

THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES MINUTES

Wednesday, August 14, 2019

Final minutes can be found on the University of Wyoming Board of Trustees website at
www.uwyo.edu/trustees

**THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES MINUTES
CONFERENCE CALL**

Wednesday, August 14, 2019

8:00-9:30 a.m.

President’s Office Suite, Old Main Boardroom, Room 206

Laramie, Wyoming

Public Session

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(public session & executive session) – True

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THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Wednesday, August 14, 2019
Conference Call Meeting
President's Suite, Old Main Board Room, Room 209
Laramie, Wyoming

The University of Wyoming Board of Trustees held a conference call on Wednesday morning, August 14, 2019. Trustee Chairman Dave True called the meeting to order at 8:29 a.m. Deputy Secretary for the Board of Trustees RoseMarie London took roll.

Trustees participating included: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, and Dave True. Trustee Wava Tully was not in attendance. Ex-officio Trustees Governor Mark Gordon, Acting University President Neil Theobald, Executive Director for Wyoming Community College Commission Sandy Caldwell and ASUW President Jason Wilkins were in attendance. State Superintendent of Public Instruction Jillian Balow was not in attendance.

AGENDA ITEM TITLE:

Consideration and Action: Board of Trustees Meeting Minutes (*public session & executive session*), True

MINUTES OF THE MEETING:

Approved 8-14-19 @ 8:30 a.m.

Board of Trustees Public Session and Executive Session Meeting Minutes

Trustee Baldwin moved the minutes of the out of town meeting of the Board of Trustees and also the Executive Session minutes during the time of July 16-19, 2019 be approved as presented to the Board. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Modifications to UW Regulations, Brown/Evans

MINUTES OF THE MEETING:

General Counsel Tara Evans discussed UW Regulation 2-109. She noted the Board had already approved substantive changes and the modification to the regulation was a clean up.

Evans discussed UW Regulation 2-201. She noted the change was to meet legislative requirements to the Hathaway Scholarship as it related to admission of students. Trustee Sullivan reported the committee supported the changes and felt they were a positive step toward student success. Evans described that a “floor” was added to UW Regulation 2-201 as outlined in Board materials, which involved requiring a minimum ACT or SAT score.

Chairman True stated his belief grades and test scores were not necessarily indicative of success later on and inquired about impact to incoming freshman and whether there had been and how many previous admissions had not met the regulation’s new minimum. Associate Vice Provost for Enrollment Management Kyle Moore provided data points and retention rates over the last couple years.

Evans discussed a temporary waiver to UW Regulation 5-2(II)(B). Evans explained supplemental compensation for employees and how the minimum was inflexible. She noted the lack of flexibility to these provisions and stated that the provost and president were requesting the proposed temporary waiver to facilitate the hire of two unique applicants who would not otherwise meet the criteria.

Approved 8-14-19 @ 8:43 a.m.

Modification to UW Regulation 2-109 (Academic Probation and Suspension), UW Regulation 2-201 (Admission of Undergraduate and Graduate Students), UW Regulation 5-2(II)(B) (Supplementary Compensation)

Trustee Brown moved approval of modifications to UW Regulations 2-109 and 2-201 as presented to the Board and further moved to approve a temporary waiver to UW Regulation 5-2(II)(B) subject to further action by the Regulations Committee to be presented to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Approval of Agreements, Contracts, and Procurements, Evans

MINUTES OF THE MEETING:

Approved 8-14-19 @ 8:44 a.m.

Five Year, Single-Signature, Long-Term Food, Feed, and Cosmetic Information Sharing Agreement with U.S. Food & Drug Administration

Trustee Moore moved to authorize administration to sign the Five Year, Single-Signature, Long-Term Food, Feed and Cosmetic Information Sharing Agreement (ISA). Trustee Sullivan seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

Approved 8-14-19 @ 8:45 a.m.

Department of Defense (DoD) Voluntary Education Partnership Memorandum of Understanding

Trustee Moore moved to authorize administration to sign the Department of Defense Voluntary Education Partnership Memorandum of Understanding. Trustee Fall seconded the motion. The motion passed with unanimous decision. Trustee Tully was not in attendance for the vote.

AGENDA ITEM TITLE:

Information/Discussion: Tuition and Financial Aid Guiding Principles, Jewell

MINUTES OF THE MEETING:

Associate Vice President for Budget and Institutional Planning David Jewell discussed Tuition and Financial Aid Guiding Principles one through five as presented in Board materials. Trustee Sullivan stated principle six was more a strategy than a principle. Trustee Scarlett expressed concern with the tone of the language in the first guiding principle. Jewell described the language as written and said he would provide alternative language through the committee. Trustee Sullivan concurred a change would be appropriate.

Governor Gordon inquired about guiding principle six and asked whether the wording “enrolled the best and brightest Wyoming high school graduates” informed how scholarships were awarded. Jewell described deploying multiple available resources to assist the enrollment of as many Wyoming students as possible. In response to further inquiry from Governor Gordon, Jewell discussed ongoing efforts to understand student retention, ways to progress students through their school career, and increase graduation rates in a timely manner in order to produce an educated workforce in the state.

Chairman True inquired about the authority of the proposed guiding principles and whether it was the Board’s intention to take action. Trustee Sullivan suggested the guiding principles provided a foundation for administration to create a strategy. Trustee Fall agreed the guiding principles were a road map of the committee’s priorities. Acting President Neil Theobald stated the guiding principles are a pivot toward the focus on in-state enrollments and transfers from community colleges and not student enrollment numbers in total. Trustee Scarlett requested principle one be compatible with principle five.

AGENDA ITEM TITLE:

Information/Discussion: Presidential Search Update, True

MINUTES OF THE MEETING:

Chairman True reported the UW Presidential Search Committee would hold its first meeting in September 2019. Chairman True noted former UW Board of Trustees President John MacPherson would chair the search committee and former Associate Vice President for Human Resources Jeanne Durr had been appointed UW Presidential Search Advisor. True announced Former UW President Richard McGinity had been tasked with recruiting non traditional and other potential candidates outside the search firm's net. True reported a Request for Proposal (RFP) had been distributed to seven search firms and stated Storbeck Pimentel and Summit Search Solutions would not be among the firms considered. Chairman True stated search firm interviews would take place Friday, September 13, 2019, by Zoom meeting. He further stated campus listening sessions would be scheduled in Laramie on September 3 and September 24, 2019, and in Casper on September 25, 2019. Chairman True stated the UW Presidential Search Committee would provide a list of semi-finalists to the Board before the Christmas break.

AGENDA ITEM TITLE:

Information/Discussion: Cost comparator data of UW room and board versus off campus residence in Laramie, Blackburn

MINUTES OF THE MEETING:

Vice President for Student Affairs Sean Blackburn discussed meal cost data compiled by KSQ Design & Biddison Hier Ltd. in 2017. Blackburn further discussed on campus lodging versus off campus though stated tracking amenities was difficult. Blackburn remarked that at the time of this discussion off campus lodging was reported to be at 90% capacity. Blackburn discussed the developmental disadvantage to students living off campus and discussed GPAs related to on campus or off campus living. In response to inquiry from Trustee Marsh, Blackburn reported he would provide information on available campus transportation and parking as it related to off campus living.

AGENDA ITEM TITLE: AGENDA ITEM TITLE:

Information/Discussion: College of Law 2020-21 Academic Year (FY2021) Tuition Update, Jewell/Klint Alexander

MINUTES OF THE MEETING:

Associate Vice President for Budget and Institutional Planning David Jewell discussed College of Law tuition rates for non-residential and residential students had increased 4%. Jewell stated College of Law Dean Klint Alexander will provide a market analysis at the January 2020 meeting of the UW Board of Trustees. Trustee Marsh inquired about the difference in tuition for course work and the graduate program. Jewell will provide follow up information to Trustee Marsh.

AGENDA ITEM TITLE:

Consideration and Action: Facilities Contracting Committee, McKinley/Mai/Kibbon

MINUTES OF THE MEETING:

Approved 8-14-19 @ 9:27 a.m.

West Campus Satellite Energy Plant Initial Guaranteed Maximum Price

Trustee McKinley moved to authorize the Administration to proceed to execute an amendment to GE Johnson's contract allowing them to proceed with construction and procurement of bid package #1 with an initial Guaranteed Maximum Price not-to-exceed \$15,486,191.00. Trustee Marsh seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

Approved 8-14-19 @ 9:28 a.m.

Manufacturing Works Office Lease Extension with Laramie County Community College

Trustee McKinley moved to authorize administration to execute amendment No. 1 to the lease agreement for a three (3) year term with LCCC for the Manufacturing Works Office. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

Approved 8-14-19 @ 9:29 a.m.

Research Flight Center Facility Lease Extension with Laramie Regional Airport

Trustee McKinley moved to authorize administration to execute the lease agreement for a five (5) year term with the Laramie Regional Airport Board. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

AGENDA ITEM TITLE:

Information/Discussion: Future UW Board of Trustees Meeting Schedule, True

MINUTES OF THE MEETING

Chairman True discussed the UW Board of Trustees meeting schedule and the unavoidable conflict with the Governor's Business Forum schedule during its November meeting. True further discussed continuing to hold the out-of-town meeting in July, but proposed moving those scheduled topics not ready to be discussed at the July meeting to the September meeting agenda. True stated these were his recommendations but welcomed consideration of future adjustments to the meeting schedule.

AGENDA ITEM TITLE:

Consideration and Action: Personnel Report, True

MINUTES OF THE MEETING

Approved 8-14-19 @ 9:35 a.m.

Personnel Report

Trustee Schmid-Pizzato moved to approve the personnel report as provided to the Board. Trustee Fall seconded the motion. The motion passed with a unanimous decision. Trustee Tully was not in attendance for the vote.

Date of Next Meeting

September 11-13, 2019 (Laramie, Wyoming)

Adjournment

The Board adjourned the meeting at 9:36 a.m.

Executive Session Information

[The UW Board of Trustees met in Executive Session on Wednesday, August 14, 2019, in the Old Main Boardroom]

Wednesday, August 15, 2019 [8:00-8:25 a.m.]

The University of Wyoming Board of Trustees called the meeting to order at 8:00a.m. Trustee Sullivan moved the Board enter into Executive Session for the purpose of:

- 1.) On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party (16-4-405(a)(iii))
- 2.) To consider or receive any information classified as confidential by law (16-4-405(a)(ix))
- 3.) To consider the appointment, employment, right to practice or dismissal of a public employee (16-4-405(a)(ii))

Trustee Sullivan designated the Executive Session was to be attended by the 12 voting members of the Trustees, ex-officio trustees, and UW administrators as appropriate. Trustee Marsh seconded the motion, which passed unanimously. The Board entered Executive Session at 8:02 a.m.

Trustees participating included: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, and Dave True. Trustee Wava Tully was not in attendance. Ex-officio Trustees Governor Mark Gordon, Acting President Neil Theobald, Executive Director for Wyoming Community College Commission Sandy Caldwell, and ASUW President Jason Wilkins were in attendance. State Superintendent of Public Instruction Jillian Balow was not in attendance.

General Counsel Tara Evans, Deputy Secretary for the Board of Trustees RoseMarie London, and IT Specialist Lisa Stafford attended the entirety of the meeting.

Executive Session adjourned at 8:25 a.m.

Respectfully submitted,



RoseMarie London
Deputy Secretary, UW Board of Trustees