

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT

January 25-27, 2023

The final report can be found on the University of Wyoming Board of Trustees Website at
<http://www.uwyo.edu/trustees/>

University of Wyoming Mission Statement (July 2017)

We honor our heritage as the state's flagship and land-grant university by providing accessible and affordable higher education of the highest quality; rigorous scholarship; the communication and application of knowledge; economic and community development; and responsible stewardship of our cultural, historical and natural resources.

In the exercise of our primary mission to promote learning, we seek to provide academic and co-curricular opportunities that will:

- Graduate students who have experienced the frontiers of scholarship and creative activity and who are prepared for the complexities of an interdependent world;
- Cultivate a community of learning energized by collaborative work among students, faculty, staff and external partners.
- Nurture an environment that values and manifests diversity, internationalization, free expression, academic freedom, personal integrity and mutual respect; and
- Promote opportunities for personal health and growth, physical health, athletic competition and leadership development for all members of the university community.

As Wyoming's only public university, we are committed to scholarship, outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation and the world.



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, January 25 -Friday, January 27, 2023
UW Conference Center
Laramie, Wyoming**

OFFICIAL MEETING SCHEDULE

Thursday, January 26, 2023

Meeting Location: UW Conference Center, Salon C

- 7:00-7:45 a.m.** **Informal breakfast at the Holiday Inn**

- 7:45 a.m.** **Travel to the UW Conference Center for the regular Board meeting**

- 8:00 – 9:30 a.m.** *Executive Session [Session I]*
Meeting Location – UW Conference Center, Salons A & B

- 9:30 a.m.** *Pledge of Allegiance [Marty Martinez, UW Marna M. Kuehne Foundation
Veterans Services Center]*

- 9:45 a.m.** Introductions/Recognitions:
 - Vice President for Diversity Equity and Inclusion, Zebadiah Hall
 - College of Law Dean, Klint Alexander

- 10:00 a.m.** Update to Board: UW President Ed Seidel *[verbal update/no materials]*

- 10:15 a.m.** Research Excellence Presentation: Experimental and Computational research on
Enhanced Oil Recovery and its application to Wyoming’s needs - Piri

- 10:40 a.m.** Annual Report: Vice President for Research and Economic Development
– Chitnis8

- 11:00 a.m.** Update to Board: AMK Ranch 2023 Scheduling, Staffing, and Use – Chitnis/Mai
[verbal update/no materials]

- 11:15 a.m.** *Public Testimony*

- 11:30 a.m.** Annual Report: Faculty Athletic Representative – Scott Chamberlain.....9

- 11:45 a.m.** Update to Board: Unfilled Positions – Carman *[verbal update/no materials]*

- 11:55 a.m.** Annual Report: Academic Affairs, Sabbaticals/Leave for previous Academic Year (per
UW Regulation 2-16) – Benham-Deal10



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA**

**Wednesday, January 25 -Friday, January 27, 2023
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Laramie, Wyoming**

12:10 p.m. Update to Board: Trustees Education Initiative – Bostrom/Scott.....11

12:30 p.m. *Working Lunch – Trustees Open Discussion on Any Topic*

1:30 p.m. Consideration and Action: Financial Aid and Scholarship Plan (per UW Regulation 7-11) -- Kean/Stark/Evans13

1:50 p.m. Board Review of Tuition Policy adopted 11-15-2018 – Kean15

2:00 p.m. Update to Board: Enrollment and Recruitment – Seidel/Carman/
K. Moore16

2:20 p.m. Consideration and Action: UW Strategic Plan 2023+ -
Seidel/Carman/Alexander/Chestnut.....18

2:35 p.m. Update to Board: Integrated Test Center, Campbell County – Krutka [*verbal update/no materials*]

2:45 p.m. Trustees’ Annual Discrimination and Harassment, Mandatory Report, and Bystander Intervention Training – Osborn19

3:15 p.m. *Break*

3:30– 5:00 p.m. **Trustee Committee Reports**
[Committee materials provided separately, unless otherwise indicated.]

Academic and Student Affairs Committee; Michelle Sullivan (Chair)

Biennium Budget Committee; Laura Schmid-Pizzato (Chair)

- Consideration and Action: UW Fee Book Proposal for coming Academic Year (per UW Regulation 7-11)20

Facilities Contracting Committee; Kermit Brown (Chair)

- Consideration and Action:
 - Chick Fil A – CMAR Agreement
 - Athletics Grounds Storage Facility – Delivery Method
 - UW Flood Restoration- Agreement

Fiscal and Legal Affairs Committee; Macey Moore (Chair)



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**Wednesday, January 25 -Friday, January 27, 2023
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Legislative Relations Committee; Kermit Brown (Chair)

Research and Economic Development Committee; David Fall (Chair)

UW Regulation Review Committee; Kermit Brown (Chair).....22

- Consideration and Action: Modification to UW Regulations:
 - UW Regulation 2-13 (Academic Program Reorganization, Consolidation, Reduction and Discontinuance) – Evans/Carman/Laegreid
 - UW Regulation 2-106 (Assignment of Grades)
 - UW Regulation 2-107 (Honor Roll and Graduation with Academic Distinction)
 - UW Regulation 2-108 (Student Attendance Policy)
 - UW Regulation 2-116 (Course Approval Process)
 - UW Regulation 2-117 (Course Syllabus Requirement)
 - UW Regulation 2-119 (Degrees and Diplomas)
 - UW Regulation 2-202 (Assessment of Prior and Sponsored-Experiential Learning)
 - UW Regulation 2-204 (Procedures for Change of Registration)
 - UW Regulation 6-5 (Use of bicycles and non-motorized vehicles)
 - UW Regulation 7-2 (Signature Authority)
 - UW Regulation 2-411 (Academic Organization)

Special Event

Thursday, January 26, 2023

5:30 p.m. Faculty Senate Reception [Invitation Only] – Legacy Hall, Marian H. Rochelle Gateway Center

Friday, January 27, 2023

**8:00 – 9:15 a.m. Executive Session [Session II]
Meeting Location – UW Conference Center, Salon C**

9:15 a.m. Break

**9:30 a.m. – 11:00 a.m. Business Meeting
Meeting Location – UW Conference Center, Salon C**

Roll Call



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA**

Wednesday, January 25 -Friday, January 27, 2023

UW Conference Center

Laramie, Wyoming

Approval of Board of Trustees Meeting Minutes (*Public Session & Executive Session*)

- December 14, 2022, UW Board of Trustees Conference Call Meeting

Discussion: Appointment of New Trustees

- Appointment of Board of Trustees Officer Nomination Committee – McKinley

Reports

- ASUW - President Allison Brown
- Staff Senate – President Tim Nichols
- Faculty Senate – Chairman Renee Laegreid

Public Testimony [*Scheduled for Thursday, January 26, 2023, 11:15 a.m.*]

Committee of the Whole

Regular Business

Board Committee Reports [*Scheduled for Thursday, January 26, 2023, at 3:30 p.m.*]

Trustee Committees - [*Note: Committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting.*]

Liaison to Other Boards [*reports provided as supplemental*]

- UW Alumni Association Board – Laura Schmid-Pizzato & Jack Tennant
- Foundation Board – Jeff Marsh & David Fall
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe – John McKinley

Proposed Items for Action:

- I. Academic and Student Affairs Committee Honorary Degrees and Awards recommendations – Sullivan [*materials provided as supplemental*]
- II. Contracts, agreements, procurements over \$1 million or 5 years in length – Evans
- III. Academic Personnel – Carman/Benham Deal
- IV. Non Academic Personnel - McKinley

Information Only Items: [*no action, discussion, or work session*]

- Upcoming Fiscal Year Operating Budget Assumptions and Timeline
– Kean24
- Six-month budget v. actual of annual Operating Budget – Kean26
- Contracts and Procurement Report (per UW Regulation 7-2) – Evans27
- Capital Construction Report – Brown/Mai [*provided with Supplemental Materials*]



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- Foundation Monthly Giving Report – Stark *[report provided as supplemental]*

New Business

Date of Next Meeting: February 15, 2023 (conference call)

Adjourn Meeting

AGENDA ITEM TITLE: **Division of Research and Economic Development Annual Report,**
Chitnis

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability

No [Regular Business]

- Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

During 2022, the Research and Economic Development Division was transformed, including hiring a new Vice President for Research and Economic Development (Parag Chitnis), UW's first ever Associate Vice President for Economic Development (Steve Farkas), and new Associate Vice President for Research (Bryant Smalley). This report will provide highlights of UW achievements in research and economic development. It will also describe future strategies that will be implemented in 2023.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Annual report submitted to the Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:

Per the Board of Trustees Annual Schedule, the Vice President for Research and Economic Development shall submit an annual report in January.

ACTION REQUIRED AT THIS BOARD MEETING:

Information only.

PROPOSED MOTION:

Information only.

PRESIDENT'S RECOMMENDATION:

Information only.

AGENDA ITEM TITLE: Faculty Athletic Representative Report, Chamberlin/
Baldwin/Stuemky/Brodie

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

This informational report is provided to the Board of Trustees as part of Faculty Athletic Representative (FAR) yearly expectations. The report has five parts in total, comprised of: (1) Academic Integrity, (2) Diversity, Equity, and Inclusion, (3) Fiscal Integrity, (4) Student-Athlete Well-Being, and (5) Other.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Annual FAR Report submitted to the Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:

Per the Board of Trustees Annual Schedule, the FAR shall submit an annual report in January.

ACTION REQUIRED AT THIS BOARD MEETING:

Information only.

PROPOSED MOTION:

Information only.

PRESIDENT'S RECOMMENDATION:

Information only.

AGENDA ITEM TITLE: Annual Report: Sabbatical/Professional Development Leaves, Carman/Benham Deal

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

Information is provided to the Board about sabbatical and professional development leaves taken by faculty during Academic Year 2021-2022.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board receives regular information about personnel matters, including but not limited to sabbatical and professional development leaves.

WHY THIS ITEM IS BEFORE THE BOARD:

Pursuant to University Regulation 2-16 (Sabbatical and Professional Development Leave) and the Board of Trustees Annual Schedule, the Provost shall submit an annual report in January detailing the sabbatical and professional development leaves approved for the preceding academic year.

ACTION REQUIRED AT THIS BOARD MEETING:

Information only.

PROPOSED MOTION:

Information only.

PRESIDENT'S RECOMMENDATION:

Information only.

AGENDA ITEM TITLE: Trustees Education Initiative Update, Thomas, Williams, Theobald, Rubin

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with the narrative.

EXECUTIVE SUMMARY:

This information session and update offers a proof of concept of the Master Educator Competency Program (MECP). To support in-service teachers with more effective professional development opportunities, the College of Education and the Trustees Education Initiative embarked on an ambitious project in March of 2022. The MECP is an online competency-based education program that draws on the latest learning science research and incorporates the most up to date learning technology to provide relevant, accessible professional development for teachers in Wyoming.

Competency-Based Education (CBE) is an innovative, technology-enhanced educational method used to combine vital contemporary teacher skills with a formal degree program. Rather than focusing exclusively on teaching new concepts to teachers, CBE assesses and awards credit for already proven capabilities and skills, then provides an education plan customized to the educator's real-time needs. Unique to the MECP effort are the competencies that have been codeveloped with CoE faculty and teachers across Wyoming.

The Master Educator Competency Program is modular, self-paced, and requires students to concretely demonstrate certain knowledge, skills, and abilities without requiring them to sit through a traditional 8- or 12-week course. Students can move through the program as quickly as they are able, but they must demonstrate mastery over a concept before moving on. While we focus on professional development, the project is a pilot for large scale delivery of degree programming at the masters level.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

TEI updates were provided to the Board of Trustees in March and November 2022.

WHY THIS ITEM IS BEFORE THE BOARD:

This item provides a demonstration of advances made through the Trustees Education Initiative and the College of Education. As a proof of concept, we anticipate coming back before the board with additional evidence of the programs effectiveness and economic potential.

ACTION REQUIRED AT THIS BOARD MEETING:

No action requested.

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:
N/A

AGENDA ITEM TITLE: Financial Aid Strategy 2024-25, Schmid-Pizzato/Kean

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided in Biennium Budget Committee Packet.

EXECUTIVE SUMMARY:

The Financial Aid Strategy approved in July 2019 was implemented for the 2020-21 and 2021-22 awarding cycles. This strategy was modified June 2021 for the 2022-23 awarding cycle and May 2022 for the 2023-24 awarding cycle. To utilize institutional and foundation resources in a strategic manner and enhance recruitment and retention, the Administration recommends the following for the 2024-25 awarding cycle:

1. Retain current grids and matrix for awarding and renewing of new first-time, transfer, and continuing student options.
2. Increase the enhanced recruiting and retention option for college deans for 2024-2025 and subsequent awarding cycles, which was initially approved May 2022 for 2022-2023 and 2023-24 awarding cycles. This would be dependent on college size and available resources.

In addition, the University of Wyoming and University Foundation have developed a long-term strategy regarding preferential language within a gift agreement, including those where the donor wishes to include preferences that relate to a protected class. The goal of this strategy is to continue working with donors to achieve their philanthropic goals, while meeting the priorities and policies of the University of Wyoming and federal law.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Financial Aid Strategy and status of awards was last reviewed and discussed during the November 2022 Budget Committee Board meeting. Per the Board of Trustees Annual Schedule, the Vice President for Budget and Finance shall submit the financial aid plan in January.

WHY THIS ITEM IS BEFORE THE BOARD:

Per UW Regulation 7-11 (Tuition, Fees, Scholarships and Financial Aid), scholarship and financial aid programs require annual Board approval.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board approves or disapproves the recommended Financial Aid Strategies presented for the 2024-25 year.

PROPOSED MOTION:

I move the Board authorize Administration to adopt and approve the recommendations for the 2024-25 year Financial Aid Strategy.

PRESIDENT’S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE: Tuition Policy, Schmid-Pizzato/Kean

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided in Biennium Budget Committee Packet.

EXECUTIVE SUMMARY:

Per the Board of Trustees November 2018 Tuition Policy, the Board is required to review the policy (1) not later than four years following its adoption; and (2) not later than four years following any subsequent review or modification to the policy.

In fall 2022, Administration recommended changes to section C (distribution policy). Subsequent to those recommendations, administration requested and received comments from ASUW and Faculty Senate, and after reviewing the feedback, Administration agrees to not recommend any changes to the current tuition policy at this time. However, moving forward Administration will take a comprehensive look at the business model of the University, including tuition, enrollment, state funding, and external funding, with the intention of incentivizing departments to achieve the mission and goals of the University.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board of Trustees reviewed and approved its current Tuition Policy in November 2018. The Budget Committee discussed the current tuition policy at the November 2022 meeting and requested Administration receive feedback from ASUW and Faculty Senate prior to the full Board taking action.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees' Tuition Policy outlines that the Administration may make recommendations regarding tuition rate increases on an annual basis for the Trustees' consideration.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board approves or disapproves the Tuition Policy as presented to the Budget Committee.

PROPOSED MOTION:

I move the Board authorize and accept the January 2023 Tuition Policy as recommended by to the Budget Committee. *[placeholder]*

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE: Recruitment and Enrollment Update and Plan for the Future,
Carman

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with the narrative.

EXECUTIVE SUMMARY:

In response to a January 2023 inquiry from the Board of Trustees, Administration would like to address the primary questions:

1. Where are we now?
2. What is our plan for the Future?
3. On-campus vs. Online enrollments

Where are we now?

Total enrollment is 11,100, which includes 8,518 undergraduate and 2,582 graduate students. 9,168 are taking main-campus courses, 325 are at the Casper campus, and 1,607 are in online programs. 67% of students are Wyoming residents and 33% are non-residents. 4% are international students. The Fall 2022 enrollment of first-time, full-time students increased relative to pandemic years (Fall 2022 first-time student numbers increased 14.2 % since 2020 – NOTE net tuition revenues per FTE have also increased during this time as a result of the significant changes in financial-aid strategies implemented in 2019). The residual impact of the pandemic is manifested in reduced enrollments of juniors and seniors. Enrollment in graduate programs, particularly doctoral programs, has increased steadily.

What is our plan for the Future?

In 2022 the University engaged in a strategic planning process that returned five objectives that will guide UW into its next phase: (1) Enhance Student Success, (2) Pursue Institutional Excellence, (3) Provide a Supportive Community, (4) Engage with and Serve the State, and (5) Cultivate Financial Stability and Diversification. Over the next six months, we will be engaged in a robust exercise to determine enrollment goals for UW. Our enrollment goals need to consider financial factors that include (1) the block grant, (2) resident and non-resident tuition price points, (3) the potential for increased revenue from international students, and (4) the potential for increased revenue from enhanced online degree and certificate programs. Enrollment goals will be guided by the need for specific programs that serve the needs of Wyoming. They will also include strategic growth of doctoral programs that move UW toward its goal of being recognized as an R1 institution. Our plan will also take into consideration demographic factors such as (1) part-time v. full-time, (2) resident v. non-resident, (3) domestic v. international, (4) online v. traditional, (5) graduate v. undergraduate, and (6) transfer students.

Our ability to strategically grow enrollment will require a revised business model that (1) incentivizes and rewards programs that increase enrollment, (2) replaces the current Central

Position Management (CPM) with one that allows deans to retain positions and more expeditiously fill vacancies, and (3) reconsiders our current model for allocating financial aid, including Trustees Scholars.

On-Campus vs Online Enrollments

The landscape of higher education has forever changed as a result of the pandemic. The openness to online education has increased for both faculty and students. Approximately 5,000 Wyoming residents enroll in online programs at institutions outside of Wyoming. The Vice Provost for Online and Continuing Education (newly hired fall 2022) is charged with identifying opportunities for the growth of existing degree and certificate programs and launching new ones. Successful growth of online programs will require a different tuition model.

UW online offerings have grown from ~10% in 2019 to 15% in 2022, of the total number of courses offered. Modality is influenced by several factors including, (1) student preferences, (2) temporary instructors that teach remotely, and (3) faculty preferences.

Overall enrollment

Enrollment growth must be looked at holistically. Current students (those who are/should be returning for another term) represent the largest population of students at UW (~75%), suggesting retention, completion and student success initiatives must be equally part of the plan for enrollment growth. Several initiatives are underway (e.g., SaddleUp, Navigate, Cowboy Coaches) with additional high-impact practices being developed. All of which will be folded into the plan for enrollment growth.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None.

WHY THIS ITEM IS BEFORE THE BOARD:

Information only.

ACTION REQUIRED AT THIS BOARD MEETING:

Information only.

PROPOSED MOTION:

Information only.

PRESIDENT'S RECOMMENDATION:

The President recommends implementation of this new direction for enrollment management.

AGENDA ITEM TITLE: President's University of Wyoming Strategic Plan 2023+,
Seidel/Carman/Chestnut/Alexander

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

The Board will review and discuss the final draft UW Strategic Plan 2022+, which includes Values, Vision, Mission, Value Proposition, and Objectives.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Trustees were provided an update on the Strategic Planning process in September and November 2022.

WHY THIS ITEM IS BEFORE THE BOARD:

To allow Board of Trustees discussion of the President's proposed strategic plan for the University.

ACTION REQUIRED AT THIS BOARD MEETING:

Acceptance of the new UW Strategic Plan.

PROPOSED MOTION:

"I move that the Board accept the President's University of Wyoming Strategic Plan 2023+, as amended."

PRESIDENT'S RECOMMENDATION:

The President recommends acceptance.

AGENDA ITEM TITLE: Discrimination and Harassment, Mandatory Reporting, and Bystander Intervention Training, Osborn

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with the narrative.

EXECUTIVE SUMMARY:

Per the U.S. Department of Education’s 2020 Title IX Regulations on Sexual Harassment, the University of Wyoming is required to take specific steps in response to notice of alleged sexual harassment. Per UW Regulation 4-2, all UW employees are required to report harassment and discrimination to the University’s Equal Opportunity Report and Response unit and the Title IX Coordinator. This training session provides a brief overview of sexual harassment and discrimination, mandatory reporting, accommodations for a disability, and bystander intervention.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board of Trustees is periodically trained on Title IX Regulations and the University’s related policies and procedures.

WHY THIS ITEM IS BEFORE THE BOARD:

Training about these topics is required for all UW employees. While Board members are not mandatory reporters, it is important for the Board to receive information about sexual harassment and discrimination, mandatory reporting, accommodations for a disability, implicit bias and bystander intervention.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT’S RECOMMENDATION:

AGENDA ITEM TITLE: FY24 Student Fee Book, Schmid-Pizzato/Carman/Kean

SESSION TYPE:

- Work Session
- Education Session
- Information Item
- Other:

[Committee of the Whole – Items for Approval]

Materials are provided in Biennium Budget Committee Packet.

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 - Driving Excellence
 - Inspiring Students
 - Impacting Communities
 - High-Performing University
- No [Regular Business]

EXECUTIVE SUMMARY:

Provost Carman, Vice President Kean and the Central Fee Book Committee chairs will introduce the proposed changes to the FY24 Student Fee Book for board consideration.

Pursuant to the ByLaws of the Trustees, Article VIII. Section 2 (STUDENTS):

All student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications.

Per UW Regulation 7-11 (Tuition, Fees, Scholarships and Financial Aid), student tuition, fees, and charges (“Fees”) and related policies and procedures shall be established by the Board of Trustees in the University Fee Book. The President, through the Office of Financial Affairs, shall maintain and publish the Fee Book.

The Central Fee Book Committee convened on October 3, 2022, and took student fee book requests from campus constituents during the month of October. The Committee has collectively determined the proposed changes are reasonable and needed to support various operations around campus. These changes have been organized and included in the supplemental materials. For the Board’s reference, the document includes the impact on revenue, where applicable. It also includes the page number from the FY23 approved Student Fee Book. Please note: Course fees and ghost fees were not allowed, due to the Programmatic Fee structure.

Provost Carman and Vice President Kean will make a recommendation to the Board with respect to acceptance and approval of the reports.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board accepts and approves the Student Fee Book each year.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees is responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

ACTION REQUIRED AT THIS BOARD MEETING:

The Board approves the recommended FY24 Student Fee Book presented to the Budget Committee.

PROPOSED MOTION:

I move the Board approve the FY24 Student Fee Book as recommended by the Budget Committee.
[placeholder]

PRESIDENT'S RECOMMENDATION:
The President recommends approval

AGENDA ITEM TITLE: Modifications to UW Regulations, Brown/Evans

SESSION TYPE:

- Work Session
 Information Session
 Other
 [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 Institutional Excellence
 Student Success
 Service to the State
 Financial Growth and Stability
 No [Regular Business]

Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

UW Regulation 2-13 (Academic Program Reorganization, Consolidation, Reduction and Discontinuance)

Attached is Faculty Senate Bill 351 "Resolution Regarding *Academic Program Reorganization, Consolidation, Reduction and Discontinuance*; Regulation 2-13" passed by the Faculty Senate at its meeting on May 9, 2022. The President and the Provost reviewed the resolution per UW Regulation 1-101 and agreed with the proposed modifications. Faculty Senate Chair Renee Laegreid, along with Dr. Michael Barker, presented these changes to the Board of Trustees at its November 2022 meeting. There was some discourse and Chair McKinley requested that President Seidel direct a small group to provide recommendations to the Board's *ad hoc* Regulation Review Committee.

President Seidel charged Provost Carman, Vice President Evans, President Laegreid, and Dr. Adrienne Freng with reviewing Faculty Senate's proposed changes. This group met with the Regulation Review Committee in late fall 2022. The Regulation Review Committee will provide its recommendations to the full Board of Trustees.

Administrative efficiencies

At the July 2021 Board of Trustees meeting, the Chair assigned an *ad hoc* Board Meeting Restructure Committee to review and assess restructure changes that might increase efficiency of Board meetings. Part of that effort included identifying administrative efficiencies through possible modification or revocation of UW regulations. Based on that review, the Board's Regulation Review Committee reviewed 20 regulations and are endorsing changes to the following 12 regulations:

- **UW Regulation 2-5 (Assessing Effective Teaching):** Deleted administrative processes, which will be combined with the current Standard Administrative Policy and Procedure (SAP): Procedures for Assessing Effective Teaching. See https://www.uwyo.edu/regs-policies/_files/docs/policies/assessingeffectiveteaching_approved10-4-21.pdf. A working group will be formed with the Provost's Office and the Faculty Senate to review and provide recommended language to condense the regulation language and the existing SAP.
- **UW Regulation 2-100 (Academic Class Management):** Added course syllabus language (see below for explanation).
- **UW Regulation 2-106 (Assignment of Grades):** Deleted administrative processes and placed in a SAP.

- **UW Regulation 2-107 (Honor Roll and Graduation with Academic Distinction):** Deleted honor roll criteria and placed in a SAP.
- **UW Regulation 2-108 (Student Attendance Policy):** Sunset and placed in a SAP.
- **UW Regulation 2-116 (Course Approval Process):** Sunset and placed in a SAP and transferred requirement for Board of Trustees annual report language in UW Regulation 2-119.
- **UW Regulation 2-117 (Course Syllabus Requirement):** Sunset, placed syllabus requirement language in 2-100, and placed content requirements in a SAP.
- **UW Regulation 2-119 (Degrees and Diplomas):** Added language re: required annual course list report to Board of Trustees.
- **UW Regulation 2-202 (Assessment of Prior and Sponsored Experiential Learning):** Sunset and language placed in a SAP
- **UW Regulation 2-204 (Student Registration):** Sunset and language placed in a SAP.
- **UW Regulation 6-5 (Use of Bicycles and Non-Motorized Vehicles):** Sunset.
- **UW Regulation 7-2 (Signature Authority):** Modifications to increase certain thresholds.

Per the routing process for UW Regulations, the proposed modifications were provided to the President's Cabinet, Deans and Directors, Faculty Senate, Staff Senate, ASUW, and the Internal Auditor. Faculty Senate endorsed all of the proposed modifications except for UW Regulation 2-5 (they requested additional time to gather information and consider the proposed changes) and 2-100 (Faculty Senate and ASUW are collaborating on modifications to the final examinations section). Those two regulations will be presented to the Board at an upcoming meeting.

UW Regulation 2-411 (housekeeping edits)

At the May 2022 Board of Trustees meeting, the Board approved the establishment of the School of Graduate Education with a dean as the chief administrative officer of the School. The attached modifications are housekeeping edits to effect this Board directive.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board is regularly presented with proposed modifications to UW Regulations.

WHY THIS ITEM IS BEFORE THE BOARD:

UW Regulation 1-101 requires that the Board approve modifications to UW Regulations.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the proposed modifications.

PROPOSED MOTION:

I move to approve modifications to UW Regulations 2-13, 2-106, 2-107, 2-108, 2-116, 2-117, 2-119, 2-202, 2-204, 6-5, 7-2, and 2-411 as presented to the Board.

PRESIDENT'S RECOMMENDATION:

AGENDA ITEM TITLE: Upcoming Fiscal Year Operating Budget Assumptions, McKinley (Chair), Kean

SESSION TYPE:

- Work Session
- Education Session
- Information Item
- Other:

[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 - Driving Excellence
 - Inspiring Students
 - Impacting Communities
 - High-Performing University
- No [Regular Business]

EXECUTIVE SUMMARY:

The Administration is currently developing the University’s FY 2024 Operating Budget. The BOT Budget Committee is scheduled to hold budget hearings with the Leadership of the University’s Divisions and Colleges on May 8th – 9th 2023, and deliver an update on the FY 2024 budget to the full BOT on May 11th 2023, conduct follow-up hearings (if necessary) in late May through early June, and then when prepared, recommend to the full BOT a final FY 2024 Operating Budget for approval and adoption prior to the start of FY 2024 on July 1, 2023.

The Administration presented the University’s supplemental request for State funding to the Joint Appropriations Committee on December 9, 2022. Initial discussions indicate the University will likely receive additional state funding for compensation increases in FY2024 as well as additional funding for Tier 1 engineering and the Science Initiative. Final appropriations will not be known until the conclusion of the 2023 Wyoming Legislative Session, scheduled to adjourn Friday, March 3, 2023.

Some preliminary budget assumptions by the Administration in the FY2024 budget are:

State Appropriations	Standard Budget plus supplemental requests as recommended by the Joint Appropriations Committee.
Gross Tuition Increase for base tuition	4% resident and non-resident and change to block tuition pricing for full-time students
Net Tuition Revenue (net of financial aid)	\$2,700,000
Fringe Benefit Rates (non-sponsored)	40.9% Faculty, 50.9% Staff, 1.8% Non-Benefited
Salary Increase	The Joint Appropriations Committee has recommended funding for compensation increases at the University equating to roughly 7% salary pool with fringe. The actual allocation of the increases will be determined through the budget process.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS: NA

WHY THIS ITEM IS BEFORE THE BOARD:

The President of the University shall develop an annual Operating Budget for the University each fiscal year. On or before April 15, the President shall submit her proposed Operating Budget for the fiscal year beginning on the following July 1 to the University’s Board of Trustees. The Budget

Committee of the Board of Trustees shall hold hearings where each of the University's Administrative Officers shall present the proposed budget for their Division/Unit (Organization) for the upcoming fiscal year. The final approval of the Operating Budget rests with the Board prior to the beginning of the fiscal year.

ACTION REQUIRED AT THIS BOARD MEETING: N/A

PROPOSED MOTION: N/A

PRESIDENT'S RECOMMENDATION: N/A

AGENDA ITEM TITLE: Presentation of Six-Month Budget v. Actual of Annual Operating Budget: Kean

SESSION TYPE:

- Work Session
- Education Session
- Information Item
- Other:
[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- Yes (select below):
 - Driving Excellence
 - Inspiring Students
 - Impacting Communities
 - High-Performing University
- No [Regular Business]

Materials provide in Biennium Budget Committee Packet.

EXECUTIVE SUMMARY: Prior to submitting the President’s proposed FY 2024 Operating Budget to the BOT on April 15, 2023, the Administration would like to provide the board with an analysis of actual FY 2023 expenditures through six months compared to the approved FY 2023 Operating Budget. The analysis is completed at the division/subdivision level and identifies significant variances between actual expenditures and budgeted levels. Through six months revenue is tracking slightly behind expectations while expenditures are tracking as expected. Primarily driven by inflation, services, travel and supplies expenses through six months are roughly \$10 million higher than through the same period last year. Administration will continue to monitor this expense category closely throughout the remainder of the year.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

This analysis is provided annually.

WHY THIS ITEM IS BEFORE THE BOARD:

The President of the University shall develop an annual Operating Budget for the University each fiscal year. On or before April 15, the President shall submit his proposed Operating Budget for the fiscal year beginning on the following July 1 to the University’s Board of Trustees. The Budget Committee of the Board of Trustees shall hold hearings where each of the University’s Administrative Officers shall present the proposed budget for their Division/Unit (Organization) for the upcoming fiscal year. The final approval of the Operating Budget rests with the Board prior to the beginning of the fiscal year.

ACTION REQUIRED AT THIS BOARD MEETING: N/A

PROPOSED MOTION: N/A

PRESIDENT’S RECOMMENDATION: N/A

AGENDA ITEM TITLE: Service Contract and Procurement Reports, Evans

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
 - Institutional Excellence
 - Student Success
 - Service to the State
 - Financial Growth and Stability
- No [Regular Business]

Attachments are provided with Supplemental Materials.

EXECUTIVE SUMMARY:

Per UW Regulation 7-2 (Signature Authority), unless otherwise limited by UW Regulation or reserved by the Board of Trustees, the President shall have authority to approve and/or sign University contracts, federal contracts, agreements, memorandums of understanding, and procurements that involve an external party, require consideration (paid or received) valued less than \$1,000,000 (one-time or in aggregate), and for which the term is less than five years. The President may delegate this authority to University Officers for such contracts, federal contracts, agreements, memorandums of understanding, and procurements that require consideration (paid or received) valued less than \$500,000 (one-time or in aggregate) and for which the term is less than five years.

As required by the Regulation, attached are the following reports:

- 1) Service Contracts (including contracts, federal contracts, agreements, and memorandums of understanding) valued at \$50,000 or above (one-time or in aggregate) from October 16 – December 15, 2022
- 2) Procurements valued at \$50,000 or above (one-time or in aggregate) from October 16 – December 15, 2022

Service contract workflow

Per Presidential Directive 3-2014-1 (Signature Authority), the President can delegate signature authority to University officers for service contracts valued less than \$500,000 (one-time or in aggregate) and for which the term is less than five years.

Procurement workflow

Cost Center Managers (business manager level or designee) approve all purchases, and are the final approvers for purchases of \$99,999 or less. Deans/Associate Vice Presidents are the final approvers for purchases between \$100,000 and \$249,999. Vice Presidents are the final approvers for purchases between \$250,000 and \$499,999. The President is the final approver for purchases between \$500,000 and \$999,999. The Board of Trustees approves purchases of \$1,000,000 and above.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Standing information item at each in-person Board of Trustees meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

Per UW Regulation 7-2 (Signature Authority), at each regular meeting of the Board of Trustees (excluding conference calls), the President shall provide a written report to the Board of Trustees identifying each contract, federal contract, agreement, memorandum of understanding, or procurement valued at \$50,000 or above (one-time or in aggregate) signed by the President or designee under this provision.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A. Information Only.

PROPOSED MOTION:

N/A. Information Only.

PRESIDENT'S RECOMMENDATION:

N/A. Information Only.