

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT

Wednesday, April 10, 2019

The final report can be found on the University of Wyoming Board of Trustees Website at <http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, April 10, 2019
Conference Call Meeting
Old Main Boardroom; Laramie, Wyoming

WORK SESSIONS

Consideration and Action: March 27-29, 2019, Board of Trustees Meeting Minutes (public session & executive session) – True

[The draft minutes were provided in advance via the trustee secure website.]

Consideration and Action: Personnel – Miller/Benham-Deal

[materials provided in advance via the trustee secure site]

Consideration and Action: Approval of Agreements, Contracts, and Procurements – Evans

[materials provided in advance via the trustee secure site]

Consideration and Action: Willett Drive Condensate Line Replacement and Associated Sanitary

Sewer – Theobald/Kibbon 1

Consideration and Action: Approval of Board Appointees to the Task Force on University of

Wyoming Housing – True/Theobald 2

Information: Budget Materials/Timeline Update – McKinley/Jewell

[no materials provided in advance – verbal update at time of meeting]

Information: Academic School Year Calendar Update/Recommendation – Sullivan/Miller 3

Information: Tuition Proposal/Recommendation Status Update – Fall/Jewell/Nichols

[no materials provided in advance – verbal update at time of meeting]

Information: BSL-3 Temporary Occupancy Permit Update – Theobald/Kibbon

[no materials provided in advance – verbal update at time of meeting]

AGENDA ITEM TITLE:

Consideration and Action: Willett Drive Condensate Line Replacement and Associated Sanitary Sewer, Theobald/Kibbon

SESSION TYPE:

- Work Session
- Education Session
- Information Item
- Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 - Driving Excellence
 - Inspiring Students
 - Impacting Communities
 - High-Performing University
- No [Regular Business]

- Attachments are provided with the narrative—see below.*

EXECUTIVE SUMMARY:

The fiberglass condensate return line extending from the access pit at 15th and Willett to the utility tunnel west of the Law building is at the end of its useful life and nearing inoperability. The Law school sanitary sewer line, in proximity to the condensate return line, is damaged and has become a repeat maintenance issue for the University of Wyoming.

University of Wyoming Operations publically advertised for the project and bids were received on March 29, 2019. Major maintenance funding, in a not-to-exceed amount of \$950,000.00 will be used to complete the project.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 6-9 states any project over \$500,000.00 is a capital construction project and requires authorization by the full Board prior to entering into contract with a constructor. The lowest bid received for completion of this project came in at approximately \$749,656.00.

ACTION REQUIRED AT THIS BOARD MEETING:

Board to authorize administration to enter into contract with the lowest responsible bidder, Mechanical Systems, Incorporated, Cheyenne, Wyoming.

PROPOSED MOTION:

“I move to authorize administration to enter into contract with Mechanical Systems, Incorporated for \$749,656.00.”

PRESIDENT’S RECOMMENDATION:

President recommends approval.

AGENDA ITEM TITLE:

Consideration and Action: Approval of Board Appointees to the Task Force on University of Wyoming Housing, Theobald

SESSION TYPE:

- Work Session
 Education Session
 Information Item
 Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 Driving Excellence
 Inspiring Students
 Impacting Communities
 High-Performing University
 No [Regular Business]

- Attachments are provided with the narrative—see below.*

EXECUTIVE SUMMARY:

In 2018, the Wyoming legislature created the UW Student Housing Task Force. The 2019 Wyoming legislature passed HB0293 to continue the task force. The task force is comprised of 10 members:

- Representatives Harshman (task force co-chair) and Nicholas have been appointed by the speaker of the house,
- Senators Rothfuss (task force co-chair) and Landen have been appointed by the president of the senate,
- 1 member to-be-appointed by the Governor,
- 2 UW trustees to-be-appointed by the UW board of trustees,
- Sean Blackburn and Neil Theobald have been appointed by the UW president, and
- The Laramie city mayor or a city council member.

The President has appointed Sean Blackburn, Vice President for Student Affairs and Neil Theobald, Vice President for Finance and Administration as the two University of Wyoming members on the Task Force. Chairman True recommends Trustee Brown and Trustee McKinley continue their work on this new Task Force.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

March 2018 - The Board of Trustees approved the appointment of Trustees Brown and McKinley to the legislative Housing Task Force.

WHY THIS ITEM IS BEFORE THE BOARD:

The Trustees appointed two members to the Housing Task Force in March 2018. The Board needs to appoint two members to the new Task Force.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval of the appointment of two University of Wyoming Board members, Trustee Brown and Trustee McKinley, as recommended by Chairman True.

PROPOSED MOTION:

“I recommend approval of the two University Board members, Trustee Brown and Trustee McKinley, as recommended by Chairman True”

PRESIDENT’S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE:

Information: Academic School Year Calendar Update/Recommendation, Sullivan/Miller

SESSION TYPE:

- Work Session
- Education Session
- Information Item
- Other:

[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 - Driving Excellence
 - Inspiring Students
 - Impacting Communities
 - High-Performing University
- No [Regular Business]

Attachments are provided with the narrative—see below.

EXECUTIVE SUMMARY:

Provost Miller and Dean Donal Skinner, Chair of the University Calendar Committee will present an update and recommendation from the committee for a three-year calendar to begin July 1, 2020.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Provost Miller, Dean Skinner & Trustee Moore briefed the Trustees at their March meeting. A sub-committee of the Academic & Student Affairs Committee has been working with and has provided feedback to the University Calendar Committee. They support the recommendations presented. Trustees requested that UW seek public comment on the calendars proposed. A press release will be sent on April 10th inviting comment from the public.

The Board has received updates regarding the calendar committee's activities at previous meetings and at the Academic and Student Affairs subcommittee.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees approves new academic calendars. The current calendar expires on June 30, 2020. A committee comprised of a range of stakeholders has been working since November 2018 to recommend the next University calendar which is planned to come before the Board of Trustees for approval at the May, 2019 meeting.

ACTION REQUIRED AT THIS BOARD MEETING:

None.

PROPOSED MOTION:

N/A.

PRESIDENT'S RECOMMENDATION:

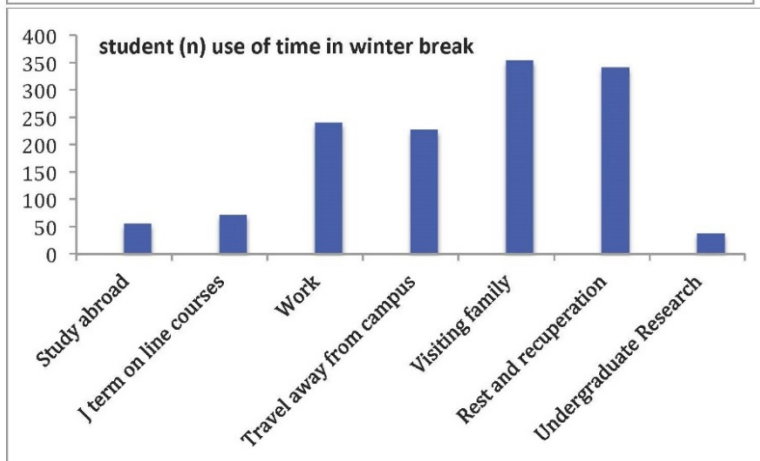
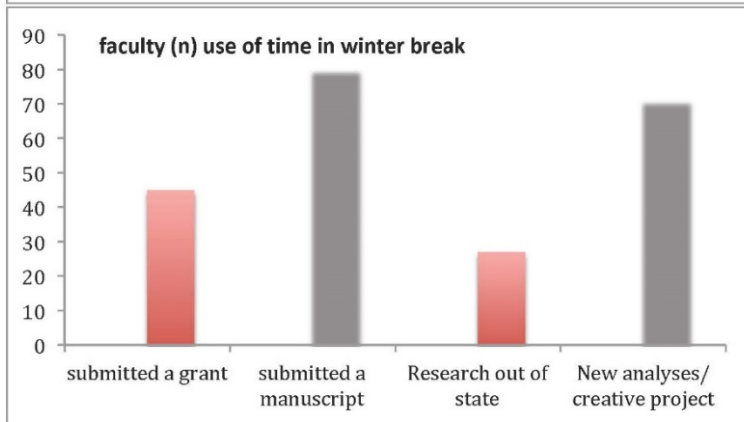
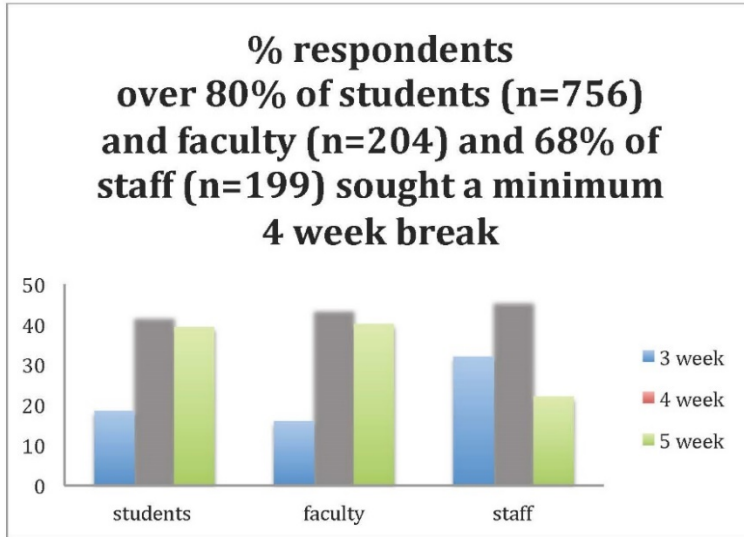
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Major points of the proposed Calendars

- 73 days of instruction per semester, as opposed to 70 in the preceding 3 years. *As a result, students will be getting 6 additional instructional days per semester*
- Fall semester starts on a Monday
- Mini break day in Fall
- 2 extra days during Thanksgiving (a request of President Nichols and supported by committee)
- Winter break of 4 weeks
- A proposed start of Spring semester on Tuesday after MLK Day
- A one-day February break
- An earlier start in 2022-2023
- Finals do not span a weekend

Further recommendations based on survey data and committee discussions:

- Keep J-term option. Some may be impacted by shorter proposed period but possibility of running international courses in this period remains intact. Committee saw this as a reasonable compromise and also respects the very significant desire for 4-week winter break. If courses are modularized in the future (*this cannot come from Calendar committee and would need to be a request from the Provost*)
- Recommend that requests for more J-term offerings are made available. Provost would need to follow up here. Although 50% of students did not want to take a J-term course, students did ask for more diverse offerings and more international offerings.
- There are 57 possible instructional days available for summer. Increased modularization would facilitate course usage/offerings. This concept and the best way to implement it would need to be investigated further as UW does not currently have a modularized instruction system. The committee understands that some courses are loosely configured in a way that they could be broken into quarters or thirds. Again, this is outside the purview of the Calendar Committee. One idea could be 2 summer periods broken into 6-week blocks that would overlap by 2-3 days.
- Recommend that fall grades be submitted within 3 business days and no later than the 23rd of December. Even those who saw this as a difficult task, recognized the student benefits. Again the Provost would need to make such an instruction, not this committee
- Committee was insistent on a Monday start in the Fall
- Committee was insistent on not splitting Finals weeks
- Committee would like to advocate for staff of at least one day off during the lengthened Thanksgiving break. We think this is the purview of the Trustees.



Academic Year 2020-2021

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14 m, 15 t, 15 w, 15 th, 14 f
 73 Instructional Days Fall Semester
 New Faculty Reporting Date- August 18
 Returning Faculty Reporting Date- August 20
 Registration- August 21
 First Day of Fall Semester Classes- August 24
 Labor Day- September 7
 Mid-Semester- October 15
 Mid-Semester Break- October 16
 Registration Week- October 26-30
 Thanksgiving Break- November 23-27
 Last Day of Fall Semester Classes- December 11
 Finals Week- December 14-18

JANUARY						
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14 m, 15 t, 15 w, 15 th, and 14f
 73 Instructional Days Spring Semester
 Martin Luther King Jr. Day- January 18
Winter Break December 21- January 18
 First Day of Spring Semester Classes- January 25
 February Break 19 February
 Mid-Semester- March 12
 Spring Break- March 15-19
 Registration Week- March 29-April 2
 Last Day of Spring Semester Classes- May 14
 Finals Week- May 17-21
 Memorial Day- May 31

Faculty Reporting Date
 School Start/Finish Date
 Holiday
 Mid-Semester
 Registration Days
 Finals Week
 Spring Break
 Proposed New Days Off

Independence Day- July 4
 Labor Day- September 7
 Thanksgiving- November 25
 Christmas- December 25
 New Year's Day- January 1
 MLK Day- January 18
 President's Day- February 15
 Memorial Day- May 31

Academic Year 2021-2022

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 73 Instructional Days Fall Semester
 New Faculty Reporting Date- August 17
 Returning Faculty Reporting Date- August 19
 Registration- August 20
 First Day of Fall Semester Classes- August 23
 Labor Day- September 6
 Mid-Semester- October 14
 Mid-Semester Break- October 15
 Registration Week- October 25-29
 Thanksgiving Break- November 22-26
 Last Day of Fall Semester Classes- December 10
 Finals Week- December 13-17

JANUARY						
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FEBRUARY						
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Faculty Reporting Date
 School Start/Finish Date
 Holiday/Break
 Mid-Semester
 Registration Days
 Finals Week
 Spring Break
 Proposed New Days Off

Independence Day- July 4
 Labor Day- September 6
 Thanksgiving- November 25
 Christmas- December 25
 New Year's Day- January 1
 MLK Day- January 17
 President's Day- February 21
 Memorial Day- May 30

14 m, 15 t, 15 w, 15 th, and 14f
 73 Instructional Days Spring Semester
 Martin Luther King Jr. Day- January 17
Winter Break December 20- January 17
 First Day of Spring Semester Classes- January 24
February Break 18 February
 Mid-Semester- March 11
 Spring Break- March 14-18
 Registration Week- March 28-April 1
 Last Day of Spring Semester Classes- May 13
 Finals Week- May 16-20
 Memorial Day-May 30

Academic Year 2022-2023

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Faculty Reporting Date
 School Start/Finish Date
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 Mid-Semester
 Registration Days
 Finals Week
 Spring Break
 Proposed New Days Off

FEBRUARY						
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Independence Day- July 4
 Labor Day- September 5
 Thanksgiving- November 24
 Christmas- December 25
 New Year's Day- January 1
 MLK Day- January 16
 President's Day- February 20
 Memorial Day- May 29

APRIL						
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NOVEMBER						
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DECEMBER						
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JUNE						
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14 m, 15 t, 15 w, 15 th, 14 f
 73 Instructional Days Fall Semester
 New Faculty Reporting Date- August 23
 Returning Faculty Reporting Date- August 25
 Registration- August 26
 First Day of Fall Semester Classes- August 29
 Labor Day- September 5
 Mid-Semester- October 13
 Mid-Semester Break- October 14
 Registration Week- October 24-28
 Thanksgiving Break- November 21-25
 Last Day of Fall Semester Classes- December 16
 Finals Week- December 12-16

14 m, 15 t, 15 w, 15 th, and 14f
 73 Instructional Days Spring Semester
 Martin Luther King Jr. Day- January 16
 Winter Break December 19- January 16
 First Day of Spring Semester Classes- January 23
 February Break 17 February
 Mid-Semester- March 10
 Spring Break- March 13-17
 Registration Week- March 27-31
 Last Day of Spring Semester Classes- May 12
 Finals Week- May 15-19
 Memorial Day- May 29