Changes***

Trustee McKinley moved that the Board of Trustees adopt the fee book changes from numbers 1, 2 and 4 through 14 as presented to the Board. [See Attachment III]. [It was noted that number 3 had been approved in a previous motion]. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

**AGENDA ITEM TITLE: Salary Distribution Policy for the Next Fiscal Year, Evans/Jeanne Durr**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Executive Director of Human Resources Jeanne Durr presented the updated Salary Distribution Policy. She noted the Board had seen the Task Force's recommendations in November 2017, and the trustees had worked to propose modifications to the policy [See presentation under "Supplemental Materials" on Trustee website].

There was further discussion regarding the inclusion of benefits, salary ranges, and general salary issues on campus. Staff Senate Chair Rachel Stevens spoke to the cost of living comparators state to state and between UW staff and State employees. Trustee Marsh spoke to the success of the process and addressed Trustee Scarlett's question about total compensation.

There was discussion about a path forward to bring salaries in line. Trustee MacPherson noted the Board should endorse the work of the Task Force, but recognize it was a work in progress. UW President Nichols noted she did not recommend any specific increase, but noted they would continue to work on the recommendation to provide a specific number.

*Approved 3-22-18 @ 10:46 a.m.*

***Salary Distribution Policy for the Next Fiscal Year***

Trustee Marsh moved to approve the modified Salary Distribution Policy as presented to the Board for the FY19 year. Trustee Moore seconded the motion. The motion passed with a majority decision. Trustees Brown and True voted against.

**AGENDA ITEM TITLE: Report: Spring 15<sup>th</sup> Day Enrollment Report, Moore**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Associate Vice President for Enrollment Management Kyle Moore discussed fall freshman enrollment projections and gave a summary of applications, including students admitted and denied. He noted there was a seven percent increase in freshmen confirmation. He added all markets including new, returning, and graduate students were trending positively.

There was discussion on factors contributing to an increase in enrollment, the advertisement of the “real cost”, and recruitment techniques.

**AGENDA ITEM TITLE: Community College Update, Mary Aguayo**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Director of Transfer Relations Mary Aguayo described the articulation agreements with Wyoming's community colleges, and UW's continued commitment to collaborating with the Wyoming community colleges for the benefit of transfer students. She presented a presentation on the following items: the Transfer Success Center; transfer, partnership, and communication initiatives; House Bill 175; 2+2 updates; and next steps moving forward [See presentation under "Supplemental Materials" on Trustee website].

There was discussion regarding how transfer students had been impacted by credits that do not transfer. There was also discussion on data analysis of students changing majors.

Executive Director of the Wyoming Community College Commission Jim Rose attributed the success of the program to UW President Nichols.

UW President Nichols asked Director Aguayo to describe curricular disconnects with the Board. Director Aguayo discussed changes in course numbers and techniques being taught to assist in articulation.

**AGENDA ITEM TITLE:**

**Update on Academic Management Recommendations from Capacity Study**, Miller/Moore

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Associate Vice President for Enrollment Management Kyle Moore reported on the Office for Academic Affairs' response to the findings in the Huron Consulting report as reported to the Board in January 2018. He and Provost Kate Miller provided the Board with a presentation that discussed the following items: SAPP, seat utilization, classroom utilization, system adoption, advising support, student analytics and reporting, the Office of the Registrar and scheduling optimizations, advising support, and the Undergraduate Course Strike Force [See presentation under "Supplemental Materials" on Trustee website].

Provost Miller reported changes were being received positively. Trustee Brown inquired about the investigation of block scheduling.

**AGENDA ITEM TITLE: Information: Marketing and Branding Campaign, Baldwin**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Associate Vice President for Communications and Marketing Chad Baldwin noted the UW Strategic Plan specifically called for the development of a comprehensive marketing campaign. He noted that in response to the directive, UW's Institutional Marketing and Communications Office had issued an RFP, in which Victor and Spoils of Boulder, Colorado was selected, to raise the profile of and excitement around UW for internal and external audiences, and ultimately work to increase enrollment.

Associate Vice President Baldwin introduced representatives from Victor and Spoils who updated the Board on the scope and timeline of the campaign, provided a glimpse of the campaign theme, and described how the various units of the University would be engaged in the development and rollout of the campaign, "The World Needs More Cowboys" [See presentation under "Supplemental Materials" on Trustee website].

There was discussion regarding how to make UW a desirable destination for Wyoming students. It was noted that action would be taken during the Business Meeting.

**AGENDA ITEM TITLE:**

**Establishment of Institute of Innovation and Entrepreneurship**, Nichols/Synakowski/Pishko

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Vice President for Research and Economic Development Ed Synakowski began a presentation on the Institute of Innovation and Entrepreneurship (IIE) [See presentation under “Supplemental Materials on Trustee website]. The presentation discussed the purpose, attributes, information on stakeholders, and progress of the IIE.

Vice President Synakowski then described the steps forward. There was discussion regarding the space in Coe Library, the relationship between the IIE and the Wyoming Research Corporation, and the projected start-up budget.

Trustee McKinley stated strong support for the IIE. UW President Nichols added it should be thought of as an integrator of activities, rather than a creation of a new program.

*Approved 3-22-18 @ 3:42 p.m.*

***Establishment of Institute of Innovation and Entrepreneurship***

Trustee Fall moved to approve the establishment of an Institute of Innovation and Entrepreneurship as presented to the Board. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.



**AGENDA ITEM TITLE: Legislative Session Report, Boswell/Asay**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Vice President for Governmental and Community Affairs Chris Boswell expressed appreciation for Meredith Asay's work during the legislative session. He then discussed ancillary bills not covered in previous discussions, including State retirement contributions, Common College transcripts, and the articulation between community colleges and the University. He added UW and the Community College Commission were directed to submit a report by October and have a system in place by July 2019. He then discussed the Computer Science and Computational Thinking programs, the Veterans Tuition Program, the ENDOW bills, and Government Efficiency Project. He also noted the University fared well at the 2018 Budget Session, other than the cut from the Science Initiative. Boswell complimented the faculty and staff who traversed the state to describe the work related to the Science Initiative.

Trustee MacPherson read a letter from the Governor received by the Trustees and UW President Nichols [*to be inserted*]. He then expressed appreciation to Vice President Boswell upon his retirement.

**AGENDA ITEM TITLE: Introductions/Recognitions**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

On Wednesday, March 21, 2018, Vice President Mai introduced a new Associate Vice President, Ronald Ravel, to the Board of Trustees. He noted Ravel would begin duties April 16.

On Thursday, March 22, 2018, UW President Nichols introduced Meredith Asay as the new Director of Government Relations.

**AGENDA ITEM TITLE:**

**Haub School Degree, Outdoor Recreation and Tourism Management**, Alexander

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Vice Provost Alexander noted the Haub School was requesting authorization for B.S. in Outdoor Recreation and Tourism Management. She noted in planning the degree, they completed an extensive feasibility study that included a budget, estimated staffing needs, curricular mapping, assessment plans, and feedback from stakeholders statewide and across campus. She noted the degree would serve a significant tourism/hospitality industry in Wyoming with graduates able to find employment opportunities within the state. A presentation was presented to the Board discussing the vision, recommendations, degree structure, and curriculum framework [See presentation under "Supplemental Materials" on Trustee website].

*Approved 3-22-18 @ 4:15 p.m.*

***Haub School Degree, Outdoor Recreation and Tourism Management***

Trustee McKinley moved to authorize a B.S. degree program in Outdoor Recreation and Tourism Management as proposed in these materials. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

There was discussion regarding clean articulation between community colleges for this degree, the process the Haub School had taken to develop the degree, and budget tracking. Superintendent for Public Instruction Jillian Balow asked they keep programs at high schools in mind in this process.

**AGENDA ITEM TITLE:**

**Report on Status of Suspended Programs re: Art Education and Modern Language Education**, Miller/Alexander

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Provost Kate Miller and Associate Provost Anne Alexander presented on the status of two suspended programs. They noted in May 2017, the B.A. in Secondary Art Education and B.A. in Secondary Modern Language Education were recommended to the Board for suspension of admissions. They stated the Office for Academic Affairs requested one year to explore cost-effective solutions that meet regulatory and licensing requirements for both programs. The College of Education and College of Arts and Sciences explored options for both programs and the Provost and President recommended admissions be re-opened for each program.

*Approved 3-22-18 @ 4:28 p.m.*

***Report on Status of Suspended Programs re: Art Education and Modern Language Education***

Trustee McKinley moved to approve the program recommendations for the B.A. in Secondary Art Education and B.A. in Secondary Modern Language Education with the requirement the provost report back to the Board of Trustees in March 2021 on the status of the new program. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

Trustee Sullivan stated this was a great example of how programs could be improved.

**AGENDA ITEM TITLE: Open Discussion for Trustees**

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

Trustee MacPherson provided the Board with an update on Trustee Baldwin.

There was discussion regarding a webinar on cyber security, and Science Initiative participation around the state. The Board also acknowledged Trustee Brown's first-year anniversary.

**AGENDA ITEM TITLE:**

**Northern Arapaho and Eastern Shoshone Scholarship and Tuition Waiver Discussion**, /Debra Littlejohn Stark/James Trosper/Dan Maxey

**CHECK THE APPROPRIATE BOX(ES):**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other                      Specify: Committee of the Whole (Items for Approval)
- 

**MINUTES OF THE MEETING:**

UW Foundation Senior Vice President John Stark noted the Board had requested additional information regarding the cost of providing financial aid to Native American students at the University of Wyoming and data on the retention and graduation of scholarship recipients. He discussed information related to financial aid opportunities for Native American students at the University of Wyoming.

There was discussion regarding how funds were being used and, more generally, scholarships. There was further discussion on the Hathaway Scholarship, to which Financial Aid Programs Coordinator Debra Littlejohn Stark reported students graduating from Fremont County schools did not necessarily qualify for Hathaway Scholarships.

Chief of Staff Dan Maxey further described conditions borne of institutional analysis that might limit Hathaway Scholarship recipients in this demographic. He further described information related to Northern Arapaho Endowment Fund Scholarship recipients' undergraduate retention and graduation rates

Superintendent of Public Instruction Jillian Balow further explained a lack of data related to Hathaway Scholarships. She discussed schools struggling with performance measures and graduation rates. Trustee McKinley inquired about assistance and support that might already exist. Trustee Sullivan described the need to examine structures and systems that work to improve student success.

Trustee MacPherson provided the Board with two directives as follows:

- 1) John Stark and UW President Nichols should collaborate and work through the figures
- 2) Academic Affairs Committee should look at this item and provide a recommendation

Trustee McKinley directed Senior Vice President John Stark to work with the President's Office to assure current scholarship monies were being fully allocated.

James Trosper spoke to the Board regarding the constitutional responsibility to provide a close to free education. He discussed how Native Americans struggle and the differentiation from other minority or ethnic groups.

Trustee Marsh moved the Board enter into executive session to discuss personnel, litigation and real estate.

**Friday, March 23, 2018**

**Business Meeting**

Marian H. Rochelle Gateway Center, Salon D/E

**Roll Call**

The business meeting was called to order at 1:09 p.m. Secretary for the Board of Trustees Jeff Marsh took roll.

Trustees participating: Dave Bostrom, Kermit Brown, David Fall, John MacPherson, Jeff Marsh, John McKinley, Macey Moore, Michelle Sullivan, and Dave True. Trustees Mel Baldwin, Dick Scarlett, and Wava Tully were not in attendance. Ex-officio Trustees: University President Laurie Nichols, ASUW President Ben Wetzel, Executive Director Jim Rose, and State Superintendent of Public Instruction Jillian Balow were in attendance. Governor Matt Mead was not in attendance, but Policy Advisor Mary Kay Hill participated on his behalf.

**Approval of Board of Trustees Meeting Minutes**

February 14, 2018 (conference call)

*Approved 3-23-18 @ 1:10 p.m.*

***Board of Trustees Public Meeting Minutes***

Trustee Fall moved the UW Board of Trustees approve the February 14, 2018 (conference call) public meeting minutes as presented to the trustees. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

**Approval of Executive Session Meeting Minutes**

February 14, 2018 (conference call)

*Approved 3-23-18 @ 1:11 p.m.*

***Board of Trustees Executive Session Meeting Minutes***

Trustee Fall moved the UW Board of Trustees approve the February 14, 2018 (conference call) executive session meeting minutes as presented to the trustees. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision.

***ASUW***

ASUW President Ben Wetzel noted ASUW's Strategic Plan was approved for the next year. He also discussed the upcoming ASUW elections and the work done through the Campus Pride and Traditions Initiative. He then announced this Board meeting was his final meeting as ASUW President and thanked the Board.

***Staff Senate***

Staff Senate President Rachel Stevens was unable to attend, so Faculty Senate Chair Barker noted Staff Recognition Day would take place on Wednesday at 10:00 a.m.

***Faculty Senate***

Faculty Senate President Michael Barker spoke to the importance of merit raises in his report.

### **Public Testimony**

Donal O'Toole, an unaffiliated individual, spoke to the Board regarding the Salary Task Force presentation. He noted the issues he had with the current system. He spoke to the importance of hiring good employees over building facilities.

Sally Palmer, a faculty member, remarked on her visit to the session of the evaluation of the President and remarked faculty did not wish to attend in fear of losing their jobs. She noted morale on campus was low and good faculty were leaving UW [See Attachment IV].

### **Committee of the Whole- REGULAR BUSINESS**

#### **Board of Trustees Committee Reports**

*[Note- Committees of the Board were discussed during a regular work session of the meeting.]*

*Approved 3-23-18 @ 1:24 p.m.*

#### ***Trustee Award of Merit Recommendations***

Trustee Sullivan moved that the UW Board of Trustees approve the recommendation for the Trustee Award of Merit as brought forward and presented by the honorary degree committee. Trustee Fall seconded the motion. The motion passed unanimously.

#### **Liaison to Other Boards**

- ***UW Alumni Association Board – Wava Tully***

Alumni Association Executive Director Keener Fry

Executive Director for Alumni Relations Keener Fry expressed his gratitude to the Board for the restored funds in the license plate scholarship fund. He then updated the board on upcoming community events and the project for admitted students. He shared a letter in support of UW from an alum. UW President Nichols thanked Director Fry on his leadership regarding the project for admitted students.

- ***Foundation Board – Jeff Marsh & Dave Bostrom***

Trustee Bostrom had no report to bring before the Board.

- ***Haub School of Environment & Natural Resources – Michelle Sullivan***

Trustee Sullivan thanked the Board for the approval of the new degree program. She then mentioned the course in Jackson that would continue another year. She added they hoped to pilot the concept in Sheridan and Cody. She added information on new faculty who were a part of the hiring strategy to strengthen the data analysis team.

- ***Energy Resources Council – Dave True***

Trustee True spoke on the Carbon Management Institute, the Carbon Safe Phase II Program, and the carbon engineering lab in the Energy Innovation Center.

- ***Cowboy Joe Club – John McKinley***

Trustee McKinley had no report to bring before the Board.



PROPOSED ITEMS FOR ACTION:

*Approved 3-23-18 @ 1:43 p.m.*

***Agreement with UW Foundation re: Marian H. Rochelle Gateway Center Lease***

Motion:

Trustee Bostrom moved the lease between the University of Wyoming and the foundation as discussed in executive session be approved by the Board of Trustees. Trustee Marsh seconded the motion.

Amendment to the Motion:

Trustee Brown requested the following amendment to the original motion:

***In the event the Trustees and the Foundation Board are unable to reach agreement on changes and/or amendments to this Lease Agreement and/or the Management Agreement at the time of the Periodic Review, either party may terminate the Lease Agreement and the Management Agreement upon six (6) months written notice to the other party. In the event the Lease Agreement and Management Agreement are terminated, the Foundation will take all actions necessary to transfer ownership of the Gateway building to the University.***

Trustee True seconded the amendment to the original motion. The motion on the amendment passed with a majority decision [5 to 4—see roll call vote below]

<u><b>Vote</b></u>	<u><b>Trustees</b></u>
absent	Baldwin, Mel
No	Bostrom, Dave
Yes	Brown, Kermit
No	Fall, David
No	MacPherson, John
No	Marsh, Jeff
Yes	McKinley, John
Yes	Moore, Macey
absent	Scarlett, Dick
Yes	Sullivan, Michelle
Yes	True, Dave
absent	Tully, Wava

Trustee Brown moved the contract be approved as now amended. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

*Approved 3-23-18 @ 1:46 p.m.*

***External Auditor Selection***

Trustee Marsh moved upon careful consideration that FLAC accepts BKD selected as external auditing firm as presented. Trustee Moore seconded the motion. The motion passed with a unanimous decision.

*Approved 3-23-18 @ 1:46 p.m.*

***Contracts and Grants***

Trustee McKinley moved that the Board of Trustees approve contracts and grants as provided by the board [page 254-267 of board materials]. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

*Approved 3-23-18 @ 1:47 p.m.*

***Approval of Agreements, Contracts, and Procurements***

Trustee McKinley moved to authorize administration to proceed with the contracts as presented in the executive session. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

*Approved 3-23-18 @ 1:50 p.m.*

***Personnel – Academic Report and Non-Academic Report***

Trustee McKinley moved to approve the personnel academic and non-academic reports as discussed in the executive session. Trustee True seconded the motion. [See Attachment V]. [It was noted that the information had been distributed and would be uploaded to the Trustee public website.] The motion passed with a unanimous decision.

**New Business**

There was no new business to come before the Board.

**Date of Next Meeting**

April 11, 2018

**Adjournment**

The Board adjourned the meeting at 1:51 p.m.

Respectfully submitted,



Shannon Polk  
Deputy Secretary, Board of Trustees



RoseMarie London  
Senior Administrative Assista

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Fee Book FY 2019 Proposed Changes

13	College of Business	Increase differential tuition rates for MBA program				~\$40,500
		Resident MBA Rate	\$ 432.00	\$ 456.00	5.56%	
		Non-resident MBA rate	\$ 393.00	\$ 421.00	7.12%	
		Online MBA rate	\$ 750.00	\$ 788.00	5.07%	
14	Fleet Services	Changes due to vehicle consolidation- addition of new rate category of 1/2 day rate and seasonal. Monthly rate category changed to permanently assigned and the rate increased slightly to cover all expenses of depreciation/replacement and service and maintenance. Addition of new vehicle types: 12 passenger van, 1/2 ton 4x4 pickup and Cargo trailer	Various	Various	See Attachment 3	~\$100,000
Number	Department/Unit/College	Request Description	FY 2018 Fee	FY 2019 Proposed	% increase	Revenue Decrease
M1	Athletics	Increase athletics fee by \$20 per year (\$10 per semester)	\$ 115.00	\$ 125.00	8.70%	~\$180,000
M2	Student Affairs	Increase consolidated student services fee to cover increased cost of benefits from 51.4% to 56.1%	\$ 396.22	\$ 402.28	1.53%	~\$109,000
		Part time consolidated student services fee increase 1-3 credit hours	\$ 22.70	\$ 23.08	1.67%	
		Part time consolidated student services fee increase 4 credit hours	\$ 165.24	\$ 168.07	1.71%	

1/1/18/2018

Fee Book Fy 2019 Proposed Changes

Attachment 1:  
#3 Trademark Licensing

The University's base royalty rate for trademark product licensing agreements (e.g., tee shirts, mugs, stickers) will remain at current levels of 7.5%/8.5% for in-state and out-of-state manufacturers. Historically, a single one-size fits all base royalty amount applied to all products was sufficient for a licensing program. However, the continued maturation of the collegiate product licensing industry has led to a more strategic approach to the management of a university's licensee base. Product categories and situations now arise where manufacturers are offering and willing to pay elevated royalty amounts or requesting alternate royalty structures. For example, the prevailing industry royalty rate for an authentic football jersey may be 12-15%, but the University's base royalty amount is 7.5%/8.5%. This fee book request affords the University the opportunity to capture a fair royalty amount relative to the specifics of a situation.

New proposed language for Fee Book:

1. In-state manufacturers - 7.5% base royalty rate on standard product licensing agreements, but may be negotiated.
2. Out-of-state manufacturers – 8.5% base royalty rate on standard product licensing agreements, but may be negotiated.
3. Standard product agreements with less than the established base royalty rate subject to VP of Admin and Trustee approval.

Fee Book FY 2019 Proposed Changes

Attachment 2:

#7- Psychology Clinic Proposed changes

Psychology Clinic	Graduate student clinician FY 2018 Fee	Graduate student clinician FY 2019 Proposed Fee	Faculty member clinician FY 2018 Fee	Faculty member clinician FY 2019 Proposed Fee	Chart Field
Psychology Clinic Services					
<b>ADHD+LD assessment</b>					1700-18614
Net income under \$25,000 OR UW Student OR Senior (>=65 years of age)	200.00	<u>300.00</u>	200.00	<u>300.00</u>	
Net income \$25,001 to \$50,000	400.00	<u>500.00</u>	800.00	<u>1000.00</u>	
Net income \$50,001 and above	600.00	<u>700.00</u>	1,200.00	<u>1,400.00</u>	
<b>ADHD-only assessment</b>					1700-18614
Net income under \$25,000 OR UW Student OR Senior (>=65 years of age)	100.00	<u>200.00</u>	100.00	<u>200.00</u>	
Net income \$25,001 to \$50,000	200.00	<u>300.00</u>	400.00	<u>600.00</u>	
Net income \$50,001 and above	300.00	<u>400.00</u>	600.00	<u>800.00</u>	
<b>Diagnostic clarification assessment</b>					1700-18614
Net income under \$25,000 OR UW Student OR Senior (>=65 years of age)	100.00	<u>200.00</u>	100.00	<u>200.00</u>	
Net income \$25,001 to \$50,000	200.00	<u>300.00</u>	400.00	<u>600.00</u>	
Net income \$50,001 and above	300.00	<u>400.00</u>	600.00	<u>800.00</u>	
<b>Psychotherapy (50 minute session)</b>					1700-18614
Net income under \$25,000 OR UW Student OR Senior (>=65 years of age)	5.00	5.00	5.00	5.00	
Net income \$25,001 to \$50,000	15.00	15.00	30.00	30.00	
Net income \$50,001 and above	30.00	30.00	60.00	60.00	
<b>ADHD + LD + Diagnostic Clarification</b>					
Net income under \$25,000 OR UW Student OR Senior (>=65 years of age)		<u>400.00</u>		<u>400.00</u>	
Net income \$25,001 to \$50,000		<u>600.00</u>		<u>1200.00</u>	
Net income \$50,001 and above		<u>800.00</u>		<u>1600.00</u>	
<b>Clinical Training workshops</b>					1700-18614
Professional Half-day (3 hours)	30.00		30.00	<u>60.00</u>	
Professional Full- Day (6 hours)				<u>100.00</u>	
Graduate Student Half Day (3 hours)				<u>15.00</u>	
Graduate Student Full-day (6 hours)	50.00		50.00	<u>25.00</u>	
UW graduate student	0		0		
<b>Notes:</b> (1) ADHD = Attention-deficit/hyperactivity disorder (2) LD = Learning disorder (3) Fee waivers or reductions can be requested for assessment or treatment if there are extenuating circumstances. (4) A net income of \$25,000 would result from an approximate gross income of \$29,500 using the 15% tax bracket. (5) A net income of \$50,000 would result from an approximate gross income of \$66,000 using the 25% tax bracket.					

Fee Book FY 2019 Proposed Changes

Fy18

Current Fee Book

Attachment 3:

#14 Fleet Services Current Rates and Proposed Rates:

## VI. University Auxiliary Enterprises, Fees, Charges, and Deposits

Fleet Services	FY 2018 Short-term rates with UW Depts. Paying for gas**	FY 2018 Long-term rates (perm assigned- 1 yr. or longer) with UW Depts paying for gas**	Chart Field
Full-size Sedan - Daily	49.00		1800-17083
Full-size Sedan - Weekly	247.00		
Full-size Sedan - Monthly	767.00	627.00/mo.	
Minivan/Utility - Daily	59.00		807.00/mo.
Minivan/Utility - Weekly	320.00		
Minivan/Utility - Monthly	1040.00	807.00/mo.	
4 Wheel Drive 1 Ton Pickup - Daily	82.00		849.00/mo.
4 Wheel Drive 1 Ton Pickup - Weekly	430.00		
4 Wheel Drive 1 Ton Pickup - Monthly	1673.00	849.00/mo.	
Large SUV - Daily	82.00		849.00/mo.
Large SUV - Weekly	430.00		
Large SUV - Monthly	1679.00	849.00/mo.	
Vehicle Storage/upkeep (external departments) Per month/per vehicle	25.50		1800-17083
Cancellation fee without 24 hours notice (bad weather excluded)	Daily Rental Rate Based on Vehicle Type		1800-17083
Late vehicle return fee (without prior notification)	Daily Rental Rate Based on Vehicle Type		1800-17083
Failure to pick up vehicle (without prior notification or cancellation)	Daily Rental Rate Based on Vehicle Type		1800-17083
Extra cleaning due to excessive dirtiness	50.00		1800-17083
Failure to return or lost equipment (receiver hitch, tow light hook up etc)	\$ value of item		1800-17083
Lost vehicle keys	\$ value of item		1800-17083

all  
stay  
"as-is"

\*\* As of July 1, 2006 UW departments will be responsible for their own gas consumption.

### Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

Fleet Services Proposed rates: Fee Book Fy 2019 Proposed Changes

<b>Fleet Services Carpool Rental Rates Effective July 1, 2018</b>			
<b>Full size Sedans (currently in fee book)</b>	<b>5 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$24.00
	Daily	\$49.00/day	No change
	Weekly (7 days)	\$247.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$767.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1 - 6 Months)	New rate category	\$767.00/mo
	Permanently Assigned (1 yr or longer)	\$627.00/mo	\$683.00/mo
<b>Standard &amp; Full Size Utilities (currently called minivan/utility-separating)</b>	<b>5 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$29.00
	Daily	\$59.00/day	No change
	Weekly (7 days)	\$320.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,040.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1 - 6 Months)	New rate category	\$1040.00/mo
	Permanently Assigned (1 yr or longer)	\$807.00/mo	\$874.00/mo



Fee Book Fy 2019 Proposed Changes

<b>Standard &amp; Full Size SUV (currently called Large SUV)</b>	<b>8-9 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$41.00
	Daily	\$82.00/day	No change
	Weekly (7 days)	\$430.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,673.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1-6 Months)	New rate category	\$1,673.00/mo
	Permanently Assigned (1 yr or longer)	\$849.00/mo	\$1,025.00/mo
<b>Mini Van (currently called minivan/utility-separating)</b>	<b>7 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$29.00
	Daily	\$59.00/day	No change
	Weekly (7 days)	\$320.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,040.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1- 6 Months)	New rate category	\$1,040.00/mo
	Permanently Assigned (1 yr or longer)	\$807.00/mo	\$950.00/mo
<b>12 Passenger Van Addition</b>	<b>12 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New Veh Type	\$46.00
	Daily	New Veh Type	\$92.00/day
	Weekly (7 days)	New Veh Type	\$450.00/wk
	Seasonal (up to 6 months)	New Veh Type	\$1,442.00/mo
	Permanently Assigned (1 yr or longer)	New Veh Type	\$1,009.00/mo



Fee Book FY 2019 Proposed Changes

<b>½ ton 4X4 Pickup Addition</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New Veh Type	\$35.00
	Daily	New Veh Type	\$75.00/day
	Weekly (7 days)	New Veh Type	\$367.00/wk
	Seasonal (1- 6 Months)	New Veh Type	\$1,176.00/mo
	Permanently Assigned (1 yr or longer)	New Veh Type	\$823.00/mo
<b>¾/1 ton 4X4 Pickup (currently called 4 wheel drive-1 ton)</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$41.00
	Daily	\$82.00/day	No change
	Weekly (7 days)	\$430.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,673.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1- 6 Months)	New rate category	\$1,673.00/mo
	Permanently Assigned (1 yr or longer)	\$849.00/mo	\$1,024.00/mo
<b>Cargo Trailer- Addition</b>		<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	Daily	New Veh Type	\$25.00/day

½ Day Rental Definition: used between the hours of 7:30 am – 12:30 pm or 1 pm -5 pm with a grace period of 10 minutes; or 5 hours or less rental with prior Car Rental approval. Departments are responsible for their own gas consumption with all rentals.

## SECTION 2 –Donor Accounts

This section identifies those funds that have been donated to the University for specific purposes. For example, the Art Museum had an account which contained donations from their patrons. The amounts were not large enough to be donated through the foundation so they were deposited into a 1700 account. In other cases the donations were set up through the Foundation but were moved to a 1700 accounts because they were to be spent soon.

The following accounts have been identified as donor accounts.

Description	Fund	Org	Debit	College or VP	Dep't.	Ref
UW Art Museum Earned Income	1700	13509	138,792.59		Art Museum	21
Computer Sci Rev	1700	13083	28,076.18	Engineering	Computer Science	22, 22a
UW License Plate Program	1700	19358	679,976.29	Sales go directly to Scholarship	Alumni	23, 23a
CJC Women's Soccer	1600	12974	1,323.75	Donated to Women's Soccer	Women's Soccer	24
CJC Track	1600	12979	1,078.46	Donated to Track	Track	24
CJC Skiing	1600	12981	118.00	Donated to Skiing	Skiing	24
CJC Wrestling	1600	12982	6,117.83	Donated to Wrestling	Wrestling	24
CJC Women's Basketball	1600	12991	5,995.57	Donated to Women's BB	Women's Basketball	24
CJC Football	1600	12992	5,403.82	Donated to Football	Football	24
CJC Volleyball	1600	12993	7,766.00	Donated to Volleyball	Volleyball	24
CJC - Tennis	1600	13059	1,952.24	Donated to Tennis	Tennis	24
CJC-Swimming	1600	12990	2,765.99	Donated to Swimming	Swimming	24
Campbell Family Excellence Fund	1600	20074	88,313.39	Donated to Athletics		24
Special Events - WPM	1600	21194	9,000.00	Wyoming Pubic Media	WPM	25,25a
Reporter-NE Wy - WPM	1600	22030	15,000.00	Wyoming Pubic Media	WPM	25,25a
Reporter-NW Wy - WPM	1600	22031	20,000.00	Wyoming Pubic Media	WPM	25,25a
WPM - Membership KUWR	1600	12919	1,002,798.80	Wyoming Pubic Media	Wyoming Public Radio	25,25a
Classical WY - Membership KUWL	1600	19373	26,423.12	Wyoming Pubic Media	Wyoming Public Radio	25,25a
WY State News Bureau	1600	20868	119,550.70	Wyoming Pubic Media	Wyoming Public Radio	25,25a
WPM - KUWR Underwriting	1450	12697	392,552.29	Wyoming Pubic Media	Wyoming Public Radio	25,25a
NEWS-Reporter	1600	21098	9,365.80	Wyoming Pubic Media	Wyoming Public Radio	25,25a
WPM Misc Income	1450	12700	2,722.89	Wyoming Pubic Media	Wyoming Public Radio	25,25a
Jim Peterson WPR Fund	1600	19721	388.55	Wyoming Pubic Media	Wyoming Public Radio	25,25a
Wy Schools/Univ Ptr	1700	13130	66,887.11	Education	Wyo Schools /Uni Partnership	26

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Fee Book FY 2019 Proposed Changes

Number	Department/Unit/College	Request Description	FY 2018 Fee	Proposed Fee for FY 19	% Increase	Revenue (increase or decrease)
1	Athletics	Various new fees for facility use (Mickey's Club Area, Cocktail Table, Stool and Flip cards) and minor other changes to fee book wording.	N/A			Minimal
		<b>Facility</b>				
		Mickey's Club Area	N/A	\$1,345 + DC - Up to 4 hour Rental (University Events & Non-Profit Rate)		
		Mickey's Club Area	N/A	\$1,615 + DC - 4+ hour rental (Commercial Rate)		
		Wrestling Practice Room	N/A	\$150/month + DC		
		<b>Equipment</b>				
		Flip-Cards Score	N/A	\$25 each		
		Cock Tail Tables	N/A	\$5 each		
		Banquet Tables	N/A	\$15 each		
		Stools	N/A	\$1 each		
2	American Heritage Center	Remove \$50 booking fee for outside groups	\$ 50.00	\$ -		Minimal
3	Trademark Licensing Office (Bucking Horse and Rider)	Create flexibility with UW's royalty structure such that it receives a rate that is consistent with the prevailing industry/marketplace. The breadth of products licensed by the University/ State of Wyoming is significant. The ability to negotiate the base royalty rate allows UW to capture a fair royalty amount given the specifics of any situation. In-State Out-of-state manufacturer royalty rate- base rate of 7.5% but may be negotiated by contract manufacturer royalty rate- base rate of 8.5% but may be negotiated by contract.	7.50%	varies	See Attachment 1	~\$250,000
4	Academic Affairs	Remove specificity of Graduate Assistant Type to be inclusive of all Graduate Assistants				N/A
5	UW- NPS (AMK Ranch)	Increase charge from \$15 to \$20 per night for Non-UW guests	\$ 15.00	\$ 20.00	33.33%	~\$10,000
6	Art Museum	Add charge for new classroom space, remove some language and change prices				~\$500
		Classroom- university, non-profit or arts related organizations	\$ -	\$ 75.00		
		Classroom- for-profit groups and organizations	\$ -	\$ 150.00		
		High resolution scan- scholarly and non-profit	\$ 50.00	\$ 100.00	100.00%	
		High resolution scan-others	\$ 100.00	\$ 200.00	100.00%	
		Art camp 4 hrs for 5 days (total of 20 Hours)	\$ 60.00	\$ 75.00	25.00%	
7	Psychology	Adjust assessment fees to \$200-\$400 for students rather than \$100-\$300 for students. This is to support the cost of testing materials, assessment measures and online scoring fees.	Various	Various	See Attachment 2	Minimal
8	WWAMI and WYDENT	4% increase in contract support payments to reflect 4% annual tuition increase (tuition at participating schools)				N/A
		<b>WWAMI</b>				
		Year 1 Tuition support payment	\$ 13,111.00	\$ 13,635.00	4.00%	
		Year 2 Contract support payment	\$ 13,635.00	\$ 14,180.00	4.00%	
		Year 3 Contract support payment	\$ 14,180.00	\$ 14,747.00	4.00%	
		Year 4 Contract support payment	\$ 14,747.00	\$ 15,336.00	3.99%	
		<b>WYDENT</b>				
		Year 1 Tuition support payment	\$ 11,474.00	\$ 11,933.00	4.00%	
		Year 2 Contract support payment	\$ 11,933.00	\$ 12,410.00	4.00%	
		Year 3 Contract support payment	\$ 12,410.00	\$ 12,967.00	4.49%	
		Year 4 Contract support payment	\$ 12,967.00	\$ 13,423.00	4.00%	
9	CEAS	Decrease fee for 3-D printer- cost of materials has decreased	\$ 20.00	\$ 4.50	-77.50%	Minimal
10	CEAS	Add fee for new piece of equipment- Press brake, per hour	\$ -	\$ 40.00		Minimal
11	Atmospheric Science	Increase daily use of ATSC mobile lab with equipment platform plus mileage	\$ 200.00	\$ 400.00	100.00%	~\$2,400
	Atmospheric Science	mileage change for ATSC mobile lab	\$ 1.25	\$ 1.50	20.00%	
12	General Counsel	Change fees and wording for Public Records Requests				~\$1,620
		Production and construction costs for public records requests (Wyoming Public Records Act, Wyoming Statute 16-4-204):				
		1. \$15.50/hour for clerical staff time.	\$ -	\$ 15.50		
		2. \$30.00/hour for information technology staff time.	\$ -	\$ 30.00		
		3. \$40.00/hour for professional staff time.	\$ -	\$ 40.00		
		4. Actual cost of programming and computer services.	\$ -	Actual Cost		
		*Note: The requestor would be charged only if the amount of the production and construction costs exceeded \$180.00				

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Fee Book FY 2019 Proposed Changes

13	College of Business	Increase differential tuition rates for MBA program					~\$40,500
		Resident MBA Rate	\$ 432.00	\$ 456.00	5.56%		
		Non-resident MBA rate	\$ 393.00	\$ 421.00	7.12%		
		Online MBA rate	\$ 750.00	\$ 788.00	5.07%		
14	Fleet Services	Changes due to vehicle consolidation- addition of new rate category of 1/2 day rate and seasonal. Monthly rate category changed to permanently assigned and the rate increased slightly to cover all expenses of depreciation/replacement and service and maintenance. Addition of new vehicle types: 12 passenger van, 1/2 ton 4x4 pickup and Cargo trailer	Various	Various	<i>See Attachment 3</i>		~\$100,000
Number	Department/Unit/College	Request Description	FY 2018 Fee	FY 2019 Proposed	% increase	Revenue Decrease	
M1	Athletics	Increase athletics fee by \$20 per year (\$10 per semester)	\$ 115.00	\$ 125.00	8.70%	~\$180,000	
M2	Student Affairs	Increase consolidated student services fee to cover increased cost of benefits from 51.4% to 56.1%	\$ 396.22	\$ 402.28	1.53%	~\$109,000	
		Part time consolidated student services fee increase 1-3 credit hours	\$ 22.70	\$ 23.08	1.67%		
		Part time consolidated student services fee increase 4 credit hours	\$ 165.24	\$ 168.07	1.71%		

Attachment 1:  
#3 Trademark Licensing

The University's base royalty rate for trademark product licensing agreements (e.g., tee shirts, mugs, stickers) will remain at current levels of 7.5%/8.5% for in-state and out-of-state manufacturers. Historically, a single one-size fits all base royalty amount applied to all products was sufficient for a licensing program. However, the continued maturation of the collegiate product licensing industry has led to a more strategic approach to the management of a university's licensee base. Product categories and situations now arise where manufacturers are offering and willing to pay elevated royalty amounts or requesting alternate royalty structures. For example, the prevailing industry royalty rate for an authentic football jersey may be 12-15%, but the University's base royalty amount is 7.5%/8.5%. This fee book request affords the University the opportunity to capture a fair royalty amount relative to the specifics of a situation.

New proposed language for Fee Book:

1. In-state manufacturers - 7.5% base royalty rate on standard product licensing agreements, but may be negotiated.
2. Out-of-state manufacturers – 8.5% base royalty rate on standard product licensing agreements, but may be negotiated.
3. Standard product agreements with less than the established base royalty rate subject to VP of Admin and Trustee approval.

Fee Book FY 2019 Proposed Changes

Attachment 2:

#7- Psychology Clinic Proposed changes

Psychology Clinic	Graduate student clinician FY 2018 Fee	Graduate student clinician FY 2019 Proposed Fee	Faculty member clinician FY 2018 Fee	Faculty member clinician FY 2019 Proposed Fee	Chart Field
Psychology Clinic Services					
<b>ADHD+LD assessment</b>					1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	200.00	<u>300.00</u>	200.00	<u>300.00</u>	
Net income \$25,001 to \$50,000	400.00	<u>500.00</u>	800.00	<u>1000.00</u>	
Net income \$50,001 and above	600.00	<u>700.00</u>	1,200.00	<u>1,400.00</u>	
<b>ADHD-only assessment</b>					1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	100.00	<u>200.00</u>	100.00	<u>200.00</u>	
Net income \$25,001 to \$50,000	200.00	<u>300.00</u>	400.00	<u>600.00</u>	
Net income \$50,001 and above	300.00	<u>400.00</u>	600.00	<u>800.00</u>	
<b>Diagnostic clarification assessment</b>					1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	100.00	<u>200.00</u>	100.00	<u>200.00</u>	
Net income \$25,001 to \$50,000	200.00	<u>300.00</u>	400.00	<u>600.00</u>	
Net income \$50,001 and above	300.00	<u>400.00</u>	600.00	<u>800.00</u>	
<b>Psychotherapy (50 minute session)</b>					1700-18614
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)	5.00	5.00	5.00	5.00	
Net income \$25,001 to \$50,000	15.00	15.00	30.00	30.00	
Net income \$50,001 and above	30.00	30.00	60.00	60.00	
<b>ADHD + LD + Diagnostic Clarification</b>					
Net income under \$25,000 <b>OR</b> UW Student <b>OR</b> Senior (>=65 years of age)		<u>400.00</u>		<u>400.00</u>	
Net income \$25,001 to \$50,000		<u>600.00</u>		<u>1200.00</u>	
Net income \$50,001 and above		<u>800.00</u>		<u>1600.00</u>	
<b>Clinical Training workshops</b>					1700-18614
Professional Half-day (3 hours)	30.00		30.00	<u>60.00</u>	
Professional Full- Day (6 hours)				<u>100.00</u>	
Graduate Student Half Day (3 hours)				<u>15.00</u>	
Graduate Student Full-day (6 hours)	50.00		50.00	<u>25.00</u>	
UW-graduate student	0		0		
<b>Notes:</b> (1) ADHD = Attention-deficit/hyperactivity disorder (2) LD = Learning disorder (3) Fee waivers or reductions can be requested for assessment or treatment if there are extenuating circumstances. (4) A net income of \$25,000 would result from an approximate gross income of \$29,500 using the 15% tax bracket. (5) A net income of \$50,000 would result from an approximate gross income of \$66,000 using the 25% tax bracket.					

Fee Book FY 2019 Proposed Changes

Fy18  
Current Fee Book

Attachment 3:

#14 Fleet Services Current Rates and Proposed Rates:

## VI. University Auxiliary Enterprises, Fees, Charges, and Deposits

Fleet Services	FY 2018 Short-term rates with UW Depts. Paying for gas**	FY 2018 Long-term rates (perm assigned- 1 yr. or longer) with UW Depts paying for gas**	Chart Field
Full-size Sedan - Daily	49.00		1800-17083
Full-size Sedan - Weekly	247.00		
Full-size Sedan - Monthly	767.00	627.00/mo.	
Minivan/Utility - Daily	59.00		
Minivan/Utility - Weekly	320.00		
Minivan/Utility - Monthly	1040.00	807.00/mo.	
4 Wheel Drive 1 Ton Pickup - Daily	82.00		
4 Wheel Drive 1 Ton Pickup - Weekly	430.00		
4 Wheel Drive 1 Ton Pickup - Monthly	1673.00	849.00/mo.	
Large SUV - Daily	82.00		
Large SUV - Weekly	430.00		
Large SUV - Monthly	1679.00	849.00/mo.	
Vehicle Storage/upkeep (external departments) Per month/per vehicle	25.50		1800-17083
Cancellation fee without 24 hours notice (bad weather excluded)	Daily Rental Rate Based on Vehicle Type		1800-17083
Late vehicle return fee (without prior notification)	Daily Rental Rate Based on Vehicle Type		1800-17083
Failure to pick up vehicle (without prior notification or cancellation)	Daily Rental Rate Based on Vehicle Type		1800-17083
Extra cleaning due to excessive dirtiness	50.00		1800-17083
Failure to return or lost equipment (receiver hitch, tow light hook up etc)	\$ value of item		1800-17083
Lost vehicle keys	\$ value of item		1800-17083

all  
stay  
"as-is"

\*\* As of July 1, 2006 UW departments will be responsible for their own gas consumption.

### Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).



Fleet Services Proposed rates: Fee Book Fy 2019 Proposed Changes

<b>Fleet Services Carpool Rental Rates Effective July 1, 2018</b>			
<b>Full size Sedans (currently in fee book)</b>	<b>5 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$24.00
	Daily	\$49.00/day	No change
	Weekly (7 days)	\$247.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$767.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1 - 6 Months)	New rate category	\$767.00/mo
	Permanently Assigned (1 yr or longer)	\$627.00/mo	\$683.00/mo
<b>Standard &amp; Full Size Utilities (currently called minivan/utility-separating)</b>	<b>5 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$29.00
	Daily	\$59.00/day	No change
	Weekly (7 days)	\$320.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,040.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1 - 6 Months)	New rate category	\$1040.00/mo
	Permanently Assigned (1 yr or longer)	\$807.00/mo	\$874.00/mo



Fee Book Fy 2019 Proposed Changes

<b>Standard &amp; Full Size SUV (currently called Large SUV)</b>	<b>8-9 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$41.00
	Daily	\$82.00/day	No change
	Weekly (7 days)	\$430.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,673.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1-6 Months)	New rate category	\$1,673.00/mo
	Permanently Assigned (1 yr or longer)	\$849.00/mo	\$1,025.00/mo
<b>Mini Van (currently called minivan/utility-separating)</b>	<b>7 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$29.00
	Daily	\$59.00/day	No change
	Weekly (7 days)	\$320.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,040.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1- 6 Months)	New rate category	\$1,040.00/mo
	Permanently Assigned (1 yr or longer)	\$807.00/mo	\$950.00/mo
<b>12 Passenger Van Addition</b>	<b>12 pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New Veh Type	\$46.00
	Daily	New Veh Type	\$92.00/day
	Weekly (7 days)	New Veh Type	\$450.00/wk
	Seasonal (up to 6 months)	New Veh Type	\$1,442.00/mo
	Permanently Assigned (1 yr or longer)	New Veh Type	\$1,009.00/mo

Fee Book Fy 2019 Proposed Changes

<b>½ ton 4X4 Pickup Addition</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New Veh Type	\$35.00
	Daily	New Veh Type	\$75.00/day
	Weekly (7 days)	New Veh Type	\$367.00/wk
	Seasonal (1- 6 Months)	New Veh Type	\$1,176.00/mo
	Permanently Assigned (1 yr or longer)	New Veh Type	\$823.00/mo
<b>¾/1 ton 4X4 Pickup (currently called 4 wheel drive-1 ton)</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$41.00
	Daily	\$82.00/day	No change
	Weekly (7 days)	\$430.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,673.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1- 6 Months)	New rate category	\$1,673.00/mo
	Permanently Assigned (1 yr or longer)	\$849.00/mo	\$1,024.00/mo
<b>Cargo Trailer- Addition</b>		<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	Daily	New Veh Type	\$25.00/day

½ Day Rental Definition: used between the hours of 7:30 am – 12:30 pm or 1 pm -5 pm with a grace period of 10 minutes; or 5 hours or less rental with prior Car Rental approval. Departments are responsible for their own gas consumption with all rentals.

Fee Book Fy 2019 Proposed Changes

<b>½ ton 4X4 Pickup Addition</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New Veh Type	\$35.00
	Daily	New Veh Type	\$75.00/day
	Weekly (7 days)	New Veh Type	\$367.00/wk
	Seasonal (1- 6 Months)	New Veh Type	\$1,176.00/mo
	Permanently Assigned (1 yr or longer)	New Veh Type	\$823.00/mo
<b>¾/1 ton 4X4 Pickup (currently called 4 wheel drive-1 ton)</b>	<b>3-5 Pass</b>	<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	½ Day Rate	New rate category	\$41.00
	Daily	\$82.00/day	No change
	Weekly (7 days)	\$430.00/wk	No change
	<del>Monthly (30 days)</del>	<del>\$1,673.00/mo</del>	Remove this category, seasonal & perm. assigned replace it
	Seasonal (1- 6 Months)	New rate category	\$1,673.00/mo
	Permanently Assigned (1 yr or longer)	\$849.00/mo	\$1,024.00/mo
<b>Cargo Trailer- Addition</b>		<b>Current Fee Book</b>	<b>Recommended Fee Book change</b>
	Daily	New Veh Type	\$25.00/day

½ Day Rental Definition: used between the hours of 7:30 am – 12:30 pm or 1 pm -5 pm with a grace period of 10 minutes; or 5 hours or less rental with prior Car Rental approval. Departments are responsible for their own gas consumption with all rentals.

EVALUATION OF THE PRESIDENT  
COMMENTS BY THE CAMPUS/COMMUNITY FORUM 2/14/2018

THE CONSULTANT HIRED TO EVALUATE THE UW PRESIDENT STATED THAT:

- (1) HIS EVALUATION WOULD BE MADE TO THE TRUSTEES, AND NOT BE MADE PUBLIC.
- (2) THE PRESIDENT IS INDEED SUBJECT IN ALL MATTERS TO  
THE DECISIONS OF THE BOARD OF TRUSTEES.

COMMENTS BY FACULTY AND COMMUNITY:

Attendance was minimal because faculty/staff are afraid to speak out.

1. THE MORALE IS LOW, VERY LOW.
2. THE "SWEEPING" OF FINANCES FROM DEPARTMENT  
TO COLLEGE, OR UW, PROVOKES A SENSE OF BETRAYAL  
AND LACK OF INCENTIVE TO GET GRANTS.
3. CONSOLIDATING DEPARTMENTS IGNORES THE INTEGRITY OF  
PARTICULAR FIELDS—FOR EXAMPLE: ALL MINORITIES ARE NOT  
ALIKE. RELIGION AND PHILOSOPHY ARE NOT THE SAME.
4. TOO MANY GOOD FACULTY HAVE LEFT UW, FACULTY WHO MADE A  
DIFFERENCE IN TEACHING, RESEARCH, INNOVATION.
5. WHY ARE SO MANY PEOPLE BROUGHT IN FROM OUT OF STATE?

There are immense costs in personal lives of those  
dismissed after years of conscientious service to  
the University—Suicide, Medical Issues, Moving.

*Notes by Dr. Sally Palmer*

*Public Testimony  
3-22-18*

**THE UNIVERSITY OF WYOMING  
 BOARD OF TRUSTEES MEETING  
 March 21-23, 2018  
 Laramie, Wyoming**

*For approval during the business meeting Friday, March 23, 2018.*

***Personnel Section***

**Non-Academic Personnel Report**

**Items for Action Recommended by the President**

**APPOINTMENTS**

**Office of Government Relations**

<u>Name</u>	<u>Rank</u>	<u>Salary</u>	<u>Appointment Period</u>
<b>Asay, Meredith</b>	Interim Director of Government Relations	\$130,000/FY	4/1/18-6/30/19

Meredith Asay received a B.S. in Communications (2001) and J.D. (2004) from the University of Wyoming and LL.M. in Global Health Law (2008) from Georgetown University. Ms. Asay has served the university continuously since 2015. She held a part-time position of Special Advisor to the President for External Relations from May 2015-July 2016, and currently supports the University of Wyoming's Office of Governmental and Community Affairs as a contract legislative liaison.

## **Office of Government Relations | Proposal**

### TO CREATE A UNIVERSITY OF WYOMING OFFICE OF GOVERNMENT RELATIONS

*Through the Office of the President, and in coordination with the Office of Academic Affairs and the Office of Research and Economic Development, the University of Wyoming Office of Government Relations would coordinate the efforts to engage policy makers at the federal and state level to promote the University of Wyoming and enhance the University's ability to meet its mission and goals.*

The University of Wyoming, as the state's only university, enjoys ample attention and support from many of the state's policy makers. The University currently enjoys a good reputation among policy makers and good relationships with many policy makers. The current make-up of government relations work at the University is segmented with state legislative work being done by the Office of Governmental and Community Affairs and the federal relations work being done by the Office of Research and Economic Development. This proposal would seek to integrate the coordination of engagement with policy makers at the federal and state level.

The Office of Government Relations, in coordination with the Office of Research and Economic Development and the Office of Academic Affairs, would advocate for the University's priorities, provide advice on legislative strategy, build relationships, and raise awareness on issues that could impact the University.

The Office of Government Relations, in coordination with the Office of Research and Economic Development and the Office of Academic Affairs, would work with administrators and faculty to develop legislative strategies to bolster the colleges' capacities and capabilities to accomplish identified priorities. The Office would also assist in strategies to allow policy makers to gain access to and insight from the University's expertise in order to enrich policy discussions and decision-making.

After consultation with the colleges and programs, the Office, in coordination with the Office of Research and Economic Development and the Office of Academic Affairs, would present recommendations on legislative priorities on an annual basis to the Office of the President and to the Board of Trustees. The Office would work with the Office of the President and the Board of Trustees to create and implement a legislative strategy furthering the identified priorities.

The Office of Government Relations would also be responsible for monitoring the work of predetermined higher education associations and facilitating the University's participation in the work of the associations.

Additionally, the Office would be the University's conduit for visits to campus by state and federal government officials. The Office would work with other offices and

units on campus to coordinate itineraries and host tours on campus to highlight the educational opportunities available.

The Office would be led by the Director of Government Relations and would have multiple components to include: State Relations and Federal Relations.

*State Relations:* Work with state government administration (including state agencies) and the legislature to advance the University's academic and legislative agenda; build and facilitate positive relationships with state government; advocate on behalf of the University; monitor legislation and provide advice and analyses; educate campus about state issues; work with the Board of Trustees, Administration, faculty and others to ensure a consistent legislative strategy is in place and executed.

The Director of Government Relations would focus most of his/her time on state relations.

*Federal Relations:* Work with the federal lobbyist to build and strengthen relationships with federal policy makers, agencies and staff members; build and strengthen relationships between the campus community and federal research sponsors; formulate and communicate federal priorities; monitor and analyze federal legislation and regulation; and support federal relations activities.

The Director of Government Relations would spend approximately 20% of his/her time on federal relations.

#### Budget and Personnel

The Office of Government Relations would need an operating budget to pay for the salary of its director, contract lobbyist assistance, association membership, legislative expenses, and travel.

This proposal does not seek to increase the amount of funds being spent; instead, this proposal would seek to congregate the funds spent on government relations into one office. Currently, budgeted amounts for government relations sit in multiple offices. This proposal does not seek to increase the number of positions employed by or contracted with the University.

**THE UNIVERSITY OF WYOMING  
BOARD OF TRUSTEES MEETING**

**March 21-23, 2018  
Laramie, Wyoming**

*For approval during the business meeting Friday, March 23, 2018.*

***Personnel Section***

**Academic Personnel Report**

A. ACADEMIC PERSONNEL ITEMS FOR ACTION RECOMMENDED BY THE PRESIDENT					
1. First-Year Tenure Track Reappointments					
College	Academic Unit	Last Name	First Name	Rank	Next Review Year
College of Agriculture and Natural Resources	Department of Animal Science	Stewart	Whitney C.	Assistant Professor	2018-2019
	Department of Ecosystem Science & Mgt	Nippgen	Fabian	Assistant Professor	2018-2019
	Department of Veterinary Sciences	Bangoura	Berit	Assistant Professor	2018-2019
College of Arts & Sciences	Department of Chemistry	Taylor	Michael	Instructor	2018-2019
	Department of English	Small	Nancy	Assistant Professor	2018-2019
	Department of Music	Robison	Tiger	Assistant Professor	2018-2019
College of Business	Department of Accounting & Finance	Festa	Mackenzie	Assistant Professor	2018-2019
College of Education	Department of Professional Studies	Carter	Richard	Instructor	2018-2019
	Department of Professional Studies	Scull	W. Reed	Associate Professor	2018-2019
	Department of Secondary Education	Swarts	Gabriel	Assistant Professor	2018-2019
College of Engineering and Applied Science	Department of Computer Science	Kotthoff	Lars	Assistant Professor	2018-2019
	Department of Computer Science	Lan	Chao	Instructor	2018-2019
	Department of Mechanical Engineering	Mousaviraad	S. Maysam	Assistant Professor	2018-2019
College of Health Sciences	Department of Petroleum Engineering	Dejam	Morteza	Assistant Professor	2018-2019
	Division of Communication Disorders	Krueger	Breanna	Assistant Professor	2018-2019
	Division of Social Work	Labrum	Travis	Instructor	2018-2019
2. First-Year Extended Term Track Reappointments					
College of Arts and Sciences	Department of Criminal Justice & Sociology	Fetsco	Daniel	Assistant Lecturer	2018-2019
	Department of Art	Robison	Rani M.	Assistant Lecturer	2018-2019
College of Health Sciences	School of Pharmacy	Cruz	Charlie P.	Assistant Lecturer	2018-2019