

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT

June 14, 2023

This document can also be found on the University of Wyoming Board of Trustees secure website.

University of Wyoming

Vision

Use our unique strengths to make Wyoming and the world a better place.

Mission

As Wyoming's university, we unlock the extraordinary in every person through education, research, innovation, engagement, and service.

Values

- Access to an affordable, high-quality education.
- Real-world education where students learn by doing.
- A welcoming and supportive learning community fostered by integrity, inclusivity, freedom of expression, and respect.
- The growth, health, and leadership capacity of all members of the university community.
- Wyoming's wild and working lands as an asset to be utilized, understood, stewarded, and treasured.
- Our partnership and engagement with Wyoming communities in the creation and exchange of knowledge and resources.
- Our role as a catalyst for innovation and economic vitality.

(Accepted January 2023)

**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, June 14, 2023
Via Video Conference/Old Main Boardroom, Old Main 206
Laramie, Wyoming**

OFFICIAL MEETING SCHEDULE/AGENDA

Wednesday, June 14, 2023

Via video conference

7:30 a.m. Call meeting to order

7:35 a.m. Roll call

Disconnect public call and reconnect for Executive Session

7:40 – 8:40 a.m. Executive Session [*see executive session agenda*]

Disconnect Executive Session call and reconnect for public session and discussion/action by the Board.

8:45 – 9:30 a.m. Public Session

Agenda Items for Discussion/Approval:

1. Discussion: May 10-12, 2023, Board of Trustees Meeting Minutes (public and executive session)
2. Update: Wyoming Innovation Partnership – Seidel4
3. Biennium Budget Committee
 - a. Consideration and Action: Annual operating budget for next fiscal year
(per UW Regulation 7-1).....5

Proposed Items for Action

1. Modifications to the Trustees Annual Schedule of Items to Approve, Discuss or Report (*approved 05-12-2023*).....6/7
2. Academic Personnel Report
3. Contracts, agreements, procurements over \$2 million or 10 years in length

9:30 a.m. **Adjourn meeting**

Date of Next Meeting – July 12-14, 2023, Lander Wyoming

AGENDA ITEM TITLE: Wyoming Innovation Partnership, Seidel

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☒ Financial Growth and Stability
- ☐ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

An initiative of Governor Gordon, the Wyoming Innovation Partnership (WIP) creates opportunities for Wyoming's Institutions of Higher Education (IHE) and select partners to apply for funding to advance workforce and economic development initiatives across the state. President Seidel will provide an update on the May 2023 WIP Presidents' Steering Group Retreat; Status of Phase II funding; and planning for Phase III.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

President Seidel most recently updated the Board of Trustees on this topic during a public session agenda item during the March 2023 Board of Trustees Meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

WIP provides significant opportunities for UW to enhance funding and serve the state through economic and workforce development initiatives.

ACTION REQUIRED AT THIS BOARD MEETING:

Not Applicable.

PROPOSED MOTION:

Not Applicable.

PRESIDENT'S RECOMMENDATION:

Not Applicable.

AGENDA ITEM TITLE: Annual Operating Budgets for FY24, Schmid-Pizzato/Kean

SESSION TYPE:

- ☐ Work Session
- ☐ Education Session
- ☐ Information Item
- ☒ Other:

[Committee of the Whole – Items for Approval]

☒ *Attachments are provided as supplemental.*

APPLIES TO STRATEGIC PLAN:

- ☒ Yes (select below):
 - ☒ Driving Excellence
 - ☐ Inspiring Students
 - ☐ Impacting Communities
 - ☐ High-Performing University
- ☐ No [Regular Business]

EXECUTIVE SUMMARY:

The President's proposed Operating Budget was presented to the Budget Committee of the Board of Trustees on April 15, 2023. The Budget Committee held FY24 budget hearings with university Administrative Officers on May 8-9, 2023.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY THIS ITEM IS BEFORE THE BOARD:

The President of the University shall develop an annual Operating Budget for the University each year. On or before April 15, the President shall submit his proposed Operating Budget for the fiscal year beginning on the following July 1 to the University's Board of Trustees. The Budget Committee of the Board of Trustees shall hold hearings where each of the University's Administrative Officers shall present the proposed budget for their Division/Unit (Organization) for the upcoming fiscal year. The final approval of the Operating Budget rests with the Board prior to the beginning of the fiscal year.

ACTION REQUIRED AT THIS BOARD MEETING:

Board approval or disapproval of the recommended FY2024 Operating Budget.

PROPOSED MOTION:

Move adoption of the UW FY2024 Operating Budget – Trustee Review Version as presented to the Budget Committee on June 5, 2023 with a specific call-out of a transfer of \$2,027,933 from the special project reserve account for two specific requests: 1) \$1,230,000 to the College of Education for the continuation of the Trustees' Education Initiative, and 2) \$797,933 to the Institutional Marketing Department.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE: Approval of Modifications to the Trustees Annual Schedule of Items to Approve, Discuss or Report, McKinley

SESSION TYPE:

- ☐ Work Session
- ☐ Information Session
- ☐ Other
- ☒ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
 - ☐ Institutional Excellence
 - ☐ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

Attached are proposed modifications to the Trustees Annual Schedule of Items to Approve, Discuss or Report approved at its May 2023 meeting.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board was provided notice of proposed modifications to the Annual Schedule at its March 2023 Board of Trustees conference call. The Board approved proposed modifications to the Annual Schedule at its May 2023 meeting, and moved additional modification to be considered at its June 14, 2023, meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

Pursuant to Article VIII, the Bylaws may be changed or amended at any regular meeting of the Trustees by a vote of two-thirds of all the members, provided that notice of the intention to change, amend, or add to the Bylaws, in whole or part, shall have been given in the notice of the meeting or shall have been given at a preceding meeting of the Trustees.

ACTION REQUIRED AT THIS BOARD MEETING:

Approval, modification, or disapproval of the proposed modifications.

PROPOSED MOTION:

“I move to approve modifications to the Trustees Annual Schedule of Items to Approve, Discuss or Report as presented to the Board.”

PRESIDENT’S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Approval of Modifications to the Trustees Annual Schedule of Items to Approve, Discuss or Report, McKinley



UW Board of Trustees Annual Schedule of Items to Approve, Discuss or Report

[Approved ~~xxx/xxx/xxx~~ 05/12/2023]

January

Annual Reports/Presentations

- Division of Research and Economic Development
- Required discrimination and harassment, mandatory report, and bystander intervention training
- Sabbatical/professional leave report for previous fiscal year (per UW Regulation 2-16)
[information only; presentation by one faculty member]

Consideration and Action

- Emeritus faculty designations (per UW Regulation 2-1) [included in personnel report; no presentation]
- Financial Aid Plan for subsequent (year after next) fiscal year (per UW Regulation 7-11)
- UW Student Fee Book proposal for upcoming fiscal year (per UW Regulation 7-11)

Discussion

- Appointment of new Trustees
- Appointment of Trustee officer nomination committee
- Six-month budget v. actual of annual operating budget (action or follow up at March meeting if necessary)

Information Only (no presentation)

- Upcoming fiscal year Operating budget assumptions and timeline

Notice (for consideration/action at upcoming meeting)

- Annual UW Regulations housekeeping (as needed)

February

No scheduled topics for this month

March

Consideration and Action

- Appointments to the Trustees Education Initiative

- Tenure, Promotion, and 5-year Fixed Terms for faculty (per UW Regulation 2-7) [included in personnel report; no presentation]
- UW Business Enterprise Fee Book Proposal for upcoming fiscal year (per UW Regulation 7-11)

Discussion

- Annual UW Foundation fundraising priorities (per MOU with UW Foundation) [for approval in July]
- Legislative priorities (reported out of the Legislative Relations Committee)

Information Only (no presentation)

- Orientation materials: new Trustees member (when applicable)
- Spring enrollment census information

Notice (for consideration/action at upcoming meeting):

- Amendments to Trustee Bylaws (as necessary)
 - Revisions to Trustees Annual Schedule of Items to Approve, Discuss or Report
- Annual election of Board Officers to be effective May 1 of same year
- Recommendation of 3-year academic calendar from University Administration and Trustees Academic and Student Affairs Committee [Note: the Board reviews and approves a 3-year academic school year calendar (anniversary date of 2016)]

April

April 15th UW budget materials delivered to Trustee Biennium Budget Committee and Board of Trustees

May (Annual Meeting and Action on Annual Board Administrative Matters)

Annual Reports/Presentations

- Recognition: Incoming and outgoing ASUW President and Faculty Senate Chair

Consideration and Action

- 3-year academic calendar
- Amendments to Trustee Bylaws (as necessary)
 - Trustees Annual Schedule of Items to Approve, Discuss or Report
- Annual Internal Audit Plan (per Trustee Bylaws)
- Designate depositories for UW funds (WS. 21-17-426, WY Const. Art. 15, Section 7)
- Master list of academic programs (per UW regulation 2-119)
- Salary distribution policy for the next fiscal year (as necessary)
- Set the amount of the Deputy Treasurer's and Treasurer's bond and designate/set any other appropriate bonds (W.S. Sec. 21-17-203 (a)) (as necessary) [business meeting action item; no presentation]

Discussion

- ~~• Tuition including preliminary administrative recommendations for subsequent (year after next) fiscal year (per UW Regulation 7-11)~~
 - ~~• If changes recommended, University President's Office will seek public input (for presentation at July meeting)~~

Information (no presentation)

- Biennium/Supplemental budget timeline (information item; discussion in July and approval in August)

Board Annual Administrative Matters

- Trustees budget hearings (Monday-Tuesday prior to Board meeting)
- Designate Committee appointments and appoint committee chairs for following:
 - Fiscal and Legal Affairs (Sec 7-2 Bylaws)
 - Biennium Budget Committee (Sec 7-3 Bylaws)
 - Facilities Contracting Committee (Sec 7-4 Bylaws)
 - Academic and Student Affairs Committee (Sec 7-9 Bylaws)
 - Research and Economic Development Committee (Sec. 7-10 Bylaws)
- File Trustee conflict of interest disclosure statements in accordance with the policy
- First Trustee meeting conducted by Officers elected during preceding March meeting
 - Administer oath to Board Secretary (W.S. 21-17-206), notarize and file
- Other Trustee appointments:
 - Alumni Board
 - Cowboy Joe Club
 - Energy Resource Council
 - Enhanced Oil Recovery Commission (Governor Appointment)
 - Foundation Board
 - Governor's Science Task Force (Governor Appointment)

June

Consideration and Action: Annual operating budget for next fiscal year (per UW Regulation 7-1)

July (Out-of Town Meeting: Planning and Strategy Retreat & Meeting with Legislators)

Annual Reports/Presentations

- Faculty Athletic Representative (FAR) [information only; no presentation – follow up at September meeting if necessary]

Consideration and Action

- Annual UW Foundation fundraising priorities (per MOU with UW Foundation)

- ~~• Approval and adoption of final tuition recommendations for subsequent (year after next) fiscal year (per UW Regulation 7-11)~~
- Next cycle of planning initiatives
- ~~• Review of Tuition Policy [Note: the Board reviews and approves a tuition policy every 4 years (anniversary date of 2018)]~~
- Trustee Meeting Schedule for following two calendar years

Discussion/information

- Biennium/supplemental budget (for approval in August)
- Tuition including preliminary administrative recommendations for subsequent (year after next) fiscal year (per UW Regulation 7-11)
 - If changes recommended, University President's Office will seek public input (for presentation at July [September](#) meeting)

Business Meeting (as necessary)

August

Consideration and Action

- Biennium/supplemental budget

September

Annual Reports/Presentations

- Balances, transactions and investment returns for the following Trustee reserve accounts (per Trustee Directive) [information only; no presentation]
 - Passenger Plane Reserve Account
 - Risk Pool/Litigation Reserve Account
 - Residence Hall Reserve Account
 - Recruitment and Retention Reserve Account
 - Special Project Reserve Account
 - Operating Reserve Account
 - Construction Reserve Account
- Expenditures Marian H. Rochelle Gateway Center Facilities Maintenance Fund (per lease agreement with UW Foundation) [information only; no presentation]
- Faculty appointments (per UW Regulation 2-1) [information only; no presentation]
- Intercollegiate Athletics (Athletic Director)
 - Faculty Athletic Representative (FAR) (attends as necessary)
- List of deleted and new courses (per UW Regulation 2-119) [information only; no presentation]
- New Temporarily Restricted Endowment accounts established during the past year (per Trustee Directive) [information only; no presentation]

- Office of Diversity, Equity, and Inclusion
- Recognition: Incoming and Outgoing Staff Senate President
- Status of implementation of the Strategic Plan and President's Report on Accomplishments
- UW Foundation Investments (per MOU with Foundation) [information only; no presentation]

Consideration/action

- Emeritus Faculty Designations [included in personnel report; no presentation]
- Recruitment and marketing outcomes
 - Including Fall enrollment census information
- Approval and adoption of final tuition recommendations for subsequent (year after next) fiscal year (per UW Regulation 7-11)
- Review of Tuition Policy [Note: the Board reviews and approves a tuition policy every 4 years (anniversary date of 2018)]

October

No scheduled topics for this month

November

Annual Reports/Presentations

- Faculty workload (per UW Regulation 2-9) [information only; no presentation]
- Family Medicine Residency Program – College of Health Sciences (required for accreditation) [information only; no presentation]
- Fiscal Year Carry forward Report (per UW Regulation 7-10) [information only; no presentation]
- Science Initiative
- Spending from the Student Athlete Achievement Success Scholarship Expendable Fund and the following funds managed by UW Foundation as an Endowment: Research Excellence and Student Success Reserve Accounts; Recruitment and Retention Reserve Account
- Tier I Engineering
- Trustees Education Initiative

Consideration and Action

- Annual external audited financial report (per Trustee Bylaws)

Discussion

- Financial Aid Plan: review structure and financial aid awarding strategy for subsequent (year after next) fiscal year (for approval in January) (per UW Regulation 7-11)
- Legislative priorities (reported out of the Legislative Relations Committee)
- UW Student and Business Enterprise Fee Book proposals for upcoming fiscal year (for approval in January and March)

December

No scheduled topics for this month

Recurring and As Needed Items:

Consideration and Action: Approval of agreements, contracts, and procurements (per UW Regulation 7-2)

Personnel: Appointment of academic and non-academic employees

Open discussion from any Trustees

Information Items (no action, discussion or work session)

Capital Construction Report

Contracts and Procurement Report (per UW Regulation 7-2)

Foundation Monthly Giving Report

Annual Schedule of Events

January

- Reception honoring excellence in research and innovation [hosted by President and Division of Research and Economic Development]

March

- Lunch with Staff Senate & Trustees [hosted by Trustees]

May

- President's Commencement Dinner [hosted by UW President]

July (out-of-town meeting)

- Reception and Dinner with Trustees and Legislators [hosted by Trustees]
- Community Event with Alumni and Friends [hosted by Trustees]

September

- Lunch with Faculty Senate & Trustees [hosted by Trustees]
- Faculty Dinner honoring newly tenured, promoted and extended term and newly appointed faculty and academic professionals [hosted by UW President and Provost]

November

- Annual Trustees Scholarship Dinner [hosted by Trustees]
- Lunch with ASUW & Trustees [hosted by Trustees]
- Joint meeting with the Energy Resource Council (confirmed on an annual basis)
[hosted/coordinated by SER]

University President's Employment Contract

Timely scheduling of review and evaluation of President's performance to satisfy employment contract terms