

**THE UNIVERSITY OF WYOMING**  
**BOARD OF TRUSTEES' REPORT**

**November 14-16, 2018**

The final report can be found on the University of Wyoming Board of Trustees Website at  
<http://www.uwyo.edu/trustees/>

## **University of Wyoming Mission Statement (July 2017)**

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

**TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA**  
**November 14-16, 2018**

*Note: Only topics that have support materials provided in advance of the meeting are contained within this report. Topics that will be discussed with only a verbal report do not have information included.*

**WORK SESSIONS**

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**Biennium Budget Committee – McKinley**

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- Consideration and Action: Tuition Policy – Jewell/Seth Jones [*no materials provided in advance*]

**Facilities Contracting Committee – McKinley**

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**UW Housing Committee (*ad hoc committee*) – McKinley**

- UW Housing Task Force Update – McKinley/Brown/Theobald/Blackburn.....29

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**WyoHackathon – Jim Caldwell [*no materials provided in advance*]**

## **BUSINESS MEETING**

### **Roll Call**

#### **Approval of Board of Trustees Meeting Minutes**

October 10, 2018 (conference call)

#### **Approval of Executive Session Meeting Minutes**

October 10, 2018 (conference call)

### **Reports**

ASUW

Staff Senate

Faculty Senate

### **Public Testimony**

[To be held Friday, November 16 from 10:00-10:30 a.m.]

### **Committee of the Whole**

#### **REGULAR BUSINESS**

Board Committee Reports

#### **Trustee Committees**

*[Note: Some committees of the Board will provide reports during the regular work sessions and may not have a formal report to provide during the Business Meeting.]*

#### **Liaison to Other Boards**

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & Dave Bostrom
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe Club – John McKinley

### **Proposed Items for Action:**

- I. Consideration and Action: Approval of Agreements, Contracts and Procurements (*if necessary*) – Whaley ..... 39
- II. Consideration and Action: Contracts and Grants – Synakowski ..... 40
- III. Personnel – Academic Report and Non-Academic Report – Miller/Benham-Deal [*no materials provided in advance*]

### **Information Only Items:**

- I. Contracts and Procurement Report (per Signature Authority Regulation) – Whaley ..... 41
- II. Capital Construction Report (progress update, including change orders) – Theobald [*See supplemental materials*]
- III. Construction Update – Theobald ..... 43
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### **New Business**

**Date of Next Meeting** – December 12, 2018 (conference call)

### **Adjournment**

**AGENDA ITEM TITLE:**

**Audited Annual Financial Reports, Marsh/Jewell/Reese**

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

BKD, LLP; UW's external audit firm will lead a discussion on the annual audited financial statements for fiscal year 2018 for the University of Wyoming and Wyoming Public Media and the agreed upon procedure engagement for Intercollegiate Athletics.

Accountability is the paramount objective of institutional financial reporting. It is the University's duty to be accountable to the public and to provide information that responds to the needs of three groups of primary users of general-purpose financial reports: (1) the citizenry; (2) the governing board, the legislature and oversight bodies; and (3) investors and creditors.

Meaningful financial reports and accompanying notes provide information useful for assessing financial condition and results of operations, assisting in determining compliance with finance related laws, rules, and regulations, and assisting in evaluating efficiency and effectiveness of operations. Preparation of these statements and reports are the responsibility of University management; however, it is the audit function that provides an external examination of these financial statements and reports.

Three of the five annual reports are presented to the Board. Their purpose and deadlines for submission to regulatory agencies are:

1. **Financial Audit** – In accordance with required reporting standards, the Financial Report has three components: 1) management's discussion and analysis 2) institution-wide financial statements; and 3) notes to the basic financial statements. Required supplementary information is included in addition to the basic financial statements. The auditors express an opinion about whether the financial statements present fairly, in all material respects, the financial position of the University of Wyoming as of the fiscal year end, and the changes in its net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. The University of Wyoming is a component unit of the State of Wyoming. As such, the University's Financial Report is part of the Comprehensive Annual Financial Report (CAFR) prepared by the State Auditor's Office in accordance with W.S. 9-1-403 (a)(v). The final CAFR must be issued by the State Auditor on or before December 15th.
2. **Wyoming Public Media Financial Report** – These financial statements present only the operations of Wyoming Public Media (WPM). The auditors express an opinion on the fair presentation of WPM's financial position and results of operations. WPM's financial

information will be submitted to the Corporation for Public Broadcasting before December 31st.

3. **Intercollegiate Athletics Report** – This report constitutes an “agreed-upon procedures” engagement; its scope is less than that of an audit. The procedures include, but are not limited to, identifying all individual contributions that constitute more than 10% of total contributions, examination of cash receipts and disbursements, identification of unique internal control aspects and various inquiries related to compliance issues. The external auditors evaluate whether the Schedule of Cash Receipts and Disbursements is in compliance with the National Collegiate Athletic Association (NCAA) Constitution. The sufficiency of these procedures is solely the responsibility of university management. Consequently, the auditors make no representation regarding the sufficiency of the procedures.

Pursuant to the Bylaws of the Trustees, Article VII. Section 7-2:

*The Fiscal and Legal Affairs Committee is responsible for assuring that the University's organizational culture, capabilities, systems and processes are appropriate to protect the financial health and the reputation of the University in all audit-related areas enumerated below. Specifically the Fiscal and Legal Affairs Committee will review the financial reporting processes, the system of internal controls, the audit process, and the process for monitoring and ensuring compliance with financial laws and regulations. It will monitor the University's internal and external auditor's findings. In discharging their duties hereunder, the members of the Committee are entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, if prepared or presented by: officers or employees of the University whom the Committee members reasonably believe to be reliable and competent in the matters presented; and legal counsel, public accountants or other persons as to matters the Committee members reasonably believe are within the person's professional or expert competence.*

The Fiscal and Legal Affairs Committee meets with the external audit firm's partner and University management to review the annual financial reports in advance of presentation to the Board of Trustees. The Committee Chair will make a recommendation to the Board with respect to acceptance and approval of the reports.

Annual financial reports serve various functions and have numerous audiences. They not only serve to inform the campus community of the institution's financial condition and results of operations, they are required by various governmental, regulatory and rating agencies; holders of the institution's bonds; and accrediting agencies. The Board of Trustees is held to a high standard of full financial disclosure, transparency and accountability: public acceptance and approval of the financial reports completes the audit cycle, helps tell the University of Wyoming's financial story and assists the Board in exercising their fiduciary responsibilities.

#### PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board accepts and approves the University of Wyoming and Wyoming Public Media's audited financial reports each year.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board of Trustees is responsible for assuring that the University's organizational culture, capabilities, systems and processes are appropriate to protect the financial health and the reputation of the University in audit-related areas. The presentation of annual audited financial reports is intended to inform the Board about significant matters related to the results of the annual audit so that they can appropriately discharge their oversight responsibility.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Subject to recommendation by the Fiscal and Legal Affairs Committee Chair, it is recommended that the Board of Trustees of the University of Wyoming accept and approve the University of Wyoming, Wyoming Public Media, and Intercollegiate Athletics reports for the fiscal year ended June 30, 2018.

**PROPOSED MOTION:** [Trustee X to provide motion.]

I move to accept and approve the University of Wyoming, Wyoming Public Media, and Intercollegiate Athletics reports for the fiscal year ended June 30, 2018.

**PRESIDENT'S RECOMMENDATION:**

**AGENDA ITEM TITLE:**

**Vice President of Finance and Administration's annual report on balances, transactions and investment returns for reserve accounts, Jewell**

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):
  - ☐ Driving Excellence
  - ☐ Inspiring Students
  - ☐ Impacting Communities
  - ☐ High-Performing University
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Annual Report on Balances of Reserve Funds shows the activity and ending balance of the following University Reserves as of June 30, 2018: Operating Reserve, Construction Reserve, Special Projects Reserve, Recruitment & Retention Reserve, Residence Hall Reserve, Litigation Reserve and Passenger Plane Reserve. The initial reserve funding was \$150,985,571 and the FY18 ending balance is \$94,078,096. No investment income was allocated to these reserve accounts for the year, as all investment income for the University is reported to the University entity rather than to individual accounts in the general ledger.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

This is an annual report required to be given to the Board of Trustees.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Information item – no action required.

**PROPOSED MOTION:**

N/A

**PRESIDENT'S RECOMMENDATION:**

N/A

**AGENDA ITEM TITLE: Fall 15<sup>th</sup> Day Enrollment Report, Kyle Moore**

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☐ Driving Excellence  
☒ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☐ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Enrollment numbers are considered final as of the 15<sup>th</sup> class day of each Fall and Spring semester. The 15<sup>th</sup> class day of Fall and Spring semesters, also known as the “Census” date, is used to report final enrollments to federal and state agencies and considered the official figures on enrollment for the term.

Numbers reported are final and reflect the enrollments as of September 19<sup>th</sup> 2018. Numbers reported will include:

- Total Headcount
- Transfer Headcount
- Student Credit Hours (SCHs)
- First-Time Headcount
- Headcount by Classification
- First-Time In/Out of State
- Transfer Student In/Out of State
- Graduate/Professional

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

This information is reported each November.

**WHY THIS ITEM IS BEFORE THE BOARD:**

To keep the UW Board of Trustees up to date on enrollment figures.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A. Information Only.

**PROPOSED MOTION: [Trustee X to provide motion.]**

N/A. Information Only.

**PRESIDENT’S RECOMMENDATION:**

N/A. Information Only.

**AGENDA ITEM TITLE:**

**STARS Program and Plan for Bronze Rating**, Nicole Korfanta/Rachel Budowle

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☒ High-Performing University  
☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Goal 4 of UW's *Breaking Through: 2017-2022 Strategic Plan* focuses on a high-performing university, including a performance indicator to achieve a bronze rating in STARS—the Association for the Advance of Sustainability in Higher Education's Sustainability, Tracking, Assessment, and Rating System (STARS). STARS provides a transparent metric and reporting tool for a wide range of sustainability activities across academics, engagement, operations, and planning and administration. In addition to using the reporting tool, universities can subscribe to receive a rating from bronze to platinum. UW is working to achieve a STARS bronze rating by 2022.

Beginning last academic year, the UW Campus Sustainability Committee (CSC)—a presidentially appointed committee of staff, faculty, and students working to enhance sustainability across campus since 2005—completed a feasibility analysis and report to realize success with STARS. The CSC will provide oversight and guidance for the process, including through support from the Office of the President and Rocky Mountain Power for a STARS student coordinator and two student interns. The Campus Sustainability Committee plans to participate in STARS as a Reporter institution during AY 2019 (gathering and reporting data without seeking a rating) and anticipates submitting a STARS report for a rating during AY 2019-20.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

N/A Information only.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Campus Sustainability Committee co-chairs will provide an overview of STARS for Trustees' information.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A Information only.

**PROPOSED MOTION:** [Trustee X to provide motion.]

N/A Information only.

**PRESIDENT'S RECOMMENDATION:**

N/A Information only.

**AGENDA ITEM TITLE:**

**Great Colleges Survey Update & Student Satisfaction Survey Results**, Durr/Maxey/A. Alexander/Blackburn

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):
  - ☐ Driving Excellence
  - ☒ Inspiring Students
  - ☐ Impacting Communities
  - ☒ High-Performing University
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Members of the Board of Trustees will receive reports on the findings of two surveys administered in Spring 2018, one examining employee workplace satisfaction and another on student satisfaction. Although the results of the student satisfaction survey were generally very positive, the results of the employee workplace satisfaction survey suggest several areas for potential improvements.

The results on employee workplace satisfaction are derived from data collected through the *Chronicle of Higher Education's* Great Colleges to Work For survey. The survey is a national, independently-administered survey that provides institutions with insights on the quality of the workplace experience and employees' perceptions of policies and benefits. This was the first time the University of Wyoming participated and all full-time, benefits-eligible employees were invited to complete the survey. Jeanne Durr and Dan Maxey will present a preliminary report produced by the Great Colleges Survey Task Force, which details UW's scores in 15 categories. A copy of the preliminary report is included in the supplementary materials. A more comprehensive report that includes an analysis of more than 300 pages of qualitative, open-ended response data is currently being developed and will be presented to the Trustees at a future meeting.

Findings on student satisfaction were generated from the UW Student Satisfaction Survey, a compendium of the nationally-administered ACT Student Opinion Survey and Ruffalo Noel Levitz Student Satisfaction Inventory, which covers a wide variety of topics that help us understand our strengths and opportunities for growth in meeting students' needs inside and beyond the classroom. The survey has been administered every two years since 1994. The presentation will be given by Anne Alexander and Sean Blackburn and highlight results of this most recent administration of the survey, as well as trends in the data over more than two decades. The full report of findings is included in the supplementary materials.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The findings of each survey provide valuable insights regarding issues that directly influence faculty, staff, and student recruitment and retention. Understanding these issues may help to

provide members of the Board of Trustees with context for discussions around future Board actions.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A. Information Only.

**PROPOSED MOTION:**

N/A. Information Only.

**PRESIDENT'S RECOMMENDATION:**

N/A. Information Only.

## UNIVERSITY OF WYOMING

### 2018 Chronicle Great Colleges to Work For Survey Preliminary Report on Results

In Spring 2018, the University of Wyoming participated for the first time in the *Chronicle of Higher Education's* Great Colleges to Work For survey. The survey is an independently-administered, national survey that provides institutions with insights on the quality of the workplace experience and employees' perceptions of the competitiveness of policies and benefits. During this first administration of the survey, the University contracted to extend the opportunity to participate in the survey to all full-time, benefits-eligible faculty and staff, rather than just a random sample. The survey allowed employees an opportunity to share their perspectives on workplace satisfaction in a manner that would be completely confidential. The survey was administered between March 12-April 6, 2018 and 57% of all eligible employees participated.

**We now have our results.** A committee of faculty, staff, and administrators has prepared this preliminary report to share a high-level summary with the campus community. The committee is currently working on analyzing the data, including 309 pages of open-ended responses with help from a qualitative researcher, to generate a more comprehensive report to the campus community later in the fall semester. That report will inform campus dialogues, including a fall semester town hall, and the development of an action plan to address areas of concern.

As many of us among the campus community anticipated, the results are disappointing. Our average score in each of the 15 survey categories falls between 10 and 32 points below a comparison group of 38 other Carnegie Research institutions that participated. While at one level disheartening, feedback in specific categories allows the university to direct targeted actions to improve job satisfaction. The importance of this issue is reflected in the inclusion of the University's survey results as a key performance indicator in the *Breaking Through 2017-2022* strategic plan.

A summary table of the results is provided on the next page.

No one person or group bears responsibility for the work that lies ahead. We will all have a role to play in addressing these results in order to ensure that the University of Wyoming is a place where we are all proud to work. This committee looks forward to issuing a comprehensive report and facilitating campus dialogue. It is also our sincere hope that each member of this community will be engaged and invested in doing their part to achieve this goal.

Jeanne Durr  
*Associate Vice President for  
Human Resources  
Co-Chair*

Dan Maxey  
*Chief of Staff  
Office of the President  
Co-Chair*

Michael Barker\*  
*Professor of Civil and  
Architectural Engineering*

Tami Benham-Deal  
*Vice Provost*

Chris Maki\*\*  
*Manager of Space Allocation,  
Real Estate Operations*

Clifford Marks\*  
*Associate Professor of English*

Carl Mehta\*\*  
*Manager of Residence Life and  
Dining Services Contracts*

Emily Monago  
*Chief Diversity Officer*

\*Faculty Senate appointment; \*\*Staff Senate appointment

UNIVERSITY OF WYOMING | 2018 Chronicle Great Colleges to Work For Survey  
Preliminary Report on Results

**Preliminary Results Summary**

The table below represents the topline survey results for the University of Wyoming, including the aggregated results for faculty, staff, and administrators.<sup>1</sup> It also includes the average scores for a comparison group of other Carnegie Research institutions that participated in this year's survey. Numerical figures reflect the average percentage of respondents who indicated that they "agree" or "strongly agree" with the survey prompts in each category using a five-point, Likert-like scale.

Category	Faculty	Exempt Prof Staff	Non-Exempt Staff	Admin	UW Overall	Carnegie Research*
Job Satisfaction/Support	61	62	60	62	61	75
Teaching Environment	45	37	46	51	44	68
Professional Development	61	47	49	59	54	71
Compensation, Benefits & Work/Life Balance	55	53	52	60	54	72
Facilities	56	65	61	60	60	75
Policies, Resources and Efficiency	40	38	42	42	39	62
Shared Governance	31	27	29	39	30	62
Pride	52	55	55	62	55	77
Supervisors/Department Chairs	66	62	60	64	64	74
Senior Leadership	29	29	35	43	31	62
Faculty, Administration & Staff Relations	33	31	34	38	33	62
Communication	44	39	39	46	41	59
Collaboration	46	41	39	54	43	63
Fairness	46	39	42	47	43	62
Respect & Appreciation	43	40	43	43	42	65
<b>SURVEY AVERAGE</b>					<b>46</b>	<b>67</b>

  

<b>Poor</b> 0%-44%	<b>Warrants Attention</b> 45%-54%	<b>Fair to Mediocre</b> 55%-64%	<b>Good</b> 65%-74%	<b>Very Good to Excellent</b> 75%-100%
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<sup>1</sup> The Great Colleges to Work For survey's job category descriptions are available online at <https://greatcollegesprogram.com/job-category-descriptions/>

## **UW Student Satisfaction Survey 2018**

### **Executive Summary**

#### **Background**

Since the early 1990's, UW has administered the UW Student Satisfaction Survey (UWSSS), a compendium of the Ruffalo Noel Levitz (RNL) Student Satisfaction Inventory and the ACT Student Opinion Survey, every two years. Undergraduate and graduate students are randomly sampled to provide their feedback on university performance on a wide variety of measures from the quality of teaching to the availability of parking to the quality of our teaching and residential facilities. The results help inform UW's continuing efforts to assess our systems, diagnosing possible improvements and calibrations we need to make and identifying areas of strengths in which we should continue to invest. This year, 2,437 UW students responded to the UW Student Satisfaction Survey. We are able to compare questions from the RNL survey to national comparators; unfortunately, the ACT survey does not offer this capability.

#### **Overall Satisfaction**

Two questions capture overall satisfaction with UW in the survey, and the university was ranked highly in both of them.

- 93% of students indicated they are pleased with the education they are receiving at UW, and only 6% of survey respondents indicated they were not.
- 80% of students indicated that if they had it to do over, they would enroll at UW again, a result significantly higher than the national average. 15% indicated they would not.

#### **Importance versus Satisfaction**

We are able to gauge in the analysis the importance a student puts on an item compared with their satisfaction with that item. Of particular note, in several of the most important items as ranked by our students, UW's satisfaction results are significantly above the national average. This includes satisfaction with the knowledge of our faculty in their fields (80%), the safety and security environment (85%), academic advising (82%), the ability to experience intellectual growth (89%), tuition as a worthwhile investment (76%), and the ability to register for classes needed (89%). In those most important areas where UW does not significantly outpace the national average, satisfaction is still relatively high. This includes satisfaction with the content of courses in-major (82%), excellence in instruction in-major (83%), and excellence in instruction in all courses (80%).

#### **Positive Trends**

Given that we have data going back to 1994, we can also track positive trends over time. Of particular note, the following areas have seen and maintained positive growth in satisfaction for the last several administrations of the UWSSS. Current satisfaction levels are noted in parentheses.

- UW Libraries facilities and services (94%)
- UW Information Technology facilities and services (multiple measures; 83-91%)
- Instructional excellence (multiple measures; 65-90%)
- Laboratory facilities (79%)
- Admissions and registration (multiple measures; 71-80%)

*(Continued from Page 1)*

- Financial Aid staff (64%)
- Administration approachability (73%)
- Student Health (multiple measures; 76-78%)
- Veterans services (90%)
- Union services (87%)
- Transit services (80%)
- Sense of school spirit from athletics programs (74%)
- Billing and business services for students (multiple measures; 72-77%)
- Intramurals, student organizations, and cultural programs (87%)

#### **Opportunities for Improvement**

Some areas for improvement also emerge in the analysis. One in particular, the availability of student parking spaces, produces low scores for most universities. UW's score (18% satisfied, 69% dissatisfied) was statistically less positive than the national average; however, the level of dissatisfaction at UW has fallen over the past several years. Another low-scoring item is one we can do nothing about – the weather in Laramie.

Other areas that merit further investigation for improvement include the following. Current satisfaction levels are noted in parentheses.

- Use of student fees (multiple measures; 39-60%)
- Student voice and student government (multiple measures; 39-45%)
- Residence Halls (multiple measures; 52-70%)
- Availability of financial aid (59%)
- Although cultural programs have high satisfaction ratings (87%), their use (20%) has fallen over time.

**AGENDA ITEM TITLE: Engagement Task Force Report, Garrison**

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☒ Impacting Communities  
☐ High-Performing University  
☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Jean Garrison, Professor, Director, and Chair of the Engagement Task Force, will provide the Board with an overview of the eight recommendations listed below and detailed in the Engagement Task Force Report (completed and accepted by President Nichols in May 2018). In addition, Dr. Garrison will update the Board on plans and priorities for the new Office of Engagement and Outreach scheduled to open in January 2019.

**Recommendations:**

1. Create an Office of Engagement and Outreach that serves as a portal of access to UW for the citizens of Wyoming (and beyond) and coordinates and streamlines engagement/outreach efforts to achieve enhanced consistency, follow-through, and impact.
2. Strengthen UW's Culture of support for community engagement and outreach practices, integrate this work with institutional initiatives, and reward this activity within the UW community.
3. Develop practices and structures to expand mutually beneficial Relationships with community partners across the state.
4. Develop robust connections between engagement and Student Learning and student success measures.
5. Embrace Diverse Perspectives and experiences as we work with a broad range of communities and stakeholders.
6. Seek Recognition for UW's engagement and outreach strengths through national benchmarks, such as the Carnegie Foundation's Classification for Community Engagement, which model best practices in community engagement.
7. Assess community engagement and outreach activities and use results to drive future decisions.
8. Communicate regularly and effectively about engagement and outreach.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Jean Garrison provided an update on the work of the Engagement Task Force in the November 2018 Board of Trustees Meeting.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Information only.

**ACTION REQUIRED AT THIS BOARD MEETING:**

None. Information Only.

**PROPOSED MOTION:**

N/A. Information Only.

**PRESIDENT'S RECOMMENDATION:**

N/A. Information Only.

**AGENDA ITEM TITLE: Biodiversity Institute Plan, Nichols/Synakowski**

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):
  - ☐ Driving Excellence
  - ☐ Inspiring Students
  - ☐ Impacting Communities
  - ☐ High-Performing University
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The impending expiration of resources of the Biodiversity Institute (BI) has stimulated an assessment of the potential future of biodiversity research at UW. This is especially appropriate given the emergence of the Science Initiative and the wide array of biodiversity research at UW across campus that, while strong, can be brought together in a powerful coherent enterprise.

For consideration is a plan for transition of Biodiversity Institute functions, and for establishing a new Berry Biodiversity Center of Excellence. The priorities for continued support of BI activities were informed by extensive discussions with BI stakeholders, faculty and leadership from across the campus, and from citizens. The essential BI functions are preserved under this plan, albeit with some reduction in capacity owing to fiscal constraints. Vulnerabilities for UW identified in this assessment that contributed to the BI situation and that may present risk elsewhere on campus are outlined. The plan proposes to honor the intent of the donor and UW in part through continued use of the Berry Conservation Center Building for carrying out these functions.

Moreover, the plan proposes to establish a new Berry Biodiversity Center of Excellence (BBCE). It's hub of activity and public face will be the Berry Conservation Center building. It will build on strong coupling with the Science Initiative building and programs, as well as biodiversity programs from across campus. A planning effort will be supported through indirect costs to stand up the BBCE and establish a plan to develop a first-of-a-kind predictive capability for complex biological systems to address topics of immediate economic and societal importance. An expressed requirement is that the BBCE ultimately be self-supporting in both its research and outreach activities, through state and federal grant capture, contracted projects, and donor contributions supporting both research and outreach.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

An update on the BI planning process was given in the last public Trustees meeting.

**WHY THIS ITEM IS BEFORE THE BOARD:**

It was decided that Regulation 2-13 should be followed in managing the transition of the BI. As part of this, the President is to present to the Board her recommendations for the transition, for Board approval. This represents that step.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Consider the proposed transition plan

**PROPOSED MOTION**

“I move that the Trustees adopt the Biodiversity Institute transition plan as presented to the Board.”

**PRESIDENT'S RECOMMENDATION:**

President recommends approval.

**AGENDA ITEM TITLE:**

**Consideration and Action: Major in Construction Management**, Anne Alexander

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☐ Driving Excellence  
☒ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Department of Civil and Architectural Engineering has developed a proposal, with feasibility study and projected budget, for a new major in Construction Management. The new program will attract a new audience of students to UW and will provide a high-demand credential that graduates will strong interest in from regional and national employers. The Department has consulted with the Board, Faculty Senate, Staff Senate, ASUW, Deans and Directors, and Executive Council on its Notice of Intent and Feasibility Study, and now brings forward its Request for Authorization for this new degree program.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

The Board's Academic and Student Affairs Committee has considered the Notice of Intent (November 2017) and feasibility study (September 2018). The Board has considered the Notice of Intent and feasibility study (September 2018).

**WHY THIS ITEM IS BEFORE THE BOARD:**

University of Wyoming Regulation 2-119 requires that the Board approve all new degree programs, and lays out the process for that approval.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Consideration for approval of new academic program in Construction Management.

**PROPOSED MOTION:** [Trustee X to provide motion.]

"I move that Request for Authorization for the new program in Construction Management be approved."

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval of the program and adherence to the guidelines laid out in the Request for Authorization.

**AGENDA ITEM TITLE:**

**Consideration and Action: Funding for Completion of BSL-3 Project**, Theobald/Kibbon/Jewell

**SESSION TYPE:**

☐ Work Session

☐ Education Session

☐ Information Item

☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

☐ Yes (select below):

☐ Driving Excellence

☐ Inspiring Students

☐ Impacting Communities

☐ High-Performing University

☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

There are currently three projects occurring at the Wyoming State Veterinary Laboratory facility:

1. Reconstruction of the biological safety laboratory – level III,
2. Installation of new, appropriately-sized exhaust fans to serve the existing BSL – level II suite, and
3. Installation of a new incinerator in a newly-constructed addition to facility.

These three projects require two sets of additional commissioning services:

1. Assurance the facility mechanicals interact correctly, and
2. As required by the registration process with the Center for Disease Control (CDC), a final commissioning report indicating that the air pressure cascade throughout the facility is maintained, regardless the event (e.g. power outage).

Administration is requesting an additional \$500,000 to pay for the additional commissioning services to complete the BSL-3 project. As of October 25, 2018, the Agriculture College Permanent Land Income Account has an available cash balance of \$2,782,701 that can be used to finalize the BSL3 Project at the State Vet Lab. The table below reflects the amounts in the accounts:

**Agriculture College Permanent Land Income Account:**

Current Cash Balance (as of 10/25/18)	\$3,285,701
Funding Included in College of Ag. FY19 Unrestricted Operating Budget	(\$500,000)
Available Cash Balance	\$2,785,701

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Administration is requesting additional funding to complete the project.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization of additional funding for the project.

PROPOSED MOTION: [Trustee X to provide motion.]

I move to authorize addition funding in the amount of \$500,000 for the commissioning and completion of the Wyoming State Veterinary Laboratory facility.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

**AGENDA ITEM TITLE:**

**Consideration and Action: Union Visioning Study – Consultant Selection**, Blackburn/Theobald/Kibbon

**SESSION TYPE:**

☐ Work Session

☐ Education Session

☒ Information Item

☐ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

☐ Yes (select below):

☐ Driving Excellence

☐ Inspiring Students

☐ Impacting Communities

☐ High-Performing University

☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Opening in 1939, the Wyoming Union has served for more than 75 years as the “campus living room”. Additions in 1957 and 1973—and a comprehensive renovation and addition in 2002—have substantially enlarged the Union to 19,000 square feet of meeting and conference space.

The Union houses the University Store, Copy Center, a variety of dining options, and the new Center for Student Involvement and Leadership, which includes ASUW student government, Fraternity and Sorority Life, Campus Activities Center, Service, Leadership and Community Engagement, Student Media, Non-Traditional Student Center, Rainbow Resource Center, the Multicultural Resource Center, the newly renovated Veterans Center, and as of September 2018, the Visit Day Program for prospective students. The Wyoming Union is a place where students can participate in a wide variety of programs, activities, leadership, and involvement opportunities that enrich the college experience.

The Union Visioning study will focus on the adequacy of building systems, programmatic needs, potential expansion, and how the facility may be operated more efficiently.

Administration issued a Request for Qualifications for consultants able to perform a visioning study for the Union. Eight firms proposed on the project and were scored by the planning team. Three of these firms were chosen for interviews.

The name of the consultant with whom Administration would like to enter into contract negotiations will be provided to the Facilities Contracting Committee on November 14, 2018.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

N/A

**WHY THIS ITEM IS BEFORE THE BOARD:**

Pursuant to UW Regulation 6-9, consultants selected for capital construction projects requires Board approval.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval to enter into contract negotiations with the highest ranking firm who will be responsible for preparing the Union Visioning Study.

**PROPOSED MOTION:**

“I move to authorize administration to enter into contract negotiations with the highest ranking firm for the Union Visioning Study.”

**PRESIDENT'S RECOMMENDATION:**

**AGENDA ITEM TITLE:**

**Consideration and Action: Audio Visual/Information Technology Change Order for EERB,**  
Theobald/Kibbon

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Administration has incorporated the Audio Visual and Information Technology (AV/IT) scopes of work for the EERB into the Construction Manager-at-Risk's guaranteed maximum price. Administration chose this approach to:

1. Reduce conflicts between the electrical subcontractor's scope of work and the AV/IT supplier's scope of work, and
2. Maintain a fully warranted system with one point of contact.

This change order is for additional AV equipment and related infrastructure associated with the completion of the College of Engineering Boardroom. The project carried an overall budget of \$2.99 million for AV/IT. This change order is for \$297,003 and will be issued to GE Johnson Construction Company of Wyoming. The balance remaining in the AV/IT budget after the issuance of this change order is \$1.96 million.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- July 2011 – Board of Trustees approved the FY 2013-2014 Capital Construction Request for the University of Wyoming, which included planning funds for the Engineering Building Addition and Renovation (now named EERB).
- May 2012 – Board of Trustees was briefed on the Engineering Complex - Engineering Building Addition and Renovation (now named EERB) and the Energy Engineering Research Facility (now named the High Bay Research Facility).
- January 2013 – Board of Trustees approved the architect/engineering firm of Malone Belton Abel, P.C., Laramie, Wyoming, in association with GSG Architecture, P.C., Casper, Wyoming and Zimmer Gunsul Frasca Architects, LLP (ZGF), Seattle, WA for the Engineering Building Expansion and Renovation (now named EERB) and the Energy Engineering Research Facility (now named the High Bay Research Facility) projects.
- January 2015 – Board of Trustees approved the Construction-Manager-at-Risk firm of GE Johnson Construction Wyoming, Jackson, WY for the Engineering Building Expansion and Renovation (now named EERB).
- November 2015 – Board of Trustees approved the Schematic Design for the Engineering Education and Research Building.
- February 2016 – Board of Trustees approved the Revised Exterior Design for the Engineering Education and Research Building.

- May 2016 – Board of Trustees approved the Construction Contract with Wyoming Earthmoving Corporation of Rozet, Wyoming to complete site clearing and demolition work for the EERB project site.
- February 2017 – Board of Trustees approved the Guaranteed Maximum Price amendment to the EERB Construction Contract in the amount of \$69,014,882.
- May 2017 – Board of Trustees approved bid waiver for not meeting the 70/30 preference statute, no resident bids received from three highly specialized trade scopes.
- September 2017 – Board of Trustees approved reversions of exterior modifications made without initial Board of Trustees approval.
- September 2018 – Board of Trustees approved Administration to enter into contract negotiations with the lowest responsible bidder for the supply and installation of project furnishings.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Pursuant to UW Regulation 6-9 all change orders greater than \$50,000 require Board approval.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Authorization to execute a change order in the amount of \$297,003 for additional AV/IT work associated with the Engineering Education and Research Building.

**PROPOSED MOTION:** [Trustee X to provide motion.]

“I move to authorize Administration to execute a change order in the amount of \$297,003 with GE Johnson Construction of Wyoming.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE:**

**Consideration and Action: Athletics – Corbett Pool Architect**, Theobald/Kibbon

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

During its 2018 session, the Wyoming legislature appropriated \$1 million “for the purposes of major maintenance expenditures related to Corbett pool.” Administration and UW Athletics propose to use this appropriation to:

1. Bring locker rooms up to current standards for competitive recruiting and student experience,
2. Improve mechanical systems, and
3. Address acoustical problems.

UW Operations publicly advertised for a design consultant and six responses were received. The selection committee scored each response based upon the qualifications of the personnel, the firm’s experience and capabilities with projects similar to this one, and the best value to the University. Pending Board of Trustees approval, we will begin negotiations with the top ranked firm: Arete Design Group, Sheridan, Wyoming.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

Pursuant to UW Regulation 6-9(III)(A), the Board of Trustees shall approve consultant selection for projects over \$500,000.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval to enter into contract negotiation with the most qualified and highest ranking firm.

**PROPOSED MOTION:** [Trustee X to provide motion]

“I move to allow administration to enter into contract negotiations with Arete Design Group for the Corbett Pool Locker Room Renovations.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE:**

**Consideration and Action: Commissioning Agent for Science Initiative – Consultant Selection,**  
Theobald/Kibbon

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Administration publicly advertised a combined Request for Qualifications/Request for Proposal for the commissioning of the Science Initiative Facility. Eight responses were received.

Responses were scored on the following criteria:

	<b>SOQ Evaluation Criteria</b>	<b>Weighting (Maximum Points)</b>
1	Cover letter	2
2	BCA membership and CCP certification	10
3	Brief history of the company including firm's management structure, number of employees, and number of years in business	5
4	Commissioning expertise and capabilities specific to the Science Initiative Project	15
5	Firm's experience over last 4 years	10
6	LEED experience	5
7	References	10
8	Key Personnel Experience, Responsibilities	10
9	Location of the firm and proximity to the work site	3
10	Fee proposal	30
	<b>Total Points:</b>	<b>100</b>

Iconergy was the highest ranking firm.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

- March 2017 – The Exterior Design Advisory Committee was established.
- November 2017 – The Exterior Design of the Science Initiative Building (excluding the Greenhouses) was approved by the Board of Trustees.
- January 2018 – The Greenhouse design was approved as part of the Exterior design of the Science Initiative by the Board of Trustees.

- September 2018 – The Board of Trustees approved “bumping out” the main entry into the facility in order to draw attention to its main entry.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Pursuant to UW Regulation 6-9, the selection of consultants for capital construction projects requires Board approval.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Administration seeks approval to enter into contract negotiations with the highest ranking firm for the commissioning of the Science Initiative facility.

**PROPOSED MOTION:** [Trustee X to provide motion.]

“I move to authorize administration to enter into contract negotiations with Iconergy for the commissioning of the Science Initiative facility.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE:**

**Consideration and Action: Gas Line Easements to Black Hills Energy for north Laramie Integrity Update,** Theobald/Kibbon

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):
  - ☐ Driving Excellence
  - ☐ Inspiring Students
  - ☐ Impacting Communities
  - ☐ High-Performing University
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

This agenda item is to request approval of two gas line easement requests from Black Hills Energy across University land in Laramie. Black Hills Energy is the City of Laramie franchise utility natural gas service provider. Black Hills Energy is requesting gas line easements as part of an integrity upgrade project being referred to as the “Snowy Range Loop” to improve gas service and increase capacity to north Laramie and also benefiting the University’s West Campus Satellite Energy plant project.

Black Hills Energy plans to construct a 12” gas transmission line, including necessary regulation stations, from Harney Street and 30th to their main station on W. Lyons Street in Laramie. The proposed line will loop around the north end of the community and through the Cirrus Sky Technology Park (see attached vicinity map). The City of Laramie and Laramie Chamber Business Alliance own lots in the Cirrus Sky Technology Park and tracts along the project route. Both entities have approved the necessary easements to Black Hills Energy. A regulation station is proposed to be located near the intersection of Harney Street and extension of Television Road (See attached map) and will be screened with a vinyl fence to comply with City code.

The first requested easement, for the gas line, crosses the University’s lot in Cirrus Sky and is located along the north boundary of the lot on an east-west alignment. The requested easement area measures 15 feet wide and approximately 496 feet long. Black Hills Energy has worked with the University to locate the easement along the least obtrusive and most direct route possible.

The second requested easement is for a regulation station and is located near the southwest corner of the intersection of Harney Street and the minimally improved extension of Television Road. The requested regulation station easement area measures 25 feet by 80 feet. The new 12” line will run west in Harney Street from 30<sup>th</sup> and enter the new regulation station from the east, connecting to an existing 6” gas line that continues west in Harney Street. University Operations reviewed other possible locations for this easement to the east and west of the proposed location, but determined that the proposed location by Black Hills Energy is the safest and most reasonable location.

The easement terms will provide reasonable access and the right for Black Hills Energy to construct, operate, inspect, maintain and repair the line, regulation station, and associated

appurtenances so long as the line and improvements remains in use. A building cannot be constructed on the easement without consent of Black Hills Energy, and the line must be buried at a depth that allows the University the right to cultivate and irrigate the land.

The University has evaluated comparable assessed land values in the area, used a percentage of the \$ per acre fee simple value to determine possible easement values, considered any potential impacts to the University's use of the land, and determined that a fee of \$4,980 is consistent with market rates for the type and size of the easements. The University proposes the fee of \$4,980 for the easements if approved by this Board.

At the direction of the Facilities Contracting Committee, the administration has finalized the gas line easements, including survey and legal description documents. The easement agreement has been signed by Black Hills Energy and follows the guidelines of the most recent utility easements approved by the Board.

The administration requests that the Facilities Contracting Committee recommend, to the full Board, approval of the requested gas line easements on University land to Black Hills Energy, if determined appropriate by the Facilities Contracting Committee.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Per UW Regulation 7-2, the Board of Trustees reserves authority to approve and/or sign contracts for "Other matters involving real property, including but not limited to the lease of real property; easements; water rights and development; oil, gas and mineral leases; and federal or state government leases, permits, or licenses for longer than one year or more than \$50,000".

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval or disapproval of the recommendation of the Board's Facilities Contracting Committee.

**PROPOSED MOTION:** [Trustee X to provide motion.]

I move to authorize administration to execute the gas line easements to Black Hills Gas Energy on University land for the gas line and regulation station as presented to the Board.

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE: UW Housing Task Force Update, McKinley/Brown/Theobald/Blackburn**

**SESSION TYPE:**

- ☒ Work Session  
☐ Education Session  
☐ Information Item  
☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Board of Trustees Facilities Contracting Committee met on October 15 before the Housing Task Force meeting on October 18. There will be another Board of Trustee Facilities Contracting Committee meeting on November 7. Trustees McKinley and Brown and Vice Presidents Theobald and Blackburn will provide the Trustees with an update on the UW Housing Task Force.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

The Board has been briefed on this topic regularly at their meetings.

**WHY THIS ITEM IS BEFORE THE BOARD:**

This is an update.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A. Information Only.

**PROPOSED MOTION: [Trustee X to provide motion.]**

N/A. Information Only.

**PRESIDENT'S RECOMMENDATION:**

N/A. Information Only.

**AGENDA ITEM TITLE:**

**Consideration and Action: Amendments to Trustee By-Laws, Brown**

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Attached are draft modifications to the Bylaws of the Trustees adding a Standing Research and Economic Development Committee with the following language:

The Research and Economic Development Committee is responsible for working with University administration to review and make recommendations to the full Board regarding policies and procedures pertaining to research compliance, core facilities, pre-award management and indirect revenue distribution. The Committee is also responsible for working with University administration to enhance the University's Technology Transfer and Research Products Center, including reviewing and making recommendations to the full Board regarding policies and procedures pertaining to inventions and copyrightable materials, technologies available for licensing, technology startup ventures, and the protection, marketing, and ultimate transfer of intellectual property to industry. In addition, this committee is responsible for working with University administration in supporting entrepreneurial business ventures, and provides recommendations to the full Board on such matters, including those pertaining to the use of the University of Wyoming Research Corporation.

In discharging their duties hereunder, the members of the Committee shall work with the Vice President for Research and Economic Development.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Written notice of these proposed modifications was provided at the October 2018 Board of Trustees conference call.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Pursuant to Article VIII, the Bylaws may be changed or amended at any regular meeting of the Trustees by a vote of two-thirds of all the members, provided that notice of the intention to change, amend, or add to the Bylaws, in whole or part, shall have been given in the notice of the meeting or shall have been given at a preceding meeting of the Trustees. Such notice shall be in writing and shall include the exact wording of the legislation proposed.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval or disapproval of the modifications to the Bylaws.

**PROPOSED MOTION:**

“I move to authorize the changes to the Bylaws of the Trustees as presented to the Board in the attached redline version.”

**AGENDA ITEM TITLE:**

**Consideration and Action: Modifications to UW Regulations** Brown/Whaley

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☒ High-Performing University  
☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

At the September 2016 Board of Trustees meeting, the Board approved review by UW Administration of UW's current regulatory structure, to include the following:

- 1) Phasing out presidential directives;
- 2) Defining regulation versus policy/procedure;
- 3) Creating a new “look” and format for the regulations; and
- 4) Updating the substance of the regulations, policies, and procedures as needed, including determining whether there are any substantive gaps.

At the January 2017 Board of Trustees meeting, the University proposed 12 sections for the new ***Governing Regulations and Standard Administrative Policies and Procedures Manual***.

**Section 1:** Governance and Structure

**Section 2:** Academic Affairs

**Section 3:** Athletics

**Section 4:** Diversity and Equal Opportunity

**Section 5:** Employment and Ethics

**Section 6:** Facilities

**Section 7:** Finance and Business

**Section 8:** Information Technology

**Section 9:** Research and Economic Development

**Section 10:** Safety and Security

**Section 11:** Student Affairs

**Section 12:** University Relations

The new structure will involve three levels of policies:

- 1) Governing Regulations (Level A)
- 2) Standard Administrative Policies and Procedures (Level B)
- 3) Department/Unit Administrative Policies and Procedures (Level C)

Attached are (1) modifications to the new Section 1 Regulations (Governance and Structure), (2) new UW Regulation 2-411 (Academic Organization), and (3) UW Regulations 2-400-410 (Regulations of the Academic Units).

Some specifics:

- **UW Regulation 1-1 (Organization of the University):** Clarified the definition of Administrative Officer and the appointment of University Officers. Transferred the Search Committee section from UW Regulation 1-102(P) and the President's settlement authority from UW Regulation 1-102(A) to this Regulation. Added a statement that the President shall establish standing administrative committees of the University. Transferred Section III (Academic Organization) to new UW Regulation 2-411. Housekeeping edits.
- **UW Regulation 1-2 (Establishment of University Administrative Committees):** Propose repealing and transferring statement that there will be University Administrative Committees to UW Regulation 1-1. List of committees will be a Standard Administrative Policy and Procedure (SAP).
- **UW Regulation 1-3 (Bylaws of the University of Wyoming Staff Senate):** Repealed a majority of the Regulation (composition of the Senate, election of senators, terms of office, absenteeism, interim vacancies, selection and duties of officers, executive committee, committees, meetings and actions, and reporting of actions to Bylaws). Added a statement that the Staff Senate shall establish bylaws, policies, and procedures, as it deems appropriate, for the functioning of the Senate and the regulation of its program, services, and operations. Housekeeping edits. The Staff Senate has endorsed these changes.
- **UW Regulation 1-102 (Board of Trustees Directives):** Each Directive will be transferred to an appropriate UW Regulation or SAP (see attached for proposed transfers).
- **UW Regulation 2-411 (Academic Organization):** Transferred Section III (Academic Organization) of UW Regulation 1-1 to this Regulation and defined Colleges, Schools, Branch Campus, and library services. Added that the Colleges, Schools, Branch Campus, and Libraries shall establish Bylaws and that, subject to the approval of the Board of Trustees, a College, School, Branch Campus, or the UW Libraries may establish schools, divisions, departments and/or faculties to promote effective and representative academic programs and governance. Defined Dean, Associate and Assistant Deans, and Directors and Division/Department Heads.
- **UW Regulations 2-400 through 2-410 (Regulations of the Academic Units):** Propose repealing and replacing with Bylaws (see UW Regulation 2-411).

To ensure consistency and uniformity, including the need to sunset or repeal existing regulations, the effective date for these new regulations will be **July 1, 2019**. For the sake of clarity, this effective date does not preclude the Board of Trustees, at its discretion, from drafting new or modifying existing regulations during this process.

Per the routing process for UW Regulations, the draft modifications were provided to the Executive Team, Deans and Directors, Faculty Senate, Staff Senate, ASUW, and the Internal Auditor. Faculty Senate Executive Committee provided comments.

The Trustee Regulation Committee will discuss this item at the November 2018 Board of Trustees meeting and recommend full Board action, if appropriate.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

UW Regulation 1-101 requires that the Board approve modifications to UW Regulations.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval, modification, or disapproval of the recommended modifications to the Regulations.

**PROPOSED MOTION:**

“As part of the University’s regulatory structure review, I move to authorize modifications to the new Section 1 Governance and Structure Regulations, adoption of new UW Regulation 2-411, titled Academic Organization, and repeal of UW Regulations 2-400 through 2-410, titled Regulations of the Academic Units, as presented to the Board.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE:**

**Approval of modifications to UW Regulation 7-7 (Investment and Management of University Funds), Brown/Whaley**

**SESSION TYPE:**

☐ Work Session

☐ Education Session

☐ Information Item

☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

☒ Yes (select below):

☐ Driving Excellence

☐ Inspiring Students

☐ Impacting Communities

☒ High-Performing University

☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

At the September 2016 Board of Trustees meeting, the Board approved review by UW Administration of UW's current regulatory structure, to include the following:

- 1) Phasing out presidential directives;
- 2) Defining regulation versus policy/procedure;
- 3) Creating a new “look” and format for the regulations; and
- 4) Updating the substance of the regulations, policies, and procedures as needed, including determining whether there are any substantive gaps.

At the January 2017 Board of Trustees meeting, the University proposed 12 sections for the new ***Governing Regulations and Standard Administrative Policies and Procedures Manual***.

**Section 1:** Governance and Structure

**Section 2:** Academic Affairs

**Section 3:** Athletics

**Section 4:** Diversity and Equal Opportunity

**Section 5:** Employment and Ethics

**Section 6:** Facilities

**Section 7:** Finance and Business

**Section 8:** Information Technology

**Section 9:** Research and Economic Development

**Section 10:** Safety and Security

**Section 11:** Student Affairs

**Section 12:** University Relations

The new structure will involve three levels of policies:

- 1) Governing Regulations (Level A)
- 2) Standard Administrative Policies and Procedures (Level B)
- 3) Department/Unit Administrative Policies and Procedures (Level C)

Attached are proposed revisions to UW Regulation 7-7 (Investment and Management of University Funds). The revisions and edits to the UW Investment Policy are intended to give the Administration the ability to manage and invest UW's cash in order to maximize returns within

the bounds of existing Wyoming Statute. Investment returns on UW's cash are realized in the University's General Operations Unrestricted Operating Fund (previous to the WyoCloud implementation this was known as the 'UW Income Fund') and are used collectively along with the state block grant and tuition to fund unrestricted operating budgets across campus. Overall the policy provides guidelines for the types of investments in which the Administration can invest the University's cash with the primary goal still being to preserve the cash and the secondary goal being to maximize returns.

Specifically, the UW Investment Policy has been revised to include a description of funds to be invested, investment opportunities at a short term (12 months or less), intermediate (1-5 years) and long term (10 years +) basis. The policy provides for UW to invest according to W.S. 9-4-831: *Investment of public funds* and State of Wyoming Loan and investment Board Master Investment Policy and Sub-Policies, Section 21, Local Government Investing. The University of Wyoming Regulation 1-102(H) gives authority to the University of Wyoming Investment Policy.

Per the routing process for UW Regulations, the draft modifications were provided to the Executive Team, Deans and Directors, Faculty Senate, Staff Senate, ASUW, and the Internal Auditor.

The Trustee Regulation Committee will discuss this item at the November 2018 Board of Trustees meeting and recommend full Board action, if appropriate.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

UW Regulation 1-101 requires that the Board approve modifications to UW Regulations.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval, modification, or disapproval of the recommended modifications to the Regulations.

**PROPOSED MOTION:**

"As part of the University's regulatory structure review, I move to authorize modification of UW Regulation 7-7, as presented to the Board."

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval.

**AGENDA ITEM TITLE:**

**Approval of modifications to the new Section 8 Regulation (Information Technology),**

Brown/Whaley

**SESSION TYPE:**

☐ Work Session

☐ Education Session

☐ Information Item

☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

☒ Yes (select below):

☐ Driving Excellence

☐ Inspiring Students

☐ Impacting Communities

☒ High-Performing University

☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

At the September 2016 Board of Trustees meeting, the Board approved review by UW Administration of UW's current regulatory structure, to include the following:

- 1) Phasing out presidential directives;
- 2) Defining regulation versus policy/procedure;
- 3) Creating a new "look" and format for the regulations; and
- 4) Updating the substance of the regulations, policies, and procedures as needed, including determining whether there are any substantive gaps.

At the January 2017 Board of Trustees meeting, the University proposed 12 sections for the new ***Governing Regulations and Standard Administrative Policies and Procedures Manual***.

**Section 1:** Governance and Structure

**Section 2:** Academic Affairs

**Section 3:** Athletics

**Section 4:** Diversity and Equal Opportunity

**Section 5:** Employment and Ethics

**Section 6:** Facilities

**Section 7:** Finance and Business

**Section 8:** Information Technology

**Section 9:** Research and Economic Development

**Section 10:** Safety and Security

**Section 11:** Student Affairs

**Section 12:** University Relations

The new structure will involve three levels of policies:

- 1) Governing Regulations (Level A)
- 2) Standard Administrative Policies and Procedures (Level B)
- 3) Department/Unit Administrative Policies and Procedures (Level C)

Attached are proposed revisions to UW Regulation 8-1 (Proper Use of Computing and Data Communications Operated by Division of Information Technology). The modifications include the following:

- Clarifies that the University maintains and operates technology systems and resources to support its administrative, research, instructional and service functions, and that the policy serves to assure the optimum functioning of these information technology systems and resources to protect them from abuse and from unlawful or other misuse.
- Defines Technology Resources to include “any and all University computing devices and electronic means used to create, store, access, transmit and use data, information or communications, including but not limited to computing, telecommunications and network.”
- Clarifies that improper use includes but is not limited to, use for personal gain; use which intentionally interferes with legitimate use by others; use which infringes upon intellectual properties such as copyright, patents and trademarks; and use which violates any law or University Regulation, including but not limited to, pornography, gambling, sexual harassment, bullying, stalking, harassment, and threats.
- Clarifies that except as otherwise authorized, University business email and list serves shall not include political endorsements; messages of support or opposition for state legislative, congressional or agency action; or commercial advertising, solicitations, or promotions.

Per the routing process for UW Regulations, the draft modifications were provided to the Executive Team, Deans and Directors, Faculty Senate, Staff Senate, ASUW, and the Internal Auditor.

The Trustee Regulation Committee will discuss this item at the November 2018 Board of Trustees meeting and recommend full Board action, if appropriate.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None.

**WHY THIS ITEM IS BEFORE THE BOARD:**

UW Regulation 1-101 requires that the Board approve modifications to UW Regulations.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval, modification, or disapproval of the recommended modifications to the Regulations.

**PROPOSED MOTION:**

“As part of the University’s regulatory structure review, I move to authorize modification of the new Section 8 Information Technology Regulation, specifically UW Regulation 8-1, as presented to the Board.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**Committee of the Whole – PROPOSED ITEMS FOR ACTION:**

**AGENDA ITEM TITLE: Consideration and Action: Approval of Agreements, Contracts and Procurements, Whaley**

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):
  - ☒ Driving Excellence
  - ☒ Inspiring Students
  - ☐ Impacting Communities
  - ☐ High-Performing University
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

UW Regulation 7-2 (Signature Authority) requires Board approval for University contracts, federal contracts, agreements, memorandums of understanding, and procurements that involve an external party, require consideration (paid or received) valued more than \$1,000,000 (one-time or in aggregate), or for which the term is more than five years.

A list of contracts, agreements, and procurements that the University is seeking approval to execute will be provided.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Standing item at each Board meeting, as needed.

**WHY THIS ITEM IS BEFORE THE BOARD:**

UW Regulation 7-2 (Signature Authority) requires Board approval for University contracts, federal contracts, agreements, memorandums of understanding, and procurements that involve an external party, require consideration (paid or received) valued more than \$1,000,000 (one-time or in aggregate), or for which the term is more than five years.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval or disapproval for Administration to execute the contracts, agreements, and procurements as provided to the Board.

**PROPOSED MOTION:**

“I move to approve Administration to execute the list of contracts, agreements, and procurements as provided to the Board.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**Committee of the Whole – PROPOSED ITEMS FOR ACTION:**

**AGENDA ITEM TITLE: Consideration and Action: Contracts and Grants, Synakowski**

**SESSION TYPE:**

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):
  - ☐ Driving Excellence
  - ☐ Inspiring Students
  - ☐ Impacting Communities
  - ☐ High-Performing University
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

The Division of Research and Economic Development provides a list of all Contracts and Grants awarded to the University of Wyoming. This report provided data on a monthly basis. Attached is a list of all research grants and contracts awarded in the months of July, August and September 2018.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

At each meeting the Board approves or disapproves the Contract and Grants Report.

**WHY THIS ITEM IS BEFORE THE BOARD:**

UW Regulation 4-2 requires that all research grants, contracts and gifts be accepted or rejected by the Board.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Board approval or disapproval of the Contract and Grants Report.

**PROPOSED MOTION**

“I move to approve the Contract and Grants Report as presented to the Board.”

**PRESIDENT’S RECOMMENDATION:**

The President recommends approval.

**INFORMATION ONLY:**

**AGENDA ITEM TITLE:**

**Contracts and Procurement Report (per Signature Authority Regulation), Whaley**

**SESSION TYPE:**

☐ Work Session

☐ Education Session

☒ Information Item

☐ Other:

[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

☐ Yes (select below):

☐ Driving Excellence

☐ Inspiring Students

☐ Impacting Communities

☐ High-Performing University

☒ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

Per UW Regulation 7-2 (Signature Authority), unless otherwise limited by UW Regulation or reserved by the Board of Trustees, the President shall have authority to approve and/or sign University contracts, federal contracts, agreements, memorandums of understanding, and procurements that involve an external party, require consideration (paid or received) valued less than \$1,000,000 (one-time or in aggregate), and for which the term is less than five years. The President may delegate this authority to University Officers for such contracts, federal contracts, agreements, memorandums of understanding, and procurements that require consideration (paid or received) valued less than \$500,000 (one-time or in aggregate) and for which the term is less than five years.

As required by the Regulation, attached are the following reports:

- 1) Service Contracts (including contracts, federal contracts, agreements, and memorandums of understanding) valued at \$50,000 or above (one-time or in aggregate) from August 16, 2018 – October 15, 2018
- 2) Procurements valued at \$50,000 or above (one-time or in aggregate) from August 16, 2018 – October 15, 2018

**Service contract workflow**

Per Presidential Directive 3-2014-1 (Signature Authority), the President can delegate signature authority to University officers for service contracts valued less than \$500,000 (one-time or in aggregate) and for which the term is less than five years.

**Procurement workflow**

Cost Center Managers (business manager level) approve all purchases, and are the final approvers for purchases of \$99,999 or less.

Deans/Associate Vice Presidents are included in the approval workflow if the purchase is \$100,000 or above. They are the final approvers for purchases between \$100,000 and \$249,999.

Vice Presidents are added to the approval workflow if the purchase is \$250,000 or above. They are the final approvers for purchases between \$250,000 and \$499,999.

The President is added to the approval workflow if the purchase is \$500,000 or above. She is the final approver for purchases between \$500,000 and \$999,999.

The Board of Trustees approves purchases of \$1,000,000 and above.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Standing information item at each in-person Board of Trustees meeting.

**WHY THIS ITEM IS BEFORE THE BOARD:**

Per UW Regulation 7-2 (Signature Authority), at each regular meeting of the Board of Trustees (excluding conference calls), the President shall provide a written report to the Board of Trustees identifying each contract, federal contract, agreement, memorandum of understanding, or procurement valued at \$50,000 or above (one-time or in aggregate) signed by the President or designee under this provision.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A. Information Only.

**PROPOSED MOTION:**

N/A. Information Only.

**PRESIDENT'S RECOMMENDATION:**

N/A. Information Only.

**INFORMATION ONLY:**

**AGENDA ITEM TITLE:** Capital Construction Update, Theobald

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☐ Information Item  
☒ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☐ Yes (select below):  
☐ Driving Excellence  
☐ Inspiring Students  
☐ Impacting Communities  
☐ High-Performing University  
☒ No [Regular Business]

☐ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

**BSL – 3 Update**

- Final commissioning is underway.
- A project has started to commission the existing vet lab spaces, the incinerator project and the BSL 3 space under one umbrella.
- The new incinerator is anticipated to arrive the first week of November.
- Mechanical and electrical finishes are underway; hang, tape and finish drywall is underway; painting will commence mid-November.
- The new incinerator loader has arrived and is set in its final location.
- Anticipate incinerator project to be substantially complete the end of November.

**Engineering Update**

- Exterior masonry installation is complete.
- Installation of exterior glazing systems are complete, trim and mullions in progress.
- Interior metal stud framing is complete and drywall is complete through level 4.
- Paint, first coat is complete through level 3 west, level 3 east and level 4 are ongoing.
- Mechanical and plumbing roughs are nearly complete, scheduled to conclude by early November.
- Electrical systems installation is on-going, roughs are scheduled to conclude early November.
- Site utilities are complete and final grading, hardscapes, site walls, and irrigation mains are underway.
- Site curb, gutter, sidewalk, and asphalt patches are complete.
- Interior finishes are underway, lab casework, fume hoods, and corridor built in furnishings.

**Arena Auditorium Phase II**

- Punch list items remain.
- Metal panel work remains outstanding.

**Mick and Susie McMurry High Altitude Performance Center (AKA RAC 2)**

- Project is substantially complete.
- Punch list items remain.

**WWAMI**

- Diffuser replacement and retesting of the new gross anatomy lab is complete. Awaiting test results.
- Framing, drywall, and finishing in Health Sciences is complete.
- IT rough-in, painting, and ceiling installation work in Health Sciences is underway.

**Science Initiative**

- Design team is proceeding with construction documents, anticipate 50% construction documents mid-December.
- Abatement and site clearing and civil preparatory work is scheduled to be complete mid-December.

**Law School Addition**

- Consultant selection process is underway, anticipate January meeting for Board approval.

**Campus Master Plan**

- Consultant Selection is underway, anticipate Board approval in December or January.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

Regular construction updates have been shared with the Board.

**WHY THIS ITEM IS BEFORE THE BOARD:**

This information is presented for the general information of the Trustees.

**ACTION REQUIRED AT THIS BOARD MEETING:**

N/A. Information Only.

**PROPOSED MOTION:**

N/A. Information Only.

**PRESIDENT'S RECOMMENDATION:**

N/A. Information Only.

**INFORMATION ONLY:**

**AGENDA ITEM TITLE:** Foundation Monthly Giving Report, Blalock

**SESSION TYPE:**

- ☐ Work Session  
☐ Education Session  
☒ Information Item  
☐ Other:  
[Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC PLAN:**

- ☒ Yes (select below):  
☒ Driving Excellence  
☒ Inspiring Students  
☒ Impacting Communities  
☒ High-Performing University  
☐ No [Regular Business]

☒ *Attachments are provided with the narrative—refer to Supplemental Materials Report.*

**EXECUTIVE SUMMARY:**

As part of the reporting process to the UW BOT on philanthropy, a monthly giving report is presented for informational purposes to the BOT at each meeting. This report summarizes private support overall as well as a breakdown by units on campus for the reported period. As of September 30, 2018, private giving totals \$6,211,446.00.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

N/A

**WHY THIS ITEM IS BEFORE THE BOARD:**

Item presented to UW Board of Trustees at each meeting.

**ACTION REQUIRED AT THIS BOARD MEETING:**

None. Information Only.

**PROPOSED MOTION:**

None. Information Only.

**PRESIDENT'S RECOMMENDATION:**

None. Information Only.