

THE UNIVERSITY OF WYOMING

BOARD OF TRUSTEES MINUTES

September 11-13, 2019

**Final minutes can be found on the University of Wyoming Board of Trustees website at
www.uwyo.edu/trustees**

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.

THE UNIVERSITY OF WYOMING
MINUTES OF THE BOARD OF TRUSTEES
September 11, 2019
Marian H. Rochelle Gateway Center, Salons D&E
Laramie, Wyoming

As will be reflected in the public and executive session meeting minutes, the Board of Trustees of the University of Wyoming met in Laramie, Wyoming, on Wednesday, September 11, 2019, Thursday, September 12, 2019, and Friday, September 13, 2019. The meeting was held at the Marian H. Rochelle Gateway Center, Salons D&E. Committees met on Tuesday, September 10, and Wednesday, September 11, 2019. The Board's business meeting was held on Friday, September 13, 2019.

**THE UNIVERSITY OF WYOMING
 BOARD OF TRUSTEES MINUTES
 September 11, 2019
 Marian H. Rochelle Gateway Center, Salons D&E
 Laramie, Wyoming**

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BUSINESS MEETING

Roll Call

Approval of Board of Trustees Meeting Minutes (Public Session & Executive Session)

- August 14, 2019 (conference call)

Reports

- ASUW
- Staff Senate
- Faculty Senate

Public Testimony

[Scheduled for Thursday, September 12, from 11:00-11:30 a.m.]

Committee of the Whole

Regular Business

Board Committee Reports *[Scheduled for Thursday, September 12, 2:15-5:00 p.m.]*

Trustee Committees

[Note: Committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting. Liaisons will provide a report during the regular Business Meeting.]

Liaison to Other Boards

- *UW Alumni Association Board* – Wava Tully
- *Foundation Board* – Jeff Marsh & David Fall
- *Haub School of Environment & Natural Resources* – Michelle Sullivan
- *Energy Resources Council* – Dave True
- *Cowboy Joe* – John McKinley

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- Location of Trustees Out-of-Town Meeting
- Public and Executive Session Minutes August 14, 2019
- Certificate of Appreciation for Shannon Polk
- Approval of Agreements, Contracts and Procurements
- Approval of Contracts and Grants Report
- Personnel Report

New Business

Date of Next Meeting: October 16, 2019 (conference call)

Adjournment

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AGENDA ITEM TITLE:

Annual Report on new Temporarily Restricted Endowment accounts established during the past year, Jewell

MINUTES OF THE MEETING:

Associate Vice President for Financial Affairs David Jewell provided the Board an annual report on Temporarily Restricted Endowment accounts (also known as Funds Functioning as Endowments). Jewell discussed a list of funds established during FY2019 and are held for investment purposes by the UW Foundation as outlined in materials provided to the Board.

AGENDA ITEM TITLE:

Distance Education Update, Kate Miller

MINUTES OF THE MEETING:

Provost and Vice President for Academic Affairs Kate Miller provided an update on the status of online education programs currently offered by the University of Wyoming, current efforts for program expansion, and general strategy for pursuing additional enhancements and expansions of online course offerings. Miller introduced Executive Director of the Ellbogen Center for Teaching and Learning Mark Lyford, Special Assistant to the Provost for Strategic Initiatives Dan Maxey, Manager of Online Credit Programs Jane Pearce, and Instructional Designer Christi Boggs who participated in the presentation. Miller discussed Academic Affairs' request to the Budget Committee for funding an online BS in Accounting for spring 2020.

Trustee Michelle Sullivan discussed assumptions related to the online student and hoped courses would be designed around all levels of student participation, and in collaboration with the Wyoming community college system to broaden course offerings to place-bound students. Trustee David Fall requested further exploration of opportunities to increase undergraduate offerings. Trustee John McKinley stated distance learning should provide a seamless transition with a broader pre-requisite course offering, and has asked the Academic and Student Affairs Committee to undertake the discussion. In response to inquiry from Trustee Dick Scarlett as to whether distance learning generated revenue, Miller asked finance and administration to provide specific data at a later date.

In response to inquiry from Trustee Jeff Marsh, Maxey stated information about the share of University of Wyoming students taking class in a mixed format would be shared at a later date. Trustee Marsh further inquired about articulation agreements with community colleges, information about which to be shared at a later date.

Maxey reported members of the Board would receive an invitation to explore an asynchronous course in Bachelor of Applied Science in Organizational Leadership through WyoCourses and from the student vantage point.

AGENDA ITEM TITLE:

Campus Master Plan Presentation, Sasaki

MINUTES OF THE MEETING:

Sasaki represented by Campus Planning Principal Caitlyn Clauson, Senior Architect Steve Lacker, Senior Landscape Architect Ian Scherling, Campus Planner and Project Manager Philip Perlin, and Senior Partner for the Firm of Urban Designers Mary Anne Ocampo presented the Draft Campus Master Plan for the Board of Trustees' review during this session.

The proposed Campus Master Plan Framework is comprised of five components providing the foundation for university planning for the next 20 years as follows: Academic and Research, Housing and Residence Life, Student Life to include athletics and recreation, Mobility and Landscape, and Connections to the Region and Beyond. Clauson addressed the planning elements of these components discussing green space, land use, new buildings, rehabilitation of existing buildings and, pedestrian and traffic flow. Final approval of the Campus Master Plan by the Board of Trustees is planned at the November 2019 meeting.

Trustee John McKinley provided significant comment on the details of the plan with the emphasis it was a 20 year vision. McKinley requested McWhinney Hall be removed from consideration for conversion to student housing. Trustee Dick Scarlett prompted discussion about the Cheney International Center and the location of the Information Technology building. There was discussion about funding sources and consideration of public/private partnerships. In response to inquiry from Trustee David Fall, representatives from Sasaki discussed pedestrian and vehicle traffic on 15th Street providing information on the exploration of various scenarios to mitigate pedestrian conflict. Trustee Kermit Brown discussed plans for a parking structure at 10th and Iverson and the potential to include UW Police and a UW Transit pick up and drop off lane.

Trustee McKinley stated various motions related to UW Housing would be brought forward for Board consideration during committee discussion.

AGENDA ITEM TITLE:

Annual Report on Status Implementation of the Strategic Plan and President's Report on Accomplishments, Theobald

MINUTES OF THE MEETING:

Acting President Theobald provided analysis and key performance indicator metrics at the conclusion of year two implementation of the Breaking Through: 2017-2022 Strategic Plan. Theobald described accomplishments, future goals, and points of focus to include a Bachelors in Science in Accounting offered through distance education and additional non-merit scholarship dollars to meet affordability goals and increase enrollment. Theobald discussed a focus on research and exploration of matching gifts for additional endowed chairs which would allow for hiring and retention of faculty.

Trustee Sullivan acknowledged some of the goals around inspiring students have been realigned, and invited the Trustees and administration to revisit goal setting for community impact. President Theobald concurred.

AGENDA ITEM TITLE:

VP Finance & Administration Annual Report on Balances, Transactions and Investment Returns of Reserve Accounts, Jewell

MINUTES OF THE MEETING:

Associate Vice President for Financial Affairs David Jewell presented on the topic of the University or Trustee Reserve Accounts, including the University General Operating Reserve, the Capital Construction Reserve, the Special Projects Reserve, the Recruitment and Retention Reserve, the Residence Hall Reserve, the Litigation Reserve and the Passenger Plane Reserve.

In response to inquiry from Trustee David Fall, Jewell reported the budget committee will discuss a process for the allocation of reserve accounts at its meeting in November.

AGENDA ITEM TITLE:

Graduate Medical Education Annual Report, Miller, Jones, Robitaille

MINUTES OF THE MEETING:

The American Council for Graduate Medical Education (ACGME) requires the Board of Trustees receive and review the Summary of the Annual Institutional Report of the University's Graduate Medical Education (GME) program. College of Health Sciences Dean David Jones provided a summary to the Board and discussed operational-administrative issues noted by the ACGME.

Dr. Robitaille explained the requirements for residency, fellowship training in medicine and expressed the importance of program review. Robitaille further discussed operational improvements that had been made. In response to comment regarding the Geriatric Fellowship Program from Trustee Mel Baldwin, Dr. Robitaille noted the program is continuing to grow. After discussion from Trustee David Fall, Dr. Robitaille stated the rural track is off to a good start. Trustee Dave True showed his appreciation for the hard work put in to improve the program.

AGENDA ITEM TITLE:

Annual Report, Office of Diversity, Equity and Inclusion, Monago

MINUTES OF THE MEETING:

Chief Diversity Officer Emily Monago provided an update on partnerships, programs, and services launched during the 2018-19 academic year by the Office of Diversity, Equity and Inclusion. Monago discussed key performance indicator metrics and various trainings and pipeline programs put in place to promote diversity and community outreach. Monago discussed the results of the 2019 Diversity Campus Climate Survey. These include close to 3,000 responses on categories (1.) Climate, Diversity, and Acceptance, (2.) Access to Services – Food and Shelter and (3.) Physical Safety, Sexual Harassment, and Discrimination In response to inquiry from Trustee David Fall, Monago reported on plans to investigate how UW results compared nationally. Monago further reported on plans for deeper analysis of survey results related to food and housing insecurities.

AGENDA ITEM TITLE:

Annual Report, Intercollegiate Athletics, Burman

MINUTES OF THE MEETING:

Athletic Director Tom Burman reported on successes realized during 2018-19 to include individual and combined athletic academic performance. Burman reported all sports eclipsed the NCAA threshold for academic success and stated the single-year average Academic Progress Rate (APR) for all teams is the best combined average score UW Athletics has earned since the NCAA APR began in 2001-04. Burman reported on the budget and plans to continue growth of traditional revenue streams and investigation of emerging revenue opportunities. Burman reported on updates to the Athletic Department Policies and Procedures notebook. Burman discussed California Senate Bill 206 which if passed, would compel NCAA schools to allow an unrestricted name, image and likeness scheme, erasing the distinction between college and professional athletes. In response to inquiry from Trustee Brad Bonner, Burman discussed the introduction of a new bowl in the Dallas Metroplex and the loss of the Vegas bowl. Trustee Dave True commended Burman on the academic achievements of UW student athletes.

AGENDA ITEM TITLE:

Outreach Update, Theobald/Baldwin

MINUTES OF THE MEETING:

Chad Baldwin presented a recruitment video as part of the ongoing “The World Needs More Cowboys” marketing campaign that featured UW alumnus Bertine Bahige, a principal at Gillette’s Rawhide Elementary School. Baldwin provided details to an upcoming visit to Gillette where UW Acting President Neil Theobald will speak during a “World Needs More Cowboys” celebration program to highlight the value of higher education. Baldwin related UW faculty members and admissions representatives will be on hand to answer questions and interact with attendees. Baldwin stated the Gillette event is the first of 12 monthly events planned around the state in counties where UW alumni featured in the newspaper and other media advertising “The World Needs More Cowboys – and So Does Wyoming” live and work.

There was significant Trustee appreciation for the campaign and the community outreach.

AGENDA ITEM TITLE:

EAEC Quarterly Report to the UW Board of Trustees, Caldwell/Drummond

MINUTES OF THE MEETING

Executive Director of the Wyoming Community College Commission Sandy Caldwell provided a quarterly report on the work of the Educational Attainment Executive Council (EAEC) stating the EAEC continues to move forward on its progress to develop an Educational Master Plan to meet the educational attainment goals established by Executive Order 2018-1 and 2018-4 and codified in SEA 61 (2019). Caldwell reiterated the EAEC’s focus areas. Caldwell updated the Board on the appointment of Dr. Kent Drummond to Co-Chair by Acting President Neil Theobald and the appointment of Associate Vice President Kyle Moore as a member of the WICHE task force.

Caldwell stated the EAEC will meet again on October 10, 2019, in Laramie, Wyoming.

**AGENDA ITEM TITLE: Academic and Student Affairs Committee:
Certificate in American Sign Language Studies, Anne Alexander**

MINUTES OF THE MEETING

Trustee Michelle Sullivan described the proposed Certificate in American Sign Language Studies. She related the certificate will be an asset to students who wish to pursue more education and employment in the fields of speech-language pathology, sign language interpreter, deaf educator, preschool and K-12 education, audiology, nursing, and counseling, among other areas. Sullivan reminded the Academic and Student Affairs Committee had reported a notice of intent for this program to the Board in January 2019.

Approved 9-12-19 @ 1:51 p.m.

Certificate in American Sign Language Studies

Trustee Sullivan moved the authorization of a new Certificate in American Sign Language Studies in Speech Language Pathology Department. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Moore was not in attendance.

**AGENDA ITEM TITLE: Academic and Student Affairs Committee:
Consideration and Action: Notice of Intent, Department of Music, Anne Alexander**

MINUTES OF THE MEETING

Trustee Michelle Sullivan described the Notice of Intent from the Department of Music proposing programs including a Bachelor of Music in Jazz Performance as an addition to the existing Bachelor of Music in Performance. She further described proposed certificates in Music Entrepreneurship and Audio Technology as an innovating addition to the Music department.

In response to inquiry from Trustee Dave True, Trustee Sullivan reported anticipated enrollment information would be provided to the Board as part of a feasibility study. Trustee Kermit Brown stated the Happy Jacks, UW's male A Capella group, travel across the state to promote the university and recommended investigating reimbursement for their travel.

Approved 9-12-19 @ 2:00 p.m.

Notice of Intent, Department of Music

Trustee Sullivan moved the Notices of Intent for the Music Entrepreneurship and Audio Technology Certificates and Bachelor of Jazz Music Performance be approved. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision. Trustee Moore was not in attendance.

**AGENDA ITEM TITLE: Biennium Budget Committee:
Consideration and Action: West Campus Satellite Energy Plant, Mai/Kibbon**

MINUTES OF THE MEETING

Trustee John McKinley discussed budget timelines and the administration's forthcoming budget meeting with Governor Gordon in advance of Joint Appropriations Committee budget hearings in December. Trustee McKinley commended the administration and Associate Vice President for Financial Affairs David Jewell for the work on the budget process.

Approved 9-12-19 @ 2:29 p.m.

West Campus Satellite Energy Plant Funding Request

Trustee McKinley moved to increase funding of the West Campus Satellite Energy Plant budget by a total of \$4,616,773 to cover the increased size of the facility. \$4,000,000 of funding shall come from Major Maintenance funds in order of the earliest Major Maintenance appropriations available and \$616,773 of funding shall come from the Trustee Residence Hall Capital Project Reserves account. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:31 p.m.

West Campus Satellite Energy Plant Project Budget

Trustee McKinley moved to remove \$4,000,000 of Major Maintenance funding which was previously earmarked for tie-ins for buildings be removed from the project budget at this time and Administration will bring forward a request for funding in a future budget when the tie-ins project is ready to be completed. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:33 p.m.

Real Estate Acquisition of Alumni House

Trustee McKinley moved to authorize administration to proceed with purchasing the Alumni House from the Alumni Association with a maximum expenditure of \$720,000 and to be closed by January 1, 2020. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:38 p.m.

Request for Matching Funds – UW Foundation

Trustee McKinley moved to establish three permanent endowments at the Foundation with dollar for dollar matching program of UW funds in a total amount of \$1,275,000, which shall be transferred under the same timing policy as State matching funds and come from the following fund accounts: 1) consisting of \$980,000 from Advance Payment of Higher Education Costs Program Fund Balance and 2) \$295,000 from University Permanent Land Income Fund. Said funds shall be used for three dollar for dollar matching endowments as follows: Veteran's Scholarship (\$500,000), Rodeo Team Scholarships (\$125,000) and a Pool for Endowed Faculty Positions (\$650,000). Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:39 p.m.

Request for Matching Funds – Endowments

Trustee McKinley moved to authorize Administration to expend an additional sum not to exceed \$102,000 to fund the three endowment funds (Veteran’s Scholarship, Rodeo Team Scholarship and Pool for Endowed Faculty Positions) with immediate expendable funds to be used until the endowments are fully funded. The source of the funds for the \$102,000 is at the discretion of the President and Administration to identify the best source for those funds. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:40 p.m.

College of Business Special Projects Reserve Request

Trustee McKinley moved to authorize Administration to allocate up to \$1,000,000 from the Special Projects Reserves to the College of Business for the purpose of launching its online programs. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:41.m.

General Counsel’s Office Budget Increase Request/Transfer

Trustee McKinley moved to transfer \$134,370 in unrestricted operating funds to General Counsel for a position. The funding transfer will come from two organizations and will have a net-to-zero impact on total budget: \$67,185 will come from the Associate Vice Provost of Global Engagement’s Budget and \$67,185 will come from General University Operations. Trustee Tully seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:44 p.m.

Library Budget Request to use Unrestricted Operating Reserves

Trustee McKinley moved to authorize the transfer of up to \$200,000 of Library Unrestricted Reserves for FY20 to the Library’s general operating account to be used for the Wyoming Newspaper Digitization Project. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:45 p.m.

Research Aircraft SLIB Loan

Trustee McKinley moved for Board of Trustee approval of the resolution authorizing the Administration to submit an application to the State Land and Investment Board for a loan for the purchase of the Research aircraft. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 3:07 p.m.

Risk Reserve Account

Trustee McKinley moved to authorize the administration to expend up to \$560,000 from the risk reserve account to address current issues. Trustee Schmid-Pizzato seconded the motion. The motion passed with unanimous decision.

AGENDA ITEM TITLE: Facilities Contracting Committee:
Consideration and Action: Design Consultant Selection for College of Business - Student Success Center, Mai/Kibbon

MINUTES OF THE MEETING

Approved 9-12-19 @ 3:03 p.m.

College of Business Student Success Center- Consultant Selection

Trustee McKinley moved to authorize UW Administration proceed with contract negotiations with the highest-ranking design firm TDSI out of Cheyenne, for the College of Business Student Success Center. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Trustee McKinley further stated all current projects are on time and on budget, he noted there were no major issues on any of the projects. He stated the Science Initiative building GMP was nearing finalization.

Approved 9-12-19 @ 2:50 p.m.

Engineering Building Construction Budget

Trustee McKinley moved to authorize the Administration to revert unexpended funds from the Engineering Building construction budget of \$1,595,972.70 to the State and accepts the budget reconciliation for this project as contained in the materials. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:52 p.m.

UW Housing – Wyoming Hall

Trustee McKinley moved to authorize demolition of Wyoming Hall for the purpose of new student housing. Trustee Marsh seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:53 p.m.

UW Housing - Construction

Trustee McKinley moved to authorize beginning construction of an appropriate number of buildings in the northeast corner of campus immediately west of 15th street (includes Wyoming hall area and the parking lot immediately south of Wyoming Hall, but is not limited to this area). Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:53 p.m.

UW Housing – Parking Garage

Trustee McKinley moved to authorize beginning construction of a multi-story parking garage on the Iverson lot and development of other swing space parking. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:54 p.m.

UW Housing – Renovation

Trustee McKinley moved to direct Administration to evaluate former dorm buildings, especially structural elements, including pros and cons, and specifically including a complete host analysis of the renovation. Specific buildings include: Ross Hall, Knight Hall, and Hoyt Hall. Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:55 p.m.

UW Housing – Food Service

Trustee McKinley moved to direct Administration incorporate food service planning and design in the replacement dorm construction occurring at the north east corner of campus immediately west of 15th street. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:56 p.m.

UW Housing – Bond Financing

Trustee McKinley moved to direct UW Administration proceed with urgency regarding the first tranche of bond financing for the buildings contemplated in numbers 1-5 of the task force recommendations and the Board motions (along with the necessary infrastructure). Trustee Scarlett seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:56 p.m.

UW Housing – Draft Timeline

Trustee McKinley moved to authorize and direct UW Administration to put together a DRAFT 5 year timeline on new housing and issues that are inherent in the new housing project. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 2:57 p.m.

UW Housing – Hill Hall Swing Space

Trustee McKinley moved to authorize Administration to move forward with the expenditure of \$1M for renovation of Hill Hall of which \$750K will come from Major Maintenance and \$250K will come from the Housing Reserve Account. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 3:02 p.m.

College of Law Renovation/Expansion – Recommendation from EDAC

Consistent with the recommendation from the Law School Exterior Design Advisory Committee, Trustee McKinley moved for Board of Trustee approval of the exterior of the Law School renovation project as set forth on slides 7, 8 and 9 of the 07/09/19 slide deck, and reiterate that no construction shall proceed until full funding is in place and construction has been recommended by the Facilities Contracting Committee and approved by the Board of Trustees. Trustee Bonner seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 3:06 p.m.

Lease Agreement – FCH of Laramie

Trustee McKinley moved that pursuant to the lease agreement between UW and FCH of Laramie, LLC, doing business as First Choice Honda, either party may terminate the lease by providing 30 days advance written notice; and the Board of Trustees directs UW Administration to provide written notice this month (September, 2019) that the lease will not be renewed at the end of its term. Trustee Schmid-Pizzato seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 3:20 p.m.

City of Laramie – Traffic Light at 22nd Street and Willet

Trustee McKinley moved to authorize the UW Administration to provide funding to the City of Laramie, in an amount not to exceed \$300,000, for a stop light system at the intersection of Willet and 22nd street to be installed by the city of Laramie. Funding to come from the Housing Reserve Account. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

Approved 9-12-19 @ 3:25 p.m.

City of Laramie – Request for Emergency Response Data

Trustee McKinley moved to authorize UW administration to request the City of Laramie provide to UW all the raw factual data regarding location and response on all emergency situations and responses over the last five years for the area bounded by 4th Street, 30th Street, North City limits, and South City limits. UW would compile and analyze the data and share the results with the City of Laramie. Trustee Brown seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

Financial Management and Reporting Committee Report, Scarlett

MINUTES FROM THE MEETING:

Trustee Dick Scarlett provided a report to the Board about WyoCloud Human Capital Management. Associate Vice President for Financial Affairs David Jewell discussed its efficiencies.

AGENDA ITEM TITLE:

Fiscal and Legal Affairs Committee Report, Marsh/Jewell

MINUTES FROM THE MEETING:

Trustee Jeff Marsh discussed internal and external audits. He noted Internal Auditor Kathleen Miller's retirement. Trustee Marsh explained the insurance carrier's new requirements. These include a standard written notice from the Office of the General Counsel with a reminder of the reporting requirements established by the insurance.

AGENDA ITEM TITLE:

Honorary Degrees and Awards Committee, Sullivan

MINUTES FROM THE MEETING:

Trustee Michelle Sullivan provided process and deadline information regarding the Honorary Degrees and Awards Committee 2020 call for nomination.

AGENDA ITEM TITLE:

Trustees Legislative relations Committee, Brown

MINUTES FROM THE MEETING:

Trustee Brown stated there was no report.

AGENDA ITEM TITLE:

Trustees Research and Economic Development Committee, Fall

MINUTES FROM THE MEETING:

Trustee Dave Fall provided an update on the work of the committee. Topics included the NCAR Wyoming Super Computer, the economic development innovation task force, Science Initiative Building occupancy update, the AMK task force update and two regulations regarding the indirect cost policy. Trustee Kermit Brown inquired about Science Initiative Building funding. Associate Vice President for Financial Affairs David Jewell reminded the Board the university received \$1,000,000 one-time funding for the Science Initiative Building from the legislature.

AGENDA ITEM TITLE:

Vice President and Dean Search Committee Report, Schmid-Pizzato

MINUTES FROM THE MEETING:

Trustee Laura Schmid-Pizzato provided information about current searches to include Haub School Dean, College of Engineering and Applied Science Dean, College of Arts and Sciences Dean, and Executive Director for School of Energy Resources.

AGENDA ITEM TITLE:

Approval of modifications to UW Regulations 2-101 (International Exchange and Faculty-led Course Study for Credit), 2-114 (Academic Dishonesty), and 2-116 (Course Approval Process) and approval of new UW Regulation 2-16 (Sabbatical and Professional Development Leave), Brown/Evans

MINUTES OF THE MEETING:

Tara Evans provided information and updates on four regulations. Evans discussed housekeeping edits to Regulation 2-116 (Course Approval Process) which also subsumes 2-101. She discussed improvements made to UW Regulation 2-114 (Academic Dishonesty) resulting in a more efficient and streamlined process. Evans stated UW Regulation 2-16 (Sabbatical and Professional Development Leave) was created as a stand-alone regulation related to sabbatical and professional leave.

Approved 9-12-19 @ 3:58 p.m.

Approval of modifications to UW Regulations

Trustee Brown moved to authorize modifications to UW Regulations 2-114 (*Academic Dishonesty*) and 2-116 (*Course Approval Process*), repeal of UW Regulation 2-101 (*International Exchange and Faculty-led Course Study for Credit*), and approval of new UW Regulation 2-16 (*Sabbatical and Professional Development Leave*), as presented to the Board. Trustee Sullivan seconded the motion. The motion passed with a unanimous decision.

AGENDA ITEM TITLE:

University of Wyoming Strategic Improvement Working Group Update, Barker/Shevling

MINUTES OF THE MEETING:

Strategic Improvement Working Group Chairman Michael Barker provided an update on the work of the UW Strategic Improvement Working Group and reported on recommendations for actionable improvements based on results of the Great Colleges to Work For survey that took place in spring 2018.

AGENDA ITEM TITLE:

Annual Investment Report of the UW Foundation Investments, Mendicino, Blalock, Treick

MINUTES OF THE MEETING

Vice President for Institutional Advancement and UW Foundation CEO Ben Blalock introduced Chief Investment Officer Phil Treick. Blalock and Treick provided an annual report on the performance and management of university endowments. Blalock noted UW has the largest endowment among the Mountain West Conference schools. In response to inquiry from Trustee Dick Scarlett, Treick provided information about hedge funds and allocations for private equity in the portfolio. In response to inquiry from Trustee Michelle Sullivan, Treick described investment policy targets.

AGENDA ITEM TITLE:

UWYO Events Calendar Rollout Update, Jean Garrison

MINUTES OF THE MEETING

Director of Engagement and Outreach Jean Garrison provided a presentation of the UWYO Events online calendar which was launched August 2019 in cooperation with Institutional Marketing and Information Technology. The calendar offers a dedicated location to find and communicate UW sponsored events and programs state-wide. In response to inquiry from Trustee Macey Moore, Garrison reported Wyoming Athletics schedules would be added. Garrison described the UWYO Events calendar as an effective tool for community engagement. Trustees commended everyone involved in the creation and rollout of the calendar.

Friday, September 13, 2019

Business Meeting

Marian H. Rochelle Gateway Center, Salon D&E

Roll Call

The business meeting was called to order at 9:45 a.m. Trustee Kermit Brown took roll.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Dick Scarlett, Laura Schmid-Pizzato, Michelle Sullivan, Dave True and Wava Tully. Ex-officio Trustees Acting President Neil Theobald, Governor Mark Gordon, ASUW President Jason Wilkins and State Superintendent of Public Instruction Jillian Balow. Executive Director of Wyoming Community College Commission Sandy Caldwell was not in attendance.

Approval of Board of Trustees Meeting Minutes (Public Session and Executive Session)

- August 14, 2019, Board of Trustees Conference Call

Reports

ASUW

ASUW President Jason Wilkins gave a report. He noted ASUW met with the Black 14. He mentioned there will be Black 14 decals on the helmets for the football game on Saturday September 14th.

Staff Senate

Staff Senate President James Wheeler gave a report about the upcoming highway clean-up coming up and homecoming float with a “Breaking Through” theme.

Faculty Senate

Faculty Senate Chairman Ken Chestek discussed the membership of the UW Presidential Search Committee. He stated agreement with views expressed in the letter from Governor Mark Gordon to the UW Board of Trustees.

Public Testimony [*Scheduled for Thursday, September 12, from 11:00-11:30 a.m.*]

Committee of the Whole-REGULAR BUSINESS

Board of Trustees Committee Reports

[*Scheduled for Thursday, September 12, 2:15-5:00 p.m.*]

Liaison to Other Boards

- *UW Alumni Association Board* – Wava Tully

Executive Director for Alumni Relations Keener Fry reported on the work of the Alumni Association. He discussed the potential purchase of the Alumni House and reported new positions for Alumni Relations. Trustee Wava Tully discussed the 125th Anniversary Celebration.

- *Foundation Board* – Jeff Marsh & David Fall

Trustee Jeff Marsh provided a brief update on cooperation with the UW Foundation as it relates to the custodial banking relationship.

- *Haub School of Environment & Natural Resources* – Michelle Sullivan

Trustee Michelle Sullivan reported on the departure of Haub School Dean Mindy Benson and Ruckelshaus Institute Director Nicole Korfanta at the end of the fall semester.

- *Energy Resources Council* – Dave True

Chairman True provided an update and stated there will be a joint meeting with the Energy Resource Council during the November UW Board of Trustee meeting.

- *Cowboy Joe* – John McKinley

Trustee John McKinley provided information about the October Cowboy Joe Club Auction in Cheyenne. He reported membership is down from last year, but the Wildcatter is sold out for the third year in a row.

OTHER ACTION TAKEN DURING MEETING:

Approved 9-12-19 @ 8:55 AM

Location of Trustees Out-of-Town Meeting

Trustee Marsh moved the location of the July 2020 out of town meeting to Torrington, Wyoming. Trustee Fall seconded the motion. The motion passed with unanimous decision.

Approved 9-13-19 @ 10:18 a.m.

Board of Trustees Public Session and Executive Session Meeting Minutes

Trustee Baldwin moved approval of the Board of Trustee minutes for both the Public Session and Executive Session of the August 14, 2019 Conference Call meeting. Trustee Moore seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:11 a.m.

Certificate of Appreciation for Shannon Polk

Trustee Marsh moved for the resolution of gratitude and appreciation for Shannon Polk to be presented and the November Meeting. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:52 a.m.

Microsoft Volume Licensing Program

Trustee Moore moved to authorize administration to sign the Microsoft Volume Licensing Program Signature Form Campus and School Agreement and authorize payment to third-party reseller En Pointe Technologies. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:53 a.m.

Amazon Web Services Enterprise Agreement

Trustee Moore moved to authorize administration to sign the Amazon Web Services Enterprise Agreement. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:53 a.m.

Wyoming Business Council Agreement

Trustee Moore moved to authorize administration to sign the Agreement between Wyoming Business Council and University of Wyoming with the same terms as presented to the Board with the exception of those terms regarding timing of the transfer. For these terms, the Board grants administration the flexibility to alter the timing of the funding terms as needed as it finalizes the Agreement, which is contingent on approval of the Board of Directors of the Wyoming Business Council. Trustee Tully seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:55 a.m.

Approval of Contracts and Grants Report

Trustee Bonner moved to approve the Contract and Grants Report as presented to the Board. Trustee Baldwin seconded the motion. The motion passed with a unanimous decision.

Approved 9-13-19 @ 10:55 a.m.

Personnel Report

Trustee Tully moved to approve the personnel report as discussed in Executive Session and provided in the Board report. Trustee Fall seconded the motion. The motion passed with a unanimous decision.

New Business

Date of Next Meeting

October 16, 2019 (conference call)

Adjournment

The Board adjourned the meeting at 11:01 a.m.

Executive Session Information

[The UW Board of Trustees met in Executive Session on Wednesday, September 11 and Friday, September 13, 2019 in the Marian H. Rochelle Gateway Center, Salons D&E]

Wednesday, September 11, 2019 [3:15 – 5:15 p.m.]

Trustee Kermit Brown moved the Board enter into Executive Session for the purpose of:

1. To consider or receive any information classified as confidential by law (16-4-405(a)(ix))
2. On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party (16-4-405(a)(iii))
3. To consider the selection of a site or the purchase of real estate (16-4-405(a)(vii))
4. To consider the appointment, employment, right to practice or dismissal of a public employee (16-4-405(a)(ii))

The Executive Session was attended by the 12 voting members of the Trustees, ex-officio trustees, and UW administrators and staff as appropriate. Trustee Brad Bonner seconded the motion, which passed unanimously. The Board entered Executive Session at 3:42 p.m.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Ex-officio Trustees University of Wyoming Acting President Neil Theobald, ASUW President Jason Wilkins, and Executive Director for Wyoming Community College Commission Sandy Caldwell. Ex-Officio Trustee Governor Mark Gordon was not attendance; Senior Policy Advisor Lachelle Brant attended on his behalf. State Superintendent of Public Instruction Jillian Balow was not in attendance.

General Counsel Tara Evans, UW Board of Trustees Deputy Secretary RoseMarie London, and IT Specialist Lisa Stafford attended the entirety of the meeting. Associate Vice President for Financial Affairs David Jewell was in attendance when his respective meeting topics was discussed.

Friday, September 13, 2019 [7:30 – 8:30 a.m.]

The University of Wyoming Board of Trustees called the meeting to order at 7:32 a.m. Trustee Kermit Brown moved the Board enter into Executive Session for the purpose of:

1. To consider the appointment, employment, right to practice or dismissal of a public employee (16-4-405(a)(ii))
2. To consider or receive any information classified as confidential by law (16-4-405(a)(ix))
3. On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party (16-4-405(a)(iii))

The Executive Session was attended by the 12 voting members of the Trustees, ex-officio trustees, and UW administrators and staff as appropriate. Trustee Michelle Sullivan seconded the motion, which passed unanimously. The Board entered Executive Session at 7:32 a.m.

Trustees participating: Mel Baldwin, Brad Bonner, Kermit Brown, David Fall, Jeff Marsh, John McKinley, Macey Moore, Laura Schmid-Pizzato, Dick Scarlett, Michelle Sullivan, Dave True and Wava Tully. Ex-officio Trustees University of Wyoming Acting President Neil Theobald, ASUW President Jason Wilkins, Executive Director for Wyoming Community College Commission Sandy Caldwell (by phone), and State Superintendent of Public Instruction Jillian Balow were in attendance. Ex-Officio Trustee Governor Mark Gordon was not attendance; Senior Policy Advisor Lachelle Brant attended on his behalf.

General Counsel Tara Evans, UW Board of Trustees Deputy Secretary RoseMarie London, and IT Specialist Lisa Stafford attended the entirety of the meeting. Provost and Vice President for Academic Affairs Kate Miller, Vice Provost Tami Benham-Deal, Vice President for Research and Economic Development Ed Synakowski, Interim Vice President for Community Affairs Chris Boswell and Director of Government Relations Meredith Asay were in attendance when their respective meeting topics were discussed.

Respectfully submitted,



RoseMarie London
Deputy Secretary, UW Board of Trustees



Katy Hudson
Coordinator, Financial Services