

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

November 14-16, 2018

**Final minutes can be found on the University of Wyoming Board of Trustees website at
<http://www.uwyo.edu/trustees>**

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
November 14-16, 2018

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BUSINESS MEETING

Roll Call

Approval of Board of Trustees Meeting Minutes

October 10, 2018 (conference call)

Approval of Executive Session Meeting Minutes

October 10, 2018 (conference call)

Reports

ASUW

Staff Senate

Faculty Senate

Public Testimony

[To be held Friday, November 16 from 10:00-10:30 a.m.]

Committee of the Whole

REGULAR BUSINESS

Board Committee Reports

[Note: Some committees of the Board will provide reports during the regular work sessions and may not have a formal report to provide during the Business Meeting.]

Trustee Committees

[Note: Some committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting.]

Liaison to Other Boards

- UW Alumni Association Board – Wava Tully
- Foundation Board – Jeff Marsh & Dave Bostrom
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe Club – John McKinley

New Business

Date of Next Meeting – December 12, 2018 (conference call)

Adjournment

THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
November 14-16, 2018
Marian H. Rochelle Gateway Center, Salon C&D

As will be reflected in the public and executive sessions meeting minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming, on Wednesday, November 14, 2018, Thursday, November 15, 2018, and Friday, November 16, 2018. The meeting was held at the Marian H. Rochelle Gateway Center, Salons D&E. Committees met on Wednesday, November 14, 2018. The Board's business meeting was held Friday, November 16, 2018.

AGENDA ITEM TITLE: Certificate of Gratitude and Appreciation Proclamation, True

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

MINUTES OF THE MEETING:

Following the executive session, the trustees took action on a proclamation as presented to the Board. See Attachment III.

Approved 11-15-18 @ 10:27 a.m.

Certificate of Gratitude and Appreciation Proclamation

Trustee Marsh moved for the University of Wyoming Board of Trustees Certificate of Gratitude and Appreciation Proclamation. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE: Fiscal and Legal Affairs Committee Report, Marsh

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
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☐ Impacting Communities
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☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Marsh provided a report from the Fiscal and Legal Affairs Committee. The new University external audit firm BDK led a discussion on the annual audited financial statements for FY 2018 for the University of Wyoming and Wyoming Public Media and the agreed upon procedures for Intercollegiate Athletics.

Associate Vice President for Budgeting and Fiscal Planning David Jewell provided a report on the financial statements of FY18 for the University of Wyoming and the agreed upon procedures with the NCAA bylaws and Intercollegiate Athletics. He provided context for the report. Associate Vice President Jewell clarified that the statements presented were drafts that would be officially certified by the external audit firm.

Approved 11-15-18 @ 10:43 a.m.

External Auditors Report

Trustee Marsh moved to accept the independent auditors' report of financial statements of the University of Wyoming. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Trustee Bostrom inquired about the timing of audits as it related to the University Foundation. Trustee Marsh reported that some of the timing was predicted on State requirements. Associate Vice President Jewell noted that they would conduct a post meeting briefing with BDK and address timelines.

AGENDA ITEM TITLE: Audited Annual Financial Reports, Marsh/Jewell/Reese

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
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☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Marsh explained the various adjustments to the audit. Associate Vice President for Budgeting and Fiscal Planning David Jewell clarified that the adjustments would not change the motions. Trustee McKinley inquired if the adjustments would be incorporated in the next year's audit, to which Associate Vice President Jewell clarified that they would not be incorporated.

Approved 11-15-18 @ 10:47

Wyoming Public Media Financial Report

Trustee Marsh moved to accept the independent auditors report and financial report of the Wyoming Public Media for 2018 and restated 2017. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Approved 11-15-18 @ 10:51

Intercollegiate Athletics Agreed Upon Procedures

Trustee Marsh moved to accept the Independent accounts report on applying the agreed upon procedures performed on the Intercollegiate Athletics program as required by NCAA bylaw 3.2.4.1.5.1 with the year June 30, 2018. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Vice President of Finance and Administration's annual report on balances, transactions and investment returns for reserve accounts, Jewell

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
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☒ No [Regular Business]

MINUTES OF THE MEETING:

Associate Vice President for Budgeting and Fiscal Planning David Jewell provided an Annual Report on Balances of Reserve Funds. Trustee Baldwin commended the work on the report.

AGENDA ITEM TITLE: Fall 15th Day Enrollment Report, Kyle Moore

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
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☐ No [Regular Business]
-

MINUTES OF THE MEETING:

Associate Vice Provost for Enrollment Management Kyle Moore provided a report on Fall 2018 enrollment. He noted that the freshman class was the largest in University history, and that there was success in total percentage of college students in Wyoming. Wyoming Community College Commission Executive Director Sandy Caldwell thanked Associate Vice Provost Moore for his work as it related to the Educational Attainment Council. Trustee Sullivan noted that most regional colleges had been down in enrollment and the University of Wyoming was a shining star with the attributed success going to Associate Vice Provost Moore.

AGENDA ITEM TITLE:

STARS Program and Plan for Bronze Rating, Nicole Korfanta/Rachel Budowle

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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☐ No [Regular Business]

MINUTES OF THE MEETING:

Ruckelshaus Institute Director and Co-Chair of the Campus Sustainability Committee Nicole Korfanta and Co-Chair of the Campus Sustainability Committee Rachel Budowle discussed the Association for the Advancement of Sustainability in Higher Education's Sustainability, Tracking, Assessment, and Rating System (STARS) and the opportunities it would have for advancing sustainability at the University.

Co-Chair Budowle explained that STARS was the most commonly used system for tracking Sustainability. She noted that the University was working to achieve a STARS Bronze Rating by 2022 in accordance to the University Strategic Plan. Co-Director Korfanta outlined the STARS Credit Criteria. She also outlined some of the metrics that STARS reviews in this process.

Trustee True thanked the group for all the work they had done. Trustee Sullivan thanked the group for their work and remarked on President Nichols' experience and knowledge regarding the need for improved data sources on campus.

AGENDA ITEM TITLE:

Financial Management and Reporting Committee, Scarlett

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Moore reported on the Financial Management and Reporting Committee in Trustee Scarlett's absence. She provided an update on HCM and their planned "go live" date of January 22, 2019. She discussed the employee training for HCM, the phased "go live" approach, frequent system upgrades and its setback, and the payroll "go-live" and running parallel systems for testing purposes. Trustee Moore noted that there would be more updates at the December Board Conference Call.

Faculty Senate Chair Donal O'Toole inquired about the bonus to Huron on the successful completion of the project, and what the criteria was for that payment. Associate Vice President for Budgeting and Fiscal Planning David Jewell explained Huron's request for releasing contingency, and the criteria for the payment to be released. He reported on the criteria matrix reviewed by the General Counsel and how the administration would discuss and present to the President's Office and that the other criteria would have to be proven.

Faculty Senate Chair O'Toole inquired when the funds would be released if all of the criteria was met. Associate Vice President Jewell explained that within 30 days of the criteria being met, the payment would be released as it had been voted on by the Trustees. Trustee McKinley clarified that the contract with Huron did not provide for a bonus and this was contractual payments for work performed by them.

AGENDA ITEM TITLE: Vice President and Dean Search Committee, Sullivan

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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MINUTES OF THE MEETING:

Trustee Sullivan reported on the active dean searches for the College of Agriculture and the College of Health Sciences led by Alberto Pimental's firm. She noted the importance and forward facing role of the Dean of the College of Agriculture and identified the criteria for a candidate. Trustee Sullivan discussed the recruitment timeline, and remarked that Provost Kate Miller's assignment of the Dean of the Haub School of Environment and Natural Resources Mindy Benson as the search committee chair had unique benefits for the decision. Trustee Sullivan also reported on the College of Health Sciences Dean Search and its difficulties.

Faculty Senate Chair Donal O'Toole inquired about the salary line for the Dean of the College of Agriculture. Trustee Sullivan confirmed that information.

AGENDA ITEM TITLE: Open Discussion, True

SESSION TYPE:

- ☒ Work Session
☐ Education Session
☐ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

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MINUTES OF THE MEETING:

Trustee Fall inquired about future state-wide visits with Rotary Clubs and other clubs. University of Wyoming President Laurie Nichols reported on her Rotary presentations from Fall 2018. Trustee Sullivan discussed her role in Leadership Wyoming and UW Fusion.

Trustee Schmid-Pizzato described her meetings with the campus community in her role as a newly appointed Trustee. She commended Trustee Bostrom's assistance as an assigned mentor. Trustee McKinley discussed how better to utilize capital facilities, particularly expansion of summer use.

Faculty Senate Chair Donal O'Toole discussed resuming a Trustee practice of visiting classrooms and the benefit of spontaneous interaction with faculty and staff. Trustee True described the discussion during the Cody meeting of improved Trustee penetration on campus. Trustee Tully encouraged campus immersion as discussed. Trustee True directed Managing Director and Deputy Secretary Shannon Polk to identify time in the Trustee meeting schedule to coordinate requested time in the classroom and tours, acknowledging the challenge of coordination. Trustee Bostrom discussed the past practice of lunch hosted by Faculty Senate and also encouraged the resumption of Trustees visiting classes.

University of Wyoming President Nichols provided an update on WWAMI in response to inquiry from Trustee Baldwin. She suggested an official update at the January meeting.

AGENDA ITEM TITLE:

Great Colleges Survey Update & Student Satisfaction Survey Results, Durr/Maxey/A.
Alexander/Blackburn

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:

[Committee of the Whole – Items for Approval]

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- ☒ High-Performing University

☐ No [Regular Business]

MINUTES OF THE MEETING:

Great Colleges Survey Update

President's Office Chief of Staff Dan Maxey presented the preliminary report from the University's participation in the Great Colleges Survey. He also acknowledged the task force and the work they had done.

Faculty Senate Chair Donal O'Toole thanked University of Wyoming President Laurie Nichols for conducting the survey, and remarked that she had stepped into her presidency at a difficult time. Faculty Senate Chair O'Toole inquired about the next steps and remedies. Chief of Staff Maxey explained the next steps. Associate Vice President of Human Relations Jeanne Durr remarked on the Task Force suggestions for improvement, but noted that the largest contribution would be from the faculty and staff.

Trustee Marsh thanked Associate Vice President Durr for continued work on salary compensation. Trustee Sullivan inquired about results from specific groups at the middle management level. Chief of Staff Maxey explained the survey showed that level of management was the least satisfied and described the work identifying pressure points among the exempt professional staff group to be presented in the final report.

UW President Nichols remarked on her experience at her previous institution with the Great Colleges Survey. She spoke to employees pent up frustration because they have not been asked before, but described improved results with each subsequent survey. She also spoke to the structural problem at South Dakota State and the work toward a shared governance structure for professional staff versus classified staff. UW President Nichols remarked she suspected there were similar structural problems at UW and looked forward to working through it.

Wyoming Community College Commission (WCCC) Executive Director Caldwell also remarked on her experience with similar results from Great Colleges surveys and commended UW President Nichols for taking the survey on.

Chief of Staff Maxey reported on the decision to not participate in the 2019 survey but expected to resume participation in the 2020 survey.

Faculty Senate Chair O'Toole remarked on his thirty year experience with campus morale and that he felt it was the lowest point of morale. He noted his disagreement with the concept regarding the classification of staff. He challenged the Trustees to consider why a university with large state funding and lovely new buildings had such low morale.

Student Satisfaction Survey Results

Associate Vice Provost for Undergraduate Education Anne Alexander replied to inquiry from Trustee Fall about having administered two surveys.

Provost Kate Miller remarked on the contrast in results between Great Colleges Survey and the Student Survey in that faculty and staff felt frustration but that frustration is not being transferred to the student experience.

Trustee Brown inquired about identifying a tolerable level of parking dissatisfaction. Associate Vice Provost Alexander explained that she would continue to look into the reports. Faculty Senate Chair Donal O'Toole inquired about the decrease in satisfaction among senior students. Alexander pointed to ASUW with regard to helping identify cause.

AGENDA ITEM TITLE: Engagement Task Force Report, Garrison

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

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MINUTES OF THE MEETING:

Director, and Chair of the Engagement Task Force Jean Garrison provided the Board with an overview of the eight recommendations listed in the Report and detailed in the Engagement Task Force Report. She also updated the Board on plans and priorities for the new Office of Engagement and Outreach scheduled to open in January 2019.

Trustee Moore expressed excitement about the calendar application feature of the Office of Engagement and Outreach website. Trustee Sullivan spoke to technical solutions and adaptive challenges as an institution as it relates to effective engagement. ASUW President Seth Jones discussed student group involvement.

Faculty Senate Chair Donal O'Toole inquired about the contact hours and reports on the Wyoming State Vet Lab. Chair Garrison reported the Wyoming state vet lab was included in the office of engagement contact hour data.

AGENDA ITEM TITLE: Biodiversity Institute Plan, Nichols/Synakowski

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

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☐ No [Regular Business]

MINUTES OF THE MEETING:

Vice President of Research and Economic Development Ed Synakowski presented a plan to the Board of Trustees regarding the Biodiversity Institute (BI). He noted that the priorities for continued support of BI activities had been informed by discussions with BI stakeholders, faculty and leadership from campus, and from citizens. Vice President Synakowski added that the essential functions of the BI would be preserved under the plan, but with some reduction in capacity owing to fiscal constraints. He noted that the plan proposed to honor the intent of the donor and University.

Vice President Synakowski explained that the plan proposed the establishment of a new Berry Biodiversity Center of Excellence (BBCE) that would build on connections with the Science Initiative building and programs, as well as biodiversity programs across campus. He noted that an expressed requirement would be that the BBCE be self-supporting in both its research and outreach activities, through state and federal grants, contracted projects, and donor contributions. Vice President Synakowski outlined his two official recommendations regarding the Biodiversity Center.

There was considerable discussion among the Board of Trustees about this item and the potential of the re-branding. UW President Laurie Nichols remarked on the confusion regarding Biodiversity Institute (the program) as opposed to the Biodiversity Center (the building). Trustee McKinley expressed concern regarding the slow pace of rebranding and encouraged there not be a break or delay in moving from what was, to what will be.

Faculty Senate Chair O'Toole spoke to the symbolism of closing the institute and the message it sent to campus. Trustee True postponed action until after Public Testimony. UW President Nichols asked the Board of Trustees to delay action on the Biodiversity Institute until the January 2019 Board meeting. She thanked Vice President Synakowski for this hard work on the transition plan.

Trustee True asked Trustee McKinley to engage the Trustee Budget Committee on aspects in the interim. Trustee Sullivan expressed appreciation to Vice President Synakowski for his care and attention and thanked UW President Nichols for allowing more time for consideration. She discussed the need for a task force to discuss this matter.

AGENDA ITEM TITLE:

Biennium Budget Committee Report, McKinley

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

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☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee McKinley provided an update to the Board from the Biennium Budget Committee and recommended a lengthy list of action items—see below.

Approved 11-15-18 @ 3:27 p.m.

Earmarked Funds

Trustee McKinley moved to de-earmark \$3 million which had been earmarked for program start-ups. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Approved 11-15-18 @ 3:38 p.m.

VSIP Account

Trustee McKinley moved to move \$5 million from VSIP earmarked account back to the UW General Operating Reserve Account. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Approved 11-15-18 @ 3:50 p.m.

Transportation Plane Account

Trustee McKinley moved to transfer \$500,000 from the Transportation Plane Reserve Account and authorize expenses up to \$500,000 for the recommended improvements and upgrades to the University's passenger aircraft. Trustee Bostrom seconded the motion. The motion passed unanimously. Trustee Scarlett was not in attendance for the vote.

Approved 11-15-18 @ 3:52 p.m.

Special Projects Reserve Account Funding for Trustees Education Initiative

Trustee McKinley moved to move \$775,000 from the Special Projects Reserve Account to the College of Education for use in FY19, and to earmark an additional \$600,000 in the Special Projects Reserve Account for FY20 and FY21 for purposes of the programs outlined in the Trustees Education Initiative as presented by Dean Reutzel. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE: Consideration and Action: Tuition Policy, Jewell/Seth Jones

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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MINUTES OF THE MEETING:

Trustee McKinley reminded the Trustees that the Board had reviewed the Tuition policy in 2016 for the years 2016-2020, and they were looking at what that policy would be going forward. He explained how the policy was set up, and the recommendations and modifications from the Budget Committee. [See Attachment I] Trustee True clarified that the policy was up for review. ASUW President Seth Jones noted that ASUW had voted in support for the policy.

Approved 11-15-18 @ 3:35 p.m.

Tuition Policy

Trustee McKinley moved that the full Board accept the recommendation from the Budget Committee regarding the tuition policy. Trustee Bostrom seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Funding for Completion of BSL-3 Project, Theobald/Kibbon/Jewell

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee McKinley noted that there was a need for additional funds for the completion of the facility.

Approved 11-15-18 @ 3:40 p.m.

Funding for Completion of BSL-3 Project

Trustee McKinley moved to authorize additional funding in the amount of \$500,000 for the commissioning and completion of the Wyoming State Veterinary Laboratory facility. Trustee Bostrom seconded the motion. The motion passed unanimously. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE: Facilities Contracting Committee Report, McKinley

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Vice President of Administration Neil Theobald provided a report to the Board from the Facilities Committee. He outlined the updates for the BSL-3 Lab, the Engineering Building, the Arena Auditorium, the Mick and Susie McMurry High Altitude Performance Center, the WWAMI Building, the Science Initiative Building, the Law School addition, and the Campus Master plans. Trustee McKinley outlined further updates to the projects and presented recommendations of specific matters for full Board consideration and action—see pages that follow.

AGENDA ITEM TITLE:

Consideration and Action: Athletics – Corbett Pool Architect, Theobald/Kibbon

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Approved 11-15-18 @ 4:01 p.m.

Athletics - Corbett Pool Architect

Trustee McKinley moved to allow administration to enter into contract negotiations with Arete Design Group for the Corbett Pool Locker Room Renovations. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Commissioning Agent for Science Initiative – Consultant Selection,
Theobald/Kibbon

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

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 - ☐ High-Performing University
- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Approved 11-15-18 @ 4:01

Commissioning Agent for Science Initiative – Consultant Selection

Trustee McKinley moved to authorize administration to enter into contract negotiations with Iconergy for the commissioning of the Science Initiative facility. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Audio Visual/Information Technology Change Order for EERB,
Theobald/Kibbon

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

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- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Approved 11-15-18 @ 4:02 p.m.

Audio Visual/Information Technology Change Order for EERB

Trustee McKinley moved to authorize Administration to execute a change order in the amount of \$297,003 with GE Johnson Construction of Wyoming. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Union Visioning Study – Consultant Selection, Blackburn/Theobald/Kibbon

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee McKinley noted that there would be no motion at the time, and the committee would come back to the full Board to discuss this topic at a later date.

AGENDA ITEM TITLE:

Consideration and Action: Gas Line Easements to Black Hills Energy for north Laramie Integrity Update, Theobald/Kibbon

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee McKinley noted that there would be no motion at the time, and the committee would come back to the full Board to discuss this topic at a later date.

AGENDA ITEM TITLE: UW Housing Task Force Update, McKinley

SESSION TYPE:

- ☐ Work Session
- ☒ Education Session
- ☐ Information Item
- ☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
 - ☐ Driving Excellence
 - ☒ Inspiring Students
 - ☐ Impacting Communities
 - ☒ High-Performing University
- ☐ No [Regular Business]

MINUTES OF THE MEETING:

Trustee McKinley provided an update to the Board from the UW Housing Task Force Committee. He noted that the official report had been finalized and uploaded. Trustee Fall inquired if the Legislature would allow for the Housing Task Force to meet. Trustee McKinley explained how the Task Force was in place through the 2019 Legislative Session, but the Trustee's ad hoc committee was complete.

AGENDA ITEM TITLE:

Academic and Student Affairs Committee Report, Sullivan

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Sullivan provided an update on the Academic and Student Affairs Committee. She noted that they were in the middle of an inventory of the Academic Regulations. Trustee Sullivan reported on a Notice of Intent for an undergraduate certificate in Computer Sciences Education.

Approved 11-15-18 @ 4:29 p.m.

Notice of Intent for Computer Science

Trustee Sullivan moved for approval of the Trustees for the Notice of Intent for a new Computer Science Undergraduate certificate. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Trustee Sullivan updated the Board on the new feasibility study for a BA in General Studies.

Approved 11-15-18 @ 4:33 p.m.

Feasibility Study for a B.A. in General Studies

Trustee Sullivan moved for approval of the feasibility study. Trustee Tully seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Major in Construction Management, Anne Alexander

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
 - ☐ Driving Excellence
 - ☒ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☐ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Baldwin noted that there was a great deal of interest in this major.

Approved 11-15-18 @ 4:26 p.m.

Major in Construction Management

Trustee Sullivan moved that Request for Authorization for the new program in Construction Management be approved. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE: Trustees Legislative Relations Committee, Brown

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

MINUTES OF THE MEETING:

Interim Director of Government Relations Meredith Asay provided background on the Family Medical Residency Committee and the draft legislative bill. She noted that the bill draft would be heard by the Joint Appropriations Committee on December 13, 2018. She explained how she would like to say that the Board of Trustees supported the bill with a set of parameters. Interim Director Asay discussed the parameters that she was proposing. Trustee Brown explained why the motion would be helpful.

Trustee Baldwin inquired if the legislature would remove this. Interim Director Asay replied that she did not see a situation where the University would not run the program. Trustee Fall inquired how the scenario would affect the clinics. Interim Director Asay explained how the clinics would be affected. Trustee True noted his hesitations on a separation of the residency program and the clinic.

Approved 11-15-18 @ 4:54 p.m.

Support of Legislative Action

Trustee Brown moved that the Board of Trustees of the University of Wyoming vote to support legislative action, be it through legislation and/or budgetary actions, during the 2019 session of the Wyoming Legislature, which clarifies the following:

1. Employees whose positions are funded by the Agency 167 budget are University of Wyoming employees; and/or
2. The University of Wyoming is responsible for the implementation and oversight of a University of Wyoming Family Medicine Residency Program' and
3. The University of Wyoming has the authority to implement the University of Wyoming Family Medicine Program in a manner compliant with federal regulations that govern the designation of Federally Qualified Health Centers or Federally Qualified Health Center-Look Alikes; and
4. The University of Wyoming has the authority to contract with non-University of Wyoming entities to implement the program.

Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE: UW Regulation Review Committee Report, Brown

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

MINUTES OF THE MEETING:

Trustee Brown provided an update to the Board from the UW Regulation Review Committee. Deputy General Counsel Paula Whaley explained to the Board the change that she was proposing to UW Regulation 1-102 in reference to the Student Live-In Policy and the dining plan. Vice President for Student Affairs Sean Blackburn expressed his support for the change in the motion. [Note- Action for this item was taken on 11-16-18 not during the work session.]

Approved 11-16-18 @ 11:14

Modifications to UW Regulation 1-102

Trustee Brown moved to authorize modifications to UW Regulation 1-102 Attachment E as provided in the hand out distributed to the Board members, and that the action be made effective immediately. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Amendments to Trustee By-Laws, Brown

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Approved 11-15-18 @ 4:56 p.m.

Amendments to Trustee By-Laws

Trustee Brown moved to authorize the changes to the Bylaws of the Trustees as presented to the Board in the attached redline version. Trustee Moore seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

Trustee True noted the committee assignments with Trustee Fall as chairman and Trustees Schmid-Pizzato and Marsh as members.

AGENDA ITEM TITLE:

Consideration and Action: Modifications to UW Regulations Brown/Whaley

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☒ High-Performing University
☐ No [Regular Business]

MINUTES OF THE MEETING:

Deputy General Counsel Paula Whaley explained the changes to the regulations and action was taken on the proposed modifications—see motions/action below.

Approved 11-15-18 @ 5:00 p.m.

Modifications to UW Regulations 1-1, 1-2, 1-3, 1-102, 2-411, 2-400 through 2-410

Trustee Brown moved to authorize modifications to the new Section 1 Governance and Structure Regulations, adoption of new UW Regulation 2-411, titled Academic Organization, and repeal of UW Regulations 2-400 through 2-410, titled Regulations of the Academic Units, as presented to the Board. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision. Trustees McKinley and Scarlett were not in attendance for the vote.

Approved 11-15-18 @ 5:01 p.m.

Modifications to UW Regulation 7-7

Trustee Brown moved to authorize modification of UW Regulation 7-7, as presented to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees McKinley and Scarlett were not in attendance for the vote.

Approved 11-15-18 @ 5:03 p.m.

Modifications to UW Regulation 8-1

Trustee Brown moved to authorize modification of the new Section 8 Information Technology Regulation, specifically UW Regulation 8-1, as presented to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustees McKinley and Scarlett were not in attendance for the vote.

AGENDA ITEM TITLE: WyoHackathon, Jim Caldwell

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☒ Information Item
- ☐ Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☒ No [Regular Business]

MINUTES OF THE MEETING:

Computer Science Department Head Jim Caldwell provided a report to the Board on the Wyoming Hackathon held at the University in September 2018. Trustee Sullivan expressed her support for the event and the opportunity for students to interact internationally.

Friday, November 16, 2018

Business Meeting

Marian H. Rochelle Gateway Center, Salon D&E

Roll Call

The business meeting was called to order at 11:09 a.m. Secretary for the Board of Trustees Kermit Brown took roll.

Trustees participating: Dave Bostrom, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Mel Baldwin, Laura Schmid-Pizzato, Michelle Sullivan, Dave True and Wava Tully. Trustee Dick Scarlett was not in attendance. Ex-officio Trustees: University of Wyoming President Laurie Nichols, ASUW President Seth Jones, and Executive Director Sandy Caldwell were in attendance. Governor Matt Mead and State Superintendent of Public Instruction Jillian Balow were not in attendance.

Approved 11-16-18 @ 11:10 a.m.

Board of Trustees Public Session Meeting Minutes

Trustee Moore moved the UW Board of Trustees approve the October 10, 2018 (conference call) public session meeting minutes as presented to the trustees. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision. [Trustee Scarlett was not in attendance for the vote.]

Approved 11-16-18 @ 11:11 a.m.

Board of Trustees Executive Session Meeting Minutes

Trustee Baldwin moved the UW Board of Trustees approve the October 10, 2018 (conference call) executive session meeting minutes as presented to the trustees. Trustee McKinley seconded the motion. The motion passed with a unanimous decision. [Trustee Scarlett was not in attendance for the vote.]

Public Testimony

Interim Director of the Biodiversity Institute (BI) Gary Beauvais read a statement from Director of BOCES John Anderson and a statement from the faculty and staff of the BI.

Rebecca Wilcox, a member of the ecology graduate program, read a statement representing the students of the program. Libby Megna, a member of the Laramie Audubon society read a statement from the Society.

Carlos Martinez Del Rio, a professor from the UW Zoology Department, testified on behalf of the BI in opposition of the proposed transition plan. Trustee True inquired whether he felt faculty would assist and take lead with the Foundation in finding financial resources to sustain the institute.

Faculty Senate Chair Donal O'Toole spoke in a personal capacity and not as a representative of Faculty Senate against the proposed BI transition plan and requested for the Board to reverse their decision. Zoology Department Head Merav Ben-David spoke in support of the BI as it was.

Reports

Trustee True requested that reports be submitted to the Deputy Secretary Shannon Polk for distribution to the full Board.

ASUW

Staff Senate

Faculty Senate

[Final reports to be submitted in writing.]

Committee of the Whole- REGULAR BUSINESS

Board of Trustees Committee Reports

[Note- Committees of the Board were discussed during a regular work session of the meeting.]

Liaison to Other Boards

- *UW Alumni Association Board – Wava Tully*
- *Foundation Board – Jeff Marsh & Dave Bostrom*
- *Haub School of Environment & Natural Resources – Michelle Sullivan*
See Attachment II

- *Energy Resources Council – Dave True*

There was no report due to the joint meeting with the Energy Resources Council and the Board of Trustees on Friday, November 16, 2018.

- *Cowboy Joe*

OTHER ACTION TAKEN DURING MEETING:

Approved 11-16-18 @ 11:12 a.m.

Contracts, Agreements, and Procurements

Trustee Tully moved to approve Administration to execute the list of contracts, agreements, and procurements as provided to the Board. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. [Trustee Scarlett was not in attendance for the vote.]

Approved 11-16-18 @ 11:13 a.m.

Contracts and Grants

Trustee Fall moved to approve the Contracts and Grants report as presented to the Board. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision. [Trustee Scarlett was not in attendance for the vote.]

Approved 11-16-18 @ 11:13 a.m.

Personnel – Standard Report

Trustee Sullivan moved to approve the personnel standard report as provided to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. [Trustee Scarlett was not in attendance for the vote.]

Approved 11-16-18 @ 11:14 [Also inserted in the minutes work session section for reference.]

Modifications to UW Regulation 1-102

Trustee Brown moved to authorize modifications to UW Regulation 1-102 Attachment E as provided in the hand out distributed to the Board members, and that the action be made effective immediately. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Scarlett was not in attendance for the vote.

New Business

Date of Next Meeting

December 12, 2018 (conference call)

Adjournment

The Board adjourned the meeting at 11:14 a.m.

Respectfully submitted,



Shannon Polk
Deputy Secretary, Board of Trustees



RoseMarie London
Senior Administrative Assistant

TUITION POLICY

In order to give advance notice to all those affected by prospective tuition increases, the Board of Trustees (Board) adopts the following policy for tuition increases for Academic Years 201620 and later:

- A. Unless modified under D or F below, annual tuition, other than programs with differential tuition, the Administration will recommend that tuition be increased by 4% for each academic year.
- B. Annually, the Administration will submit recommendations regarding adjustments to differential tuition rates.
- C. Revenue generated by the annual tuition increases will be distributed as follows:

Proposed Revisions

1

2% – Salaries (~~approx. \$1M~~) – To be applied first to the cost of mandatory salary increases for promoted faculty, and then second to the University's (~~approximately \$425,000~~). ~~The balance to be used for~~ faculty and staff salary increases policy.

2

2% - Student Success Priorities – the Associated Students of the University of Wyoming (ASUW) and the Administration will establish priorities that are deemed most impactful or needed to enhance student success at the University of Wyoming, and will make recommendations to the Board to allocate funding accordingly. ~~1% – Academic unit support budgets (approximately \$500K) – To be distributed as determined by the Vice President for Academic Affairs.~~

3

~~1% – Libraries and IT (approximately \$500K divided equally)~~
~~The Administration shall provide information regarding the estimated effects of these increases on the budgets of units receiving such funds.~~
Each year when the President submits her/his proposed annual operating budget for the University to the Board, the President shall also provide information to the Board regarding the allocation of the tuition increase funds and the specific unit budgets impacted.

4

- D. The Administration may recommend modifications to the policy specified in Section A or the distribution thereof specified in Section C, but shall consult with students, faculty, and staff prior to submitting such recommendations, and shall make any such recommendations on or before the November meeting of the Board.
- E. On or before the November meeting of the Board, the Administration shall provide information regarding the cost of attendance, and how UW's tuition and fee rates compare with ~~other~~peer universities.
- F. The Board of Trustees may accept, reject, or modify any recommendation under Sections A and B and may take any action it determines regarding tuition rates and the distribution of revenue generated from modifications to tuition.

- G. The Board shall review this policy:
 - a. Not later than four years following its adoption; and
 - b. Not later than four years following any subsequent review or modification to the policy.



*Talking points for Michelle Sullivan
UW Board of Trustees, November 14-16, 2018*

1. We are mid-way through on-campus interviews for 2 new faculty for the new Outdoor Recreation and Tourism Management degree.
2. Student enrollment continues to grow. We're approaching 400 students.

Ruckelshaus Institute:

3. Results from a new statewide poll of 600 likely voters in Wyoming organized by the Ruckelshaus Institute found that conservation continues to be a high priority for Wyoming voters. Wyoming voters say that compared to issues like the economy, health care, and education, issues involving wildlife, water, and public lands are somewhat or very important. That high level of support cuts across party affiliations and is some of the highest seen nationally. The poll was commissioned in association with Wyoming Conservation Legacy, The Nature Conservancy in Wyoming, the Wyoming Stock Growers Association and Wyoming Stock Growers Land Trust. The poll is the fourth in a series of public opinion polls on natural resource conservation in Wyoming organized by the Ruckelshaus Institute and partners since 2004. View the poll results on our website.
4. The latest issue of *Western Confluence* magazine, which explores the topic of people on public lands, will be in mailboxes soon. Stories include the potential economic benefits of the Pilot Hill purchase, new science on wild horses, essays, art, and more.
5. Part of a long-line of publications from the Wyoming Open Spaces Initiative, we recently published an update to our population growth series. "Population Growth in Wyoming, 2010–2015," builds on 20 years of census data to describe population changes and patterns at the community, county, and state levels, and takes an in-depth look at five years of census data from 2010 to 2015.
6. The Wyoming Migration Initiative, including a collaboration with the Ruckelshaus Institute, released *Wild Migrations: Atlas of Wyoming's Ungulates*—a 200-page compendium of recent scientific discoveries surrounding Wyoming's big game migrations, as well as the history of human interactions with migratory ungulates in the West.


University of Wyoming
Board of Trustees
Certificate of Gratitude and Appreciation

WHEREAS, GOVERNOR MATT MEAD HAS SERVED WITH DEDICATION AND DISTINCTION AS AN EX-OFFICIO MEMBER OF THE UNIVERSITY OF WYOMING BOARD OF TRUSTEES SINCE JANUARY 3, 2011, WORKING FOR THE BENEFIT OF ALL STUDENTS, FACULTY, STAFF AND ALL OF THOSE ASSOCIATED WITH THE UNIVERSITY OF WYOMING DURING HIS TWO TERMS AS GOVERNOR OF WYOMING; AND

WHEREAS, GOVERNOR MATT MEAD WILL BE CONCLUDING HIS SERVICE AS GOVERNOR OF THE STATE OF WYOMING ON JANUARY 7, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF WYOMING THAT THIS RESOLUTION BE UNANIMOUSLY ADOPTED EXPRESSING THEIR APPRECIATION AND GRATITUDE FOR ALL OF THE SERVICE AND CONTRIBUTIONS MADE BY GOVERNOR MATT MEAD TO THE UNIVERSITY OF WYOMING DURING HIS TENURE. THANK YOU, GOVERNOR MEAD, FOR YOUR EXEMPLARY LEADERSHIP AND SERVICE.

UNANIMOUSLY ADOPTED THIS 15TH DAY OF NOVEMBER, 2018, BY THE UNIVERSITY OF WYOMING BOARD OF TRUSTEES.


DAVID L. TRUE, PRESIDENT


JEFFREY S. MARSH, VICE PRESIDENT

