

THE UNIVERSITY OF WYOMING

**BOARD OF TRUSTEES' REPORT &
SUPPLEMENTAL MATERIALS**

Wednesday, October 16, 2019
Conference Call Meeting

The final report can be found on the University of Wyoming Board of Trustees Website at
<http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA
Wednesday, October 16, 2019
Conference Call Meeting
President's Office Suite, Old Main Boardroom, Room 206
Laramie, Wyoming

REPORT AND SUPPLEMENTAL MATERIALS

WORK SESSIONS

Consideration and Action: Board of Trustees Minutes (public & executive session) – True	
• September 11-13, 2019, Board of Trustee Meeting	
<i>[Draft minutes were provided in advance via the trustee secure website.]</i>	
Consideration and Action: UW Presidential Search – MacPherson/Durr	1
• Position Description	
• Selection Timeline	
Consideration and Action: Facilities Contracting Committee – Mai/Kibbon	8
• Science Initiative GMP	
Discussion: Fall 15 th day enrollment report – Kyle Moore	10
Discussion: UW Housing Task Force – Theobald.....	13
• Final Report	
• UW Appointments	
Consideration and Action: <i>UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report</i> – True	
<i>[Materials provided in advance via the trustee secure website.]</i>	
Consideration and Action: Contracts, agreement, procurements over \$1 million or 5 years in length – Evans <i>(if necessary)</i>	
Consideration and Action: Personnel - Academic and Non-Academic Report – Miller/Benham-Deal/Theobald	
Consideration and Action: Real Estate – Mai	

AGENDA ITEM TITLE:

Consideration and Action: UW President Position Description and Timeline, MacPherson/Durr

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:

[Committee of the Whole – Items for Approval]

☒ *Attachments are provided with the narrative.*

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
 - ☒ Driving Excellence
 - ☒ Inspiring Students
 - ☒ Impacting Communities
 - ☒ High-Performing University
- ☐ No [Regular Business]

EXECUTIVE SUMMARY: The Board of Trustees of the University of Wyoming (UW) is conducting a search for its next President. The President reports directly to the UW Board of Trustees, whose twelve voting members are appointed by the Governor. UW seeks a bold visionary President with high energy, an ability to work effectively with diverse constituents, and the capability to lead the institution in fulfilling the university's public land-grant mission. Board of Trustees Chairman Dave True will recommend the UW President position description and search timeline for board approval.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board of Trustees has engaged in a number of prior discussions involving the UW Presidential Search, most recently on August 14, 2019.

WHY THIS ITEM IS BEFORE THE BOARD:

University of Wyoming Regulation 1-1 requires that the Board will be informed of the statement of qualifications the Search Committee will use during its recruitment process.

ACTION REQUIRED AT THIS BOARD MEETING:

Consideration for approval of UW President position description and timeline.

PROPOSED MOTION:

"I move that the UW President position description and search timeline be approved."

PRESIDENT'S RECOMMENDATION:

N/A



PRESIDENT

The Board of Trustees of the University of Wyoming (UW) is conducting a search for its next President. The President reports directly to the UW Board of Trustees, whose twelve voting members are appointed by the Governor. UW seeks a bold visionary President with high energy, an ability to work effectively with diverse constituents, and the capability to lead the institution in fulfilling the university's public land-grant mission.

THE UNIVERSITY OF WYOMING

Established as a land-grant institution in 1886, UW has since grown to nearly 200 areas of study, drawing 12,500+ students from all 50 states and 90 countries. UW is the state's only four-year university and is a nationally recognized teaching and research university. UW is known for its accomplished faculty and world-class facilities, its small student/faculty ratio, and quality undergraduate and graduate programs within its colleges of Arts & Sciences, Agriculture & Natural Resources, Business, Education, Engineering & Applied Science, Health Sciences, Law, School of Energy Resources, and Haub School of Environment and Natural Resources.

The University also maintains the University of Wyoming – Casper, ten outreach education centers across Wyoming, and agricultural extension offices scattered throughout the state's 23 counties and on the Wind River Indian Reservation. UW has strong working relationships with Wyoming's seven community colleges and economic development groups in key areas of the state, as well as the NCAR-Wyoming Supercomputing Center. It is a Carnegie doctoral/research university with high research activity, attracting over \$80 million in contracts and grants last year. UW plays a key role in the state's economy, and its research attracts national and international attention.

The State of Wyoming invests strongly in higher education, providing the highest amount of state support per student in the nation. Consequently, UW has the lowest undergraduate tuition among the nation's public doctoral universities. The University also benefits from a \$500 million endowed student scholarship program, a robust capital construction budget, an active and successful foundation, a publicly and privately supported endowed faculty program, and state funding for UW's several areas of academic excellence.

The University community is working collaboratively to help the University reinforce and strengthen its reputation as it adapts to changing economic factors in the state and beyond. The University's strategic roadmap, "[Breaking Through 2017-2022: A Strategic Plan for the University of Wyoming](http://www.uwyo.edu)," shows that it's an exciting time to be a part of UW as it embarks on new and exciting opportunities. To learn more: <http://www.uwyo.edu>.

THE COMMUNITY

Laramie, Wyoming, a town of more than 31,000 with a unique blend of sophistication and western hospitality, not only provides an environment for success but also offers varied academic and lifestyle opportunities. Laramie is a great place to live and work as it boasts low cost of living, no state income tax as well as incredible outdoor recreational opportunities, an eclectic downtown area, and a great public school system.

THE OPPORTUNITY

The Board prefers outstanding candidates who possess:

- A compelling vision, impeccable integrity, and exemplary leadership ability to ensure that UW conveys and fulfills a commitment to its Land Grant mission, and offers quality higher education instruction and research relevant to the 21st century;
- A strong commitment to educating students with diverse academic interests so that they have the abilities to succeed in life;
- An ability to promote excellence in faculty and staff, insight into the mission and issues of higher education, commitment to academic freedom and an environment of tolerance and respect;
- The capability to build trust and unite diverse groups ranging from students, faculty and staff to business and community leaders, community college presidents and elected officials; strong interpersonal skills are extremely important in Wyoming;
- Strong managerial skills, including a significant understanding of finances, budgets and accounting systems; capable of leading planning processes in academics, student recruitment, management and athletics and developing the internal discipline to implement them;
- An appreciation of and commitment to expand UW's participation in the state's economic development;
- Experience as a successful fundraiser, particularly in overseeing and promoting the mission and goals of a dynamic UW Foundation;
- Significant knowledge of Division I athletics and the relationship between athletics and academic achievement;
- Appreciation for the value of the arts;
- A good listener, who possesses both candor and a sense of humor;
- Master's degree required; terminal preferred.

APPLICATIONS AND NOMINATIONS

The Presidential Search Committee invites letters of nomination, applications (letter of interest, resume/CV and contact information for at least five professional references) or expressions of interest to be submitted to the search firm assisting the University of Wyoming. Confidential review of materials will begin immediately and continue until the appointment is made. It is preferred, however, that all nominations and applications be submitted prior to [Insert Date] to:

Laurie C. Wilder, President
Porsha L. Williams, Vice President
Parker Executive Search
Five Concourse Parkway, Suite 2900
Atlanta, Georgia 30328
770-804-1996 ext. 102 or 109
pwilliams@parkersearch.com | mpizarek@parkersearch.com

DRAFT TIMELINE

FOR SELECTION OF PRESIDENT

The exact timing is directed by the University of Wyoming's Board of Trustees. We will agree with the Board on a strict timeline and commit the full resources of our firm to aggressively conduct the search to meet and hopefully exceed the Board's expectations. Our firm has a reputation for successfully completing assignments on schedule.

DATE/TIME	OBJECTIVE	RESPONSIBILITY
September 24, 2019	Meet with the University of Wyoming Presidential Search Committee to discuss the search process, expectations of qualified candidates as well as position requirements, timeline, and advertising.	Presidential Search Committee and Parker Executive Search (PES)
October 16, 2019	Conference call with Board of Trustees to discuss search process and timeline.	Board of Trustees and PES
November 2019	Advertisements announcing the position <u>may be</u> placed in the following venues: <ul style="list-style-type: none"> • Chronicle of Higher Education • Diverse Issues in Higher Education • Women in Higher Education • Hispanic Outlook in Higher Education • Inside Higher Education • University of Wyoming website • Parker Executive Search website 	PES
November 2019 – February 2020	Candidate identification will proceed through advertising; correspondence; and direct recruiting by the Presidential Search Committee and PES to identify qualified candidates interested in this position.	Presidential Search Committee and PES
October 29 or 30, 2019	The <u>first</u> search update will be provided to the Presidential Search Committee. Access information to the PES secure site developed for this search will be provided at this time.	PES

November 19 or 20, 2019 <i>45-minute: Conference Call</i>	The <u>second</u> search update will be provided to the Presidential Search Committee.	Presidential Search Committee and PES
December 10 or 11, 2019 <i>45-minute: Conference Call</i>	The <u>third</u> search update will be provided to the Presidential Search Committee.	Presidential Search Committee and PES
January 7 or 8, 2020 <i>45-minute: Conference Call</i>	The <u>fourth</u> search update will be provided to the Presidential Search Committee.	Presidential Search Committee and PES
Week of January 20, 2020	The Presidential Search Committee will be provided access to <u>all</u> candidate materials that PES has received. <i>(Access to the candidate materials on the secure website will also be available no later than 4:00 p.m. PES will be available by phone for any questions)</i>	PES
January 28 or 29, 2020 <i>Two-Hour: Conference Call</i>	The Presidential Search Committee may select <u>ten</u> (more or less) candidates for initial videoconference interviews. <i>PES will handle all candidate logistics.</i>	Presidential Search Committee and PES
February 4 and 5, 2020	The Presidential Search Committee will conduct initial videoconference interviews of <u>ten</u> (more or less) candidates.	Presidential Search Committee and PES
February 5, 2020	The Presidential Search Committee will recommend <u>six</u> (more or less) candidates to the Board of Trustees for additional consideration.	Presidential Search Committee and PES
February 6, 2020	The Board of Trustees will be provided access to candidate materials of <u>six</u> (more or less) candidates recommended by the Presidential Search Committee.	PES

Week of February 10, 2020	<p>The Board of Trustees will conduct interviews with semifinalist candidates.</p> <p>PES will conduct extensive background investigations on final candidates, to include:</p> <ul style="list-style-type: none"> • Federal and US criminal checks (10 years) • Credit history and motor vehicle checks • Degree verification (all degrees) • Sex offender search • Additional due diligence as agreed • <p>PES will also conduct media reviews to identify potentially controversial areas of concern, and obtain various signed authorizations regarding the accuracy of the candidate's CV/resume and any other information provided to PES on behalf of the client. On-list and off-list referencing by the Search Committee may begin as soon as PES has notified and received approval from the selected candidates.</p> <p>The search firm will contact all candidates who are not selected for semi-final consideration.</p>	Board of Trustees Committee and PES
Week of February 17, 2020	The Board of Trustees may select four (more or less) candidates for campus interviews.	Board of Trustees Committee and PES
Week of February 24, 2020	<p>The University of Wyoming will conduct campus interviews with four (more or less) finalists.</p> <p>The Board of Trustees will provide mechanisms for receiving feedback from campus and state stakeholders.</p>	Various University campus constituency groups
Week of March 2, 2020	<p>An offer may be extended to the selected candidate.</p> <p>The search firm will contact all candidates who are not selected for final consideration.</p>	Board of Trustees PES
TBD	The new President may assume responsibilities at the University of Wyoming.	

Parker Executive Search will work directly with the Presidential Search Committee and the University of Wyoming to arrange all schedules and assist in facilitating and expediting the process of candidate recommendation. The search firm will also work with the Search Committee to arrange final schedules and, when necessary, assist in the offer and negotiations. Background and reference checks will continue throughout the process to ensure that the all parties are satisfied with the information provided on each final candidate.

Parker Executive Search accepts, without reservation, the principles of equal opportunity in employment. Parker Executive Search does not discriminate on the basis of gender, disability, race, age, color, sexual orientation, political affiliation, veteran status, marital status, national origin, or religion.

AGENDA ITEM TITLE: Facilities Committee

Consideration and Action: Science Initiative Guaranteed Maximum Price, Mai/Kibbon

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☐ Information Item
☒ Other:

[Committee of the Whole – Items for Approval]

☐ *Attachments provided with the narrative.*

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

EXECUTIVE SUMMARY:

GE Johnson Construction Wyoming has been working with GSG Architecture. P.C. of Casper, Wyoming in consultation with Perkins and Will of Seattle, Washington, as well as other contracted engineering and design consultants and representatives from UW Administration to develop the Guaranteed Maximum Price (GMP) for consideration by the Board of Trustees at the October 2019 meeting. The GMP proposed by GE Johnson Construction Wyoming is \$74,359,220.00. The GMP encompasses direct and indirect construction costs associated with completing the project.

The total all in budget for this project is \$103,000,000.00. The estimated construction budget prior to receiving the GMP was \$82,390,000.00.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

- January 2016 – Board of Trustees approved GSG Architecture as the designer for the SI project.
- March 2017- The Exterior Design Advisory Committee was established
- November 2017 – Board of Trustees approved the exterior of the SI Building
- January 2018 – Board of Trustees approved Design-Bid-Build as the Construction Delivery Method for the SI Building and the final look of the greenhouses
- June 2018 – Board of Trustees approved the contract for the SI Site Clearing
- September 2018 – Board of Trustees approved revising the entry into the Science Initiative and changing the delivery method to CMAR.
- December 2018 – Board of Trustees approved a change order for the site clearing contractor.

WHY THIS ITEM IS BEFORE THE BOARD:

Pursuant to UW regulation 6-9 Board approval is required to establish the Guaranteed Maximum Price.

ACTION REQUIRED AT THIS BOARD MEETING:

Authorization to execute a contract amendment with GE Johnson Construction Wyoming in the amount of \$74,359,220.00.

PROPOSED MOTION:

“I move to authorize Administration to execute a contract amendment establishing the Guaranteed Maximum Price with GE Johnson Construction of Wyoming.”

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE: Fall 15th day Enrollment Report, Kyle Moore

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:

[Committee of the Whole – Items for Approval]

☒ *Attachments provided with the narrative.*

APPLIES TO STRATEGIC PLAN:

☒ Yes (select below):

- ☐ Driving Excellence
☒ Inspiring Students
☐ Impacting Communities
☐ High-Performing University

☐ No [Regular Business]

EXECUTIVE SUMMARY:

Enrollment numbers are reported as official on the 15th class day of each Fall and Spring semester. The 15th class day of Fall and Spring semesters, also known as the “Census” date, is used to report final enrollments to federal and state agencies and considered the official figures on enrollment for the term.

Numbers reported at this time are Census and reflect the final enrollments as of September 25th 2019. Numbers reported will include:

- Total Headcount
- Transfer Headcount
- Student Credit Hours (SCHs)
- First-Time Headcount
- Headcount by Classification
- First-Time In/Out of State
- Transfer Student In/Out of State
- Graduate/Professional

Notable Accomplishments:

-- The number of resident students transferring from Wyoming community colleges has held relatively steady over the past few years, going from 665 in 2017 to 699 in 2018 to 686 this semester.

-- The number of students enrolled in UW’s distance education programs this fall, 1,793, is up 4.4 percent from the 1,717 distance students in fall 2018. The university is working to make even more distance programs available to people in Wyoming and beyond.

-- The number of new students from outside the United States studying at U.S. universities has dropped significantly, and UW is no exception. There are 623 international students attending UW this fall, down from 706 the year before.

-- The average high school grade-point average for new freshmen rose from 3.50 last year to 3.52 this year. The average ACT score is 24.7, compared to 24.8 last year. Both of those averages have increased from a 3.48 GPA and 24.6 ACT score five years ago.

-- Wyoming residents make up 66.3 percent of the UW student body, nonresidents 33.7 percent.

-- Minority students make up 12.7 percent of UW's student population, compared with 11.7 percent five years ago. Compared to last fall, enrollment of Native American students has increased by 10.6 percent and African-American students by 9.3 percent.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

This information is reported each semester.

WHY THIS ITEM IS BEFORE THE BOARD:

To keep the UW Board of Trustees up to date on enrollment figures.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

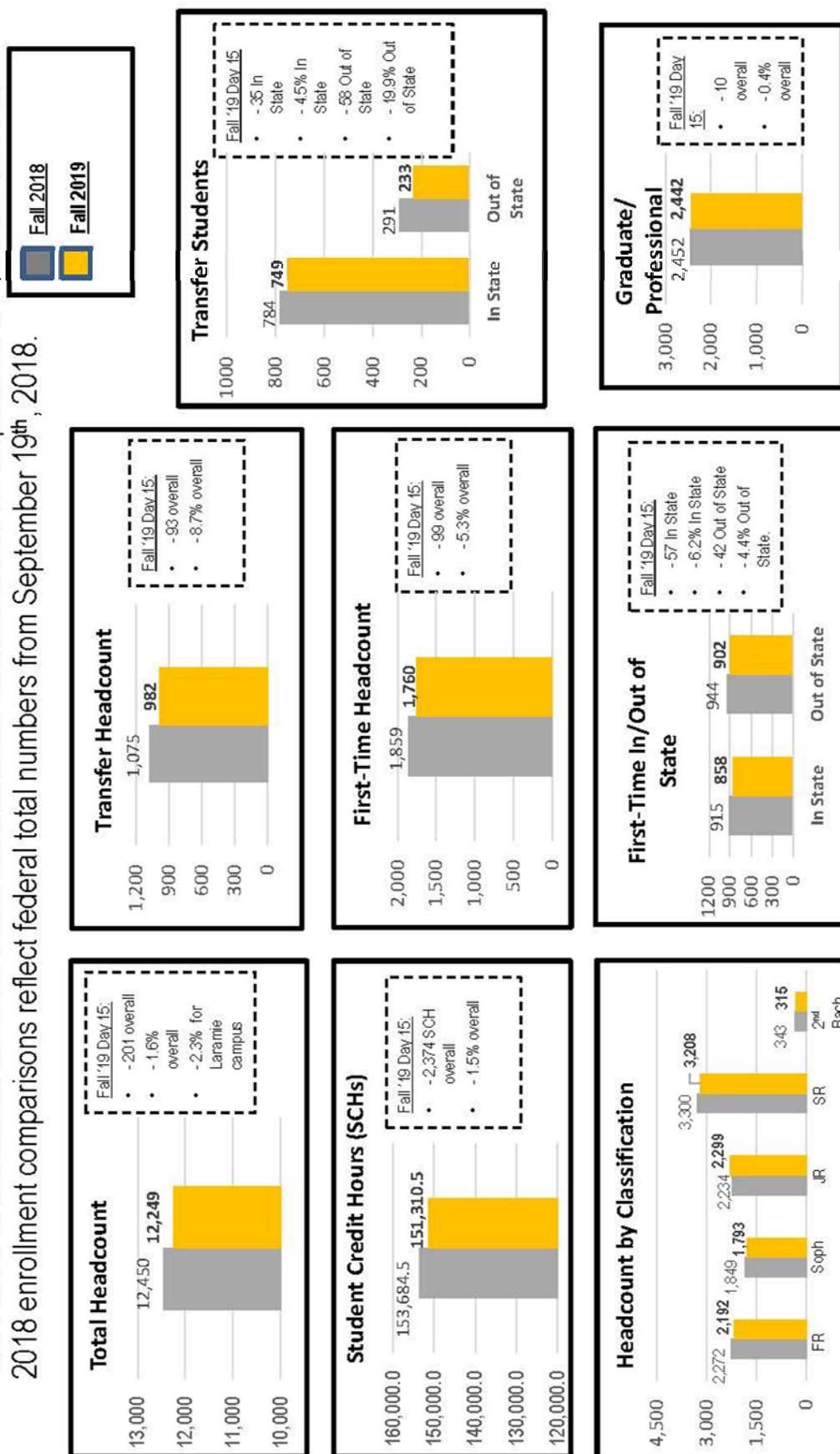
PRESIDENT'S RECOMMENDATION:

N/A



Fall 2019 Day 15 Enrollment as of September 24th, 2019

- The Fall 2019 enrollment numbers below reflect federal total numbers from September 24th, 2019. The Fall 2018 enrollment comparisons reflect federal total numbers from September 19th, 2018.



AGENDA ITEM TITLE: UW Housing Task Force Update, Theobald

SESSION TYPE:

- ☒ Work Session
- ☐ Education Session
- ☐ Information Item
- ☐ Other:

[Committee of the Whole – Items for Approval]

☒ *Attachments are provided with the narrative.*

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☒ No [Regular Business]

EXECUTIVE SUMMARY:

The Task Force on University of Wyoming Housing met six times in the past six months and provided an interim report to the Joint Education Interim Committee as required by legislation. Neil Theobald, Acting President, will provide an update on the UW Housing Task Force report and process. The report can be found in the supplemental materials.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board has been briefed on this topic regularly at their meetings.

WHY THIS ITEM IS BEFORE THE BOARD:

This is an update.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A



Task Force on University of Wyoming Housing

Prepared by the University of Wyoming

October 1, 2019

Task Force on University of Wyoming Housing

The Task Force was created by 2018 Wyoming Session Laws, Chapter 136, Section 13 and amended by 2019 Session Laws, Chapter 206, Section 5.

Task Force Members

Legislative Members

Senator Chris Rothfuss, Cochairman
Representative Steve Harshman, Cochairman
Senator Bill Landen
Representative Bob Nicholas

Non-Legislative Members

Sean Blackburn
Kermit Brown
John McKinley
Joe Shumway
Neil Theobald
JT Walsh

University of Wyoming Staff

Melanie Drever, Assistant to the Vice President for Finance and Administration
Lisa Stafford, University of Wyoming Information Technology

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Executive Summary

The Legislature's Task Force on University of Wyoming Housing created and reconstituted in 2019 Wyoming Session Laws, Chapter 206, Section 5, has worked cooperatively with university trustees and administrators over the course of the last several months to formulate recommendations regarding the future student housing project defined in Section 3 of the aforementioned act.

A product of six meetings of the task force in the past six months, we believe these recommendations reflect the best ideas to come from the group's deliberations. We hope that the university will move forward with the replacement of outdated student housing buildings, which are nearing the ends of their useful lives. The members of the committee agree with the trustees and administration that successful completion of this replacement effort will position the university to produce an extremely high quality living and learning experience for prospective students for many years to come.

Utilizing the student union parking lot as a staging area, the task force envisions the construction of two to three student housing buildings of sufficient size to house 300-500 students each. We find that the logical place to begin this overhaul of on-campus housing is to the north and east of half acre gym, and incorporating the area east of the student union and north of the college of business. The physical design and location of these buildings, to be determined by a professional architectural and engineering firm, should consider appropriate building heights as a priority. These buildings should be of high quality construction so as to be serviceable for 75 years, and should meet the highest standards for exterior appearance as expected of core campus buildings.

The new student housing should incorporate not only dining facilities to serve those students, but also retail space to supplement their options for goods and services in conveniently accessible areas. And, importantly, living and learning areas need to have a strong presence and connection in the design.

So that adequate space is provided to site new dormitory buildings in the aforementioned area, we recommend the demolition of Wyoming Hall, while at the same time providing for green space around those buildings and to the east of the student union. These changes will necessitate the relocation of employees currently housed in Wyoming Hall. Many of these employees can be relocated to Hill Hall on King Street, either temporarily or permanently as best determined by the university.

Because these desired locations currently accommodate a considerable amount of parking, and the Wyoming Hall building, we recommend:

- A parking structure be constructed on the current Iverson Avenue parking lot located between 10th and 11th streets, and Grand and Iverson Avenues. This structure should incorporate bus/transit access in its interior to allow for a sheltered place for passenger pick up and drop-off. It should also incorporate, to the extent possible, a university police headquarters to allow for modern law enforcement facilities located near the heart of campus. Additionally, its design should consider potential retail space.
- Preparing the McCarty automobile dealership property to be the new site of UW fleet and rental cars. The current parking area for UW fleet and rental cars, west of 14th Street and north of Lewis Street will be converted to Residential Student "R" parking.
- Ultimately, construction of a parking structure on the northeast side of the campus will likely be necessary, as part of the remedy to reduced parking that currently exists in the lots near the student union and half acre gym. Sites that could be considered for subsequent structures include the current police headquarters located at 15th and Bradley Streets, or on the block that currently houses the service building on 15th and Lewis Streets.

Once the initial stages of housing replacement are complete, the university should consider locations for additional housing buildings close to the core of campus. These buildings could potentially be located near the Lewis and 15th Street area.

In line with that thinking, existing historic dormitories, including Hoyt, Knight, and Ross Halls might be viable sites for building renovations that preserve the building and exterior design integrity so important to the architecturally significant Prexy's Pasture structures, and potentially could put freshman students right in the very heart of the campus.

An important part of the discussion between the legislature and the university will necessarily revolve around project funding. The task force recognizes that the use of floating interest rates is problematic. As such, this committee is making a separate recommendation to the joint education interim committee detailing the need for modifying the financing and associated repayment terms to provide a fixed interest rate.

We urge the trustees to begin the work to modernize its student housing in earnest. The task force is hopeful that the process can be expedited such that initial work outlined above could begin in the Spring of 2020.

Part 1

Enabling Legislation, Task Force Members, and Meetings

Enabling Legislation

2019 Session Laws, Chapter 206, Section 5.

2018 Wyoming Session Laws Chapter 136, Section 13(a), (e), (g) and by creating a new subsection (j) is amended to read:

Section 13.

(a) There is created a task force on University of Wyoming housing comprised of the following members, appointed not later than March 31, 2018:

(i) ~~Two (2) members~~ ~~One (1) member~~ of the senate, appointed by the president of the senate; [BRACKETED LANGUAGE REINSERTED AND SHOWN AS STRICKEN AS A RESULT OF THE GOVERNOR'S MARCH 15, 2019 VETO.]

(ii) ~~Two (2) members~~ ~~One (1) member~~ of the house of representatives, appointed by the speaker of the house; [BRACKETED LANGUAGE REINSERTED AND SHOWN AS STRICKEN AS A RESULT OF THE GOVERNOR'S MARCH 15, 2019 VETO.]

~~[(iii) One (1) employee or elected official of the executive branch appointed by the governor to serve as his designee [member of the legislature, appointed by the management council];~~ [BRACKETED LANGUAGE SHOWN AS STRICKEN AS A RESULT OF THE GOVERNOR'S MARCH 15, 2019 VETO.]

~~(iv) One (1) member appointed by the treasurer who shall be informed of state funding options, state investment goals and public purpose investments;~~

(v) Two (2) members of the board of trustees of the University of Wyoming appointed by the University of Wyoming board of trustees;

(vi) ~~One (1) member~~ Two (2) members appointed by the president of the University of Wyoming;

~~(v)~~[(vii)] One (1) member appointed by the governor] with experience in providing large scale private student housing in Laramie; [BRACKETED LANGUAGE REINSERTED AS A RESULT OF THE GOVERNOR'S MARCH 15, 2019 VETO.]

~~(vi)~~[(viii)] One (1) member appointed by the governor from the University of Wyoming foundation with experience in public and private finance.

(vii) ~~One (1) member representing the Laramie Community appointed by the mayor;~~

~~(viii)]~~ The Laramie city mayor or a member of the Laramie city council chosen by the mayor. [BRACKETED LANGUAGE SHOWN AS STRICKEN AS A RESULT OF THE GOVERNOR'S MARCH 15, 2019 VETO.]

NOTE: Pursuant to W.S. 28-8-105(a)(v) and as a result of the Governor's vetoes, this subsection is revised and renumbered to read as follows:

(a) *There is created a task force on University of Wyoming housing comprised of the following members, appointed not later than March 31, 2018:*

- (i) *Two (2) members of the senate, appointed by the president of the senate;*
- (ii) *Two (2) members of the house of representatives, appointed by the speaker of the house;*
- (iii) *Repealed by Laws 2019, Ch. 206, § 5.*
- (iv) *Repealed by Laws 2019, Ch. 206, § 5.*
- (v) *Two (2) members of the board of trustees of the University of Wyoming appointed by the University of Wyoming board of trustees;*
- (vi) *Two (2) members appointed by the president of the University of Wyoming;*
- (vii) *One (1) member appointed by the governor;*
- (viii) *Repealed by Laws 2019, Ch. 206, § 5.*
- (ix) *The Laramie city mayor or a member of the Laramie city council chosen by the mayor.*

(e) ~~The task force shall be staffed by the legislative service office. The University of Wyoming, shall serve in an advisory capacity to the task force and shall provide technical and other relevant information as requested.~~

(g) *Members of the task force who are government employees or public officials shall be considered on official business of their agency or of the legislature*

when performing duties as members of the task force. There is appropriated sixteen thousand dollars (\$16,000.00) from the general fund to the legislative service office. ~~This appropriation shall be for the period beginning with the effective date of this section and ending June 30, 2019.~~ This appropriation shall only be expended for the purpose of funding salary, mileage and per diem of legislative members of the task force for attendance at meetings of the task force. ~~Notwithstanding any other provision of law, this appropriation shall not be transferred or expended for any other purpose and any unexpended, unobligated funds remaining from this appropriation shall revert as provided by law on June 30, 2019.~~

(i) After March 1, 2019 the task force shall:

(i) Serve in an advisory role and provide recommendations to the University of Wyoming board of trustees for the development, planning and construction of phase 1 and phase 2 of the student housing project;

(ii) While serving in an advisory role, the task force shall:

(A) Receive and, when necessary, request information from the University of Wyoming facilities construction management department, student affairs office and other relevant and necessary university personnel to stay informed on all aspects of the student housing project;

(B) Closely monitor the procurement of professional services and progress on the planning and design of the student housing project;

(C) When necessary or prudent, make recommendations to the University of Wyoming board of trustees and the University of Wyoming administration regarding any aspect of the student housing project;

(D) Provide interim reports on the activities of the task force to the joint education interim committee not later than October 1 of each year that the task force is in existence;

(E) Include in each interim report any recommendations for legislative action that should be considered during the legislative session immediately following the report as necessary to continue, complete or modify any aspect of the student housing project.

Approved March 15, 2019.

Task Force Members

Senator Chris Rothfuss, Cochairman (appointed by the President of the Senate)

Speaker of the House, Steve Harshman, Cochairman (appointed by the Speaker of the House)

Senator Bill Landen (appointed by the President of the Senate)

Representative Bob Nicholas (appointed by the Speaker of the House)

Sean Blackburn is the Vice President for Student Affairs at the University of Wyoming (appointed by the President of UW)

Kermit Brown serves as the Secretary for the University of Wyoming Board of Trustees. Mr. Brown is a former Speaker of the House of Representatives (appointed by the UW Board of Trustees)

John McKinley serves as the Treasurer for the University of Wyoming Board of Trustees (appointed by the UW Board of Trustees)

Joe Shumway serves as the Mayor of Laramie (appointed by the Mayor)

Neil Theobald was the Vice President for Finance and Administration and is currently the Acting President of the University of Wyoming (appointed by the President of UW)

JT Walsh is the owner of Real Estate 1 where he manages over 700 rental units in Laramie. Mr. Walsh provides professional expertise in providing large scale private student housing in Laramie (appointed by Governor)

Task Force Meetings

The task force held six (6) formal meetings in Laramie, Wyoming. Task Force members took two (2) comprehensive tours of the UW campus and buildings. At each meeting, in addition to the agenda topics, interested parties and the public were invited to address the Task Force. Copies of the meeting minutes for all meetings are attached to this report as Appendix A, and submissions to the Task Force including all the materials from the University of Wyoming are available on the University of Wyoming website at:

<http://www.uwyo.edu/administration/housing-task-force/index.html>

Items specifically addressed as agenda topics:

- 2018 Task Force Overview
- HB0293 Overview
- Potential Locations and Configuration of Residence Halls/Parking Complex
- Tie-Ins to Existing/Planned Academic Initiatives
- Initial Projects (e.g., staff relocation from Wyoming Hall)
- Options for swing space on campus
- Room Composition of 2,000 Beds (e.g., % single rooms, % double rooms)
- What is the university experience that we want first-year students to have?
- Alternatives available in creating residential academic programs
- Residential academic program alternatives (e.g., living-learning communities) that lead to recruitment and retention of first-year students
- Mistakes made by universities in creating housing for first-year students
- Massing and spacing of student residence halls
- How would they look with smaller buildings in the space?
- What are implications of smaller buildings on how many students can be housed?
- Alternatives available in building parking capacity
- Brief summary of Walker Parking Study
- Discuss how other campuses similar to UW have implemented successful parking/transit strategies by adding a garage

- Mistakes made by other campuses
- Basic cost information (cost/space, above ground vs. underground, maintenance costs permit prices at other campuses w/ garages)
- Utility tunnels and how they work together
- Start-to-finish timeline
- UW master plan
- Discussion of issues
- Parking garage
- Connecting new green space east of Wyoming Union across 15th Street to existing Fraternity Mall
- Current residence hall location
- Where should task force travel to see “best and brightest housing and parking ideas near UW”?
- Sasaki 3-D model of campus
- Approval for UW to determine scope of Hill Hall renovations that will be needed to create swing space, which will house current occupants of Wyoming Hall
- Overview of CU-Boulder and Colorado State freshmen residence halls
- Report on site visits to Purdue and Iowa State Universities
- Features for current students
- Features likely to attract future students
- Initial location for parking garage and implications for co-located UW Police
- Initial location for student housing and parking garage
- Projects' Timeline
- City of Laramie presentation on Infrastructure, Safety, Water, Sewage, and utility easements especially for locations at Ross and Wyo Hall and a briefing for Iverson street and 15th Street.
- Discussion of Motion passed at 08/08/19 Meeting:
- Task force to decide disposition of Task Force Report

Part 2

Task Force Charge and Recommendations

Item 1 – Financing Options

Not later than October 1 of each year it is in existence, the task force will provide interim reports on its activities to the joint education interim committee. This report should include any recommendations for legislative action that should be considered during the next legislative session.

Financial Components of HB0293

- Establishes a \$15 million line of credit for initial costs of construction, which the UW will repay over 20 years at an annually adjusted interest rate of 0.25% higher than the non-equity return received by the state in the immediately preceding fiscal year, with the interest rate capped at 4.5%;
- Provides a loan of \$34 million, on the same terms, to defease any outstanding UW bonds issued by March 1, 2019; and
- Creates a \$300,000 appropriation to the state loan and investment board to provide grants to the city of Laramie for a traffic study to improve traffic efficiency on 9th Street between Iverson Avenue and Flint Street and on 22nd Street between Grand Avenue and Willett Drive;

Recommendations for Action by Legislature

Amend the interest rates and clarify the grant provided to Laramie:

1. Legislation passed in 2016 established a line of credit for community college residence hall at an interest rate that is 0.1% multiplied by the repayment term, with the repayment term capped at 25 years and the interest rate capped at 2.5%. The task force recommends legislative action during the 2020 legislative session to mirror the community college residence hall language in the interest rate terms provided for UW residence hall construction and defeasement.
2. The task force recommends legislative action during the 2020 legislative session to increase from \$300,000 to \$400,000 the appropriation to the state loan and investment board to provide grants to the city of Laramie. The task force also recommends legislative action to clarify that this appropriation can be used for a broader study of the impact of residence hall construction on emergency response times and public safety.

Item 2 – Housing Master Plan

In his letter that accompanied the HB0293's signing, Governor Gordon emphasized five items:

1. Student housing has long been an issue needing attention;
2. Making student housing functional, adequate, and attractive -- he stated that UW student housing does not currently meet any of these standards -- is critical to UW's ability to act as a primary driver of Wyoming's economic development and economic diversification.
3. The UW must improve its student housing planning process.
4. The UW must be more nimble in developing alternative approaches to keeping the University competitive.
5. UW must use state funds efficiently.

Recommendations to Board of Trustees

Representative Nicholas made a motion.

We recommend to the Board of Trustees that:

1. The University proceed immediately with the demolition of Wyoming Hall and any other demolition work needed on the northeast corner of campus for the purpose of construction of the new dorms on that northeast corner and would include the parking lot east of the Union and the upper parking lot to the north of the union lot. No specific number of dorms, UW and the architects should determine how many dorms should be in the area (~2-4 buildings). This includes turning the parking lot east of the union into a green space to make a possible Prexy's pasture 2.
2. All parking that is lost is to be replaced and as such the Board of Trustees should proceed with the construction of a multi-level parking garage at the location of the current Ivinson Street lot to include space for a police station and retail space.
3. Evaluate the possibility for the renovation of former dormitories on campus that are currently being used for other purposes. Assess the quality of the buildings, cost of renovations and analysis of renovation versus new build and the plan to relocate those offices currently being housed in the former residence halls. These possible renovations would count toward the 2,000 replacement bed goal.
4. Dining plan for campus with specific focus on providing dining options for the newly constructed dorms on the northeast corner of campus.
5. The Union renovation/expansion is included in these recommendations/motions and can be incorporated into this plan.

Senator Landen seconded the motion, the motion passed unanimously.

Senator Rothfuss consolidated the motion as follows:

1. Recommend demolition of Wyoming hall
2. Recommend begin construction of an appropriate number of buildings in the north east corner of campus (includes Wyoming hall and the parking lot immediately south but is not limited to this area)
3. Recommend construction of a parking garage on the Iverson lot (multi story) and other swing space parking
4. Evaluate former dorm buildings for renovation- structural elements and what the pros and cons are, especially a cost analysis of the renovation.
5. Recommend to trustees that they incorporate food service planning and design in the northeast corner of campus.

Recommendations for Action by Legislature

Amend the housing site specified in HB0287 to include University Laboratory School:

1. The northern 50 percent of the block bounded by 13th Street to the west, 14th Street to the east, Lewis Street to the south, and Bradley Street to the north is dedicated to construction of a University Laboratory School.

Item 3 – Additional Topics

The task force recommends that a working group across the City, UW, and State be created to facilitate high-quality, durable housing construction.

Appendix A

Meeting Minutes



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

May 8, 2019 | 2:00 p.m.
Marian H. Rochelle Gateway Center, Boyd Conference Room
222 South 22nd Street
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Senator Bill Landen
Trustee Kermit Brown
Trustee John McKinley
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 1** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at 2:00 p.m. May 8, 2019 to begin its work outlined in HB0293.

CALL TO ORDER (MAY 8, 2019)

Co-chair Harshman called the meeting to order at 2:06 p.m. The following sections summarize the Committee proceedings by topic. Please refer to **Appendix 2** to review the Committee Meeting Agenda.

TASK FORCE ON UNIVERSITY HOUSING

1. 2018 TASK FORCE OVERVIEW - - ALEX KEAN

Alex Kean, Director- Budget and Institutional Planning at the University of Wyoming provided a high level recap of the 2018 task force that was created for three purposes, to review the master housing plan, to make recommendations and to evaluate funding mechanisms. The Task Force came up with nine recommendations.

2. HB0293 OVERVIEW - - DAVID JEWELL

David Jewell, Associate Vice President for Fiscal Administration gave a high level overview of House Bill 0293. David Jewell walked through the location of where the new dorms shall be built. This location includes dining services, new dining facility and new Wyoming union expansion. Common space is designated near the union. Speaker Harshman- stated that Trustee Approval is mentioned 3 times in the bill, the Housing Task Force recommends the plan to the Trustees so it is important to have a good plan. Trustee McKinley added that there is also discussion of a multi-level parking structure where the Police Station is as well as South of Old Main, both locations could be multi-level parking garages.

3. A) POTENTIAL LOCATIONS AND CONFIGURATION OF RESIDENCE HALLS/PARKING COMPLEX - - MATT NEWMAN

Matt Newman, University of Wyoming Campus Architect discussed access considerations for the current buildings including McWhinnie Hall, Lab School, Union, Mail, Half Acre, Loading dock for Union and transit site. Matt Newman then discussed utilities that would impact this project- as well as the in progress Satellite energy plant that will be serving these buildings. It was suggested that the new parking lot could have the Police Department inside it, which would be good for security, the transit hub could also be in the parking lot. Matt Newman then presented a massing study, which had buildings at 5.5 stories. Each building would be ~ 400-450 students. The buildings would be 55-60 feet tall. Each building is proposed to be 125,000 square feet this accounts for service space, retail space and other programmatic elements. There was discussion of Emergency Access including bus access as well as Fleet parking in the location east of the union.

There was examination of parking spaces, the number of A and metered spots in the Cooper lot is around 100, the Union and day lot is about 300 spaces, the large lot behind Wyoming hall is 140 and another 60 north of McWhinnie hall. Total of 600 spots. Service and bus parking takes 70 spaces in the fleet lot.

The conversation moved to discuss the service building and the Cooper House and Carriage house. This meant including using the Cooper House Lot so that the buildings could be 8-10 smaller buildings instead of the 5 shown in the massing study.

There was some discussion of whether existing dorms could be renovated to provide a lower price point to other students. It was determined that the University should try and maintain parking until there is replacement parking. Replacement of the service building would take some time and would be expensive. Construction phasing and staging of construction is a consideration. The Campus Master Planners Sasaki need to be integrally involved in this plan.

B) TIE-INS TO EXISTING/PLANNED ACADEMIC INITIATIVES - - SEAN BLACKBURN

Sean Blackburn the University of Wyoming Vice President for Student Affairs discussed tie-ins to existing/planned academic initiatives. Sean gave a brief history of Residential Learning Communities and Living Learning Communities and said that they are in the early stages of talking with schools about the idea of Living Learning Communities.

The discussion then turned to where people would go when Wyoming Hall is vacated. Crane Hill could fit all people in one side, including the whole police department. As we build new buildings the University needs to re-allocate space in Bureau of mines etc. Trustee McKinley- suggested that Hill and Crane could be used for swing space and after new dorms are built could renovate them for lower priced price points and those people would then move back to Merica hall or somewhere else, this would give time to renovate other spaces on campus such as Merica Hall and Bureau of mines.

4. A) INITIAL PROJECTS (E.G., STAFF RELOCATION FROM WYOMING HALL) - - NEIL THEOBALD

Neil Theobald the Vice President for Finance and Administration at the University of Wyoming said that there are 5,873 trees on campus. The dominant species are blue spruce and cottonwood. 1924 plan Hitchcock came up with Prexy's pasture which was driven by need for residence halls, said it should be Lewis and 15th. McWhinie was built as the first residence hall. UW followed this plan for 40 years then did high rise residence halls to the east. We are now going back to the future. Campus topography- the cemetery was there before the University- it is on a hill, you go up 55 feet in 6 blocks. This means the scaling of buildings that are already on a hill is very important. Wind is in the range of 18 degrees in Windchill. The wind is unidimensional it comes out of west south west at very high speeds. Vice President Theobald mentioned the work that is being done on the Lewis Street EDAC, the goal is it would become a pedestrian path rather than for vehicles.

B) OPTIONS FOR SWING SPACE ON CAMPUS - - MATT KIBBON

Matt Kibbon, Deputy Director for Planning and Construction at the University of Wyoming discussed the swing space for the 150 people that are currently located in Wyoming Hall. A structural assessment of existing halls was done to see which one would create the least amount of headaches. Crane and Hill are the best options to keep for swing space. They meet building codes, look like the rest of campus, have exceeded their useful lifespan, the electrical and plumbing are ok, and are those have caused the least amount of maintenance. They are similar to Wyo Hall, they would need to upgrade outlets in rooms and other minor repairs. If you were to renovate it would be ~\$280K for both residence halls. It could be done in 6 months and would be contributing to the possibility of reusing the housing as lower priced housing?

5. ROOM COMPOSITION OF 2,000 BEDS (E.G., % SINGLE ROOMS, % DOUBLE ROOMS) - -

SEAN BLACKBURN

Sean Blackburn the University of Wyoming Vice President for Student Affairs showed a slide of what could be done programmatically for these beds. Student Housing is currently at 1,949 doubles and singles bringing on Tobin house in the Fall with an additional 65 beds. They opened at 102% occupancy in Fall 2018. Enrollment numbers will hopefully be at fall 2018 again which was an historic number. The plan would be to front load doubles and singles. Trustee Kermit Brown mentioned that the price point is very important here. Dining master plan will be part of this in the future.

6. OTHER

There was discussion about the timeline for the Lewis street corridor and RFQ for the Housing. It was requested that a timeline be developed for the next meeting. This should show the estimated time of construction. How soon it needs to go to the Trustees, the timeline needs to maximize time and dollars.

It was requested that the committee know what decisions need to be made before the next meeting.

Trustee McKinley- suggested a critical path so that it is known where the log jams are, if we miss a decision point how does it bump everything else?

Speaker Harshman- requested more details about the massing. He suggested distributing the buildings as 6-7 smaller buildings.

The Task Force decided on the following times for the next three meetings:

May 29 at 2p.m.

June 17 at 2 p.m.

July 15 at 2 p.m.

Speaker Harshman ended the meeting by saying that we have been talking about new dorms for 12 years now. UW is the state, this is an investment in our state. We have one chance to do this, we need to think big, it will be amazing, dream big think big, it will happen we just have to finish it.

MEETING ADJOURNMENT

There being no further business, Co-chair Harshman adjourned the meeting at 4:42 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

May 08, 2019 | 2:00 p.m.

**Marian H. Rochelle Gateway Center, Boyd Conference Room
222 South 22nd Street
Laramie, Wyoming**

This proposed agenda is subject to change.

1. [2018 Task Force Overview](#) - - Alex Kean
2. [HB0293 Overview](#) - - David Jewell
3. a) Potential Locations and Configuration of Residence Halls/Parking Complex - - Matt Newman
b) Tie-Ins to Existing/Planned Academic Initiatives - - Sean Blackburn
4. a) Initial Projects (e.g., staff relocation from Wyoming Hall) - - Neil Theobald
b) Options for swing space on campus - - Matt Kibbon
5. Room Composition of 2,000 Beds (e.g., % single rooms, % double rooms) - - Sean Blackburn
6. Other



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

May 29, 2019 | 2:00 p.m.

Marian H. Rochelle Gateway Center, Salons A&B
222 South 22nd Street
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Senator Bill Landen
Trustee Kermit Brown
Trustee John McKinley
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 01** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at 2:00 p.m. May 29, 2019 to continue its work outlined in HB0293.

CALL TO ORDER (MAY 29, 2019)

Co-chair Harshman called the meeting to order at 2:00 p.m. The following sections summarize the Committee proceedings by topic on the agenda. Please refer to **Appendix 02** to review the Committee Meeting Agenda.

1. What is the university experience that we want first-year students to have? -- Sean Blackburn, Vice President, UW Student Affairs

Sean Blackburn, UW Vice President for Student Affairs, presented the Experience that the University wants the University of Wyoming Students to have to ensure engagement and success of the students. Campus traditions give students a sense of space and belonging. Students that live on campus do much better than those that do not live on campus.

2. Alternatives available in creating residential academic programs -- Caitlyn Clauson, Principal-in-Charge, Sasaki Associates and Stephen Lacker, Housing & Student Life Specialist, Sasaki Associates
 - a. Residential academic program alternatives (e.g., living-learning communities) that lead to recruitment and retention of first-year students
 - b. Mistakes made by universities in creating housing for first-year students

Sean Blackburn, UW Vice President for Student Affairs, briefly examined the four different undergraduate residential models that are available as types of housing.

Caitlyn Clauson from Sasaki the Campus Master Planning Team gave a brief overview of the 20 year vision of the Master Planning process. Steve Lacker from Sasaki gave a summary of the best practices that Sasaki have observed these included:

- Bathroom gradient and amenities for each 21-30 student group.
- Examples of things that resonate with first year students (e.g. CSU bike shop)
- Flexible classrooms that can be rearranged
- Innovation space and Academic space
- Dining

Steve Lacker from Sasaki discussed the biggest mistakes that universities make in creating housing for first-year students. These included:

- Asking students what they want and providing each student with a bathroom
- Distance from academic heart of campus
- Durability of the housing

Discussion followed the presentation regarding the types of glass and stone that should be used on the new buildings as well as the distribution and number of dining facilities that would be needed for 2,000 students. Different price points for the students were also discussed along with bathroom models. It was emphasized that the 8-10 people per bathroom was recommended because the bonds that the students form in that environment were much stronger due to the communal experience.

3. Massing and spacing of student residence halls -- Caitlyn Clauson, Principal-in-Charge, Sasaki Associates and Stephen Lacker, Housing & Student Life Specialist, Sasaki Associates, Matt Newman, UW University Architect

- a. How would they look with smaller buildings in the space?

Caitlyn Clauson from Sasaki presented on the location of the new housing and discussed potential prerequisite projects that would be needed for the sites. Discussion included:

- Connection across 15th street
- Open spaces- including the green space to the east of the union and courtyards in between buildings
- Massing – as the buildings get higher more green space is retained
- Goals for the project
- 2 minute walk circles anchored at key destinations
- Parking structures
- Wind and air studies and how it impacts building locations
- Future uses for the older dorm buildings

- b. What are implications of smaller buildings on how many students can be housed?

Public comment was received from Pete Gardener regarding eminent domain that was used to secure a site on a proposed building, he expressed concerns that that could happen again and urged the University not to allow that to happen.

The task Force chose to do the tour which were Items 7 & 8 on the agenda and returned to the meeting to discuss items 4,5,and 6 the meeting resumed at 5:30 p.m.

4. Alternatives available in building parking capacity -- Paul Kunkel, UW Parking & Transportation, Matt Newman, UW University Architect
 - a. Brief summary of Walker Parking Study
 - b. Discuss how other campuses similar to UW have implemented successful parking/transit strategies by adding a garage
 - c. Mistakes made by other campuses

- d. Basic cost information (cost/space, above ground vs. underground, maintenance costs permit prices at other campuses w/ garages)

Paul Kunkel, Director of UW Parking and Transportation provided four alternatives for parking and transportation. Discussion included:

- Costs of parking garages
- Other amenities that could be housed in a parking garage such as bike share, Uber drop off, police facility etc.
- The Walker Plan- Parking study
- The City of Laramie new parking strategy (donut) that would remove 2,000 spaces around UW
- Number of parking lots that will be lost (808)
- Parking for campus events, visitors and Half Acre gym

The task force asked for a deeper dive into parking at the next meeting.

5. Utility tunnels and how they work together - - John Davis, Associate Vice President, UW Operations

Frosty Selmer, Deputy Director Utilities Management and Engineering at the University presented on utilities. Concerns were raised by the city to make sure that everything is placed properly so that there are no concerns later. Other topics included:

- Underground tunnels
- Obstacles
- Storm sewer
- Pedestrian tunnel issues and costs
- Groundwater and flooding issues

6. Start-to-finish timeline - - Matt Kibbon, Deputy Director, UW Operations

Matt Kibbon, Deputy Director of Planning and Construction at the University discussed the timeline. Issues discussed included:

- Relocation of people from Wyo Hall to Hill Hall-
- Demolition of Wyo Hall
- Design team selection
- Parking garage

- Board of Trustee process regarding exterior design of new buildings
 - Phase 1- parking garage and building the first two buildings
7. Driving tour of housing and parking footprint -- Matt Newman, UW University Architect
 8. Cooper House tour -- Josh Decker, UW Real Estate

The time of the next meeting was moved to noon on June 17th.

Discussion topics for the next meeting were noted:

- Parking garage
- UW long term campus plan- Map
- Green space and 15th street
- 15th street- connectivity

MEETING ADJOURNMENT

There being no further business, Co-chair Harshman adjourned the meeting at 6:50 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

May 29, 2019 | 2:00 p.m.

**Marian H. Rochelle Gateway Center, Salons A&B
222 South 22nd Street
Laramie, Wyoming**

This proposed agenda is subject to change.

1. What is the university experience that we want first-year students to have? -- Sean Blackburn, Vice President, UW Student Affairs
2. Alternatives available in creating residential academic programs -- Caitlyn Clauson, Principal-in-Charge, Sasaki Associates and Stephen Lacker, Housing & Student Life Specialist, Sasaki Associates
 - a. Residential academic program alternatives (e.g., living-learning communities) that lead to recruitment and retention of first-year students
 - b. Mistakes made by universities in creating housing for first-year students
3. Massing and spacing of student residence halls -- Caitlyn Clauson, Principal-in-Charge, Sasaki Associates and Stephen Lacker, Housing & Student Life Specialist, Sasaki Associates, Matt Newman, UW University Architect
 - a. How would they look with smaller buildings in the space?
 - b. What are implications of smaller buildings on how many students can be housed?
4. Alternatives available in building parking capacity -- Paul Kunkel, UW Parking & Transportation, Matt Newman, UW University Architect
 - a. Brief summary of Walker Parking Study
 - b. Discuss how other campuses similar to UW have implemented successful parking/transit strategies by adding a garage
 - c. Mistakes made by other campuses
 - d. Basic cost information (cost/space, above ground vs. underground, maintenance costs permit prices at other campuses w/ garages)
5. Utility tunnels and how they work together -- John Davis, Associate Vice President, UW Operations
6. Start-to-finish timeline -- Matt Kibbon, Deputy Director, UW Operations
7. Driving tour of housing and parking footprint -- Matt Newman, UW University Architect
8. Cooper House tour -- Josh Decker, UW Real Estate



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

June 17, 2019 | Noon
Marian H. Rochelle Gateway Center, Salon C
222 South 22nd Street
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Senator Bill Landen
Trustee John McKinley
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

Trustee Kermit Brown

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 1** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at Noon June 17, 2019 to continue its work outlined in HB0293.

CALL TO ORDER (JUNE 17, 2019)

Chairman Steve Harshman called the meeting to order at noon. Please refer to **Appendix 2** to review the Task Force Meeting Agenda.

Testimony was heard from eighteen people concerned about the possibility of tearing down the Cooper house. Chairman Harshman emphasized that the process is just beginning and no one is looking at tearing it down.

It was requested by members of the task force that living learning communities be addressed at the next meeting of the task force.

1. UW master plan - - Caitlyn Clauson, Principal-in-Charge, Sasaki Associates, Stephen Lacker, Housing & Student Life Specialist, Sasaki Associates

Discussion of issues with Ms. Clauson and Mr. Lacker:

1. Parking garage
2. Connecting new green space east of Wyoming Union across 15th Street to existing Fraternity Mall
3. Current residence hall location
4. Where should task force travel to see "best and brightest housing and parking ideas near UW"?
5. Public comment
6. Sasaki 3-D model of campus - - Carolyn Smith, Director, UW Master Plan and Matt Newman, UW University Architect
7. Approval for UW to determine scope of Hill Hall renovations that will be needed to create swing space, which will house current occupants of Wyoming Hall - - Matt Kibbon, Deputy Director, UW Operations

Caitlyn Clauson the Principal-in-Charge of Sasaki Associates and Stephen Lacker, Housing & Student Life Specialist of Sasaki Associates gave a presentation on housing and parking- especially walkability and mobility of campus. They emphasized providing the right types of parking for different users. Within the central zone parking for faculty staff and event parking would be prioritized. They proposed different locations that could work for parking garages. They looked at 5 different options and the pros and cons of each site. They emphasized minimizing traffic on 15th street. The size of the parking garages they looked at were 4 floors of parking. An important consideration is where do people need to go and how far do they have to walk?

Steve Lacker- discussed various strategies for 15th street strategies that illustrate different approaches. Additional issues were raised including:

- Independent bike lanes
- Storm water on 15th
- Pedestrian flow across the street
- Difficulty in lowering street, an alternative was suggested to raise the crosswalk.

The discussion then turned to looking at ways to reduce the density of the buildings. 2,000 beds all at 4-5 floors. Issues raised included creating less long buildings and renovating existing halls around prexy's and developing King Street. Vehicular and pedestrian mobility in this area is very important as part of the Campus Master Plan.

Sasaki looked at places for the committee to visit- specifically Bozeman Montana, Boulder Colorado and CSU has also developed residential halls.

Caitlyn Clausen provided an update of the overarching Master planning process. The progress to date can be found at the Master plan website: <http://uw-campusmasterplan-2019.sasaki.com/>

Discussion revolved around the new buildings coming online north of Lewis, accessibility issues and gateways to campus. The Campus Master Planning process needs to be guided by grounding principles. It was emphasized that the Master plan should not get out ahead of the Housing Task Force.

Testimony was heard from a further 11 people regarding the Cooper House. People expressed concern that it is a historic part of campus and should not be torn down.

Carolyn Smith, Senior Advisor to the Vice President for Administration and Matt Newman, the UW Architect spoke about the Campus Master plan process, as part of the process a campus model was developed from 3D printer, the map was all of campus. The task force gathered around the model and discussed placement of residence halls. Discussion ranged from Lewis street pedestrianization, the potential placement of the new Lab School, and the Hitchcock master plan of 1924. It was also mentioned that proximity to campus is very important to students and power is another important consideration for the new student housing. It was noted that is why the West campus satellite energy plant was located where it was. The Trustees increased the size of the West Campus Satellite energy plant by 20% for excess capacity specifically for the dorms.

Matt Kibbon reviewed the proposal for renovation of Hill Hall for swing space. Approximately 139 people in Wyo Hall would be displaced by the demolition of Wyo Hall.

The next meeting is scheduled for July 15. Discussion of topics for the next meeting included parking, housing and transit sites, incorporation of the police facility into a parking garage and

implications of that as well as an update on the union visioning and how it ties into the new dorms.

It was discussed if visiting Boulder and Fort Collins would be worth it for the committee but it was decided that it would be better to hear from Matt Newman who designed the residential academic programs in those locations instead.

Dates and times for the next meetings:

July 15, noon.

August 8, 10 a.m.

September 9, 9:00 a.m.

MEETING ADJOURNMENT

There being no further business, Co-chair Harshman adjourned the meeting at 4:05 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

**June 17, 2019 | Noon
Marian H. Rochelle Gateway Center, Salon C
222 South 22nd Street
Laramie, Wyoming**

This proposed agenda is subject to change.

Noon-1:00

2. UW master plan - - Caitlyn Clauson, Principal-in-Charge, Sasaki Associates, Stephen Lackner, Housing & Student Life Specialist, Sasaki Associates

1:00-2:00

Discussion of issues with Ms. Clauson and Mr. Lackner:

3. Parking garage
4. Connecting new green space east of Wyoming Union across 15th Street to existing Fraternity Mall
5. Current residence hall location
6. Where should task force travel to see "best and brightest housing and parking ideas near UW"?

2:00-2:15

Break

2:15 to wrap-up

7. Public comment
8. Sasaki 3-D model of campus - - Carolyn Smith, Director, UW Master Plan and Matt Newman, UW University Architect
9. Approval for UW to determine scope of Hill Hall renovations that will be needed to create swing space, which will house current occupants of Wyoming Hall - - Matt Kibbon, Deputy Director, UW Operations



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

July 15, 2019 | Noon
Marian H. Rochelle Gateway Center, Boyd Conference room
222 South 22nd Street
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Trustee John McKinley
Trustee Kermit Brown
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

Senator Bill Landen

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 1** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at Noon July 15, 2019 to continue its work outlined in HB0293.

CALL TO ORDER (JULY 15, 2019)

Co-Chairman Chris Rothfuss called the meeting to order at 12:10 p.m. Please refer to **Appendix 2** to review the Task Force Meeting Agenda. Public testimony was heard from one person- Eric Sandeen, Professor Emeritus from the University of Wyoming, the Cooper House is a place that deserves to be preserved.

6. Overview of CU-Boulder and Colorado State freshmen residence halls

Matt Newman, University of Wyoming Architect, provided an update to the committee regarding progress the progress on retaining a housing consultant that has been made to date. An update was then provided regarding the various housing projects that Matt Newman has worked on that have been completed in the last 10 years. This included lessons learned- specifically regarding the P3 model that never met occupancy and had to be bought back. Other issues that were encountered with other projects were ensuring that access points for buildings be included in the project so they do not need to be added afterwards. One of the projects looked very similar to the Crane Hill building which led to discussion of Crane and Hill being used for upper classmen. 200 people could be housed in just one part of the building. The renovation could be about \$400-\$500 per square root.

Public testimony was heard from Eric Sandeen regarding learning communities and the programming in the new buildings versus the old ones and Rin Kasckow from the Alliance for Historic Wyoming asked about the number of rooms total in Hill and Crane- the answer was 200 per side for 400 total.

7. Report on site visits to Purdue and Iowa State Universities

- a. Features for current students
- b. Features likely to attract future students

Sean Blackburn, University of Wyoming Vice President for Student Affairs, provided an overview of the site visits to Purdue and Iowa State in March. Main topics of discussion included:

- Bathroom privacy
- Movable furniture
- Natural light
- Common space
- Executive in residence

- Variety of price points

8. Initial location for parking garage and implications for co-located UW Police

Chief Michael Samp from the University of Wyoming Police Department addressed the considerations of co-locating a police department within or close to a parking structure. There were four main considerations:

- Accessibility
- Infrastructure
- Response time
- Safety

Other discussion revolved around having a separate satellite location at the Union, and changes that the new facility would provide to increase efficiencies. An example was provided of a Police Department functioning very well inside a garage in Dover New Hampshire.

9. Initial location for student housing and parking garage

Discussion of locations for two possible parking structures, one in the Iverson lot and another north of the service building. Both structures would be needed in order to achieve the objective of a net zero impact to parking. Discussion of the Iverson lot involved a three level parking structure that would incorporate the Police station, the first level would be open and would face campus and pedestrian pick up could be on south side of the building on Grand. Construction of this parking structure could coincide with the demolition of Wyoming Hall. Mayor Joe Shumway mentioned the 2009 transportation plan for the reconstruction of Iverson which was tabled due to a lack of funding. Discussion of structural studies for historic buildings including:

- Ross
- Merica
- Knight
- McWhinnie
- Hoyt

10. Projects' Timeline

Matthew Kibbon, the University of Wyoming Deputy Director for Planning and Construction walked through the timeline of all current and future projects. If there are too many projects in Laramie at the same time the costs would increase and we could be bidding against ourselves. By moving start times forwards or backwards it would be best to start construction in the Fall of 2020, that would be a good time to start the housing project. Demolition of Wyoming Hall would begin January 2020 and people would need to move out over Winter Break. Hill Hall would need to be renovated before then.

Discussion of items that need to be finalized and sent to the trustees by September included:

- Evaluating the combination of renovation of existing dorms (Ross, Merica, Knight, McWhinnie, Hoyt) for 400-600 rooms and building new dorms for 1,400 to 1,600 beds (3-6 stories each).
- Building a new parking structure to include the police station in the Iverson parking lot to include a transit hub
- 15th street Prexy's 2- from Union to Fraternity Mall. However, east of union will be construction lay down for new dorms.

It was moved to put together a proposal that clarifies these initial decisions and generates additional material moving forward. The motion was seconded and passed unanimously.

It was requested that the next meeting have time for a walk through of Ross, Knight, Merica, Hill, Hoyt and Iverson parking lot as well as a conceptualized look of what new dorms would look like. An additional topic would be financing and bonding as well as cash flow. It was mentioned that the defeasment portion of the bill does not work because of the floating interest rate. It would have to be 2% or lower for it to work. The University has bonding capacity but doesn't have the free cash flow to service the bonding capacity. The block grant would need to be increased to have the free cash flow to satisfy the bonding capacity.

The city indicated that they would like to present to the committee regarding the long term plan for grand, infrastructure, water, sewage and utility easements.

There was discussion about a parking light system at Willett and 22nd street as well as the \$300K funding for a traffic study.

MEETING ADJOURNMENT

There being no further business, Co-chair Rothfuss adjourned the meeting at 3:53 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

July 15, 2019 | Noon

**Marian H. Rochelle Gateway Center, Boyd Conference room
222 South 22nd Street
Laramie, Wyoming**

This proposed agenda is subject to change.

1. Overview of CU-Boulder and Colorado State freshmen residence halls
2. Report on site visits to Purdue and Iowa State Universities
 - a. Features for current students
 - b. Features likely to attract future students
3. Initial location for parking garage and implications for co-located UW Police
4. Initial location for student housing and parking garage
5. Projects' Timeline



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

August 8, 2019 | 10:00 a.m.
UW Conference Center, Salons A&B
2229 Grand Ave,
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Senator Bill Landen
Trustee John McKinley
Trustee Kermit Brown
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 1** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at Noon July 15, 2019 to continue its work outlined in HB0293.

CALL TO ORDER (AUGUST 8, 2019)

Co-Chairman Steve Harshman called the meeting to order at 10:00 a.m. Please refer to **Appendix 2** to review the Task Force Meeting Agenda. The committee met at the west entrance of the UW Conference Center for a bus tour of:

- Ross Hall
- Knight Hall
- Merica Hall
- Hoyt Hall
- Ivinson Parking Lot
- McWhinnie Hall
- Hill Hall

The committee returned to the Conference center at 12:50 p.m.

City of Laramie presentation on Infrastructure, Safety, Water, Sewage, and utility easements especially for locations at Ross and Wyo Hall and a briefing for Ivinson street and 15th Street

Mayor Joe Shumway introduced Eric Jaap the City of Laramie Engineer and Janine Jordan the City of Laramie Manager. The City of Laramie presented a power point presentation regarding the Ivinson Street conceptual plan that is currently shelved due to a lack of funding as well as a presentation regarding the infrastructure. The Ivinson Gateway project was conducted between 2014 and 2016 and the final conceptual design can be found on the city of Laramie website at: <https://www.cityoflaramie.org/1006/Ivinson-Avenue-Reconstruction-Project>

This design could be used as a model for the North side of campus too. It included a cycle track that was intended to loop around the whole of the main campus, crosswalks were added to all intersections with raised crosswalks for the most significant ones. Bulb outs were also added. It was designed for 13th street to be a "Gateway" to campus and for traffic calming. It was estimated at a total cost of \$10.5M in 2016, it would need to be re-estimated for today's dollars.

Eric Jaap then moved on to a presentation on utilities around campus, they are for the main part very old and the city is working on upgrading them. It was mentioned that if decisions are made using current knowledge it could be very short sighted. The whole project needs to be looked at rather than building by building. The existing water and sewer lines were not designed for the current demand. The current master plan for the city does not include UW's plan, the city and the University need to work together to make this work. The Ivinson system

was approaching capacity about 2-3 years ago. To upgrade all of the water and sewer systems it could take 6 months to a few years. The city is ready to work with UW on infrastructure; it needs to be planned into the system with the new housing.

The committee discussed the formalization of the committee's recommendations to the Trustees as a more coherent motion.

2019 Task Force on University of Wyoming Housing
August 8, 2019 Meeting

Representative Nicholas made a motion: We recommend to the Board of Trustees that:

6. The University proceed immediately with the demolition of Wyoming Hall and any other demolition work needed on the northeast corner of campus for the purpose of construction of the new dorms on that northeast corner and would include the parking lot east of the Union and the upper parking lot to the north of the union lot. No specific number of dorms, UW and the architects should determine how many dorms should be in the area (~2-4 buildings). This includes turning the parking lot east of the union into a green space to make a possible Prexy's pasture 2.
7. All parking that is lost is to be replaced and as such the Board of Trustees should proceed with the construction of a multi-level parking garage at the location of the current Iverson Street lot to include space for a police station and retail space.
8. Evaluate the possibility for the renovation of former dormitories on campus that are currently being used for other purposes. Assess the quality of the buildings, cost of renovations and analysis of renovation versus new build and the plan to relocate those offices currently being housed in the former residence halls. These possible renovations would count toward the 2,000 replacement bed goal.
9. Dining plan for campus with specific focus on providing dining options for the newly constructed dorms on the northeast corner of campus.
10. The Union renovation/expansion is included in these recommendations/motions and can be incorporated into this plan.

Senator Landen seconded the motion, the motion passed unanimously.

Senator Rothfuss consolidated the motion as follows:

6. Recommend demolition of Wyoming hall
7. Recommend begin construction of an appropriate number of buildings in the north east corner of campus (includes Wyoming hall and the parking lot immediately south but is not limited to this area)
8. Recommend construction of a parking garage on the Iverson lot (multi story) and other swing space parking
9. Evaluate former dorm buildings for renovation- structural elements and what the pros and cons are, especially a cost analysis of the renovation.
10. Recommend to trustees that they incorporate food service planning and design in the northeast corner of campus.

Discussion of agenda for the next meeting- the City of Laramie plans to bring more information about 15th street and Iverson as well as parking on 9th street.

MEETING ADJOURNMENT

There being no further business, Co-chair Harshman adjourned the meeting at 2:35 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

**August 8, 2019 | 10:00 a.m.
UW Conference Center Salons A&B
2229 Grand Ave,
Laramie, Wyoming**

This proposed agenda is subject to change.

- | | |
|----------------------|--|
| 10:00 a.m. – Noon | Meet at the west entrance of the UW Conference Center for bus tour of:
Ross Hall
Knight Hall
Merica Hall
Hoyt Hall
Ivinson Parking Lot
McWhinnie Hall
Hill Hall |
| Noon | Return to Conference center |
| Noon- 1:00 p.m. | City of Laramie presentation on Infrastructure, Safety, Water, Sewage, and utility easements especially for locations at Ross and Wyo Hall and a briefing for Ivinson street and 15 th Street |
| 1:00 p.m. -2:00 p.m. | Review of Draft letter |



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

Committee Meeting Information

September 9, 2019 | 9:00 a.m.
Marian H. Rochelle Gateway Center, Salons A&B
222 South 22nd Street
Laramie, Wyoming

Committee Members Present

Speaker of the House, Steve Harshman, Co-chairman
Senator Chris Rothfuss, Co-chairman
Representative Bob Nicholas
Senator Bill Landen
Trustee John McKinley
Vice President for Student Affairs Sean Blackburn
Vice President for Finance and Administration Neil Theobald
Laramie Mayor Joe Shumway
Governor's Appointee JT Walsh

Committee Members Not Present

Trustee Kermit Brown

University of Wyoming Staff

Lisa Stafford, University of Wyoming Information Technology
Melanie Drever, Assistant to the Vice President for Finance and Administration

Others Present at Meeting

Please refer to **Appendix 1** to review the Sign-in Sheet
for a list of other individuals who attended the meeting.

EXECUTIVE SUMMARY

The Task Force on University of Wyoming (UW) Housing met at 9:00 a.m. September 9, 2019 to continue its work outlined in HB0293.

CALL TO ORDER (SEPTEMBER 9, 2019)

Co-Chairman Steve Harshman called the meeting to order at 9:10 a.m. Please refer to **Appendix 2** to review the Task Force Meeting Agenda.

1. 15th Street access and emergency response - - City of Laramie

The City of Laramie Mayor Janine Jordan introduced Chief Dan Johnson of the Laramie Fire Department and Chief Dale Sullivan of the Laramie Police Department. They provided a letter to the committee detailing their concerns with the temporary closure of 15th street during construction. The letter can be found at: <http://www.uwyo.edu/administration/housing-task-force/index.html>

It was mentioned that the city and university should work together to create a workable plan during construction to ensure that response times for Police and Fire are not impacted. A suggestion was made for stationing emergency response in alternate locations to ensure coverage, alternatively a suggestion was made to add more staff, it was indicated that more staff would not help address the issue. The city had not requested any of the \$300,000 funding appropriated for a traffic study since they were concerned of doing an overly broad study, they asked that the language be changed to public safety study, it was indicated that the language was broad enough to accomplish the study. The committee requested the data that is available going north to south on 15th street, Mayor Janine Jordan said that she would provide the information. The committee indicated it was concerned that the traffic/safety study would be used to delay construction of the new dorms and asked that the city work expeditiously to conduct the study and get the data as soon as possible.

The committee requested more information on data regarding traffic flows and response times for emergency response.

2. Mix of room types in initial buildings - - Sean Blackburn, UW Vice President of Student Affairs and Matt Newman, UW University Architect

Sean Blackburn, UW Vice President of Student Affairs and Matt Newman, UW University Architect walked through a presentation on student housing room make up. The conversation is still on-going. One of the concerns is that the Wyoming Hall site is a hub for fiber runs. So when the building is removed this needs to be carefully considered. The committee urged the university to make sure that this is done right, so that when students come to the University their parents are glad that they came here. Matt Newman indicated that as the university gets more into the programming phase they will ensure that the market analysis, internal and nationwide is conducted to ensure that the mix is correct and that demand is there for what UW provides. This will then determine costs as it relates to the room type too.

3. Task force guidance to UW on final report

The committee indicated that the first draft of the report should go to the co-chairs first and then circulated to the rest of the committee before being sent on.

The committee made a motion to move to Executive Session at 11:45 a.m.

The committee reconvened at 12:10 p.m.

Trustee McKinley made two motions:

1. Recommendation that this committee recommend to the full Board of Trustees to proceed with urgency regarding the first tranche of bond financing for the buildings contemplated in numbers 1-5 of the task force recommendation. Steve Harshman Seconded. Motion passed unanimously.
2. Recommendation by this task force to the full Board of Trustees requesting that Board Of Trustees facilities committee have UW administration put together a DRAFT 5 year timeline on new housing and issues that are inherent in the new housing project. Bill Landen Seconded. Motion passed unanimously.

Jim McGrath a retired engineer on the planning commission provided public testimony. He thinks it is wonderful that decisions like this are made in public and believes that the relationship with the City is the number 1 priority.

The next meet will be on November 22nd at 1:00 p.m.

MEETING ADJOURNMENT

There being no further business, Co-chair Harshman adjourned the meeting at 12:45 p.m.



Task Force on University of Wyoming Housing

Co-Chairs: Steve Harshman, Speaker of the House of Representatives and Chris Rothfuss, Senator

**September 9, 2019 | 9:00 a.m.
UW Conference Center Salons A&B
2229 Grand Ave,
Laramie, Wyoming**

This proposed agenda is subject to change.

Public Session

1. 15th Street access and emergency response - - City of Laramie
2. Mix of room types in initial buildings - - Sean Blackburn, UW Vice President of Student Affairs and Matt Newman, UW University Architect
3. Task force guidance to UW on final report

Executive Session

Appendix B

Motions

2019 Task Force on University of Wyoming Housing August 8, 2019 Meeting

Representative Nicholas made a motion: We recommend to the Board of Trustees that:

1. The University proceed immediately with the demolition of Wyoming Hall and any other demolition work needed on the northeast corner of campus for the purpose of construction of the new dorms on that northeast corner and would include the parking lot east of the Union and the upper parking lot to the north of the union lot. No specific number of dorms, UW and the architects should determine how many dorms should be in the area (~2-4 buildings). This includes turning the parking lot east of the union into a green space to make a possible Prexy's pasture 2.
2. All parking that is lost is to be replaced and as such the Board of Trustees should proceed with the construction of a multi-level parking garage at the location of the current Iverson Street lot to include space for a police station and retail space.
3. Evaluate the possibility for the renovation of former dormitories on campus that are currently being used for other purposes. Assess the quality of the buildings, cost of renovations and analysis of renovation versus new build and the plan to relocate those offices currently being housed in the former residence halls. These possible renovations would count toward the 2,000 replacement bed goal.
4. Dining plan for campus with specific focus on providing dining options for the newly constructed dorms on the northeast corner of campus.
5. The Union renovation/expansion is included in these recommendations/motions and can be incorporated into this plan.

Senator Landen seconded the motion, the motion passed unanimously.

Senator Rothfuss consolidated the motion as follows:

1. Recommend demolition of Wyoming hall
2. Recommend begin construction of an appropriate number of buildings in the north east corner of campus (includes Wyoming hall and the parking lot immediately south but is not limited to this area)
3. Recommend construction of a parking garage on the Iverson lot (multi story) and other swing space parking
4. Evaluate former dorm buildings for renovation- structural elements and what the pros and cons are, especially a cost analysis of the renovation.
5. Recommend to trustees that they incorporate food service planning and design in the northeast corner of campus.

2019 Task Force on University of Wyoming Housing
September 9, 2019 Meeting

Trustee McKinley- made the following recommendations/ motions:

3. Recommendation that this committee recommend to the full Board of Trustees to proceed with urgency regarding the first tranche of bond financing for the buildings contemplated in numbers 1-5 of the task force recommendation. Steve Harshman seconded. Motion passed unanimously.
4. Recommendation by this task force to the full Board of Trustees requesting that Board of Trustees facilities committee have UW administration put together a DRAFT 5 year timeline on new housing and issues that are inherent in the new housing project. Bill Landen seconded. Motion passed unanimously.

Appendix C

Critical Path

September 2019

Conversion of Hill Hall to office space underway

Procurement of parking garage design consultant begins

Procurement of utility relocation design consultant begins

October 2019

Wyoming Hall demolition and Parking Garage initial project budget approval

Start process of hiring demolition firm for Wyoming Hall

Begin programming phase of the design process for residence halls

November 2019

Consultant selection for parking garage and begin schematic design

December 2019

December 23, 2019 – January 22, 2020 (Winter Break)

- Hill Hall move-in begins
- An appropriate number of spaces in the lots east and north of Crane Hall, which are currently "R" permits, will be converted to "A" permits

Complete programming phase of design process for residence halls

January 2020

Begin schematic design for residence hall(s)

Campus Transit & Parking will

- Convert South Commuter Lot to "R"
- Begin operating a commuter shuttle - - similar to what is operated to/from South Commuter Lot, with the exception that appropriate restrictions will be needed for game days - - from gravel lots east of 22nd Street to the Wyoming Union
- Examine the creation of a permit system for the paved parking around the baseball and track fields

On January 28, 2020, request to vacate alley through Iverson Parking Lot to be approved by Laramie City Council

February 2020

Relocation of utilities running through Wyoming Hall begins

Wyoming Hall hazardous material abatement begins

May 2020

Wyoming Hall hazardous material abatement completes

June 2020

Utility relocation completes at Wyoming Hall

Begin demolition of Wyoming Hall

July 2020

July 1, 2020, construction begins on a parking & transit facility located on south 15th Street; as soon as facility completed

- Campus buses and rental cars move to site
- Begin providing on-demand transportation to the rental car site
- An appropriate number of spaces around Fraternity Mall, which are currently "R" permits, will be converted to "A" permits
- Former site of campus bus and rental car parking converted to "R" permits

Begin parking garage construction

January 2021

Residence hall construction begins

June 2021

Anticipated completion of parking garage construction

December 2021

Anticipated residence hall construction completes