

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

PUBLIC SESSION

Wednesday, October 16, 2019

Final minutes can be found on the University of Wyoming Board of Trustees website at www.uwyo.edu/trustees

THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
Wednesday, October 16, 2019
Conference Call Meeting
President’s Suite, Old Main Board Room, Room 206
Laramie, Wyoming

Public Session

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THE UNIVERSITY OF WYOMING
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Wednesday, October 16, 2019
Conference Call Meeting
President's Suite, Old Main Board Room, Room 206
Laramie, Wyoming

The University of Wyoming Board of Trustees held a conference call on Wednesday morning, October 16, 2019. Trustee Chairman Dave True called the meeting to order at 8:02 a.m. Deputy Secretary for the Board of Trustees RoseMarie London took roll.

Trustees participating included: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, Dave True, and Wava Tully. Ex-officio Trustees participating included: Governor Mark Gordon, Acting University President Neil Theobald, Executive Director for Wyoming Community College Commission Sandy Caldwell and ASUW President Jason Wilkins. State Superintendent of Public Instruction Jillian Balow was not in attendance.

AGENDA ITEM TITLE:

Consideration and Action: Board of Trustees Meeting Minutes (*public session and executive session*), True

MINUTES OF THE MEETING:

Approved 10-16-19 @ 8:59 a.m.

Board of Trustees Public Session and Executive Session Meeting Minutes

Trustee Mel Baldwin moved the Executive Session and Public Session minutes for the September 11-13 Board of Trustees Meeting be approved as presented to the Board. Trustee David Fall seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

Consideration and Action: UW President Position Description and Timeline,
MacPherson/Durr

MINUTES OF THE MEETING:

UW Presidential Search Committee Chairman John MacPherson updated the Board on the UW Presidential Search. He noted Parker Executive Search had been chosen as the search firm. MacPherson discussed the listening sessions held in Laramie on September 24, 2019, and in Casper on September 25, 2019.

Presidential Search Advisor and Coordinator Jeanne Durr introduced the President of Parker Executive Search Laurie Wilder and Vice President of Parker Executive Search Porsha Williams and discussed the presidential profile that incorporated listening session feedback.

There was discussion among Trustee David Fall, Trustee John McKinley and Trustee Jeff Marsh regarding amending the position description to include experience and belief in to outreach. Governor Mark Gordon suggested an appreciation of a liberal arts education be included in description. Wilder stated this value would be part of discussion with candidates. Trustee Michelle Sullivan noted fulfilling the land grant mission does imply the commitment to liberal arts though deeply hidden. Chairman Dave True stated a sensitivity to the value going forward.

Approved 10-16-19 @ 9:08 a.m.

UW President Position Description

Trustee Macey Moore moved the UW President Position Description be approved as presented in the Board materials. Trustee Laura Schmid-Pizzato seconded the motion. Trustee David Fall moved to amend the position description to include “strong experience and belief in outreach.” Trustee Brad Bonner seconded the amendment. The motion to amend passed with a unanimous decision. The motion to approve the UW President Position Description as amended passed with a unanimous decision.

Durr discussed components of the UW Presidential Search Timeline. Clarification was given as it related to the UW Board of Trustees participation during the week of February 10, 2020. Trustee Dave True emphasized the timeline was a goal and a reasonable target, and if circumstances dictated variations to the extent the Board wished, the Board would have that authority. Chairman True reiterated July 1, 2020, was the target date for the new UW President to assume responsibility.

Chairman True emphasized and requested Board members keep the second half of February open for participation in the process.

Trustee Macey Moore requested the Board keep the decision window short to not risk losing potential candidates once their names have been announced.

Approved, 10-16-19 @ 9:19 a.m.

UW Presidential Search Timeline

Trustee Laura Schmid-Pizzato moved the UW President Search Timeline be approved. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.

Trustee John McKinley requested the Position Description and Timeline documents be made available to the UW Board of Trustees. MacPherson requested copies be shared with search committee members. Trustee True requested the documents also be shared with the search recruiter. Trustee Sullivan requested the Board receive a regular update on the search progress.

AGENDA ITEM TITLE:

Consideration and Action: Science Initiative Building Guaranteed Maximum Price,
Mai/Kibbon

MINUTES OF THE MEETING:

Trustee John McKinley provided brief background on the status of the Science Initiative Building. In response to inquiry from Trustee Dick Scarlett, Trustee McKinley discussed project funding stating further information would be provided at a future Board of Trustees meeting. Trustee McKinley went on to discuss funding for landscaping and remarked on the portion that is included in the GMP.

Approved 10-16-19 @ 9:32 a.m.

Science Initiative Building Guaranteed Maximum Price

Trustee John McKinley moved the UW Board of Trustees authorize UW Administration to execute a contract amendment with GE Johnson Construction Wyoming for the construction of the Science Initiative Building providing for a Guaranteed Maximum Price of \$74,359,220.00, excluding construction of the greenhouse. Trustee Jeff Marsh seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

Fall 15th day Enrollment Report, Kyle Moore

MINUTES OF THE MEETING:

Associate Vice Provost for Enrollment Management Kyle Moore updated the Board on the 15th day Enrollment Report to include total headcount with a year to year comparison. Moore noted the university celebrated its largest graduating class in spring of 2019 and discussed Acting President Neil Theobald's advice to review past successes to better identify trajectory. Moore also discussed the continual growth of minority enrollment and recognized the impact of national and international trends.

AGENDA ITEM TITLE:
UW Housing Task Force Update, Theobald

MINUTES OF THE MEETING:

Acting President Neil Theobald provided an update on the work of the UW Housing Task Force during the legislative interim and discussed the report included in the board materials regarding housing and renovation. Theobald stated it was projected that work will begin in spring 2020. Theobald went on to discuss UW appointments to the task force membership. Theobald nominated Interim Vice President for Student Affairs Kimberly Chestnut to fill a seat vacated by the former Vice President of Student Affairs. Chestnut's focus will consist of the interior layout and design of the residence halls. Theobald further nominated Associate Vice President for Financial Affairs David Jewell whose focus will consist of the funding plans for housing, parking, and dining. Theobald noted both nominees' willingness to accept the appointment for the remainder of the 2019-2020 academic year.

AGENDA ITEM TITLE:
Consideration and Action: UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report, True

MINUTES OF THE MEETING:

Approved 10-16-19 @ 9:48 a.m.

UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report

Trustee Jeff Marsh moved for the approval of the UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report. Trustee David Fall seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:
Consideration and Action: Contracts, Agreement, Procurements over \$1 million or 5 years in length, Evans

MINUTES OF THE MEETING

Approved 10-16-19 @ 9:49 a.m.

Amendment No. III to the Agreement for Services and Products between the University of Wyoming and Inter Technologies Corporation

Trustee David Fall moved the UW Board of Trustees authorize administration to sign Amendment No. III to the Agreement for Services and Products between the University of Wyoming and Inter Technologies Corporation. Trustee Dick Scarlett seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

Consideration and Action: Personnel – Academic and Non-Academic Report,

Miller/Benham-Deal/Theobald

MINUTES OF THE MEETING

Approved 10-16-19 @ 9:49 a.m.

Personnel Report

Trustee Macey Moore moved the Board approve the personnel report as presented. Trustee Wava Tully seconded the motion. The motion passed with a unanimous decision. Trustee Michelle Sullivan was not in attendance for the vote.

AGENDA ITEM TITLE:

Consideration and Action: Real Estate, Mai

MINUTES OF THE MEETING

Approved 10-16-19 @ 9:51 a.m.

Real Estate

Trustee Kermit Brown moved to authorize administration to enter into contract negotiation for the purposes of real property as described in executive session and the transfer of \$2,500,000 from the special projects reserve account to the administration of real estate acquisition plant fund. Trustee Macey Moore seconded the motion. The motion passed with a unanimous decision. Trustee Michelle Sullivan was not in attendance for the vote. Trustee John McKinley recused himself from the vote.

Date of Next Meeting

November 13-15, 2019 (Laramie, Wyoming)

Adjournment

The Board adjourned the meeting at 9:54 a.m

Executive Session Information

[The UW Board of Trustees met in Executive Session on Wednesday, October 16, 2019, in the Old Main Boardroom]

Wednesday, October 16, 2019

The University of Wyoming Board of Trustees called the meeting to order at 8:02 a.m. Trustee Brown moved the Board enter into Executive Session for the purpose of:

- 1) Matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party under Wyoming Statute 16-4-405(a)(iii);
- 2) Considering or receiving information classified as confidential by law under Wyoming Statute 16-4-405(a)(ix);
- 3) Considering the appointment of a public employee under Wyoming Statute 16-4-405(a)(ii); and
- 4) Considering the purchase of real estate under Wyoming Statute 16-4-405(a)(vii).

The Executive Session was attended by the 12 voting members of the UW Board of Trustees, ex-officio members, and UW administrators and staff as appropriate. Trustee Scarlett seconded the motion, which passed unanimously. The Board entered Executive Session at 8:04 a.m.

Trustees participating included: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, Dave True and Wava Tully. Ex-officio Trustees participating included: ASUW President Jason Wilkins, Governor Mark Gordon, Executive Director of the Wyoming Community College Commission Sandy Caldwell, and UW Acting President Neil Theobald. Superintendent for Public Instruction Jillian Balow was not in attendance.

General Counsel Tara Evans, UW Board of Trustees Deputy Secretary RoseMarie London, and IT Specialist Lisa Stafford attended the entirety of the meeting. The following administrators were in attendance during their respective agenda items: Interim Vice President for Administration Bill Mai, Provost and Vice President for Academic Affairs Kate Miller, and Vice Provost Tami Benham Deal.

Executive Session adjourned at 8:56 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "RoseMarie London", with a long horizontal flourish extending to the right.

RoseMarie London
Deputy Secretary, UW Board of Trustees