

THE UNIVERSITY OF WYOMING
BOARD OF TRUSTEES' REPORT

September 20-22, 2023

This document can also be found on the University of Wyoming Board of Trustees secure website.

University of Wyoming

Vision

Use our unique strengths to make Wyoming and the world a better place.

Mission

As Wyoming's university, we unlock the extraordinary in every person through education, research, innovation, engagement, and service.

Values

- Access to an affordable, high-quality education.
- Real-world education where students learn by doing.
- A welcoming and supportive learning community fostered by integrity, inclusivity, freedom of expression, and respect.
- The growth, health, and leadership capacity of all members of the university community.
- Wyoming's wild and working lands as an asset to be utilized, understood, stewarded, and treasured.
- Our partnership and engagement with Wyoming communities in the creation and exchange of knowledge and resources.
- Our role as a catalyst for innovation and economic vitality.

(Accepted January 2023)



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, September 20 -Friday, September 22, 2023
Marian H. Rochelle Gateway Center; Laramie, Wyoming**

OFFICIAL MEETING SCHEDULE

Thursday, September 21, 2023

7:00-7:45 a.m.	Informal breakfast at the Holiday Inn
	Travel to the Marian H. Rochelle Gateway Center for the regular Board meeting
8:00 – 9:30 a.m.	<i>Executive Session [Session I]</i> Meeting Location – Marian H. Rochelle Gateway Center, Salon D
9:30 a.m.	<i>Pledge of Allegiance [Marty Martinez, UW Marna M. Kuehne Foundation Veterans Services Center]</i>
9:45 a.m.	Research Excellence Presentation Tracking Wyoming’s Wild Ungulate Migrations – Matthew Kauffman
10:15 a.m.	Initial Review: Saddle-Up 2023 – Carman, Chestnut, Courtney <i>[verbal update]</i>
10:30 a.m.	Report: Low Enrollment/Low Producing Degrees/Courses – Carman.....8/31 List of Deleted and New Courses (per UW Regulation 2-119).....10/52
10:50 a.m.	Emeritus Faculty Designations – Carman/Benham-Deal <i>[see Executive Session Materials]</i> Faculty appointments (per UW Regulation 2-1) – Carman/Benham-Deal <i>[Information Only]</i>11/59
11:00 – 11:15 a.m.	<i>Public Testimony (At the Board Chairman’s discretion opportunity for public comment may also be provided upon the conclusion of each topic.)</i>
11:15 a.m.	UW President Seidel’s plans for next steps: Freedom of Expression, Intellectual Freedom, and Constructive Dialog Working Group’s Final Report – Seidel/McCaughey/Aiken12/65



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, September 20 -Friday, September 22, 2023
Marian H. Rochelle Gateway Center; Laramie, Wyoming**

- 11:30 a.m.** Annual Reports
- Status of Implementation of the Strategic Plan and President’s Report on Accomplishments – Seidel.....13
- 12:00 – 1:00 p.m.** *Trustees’ Lunch with Faculty Senate
(Legacy Hall, Marian H. Rochelle Gateway Center)*
- 1:10 – 1:45 p.m.** Annual Reports, continued
- Intercollegiate Athletics Report – Burman14
 - Office of Diversity, Equity and Inclusion Report – Hall16/84
- 1:45 p.m.** Update on Short-list Progress: UW Board of Trustees and Wyoming Community College Commission Meeting – K. Moore17
- 2:00 p.m.** Recruitment and Marketing Outcomes/Fall Enrollment Census Information –K. Moore19
- 2:15 p.m.** Consideration and Action: UW Foundation Fundraising Priorities –Seidel/Stark21/89
- 2:30 p.m.** Update: Wyoming Family Medicine Residency Consortium Model – Carman/Warren [*See Biennium Budget Committee Packet*]
- 2:45 p.m.** Update: The Neltje Center for Excellence and Creativity in the Arts –Turpen/Venn22/91
- 3:15 – 3:30 p.m.** *Break*

Roll Call

3:30– 5:00 p.m. Trustee Committee Reports [*see Trustee Committee Packets*]

Academic and Student Affairs Committee; Michelle Sullivan (Chair)

Biennium Budget Committee; Laura Schmid-Pizzato (Chair)

- Consideration and Action
 - Approval and adoption of final tuition recommendations for AY2024-2025 (per UW Regulation 7-11)



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Wednesday, September 20 -Friday, September 22, 2023
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Facilities Contracting Committee; Kermit Brown (Chair)

- Consideration and Action:
 - Fuel Facility: Construction Agreement
 - Campus Housing and Dining: Design Amendment
 - Natatorium: Exterior Design Advisory Committee
 - Natatorium: Design Amendment

Fiscal and Legal Affairs Committee; Macey Moore (Chair)

Legislative Relations Committee; Kermit Brown (Chair)

Research and Economic Development Committee; David Fall (Chair)

Special Event

Thursday, September 21, 2023

Faculty Dinner honoring newly tenured, promoted and extended term and newly appointed faculty and academic professionals [Invitation Only]

5:30 p.m. Reception / 6:15 p.m. Dinner and Program

Marian H. Rochelle Gateway Center

Friday, September 22, 2023

Breakfast on your own at the Holiday Inn

8:00 – 9:00 a.m. *Executive Session [Session II] [if necessary]*

Meeting Location – Marian H. Rochelle Gateway Center, Salon D

9:00 – 11:00 a.m. - Business Meeting

Meeting Location – Marian H. Rochelle Gateway Center, Salon D

Roll Call

Approval of Board of Trustees Meeting Minutes (*Public Session & Executive Session*)

Trustees Open Discussion on Any Topic

Reports:

ASUW - President Saber Smith

Staff Senate – President Tim Nichols

Faculty Senate – Chairman Bob Sprague



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Wednesday, September 20 -Friday, September 22, 2023
Marian H. Rochelle Gateway Center; Laramie, Wyoming**

Public Testimony *[Scheduled for Thursday, September 21, 2023, 11:00 – 11:15 a.m.]*

Committee of the Whole

Regular Business

Board Committee Reports *[Scheduled for Thursday, September 21, 2023, at 2:30 p.m.]*

Trustee Committees - *[Note: Committees of the Board will provide reports during the regular work sessions and will not have a formal report to provide during the Business Meeting.]*

Liaison to Other Boards *[Provided as Supplemental Material]*

- UW Alumni Association Board – Laura Schmid-Pizzato & Jack Tennant
- Foundation Board – Brad Bonner & David Fall
- Haub School of Environment & Natural Resources – Michelle Sullivan
- Energy Resources Council – Dave True
- Cowboy Joe – John McKinley

Information Only Items: *[written report received in advance, no action or work session]*

- Balances, transactions and investment returns for the following Trustee reserve accounts (per Trustee Directive) – Kean23
 - Passenger Plane Reserve Account
 - Risk Pool/Litigation Reserve Account
 - Residence Hall Reserve Account
 - Recruitment and Retention Reserve Account
 - Special Project Reserve Account
 - Operating Reserve Account
 - Construction Reserve Account
- New Temporarily Restricted Endowment accounts established during the past year (per Trustee Directive) – Kean25
- UW Foundation Investments (per MOU with Foundation).....26
- Expenditures Marian H. Rochelle Gateway Center Facilities Maintenance Fund (per lease agreement with UW Foundation) – Stark28/103
- Contracts and Procurement Report (per UW Regulation 7-2) – Evans29/107
- Capital Construction Report – Brown/Mai117.
- Foundation Monthly Giving Report – Stark *[Provided as Supplemental Material]*



**TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, September 20 -Friday, September 22, 2023
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Proposed Items for Action:

- I. Academic Personnel – Carman/Benham-Deal
- II. Contracts, agreements, procurements over \$2 million or 10 years in length – Evans
- III. WWAMI Appeals

New Business

- July 2024 UW Board of Trustees out-of-town meeting location selection – Brown

Date of Next Meeting: October 18, 2023 (conference call)

Adjourn Meeting and travel to the Ivinson Parking Garage Ribbon Cutting *Transportation provided to and from Marian H. Rochelle Gateway Center]*

Special Event

Friday, September 22, 2023 [Upon adjournment]

Ivinson Parking Garage Ribbon Cutting, Iverson and 10th Street [Transportation Provided]

Optional Event

Saturday, September 23, 2023

UW Cowboys v. Appalachian State, War Memorial Stadium, 3:00 p.m.

Upcoming Events

Friday, September 29, 2023, Time TBD

President's Homecoming Dinner

Marian H. Rochelle Gateway Center

Saturday, September 30, 2023

UW Cowboys v. New Mexico, War Memorial Stadium, Time TBD

AGENDA ITEM TITLE: Report: Low Enrollment/Low Producing Degrees/Courses, Carman

SESSION TYPE:

- ☒ Work Session
- ☐ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

Per the *Standard Administrative Policy and Procedure: Academic Program Review*, the Provost's Office must annually review degree production for all academic programs:

Those that are low-producing, will be required to conduct an immediate review with a report on the status of the program due back to the Office of the Provost within six months. If in the judgment of the Office of the Provost, a compelling case has not been made for continuation, the program will be recommended for reorganization, consolidation, reduction or discontinuance pursuant to UW Regulation 2-13.

Per UW Regulation 2-13, the Provost will make final recommendations for reorganization, consolidation, reduction of discontinuance to the President:

The President in collaboration with the Faculty Senate will review the recommendations. The President or the Provost shall also discuss the recommendation with and solicit feedback from the Academic Personnel and staff in the department or program, the department chair, and the dean of the school or college.

The President shall make a final recommendation to the Board of Trustees to reorganize, consolidate, reduce or discontinue a program within a maximum period of 120 days from the time the initial request was made. The recommendation shall include a plan for program closure, if applicable, identification of tenured faculty and Fixed Term Academic personnel appointments recommended for termination, and a plan for accommodating students currently enrolled in the program.

In January 2023, Provost Carman requested a review by colleges and schools of programs that were identified as low-producing. The Office of Institutional Analysis (OIA) provided data on all degree programs. The data identified 26 undergraduate and 34 graduate programs that were low-producing (those that average fewer than 5 graduates per year for undergraduate programs and 3 graduates per year for masters programs, over a 5-year period). In January and February 2023, Provost Carman provided the list of identified programs and the data to the Deans and made public the list of programs on the Academic Affairs website. Reports from the colleges and schools on these programs were due July 31, 2023. They included narratives that address the low-completion rate of each program and proposals to either continue, or recommend for reorganization, consolidation, reduction, or discontinuance pursuant to UW Regulation 2-13. Provost Carman will summarize the process, highlight some initial recommendations, and discuss the next steps involving further discussions with deans and the President to determine how best to address these

low-completion programs, as well as a campus discussion period. The Provost's and President's recommendations for low-producing programs that should be reviewed and analyzed pursuant to UW Regulation 2-13 will be shared with the Board at its November 2023 meeting.

Deans recommended the following low-producing programs to be considered for review under UW Regulation 2-13:

College of Agriculture, Life Sciences and Natural Resources

- B.S. in Zoology & Physiology

College of Arts and Sciences

- B.A. in French
- B.A. in German
- M.A. in Philosophy
- M.A. in Sociology
- B.A. in Psychology

College of Education

- Ph.D. in Educational Administration
- Ph.D. in Higher Education Administration
- M.S. in Instructional Technology
- Ph.D. in Instructional Technology
- Ed.D. in Adult & Post-Secondary Education
- Ph.D. in Education-Literacy Education
- Ph.D. in Education-Mathematics Education
- Ph.D. in Education-Science Education

College of Engineering and Physical Sciences

- B.A. in Geology & Earth Sciences
- B.A. in Mathematics
- B.A. in Statistics

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Item was discussed in April conference call with requested follow-up from Board.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board requested an update on the annual review process for low-producing degrees.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A. Information only.

PROPOSED MOTION:

N/A. Information only.

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: AY22/23 List of deleted and new courses, Barrett

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☐ Institutional Excellence
 - ☒ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

The “List of deleted and new courses” provides an annual summary of actions taken by the Faculty Senate’s University Course Review Committee.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The list is provided annually to the Board at their September meeting per UW Regulation 2-119.

WHY THIS ITEM IS BEFORE THE BOARD:

The list is provided annually to the Board at their September meeting per UW Regulation 2-119.

ACTION REQUIRED AT THIS BOARD MEETING:

None. Provided for information only.

PROPOSED MOTION:

None

PRESIDENT’S RECOMMENDATION:

None

AGENDA ITEM TITLE: Academic Personnel Appointments, Carman/Benham Deal

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☐ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

Information is provided to the Board about personnel matters, including academic appointments. Per UW Regulation 2-1 academic appointments will be presented to the Board annually. This report includes new faculty for AY 2023-24. The report also includes faculty who started in AY2022-23 and whose appointments were finalized after the annual report was submitted.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board receives regular information about personnel matters, including but not limited to academic personnel appointments.

WHY THIS ITEM IS BEFORE THE BOARD:

The Board receives regular information about personnel matters, including but not limited to academic appointments. Per UW Regulation 2-1 academic appointments will be presented to the Board annually.

ACTION REQUIRED AT THIS BOARD MEETING:

Information only.

PROPOSED MOTION:

Information only.

PRESIDENT'S RECOMMENDATION:

Information only.

AGENDA ITEM TITLE: President Seidel's Recommendations on the Freedom of Expression, Intellectual Freedom, and Constructive Dialogue Working Group Final Report, Seidel

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☒ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

In December 2022, President Seidel charged the Freedom of Expression, Intellectual Freedom, and Constructive Dialogue working group with developing recommendations on how to advance UW's ability to protect and promote these concepts vital to any thriving university. The working group, comprised of faculty, staff, students, and external stakeholders, submitted its recommendations (attached) to the President in June 2023. Following their submission, President Seidel consulted with his Cabinet, other leaders on campus, and also provided opportunity for public comment on the recommendations. During this public session agenda item, President Seidel will discuss which of the working group's recommendations he plans to accept and how the University will move forward with this initiative.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

This topic was last discussed during the January 2023 Board of Trustees meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

President Seidel intends to update the Board on this campus-wide initiative.

ACTION REQUIRED AT THIS BOARD MEETING:

Not applicable.

PROPOSED MOTION:

Not applicable.

PRESIDENT'S RECOMMENDATION:

Not applicable.

AGENDA ITEM TITLE: Status of Implementation of the Strategic Plan and President's Report on Accomplishments, Seidel

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☒ Financial Growth and Stability
- ☐ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

In January 2023, The Board of Trustees accepted the University of Wyoming's 2023+ Strategic Plan. The Strategic Plan includes five primary objectives: 1) Enhance Student Success, 2) Pursue Institutional Excellence, 3) Provide a Supportive Community, 4) Engage with and Serve the State of Wyoming, and 5) Cultivate Financial Stability and Diversification. The attachment provides detail on the status of the implementation of all five objectives and reports on major accomplishments.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

This topic was last discussed during the January 2023 Board of Trustees meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

This item is required per the Trustees' Annual Schedule of Items (approved 6/14/23).

ACTION REQUIRED AT THIS BOARD MEETING:

Not applicable.

PROPOSED MOTION:

Not applicable.

PRESIDENT'S RECOMMENDATION:

Not applicable.

AGENDA ITEM TITLE: Fall 2023 Department of Intercollegiate Athletics Annual Report,
Burman

SESSION TYPE:

- ☐ Work Session
☒ Information Session
☐ Other
☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
☒ Institutional Excellence
☒ Student Success
☒ Service to the State
☒ Financial Growth and Stability
☐ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY

The Department of Intercollegiate Athletics (DIA) is embarking on an exciting 2023-24 academic/athletic year.

The challenges facing athletics are many, but the opportunities are equal. Conference realignment and dramatic growth of NIL and collectives in the world of recruiting and retention of student-athletes are complex and challenging for the university.

Conference realignment is facing us as we speak. As of August 21, 2023 the MWC has not lost any members and has not added any members, but the demise of the PAC 12 conference to a PAC 4 (Stanford, California, WSU, and OSU) has created opportunities and challenges, which place Wyoming in a tenuous position. The PAC 4 strongly desire to re-build the PAC 4 to something larger and hope to do so by plucking what they view as the best markets/institutions from the MWC and the AAC. This will not likely include the University of Wyoming, based upon my sources.

President Seidel and I are in constant communication with the MWC Staff, MWC Board, and MWC Athletics Directors to make sure we are out in front and do whatever possible to position the University of Wyoming in the best overall position going forward.

In my 20 plus years as a Division 1 Athletics Director, nothing has changed college athletics more than allowing student-athletes to earn money from their Name, Image, and Likeness and the creation of collectives to help provide those opportunities. 1Wyo is a collective, which has been created by a group of local Laramie business people and we are supporting their endeavors. Hopefully it will be successful as it will assist us in recruiting and retaining quality student-athletes. It is essential we have a successful and aggressive collective going forward.

Once again our 450+ student-athletes have done great in the class room and the community. Listed below are a few of our academic highlights from 23' Spring semester

- The average Athletics Department spring gpa was 3.24 (all teams)
- Women's Golf and Tennis tied for highest team gpa of 3.76
- 121 student-athletes had a 4.0 gpa in the 2023 spring term
- 237 student-athletes earned MW All-Conference Honors

-148 student-athletes earned MW Scholar-Athlete awards

-Katelyn Mitchem (Women's T&F/CC) won the highly coveted MW Female Scholar-Athlete Award. Katelyn was also selected by the NCAA for the Elite 90 Award – given to the top academic achievers at the NCAA Championships.

I believe UW Athletics is positioned well for a successful 23-24 and it will start with our Fall sports, which started in mid-August.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Annual report to the Board of Trustees.

WHY THIS ITEM IS BEFORE THE BOARD:

Per UW Regulation 3-1 (Administration and Oversight of Athletics), at the Board of Trustees September meeting, the Athletic Director shall submit his annual report providing an update and vision for the Department of Intercollegiate Athletics.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Annual Report for the Office of Diversity, Equity and Inclusion.
Hall

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☒ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

This report is an annual update on the Office of Diversity, Equity, and Inclusion (ODEI). The report will articulate ODEI's work through the lens of the Wyoming Constitution, the Code of the West, and the University of Wyoming's (UW) accrediting bodies within the construct of *UW's Ongoing Objectives* from the strategic plan: *Enhance Student Success, Pursue Institutional Excellence, Provide a Supportive Community, Engage with and Serve the State of Wyoming, and Cultivate Financial Stability and Diversification*. ODEI continues to support and deliver on UW's mission: "*As Wyoming's University, we unlock the extraordinary in every person through education, research, innovation, engagement, and service.*" ODEI's core mission is to make sure all students, faculty and staff feel like they belong and matter on UW's campus. When UW creates welcoming environments, it gives everyone access to thrive. ODEI's work is critical to UW and benefits the campus community, Laramie, Wyoming, and society-at-large.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Board of Trustee receives an annual report from ODEI.

WHY THIS ITEM IS BEFORE THE BOARD:

Every September ODEI submits an annual report to the Board of Trustee.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Update on Short-List Progress: UW Board of Trustees and Wyoming Community College Commission meeting August 22, 2023, McKinley/K. Moore

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☐ Yes (select below):
 - ☐ Institutional Excellence
 - ☐ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☒ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

The University of Wyoming Board of Trustees (BoT) and the Wyoming Community College Commission (WCCC) held a special joint meeting at Casper College on Wednesday, August 2nd. The joint meeting was convened to engage in effective communication and discussion regarding higher-education, identification of areas of concern that these boards can address and solidify common understandings of WIP.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

A request was made of the UW Administration during the August 2023 Board of Trustees Meeting to provide an update on progress of the “Short List” items discussed during the August 2nd special meeting. The short list items include:

1. Addressing BAS issues; re: collaboration/coordination with the WCCs on its programs

The University of Wyoming has researched its involvement/awareness of new BAS degrees and other credentials being proposed by Wyoming Community Colleges. The outcome of this research is positive, having identified that UW leadership (i.e., Academic Deans, Administration) were privy to the proposals of new degrees/credentials and were provided opportunity to address issues related to those proposed programs. It was further identified a need to develop protocols for communicating and collecting internal awareness and feedback of new degree and credential proposals. Development of such protocols is underway.

2. Transferability of credits
 - a. Common Course Numbering System
 - b. Program alignment
 - c. Common transcript/transfer process
 - d. Articulation
 - e. Solution to lab problems
 - f. Elimination of premature PELL Grant Exhaustion
 - g. Template leading to a four-year degree
 - h. Coordination of special programs for nursing and combat veterans

Transferability of Credits remains an ongoing commitment from the University of Wyoming. Common Course Numbering (CCNS) progress waned after the initial 1991 creation of the statute. In 2019, a statutory requirement in response to HEA96 was made

to provide an update on CCNS efforts and alignment to the legislature each fall (JEIC). Each institution is provided with the opportunity to contribute to this report ahead of submitting it to the JEIC. Further steps were created to maintain this effort moving forward include the establishment of a CCNS Committee that meets twice monthly (and more often as needed) with designated members from each Wyoming Community College and the University. The current CCNS alignment between the University of Wyoming and the Wyoming Community Colleges is near 100%.

Program Alignment is a central focus at the annual Wyoming Articulation Summit. Each fall, the Wyoming Community Colleges and University of Wyoming meet to discuss plans, updates, opportunities, and challenges related to program alignment. This event is the first of many subsequent articulation discussions organized by academic discipline throughout the year. These conversations provide faculty within academic units to discuss course to course articulations, course content, learning objectives, and address issues to improve transferability for students.

The Common Transcript/Transfer process continues to progress, with enhancements and expansions to the WyoTransfer platform. This digital resource allows students to visually see templates leading to two-year and four-year degrees. It further offers dynamic responses for students to enter current courses, select various majors and see how those variables impact time to degree.

The University of Wyoming is working with the Wyoming Community College Commission to identify cases where a lack of lab course transferability created issues for student's progress to degree. Once the issue is fully identified, a recommended solution will be made. Additionally, the University of Wyoming is collaborating with the Commission to look at issues regarding Pell Grant Exhaustion and potential for increased coordination for special populations (i.e., nursing, combat veterans).

3. UW Counselors at WCCs

The University of Wyoming recognizes the need for increased opportunities for student interactions. Conversations are underway internally to assess enrollment needs of students across the state. The University plans to broaden this conversation to include key audiences across the state, that will inform a recommendation for how the University can respond to the statewide need for university representation. This recommendation will be developed and made available later this fall (2023).

WHY THIS ITEM IS BEFORE THE BOARD:

To provide an update of the University's actions in responding to these identified areas.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Recruitment and Marketing Outcomes, Carman, K. Moore, Baldwin

SESSION TYPE:

- ☐ Work Session
☒ Information Session
☐ Other
☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☐ Yes (select below):
☐ Institutional Excellence
☒ Student Success
☐ Service to the State
☐ Financial Growth and Stability
☐ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

The Recruitment and Marketing efforts of UW are critical to university success. Two key areas relative to recruitment and marketing emerge as timely for discussion: 1.) The progress and next steps of the Strategic Enrollment Planning project and 2.) the ~\$1.5 million in additional spend for marketing and advertising efforts related to recruitment:

1. Progress and Next Steps of the Strategic Enrollment Planning project
The SEP project kicked off in July 2023 with meetings held between RNL (SEP contracted Vendor), the President, Provost, and President's Cabinet to outline the areas of growth, direction for the University and identify Key Performance Indicators (KPI) that will be used to mark progress/accomplishment of this work. The second SEP meetings occurred on September 6th and 7th when the SEP Council and 7 working groups assembled to build the framework for addressing the identified areas for growth and establish metrics to acknowledge the KPIs. SWOT exercises and data evaluations were part of these efforts. The SEP process is scheduled to continue through April 2024 with many actionable efforts in place by January 2024.
2. Status update on the ~\$1.5 million in additional spend for marketing and advertising efforts related to recruitment and retention.
UW Administration was able to respond to the increased funding beginning August 20th. The following items are in place or in progress, as a specific result of the additional funding.
 - Digital advertising spends (social media recruitment ads)
 - Printed recruitment material enhancements
 - Out of Home-Billboards on I-80 & US287 (in contract stage)
 - Marketing & Graphic Design Position- \$75,475 (Salary+Fringe): In the job description & position #-request stage, will be in hiring process by end of September.
 - Retention marketing- Parent weekend invites pending
 - Website Degree page development- In quote stage
 - Out of Home advertising, DIA & Steamboat resort- In quote stage
 - Niche Direct Admit & College Board

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

In March 2023, the BoT was informed of the Administrations engagement in a Strategic Enrollment Planning effort. In August 2023, the BoT approved an ~\$1.5 million increase to support marketing and advertising efforts to support recruitment and retention.

WHY THIS ITEM IS BEFORE THE BOARD:

To provide the BoT an update on the progress of the SEP project and identify the actions taken that are directly related to the \$1.5 million increase to support marketing and advertisement to address recruitment and retention.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: UW Foundation Fundraising Priorities, Seidel/Stark

SESSION TYPE:

- ☐ Work Session
- ☐ Information Session
- ☐ Other
- ☒ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☒ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

As part of the regular reporting process to the UW Board of Trustees on philanthropy, the university and the UW Foundation present the FY 24 UW Fundraising Priorities plan. The UW administration and UW Foundation recommend a focus, building upon the prior year's success, on student success, faculty excellence, and facilities and programs. These proposed priorities support UW's strategic plan, particularly the objectives of 1) enhance student success, 2) pursue institutional excellence, 3) provide a supportive community, and 4) cultivate financial stability and diversification.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

This topic was last addressed during the July 2023 Board of Trustees Meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

This reporting is part of the MOA between UW and the UW Foundation.

ACTION REQUIRED AT THIS BOARD MEETING:

Request that the UW Board of Trustees approve the FY 24 UW Fundraising Priorities.

PROPOSED MOTION:

I move the Board approve the Fiscal Year 2024 UW Fundraising Priorities.

PRESIDENT'S RECOMMENDATION:

The President recommends approval.

AGENDA ITEM TITLE: Update: The Neltje Center for Excellence in Creativity and the Arts,
Turpen/Venn

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☒ Yes (select below):
 - ☒ Institutional Excellence
 - ☒ Student Success
 - ☒ Service to the State
 - ☐ Financial Growth and Stability
- ☐ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

The University is a beneficiary of a gift agreement from Wyoming artist Neltje that includes the Jentel Residency program for artists, her home, and other properties. In September 2022, the Board provided some transition funding towards the existing Jentel Residency program for artists as well as the creation of the Neltje Center for Excellence in Creativity and the Arts (“Center”).

Dean Turpen will provide an update on Neltje Center accomplishments for AY 22-23 and plans for AY 23-24.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Neltje Center has been discussed with the Board on multiple occasions.

WHY THIS ITEM IS BEFORE THE BOARD:

Update on accomplishment and plans.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A. Information only.

PROPOSED MOTION:

N/A. Information only.

PRESIDENT’S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Budget & Finance annual report on balances, transactions and investment returns of reserve accounts, Kean

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:

[Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

☐ Attachments are provided with the narrative.

EXECUTIVE SUMMARY: The Annual Report on Balances of Reserve Funds shows the activity and unaudited ending balance of the following University Reserves as of June 30, 2023: Operating Reserve, Construction Reserve, Special Projects Reserve, Recruitment & Retention Reserve, Residence Hall Reserve, Litigation Reserve and Passenger Plane Reserve. The FY23 beginning balance was \$117,697,196 and the unaudited ending balance for FY23 is \$106,166,111. No investment income was allocated to these reserve accounts for the year, as all investment income for the University is reported to the University entity rather than to individual accounts in the general ledger.

Summary of University Reserves:

Reserve Account:	Unaudited Reported Balance on 6/30/2022	Unaudited Balance Prior to Reg. 7-10 Carryforward Policy as of 6/30/2023	Change from Prior Annual Report
Capital Construction Reserves	\$19,200,000	\$16,950,000	-\$2,250,000
Residence Hall Capital Project	\$6,640,587	\$6,640,587	\$0
Transportation Plane Reserve	\$1,203,490	\$1,343,490	\$140,000
Legal Reserve	\$6,743,669	\$6,876,036	\$132,367
General University Reserve (Unrestricted Operating Reserve)	\$45,000,000	\$45,000,000	\$0
Recruitment & Retention Expendable Balance (1)	\$144,460	\$878,414	\$733,954
Special Projects Reserve (Unrestricted Operating Reserve) (3)	\$38,764,990	\$28,477,584	-\$10,287,406
	\$117,697,196	\$106,166,111	-\$11,531,085

- (1) \$15M of this reserve has been transferred to the UW Foundation for investment like an endowment. In
(2) The FY2024 University Operating Budget included the approved transfer of \$2,027,993 from the special projects reserve account for two specific purposes. At the August 16, 2023 BoT meeting the Board approved the transfer of \$1,539,000 to Institutional Marketing and Communications to reinforce recruitment and retention efforts. The balance after these transfers is anticipated to be \$24,910,591.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY THIS ITEM IS BEFORE THE BOARD:

Information item.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Report on new Temporarily Restricted Endowment accounts established during the past year, Kean

SESSION TYPE:

- ☐ Work Session
☐ Education Session
☒ Information Item
☐ Other:

[Committee of the Whole – Items for Approval]

☐ *Attachments are provided with the narrative.*

APPLIES TO STRATEGIC PLAN:

- ☐ Yes (select below):
☐ Driving Excellence
☐ Inspiring Students
☐ Impacting Communities
☐ High-Performing University
☒ No [Regular Business]

EXECUTIVE SUMMARY:

Per the current UW Investment Policy, the Vice President for Budget and Finance is to report annually on any new Temporarily Restricted Endowment accounts (also known as Funds Functioning as Endowments) that were established in the current year. Three new Temporarily Restricted Endowment Accounts were created in FY2023. Additionally, the UW Board of Trustees transferred an additional \$5,000,000 into the existing Recruitment and Retention Endowment.

<u>Fund Name</u>	<u>Cost Basis</u>	<u>March 31, 2023 Market Value</u>	<u>Total Funds Available For Appropriation June 30, 2023</u>	<u>Estimated FY 2024 Payout</u>
Student-Athlete Success Sch Reserve Acct	1,500,000	1,544,174	768,090	25,000
Student Success Reserve Account	5,000,000	5,147,246	355,497	83,333
Recruitment & Retention Endowment	15,000,000	17,576,849	878,414	476,346
Research Excellence Reserve Account	5,000,000	5,147,246	200,000	83,333

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY THIS ITEM IS BEFORE THE BOARD:

Current University Policy requires the Vice President for Budget and Finance to report this information annually to the Board of Trustees.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A

PROPOSED MOTION:

N/A

PRESIDENT’S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Annual Investment Report of the UW Foundation,
(Stark, Treick)

SESSION TYPE:

- ☐ Work Session
☒ Information Session
☐ Other
☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☐ Yes (select below):
☐ Institutional Excellence
☐ Student Success
☐ Service to the State
☐ Financial Growth and Stability
☒ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

As we reflect on the fiscal year, the University of Wyoming Foundation’s endowment marked incremental growth from \$776.1 million to \$789.5 million by June 30, 2023. This increase is largely attributable to our public equity investments. Conversely, there was a minor downturn in our private equity sector, detailed in the table below. Our total return for 2023 stood at 4.0%, which is 5% below our 9% cost of capital, and 0.7% below the benchmark 4.7%, presented by Meketa Investment Group.

Allocation as of June 30, 2023:

Asset Class	Current Weight	Return Contribution FY23
Equity	32.1%	4.1%
Fixed Income	17.2%	1.0%
Private Debt	1.5%	-0.1%
Private Equity	34.4%	-1.6%
Real Assets	14.8%	0.6%
Total (Estimated Lagged Return)	100.0%	4.0%

The broader economic context this year was challenging. The Federal Reserve persisted with rate hikes, we observed a regional bank crisis, and the Ukraine conflict remained unresolved. On a brighter note, the ascent of generative Artificial Intelligence became prominent, although its rewards currently favor a select few tech companies.

Echoing our 2022 objectives, we sought to shield our significant 2021 gains while selectively engaging in well-defined risks. Despite the year's complexities, we discerned promising avenues in private debt, venture capital, real estate, and short-term fixed income.

In terms of performance relative to our peers, especially those with assets exceeding \$250 million, our 2023 performance was positioned in the 56th percentile. Over the past three, five, and ten years, our standings were in the 24th, 24th, and 33rd percentiles, respectively.

To wrap up, our ongoing strategy is twofold: simplifying our portfolio and diligently reducing associated fees. These steps, along with a judicious approach to risk, will steer us towards realizing long-term returns that surpass the cost of capital.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Report presented annually at the September Board of Trustee meetings.

WHY THIS ITEM IS BEFORE THE BOARD:

This reporting is part of the MOA between UW and the UW Foundation.

ACTION REQUIRED AT THIS BOARD MEETING:

This is an annual report to the Board.

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Annual Report of Expenditures MHRGC Facilities Maintenance Fund

(Stark, Marlatt)

SESSION TYPE:

- ☐ Work Session
- ☒ Information Session
- ☐ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☐ Yes (select below):
 - ☐ Institutional Excellence
 - ☐ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

As part of the reporting process to the UW Board of Trustees, the UW Foundation presents a summary of the activity and remaining balance of the FF&E Replacement Fund for the Marian H. Rochelle Gateway Center as of the end of fiscal year 2023. Contributions from the university and the foundation to-date, interest earnings to-date, and expenditures to-date are included—giving the ending balance for the fund. A summary listing of the expenditure activity is also presented. The individual invoices of said activity are available upon request.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Report presented annually at the September Board of Trustee meetings.

WHY THIS ITEM IS BEFORE THE BOARD:

This reporting is part of the lease agreement between the UW Foundation and the UW Board of Trustees for the Marian H. Rochelle Gateway Center.

ACTION REQUIRED AT THIS BOARD MEETING:

This is an Annual Report of Expenditures MHRGC Facilities Maintenance Fund.

PROPOSED MOTION:

N/A

PRESIDENT'S RECOMMENDATION:

N/A

AGENDA ITEM TITLE: Service Contract and Procurement Reports, Evans

SESSION TYPE:

- ☐ Work Session
- ☐ Information Session
- ☒ Other
- ☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- ☐ Yes (select below):
 - ☐ Institutional Excellence
 - ☐ Student Success
 - ☐ Service to the State
 - ☐ Financial Growth and Stability
- ☒ No [Regular Business]

☒ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

Per UW Regulation 7-2 (Signature Authority), unless otherwise limited by UW Regulation or reserved by the Board of Trustees, the President shall have authority to approve and/or sign University contracts, federal contracts, agreements, memorandums of understanding, and procurements that involve an external party, require consideration (paid or received) valued less than \$2,000,000 (one-time or in aggregate), and for which the term is less than ten years. The President may delegate this authority to University Officers for such contracts, federal contracts, agreements, memorandums of understanding, and procurements that require consideration (paid or received) valued less than \$1,000,000 (one-time or in aggregate) and for which the term is less than five years.

As required by the Regulation, attached are the following reports:

- 1) Service Contracts (including contracts, federal contracts, agreements, and memorandums of understanding) valued at \$50,000 or above (one-time or in aggregate) from June 16, 2023 – August 15, 2023
- 2) Procurements valued at \$50,000 or above (one-time or in aggregate) from June 16, 2023 – August 15, 2023

Service contract workflow

Per the University's Standard Policy and Procedure (Signature Authority), the President can delegate signature authority to University officers for service contracts valued less than \$1,000,000 (one-time or in aggregate) and for which the term is less than five years.

Procurement workflow

Cost Center Managers (business manager level or designee) approve all purchases, and are the final approvers for purchases of \$99,999 or less. Deans/Associate Vice Presidents are the final approvers for purchases between \$100,000 and \$499,999. Vice Presidents are the final approvers for purchases between \$500,000 and \$999,999. The President is the final approver for purchases between \$1,000,000 and \$1,999,999. The Board of Trustees approves purchases of \$2,000,000 and above.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Standing information item at each in-person Board of Trustees meeting.

WHY THIS ITEM IS BEFORE THE BOARD:

Per UW Regulation 7-2 (Signature Authority), at each regular meeting of the Board of Trustees (excluding conference calls), the President shall provide a written report to the Board of Trustees identifying each contract, federal contract, agreement, memorandum of understanding, or procurement valued at \$50,000 or above (one-time or in aggregate) signed by the President or designee under this provision.

ACTION REQUIRED AT THIS BOARD MEETING:

N/A. Information Only.

PROPOSED MOTION:

N/A. Information Only.

PRESIDENT'S RECOMMENDATION:

N/A. Information Only.

AGENDA ITEM TITLE: Report: Low Enrollment/Low Producing Degrees/Courses, Carman

College of Agriculture and Natural Resources							
Department	Program	2017-18	2018-19	2019-20	2020-21	2021-22	5-Year Average
Zoology & Physiology	BS in Zoology and Physiology	1	0	0	0	0	0.2
College of Arts and Sciences							
Department	Program	2017-18	2018-19	2019-20	2020-21	2021-22	5-Year Average
Modern & Classical Languages	BA in French	0	0	1	3	1	1
Modern & Classical Languages	BA in German	1	2	0	0	0	0.6
Philosophy & Religious Studies	MA in Philosophy	2	1	0	0	0	0.6
Criminal Justice & Sociology	MA in Sociology	2	0	0	0	0	0.4
Psychology	BA in Psychology	17	6	2	1	2	5.6
College of Education							
Department	Program	2017-18	2018-19	2019-20	2020-21	2021-22	5-Year Average
School of Counseling, Leadership, Advocacy, & Design	PhD in Educ-Educational Administration	2	1	0	0	0	0.6
School of Counseling, Leadership, Advocacy, & Design	PhD in Educ-Higher Ed Administration	0	0	1	1	0	0.4
School of Counseling, Leadership, Advocacy, & Design	MS in Educ-Instructional Technology	13	5	4	0	0	4.4
School of Counseling, Leadership, Advocacy, & Design	PhD in Educ-Instructional Technology	1	1	0	0	0	0.4
School of Counseling, Leadership, Advocacy, & Design	EdD in Educ-Adult & Post Secondary Educ	2	1	0	0	0	0.6
School of Teacher Education continued	PhD in Educ-Literacy Education	1	0	0	0	0	0.2
School of Teacher Education continued	PhD in Educ-Mathematics Education	1	0	0	0	0	0.2
School of Teacher Education continued	PhD in Educ-Science Education	1	0	0	0	0	0.2
College of Engineering and Physical Sciences							
Department	Program	2017-18	2018-19	2019-20	2020-21	2021-22	5-Year Average
Geology & Geophysics	BA in Geology & Earth Sciences	3	2	0	3	2	2
Mathematics & Statistics	BA in Mathematics	0	0	3	2	1	1.2
Mathematics & Statistics	BA in Statistics	0	1	0	0	0	0.2



Standard Administrative Policy and Procedure

Subject: Academic Program Review

Number:

I. PURPOSE

Academic Program Review (APR) provides an opportunity for the institution and faculty to examine the quality of their academic programs as a whole, to affirm ways that the program is working well, and to implement improvements. APR is also a mechanism for demonstrating a commitment to continuous improvement and thus meet accreditation requirements of the Higher Learning Commission (HLC). At the University of Wyoming, comprehensive institutional reviews will generally be conducted on a department by department basis, every seven years. Other types of program reviews may occur as described below.

II. DEFINITIONS

Institutional Academic Program Reviews: Each academic department shall undergo a comprehensive review of its academic programs at least once every 7 years. The purpose of conducting the reviews on a departmental basis is to assure that the degree programs are assessed in the context of the faculty's overall workload. Degree programs that are interdisciplinary, or are housed outside an academic department will be reviewed independently. From time to time, institutional reviews may be requested for special circumstances.

Reviews of New Degree Programs: For effective long-range planning and continuous improvement, it is important to monitor the progress of a new degree program soon after implementation. All new academic degrees, options, and certificates shall undergo a first review approximately five years after initiation to assess the health of these programs. The Provost's office will initiate review. The process is [outlined here](#).

Reviews of Low Producing Programs: When an academic program produces relatively few graduates over an extended period of time, it is often a signal that the program is not performing well and that university resources are not being effectively deployed. In general, low-producing programs are defined as those that average fewer than 5 graduates per year for undergraduate programs and 3 graduates per year for masters programs, over a 5 year period. On an annual basis, the Office of the Provost will review degree production for all academic programs. Those that are low-producing, will be required to conduct an immediate review with a report on the status of the program due back to the Office of the Provost within six months. If in the judgement of the Office of the Provost, a compelling case has not been made for continuation,

the program will be recommended for reorganization, consolidation, reduction or discontinuance pursuant to UW Regulation 2-13.

Reviews of Programs on Suspended Admissions: Departments may suspend admission into a degree program for up to two years with the approval of the Provost and notification to the Faculty Senate Academic Planning Committee. Within the two-year window, the program faculty must prepare a detailed recommendation on the future of the program for consideration by the Provost. If the decision is made to close the program, the process governed by University Regulations for discontinuance of academic degree programs will be initiated. This type of review is supported separately by the Standard Administrative Policy and Procedure: Policy and Guidelines for Suspending, Restructuring and Discontinuing Academic Degree Programs.

Specialized Accreditation Reviews: Specialized accreditation reviews are conducted by professional organizations and typically require a self-study and an outside evaluation team named by the professional organization. Such reviews are the responsibility of Deans and Program Directors, with the expectation that the Office of the Provost is provided with documentation from the reviews and is kept informed of their status.

For undergraduate and professional programs, the accreditation review may meet the requirement for institutional program review, depending upon the nature of the external organization's review. Because these types of reviews typically do not view a department's work holistically, especially with regard to graduate degree programs, specialized accreditation reviews are usually not sufficient for meeting the criteria of an institutional review.

III. OVERVIEW OF REVIEW PROCESS

The Associate Vice Provost for Undergraduate Education (AVPUE) oversees and coordinates program review on behalf of the Provost, except in the case of interdisciplinary graduate programs, in which case oversight and coordination lies with the Associate Vice Provost for Graduate Education. College and School deans, as applicable, hold primary responsibility for working with the Associate Vice Provosts to schedule reviews and for ensuring that a high-quality review is carried out.

The department faculty has responsibility for producing a self-study prior to a visit from an external review team. The Provost will appoint the external review team in consultation with the relevant dean and department head.

It is the responsibility of the Office of the Provost to track program review status by academic department. The AVPUE will maintain a schedule for reviews that is staggered to assure that colleges are not burdened with an inordinate number of reviews in any given year. The AVPUE will provide deans and program directors with at least annual summaries of which departmental reviews are upcoming, due, and/or past due. The Office of the Provost will also serve as the repository for all material related to program review. Summary information regarding program reviews will be reported annually.

The Provost's Office will maintain the following data:

- A list of departmental reviews that were completed in the prior year.
- Copies of the external review team's report, the program's response and the self-study.
- A list of departments and programs that are due for the one-year follow up
- An up-to-date list of reviews of any programs that were identified as low-producing in the prior year.

A list of all department reviews that are at the five-year mark or later in the seven-year cycle, including confirmation that the review has been charged, a status update on the self-study, the review committee's progress, and the expected submission date for the review committee's report to the dean and the timeline for the dean's final summary.

IV. RELATIONSHIP OF INSTITUTIONAL PROGRAM REVIEW TO PROPOSALS FOR NEW PROGRAMS

In general, proposals for new degree programs will only be considered when a recent UW institutional academic program review or external accreditor review is available to provide context for the implementation of the new program. Exceptions to this requirement may be made as the new institutional process is implemented. The proposing unit should also be prepared to provide a rationale for existing degrees in their unit that are low-producing as part of any request for adding degree programs.

V. PROCESS FOR INSTITUTIONAL REVIEW OF ACADEMIC PROGRAMS

Step 1: Annually, the Provost's Office provides a list of departments and programs due for review to Deans and Program Directors

Annually ([see timeline](#)), the Provost's Office will remind the deans and directors of reviews that are scheduled for the upcoming year, and of those which are in the fifth year of the seven-year cycle and due to be charged with program review the following year. The dean or provost may initiate a review at any time if deemed necessary.

Step 2: Dean or Director Initiates the Program Review

Upon notification by the Provost in the Spring term (usually no later than February), the review is initiated by a charge memo from the dean to the lead member of the department's faculty, usually the academic unit director, department chair or head. The Provost's Office will provide a charge memo to directors of independent academic programs. The charge memo will include the following elements:

1. A request that a self-study be developed and a request that a lead study director be appointed. This director may be the department chair or head, or their designee;
2. A description of specific issues to be addressed, such as degrees offered in the department or program, characteristics of students and graduates, faculty activity

- including scholarly and creative activity, extension and experiment station activity, advising, mentoring, service, and teaching;
3. A due date for completion and submission of the self-study, typically in late November of the following Fall term;
 4. Directions for how to obtain assistance with data resources;
 5. For programs that have undergone a previous review, the dean's summary memo from that previous program review is attached for reference.

Step 3: Program Faculty Prepare the Self-study

The program faculty prepare a self-study according to the instructions in the charge memo, the self-study [template](#) and [guidelines](#). The self-study should include institutional data wherever possible. The self-study should reflect on the recent past and present to provide context for the external reviewers, but need not review the entire previous seven years in detail. The self-study will also serve as a reference against which progress can be measured at the next program review.

The study should also reflect on the value the department and programs contribute to the university, innovations made in degree programs and curricular offerings, program productivity (e.g. enrollment and graduates), accomplishments related to private fundraising and grant and contracts, research and creative work, and other departmental/program accomplishments that have been occurred to adapt to changes in the profession and higher education.

When complete, the self-study is submitted to and approved by the dean or the university official who requested that it be prepared, before it is forwarded to the Office of the Provost.

Step 4: The external team is appointed and carries out the review

The external review team is comprised of three or more experts appointed and convened by the Provost. In general, the majority of the team will come from outside of the university, but members may also come from programs or departments within the university as long as they are not affiliated with the programs under review. The program faculty, in consultation with the dean, will provide the Provost with a list of possible reviewers who have familiarity with the discipline and are outstanding leaders in the field and/or higher education. A member of the program faculty should be appointed to serve as a liaison to the external review team.

The Provost's office will provide the external review team with a written charge that outlines the expectations of their work. This charge will specify the chair of the committee and will provide guidelines for the work of the committee and a due date for the report. Their charge will generally be to review the self-study and to collect additional data, feedback, and information that will speak to the quality of the department and programs during a campus visit. A [sample charge letter](#) provides context for the faculty preparing the self-study. A [sample external review team schedule](#) is here.

The department liaison will be responsible for developing a visit schedule, in consultation with their Dean and the Provost's Office, and for scheduling required meetings for the review team.

The chair of the committee is responsible for convening the meetings, setting the meeting agendas, making any specific assignments to review team members, overseeing the process, producing the review report, soliciting feedback from the committee, and submitting the final APR report to the Provost's Office.

Step 5: Completing the Academic Program Review

The external review team report is submitted to the Office of the Provost, which will immediately provide the report, along with a cover memo and timeline for formulating a response, to the relevant Dean, Department Head, or Director. After departmental review, the dean or dean's designee will lead a discussion with the department about the program review documents, the self-study, the APR review committee report, and the program's response, which will include formulation of action items that support UW's strategic plan and the program's mission.

The dean or designee, in consultation with the department head, prepares a final summary of the review. This summary identifies program strengths and recommendations for improvement or any requirements and action items for follow-up. The dean and department head sends the final summary of the review, the external APR review team's report, and the program's response, as outlined below, to the AVP for Undergraduate Education, AVP of Graduate Education, and the Provost.

Step 6: Progress Report on Academic Program Review

One year after the review is completed, the department or program, in consultation with the Dean, will prepare a progress report for the Provost on the status of implementation of action items resulting from the program review. The Provost's Office will meet with members of the program to discuss the progress report.

VI. FIVE YEAR REVIEW FOR NEW MAJORS/DEGREES

The Provost's Office will initiate five-year reviews for new degree/majors. New programs are initiated after a lengthy study of market conditions, faculty strengths, and curricular trends pursuant to UW Regulation 2-119 (Degrees and Diplomas). To ensure that the program's faculty can make appropriate adjustments to the program, it is essential that it circle back to the program's goals and objectives and assess performance after the degree has been launched. Thus, a review of the new degree itself, separate from the department or program that offers it, is critical after data on it can be collected.

The department offering the program will be notified the semester before the review is due that it should prepare to collect, analyze, and share data with the Provost's Office on:

1. The number of students in the major by year, and the number of graduates.
2. Current degree/major requirements, and an analysis of any courses or requirements that are:
 - a. Routinely oversubscribed

- b. Routinely undersubscribed
 - c. Have high D/F/W rates
3. How does the mission of the degree programs fit with the home department/unit, the school/college, and the mission of the university?
4. What are the approved learning goals, and how are they being assessed? How is the curriculum is being adjusted to reflect assessment results.
5. Are there any substantial and structured collaborations with other programs, such as dual, double or joint degrees, and any 2+2 articulation agreements with Wyoming or other community colleges, and benefits of these arrangements.

Responsible Division/Unit: Provost's Office

Source:

Links:

Associated Regulations, Policies, and Forms: Standard Administrative Policy and Procedure: Policy and Guidelines for Suspending, Restructuring and Discontinuing Academic Degree Programs; HLC Accreditation Criterion (4.A.1)

Approved: DRAFT 6-5-18

Appendix A: Typical Timeline for Institutional Academic Program Review

Term	Term	Term	Term	Term	Term
<u>Spring:</u> Review notifications issued to departments / programs that will undergo next AY review (notification to go out by February) Programs begin organizing and starting self-study	<u>Fall:</u> Programs continue and complete self-studies. Self studies will typically be due by late November. Program and college provide potential names for external review teams. External review teams appointed by Provost Schedule for external review teams established	<u>Spring:</u> External review team visits	<u>Summer:</u> First-round external review team APR submitted to Provost Provost's office shares first-round reports with Dean(s) and Department Head(s) with cover memo and response deadline. Department response should be made in consultation with Dean and will include action items that emerge from review and support UW's strategic plan.	<u>Fall:</u> Provost's office meets with first-round programs' Dean(s) and Department Head(s) to review report(s) and response(s)	<u>Fall:</u> First-round reviewed program(s) submits progress report on APR action items to Provost's Office

Appendix B: Guidelines for Structuring the Self-Study

The self-study provides an opportunity for departmental and program faculty to think in a focused and strategic way about the value and quality of the programs they deliver, their scholarship and creative activity, their service and value to the University, their college, and their state. A self-study should be in the range of 15-25 pages, not including appendices (links to websites are preferred, especially for syllabi or CVs.) Guiding principles for the self-study include:

- Building a basis for continuous self-evaluation and improvement in scholarship, teaching, learning, engagement, service, and extension activities.
- Focusing on the recent past and key points over the previous review period as context for present and future improvements.
- Concentrating on the academic degrees delivered, the undergraduate and graduate, student experience, and the scholarly, engagement, extension, service, and other contributions of the department or program.
- Reviewing program learning goals and assessment of learning in undergraduate and graduate programs.
- Understanding the current student experience with regard to academics, advising, climate, and career development.
- Understanding the current faculty composition and profile, the range of faculty scholarly activity, and how the department culture supports the development of excellence.
- Identifying program strengths and recommendations for improvements.

In some cases, a review will need to address specific program or department issues that are outside of these questions. In such cases, the initiating memo from the dean should specify these other program issues.

Appendix C: Components of the Self-Study

A. Response to Previous Program Review Recommendations

Summarize recommendations from the previous program review and how they were acted upon. If the program has not been reviewed recently, this is not required.

B. Overview of the Program

Describe the mission and goals of the program and how its structure (both of the program and of its governance) support them. Consider the following questions:

- Who are the current departmental faculty, by rank?
- What are department's resources, including facilities, and other assets such as collections, data resources, computing resources, studios, rehearsal/performance spaces, laboratories, and budgets?
- What is the program's external accreditation status, if any, or other external review results recently done?
- Provide current degree/major requirements as approved for both undergraduate and graduate offerings.
- How does the mission of the degree programs fit with the home department/unit, the school/college, and the mission of the university?
- What are the approved learning goals for each of the degree programs offered (i.e. bachelor's, master's or doctoral degrees?)
- What are the degrees' structures? For example, is there a single undergraduate program in the department, or does it have informal tracks/concentrations, formal named options or certificates?
- Describe any substantial and structured collaborations with other programs, such as dual, double or joint degrees, and any 2+2 articulation agreements with Wyoming or other community colleges, and benefits of these arrangements.
- If there are several degrees in the same academic department, how are they related to one another and what impacts do they have on student learning?

C. Current Departmental Faculty

Outline faculty job descriptions, expectations, and accomplishments, including:

- What are the teaching loads of faculty? Advising and mentoring loads? Research loads?
- Describe the grant and external funding activities of the faculty, if applicable.
- Using internal and external gauges of scholarly productivity, describe the quality of scholarly work in the department.
- Describe significant university, community, statewide, national, and international contributions of the department's faculty, including scholarly publications, creative activity, service to the university and state, extension and experiment station work, et al.
- What are the T tenure and promotion guidelines used by the department and college?

D. Departmental Community and Climate for Students and Faculty

Describe the efforts taken to foster overall diversity, a climate of respect and inclusion, and a sense of community by considering the following:

- Discuss efforts to welcome, orient, and retain new students. What is offered to connect students within the program, as well as with the greater campus community?
- Discuss efforts to welcome, orient, and retain new department faculty and staff. What is offered to connect faculty and staff within the program, as well as with the greater campus community?
- What efforts are there to enhance faculty/staff representation of traditionally underrepresented groups in the field? How does the unit rate its ability to attract and retain a diverse faculty/staff?

E. Departmental Governance and Resources

Describe the department's structure, resources, and accreditation status.

- How do the department's governance model, committees, and hiring criteria lead to active faculty engagement? How does succession planning work for leadership?
- What are department's resources, including facilities, collections, data resources, computing resources, laboratories, and university budgets? What are the department's grant budgets?
- What is the program's external accreditation status, if any, or other external review results recently done?

F. Degree Programs - Assessment and Evaluation

Summarize the assessment plan used to evaluate the extent to which students are meeting departmental or program learning goals and how the department is engaged in a coherent process of continuous curricular and program improvement.

- What has the department learned through assessment of its curricular learning goals? Provide evidence.
- What changes have been made to curriculum structure or content as a result of assessment?
- What are the emerging changes in the discipline? What is being done and can be done to move forward and seize emerging/future opportunities for degrees?
- If relevant to the program, how do leaders within industry, business, government, or non-profit organizations become involved in offering advice and perspectives on the program and the curriculum?

G. Student Recruiting and Enrollment

Analyze current practices and trends to determine if enrollment levels are consistent with plans and resources. Discuss relevant program data in the context of the following:

- Are enrollment levels consistent with plans, program resources, and career outcomes?

- What effort has the department/program made to enhance student diversity (traditionally underrepresented groups in field)? Have those diversity efforts been successful?
- If applicable, what do trends in enrolled students signal about program strength?

H. Student Advising and Student Support

Discuss the process by which students get regular advising and accurate program information. Reflect upon the following:

Undergraduate

- Who does advising for the department? Describe how advisors are hired, selected, and trained within the context of the centralized UW advising model. How are students transitioned between advisors when personnel changes?
- What is the ratio of advisors to students? How often do students to meet with an advisor?
- What other responsibilities do the advisors have in the unit?
- What material is available to support advising of undergraduates? How is that information kept up to date and accurate?
- How are advisor performance reviews conducted?
- How is the impact of the advising assessed? Is advising in alignment with the UW Advising, Career, and Exploratory Students Center (ACES) guidelines?

Graduate and Post-Baccalaureate

- How are advisors assigned and matched to students? How many advisees does each faculty member have?
- How often are program contacts and program information updated and made available online? Is the program information inclusive of program learning goals, program requirements as well as a program-level grievance procedure?
- How are students transitioned between advisors when personnel changes?
- How often and in what manner is satisfactory progress monitored? Do students receive written annual feedback on their academic progress? How is the impact of the advising assessed?

I. Degree Completion and Time to Degree

Referencing relevant institutional data and campus goals, describe efforts to help students make timely progress to degree. Include the following in your discussion:

- Use institutional data sources to examine and evaluate progress to degree metrics and comparison to peers.
- What efforts have been made to improve progress to degree performance and completion rates?
- Do students from educationally underrepresented groups (racial/ethnic minority, low-income, first generation in college) succeed in the program at rates comparable to other students? How are equity gaps addressed?

J. Career Services and Post-Graduation Outcomes

Evaluate student career outcomes, exit survey, and alumni survey data, and reflect upon how these outcomes are consistent with program goals.

- What do students do after graduation? How does the program prepare them for careers or further academic training?
- What career resources are available to students?
- What is the range of student career outcomes, and are these outcomes consistent with program goals? Does the program track the career progression of its graduates?

K. Graduate Student Funding

Discuss the department's student funding data and mechanisms, along with any goals for providing funding guarantees. Include a discussion of funding issues, such as:

- How is the program ensuring masters and especially doctoral students have adequate funding and taking steps to provide a multi-year funding guarantee upon admission, subject to success and progress towards degree? Are there opportunities for graduate students to secure individual extramural support?
- To what extent is the program making use of funding for diversity efforts?

L. Graduate Student Professional Development and Breadth

Discuss the professional development opportunities of graduate students and consider the following:

- How does the program encourage graduate students to participate in professional development opportunities that will enhance their skills and support their career goals?
- What resources and guidance are available for exploring academic and/or non-academic careers?
- What opportunities and funding are available to attend and present at professional meetings?
- To what degree does the program offer teaching experience and teaching-related professional development to graduate students?
- How does the typical graduate's program ensure exposure to breadth training? Does the program require a doctoral minor for doctoral students or evaluate other breadth requirements?

M. Overall Analysis of the Self-Study and the State of the Department or Program

What have you learned from the process of this self-study? Outline key findings from the departmental/program's self-study, including primary strengths and challenges, and priorities the department/program has identified for improvement. Highlight in your analysis the value the department/program contributes to the university, innovations made in degrees and curricular offerings, fundraising and grant-getting accomplishments and goals, research and creative work, and other departmental/program goals and changes that have been made to adapt to changes in the profession and higher education.

Appendix D: Template Self-Study for APR in [Department/Program Name]

Date submitted:

Primary Contact:

School(s)/College(s):

Response to previous program review recommendations

Summarize recommendations from the previous program review and how they were acted upon.

Overview of the Department/Program

Describe the mission and goals of the program and how its structure (both of the program and of its governance) support them. Consider the following questions:

- Who are the current departmental faculty, by rank?
- What are department's resources, including for example facilities, collections, data resources, computing resources, laboratories, and budgets?
- What is the program's external accreditation status, if any, or other external review results recently done?
- What departments or programs are peers and/or aspirational peers. At least some of these peers should be those identified by the university as institutional peers
- Provide current degree/major requirements as approved for both undergraduate and graduate offerings.
- How does the mission of the degree programs fit with the home department/unit, the school/college, and the mission of the university?
- What are the approved learning goals for each of the degree programs offered (i.e. bachelor's, master's or doctoral degrees?)
- What are the degrees' structures? For example, is there a single undergraduate program in the department, or does it have informal tracks/concentrations, formal named options or certificates?
- Are there any substantial and structured collaborations with other programs, such as dual, double or joint degrees, and any 2+2 articulation agreements with Wyoming or other community colleges, and benefits of these arrangements.
- If there are several degrees in the same academic department, how are they related to one another and what impacts do they have on student learning?

Current Departmental Faculty

Evaluate faculty job descriptions, expectations, and accomplishments, including.

- What are the teaching loads of faculty? Advising and mentoring loads?
- Describe the grant and external funding activities of the faculty, if applicable.
- Using internal and external gauges of scholarly productivity, describe the quality of scholarly work in the department.
- Describe significant university, community, statewide, national, and international contributions of the department's faculty, including scholarly publications (both authorships and editorships), creative activity, service to the university and state, extension and experiment station work, et al.
- What are the department-specific RT&P criteria used by the department and college?

Departmental Community and Workplace Climate for Students, Staff, and Faculty

Where applicable, evaluate exit survey and climate survey data. Describe the efforts taken to foster overall program diversity, a climate of respect and inclusion, and a sense of community by considering the following:

- Discuss efforts to welcome, orient, and retain new students. What is offered to connect students within the program, as well as with the greater campus community?
- Discuss efforts to welcome, orient, and retain new department faculty and staff. What is offered to connect faculty and staff within the program, as well as with the greater campus community and the community and state at large?
- What efforts are there to enhance faculty/staff representation of traditionally underrepresented groups in the field? How does the unit rate its ability to attract and retain a diverse faculty/staff?

Departmental Governance and Resources

Describe the department's structure, resources, and accreditation status.

- How do the department's governance model, committees, and hiring criteria lead to active faculty engagement? How does succession planning work for leadership?
- What are department's resources, including facilities, collections, data resources, computing resources, laboratories, and university budgets? What are the department's grant budgets?
- What is the program's external accreditation status, if any, or other external review results recently done?

Degree Programs - Assessment and Evaluation (all degrees, all levels)

Summarize the assessment plan used to evaluate the extent to which students are meeting degree programs' learning goals and how the department is engaged in a coherent process of continuous curricular and program improvement.

- What has the department learned through assessment of its curricular learning goals? Provide evidence.
- What changes have been made to curriculum structure or content as a result of assessment?
- What are the emerging changes in the discipline? What is being done and can be done to move forward and seize emerging/future opportunities for degrees?
- If relevant to the program, how do leaders within industry, business, government, or non-profit organizations become involved in offering advice and perspectives on the program and the curriculum?

Student Recruiting and Enrollment (all degrees, all levels)

Analyze current practices and trends to determine if enrollment levels are consistent with plans and program resources. Discuss relevant program data in the context of the following:

- Are enrollment levels consistent with plans, program resources, and career outcomes?
- What effort has the department/program made to enhance student diversity (traditionally underrepresented groups in field)? Have those diversity efforts been successful?
- If applicable, what do trends in enrolled students signal about program strength?

Student Advising and Student Support

Discuss the process by which students get regular advising and accurate program information. Reflect upon the following:

Undergraduate:

- Who does advising for the department? Describe how advisors are hired, selected, and trained within the context of the centralized UW advising model. How are students transitioned between advisors when personnel changes?
- What is the ratio of advisors to students? How often do students to meet with an advisor?
- What other responsibilities do the advisors have in the unit?
- What material is available to support advising of undergraduates? How is that information kept up to date and accurate?
- How are advisor performance reviews conducted?
- How is the impact of the advising assessed? Is advising in alignment with the UW ACES guidelines?

Graduate and Post-Baccalaureate:

- How are advisors assigned and matched to students? How many advisees does each faculty member have?
- How often are program contacts and program information updated and made available online? Is the program information inclusive of program learning goals, program requirements as well as a program-level grievance procedure?
- How are students transitioned between advisors when personnel changes?
- How often and in what manner is satisfactory progress monitored? Do students receive written annual feedback on their academic progress? How is the impact of the advising assessed?

Student Degree Completion and Time to Degree

Referencing relevant data and campus goals, describe efforts to help students make timely progress to degree. Include the following in your discussion:

- Use institutional data sources to examine and evaluate progress to degree metrics and comparison to peers.
- What efforts have been made to improve progress to degree performance and completion rates?
- Do students from educationally underrepresented groups (racial/ethnic minority, low-income, first generation in college) succeed in the program at rates comparable to other students? How are equity gaps addressed?

Career Services and Post-Graduation Outcomes

Evaluate student career outcomes, exit survey, and alumni survey data, and reflect upon how these outcomes are consistent with program goals.

- What do students do after graduation? How does the program prepare them for careers or further academic training?
- What career resources are available to students?
- What is the range of student career outcomes, and are these outcomes consistent with program goals? Does the program track the career progression of its graduates?

Graduate Student Funding

Discuss the program's student funding data and mechanisms, along with any goals for providing funding guarantees. Include a discussion of funding issues, such as:

- How is the program ensuring masters and especially doctoral students have adequate funding and taking steps to provide a multi-year funding guarantee upon admission, subject to success and progress towards degree? Are there opportunities for graduate students to secure individual extramural support?
- To what extent is the program making use of funding for diversity efforts?

Graduate Student Professional Development and Breadth

Discuss the professional development opportunities of graduates and consider the following:

- How does the program encourage graduate students to participate in professional development opportunities that will enhance their skills and support their career goals?
- What resources and guidance are available for exploring academic and/or non-academic careers?
- What opportunities and funding are available to attend and present at professional meetings?
- To what degree does the program offer teaching experience and teaching-related professional development to graduate students?
- How does the typical graduate's program ensure exposure to breadth training? Does the program require a doctoral minor for doctoral students or evaluate other breadth requirements?

Overall Analysis of the Self-Study and the State of the Program:

What have you learned from the process of this self-study? Outline key findings from the departmental/program's self-study, including primary strengths and challenges, and priorities the department/program has identified for improvement. Bring to bear and highlight in your analysis the value the department/program contributes to the university, innovations made in degrees and curricular offerings, fundraising and grant-getting accomplishments and goals, research and creative work, and other departmental/program goals and changes that have been made to adapt to changes in the profession and higher education.

Appendix E: External Review Team – Sample Charge Letter

Dear Review Team,

Thank you for agreeing to serve on the Academic Program Review Team. Please examine the department and its programs and make recommendations that will help in planning improvements. Your resources are a self-study report prepared by the department, copies of materials from the program's last review (if appropriate), information you gain through personal interactions while visiting the University of Wyoming, copies of strategic plans and goal-setting documents at the department, college, and/or university level, and any additional information requested by you or by the department.

Within the broad charge of recommending ways the department can continue to improve are some specific questions that we would like you to address:

- Based on the data / information provided in the self-study report or gathered by the external review team, what are the department's overall strengths and weaknesses?
- How well do the department's strategic goals align with those of its college and with those of UW?
- How would you compare this department with its peers?
- What improvements (including student learning and faculty development) has the department made since the previous program review?
- With only current resources or a modest infusion of new ones, what specific recommendations could improve the department's performance, marginally or significantly?

This letter provides you with background on the Department of XXX and explains the expectations for our upcoming external review. Below is a summary of the department and its programs providing the number of graduates per degree program from the previous five years.

Please address the department's contributions to two guiding strategic initiatives developed by the University of Wyoming. The first of these is a document our strategic plan, *Breaking Through: UW 2017-2022*. The other is the College/School of YYY's strategic plan. Summaries of both documents will be provided to you upon your first meeting.

Appendix F: External Review Team – Sample Visit Schedule

Day	Activities
One	Welcome and briefing with college leadership Welcome and briefing with department chair Meeting with department faculty Meeting with faculty outside department with related teaching and research interests Tour of departmental and university facilities Review team meetings
Two	Meeting with undergraduate students Meeting with graduate students Meeting with support staff Meeting with assistant professors and academic professionals Meeting with senior faculty and academic professionals Review team meetings with additional stakeholders as needed Review team
Three	Review team meetings Debriefing meeting with college and department leadership

AGENDA ITEM TITLE: AY22/23 List of deleted and new courses, Barrett

New and Discontinued Courses AY 22/23

Note: All changes were submitted via a Course Action Request Form (CARF) and reviewed at the college level and at the University level by the Academic Program Committee.

September 22, 2022

New Courses

College of Arts and Sciences

- GWST – 4610/5610 - Gender, Race & Rural Spaces
- SPAN – 4200/5200 - Introduction to Research
- SPAN 4095/5095 - Advanced Translation
- PSYC - 5540 - Diversity Issues in Psychology
- POLS/INST - 2215 - Politics of Europe

College of Business

- ACCT 4071 - Pass-Through Entities
- ACCT 4810/ACCT 5810 - Taxes and Business Strategy

October 27, 2022

New courses

College of Business

- BUSN - 5066 - Low Income Tax Clinic

College of Engineering and Physical Sciences

- CE - 5535 - Traffic Flow Engineering

Haub School

- ENR - 4570 - Climate Change Responses
- ENR - 5760 - Wildlife Law
- ENR - 5530 - DataViz in Environmental Science

Wyoming Geospatial Information Science Center (now with School of Computing)

- GIST 4450/5540 - UAS Data Acquisition and Processing

November 17, 2022

Discontinued Courses

- INST - 2200 - Study Abroad Preparation
- PSYC - 5370 - Graduate Seminar in Forensic Psychology
- PSYC - 4080 - Physiological Psychology
- PSYC - 5270 – Behaviorism

New Courses

College of Agriculture, Life Sciences and Natural Resources

- ANSC - 2000 - Equine Industry Career Preparation
- ZOO – 4530/5530 - R Introduction for Wildlife Ecology (The coding language R is the main data management, analysis, and visualization software for most ecology and biology fields.)

College of Arts and Sciences

- THEA - 3435 - Repertory: Modern and Improvisation

College of Business

- ACCT 5071 - Pass-Through Entities
- FIN - 3200 - Intermediate Corporate Finance
- FIN – 4221/5221 - Blockchain & Digital Financial Services
- FIN - 4502 - Energy Finance
- MBAX - 5800 - MBA Topics

Honors College

- HP - 3050 – Topics
- HP - 3154 - Topics Non-Western
- HP - 3155 - Topics: Non-Western
- HP - 3156 - Topics: Non-Western
- HP - 3157 - Topics: Non-Western
- HP - 4150 - Topics:
- HP - 4155 - Topics:

School of Energy Resources (SER)

- ERS - 4480 - Carbon Capture and Storage
- ERS - 4481 - Geological Carbon Sequestration
- ERS - 4502 - Energy Finance

UW at Casper - BAS Organizational Leadership

- ORGL - 3100 - Leading Organizational Innovation & Creative Planning
- ORGL - 4100 - Diversity & Organizational Change
- ORGL - 4200 - Ethical Issues and Organizations
- ORGL - 4900 - Capstone: Organizational Leadership in Practice

STEP Tutoring Center

- STEP - 3102 - Non-Traditional Student's Guide to College and Career

December 15, 2022

Discontinued Course

- CRMJ-4260 – Gangs

New Courses

College of Arts and Sciences

- AAST/COJO/ENGL/GWST – 4065/5065 – Black American Rhetorics
- AAST/COJO/ENGL/GWST – 4066/5066 – Rhetorics of Social Justice
- AAST/COJO/ENGL/GWST – 4067/5067 – Rhetoric, Media, Culture
- HIST/RELI – 2800 – Buddhism
- HIST/RELI – 3250 – Tibetan Buddhism
- PHIL/RELI – 4270 – Buddhist Ethics
- PHIL/POLS – 3260 – Seeking Justice and Equality

College of Engineering and Physical Sciences

- CE – 4470/5470 – Water for Energy
- CE – 4480/5480 – Carbon Capture and Storage
- CE 5535-Approved
- CM – 1000 – Exploring CAECM
- PETE – 2070 – Geology/Geophysics for Petroleum Engineers
- PETE – 3110 – Reservoir Petrophysics

Haub School

- ENR – 4965 – Field and International Experience
- ENR – 5760 – Wildlife Law
- ENR – 5780 – Public Lands

February 16, 2023

Discontinued Courses

- POLS - 5080 - Organizational Development
- ENGL - 2410 - Literary Genres
- SPPA - 1101 - First-Year Seminar: Speech-Language Pathology
- WIND - 5100 – Topics In:
- WIND - 4990 – Topics in:

New Courses

College of Agriculture, Life Sciences and Natural Resources

- PATB - 2100 - Introduction to Laboratory Diagnosis
- ZOO - 4200 - Applied Principles of Science Communication
- ZOO - 4195/5195 – Comparative Environmental Physiology Lab
- ZOO - 4737/5737 - Mammalian Genomics
- ZOO - 4736/5736 – Mechanisms of Hormone Action

College Arts and Sciences

- CRMJ - 4550 – Crime Prevention
- CRMJ/HLED – 4007 - Crime and Exercise in Scotland: Exploring the Relationship between Physical Fitness, Crime, and Public Spaces
- GWST/SOC - 3500 - Sociology of Gender
- RELI/HIST - 3280 - Tibetan Buddhism
- CRMJ – 4150/5150 - Community-Based Corrections
- CRMJ 5990 – Special Topics

College of Business

- ENTR – 5601 - New Ventures
- ENTR – 5602 - Strategic Management of Innovation & Technology
- ENTR – 5603 - Entrepreneurial Finance
- MBAM/MBAX – 5434 - Macro Economic Analysis
- MBAX – 5444 - Project Management
- MBAX – 5454 - International Marketing
- MBAX – 5464 - Digital Marketing

College of Engineering and Physical Sciences

- ARE - 3060 - Sustainable Building Metrics
- CM - 4971 - CM Senior Internship
- GEOL – 1102 - First Year Experience: “Geology of The Rocky Mountain Region”

- GEOL - 4500/5500 – Paleoenvironmental Research
- PETE - 4235 – Reservoir Geomechanics
- CE - 5670 - Rock Mechanics & Rock Engineering
- COSC - 4557/5557 - Practical Machine Learning
- ME – 4250 - Biomechanics of Movement

Haub School

- ENR – 5570 - Climate Change Responses
- ENR – 5770 - NEPA Law and Policy
- ENR/HLED - 5810 - Environmental Health
- ENR 5965 - Field and International Experience
- ESS/GEOG/GEOL - 3480 - Environmental Change
- ORTM - 4890/5890 – Topics in ORTM
- ORTM - 5030 - Social Psychology of Recreation and Leisure
- ORTM - 5050 - Global Tourism
- ORTM – 4901/5901 - Human Dimensions of Outdoor Recreation and Tourism Management

McNair Program

- UWYO 4800 – McNair Research Design

STEP Tutoring Center

- STEP - 4000 - Special Problems in Academic Leadership: Motivation & Mindset

UW at Casper - BAS Organizational Leadership

- ORGL - 4960 - BAS Applied Science Internship

College of Health Sciences

- PHCY - 6056 - Pharmacogenomics: Clinical Patient-Case Application
- HLED/ENR - 5810 - Environmental Health
- WIND - 5300 - Transnational Disability Studies
- PHCY - 4050 - Introduction to Evolution of American Health Services
- HLED/CRMJ - 4007 - Crime and Exercise in Scotland: Exploring the Relationship between Physical Fitness, Crime, and Public Spaces

March 23, 2023

New Course

College of Health Sciences

- NURS - 3006 – BSN Completion Foundations

April 20, 2023

Discontinued Courses

- BOT - 4001 – Modeling the Earth System Credits
- BOT - 4040 - Conservation of Natural Resources
- BOT - 4100 - Scientific Communication
- BOT - 4101 - Scientific Communication Lab
- BOT - 5150 - Research in Remote Sensing
- BOT - 5480 - Spatial Information Sciences Seminar

AGENDA ITEM TITLE: Academic Personnel Appointments, Carman/Benham Deal

Academic Personnel Appointments

Academic Year 2023-24*

College	Unit	First Name	Last Name	Rank	Appointment Type
Academic Affairs	Academic & Student Programs	Emily	Brown	Assistant Lecturer	Fixed Term
	LeARN	Timothy	Etzkorn	Assistant Lecturer	Fixed Term Rolling Contract Track
	LeARN	Peyton	Lunzer	Assistant Lecturer	Fixed Term Rolling Contract Track
	LeARN	David	Riedl	Assistant Lecturer	Fixed Term
College of Agriculture, Life Sciences, and Natural Resources			De Mello Tavares		
	Animal Science	Paulo	Lima	Assistant Professor	Tenure Track
	Animal Science	Dana	Dittoe	Assistant Professor	Tenure Track
	Animal Science	Landon	Eldridge	Assistant Lecturer	Fixed Term Rolling Contract Track
	Biodiversity Institute	Brett	Addis	Assistant Lecturer	Fixed Term
	Botany	Sara	Germain	Assistant Professor	Tenure Track
	Dean's Office	Randall	Violett	Assistant Lecturer	Fixed Term Rolling Contract Track
	Ecosystem Science & Management	Joseph	Cook	Assistant Research Scientist	Fixed Term
	Ecosystem Science & Management	Tucker	Furniss	Assistant Professor	Tenure Track
	Ecosystem Science & Management	Brian	Sebade	Assistant Lecturer	Fixed Term Rolling Contract Track
	Family & Consumer Sciences	Jenna	Chalcraft	Assistant Lecturer	Fixed Term Rolling Contract Track
	Plant Sciences	Clint	Beiermann	Assistant Professor	Tenure Track
	Plant Sciences	Ji-Jhong	Chen	Assistant Professor	Tenure Track
	Plant Sciences	Fraidoon	Karimi	Assistant Research Scientist	Fixed Term
	Plant Sciences	Claire	Visconti	Assistant Research Scientist	Fixed Term
	UW Extension	Tiera	Arndorfer	Assistant Extension Educator	Fixed Term
	UW Extension	Joshua	Bliss	Assistant Extension Educator	Fixed Term
	UW Extension	Melissa	Cook	Assistant Extension Educator	Fixed Term Rolling Contract Track
	UW Extension	Samantha	Krieger	Assistant Extension Educator	Fixed Term
	UW Extension	Dagan	Montgomery	Assistant Extension Educator	Fixed Term Rolling Contract Track
	UW Extension	Hailey	Moss	Assistant Extension Educator	Fixed Term
	UW Extension	Deborah	Peavler	Assistant Extension Educator	Fixed Term
	UW Extension	Makala	Riley	Assistant Extension Educator	Fixed Term
	UW Extension	Amy	Smith	Assistant Extension Educator	Fixed Term Rolling Contract Track
	Veterinary Science	Lani	Bower	Assistant Clinical Professor	Fixed Term Rolling Contract Track
	Wyoming Coop Unit	Gabriel	Barrile	Senior Research Scientist	Fixed Term
	Wyoming Coop Unit	Lucas	Olson	Associate Research Scientist	Fixed Term
	Wyoming Coop Unit	Benjamin	Robb	Associate Research Scientist	Fixed Term
	Wyoming Coop Unit	Jessica	Shapiro	Associate Research Scientist	Fixed Term
	Zoology & Physiology	Ethan	Linck	Senior Research Scientist	Fixed Term
	Zoology & Physiology	Brandon	Roberts	Assistant Professor	Tenure Track
	Zoology & Physiology	Rammohan	Shukla	Assistant Professor	Tenure Track

*Includes appointments beginning September 1, 2022 through August 24, 2023

Academic Personnel Appointments

Academic Year 2023-24*

College	Unit	Name	Last Name	Rank	Appointment Type
College of Arts and Sciences	Anthropology	William	Haas	Assistant Professor	Tenure Track
	Anthropology	Lauren	Hayes	Assistant Professor	Tenure Track
	Communication & Journalism	Hye Soo	Nah	Assistant Professor	Tenure Track
	Criminal Justice & Sociology	Amanda	Sikirica	Assistant Lecturer	Fixed Term
	Culture, Gender, & Social	Stephen	Dillon	Associate Professor	Tenured
	Culture, Gender, & Social	Jennifer	Macias	Assistant Lecturer	Fixed Term
	Culture, Gender, & Social	Trisha	Martinez	Assistant Professor	Tenure Track
	English	Molly	Brown	Assistant Professor	Tenure Track
	English	Seth	Swanner	Assistant Professor	Tenure Track
	Music	Alice	Chuaqui Baldwin	Visiting Assistant Professor	Fixed Term
	Music	Will	Flagg	Assistant Lecturer	Fixed Term
	Music	O'Neil	Jones	Visiting Assistant Professor	Fixed Term
	Music	Ogechi	Ukazu	Visiting Assistant Professor	Fixed Term
	Music	Magdalena	Wor	Visiting Assistant Professor	Fixed Term
	Philosophy & Religious Studies	Lindsay	Rettler	Assistant Lecturer	Fixed Term Rolling Contract Track
	Politics, Public Affairs, & International Studies	Ryan	Williamson	Assistant Professor	Tenure Track
	Psychology	Erin	Harrington	Assistant Professor	Tenure Track
	Psychology	Hannah	Phalen	Assistant Professor	Tenure Track
	Theatre & Dance	Erin	Carter	Assistant Professor	Tenure Track
	Theatre & Dance	Christie	Zimmerman	Professor	Tenured
	Visual Arts	Kaitlin	Arndt	Assistant Professor	Tenure Track
	Visual Arts	Samara	Johnson	Assistant Lecturer	Fixed Term Rolling Contract Track
	Visual Arts	Nash	Quinn	Visiting Assistant Professor	Fixed Term
	Visual Arts	Stefan	Robinson	Visiting Assistant Professor	Fixed Term
	Visual Arts	Lauren	Roeder	Visiting Assistant Professor	Fixed Term
College of Business	Accounting & Finance	Robert	Davis	Assistant Professor	Tenure Track
	Accounting & Finance	Michael	Imhof	Assistant Professor	Tenure Track
	College of Business Deans Office	Nino	Abashidze	Assistant Professor	Tenure Track
	Economics	Alexander	James	Associate Professor	Tenured
	Management & Marketing	Ryan	Bailey	Assistant Professor	Tenure Track
	Management & Marketing	Jeffrey	Covin	Professor/Wyo Excellence Chair	Tenured
	Management & Marketing	Samuel	Matthews	Assistant Professor	Tenure Track

*Includes appointments beginning September 1, 2022 through August 24, 2023

Academic Personnel Appointments
Academic Year 2023-24*

College	Unit	Name	Last Name	Rank	Appointment Type
College of Education	Counseling Leadership Advocacy & Design	Rachel	Ratliff	Visiting Professor	Fixed Term
	Dean's Office	Anna	Payne	Assistant Professor	Tenure Track
	Early Care & Education Center	Tasen	Barry	Assistant Lecturer	Fixed Term
	Literacy Research Center & Clinic	Sara	Pommarane	In-Residence Faculty	Fixed Term
	School of Teacher Education	Emil	Eidin	Assistant Professor	Tenure Track
	School of Teacher Education	Maureen	King	Assistant Lecturer	Fixed Term
	School of Teacher Education	Anne	Perry	Assistant Professor	Tenure Track
	School of Teacher Education	Leslie	Rush	Professor/Wyo Excellence Chair	Tenured
College of Engineering and Physical Sciences	Atmospheric Science	Eric	Beamesderfer	Associate Research Scientist	Fixed Term
	Atmospheric Science	Natalie	Kille	Associate Research Scientist	Tenure Track
	Atmospheric Science	Stefan	Rahimi-Esfarjani	Assistant Professor	Tenure Track
	Atmospheric Science	Masanori	Saito	Assistant Professor	Tenure Track
	Chemical & Biomedical Engineering	Ian	Hammontree	Assistant Lecturer	Fixed Term
	Center of Innovation for Flow through Porous Media	Alexsandr	Zhuravlev	Assistant Research Scientist	Tenure Track
	Chemical & Biomedical Engineering	Utkarsh	Kapoor	Assistant Professor	Tenure Track
	Chemical & Biomedical Engineering	Roberta	Maia Sabino	Assistant Professor	Tenure Track
	Chemistry	Indrajit	Bandyopadhyay	Assistant Lecturer	Fixed Term Rolling Contract Track
	Chemistry	Xuesong	Li	Assistant Professor	Tenure Track
	Civil & Architectural Engineering & Construction Management	Aysegul	Demir	Assistant Professor	Tenure Track
	Civil & Architectural Engineering & Construction Management	Theodore	Haupt	Visiting Assistant Professor	Fixed Term
	Civil & Architectural Engineering & Construction Management	Yu	Song	Assistant Professor	Tenure Track
	Electrical Engineering & Computer Science	Laura	Oler	Assistant Instructional Professor	Fixed Term Rolling Contract Track
	Electrical Engineering & Computer Science	Shivanand Venkanna	Sheshappanavar	Assistant Professor	Tenure Track
	Energy & Petroleum Engineering	Foued	Badrouchi	Associate Research Scientist	Fixed Term

*Includes appointments beginning September 1, 2022 through August 24, 2023

Academic Personnel Appointments

Academic Year 2023-24*

College	Unit	Name	Last Name	Rank	Appointment Type
College of Engineering and Physical Sciences (cont.)	Energy & Petroleum Engineering	Kalyanaraman	Venugopal	Associate Research Scientist	Fixed Term
	Geology & Geophysics	Joseph	Biasi	Assistant Professor	Tenure Track
	Geology & Geophysics	Madeline	Lewis	Assistant Professor	Tenure Track
	Mathematics & Statistics	Patrick	Cesarz	Visiting Assistant Professor	Fixed Term
	Mathematics & Statistics	Marie-Agnes	Tellier	Assistant Professor	Tenure Track
	Mechanical Engineering	Levi	Kirby	Assistant Instructional Professor	Fixed Term Rolling Contract Track
	Physics & Astronomy	Alexander	Petrovic	Assistant Professor	Tenure Track
	School of Computing	Ellen	Aikens	Assistant Professor	Tenure Track
	School of Computing	Sean	Field	Assistant Professor	Tenure Track
	School of Computing	Jian	Gong	Assistant Research Scientist	Fixed Term
	School of Computing	Benjamin	Koger	Assistant Professor	Tenure Track
	School of Computing	Dane	Taylor	Assistant Professor	Tenure Track
Haub School of Environment and Natural Resources		Melanie	Armstrong	Associate Professor	Tenured
		Melissa	Bukovsky	Associate Professor	Tenured
		Courtney	Carlson	Assistant Lecturer	Fixed Term
		Kelly	Dunning	Associate Professor	Tenured
		Hilary	Flint	Senior Research Scientist	Fixed Term
		Jewell	Lund	Associate Research Scientist	Fixed Term
		Meagan	Ricks	Assistant Lecturer	Fixed Term Rolling Contract Track
		Tarissa	Spoonhunter	Assistant Professor	Tenure Track
		Brittany	Wagler	Assistant Research Scientist	Fixed Term
		Rebecca	Witinok-Huber	Associate Research Scientist	Fixed Term
College of Health Sciences	Dean's Office	Lauren	Gilbert	Assistant Professor	Tenure Track
	School of Nursing	Karen	Gorton	Associate Dean/ Associate Professor	Tenure Track
	School of Nursing	Jennifer	Langevin	Assistant Lecturer	Fixed Term
	School of Nursing	Cheryl	Rodgers	Assistant Lecturer	Fixed Term Rolling Contract Track
	School of Nursing	Amy	Turpin	Assistant Lecturer	Fixed Term Rolling Contract Track
	School of Nursing	Sarah	Whitman	Assistant Lecturer	Fixed Term Rolling Contract Track
	Social Work	Bethany	Cutts	Assistant Lecturer	Fixed Term
	Social Work	Christine	Vencill	Assistant Lecturer	Fixed Term Rolling Contract Track
	Family Medicine Residency Programs Cheyenne	Jody	Cousins	Clinical Assistant Professor	Fixed Term

*Includes appointments beginning September 1, 2022 through August 24, 2023

Academic Personnel Appointments

Academic Year 2023-24*

College	Unit	Name	Last Name	Rank	Appointment Type
Honors College		Ahmad	Nadalizadeh	Assistant Instructional Professor	Fixed Term Rolling Contract Track
College of Law	Law Library	Meara	Hill	Assistant Librarian	Fixed Term Rolling Contract Track
	Law Library	Tracey	McCormick	Assistant Librarian	Fixed Term Rolling Contract Track
School of Energy Resources		Tao	Bai	Assistant Research Scientist	Fixed Term
		Madeleine	Lewis	Assistant Research Scientist	Fixed Term
		Resham	Thapa	Assistant Research Scientist	Fixed Term
		Dayana	Zhappassova	Assistant Research Scientist	Fixed Term
University Libraries	Libraries User Services	Kathrynn	Senn	Assistant Librarian	Fixed Term Rolling Contract Track
	Library Resource Discovery & Management	Nelia	Koontz	Assistant Librarian	Fixed Term Rolling Contract Track
	Libraries Education & Research Services	Michaela	Clark	Assistant Librarian	Fixed Term Rolling Contract Track
	Libraries Education & Research Services	Sierra	Pandy	Assistant Librarian	Fixed Term Rolling Contract Track
	Libraries Education & Research Services	Shannon	Smith	Assistant Librarian	Fixed Term Rolling Contract Track
Division	Unit	Name	Last Name	Rank	Appointment Type
Research and Economic Development	Science Initiative	Erin	Klauk	Assistant Lecturer	Fixed Term Rolling Contract Track
	Wyoming Survey & Analysis Center	Brittany	Cangialosi	Assistant Research Scientist	Fixed Term

*Includes appointments beginning September 1, 2022 through August 24, 2023

AGENDA ITEM TITLE: President Seidel's Recommendations on the Freedom of Expression, Intellectual Freedom, and Constructive Dialogue Working Group Final Report, Seidel



EXECUTIVE SUMMARY

OF THE RECOMMENDATIONS OF THE FREEDOM OF EXPRESSION, INTELLECTUAL FREEDOM, AND CONSTRUCTIVE DIALOGUE WORKING GROUP

In December 2022, President Ed Seidel formed a Working Group made up of faculty, staff, administrators, students, and a trustee to develop recommendations on articulating, addressing and enhancing freedom of expression, intellectual freedom, academic freedom and constructive dialogue at the University of Wyoming. Over the course of the Spring 2023 semester, the Working Group (chaired by Dr. Martha McCaughey and Dr. Nevin Aiken) met weekly to explore and develop a framework for addressing these critical issues in a manner inclusive of multiple perspectives represented at the University of Wyoming. This included significant engagement with diverse members of the University community as well as key external stakeholders from across the state of Wyoming.

Through these efforts, the Working Group sought to clearly define and articulate a set of core principles in the areas of freedom of expression, intellectual freedom, academic freedom, and constructive dialogue. Further, the Working Group also examined how these principles might be operationalized and implemented to meaningfully inform future policy and practice at UW. The Working Group also explored how to effectively communicate our commitment to these principles, policies and practices with both internal and external constituencies and position the University of Wyoming as a national leader on these issues.

In this Report, the Working Group offers recommendations to the President that identify opportunities for action and engagement on issues of freedom of expression, intellectual freedom, academic freedom, and constructive dialogue at the University of Wyoming. These include policies and initiatives designed to foster an institutional culture of free expression and respectful dialogue that encourages critical inquiry and welcomes the open exchange of ideas. UW already has a strong culture of free expression and respectful dialogue that reflects Wyoming's inspiring history of equality, independent thought, and civic connection. These recommendations, therefore, are intended as nutrients for an already fertile ground.

The Working Group recognizes that decisions about whether to carry out any given recommendation will be based on its relative feasibility as determined by the President, members of his Cabinet, and others he opts to consult. The Working Group Co-Chairs will assist the President with the evaluative and collaborative process required for the initial implementation of selected recommendations through December 2023.

The following recommendations are provided by the Working Group to President Seidel in four main categories:

- 1. *Articulating the Principles:*** The Working Group recommends adopting a "Statement of the University of Wyoming Principles" that both reflects the unique spirit of Wyoming and supports the University's academic mission of discovering and disseminating knowledge by articulating UW's core commitments in the areas of:
 - Institutional neutrality;
 - Intellectual freedom;
 - Academic freedom;
 - Freedom of expression; and
 - Civil discourse and constructive dialogue.
- 2. *Operationalizing the Principles:*** The Working Group recommends reviewing, revising, or adopting policies, procedures, and initiatives at UW so as to reflect, or avoid conflict with, the proposed University of Wyoming Principles, including but not limited to:
 - Academic hiring, dismissal, and other personnel policies;
 - Curriculum approval processes;
 - Student Code of Conduct;
 - Campus speakers/visitors/art/events policies; and
 - Procedures for making and responding to complaints.
- 3. *Communicating the Principles:*** The Working Group recommends pursuing multiple opportunities to communicate and offer information about the University of Wyoming Principles and related policies to both internal and external audiences, through:
 - Orientation, onboarding, and training materials for students and employees;
 - General education courses;
 - Institutional marketing efforts;
 - Careful framing of speakers and other events;
 - Materials helping students and employees understand their rights and responsibilities; and
 - Wayfinding guides to help students find supportive resources and appropriate methods for sharing concerns and complaints.
- 4. *Practicing the Principles:*** The Working Group recommends initiatives designed to cultivate a culture of civil discourse and constructive dialogue at UW, including:
 - Creating a focal point to coordinate, such as a nonpartisan Center for Free Expression and Respectful Dialogue, to implement university-wide initiatives;
 - Developing a "Wyoming Way" statement that encourages constructive dialogue and respect for open inquiry and free expression among all members of the UW community;
 - Providing skills-based training in civil discourse and constructive dialogue; and
 - Offering resources to members of the campus community on how to navigate difficult conversations on contentious issues inside and outside of the classroom.

ABOUT

THE FREEDOM OF EXPRESSION, INTELLECTUAL FREEDOM, AND CONSTRUCTIVE DIALOGUE WORKING GROUP

Drs. Martha McCaughey & Nevin Aiken,
Co-Chairs of the Working Group
June 7, 2023

Formation and Charge of the Working Group

On November 8th, 2022, President Ed Seidel announced a plan to form a working group to “examine issues of freedom of expression at the University of Wyoming in order to articulate and refine our principles of freedom of expression and to find practical ways to operationalize respectful discourse on campus.” As he stated in that communication to the campus community:

In our current climate, genuine, respectful discourse from people with sometimes widely different viewpoints seems to be more difficult to achieve. This is a national and international problem. We are all following recent ugly events and attacks on political and other leaders, as well as on average citizens, verbal and physical, sometimes on the right or the left, sometimes racially motivated, sometimes without clear explanation. It is a growing problem of our age -- and may manifest itself even on our own campus.

In December 2022, President Seidel formed the “Freedom of Expression, Intellectual Freedom and Constructive Dialogue” Working Group. As President Seidel noted, this Working Group would seek to build on Wyoming’s long history of leadership in equality and principled discussion to position the University of Wyoming as a national leader on these critical issues by enhancing the university’s commitments to freedom of expression and respectful discourse and ensuring UW remained a space where a multitude of different ideas and perspectives could be expressed, explored, and debated.

As President Seidel stated in the Working Group’s charge, “I, with the help of Dr. Martha McCaughey and Dr. Nevin Aiken, would like to engage the University community and external constituencies in exploring and developing a framework for addressing critical issues in a civil manner that is inclusive of all perspectives.” The 18 members of the Working Group were selected by President Seidel to leverage the collective expertise and insights from a diverse membership of the university community. The members of the Working Group were charged with developing recommendations to address freedom of expression and intellectual freedom and to enhance civil discourse and constructive dialogue at UW.

Members of the Working Group

The membership of the Working Group included representation from a diverse range of perspectives and positions from across the University community, including students, staff, faculty, administrators, and a trustee.

The Working Group consisted of the following members:

Nevin Aiken (Co-Chair), Associate Professor, School of Politics, Public Affairs & International Studies
Martha McCaughey (Co-Chair), Visiting Researcher, Criminal Justice & Sociology
Vladimir Alvarado, Faculty Senator and Professor, Chemical Engineering
Christi Boggs, Lecturer, LeaRN
Bradley Bonner, UW Board of Trustees (Ex-Officio)
Allison Brown, Student and President of Associated Students of UW
Kevin Carman, Executive Vice President and Provost
Casey Frome, Assistant Lecturer, Management & Marketing
Zebadiah Hall, Vice President for Diversity, Equity, and Inclusion
Mollie Roselle Hand, Staff Senator and Manager, LeaRN Programs
Stephen Feldman, Professor, College of Law
Janice Grover, Associate Librarian, Libraries Education and Research Services
Jennifer Harmon, Associate Professor, Family and Consumer Sciences
Tammy Heise, Assistant Professor, Philosophy & Religious Studies
Catherine Johnson, Assistant Lecturer, LeaRN
Daniel Laughlin, Professor, Botany
Ryan O'Neil, Dean of Students
Gabe Saint, Student

Process and Procedure of the Working Group

The Working Group started meeting weekly in January 2023, both in subcommittees and as a full group, to develop a framework of recommendations to meet the charge delivered by President Seidel. This work focused on four key areas:

1. Articulating a statement of core principles for the University of Wyoming outlining key institutional commitments in the areas of freedom of expression, intellectual freedom, academic freedom, institutional neutrality, and constructive dialogue;
2. Examining how these principles might be meaningfully operationalized in University policies, procedures, and practices;
3. Exploring how to effectively communicate the University's commitment to these principles to constituent groups both inside and outside of the University as well as best practices for engaging a broad spectrum of students, staff, faculty, and community members from around the state on these issues; and
4. Identifying initiatives designed to cultivate a campus culture of civil discourse and constructive dialogue among members of the University community.

In line with President Seidel's charge, the process of developing these recommendations included a review of key books, articles, and statements. These included:

- [University of Wyoming's current "Statement on Free Speech"](#)
- [UW Regulation 2-15 on Academic Freedom](#)
- [University of Chicago's 2014 "Report of the Committee on Freedom of Expression"](#)
- [1967 "Kalven Report" regarding institutional neutrality on political and social issues](#)
- AAUP's [1915 "Declaration of Principles"](#) and [1940 "Statement of Principles on Academic Freedom and Tenure"](#)
- [Higher Learning Commission's Criteria for Accreditation](#)
- [Constitution of the State of Wyoming](#)
- ["Code of the West,"](#) which was adopted as Wyoming's State Code of Ethics in 2010

The Working Group also engaged in a detailed internal institutional mapping of existing programs and initiatives already underway at UW. While this review suggested potential areas for enhancement and improvement, it also illustrated the University's strong existing institutional commitments to the principles of freedom of expression, academic freedom, and civil dialogue. It also served to highlight many excellent ongoing initiatives in these critical areas at UW that are fertile ground to be built-upon, encouraged, and supported in the Working Group's recommendations.

In addition, the Working Group considered programs and policies at other higher education institutions in the United States. This review suggested the importance of adopting a whole-university approach involving students, staff, faculty, and administration through multiple and reinforcing initiatives to respect freedom of expression, academic freedom, and intellectual freedom, and cultivate constructive dialogue, in an effort to effect long-term institutional impacts in these critical areas at UW. These include recommendations for "top-down" University policy and communication on these issues as well as "bottom-up" initiatives designed to foster a culture and practice of free expression and respectful dialogue that encourages critical inquiry and welcomes the open exchange of ideas.

Consultation with Key Internal and External Stakeholders

In an effort to ensure transparency and the development of a framework of recommendations that was inclusive of multiple perspectives, an essential component of the work included discussions with key stakeholders, both internally at UW and externally across the state of Wyoming. The Working Group also consulted with legal and policy experts in the area of free expression, and academic freedom before finalizing the recommended Principles statement.

Internal Stakeholders at the University of Wyoming

The Working Group membership included representatives from Faculty Senate, Staff Senate, and Associated Students of UW (ASUW) who provided regular updates to their organizations on the Working Group's progress throughout the semester. During the Spring 2023 semester, the Co-Chairs also attended meetings with ASUW, Staff Senate, Faculty Senate, and the Dean of UW-Casper. During these meetings, key internal stakeholders had the opportunity to hear directly from the Co-Chairs about the process and progress of the Working Group's activities and were invited to ask questions and share feedback and concerns.

External Stakeholders in the State of Wyoming

As a key aspect of his charge, President Seidel identified various external stakeholders from throughout the state of Wyoming to be involved in conversations about addressing and enhancing freedom of expression, intellectual freedom, and constructive dialogue at the state's flagship public University. President Seidel then welcomed the members of the Working Group to suggest names of additional key external stakeholders for consultation. Approximately 20 total Wyoming stakeholders representing a diverse array of backgrounds and perspectives were then invited by President Seidel to engage in dialogue and discussion on these critical issues over the Spring 2023 semester.

Of all those invited, nine people agreed to speak one to three times in collaborative meetings together with the Co-Chairs and/or with the entire Working Group. These external stakeholders were asked to share thoughts on how the unique aspects of Wyoming's history, spirit, and culture might help to inform the University of Wyoming's Statement of Principles. They were also asked to share any specific concerns, challenges, or points of pride surrounding the current state of free expression, civil discourse, and academic freedom at the University of Wyoming for the Working Group to consider as it formed its recommendations. While these conversations with Wyoming stakeholders helped inform the Working Group's recommendations, this report should not be taken to indicate approval or endorsement by any individual stakeholder consulted.

Those key external Wyoming stakeholders who met with the Working Group were:

Eli Bebout, WY State Senator (former); WY State Representative (former)
Sara Burlingame, Executive Director of Wyoming Equality; WY State Representative (former)
Dr. Sandra Caldwell, Executive Director Wyoming Community College Commission
Dr. Cathy Connolly, UW Professor (retired); WY State Representative (former)
Harriet Hageman, Wyoming Congresswoman, U.S. House of Representatives
Karen Kemmerer, UW Haub School Advisory Board; VP AT&T and Lucent Technologies (former)
Matt Micheli, Partner, Holland & Hart LLP
Dr. Maggi Murdock, UW Professor Emerita; UW VP Student Affairs & Dean UW-Casper (former)
Jen Sieve-Hicks, Owner and Executive Editor, *Buffalo Bulletin* Newspaper

Discussions with these Wyoming stakeholders were commendable for modelling how to have civil and constructive dialogue on difficult issues across a diversity of perspectives. In particular, the external stakeholders emphasized the importance of Wyoming's history of equality and respect, as well as a deep sense of pride taken in the state's culture of neighborliness and civil connections across differences as well the strong historical bond between the state's population and the University. Some stakeholders expressed that the public, prospective students, and their parents could lose confidence in UW if it doesn't remain a space where intellectual openness and a diversity of ideas and perspectives are welcomed. Others expressed concern about the influence of partisan politics on the University. Nevertheless, stakeholders agreed that free and open inquiry, freedom of expression, and civility are vital to the success of the University of Wyoming.

Survey of UW Students

The Working Group collaborated with ASUW to include several questions about free expression, intellectual freedom, academic freedom, and constructive dialogue on their Spring 2023 survey of all UW students. Such data can serve as a baseline for measuring improvements in the coming years. All students (both undergraduate and graduate) received the survey and a total of 680 students responded. A majority of survey respondents indicated that they experience UW as a place that practices academic freedom, intellectual freedom, freedom of expression, and constructive dialogue:

- **Academic Freedom: 69%** agreed or strongly agreed that UW promotes an environment of free and open intellectual inquiry in classes, labs, and during homework activities (*vs. 8% disagreed or strongly disagreed*).
- **Intellectual Freedom: 58%** agreed or strongly agreed that UW protects their access to spoken words, printed matter, symbolic messages, freedom of association, books, art, music, movies, television programs, and internet sites (*vs. 16% disagreed or strongly disagreed*).
- **Freedom of Expression: 55%** agreed or strongly agreed that UW promotes an open culture of tolerance, discussion, and debate surrounding controversial or sensitive topics on campus outside of classes (*vs. 25% disagreed or strongly disagreed*).
- **Constructive Dialogue: 93%** of students identified one or more sectors of campus life as having offered them opportunities to engage in respectful dialogue amid controversial or sensitive topics, with *classes within their major* most often mentioned (*vs. 7% who identified no such place*).

The survey also asked students where they have gone, or would go, to discuss a concern or complaint having to do with expression, offensive speech, or censorship. Students responded as follows:

- Friends (23%), Family (15%), Intimate Partner (13%), Roommate (10%)
- Faculty Members (8%), Advisors (8%)
- Dean of Students (4%), Counselor (3%), Office of DEI (3%), ReportIt, (3%)
- Didn't/Wouldn't Tell Anyone (3%)
- Campus Club/Organization (2%), Off-Campus Organization (2%), Post to Social Media (2%), Other (1%)
- UW Cares (<1%), Ombuds (<1%), Coach (<1%)

The above results show that “first responders” to expression-related concerns tend to be students’ peers and family, followed by faculty members and advisors. The survey results helped inform the Working Group’s recommendations as the data suggest where to target interventions. For instance, three times as many students identified a concern outside the classroom (25%) as compared to inside their classrooms (8%). Data also indicate which support services may be underutilized and could be better advertised to students.

Consulting Legal and Policy Experts

The Working Group collected reviews of our Statement of Principles from legal and policy experts at the Foundation for Individual Rights and Expression (FIRE) and the American Association of University Professors (AAUP).

RECOMMENDATIONS

OF THE FREEDOM OF EXPRESSION, INTELLECTUAL FREEDOM, AND CONSTRUCTIVE DIALOGUE WORKING GROUP

1. Articulating the Principles

To provide a basis for recommendations on addressing issues of freedom of expression, intellectual freedom, and constructive dialogue, the Working Group sought to clearly articulate and define core guiding principles for the University in these critical areas. In articulating these principles, the Working Group was also guided by the following aims and goals:

- To clearly delineate and define the University of Wyoming's foundational commitments to institutional neutrality, intellectual freedom, academic freedom, freedom of expression, and related values of civil discourse and constructive dialogue among members of the University community (including students, faculty, staff, and visitors to campus);
- To ensure these guiding principles are in line with the University's distinctive academic mission as a public land-grant research institution and reflective of the unique values and culture of the state of Wyoming;
- To enshrine scholarly protections of academic freedom and intellectual freedom as central to the educational mission of the University and to support a continued climate of intellectual openness and free inquiry at UW;
- To recognize that while the free expression of ideas, beliefs, and criticism can be uncomfortable, legal free expression rights must be respected at a public university in accordance with the nation's First Amendment protections and the right to free speech enshrined in the Constitution of the State of Wyoming; and
- To outline the legal limits of free expression to ensure the University's educational, scholarly, and administrative functioning while reinforcing UW's commitment to respecting the legal free expression rights of its students, staff, faculty, and visitors.

Based on these goals, the Working Group recommends the following "Statement of the University of Wyoming Principles" to help guide the University in addressing issues of freedom of expression, intellectual freedom, and constructive dialogue.

Statement of the University of Wyoming Principles

From their very founding, both the State of Wyoming and University of Wyoming (UW) have regarded equality as a source of strength and pride. When Wyoming gained statehood in 1889, its Constitution enshrined this commitment to equal rights throughout the new "Equality State" and declared that UW "shall be equally open to students of both sexes, irrespective of race or color." The University's longstanding aspiration to be inclusive of and accessible to people from a range of diverse backgrounds, ideas, and perspectives inspires UW's ongoing commitment to creating a supportive community of openness, tolerance, and respect.

As the state's flagship university, UW pursues excellence as a land-grant research institution dedicated to advancing knowledge and understanding for the public good. Central to this mission is the University's nonpartisan and nonsectarian commitment to learning and creating knowledge with academic freedom and integrity, a respect for intellectual freedom and legal rights of equality and free expression, and the open, civil, and constructive exchange of ideas. Inspired by the Code of the West and Wyoming's unique spirit of rugged individualism, UW advances the frontiers of teaching, research, and creative activity through open inquiry independent from the undue influence of donors, elected officials, ownership interests, or other external parties.

The university plays a unique role in society by providing a forum for the deliberation and debate of public issues. UW embraces the understanding that "the university is the home and sponsor of critics; it is not itself the critic," as stated in the 1967 *Kalven Report* on institutional neutrality. Accordingly, while University leaders will make decisions about matters that further UW's educational mission, they do not, on principle, commit the University in ways that are outside of its core academic purpose. This adherence to impartiality reaffirms the intellectual freedom of all at UW to seek and receive information without restriction and enjoy unfettered access to all expression of ideas through which any side of a question, cause, or movement may be explored.

The fulfillment of the University's academic mission in the service of the common good rests upon the recognition of the value of scholarly expertise to society and the protection of faculty members' freedom in teaching, research, and deliberation. UW therefore adheres to the American Association of University Professors' 1940 *Statement of Principles on Academic Freedom and Tenure*. This includes providing academic personnel at the University with necessary freedom to pursue research and creative activities in their areas of expertise; participate in the governance of the University and express their judgments about matters that bear on the University's mission; share their thoughts through extramural expression; and teach their subject in the classroom. When academic personnel speak or write as citizens, they should be free from institutional censorship or discipline.

Academic freedom helps preserve a climate of ongoing inquiry at UW where ideas are openly shared and rigorously examined. The role of the university teacher is not to indoctrinate. Students are responsible for learning in their course of study material reflecting scholarly standards, understandings, and expertise, including that which may challenge their

existing beliefs. At the same time, instructors must take care not to present untested or controversial claims as settled truth without letting students take reasoned exception. In both teaching and scholarly endeavors, partisan interests—whether those of University personnel or those of government, religious, corporate, or political groups—should never supersede sound academic judgment, principles, and procedures.

In accordance with the nation's First Amendment protections and the right to free speech enshrined in the Constitution of the State of Wyoming, UW recognizes and respects the liberty of students, faculty, and staff as private citizens to express their opinions and identities, including concerns they may have about public institutions and the larger society. At a public university, it is inevitable that the ideas and beliefs of different members of the UW community or visitors to campus will conflict with one another. UW does not shield individuals from the free expression of ideas and criticism, including that which community members may find uncomfortable, disagreeable, or even deeply offensive. The expression of criticism must respect the legal right of others to express themselves without serving to obstruct, censor, or otherwise interfere with the rights of others to hear those ideas.

As stated in the University of Chicago's 2014 *Principles on Freedom of Expression*, "the freedom to debate and discuss the merits of competing ideas does not, of course, mean that individuals may say whatever they wish, whenever they wish." Free expression has legal limitations, some examples of which include expression that is obscene or defamatory; constitutes a genuine threat or discriminatory harassment; incites imminent violence or other lawless action; unjustifiably invades privacy; interferes with the free expression rights of others; or otherwise stands in violation of the law. UW may reasonably place content-neutral limitations on the time, place, and manner of expression to ensure the University's ordinary educational, scholarly, and administrative functioning. Nevertheless, these are narrow exceptions. In line with UW's foundational commitment to cultivating an environment where even controversial ideas may be openly heard, scrutinized, and debated, the University is dedicated to respecting the legal free expression rights of its students, staff, faculty, and visitors.

The University of Wyoming strives to support and model a culture of respectful engagement in which even the most difficult or challenging of ideas can be expressed, received, and contested with grace through the practice of civil discourse and constructive dialogue. In so doing, UW encourages people with diverse backgrounds and values to speak, write, live, and learn together in a welcoming, inclusive, and intellectually stimulating environment that celebrates free expression and intellectual and academic freedom. This reflects Wyoming's spirit of equality and civic connection across difference, allowing students, faculty, and staff to thrive as members of a vibrant university community where critical thinking, creativity, innovation, and independent thought can flourish.

2. Operationalizing the Principles

The Working Group was tasked with recommending initiatives to operationalize the University's commitments to freedom of expression, intellectual freedom, and constructive dialogue on campus. Policies translate principles into actionable guidelines that enable the University to comply with legal requirements, support decision-making, foster transparency, and empower employees and students. Campus units can review, revise, or adopt policies and procedures to reflect, or avoid conflict with, the recommended University of Wyoming Principles. In outlining recommendations for policy opportunities to operationalize these principles, the Working Group sought to:

- Protect the University's academic mission;
- Respect people's intellectual freedom, academic freedom, and free expression rights and ensure that policy language does not have an unintended chilling effect on open inquiry and debate;
- Ensure the academic integrity of the curriculum;
- Clarify when and where any given principle governs decision-making;
- Encourage clear procedures in key areas where employees and students experience conflict over expression;
- Provide a framework for decision-making when University leaders face pressure from internal or external groups;
- Foster both inclusion and respect for individual rights as complementary aims; and
- Establish transparent protocols that strengthen trust in procedural fairness and in the University more generally.

The Working Group did not have time for an in-depth study of all University policies, but examined and discussed common issues and best practices for any public university campus. In doing so, key areas of opportunity for building, enhancing, or adapting existing policies to align with the recommended University of Wyoming Principles were identified. Examples include:

- 2.1 **Protocol for Student Complaints:** Establish clear protocols for responding to student complaints against employees that ensure adherence to the Principles and due process. Help students understand procedures for making a complaint and protections in place against retaliation.
- 2.2 **Student Code of Conduct:** Examine the Code and revise as necessary to avoid any overly broad language so as to respect the legal free expression rights of students.
- 2.3 **Academic Courses and Curricula:** In line with the University's scholarly mission and the principle of academic freedom, ensure all curricular decisions and changes come from, and/or are vetted by bodies made up of credentialed faculty experts.

- 2.4 **Donor Relations:** Consider adopting a gifts acceptance policy to ensure faculty review of gifts with connections to the curriculum to reflect the University's commitments to institutional neutrality, academic freedom, and intellectual freedom.
- 2.5 **Institutional Marketing:** Review the social media posting policy disclaimer and practices for filtering comments in the University's social media forums to ensure these are viewpoint-neutral.
- 2.6 **External Speakers/Visitors/Art/Events:** Assemble and/or clarify content-neutral policies that assess risk, and content-neutral guidelines for poster distribution, exhibiting artwork, tabling, room reservations, displays in residence halls, etc.
- 2.7 **Title IX Policy:** Review policy to ensure that students' free expression rights are not restricted when they are expressing themselves as ordinary citizens outside of federally funded educational programs where Title IX applies.
- 2.8 **Employee Hiring and Related Policies:** Review guidance related to position descriptions and search procedures to ensure the integrity of the hiring process. Review guidance related to employee political activity for any unclear language regarding employees' free expression rights.
- 2.9 **Academic Personnel Dismissal Policy:** Consider whether the policy for dismissal of academic personnel aligns with Principles. Clarify language (e.g., about "collegiality," "safety") that could enable the substitution of academic criteria with expression-based criteria for dismissal.
- 2.10 **Responding to Expression-Related Controversies:** Review or establish protocol for University administration's response to expression-related controversies that occur at the University and/or over social media.

3. Communicating the Principles

The Working Group was asked to consider ways in which the University's commitments in the areas of free expression, intellectual freedom, and constructive dialogue could be communicated to constituent groups both inside and outside of the University and marketed to state, national, and international communities. Principles and policies communicated effectively can build trust and credibility, so that all stakeholders understand the University's purpose and methods of operation. Knowledge of clear policies and procedures regarding concerns over expression-related issues can prevent unnecessary potential confusion or conflict. The objectives behind recommendations for communicating the Principles are to:

- Prevent and resolve conflicts that sometimes stem from confusion about laws, principles, policies, or procedures surrounding freedom of expression, academic freedom, and intellectual freedom;
- Ensure consistency across the institution on these issues;
- Encourage compliance with laws and policies protecting free expression and academic freedom;
- Offer guidance to students and others for finding support when the legally protected expression of others is nevertheless unsettling;
- Convey the University's academic mission and Principles to internal and external constituents; and
- Celebrate the University as an inclusive and tolerant place of intellectual openness, critical inquiry, and constructive dialogue.

Multiple opportunities exist for both internal and external communication that convey our Principles, policies, and procedures. Examples include:

- 3.1 **Orientation and Onboarding Activities for New Employees:** Each new set of students, staff, and faculty could be introduced to the Principles in orientation and onboarding activities. For instance, an online training program for employees could be added to the UW Oracle Learning Cloud.
- 3.2 **Orientation and Onboarding for First-Year Students:** First-year students, specifically, could learn more about the University's mission and what it means to be a University citizen through a series of semester or year-long activities such as during Saddle Up, in First Year Seminar, with a common book experience, at a formal convocation ceremony, in a First-Year Interest Group (FIG), in the residence halls, and in UW's *Making College Count* Guide.
- 3.3 **General Education Curriculum:** Consider how aspects of the Principles can be covered in the Next-Generation General Education (NGGE) curriculum. This could include offering opportunities for students to learn about the constitutional protections of free expression in U.S. and Wyoming civics courses as well learning civil discourse and constructive dialogue skills through core communication, intercultural competency, or other general education courses.

- 3.4 **Syllabus Statement on Academic Freedom:** Academic course syllabi could offer a statement about the principle of academic freedom that governs the instructional setting. This could reassure students of the intellectual integrity, independence, and expertise of their instructors who serve as representatives of their community of scholarly inquiry.
- 3.5 **Centralized Website Hub:** A website could serve as a central resource providing showcase and provide information on for campus initiatives and resources (e.g., Principles, policies, trainings, events, workshops) for both internal and external audiences.
- 3.6 **Online Digital Resources:** An online resource library (including a series of dedicated LibGuides) linked through the centralized website hub could provide access to information resources on freedom of expression, academic freedom, intellectual freedom, and constructive dialogue to both internal and external audiences.
- 3.7 **Communicating with/in the Media:** Supportive guidance for faculty and staff conducting media interviews and using social media could reduce their uncertainty about what, and in what contexts or capacities, a faculty or staff member can freely and ethically express in the media.
- 3.8 **Public-Facing Materials:** Each academic and student support unit could examine their public-facing materials that communicate their mission and objectives to be sure they are clearly conveying how they perform or support the University's academic mission including its commitment to open inquiry.
- 3.9 **Oral History Documentary of Working Group:** A short video/video series could be created to provide an inside look at the process and discussions behind the Working Group's efforts to develop the Principles, which could highlight UW's national leadership on these issues and model a process of constructive dialogue.
- 3.10 **Institutional Marketing Efforts:** The Principles could be tied more explicitly to UW's brand promise in institutional marketing efforts, including videos that tell our story and a social marketing campaign that includes slogans such as: "Learn and Let Learn"; "The World Needs More Constructive Dialogue"; "Open Spaces, Open Minds"; "Many Views, One Community"; "It Takes All Kinds of Cowboys"; and "The UW Cowboys Are Curious, Fair-Minded, Complexity-Embracing, No-Bull-Accepting Independent Thinkers."

4. Practicing the Principles

As reflected in President Seidel's charge, a key task of the Working Group was to consider innovative ways to engage the University community and external constituencies in exploring and developing frameworks for addressing critical issues – including those surrounding academic freedom, intellectual freedom, and free expression – through civil discourse and constructive dialogue that is inclusive of all perspectives. Accordingly, members of the Working Group investigated ways to articulate internal University values of civility and constructive dialogue and consider how best to engage a broad spectrum of students, staff, faculty, community members, and external stakeholders in this work, motivated by goals to:

- Foster, model, and encourage clear and concise core principles and guidelines to encourage civil discourse and constructive dialogue at UW;
- Help to enhance a supportive, welcoming, and inclusive environment at UW where all members of the University community are afforded the broadest possible latitude to speak, write, challenge, and learn in a civil and respectful manner;
- Support an academic and workplace environment where different ideas and opinions can be expressed within an inclusive culture of respect, civility, and constructive dialogue;
- Seek ways to encourage a commitment to civil discourse and constructive dialogue as a core part of UW's culture and practice; and
- Provide all members of the University community and external constituents with the necessary knowledge, skills, and opportunities to "get comfortable with being uncomfortable" with the exchange of difficult or challenging ideas and perspectives both inside and outside of the classroom.

Based on this review, to further enhance a culture and practice of civil discourse and constructive dialogue at UW, the Working Group recommends:

- 4.1 **"The Wyoming Way:"** Articulating a clear and concise core set of principles on the University's commitment to free expression and encouraging civil discourse and dialogue around difficult, sensitive, or controversial issues on campus. This could be used in campus-wide communications for students, faculty, and staff and could be read and reaffirmed at the beginning of on-campus events and speaker presentations. Outside speaker events could be followed by "talk backs" guided by the Wyoming Way to provide attendees meaningful opportunities to engage in constructive disagreement and dialogue.
- 4.2 **Center for Free Expression and Respectful Dialogue:** Provide a physical home and focal point on campus for nonpartisan University-wide activities on freedom of expression and constructive dialogue to help implement and operationalize the Principles and related recommendations. This would also serve as a central hub for physical and digital campus resources, student, staff, and faculty support, training services, events and other activities. Relatedly, consider hiring a Coordinator to oversee UW's implementation and practice of the Principles. The person in this position could also oversee a program of unit-level

liaisons or committees on Faculty Senate, Staff Senate, and ASUW. However, given budget constraints, it is also possible for academic leaders to position the Principles as a quality improvement plan, with individual units on campus participating in the implementation of recommendations in a “bottom-up” fashion.

- 4.3 **Campus Community Cohort:** Create a cross-campus cohort of selected faculty, staff and students to serve as models and leaders around issues of civil discourse and constructive dialogue on campus. This cohort would receive additional training in facilitating and moderating civil discourse and dialogue around difficult issues and could be utilized to help facilitate campus programming in this area.
- 4.4 **Targeted Skills Development:** Bring internal and external experts to UW to provide workshops for administration, faculty, staff, and students to develop skills in civil discourse and difficult dialogue. Use these initial workshops to “train the trainers” at UW and build enduring institutional resources in these areas. Provide additional opportunities for the development of soft skills in the areas of conflict resolution, de-escalation, and mindfulness to prepare campus community members with real-world training in how to better handle disagreement and conflict in daily life and in the workplace.
- 4.5 **Direct Student Engagement:** Provide multiple reinforcing touchpoints for students with skills and practice of civil discourse and constructive dialogue. This could include incorporating aspects of this programming into existing programs, clubs, and organizations. It could also extend to residence life and learning communities, including targeted training in civil discourse and dialogue for residence hall advisors and other student support staff.
- 4.6 **External Speaker or Forum Series:** An ongoing series of external speakers could share insights and encourage reflection and skills-building around freedom of expression, academic freedom, constructive dialogue, dissent and protest, and/or the purpose of the University from a nonpartisan perspective. The Working Group noted, however, that a series like this would likely take an exceptional amount of resources and may have limited impact.
- 4.7 **Cross-Campus Engagement on Civil Discourse and Constructive Dialogue:** This includes cultivating and supporting existing initiatives such as UW’s Heterodox Academy Campus Community, the Good Mule’s “People’s Supper” or Restorative Justice “Community Circles.” It also includes considering the creation of new “Tough Talk,” “Cowboy Conversations,” or “Difficult Dialogues” forums where members of the campus community can come together to engage in mediated dialogue about sensitive issues impacting community members.
- 4.8 **Learning Opportunities for Faculty and Teaching Staff:** This would focus on faculty development through pedagogical and skills-based learning on best practices on civil discourse and dialogue inside and outside of the classroom through the Ellbogen Center for Teaching and Learning (ECTL). This could include one-day workshops, faculty development

programming, ongoing “Learning Communities,” and book series. The ECTL could also host an online digital resource library focused on providing access to best practices and pedagogical tools to navigate and facilitate difficult dialogues around sensitive or controversial issues in the classroom.

- 4.9 **One-Day “Difficult Dialogues” Cross-Campus Event:** This would highlight student and faculty research, creative activities, and speakers on civil discourse and constructive dialogue across lines of difference on key issues.
- 4.10 **Malcom Wallop Civic Engagement Program Model:** Directly engage external community members in the collection of “Wyoming Profiles” exemplifying examples of civil discourse, constructive engagement, and civic connection across difference throughout Wyoming. Engage local Wyoming communities in “Community Conversations” and UW “Saturday University” events.

AGENDA ITEM TITLE: Annual Report for the Office of Diversity, Equity and Inclusion.
Hall



UNIVERSITY
OF WYOMING

Office of Diversity,
Equity and Inclusion

The Office of Diversity, Equity, and Inclusion

September 2023 Board of Trustees Report

Introduction

This report is an annual update on the Office of Diversity, Equity, and Inclusion (ODEI). The report will articulate ODEI's work through the lens of the Wyoming State Constitution, the Code of the West, and the University of Wyoming's (UW) accrediting bodies within the construct of UW's Ongoing Objectives from the 2023+ strategic plan: 1) Enhance Student Success, 2) Pursue Institutional Excellence, 3) Provide a Supportive Community, 4) Engage with and Serve the State of Wyoming, and 5) Cultivate Financial Stability and Diversification. ODEI continues to support and deliver on UW's mission to "unlock the extraordinary in every person through education, research, innovation, engagement, and service." ODEI's core mission is to support student success and make sure all students, faculty and staff feel like they belong and matter on UW's campus.

ODEI's Team

Zebadiah Hall was hired in December 2022 as the inaugural Vice President for Diversity, Equity and Inclusion. This new cabinet-level position embodies UW's commitment to, and understanding of, the importance of DEI. Compliance is an integral part of ODEI's portfolio. Therefore Vice President Hall is UW's Title VI Coordinator and ADA Coordinator. Courtney Titus is in the process of transitioning from Senior Project Coordinator to Assistant to the VP of ODEI. Courtney's work has been the stabilizing force for ODEI during the transition from Dr. Chestnut's interim term as CDO to the commencement of VP Hall's tenure. Dr. Nellie Haddad has been appointed Ombudsperson, and she will serve as a confidential resource where students, faculty, and staff can seek consultation for situations related to UW and understand their options for future action. Students, faculty, and staff are already utilizing the services of the Ombuds. With the support of President Seidel, ODEI will launch the search for the Associate Vice President (AVP) of ODEI. This role will assist ODEI in serving the campus community by meeting with colleges, units, and departments on a consistent basis to support their DEI efforts. The AVP will lead some of ODEI's initiatives. ODEI has both undergraduate work-study students and graduate assistants to support the full-time staff and help drive ODEI in the direction that best serves our campus community.

ODEI's Engagement with Enhancing Student Success

Article 1, Section 23 of the Wyoming State Constitution illuminates UW's role as a land-grant and flagship university where "*The right of the citizens to opportunities for education should have practical recognition. The legislature shall suitably encourage means and agencies calculated to advance the sciences and liberal arts.*" At a time when educators across the United

States and at all levels, from primary to secondary to higher education, are finding themselves under financial, rhetorical, and sometimes even literal attack, this institution must stand firm in advancing the sciences and the liberal arts—and produce informed global citizens who can thoughtfully engage with the world around them. UW graduates will be expected to work with a diverse and dynamically shifting public, both here in Wyoming and beyond our borders.

UW is accredited by the Higher Learning Commission (HLC). Accreditation provides a host of benefits to all members of the university community include degree recognition and transfer, and the ability to disburse Title IV financial aid funds. HLC in *Mission Criteria 1: Core Components IC* requires accredited institutions to “provide opportunities for civic engagement in a diverse, multicultural society and globally connected world, as appropriate within its mission and for the constituencies it serves.”

Charged by Wyoming’s constitution and held accountable through UW’s accreditation, strategic plan, and Student Code of Conduct, it is our responsibility to ensure that all of our students are afforded the ability to not only succeed, but thrive here at UW. Not all barriers to student success will emerge in the classroom, just as not all factors impinging on success are within the individual student’s control. ODEI helps to identify and mitigate these challenges. As one example, ODEI gave a STEM department funding to buy field equipment because some of their students from lower socioeconomic backgrounds could not participate in their field work due to not being able to afford the equipment. Furthermore, ODEI and VP Hall will be actively engaged with the Provost and Academic Deans around recruitment, enrollment, retention, and graduation rates, so that UW’s student population will reflect the world around it, and in the hope that every student who matriculates will be fully supported in their efforts to attain their chosen degree.

ODEI’s Engagement with Pursuing Institutional Excellence

One critical way that we can Pursue Institutional Excellence is to *Take Pride in Our Work* (Code of the West). HLC *Criterion 3. Core Component 3C Teaching and Learning: Quality, Resources, and Support* encourages UW to “*strive to ensure that the overall composition of its faculty and staff reflects human diversity as appropriate within its mission and for the constituencies it serves.*” In our strategic plan, UW leverages our scale to offer a diverse set of disciplines, perspectives, and ideas connected to accomplished professionals, students, and communities. Pursuing institutional excellence focuses on the growth, health, and leadership capacity of all members of the university community. To this end, ODEI supports and oversees the preparation of UW’s accreditation materials related to DEI. In addition to this, VP Hall’s role as UW’s Title VI and ADA Coordinator supports pursuing institutional excellence.

○

ODEI’s Engagement with Providing a Supportive Community

Providing a Supportive Community often means we should live *Live Each Day with Courage* (Code of the West). ODEI supports UW in cultivating an environment where actively listening to people from different backgrounds - who bring different perspectives to every problem - leads to better solutions to complex problems facing our state and expands our culture of innovation. Wyoming Constitution *Declaration of Rights: Article 1, Section 2* teaches us that in their inherent right to life, liberty and the pursuit of happiness, all members of the human race are equal. All members of our community belong at UW and we *Know Where to Draw the Line*

(Code of the West) for people to matter. The Higher Learning Commission (HLC) in *Criteria 1: Core Components 1C* requires UW to “provides opportunities for civic engagement in a diverse, multicultural society and globally connected world, as appropriate within its mission and for the constituencies it serves.” The Inclusion Council, Ombudsperson, and Employee Affinity Network groups each represent ways in which ODEI encourages and facilitates a supportive community.

ODEI’s Engagement with and Service to the State of Wyoming

UW’s core purpose is to provide access to an affordable, high-quality education. The Wyoming Constitution doubles down on this principle of education in a unique way; *Tuition free: Article 7, Section 16* notes “Instruction furnished may be as nearly free as possible.” UW’s vision is to use our unique strengths to make Wyoming and the world a better place In pursuit of a diversity of thought, we do not cancel viewpoints; we are *Tough, but Fair* (Code of the West).

HLC *Criteria 1: Core Components 1C*: encourages UW to foster a climate of respect among all students, faculty, staff, and administrators from a range of diverse backgrounds, ideas, and perspectives. One of UW’s values is to create a welcoming and supportive learning community fostered by integrity, inclusivity, freedom of expression, and respect. We are leaders in Wyoming! We famously passed the first law in the country that acknowledged voting rights to women, as well as the opportunity to hold office. The bill was signed by the governor on December 10, 1869. This shows Diversity, Equity, and Inclusion is not new to Wyoming. *We Do What must be Done* (Code of the West). Through Title VI, UW is mandated to have a Limited English Proficiency (LEP) plan. An LEP plan ensures that individuals with limited English proficiency have equitable access to services. To that end, ODEI has been charged with the writing, oversight, and implementation of UW’s LEP plan. ODEI will support Albany County with LEP and will work with other counties within Wyoming to support their LEP services.

ODEI’s Engagement of Cultivating Financial Stability and Diversification

UW is a vibrant and supportive community where people learn, explore, create, and work together to achieve great things. Diversity, Equity, and Inclusion *Finishes what we Started* (Code of the West) with access to an affordable, high-quality education. As Wyoming’s sole university, we will continue to focus on supporting our traditional industries while diversifying our economic portfolio to ensure a sustainable economy and provide opportunities for more UW graduates to stay in Wyoming. It is important that we create environments where faculty and staff can thrive, so students can thrive in spaces where they know they belong and matter. UW is an intellectual powerhouse that fosters transdisciplinary collaboration to address the most complex challenges facing Wyoming. We are preparing students to be successful and obtain the careers they want in the global world they are/will be entering whether they choose to stay in Wyoming or pursue opportunities elsewhere. ODEI is crucial to this mission. Diversity, Equity and Inclusion is on display with UW’s Veterans Center as a great example of what private funding can do to support members of our community. Increasing private donors, in conjunction with state and federal grant funding, will allow ODEI to expand its ability to serve UW and Wyoming. ODEI has started a partnership with the UW Foundation; working closely with President Stark on this collaboration has increased cohesion around DEI-related giving opportunities. For example, ODEI received a \$25,000 endowment from a donor in August 2023 after visiting the Black 14 Social Justice Summer Institute.

In addition, ODEI works with the Research and Economic Development Division (REDD) to seek and implement National Science Foundation (NSF) grants. NSF grants require that applicants demonstrate, with equal measure, that the project will have both intellectual and broader (e.g., societal) impact. DEI and REDD also work together to secure grants from other agencies and programs including Education, Health, and Human Services and NSF's Established Program to Stimulate Competitive Research (EPSCoR).

AGENDA ITEM TITLE: UW Foundation Fundraising Priorities, Seidel/Stark

Fundraising Priorities

THE FRAMEWORK

- ▶ **Become a best in class 21st century land-grant university true to Wyoming**
- ▶ **Build on UW endowment for student and faculty excellence and growth in strategic areas**
- ▶ **Become a Carnegie R1 Research University**
- ▶ **Become a Carnegie Community Engaged University**

PROPOSED FUNDRAISING PRIORITIES - FY24

▶ STUDENT SUCCESS

- Purpose:
 - » True to the university's land-grant mission, UW is committed to providing transformational educational experiences for our students, improving access and opportunity, increasing student retention and graduation rates, and preparing our students to make contributions to an ever-changing global society.
- Focus:
 - » Scholarships, Fellowships, and Excellence Funds
 - » Student Recruiting and Retention Programs
 - » Experiential Learning Opportunities

▶ FACULTY EXCELLENCE

- Purpose:
 - » A university-wide initiative to retain, reward, and recruit exceptional faculty and academic leaders who, in turn, attract top faculty and students as well as new revenues including sources of external funding through grants, research, corporate partnerships, and philanthropy
- Objectives:
 - » Retain and reward exceptional deans, faculty, and academic leaders
 - » Establish new named endowed faculty positions in priority areas
 - » Continue to evaluate current endowed positions in support of new opportunities and priorities

▶ FACILITIES AND PROGRAMS

For example:

- War Memorial Stadium West Side and Pool
- Range and Ranch Management
- School of Energy Resources
- Centers and Institutes
- Enhancements to AMK Ranch

AGENDA ITEM TITLE: Update: The Neltje Center for Excellence in Creativity and the Arts,
Turpen/Venn



Report to the UW Board of Trustees September 2023

I. NELTJE CENTER ACCOMPLISHMENTS FOR AY22-23

NELTJE CENTER ESTABLISHED DECEMBER 2022

- Four-year plan instituted
- Website launched
- Operational Structure implemented
- Executive Committee + Programming Committee established
- Executive Director, Beth Venn, hired (June 1, 2023)

NELTJE CENTER AWARDED \$1.1 MILLION WYOMING INNOVATION PARTNERSHIP GRANT: "INVESTING IN WYOMING'S CREATIVE ECONOMY," July 2023

- Neltje Center Director to spearhead yearlong program to stimulate creative economy across Wyoming. Important partners include: Wyoming Arts Council, Sheridan College, Northwest College, UW's Impact 307.
- Workshops, mentoring, and support for artists across the state to encourage creatives of all disciplines to start arts-focused businesses with state funding. Funding request submitted to governor's office for FY 25 to sustain this important program.

NELTJE CENTER EXCEEDS REVENUE PROJECTIONS

- \$500,000 Jentel Board financial commitment
- \$5460 Wyoming Arts Council Grant for Jentel
- \$13,500 Earned income from Ehrlich masterclass
- \$40,000 Toward Neltje ED salary from WIP Grant
- **\$558,960 TOTAL** (\$528,960 more than budgeted)

NELTJE CENTER FACULTY/STUDENT EXPERIENCE—ENRICHING UW'S ARTS CURRICULUM

- During AY22-23 fourteen faculty led student groups visited Neltje's house for 3-5 day residencies.
- Groups live and work among fine art, cultural artifacts, and a breathtaking natural environment.
- Groups engaged with Sheridan College students and faculty on creative projects
- Groups have come from visual arts, music, creative writing, and UW Art Museum
- Students visited Sheridan area arts organizations such as the Brinton Museum, SAGE Community Arts, Ucross Artist Residency, and Jentel Artist Residency

NELTJE CENTER PROGRAMMING BEYOND FACULTY/STUDENT MINI-RESIDENCIES:

- **SUCCESSFUL LITERARY MASTERCLASS:** Author Gretel Ehrlich selected 7 writers from nationwide applicant pool for 5-day masterclass, public reading, and cultivation event. Event brought in \$13,500 in earned income.
- **FULL DAY STAFF RETREAT:** Dean Turpen held an August 2023 College of A&S Dean + Dept. Head retreat to encourage faculty use of Neltje Center throughout the College.
- **PROFESSIONAL DEVELOPMENT FOR PUBLIC SCHOOL ART TEACHERS:** UWAM Education Staff hosted a 3-day retreat for 8 Big Horn area K-12 art teachers, and Beth Venn toured 25 Campbell County K-12 art teachers through the Neltje Center. New arts curriculum being developed around Neltje's collection will have a significant impact on K-12 arts education in the region.
- **OPEN HOUSE SCULPTURE + GARDEN TOUR:** Neltje Center joins Sheridan's "Celebrate the Arts" month with a garden and outdoor sculpture collection tour open to the public.

JENTEL ARTIST RESIDENCY

- 100% Jentel Board financial commitment of \$500,000+
- Changes in Jentel Board, including President Seidel appointing Dean Turpen as Chair of the Board
- Transitioning Jentel to a Neltje Center/UW initiative
 - UW working with Jentel staff to manage financials
 - Budget evaluation in process to identify possible efficiencies
 - Board fundraising subcommittee completed a fund raising strategy
 - Developing a staff transition plan
 - Neltje Center Executive director to oversee Jentel per proposed MOU
 - Staff reduction from 3 FTE to 2FTE + 1 PTE
 - Jentel Executive Director to retire December 2023; replacement to be full time employee for fund raising, grant writing, residency oversight, external affairs.
- Application in to IRS to change status from private foundation to 501(c)3 public charity
- Jentel Bylaws and Employee Handbook revised to comply with UW standards.

II. NELTJE CENTER PLANS FOR AY23-24

- Lead the state's development of a more robust creative economy through the WIP grant initiative with plans for future funding to continue through AY24/25
- Expand faculty/student mini-residencies to disciplines outside of visual arts, creative writing and music to units across the college and colleges outside Arts & Sciences
- Adjust and refine the Neltje Center 4-year plan
- Expand the understanding of Neltje as artist and collector through a UW Art Museum exhibition, July – December 2024
- Guest and visiting artist masterclasses, exhibitions, performances, talks, and readings
- Cultivation events including tours and other special events with artist and/or author components
- Continue implementation of Visual Literacy Professional Development for K-12 educators by UW Art Museum education staff using Neltje's art collection.
- Continue Jentel reorganization for efficiencies and connections to UW
 - Changes to staff job responsibilities

- Develop meaningful connections between UW and Jentel
 - Specific Jentel Residencies for UW faculty and students
 - Jentel artist expectations expand to include engagement with UW and community college students/faculty and the Wyoming community to develop Wyoming's creative economy
- Revisions to Jentel's program design and residency calendar to bring it more in line with industry standards and contemporary residency practice.
- Grant writing for support from Foundations, Corporations, and Government Entities

II. UW BOARD OF TRUSTEES BUDGET REQUEST

- The Neltje Center requests \$1,100,000 from UW Board of Trustees for Calendar Year 2024.



Neltje Center for
Excellence in
Creativity and the Arts

UW Mini-Residencies at the Neltje Center Fall 2022 - Summer 2023

University of Wyoming's **Neltje Center Mini-Residencies Program** invites faculty members from the College of Arts & Sciences to host small student groups for 3-5 day periods at the Neltje Center for intensive workshops, course projects, interdisciplinary study, and the chance to interact and collaborate in an environment unlike any other.

Within the past year, 14 Mini-Residencies have taken place. Faculty and students alike have described their experience at the Neltje Center as both substantive and transformational.

“And as for the workshop, what a great way to connect with folks across disciplines... BethAnn shared that what she hopes folks will get out of this kind of work is a sense of agility, a competency for conceptualizing and discussing how the arts and sciences may more often intersect effectively.”

Katy Storch, MFA candidate, '24



CREATIVE WRITING / PLANT SCIENCE WORKSHOP

FACULTY: ALYSON HAGY &
BETHANN MERKLE
APRIL 2023



"I think this type of focus is hard to come by on campus or at home. At the Neltje Center, you can put your head down and work – and when you lift your head, you see other people doing the same thing, or you see a sandhill crane hooting over the fields, or you see the ceramic bust of a crow woman hiding a nest of eggs behind her back...that makes it a good space for collaboration too, which is part of what made the science/storyteller workshop successful. There's a feeling that you've stepped into a space that is meant for these types of conversations about bringing ideas to life."

Graham Marema, MFA candidate '24

CREATIVE WRITING/PLANT SCIENCE, APRIL 2023





“On the Neltje Center itself... what a wonderful asset to the music department that place will be from now on. Neltje’s paintings, the nature around it, the reclusiveness of it, the thoughtful staff working there. The place vibrates with art.”

Henrique Rabelo, UW Music Graduate Student, ‘23



Music students try their hand at artmaking as they develop a logo for their Viola de Gamba Club in Neltje’s painting studio.

**UW VIOLA DE GAMBA CLUB IN COLLABORATION
WITH SHERIDAN COLLEGE VIOLA DE GAMBA ENSEMBLE**

FACULTY: BETH VANDERBORGH

MAY 2023

“The students practiced 10 hours/day and had a more meaningful experience in 4 days than they may have all semester. There was a calmness in tandem with an intensity I’d never seen before.”

Beth Vanderborgh, Music Faculty



Students composed new arrangements and sang.



UW Viola de Gamba Club with Sheridan College Viols at Neltje Center.

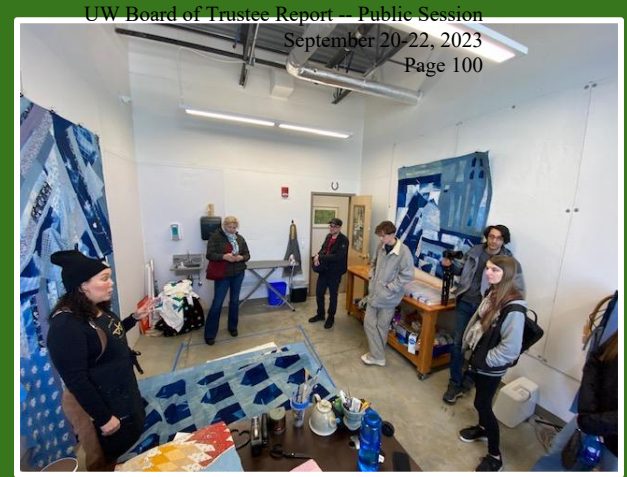
VIOLA DE GAMBA CLUB, MAY 2023

“My trip to the Neltje Center was an experience that helped show me the wider world of art, and what could lay in wait for me if I continue down the road of becoming a fine artist. Having the time to step away, and just think and do art was a new experience to me.”

Matthew Green, UW Art Major



UW students at work in Neltje's studio.



UW students visit the studio of artist Brittany Denham at Sheridan College.

“What was really impactful about the Neltje Center for me was being able to experience what an artist residency is like. There is only so much a Professor or guest speaker can say about a residency and the only way to truly understand what it's like is to go to one...I was able to dedicate hours to sketching and planning out future projects, something I had not been able to do during the busy semester.”

Blue Ayotte, UW Art Major

UW ART MUSEUM PROFESSIONAL DEVELOPMENT WORKSHOP FOR BIG HORN PUBLIC SCHOOL ART TEACHERS

FACULTY: SARITA TALUSANI KELLER
& EMILY CONNER AUGUST 2023



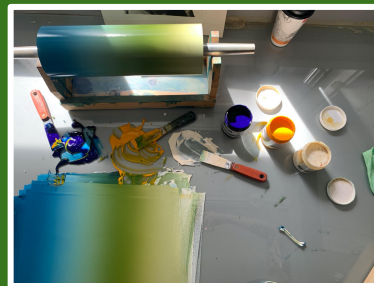
UW Board of Trustee Report -- Public Session
September 20-22, 2023
Page 101



“Access to the Neltje home and collection gave public school art educators from the Big Horn region a one-of-a-kind opportunity to learn and practice object-based teaching methods, revitalizing their teaching practice and building community amongst each other that will continue into the school year.”

Emily Conner, Master Teacher, UWAM

PROFESSIONAL DEVELOPMENT WORKSHOP FOR BIG HORN PUBLIC SCHOOL ART TEACHERS



"Workshops at the Neltje Center gave teachers time to grow as artists over their summer break. These benefits get passed down to the children who attend art classes in their schools."

As a museum educator at the UW Art Museum, I benefited from hearing different perspectives from educators around the state that will inform how I teach Wyoming school children who visit our galleries."

Emily Conner, Master Teacher, UWAM



AGENDA ITEM TITLE: Annual Report of Expenditures MHRGC Facilities Maintenance Fund
(Stark, Marlatt)

University of Wyoming Foundation
MHRGC - Reserve for MHR Gateway FF&E Replacement
Balance as of June 30, 2023

Funds Received from the University of Wyoming	\$ 829,000
Funds Received from the University of Wyoming Foundation	1,629,000
Funds Received from Interest Income	57,846
Expenditures To Date*	<u>(1,262,801)</u>
Balance of Reserve for MHR Gateway FF&E Replacement	<u><u>\$ 1,253,045</u></u>

*see attached expenditure detail sheet; invoices available upon request

University of Wyoming Foundation
MHRGC - Reserve for MHR Gateway FF&E Replacement
Detail of Expenditures as of June 30, 2023

FY2019			
	Summary of FY2019 expenditure activity	\$	28,971.99
FY2020			
	Summary of FY2020 expenditure activity	\$	275,411.07
FY2021			
	Summary of FY2021 expenditure activity	\$	57,830.00
FY2022			
	Summary of FY2022 expenditure activity	\$	96,019.37
FY2023			
Date	Vendor	Description	Amount
7/6/2022	University Operations	Room #131 outlets tripping and Room #124 cooler not working	\$ 1,958.87
7/6/2022	Crescent Electric	Control boxes	3,987.50
8/3/2022	Sherwin-Williams	Paint and supplies for fence	898.95
8/4/2022	Crescent Electric	Freight charges for control boxes	157.50
8/5/2022	Bloedorn Lumber	Rough cut lumber for fence	170.56
8/5/2022	LG Electronics USA	Replacement vacuum head for small vacuum	122.94
8/8/2022	Motion Labs	Power distribution boxes	1,744.40
8/8/2022	Advent LLC	Video Wall Update and Critical Technology Updates	236,550.00
8/10/2022	University Operations	Install bottle fill stations - Corridor 103 & 119	14,037.99
8/25/2022	Sherwin-Williams	Paint for fence between MHRGC and Grand Properties	1,049.16
9/9/2022	University Operations	VAV alarm, outlets room 131, air handler not working, pigeon in exhaus	2,511.60
9/20/2022	JSP Systems, LLC	Projector Lamps	3,215.00
9/23/2022	JSP Systems, LLC	Projector Lamps	3,180.00
10/5/2022	American Paintbrush	New reader boards for AHC exhibits	417.00
10/7/2022	University Operations	Fix generator, switch gear in alarm on dock, irrigation box on dock not g	1,011.97
10/7/2022	University Operations	Install dimming switches in five offices 201C, 201D, 201E, 202B, 301A	580.94
10/10/2022	Amazon.com	Light bulbs and batteries	208.70
10/21/2022	Amazon.com	Fluorescent light bulbs	151.17
10/28/2022	PEAR Workplace Solutions	Replacement Chairs for MHRGC events	214,212.11
11/30/2022	Advent LLC	Video Wall Update and Critical Technology Updates	118,275.00
11/30/2022	Advent LLC	Fall 2022 Admissions Display Update	2,122.27
12/8/2022	University Operations	Light doesn't work in ladies restroom room 104	171.64
12/8/2022	University Operations	rooms 117 & 133 6 circuits and outlets to be added to video wall	1,172.30
12/12/2022	Barbizon Lighting Company	Shipping for MHRGC Power Distribution Devices	1,972.73
1/11/2023	Amazon.com	2 KB Electronics, 9957, KBVF-13.5HP, 1-Phase, 110-120V (Input), IP 2	448.32
1/28/2023	Frontier Cycles Inc	Repairs and maintenance on 2019 Polaris Ranger 570 EPS	1,568.13
1/29/2023	Hobart	Repairs to Cler Series Warewasher Wer, replaced condenser coil and on	4,467.60
1/31/2023	Advent LLC	Lobby video wall updates	118,275.00
2/4/2023	Prairie Equipment, LLC	Remove large trees on West side of building	9,848.75
2/6/2023	Crater Enterprises, Inc	Grease trap pumping/ install new baffle tees	4,240.00
2/7/2023	Amazon.com	2 Meeting Owl 3 (Next Gen) 360-Degree, 1080p HD Smart Video Confi	2,046.93
2/7/2023	Amazon.com	2-Pack 13FT DC Power Extension Cable 5.5mm x 2.1mm 12V DC Exte	121.28
2/10/2023	University Operations	Install card swipe /locking cylinder 2nd, 3rd, and 4th floor	18,878.81
2/10/2023	University Operations	Repair fireplace controller	240.00
2/22/2023	Amazon.com	Multifold paper towels and projector lamps	227.68
3/16/2023	StageDrop LLC	New drape and additional piping	629.89

Date	Vendor	Description	Amount
3/29/2023	University Operations	Install partitions around intake & exhaust vents for main fireplace	\$ 6,548.00
3/31/2023	Advent LLC	Donor Signage for 3rd Floor Offices	5,366.25
4/7/2023	Grainger	Replacement hardware for MHRGC restrooms	294.84
4/10/2023	Dell Technologies	Boyd & Guthrie Computer Replacements	1,302.46
4/27/2023	Powers	Repair Airwall	2,453.00
5/3/2023	Advent LLC	Multi-Layered Panel System/Removal of Vinyl/Install of New Display	6,473.50
5/23/2023	American Paintbrush	Celebrating 33 years in business sign	631.20
6/2/2023	PEAR Workplace Solutions	New highboy and stools	2,701.97
6/2/2023	University Operations	Install control boxes for outside wall/Install new outlets w/2 circuits	5,036.22
6/12/2023	Amazon.com	Sensor Switch NPODM DX WH Nlight Wallpod, Push-Button	174.99
6/14/2023	HP.com	HP Color LaserJet 550 Sheet Paper Tray	210.94
6/19/2023	Amazon.com	NewAir Large Beverage Refrigerator Cooler with 177 Can Capacity	649.99
6/19/2023	Amazon.com	HP Color LaserJet Pro MFP 4301fdw Wireless Printer	699.00
6/22/2023	Avalis Wayfinding Solutions	Room ID Sign	784.12
6/30/2023	Visual Graphic Systems Inc	Refund	(299.75)
Various	Various	Various small item expenses	668.70
			\$ 804,568.12

Grand Total FY2019, FY2020, FY2021, FY2022, & FY2023	\$ 1,262,800.55
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AGENDA ITEM TITLE: Service Contract and Procurement Reports, Evans

UW Regulation 7-2 (Signature Authority) Contracts Board Report - June 16, 2023 - August 15, 2023

Contract Number	Contract Name	Contract Type	Department	Supplier	Signed Date	Agreed Amount	Signer
12211_CBN_ACA_Haver 2023-24	Annual Compensation Agreement	Services Contract	College of Agriculture & Natural Resources	Carbon County	2023-07-26	50,555.95	Barbara Rasco, Dean/Professor
12211_NIO_ACA_Chichester 2023-24	Annual Compensation Agreement	Services Contract	College of Agriculture & Natural Resources	Niobrara County	2023-07-26	50,195.48	Barbara Rasco, Dean/Professor
12211-CrownePlazaPhoenixAirport-May2023	WSARE Sustainable Ag Summit	Services Contract	College of Agriculture & Natural Resources	Crowne Plaza Phoenix Airport	2023-06-29	65,700.00	Barbara Rasco, Dean/Professor
13291AzentaLifeSciencesMay2023	Azenta US Master Services Agreement	Services Contract	College of Arts & Sciences	Azenta US, Inc	2023-06-23	66,600.00	John Turpen, Dean/Professor
13241-SUSSMicroTec-May2023	13241-SUSSMicroTec-May2023	Services Contract	College of Arts & Sciences	SUSS MicroTec Solutions GmbH & Co. KG	2023-06-27	159,288.00	John Turpen, Dean/Professor
335732	Natasha Bedingfield Performance	Services Contract	College of Arts & Sciences	Agentblonde Inc	2023-06-23	60,000.00	John Turpen, Dean/Professor
14102-IFN-Jul23	Agreement for Services	Services Contract	College of Business	Research Institute of Industrial Economics	2023-08-07	237,836.00	Scott Beaulier, Dean/Professor
15001-CricketDesignWorks-Jan2022	Cricket Design Works	Services Contract	College of Education	Cricket Design Works	2023-06-16	98,140.00	Jenna Shim, Interim Dean/Professor
15002-TwoRevolutions-May2022	Two Revolutions LLC	Services Contract	College of Education	Two Revolutions LLC	2023-07-20	4,618,900.00	Ed Seidel, President*
15001-SummitSearch-Jul2023	Summit Search	Services Contract	College of Education	Summit Search Solutions Inc	2023-08-07	103,000.00	Jenna Shim, Interim Dean/Professor
16001DrillingSystemsOctober2017	Drilling Simulator Maintenance & Technical Support Agreement	Services Contract	College of Engineering & Applied Science	Drilling Systems (UK) Limited	2023-07-21	650,000.00	William Mai, Vice President, Campus Operations
10601-Cardiff-July2023	Cardiff	Services Contract	College of Engineering & Applied Science	Cardiff University	2023-07-28	60,000.00	Cameron Wright, Dean/Professor
ODP-10601-June2023	School of Computing furniture	Services Contract	College of Engineering & Applied Science	ODP Business Solutions, LLC	2023-07-05	80,854.52	Cameron Wright, Dean/Professor
17104RocheDiagnosticsCorpFEB2018	Roche Amendment	Services Contract	College of Health Sciences	Roche Diagnostics Corporation	2023-08-04	71,264.14	Jacob Warren, Dean/Professor
11001_BrianJeffries_July2023	11001_BrianJeffries_July2023	Services Contract	Enhanced Oil Recovery Institute	Brian E Jeffries	2023-07-03	150,000.00	Holly Krutka, Executive Director
28350-ViaTRM-June2023	ViaTRM Services Contract	Services Contract	Global Engagement	Project Travel, LLC dba Via TRM	2023-07-18	111,886.00	Isadora Helfgott, Vice Provost/Assoc Professor, Global Engagement
40003-Ellician Banner Renewal-April 2019	Amendment to the Software Maintenance Agreement	Services Contract	Information Technology	Ellician Company L.P.	2023-07-21	656,741.00	Robert Aylward, Vice President
40003-Zoom MSA-Sept 2019	Amendment Form Number: Q1037768	Services Contract	Information Technology	Zoom Video Communications Inc	2023-06-20	81,406.00	Robert Aylward, Vice President
10012-Honorlock-July2023	Honorlock AI + Live Pop-In - Per Exam	Services Contract	Information Technology	Honorlock Inc	2023-07-18	135,000.00	Robert Aylward, Vice President
40003 Ellician Banner, May 2023	Banner, Degree Works Maint Renewal	Services Contract	Information Technology	Ellician Company L.P.	2023-06-21	985,486.00	Robert Aylward, Vice President
40004 vPrime, Isilon Renewal, June 2023	Isilon Renewal	Services Contract	Information Technology	vPrime Tech Inc	2023-07-11	70,975.76	Robert Aylward, Vice President
40002 Rave Wireless, June 2023	Q-14209	Services Contract	Information Technology	Rave Wireless Inc	2023-06-29	50,031.00	Robert Aylward, Vice President
70430SproutSocialJune2023	Sprout Social Service Order Renewal 2023-2026	Services Contract	Institutional Marketing	Sprout Social, Inc.	2023-06-20	114,900.00	Chad Baldwin, Assoc VP, Comm&Mktg
90202-PFFA Acquisition-Jul2023	PFFA License Agreement	Services Contract	Intercollegiate Athletics	PFFA Acquisition, LLC (Pro Football Focus)	2023-07-27	65,000.00	Matthew Whisenant, Deputy Director
90008 Cue Audio November 2022	Cue Audio - University of Wyoming - 22-25	Services Contract	Intercollegiate Athletics	CUE Audio, Inc	2023-07-25	50,500.00	Matthew Whisenant, Deputy Director
90101Y6Feeders112022	Amendment No. 1 to the Agreement for Services	Services Contract	Intercollegiate Athletics	Y6 Feeders	2023-07-13	310,000.00	Thomas Burman, Athletic Director
90201Texas112023	Game Agreement	Services Contract	Intercollegiate Athletics	University of Texas at Austin	2023-07-03	95,000.00	Matthew Whisenant, Deputy Director
90201UCIrvine122023	Game Agreement	Services Contract	Intercollegiate Athletics	University of California, Irvine	2023-07-19	80,000.00	Matthew Whisenant, Deputy Director
90201BrighamYoung122025	Game Agreement	Services Contract	Intercollegiate Athletics	Brigham Young University	2023-08-15	70,000.00	Matthew Whisenant, Deputy Director
90201WeberState122023	Game Agreement	Services Contract	Intercollegiate Athletics	Weber State University	2023-07-07	80,000.00	Matthew Whisenant, Deputy Director
10203-CollinParsonStudiosLTD-April2021	UWAM Agreement with Collin Parson Studios LTD	Services Contract	Provost	Parson, Collin	2023-07-21	50,000.00	Tami Benham-Deal, Senior Vice Provost/Professor
10101-CollegeBoard-Aug2023	College Board	Services Contract	Provost	College Board	2023-08-10	52,000.00	Tami Benham-Deal, Senior Vice Provost/Professor
10001ParadigmJuly2023	1437 University of Wyoming Diplomas	Services Contract	Provost	Paradigm, Inc	2023-07-24	90,000.00	Tami Benham-Deal, Senior Vice Provost/Professor
70001-AlpineAnimalHospital-Aug2019	Amendment No. 5 to the Agreement for Services	Services Contract	Research & Economic Development	Alpine Animal Hospital PC	2023-08-08	60,000.00	Parag Chitnis, Vice President
16001-StartupTree-0119	Service Agreement Renewal #3 between Start Up Tree and UW	Services Contract	Research & Economic Development	Startup Tree LLC	2023-07-21	67,500.00	Farrell Rapp, Director, Research Services
70010-MarthajaneStaight-July2020	Amendment #2 for Services between UW and Marthajane Staight	Services Contract	Research & Economic Development	Staight, Marthajane	2023-06-27	58,400.00	Parag Chitnis, Vice President
70010-SheridanMedia-May2021	70010-SheridanMedia-May2021-Amendment 3-June2023	Services Contract	Research & Economic Development	Sheridan Media	2023-07-21	192,600.00	Parag Chitnis, Vice President
70001AttainSept2021	Consulting Services Related to eRA System Implementation	Services Contract	Research & Economic Development	Attain Consulting Group, LLC dba Attain Partners	2023-06-19	180,000.00	Parag Chitnis, Vice President
70001KnowInnovationJuly2023	KnowInnovation	Services Contract	Research & Economic Development	Knowinnovation, Inc	2023-07-21	85,275.00	Parag Chitnis, Vice President
33003ExpressServicesAugust2022	33003ExpressServicesAugust2022	Services Contract	Residence Life Dining	Express Services Inc - Express Employment Professionals	2023-08-15	250,000.00	Alexander Kean, Vice President, Budget & Finance
33011ExpressServicesAugust2022	33011ExpressServicesAugust2022	Services Contract	Residence Life Dining	Express Services Inc - Express Employment Professionals	2023-08-15	300,000.00	Alexander Kean, Vice President, Budget & Finance
10501-Manderson-June2021	Edward J. Manderson Agreement for Services	Services Contract	School of Energy Resources	Manderson, Edward	2023-07-20	80,000.00	Holly Krutka, Executive Director
10501-WoodGroupUSA, Site Prep-July2023	Wood Group New Site Evaluation	Services Contract	School of Energy Resources	Wood Group USA	2023-07-21	75,183.00	Holly Krutka, Executive Director
10501-Wood Group USA-July 2023	Agreement for Services Between the University of Wyoming and Wood Group USA	Services Contract	School of Energy Resources	Wood Group USA	2023-07-21	600,000.00	Tami Benham-Deal, Senior Vice Provost/Professor
19001UniversityPressMarch2023	Publishing and Licensing Agreement with University Press of Colorado	Services Contract	University Libraries	University Press of Colorado	2023-07-17	211,974.00	Ivan Gaetz, Dean
26001ThysenKruppElevatorJuly2023Amend2	Amendment No. 2	Services Contract	University Operations	ThysenKrupp Elevator Corporation	2023-07-11	520,000.00	William Mai, Vice President, Campus Operations
26001ByArchitecturalMeansJune2023Amend7LawSchoolExpansion&Renovation	Amendment No. 7	Services Contract	University Operations	By Architectural Means, PC	2023-06-30	55,100.00	William Mai, Vice President, Campus Operations
26001OESInc.May2023LouisMadridComplexScoreboardReplacement	Agreement Between Owner and Contractor	Services Contract	University Operations	OES Inc.	2023-07-12	149,929.00	William Mai, Vice President, Campus Operations
26001Cator,Rum&AssociatesJuly2023Amend2AS/MBExhaustFanReplacementDesign	Amendment No. 2	Services Contract	University Operations	Cator, Ruma & Associates Co	2023-08-07	53,900.00	William Mai, Vice President, Campus Operations
26001SimonContractorsJune2023ECECParkingLotRepairs(2023Asphalt&Concrete)	Agreement Between Owner and Contractor	Services Contract	University Operations	Simon Contractors	2023-07-24	558,181.50	William Mai, Vice President, Campus Operations

26001SimonContractorsJune2023LandmarkApartmentsParkingLotRepairs(2023Asphalt&Concrete)	Agreement Between Owner and Contractor	Services Contract	University Operations	Simon Contractors	2023-07-24	399,096.50	William Mai, Vice President, Campus Operations
26001TridentElectricJuly2023AgreementBCPAMainstageDimming&LightingControls-Phase1	Agreement Between Owner and Contractor	Services Contract	University Operations	Trident Electric LLC	2023-07-17	282,800.00	William Mai, Vice President, Campus Operations
26001SimonContractorsJune2023LandmarkApartmentsParkingLotRepairs	Agreement Between Owner and Contractor	Services Contract	University Operations	Simon Contractors	2023-07-26	399,096.50	William Mai, Vice President, Campus Operations
26001PrimaryElectricJune2023HarneyStreetExteriorLighting	Agreement Between Owner and Contractor	Services Contract	University Operations	Primary Electric Inc	2023-06-26	78,700.00	William Mai, Vice President, Campus Operations
26001LongBuildingTechnologiesJuly2023PM&RepairServicesCheyenneFMRClinic	Agreement for Services	Services Contract	University Operations	Long Building Technologies	2023-07-20	65,816.00	William Mai, Vice President, Campus Operations
00012LanguageLineJuly2023	Master Service Agreement & Statement of Work	Services Contract	VP Student Affairs Office	Language Line Services, Inc.	2023-07-31	50,000.00	Kimberly Steich, VP for Student Affairs

*Board of Trustees approved on July 13, 2023.

UW Regulation 7-2 (Signature Authority) Procurement Board Report - June 16, 2023 - August 15, 2023

PO Date	Supplier Name	Line #	Description	Quantity	Line Unit Price	Total Line Price	Total PO Amount	Department	Last Approver	Last Approver Title	Approval Date
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	2,314.62	2,314.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	3,998.37	3,998.37		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	3,998.37	3,998.37		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	29,030.62	29,030.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	1,729.24	1,729.24		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	3,998.37	3,998.37		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	3,133.75	3,133.75		Residential Campus Dining	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62		Center for Student Involvement & Leadership (CSIL)	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	64,859.00	64,859.00		Enterprise Infrastructure	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.63	864.63		Athletic Training Table	Aylward, Robert	Vice President	06/16/2023
06/16/2023	Transact Campus Inc	1	RENEWAL7/1/23-6/30/24	1	864.62	864.62	119,979.31	Copy & Print Center	Aylward, Robert	Vice President	06/16/2023
06/20/2023	Zoom Video Communications Inc	1	Zoom Renewal 23-24	1	81,406.00	81,406.00	81,406.00	Applications & Customer Relations	Christensen, Margaux	Exec Administrator, IT Business Services	06/20/2023
06/20/2023	Adbay.com Inc	1	Advertising and Marketing for a COVID grant	1	90,000.00	90,000.00	90,000.00	Medical Education Administration Division	Worden, Jilljean	Assistant Director	06/20/2023
06/21/2023	College for Every Student, Inc.	1	HAP 1005598 CFES Professional and Administrative Support See attached Procurement email instructions. Remaining \$500,000 on scope of work	1	500,000.00	500,000.00	500,000.00	College of Education Deans Office	Seidel, Ed	President	06/21/2023
06/21/2023	Fort Hill Associates LLC	1	HOUSING AND DINING: AUDIT SERVICES AND PAY APP REVIEWS	1	115,500.00	115,500.00	115,500.00	Facilities Construction Mgt	Bryant, Darcy	Deputy Director, Business Serv	06/21/2023
06/22/2023	Malvern Panalytical Inc	1	Hossameldeen: Zetasizer (Blue Series): Hess-Phase-2-Equipment Match 75%; Alchemy-Match 25%	0.25	83,696.18	20,924.05		Energy & Petroleum Engineering	Piri, Mohammad	Professor/Wyo Excellence Chair	06/22/2023
06/22/2023	Malvern Panalytical Inc	1	Hossameldeen: Zetasizer (Blue Series): Hess-Phase-2-Equipment Match 75%; Alchemy-Match 25%	0.75	83,696.18	62,772.14	83,696.18	Center of Innovation for Flow through Porous Media	Piri, Mohammad	Professor/Wyo Excellence Chair	06/22/2023
06/22/2023	Denise Smith	1	Quarterly Payment for Developing a UW Extension High Altitude Master Food Preserver Program and Serving as a member of the Western Region Extension Master Food Preserver Working Group	1	70,000.00	70,000.00	70,000.00	UW Extension	Boyles, Victoria	Dir, Business Operations	06/21/2023
06/22/2023	HD SUPPLY FACILITIES MAINTENANCE, LTD.	1	STORES INVENTORY PER ATTACHED 11 LINE ITEM LIST	1	50,898.77	50,898.77	50,898.77	Stores	Bryant, Darcy	Deputy Director, Business Serv	06/22/2023
06/27/2023	Azenta US, Inc	1	Genome sequencing for shared research project with the University of Nevada - Reno.	1	66,600.00	66,600.00		Zoology & Physiology	Sanchez, Laurie	Dir, Business Operations	06/27/2023
06/27/2023	Azenta US, Inc	1	Genome sequencing for shared research project with the University of Nevada - Reno.	1	0.00	0.00	66,600.00	13291 Zoology & Physiology	Sanchez, Laurie	Dir, Business Operations	06/27/2023
06/27/2023	Aspen Technology Inc.	1	010002 - 1235 - CCCC - Admin: Three 5 year AspenONE desktop licenses (two standard, one premium) to evaluate and assist SER's commercial pilot demonstrations	1	401,614.00	401,614.00	401,614.00	School of Energy Resources Directors Office	Carman, Kevin	Exec Vice President for Academic Affairs & Provost/Professor	06/27/2023
06/28/2023	Fisher Scientific	1	KINGFISHER APEX 96 DW HEAD. AB ASSURANCE 1PM KF APEX. NC1926623 SMARTSTART KF APEX 1 DAY. Lab equipment for Bisba lab	1	71,615.00	71,615.00	71,615.00	Animal Science	Boyles, Victoria	Dir, Business Operations	06/28/2023
06/28/2023	Fisher Scientific	1	A43171 Q57-PRO 384W QPCR LAPTOP. Applied Biosystems QuantStudio 7 Pro Real-Time PCR Svstem. A45955 Q5-PRO BLOCK UPGRADE 96W 0.1ML. Thermo Scientific QuantStudio Pro Block Upgrade Kit and accessories.	1	68,868.98	68,868.98	68,868.98	Animal Science	Boyles, Victoria	Dir, Business Operations	06/28/2023

			Bisha lab equipment.								
06/29/2023	SUSS MicroTec Solutions GmbH & Co. KG	1	Mask Alignment and Exposure System for Photolithography, model MJB4	1	159,288.00	159,288.00	159,288.00	Physics & Astronomy	Hughes, Carolina	Assistant Director, Business Operations	06/29/2023
06/29/2023	Leona Marketing Group	1	First Year Success Fee for Learfield Renegotiation valued at \$90,933/year	1	90,933.00	90,933.00	90,933.00	Athletics Business Office	Whisenant, Matthew	Deputy Director	06/29/2023
07/01/2023	MIRO Analytical Ltd	1	Miro Multi Compound Gas Analyzer as per quote # 2023-185 dated 5/16/2023.	1	257,136.24	257,136.24	257,136.24	Atmospheric Science	Carman, Kevin	Exec Vice President for Academic Affairs & Provost/Professor	07/01/2023
07/07/2023	Modern Campus USA, Inc.	1	Omni Content Management System (CMS)- Modern Campus Cloud Hosted SaaS Solution for UW website 2023-2024 subscription cost.	1	60,840.00	60,840.00	70,980.00	Institutional Marketing	Baldwin, Chad	Assoc VP, Comm&Mkting	07/06/2023
07/07/2023	Wyoming Department of Agriculture	1	Per MOU reimbursement to WDA for income for the WY State Seed Analysis Lab Quarter 4: 4/1/23-6/30/23. Total payment - \$56,396.50	1	56,396.50	56,396.50	56,396.50	State Seed Lab	Boyles, Victoria	Dir, Business Operations	07/07/2023
07/07/2023	Microtrac Inc	1	Sync Wet/DryMulti Laser Diffraction Particle Size Analyzer with Image Analysis. (Imaging of both wet or dry particles in a single laser diffraction measurement). Also included, is on-site installation and training.	0.07	86,590.00	6,061.30		School of Energy Resources Directors Office	Ver Burg, Carrie	Assistant Director, Business Operations	07/07/2023
07/07/2023	Microtrac Inc	1	Sync Wet/DryMulti Laser Diffraction Particle Size Analyzer with Image Analysis. (Imaging of both wet or dry particles in a single laser diffraction measurement). Also included, is on-site installation and training.	0.93	86,590.00	80,528.70	86,590.00	School of Energy Resources Directors Office	Ver Burg, Carrie	Assistant Director, Business Operations	07/07/2023
07/07/2023	salesforce.com, inc.	1	Contract for Marketing Cloud	1	10,000.00	10,000.00		Provosts Office	Stark, Stephanie	Dir, Business Operations	07/06/2023
07/07/2023	salesforce.com, inc.	1	Contract for Marketing Cloud	1	75,400.20	75,400.20	85,400.20	Institutional Marketing	Stark, Stephanie	Dir, Business Operations	07/06/2023
07/10/2023	Two Revolutions LLC	1	K-12 Learning, MECP, Leadership Collaborative - Two Revolutions; See attached message from Alex Kean; BOT \$1,230,000 available; Governor's Grant in process	1	1,230,000.00	1,230,000.00	1,230,000.00	College of Education Deans Office	Seidel, Ed	President	07/10/2023
07/11/2023	Laramie Mechanical & Heating Systems LLC	1	UW Ag Building Exhaust Fan Replacement	1	146,000.00	146,000.00	146,000.00	Facilities Management	Selmer, Forrest	Assoc VP for Univ Operations	07/10/2023
07/11/2023	Laramie Mechanical & Heating Systems LLC	1	UW Berry Center Controls Upgrade – Phase II	1	190,600.00	190,600.00	190,600.00	Facilities Management	Selmer, Forrest	Assoc VP for Univ Operations	07/10/2023
07/11/2023	EAB Global Inc	1	Adult learner recruitment for College of Business graduate programs. Per attached fully executed contract.	1	301,683.00	301,683.00	301,683.00	College of Business Deans Office	Rhodine, Karen	Dir, Business Operations	07/11/2023
07/12/2023	Primary Electric Inc	1	HARNEY STREET EXTERIOR LIGHTING	1	78,700.00	78,700.00	78,700.00	Facilities Engineering	Bryant, Darcy	Deputy Director, Business Serv	07/11/2023
07/12/2023	Chandler Engineering Company LLC	1	Dual cylinder Q5210, 10,000 psi, Hastelloy C-276 wetted parts, high temperature operation to 165C°. Compatible with CO2.	20	64,168.50	1,283,370.00		Center of Innovation for Flow through Porous Media	Piri, Mohammad	Professor/Wyo Excellence Chair	07/12/2023
07/12/2023	Chandler Engineering Company LLC	2	QZX Equipment: Q6210-HC-H-AHCO2	5	132,650.00	663,250.00		Center of Innovation for Flow through Porous Media	Piri, Mohammad	Professor/Wyo Excellence Chair	07/12/2023
07/12/2023	Chandler Engineering Company LLC	4	Q5-A-1124:Cable, 7-8 cylinder recirculating flow	5	294.00	1,470.00		Center of Innovation for Flow through Porous Media	Piri, Mohammad	Professor/Wyo Excellence Chair	07/12/2023
07/12/2023	Chandler Engineering Company LLC	3	USB EXPANDER/ISOLATOR W/ 3M USB CABLE	5	396.37	1,981.85	1,950,071.85	Center of Innovation for Flow through Porous Media	Piri, Mohammad	Professor/Wyo Excellence Chair	07/12/2023
07/12/2023	Gallagher Student Health & Special Risk	2	Aerogami Student Communication Fee	1	500.00	500.00		Risk Management Office	Evans, Teresa	Vice President & General Counsel	07/12/2023
07/12/2023	Gallagher Student Health & Special Risk	1	ICS Basic Insurance Premium Invoice 4763959	1	362,980.00	362,980.00	363,480.00	Risk Management Office	Evans, Teresa	Vice President & General Counsel	07/12/2023
07/12/2023	Instructure Inc	1	Canvas LMS Cloud Subscription	1	244,489.78	244,489.78	244,489.78	Applications & Customer Relations	Aylward, Robert	Vice President	07/12/2023
07/12/2023	Trident Electric LLC	2	FY2024 FIRE EXTINGUISHER INSPECTIONS - HOUSING	1	17,668.00	17,668.00		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/12/2023
07/12/2023	Trident Electric LLC	3	FY2024 FIRE EXTINGUISHER INSPECTIONS - UNION	1	1,970.00	1,970.00		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/12/2023
07/12/2023	Trident Electric LLC	4	FY2024 FIRE EXTINGUISHER INSPECTIONS - UW CONFERENCE CENTER	1	638.80	638.80		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/12/2023
07/12/2023	Trident Electric LLC	1	FY2024 FIRE EXTINGUISHER INSPECTIONS - CAMPUS	1	94,723.20	94,723.20	115,000.00	Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/12/2023
07/13/2023	ODP Business Solutions, LLC	45	School of Computing office furniture. Installation	1	6,740.00	6,740.00		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	24	School of Computing office furniture. Q-97041. Ani quickship lounge/high leg/arm	2	1,211.63	2,423.26		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023

07/13/2023	ODP Business Solutions, LLC	25	School of Computing office furniture. Q-BI-21RMT. Bistro round magazine table	1	985.50	985.50	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	26	School of Computing office furniture. lock-	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	27	School of Computing office furniture. lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	28	School of Computing office furniture. Q-6-MCT-66/30. Rectangular worksurface	2	446.06	892.12	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	29	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	30	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	31	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	32	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	33	School of Computing office furniture. Q-KS-16RD20H. 16x16x20 round end table	2	630.56	1,261.12	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	34	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	35	School of Computing office furniture. HAT2-MID-L. 2 leg adjustable mid height table base	4	387.75	1,551.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	36	School of Computing office furniture. lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	2	School of Computing furniture. QI-DT-T4830RDT. 48x30 rectangular top table	1	1,397.81	1,397.81	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	37	School of Computing office furniture. lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	38	School of Computing office furniture. lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	39	School of Computing office furniture. lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	40	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	41	School of Computing office furniture. HCLQT. HON Cliq Task Chair	14	367.65	5,147.10	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	42	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	43	School of Computing office furniture. Q-6-MCT-72/22. 72x22x1 rectangular worksurface	1	310.50	310.50	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	44	School of Computing office furniture. Master key	2	23.63	47.26	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	18	School of Computing office furniture. Lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	19	School of Computing office furniture. Lock-set-1	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	20	School of Computing office furniture. Q-6-MCT-66/30. QuickShip 66x30x1 rectangular worksurface	1	446.06	446.06	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	21	School of Computing office furniture. Q-6-N1630LWA. Left Wing Assembly for 36 bow or 30 rectangular top	3	398.25	1,194.75	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	22	School of Computing office furniture. Q-6-N1630RWA. Right Wing Assembly for 36 bow or 30 rectangular top	3	398.25	1,194.75	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	23	School of Computing office furniture. lock-set-2	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	9	School of Computing furniture. Q-6-KMPB. QuickShip TFL Wood Grain and TFL Solid Color modesty panel	12	144.56	1,734.72	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	14	School of Computing office furniture. Q-KS-16RD20H. Round End Table	1	630.56	630.56	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	4	School of Computing furniture. HIGS6. Multi purpose chair four leg stacking	24	282.60	6,782.40	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	6	School of Computing furniture. Lock-Set-2. Set of 2 locks and keys	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	7	School of Computing furniture. Lock set 2, set of 2 locks and keys	1	0.00	0.00	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	8	School of Computing Furniture. Q-6-1619MP7. QuickShip Mobile Pedestal	18	666.56	11,998.08	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023

07/13/2023	ODP Business Solutions, LLC	15	School of Computing office furniture. Lock-set-3.	1	0.00	0.00		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	16	School of Computing office furniture. Q-6-1672LSC1. Storage Tower Single Door, left hinged	1	1,281.94	1,281.94		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	13	School of Computing office furniture. Q-6-MCT-72/30. Rectangular Worksurface	15	457.31	6,859.65		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	12	School of Computing office furniture. Q-6-MCT-36/22. Rectangular Worksurface	11	183.38	2,017.18		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	1	School of Computing office furniture. Q-3713M. Mesh back, upholstered bar height stools	6	418.50	2,511.00		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	3	School of Computing furniture. HAT3-HI-L. Hi Height Table Base, 48-84	11	708.38	7,792.18		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	5	School of Computing furniture. HIWMMKD. Ignition 2 task mid-back, ilira back	18	399.60	7,192.80		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	17	School of Computing office furniture. Q-DT-T42RNDT. 42" Round top table	2	940.50	1,881.00		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	10	School of Computing office furniture. Q-CP-1. 4x4 Clamp Plate	22	7.31	160.82		School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/13/2023	ODP Business Solutions, LLC	11	School of Computing office furniture. Q-6-MCT-22/48. Rectangular Worksurface	11	243.56	2,679.16	77,112.72	School of Computing	Barber, Megan	Dir, Business Operations	07/13/2023
07/17/2023	OES Inc.	1	Louis S. Madrid Sports Complex: Scoreboard Replacement	1	149,919.00	149,919.00	149,919.00	Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/17/2023
07/17/2023	Elucian Company L.P.	1	SOFTWARE SUPPORT SERVICES 2023-2024	1	218,326.00	218,326.00		Applications & Customer Relations	Christensen, Margaux	Exec Administrator, IT Business Services	07/17/2023
07/17/2023	Elucian Company L.P.	2	CLOUD SOFTWARE 2023-2024	1	86,901.00	86,901.00		Applications & Customer Relations	Christensen, Margaux	Exec Administrator, IT Business Services	07/17/2023
07/17/2023	Elucian Company L.P.	3	SOFTWARE DEVELOPMENT MAINTENANCE SERVICES 2023-2024	1	19,347.00	19,347.00	324,574.00	Applications & Customer Relations	Christensen, Margaux	Exec Administrator, IT Business Services	07/17/2023
07/17/2023	Talkbox LLC	1	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.67	24,767.00	16,593.89		Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/17/2023	Talkbox LLC	2	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.67	24,767.00	16,593.89		Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/17/2023	Talkbox LLC	3	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.67	24,767.00	16,593.89		Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/17/2023	Talkbox LLC	1	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.33	24,767.00	8,173.11		Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/17/2023	Talkbox LLC	2	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.33	24,767.00	8,173.11		Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/17/2023	Talkbox LLC	3	TalkBox ADA Booth, Modular Office Privacy Booth for telehealth applications. 33% deposit required prior to fabrication.	0.33	24,767.00	8,173.11	74,301.00	Wyoming Institute for Disabilities WIND	Root-Elledge, Sandra	Exec Dir/Lecturer, Sr	07/17/2023
07/20/2023	Burgener Trucking	2	DELIVER ASH TO TORRINGTON	1	50,000.00	50,000.00		Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Burgener Trucking	3	FUEL SURCHARGE	1	112,000.00	112,000.00		Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Burgener Trucking	1	DELIVER 1/4" TO 2" STOKER COAL TO CEP	1	947,835.00	947,835.00		Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Burgener Trucking	2	DELIVER ASH TO TORRINGTON	1	0.00	0.00		Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Burgener Trucking	3	FUEL SURCHARGE	1	0.00	0.00		Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Burgener Trucking	1	DELIVER 1/4" TO 2" STOKER COAL TO CEP	1	0.00	0.00	1,109,835.00	Utilities Management	Seidel, Ed	President	07/19/2023
07/20/2023	Brian E Jeffries	1	Commercial Pipeline Expert - by dollar amount	1	150,000.00	150,000.00	150,000.00	Enhanced Oil Recovery Institute	Krutka, Holly	Executive Director	07/20/2023
07/21/2023	Arthur J. Gallagher Risk Management Services, LLC	1	Insurance Package (Crime, WC, ELL, Cyber, GLX, Stu Prof Liab, Aviation, Cargo, Foreign pkg.) - Arthur J. Gallagher RMS, Inc. INV 4775602 - Risk Management Approved	1	943,671.24	943,671.24	943,671.24	Risk Management Office	Evans, Teresa	Vice President & General Counsel	07/21/2023

07/21/2023	Marsh USA, Inc.	1	UW Property Insurance Renewal 7/1/23 - 7/1/24 WIRE TRANSFER Risk Management Approved	1	3,334,739.97	3,334,739.97	3,334,739.97	Risk Management Office	Evans, Teresa	Vice President & General Counsel*	07/21/2023
07/21/2023	University of Arkansas	1	Produce updated textbook and submit to publisher for publication - May 31, 2022	1	100,000.00	100,000.00	100,000.00	VP for Research & Economic Development Office	Chitnis, Parag	Vice President/Professor, Research & Economic Development	07/21/2023
07/21/2023	Preferred Services, LLC	1	Custodial, Lawncare, snow removal, general maintenance	1	50,000.00	50,000.00	50,000.00	Family Medicine Residency Programs Cheyenne	Jenkins, Jonnie	Dir, Business Operations	07/21/2023
07/21/2023	vPrime Tech Inc	6	CF2ZH220300194 - H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	3	CF2ZH203700158 - H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	5	CF2ZH220300193 - H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	4	JACNT203740192 - H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	1	JACNT204040019 -H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	7	Service Tag 6KHPY03 / SN MX-0200JM-CEM0-0C1-0HA9 Z9100 - Isilon Switch Dell Z9100 40GbE 32-Port	1	2,605.09	2,605.09		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	9	CF2ZV211100336 - A200	1	2,654.81	2,654.81		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	10	CF2ZV211100275 - A200	1	2,654.81	2,654.81		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	11	CF2ZV211100292 - A200	1	2,654.80	2,654.80		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	12	CF2ZV211100360 - A200	1	2,654.80	2,654.80		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	13	CF2ZV220400486 - A200	1	2,654.80	2,654.80		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	14	CF2ZV220400487 - A200	1	2,654.80	2,654.80		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	15	Service Tag FGY5V43 / S4148F Isilon Switch Dell S4148F 10GbE 48-Port	1	1,372.85	1,372.85		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	2	JACNT204040039 - H500	1	7,845.51	7,845.51		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	8	Service Tag FCNPY03 / SN MX-0200JM-CEM0-0C1-0HO1 Z9100 - Isilon Switch Dell Z9100 40GbE 32-Port	1	2,605.09	2,605.09		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/21/2023	vPrime Tech Inc	16	Service Tag 7JY5V43 / S4148F Isilon Switch Dell S4148F 10GbE 48-Port	1	1,372.85	1,372.85	70,957.76	Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	07/21/2023
07/24/2023	Laramie Peak Motors	2	2024 Ford Expedition Max	1	68,993.00	68,993.00		Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Laramie Peak Motors	3	2024 Ford Expedition Max	1	68,993.00	68,993.00		Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Laramie Peak Motors	1	2024 Ford Expedition Max	1	68,993.00	68,993.00	206,979.00	Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Ken Garff Cheyenne	1	2024 Ford Explorer XLT	1	49,431.00	49,431.00		Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Ken Garff Cheyenne	2	2024 Ford Explorer XLT	1	49,431.00	49,431.00		Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Ken Garff Cheyenne	3	2024 Toyota Camry AWD	1	29,578.00	29,578.00		Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Ken Garff Cheyenne	4	2024 Toyota Camry AWD	1	29,578.00	29,578.00	158,018.00	Transportation Services	Mai, William	Vice President, Campus Operations	07/24/2023
07/24/2023	Trident Electric LLC	1	BCPA Mainstage Theater Dimming and Lighting Controls – Phase 1	1	230,000.00	230,000.00		Facilities Management	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Trident Electric LLC	1	BCPA Mainstage Theater Dimming and Lighting Controls – Phase 1	1	52,800.00	52,800.00	282,800.00	Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	6	ANNUAL FIRE ALARM TESTING - UW CAMPUS	1	102,231.91	102,231.91		Facilities Management	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	2	ANNUAL FIRE ALARM TESTING - APARTMENTS - SPANISH WALK, BISON RUN	1	3,256.38	3,256.38		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	3	ANNUAL FIRE ALARM TESTING - WYOMING UNION	1	1,628.19	1,628.19		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	4	ANNUAL FIRE ALARM TESTING - UW CONFERENCE CENTER	1	1,628.19	1,628.19		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	5	ANNUAL FIRE ALARM TESTING - MT. VIEW MEDICAL BUILDING 2710 HARNEY	1	986.00	986.00		Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/24/2023	Rocky Mountain Fire Systems, Inc.	1	ANNUAL FIRE ALARM TESTING - WHITE, MCINTYRE, ORR, DOWNEY, WASHAKIE CENTER. TOBIN. HONORS	1	11,397.33	11,397.33	121,128.00	Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	07/23/2023
07/25/2023	Insight Public Sector, Inc.	1	Microsoft Renewal 2023	1	625,290.98	625,290.98	625,290.98	Enterprise Infrastructure	Aylward, Robert	Vice President	07/25/2023

07/26/2023	Knowinnovation, Inc	1	Assist with the design and delivery of an in-person intramural Jumpstart for approximately 30 participants in October or early November 2023.	1	85,275.00	85,275.00	85,275.00	VP for Research & Economic Development Office	Chitnis, Parag	Vice President/Professor, Research & Economic Development	07/25/2023
07/26/2023	Bob McCloskey Insurance	1	Funding of claim payment account - April-June 2023 (SPMD-Med. Cont. Services)	1	85,758.30	85,758.30	85,758.30	Sports Medicine	Brodie, Samuel	Assoc AD/Budgeting & Fin Mgmt	07/25/2023
07/28/2023	YBP Library Services	1	Purchase of books for UW Libraries collection.	1	26,000.00	26,000.00		Libraries Resource Discovery & Management	Gaetz, Ivan	Dean	07/28/2023
07/28/2023	YBP Library Services	2	E Books for UW Libraries collection.	1	150,000.00	150,000.00		Libraries Resource Discovery & Management	Gaetz, Ivan	Dean	07/28/2023
07/28/2023	YBP Library Services	6	E Books for UW Libraries collection Chisum endowment	1	150.00	150.00		Libraries Administrative Office	Gaetz, Ivan	Dean	07/28/2023
07/28/2023	YBP Library Services	4	E Books for UW Libraries collection paid for out of the Eppson fund	1	600.00	600.00		Libraries Administrative Office	Gaetz, Ivan	Dean	07/28/2023
07/28/2023	YBP Library Services	3	Books for UW Libraries collection paid for out of the Eppson fund	1	300.00	300.00		Libraries Administrative Office	Gaetz, Ivan	Dean	07/28/2023
07/28/2023	YBP Library Services	5	Books for UW Libraries collection Chisum endowment	1	3,300.00	3,300.00	180,350.00	Libraries Administrative Office	Gaetz, Ivan	Dean	07/28/2023
07/31/2023	Bob McCloskey Insurance	1	Funding of claim payment account - July 2023 - June 2024 (SPMD-Med. Cont. Services)	1	250,000.00	250,000.00	250,000.00	Sports Medicine	Brodie, Samuel	Assoc AD/Budgeting & Fin Mgmt	07/31/2023
08/02/2023	Office Shop	1	Contract Leasing- Copy & Print	1	60,000.00	60,000.00	60,000.00	Copy & Print Center	Watanabe, Rebecca	Business Manager	07/28/2023
08/02/2023	Agentblonde Inc	1	Payment of contract to Agentblonde for performance by Natasha Bedingfield.	1	60,000.00	60,000.00	60,000.00	Fine Arts Outreach	Schott, Jana	Business Manager, Exec	08/02/2023
08/02/2023	Simon Contractors	1	2023 Asphalt & concrete – Landmark Apartments parking lot repairs	1	399,096.50	399,096.50	399,096.50	Facilities Engineering	Selmer, Forrest	Assoc VP for Univ Operations	08/02/2023
08/02/2023	Simon Contractors	1	2023 Asphalt & concrete – ECEC Parking Lot Repairs	1	558,181.50	558,181.50	558,181.50	Facilities Management	Kean, Alexander	Vice President, Budget & Finance	08/02/2023
08/04/2023	Settlement	1	CONFIDENTIAL Please contact General Counsel for more information.	1	70,000.00	70,000.00	70,000.00	Risk Management Office	Evans, Teresa	Vice President & General Counsel	08/04/2023
08/04/2023	FORVIS, LLP	1	FY23-UW External Audit-WPM, NCAA, Cowboy Joe Club, Single Audit, UW Financial Statement Note: BKD is now FORVIS, LLP	1	280,080.00	280,080.00		Office of Sponsored Programs	Reese, Ashlie	Associate Vice President, Finance	08/04/2023
08/04/2023	FORVIS, LLP	1	FY23-UW External Audit-WPM, NCAA, Cowboy Joe Club, Single Audit, UW Financial Statement Note: BKD is now FORVIS, LLP	1	25,525.00	25,525.00		Wyoming Public Media	Reese, Ashlie	Associate Vice President, Finance	08/04/2023
08/04/2023	FORVIS, LLP	1	FY23-UW External Audit-WPM, NCAA, Cowboy Joe Club, Single Audit, UW Financial Statement Note: BKD is now FORVIS, LLP	1	28,065.00	28,065.00		Athletics Business Office	Reese, Ashlie	Associate Vice President, Finance	08/04/2023
08/04/2023	FORVIS, LLP	1	FY23-UW External Audit-WPM, NCAA, Cowboy Joe Club, Single Audit, UW Financial Statement Note: BKD is now FORVIS, LLP	1	16,855.00	16,855.00	350,525.00	Cowboy Joe Club	Reese, Ashlie	Associate Vice President, Finance	08/04/2023
08/08/2023	Presidio Networked Solutions LLC	1	R3V48A, ARUBA AP-505H (US) UNIFIED AP	210	349.28	73,348.80		Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	08/08/2023
08/08/2023	Presidio Networked Solutions LLC	2	R3V58A, AP-500H-MNT1 SINGLE-GANG MOUNT KIT	210	11.84	2,486.40	75,835.20	Enterprise Infrastructure	Christensen, Margaux	Exec Administrator, IT Business Services	08/08/2023
08/08/2023	Feldesman Tucker Leifer Fidell LLP	1	Legal Services for the Establishment of a Graduate Medical Education Consortium.	1	125,000.00	125,000.00		Medical Education Administration Division	Warren, Jacob	Dean/Professor	08/08/2023
08/08/2023	Feldesman Tucker Leifer Fidell LLP	1	Legal Services for the Establishment of a Graduate Medical Education Consortium.	1	0.00	0.00	125,000.00	Medical Education Administration Division	Warren, Jacob	Dean/Professor	08/08/2023
08/09/2023	Davey Coach Sales Inc	1	Pre-owned 2014 Starcraft All-Star 15 passenger vehicle- stock #7080	1	45,000.00	45,000.00		Transportation Services	Kunkel, Paul	Director, Transportation Services	08/08/2023
08/09/2023	Davey Coach Sales Inc	2	Pre-owned 2014 Starcraft All-Star 15 passenger vehicle- stock #7081	1	45,000.00	45,000.00	90,000.00	Transportation Services	Kunkel, Paul	Director, Transportation Services	08/08/2023
08/10/2023	Henry Schein Inc	1	Bulk Medical Supplies for Sports Medicine per attached quote	1	75,993.58	75,993.58	75,993.58	Sports Medicine	Whisenant, Matthew	Deputy Director	08/10/2023
08/10/2023	Alpine Animal Hospital PC	1	Alpine Animal Hospital - FY24 Veterinary services to UW as required by the Federal Government. 24/7 availability for the care and use of research animals.	1	60,000.00	60,000.00	60,000.00	Research Compliance Office	Miller, Jamison	Dir, Business Operations	08/10/2023
08/11/2023	Marsh USA, Inc.	1	Fine Arts & Collectables Insurance Renewal 7/1/23 - 7/1/24 WIRE TRANSFER Risk Management Approved	1	174,373.84	174,373.84	174,373.84	Risk Management Office	Evans, Teresa	Vice President & General Counsel	08/11/2023

08/11/2023	Rockies Environmental and Demolition Services	1	UWPD Block Buildings Asbestos Abatement	1	117,847.00	117,847.00	117,847.00	Facilities Construction Mgt	Selmer, Forrest	Assoc VP for Univ Operations	08/10/2023
08/11/2023	Alsco	1	FY24 PROFESSIONAL LAUNDERING SERVICES	1	50,000.00	50,000.00	50,000.00	UW Safety Office	Bryant, Darcy	Deputy Director, Business Serv	08/10/2023
08/15/2023	Hyland LLC	1	Subscription License Fees Product: Perceptive Content- 9/1/23-8/31/24	1	117,183.13	117,183.13	117,183.13	Applications & Customer Relations	Aylward, Robert	Vice President	08/15/2023

*Board of Trustees approved in FY24 Budget.

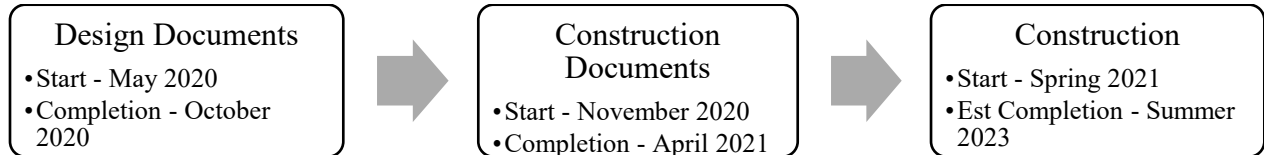
AGENDA ITEM TITLE: Capital Construction Report, Mai

Capital Construction Progress Report as of August 21, 2023

PROJECTS IN CONSTRUCTION

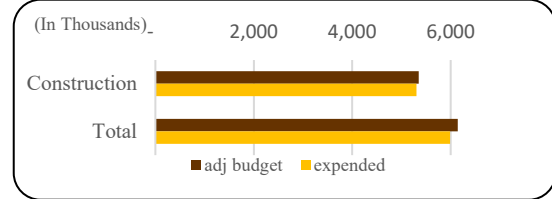
<https://www.uwyo.edu/administration/planning-and-construction/>

1. 11th & 12th/Lewis Street Reconstruction



Contractor: GE Johnson Construction Wyoming
BOT approval - March 25, 2021

Architect: Norris Design
BOT approval - November 14, 2019



Original Project Budget \$ 4,000,000 (a)

Adjusted Project Budget \$ 6,140,465 (d)

Table 1.1: Funding- 11th and 12th /Lewis Street

Funding Sources:	Original Anticipated:	Actual:
EERB Project Reserve	4,000,000.00	4,300,000.00
Science Initiative Project Reserve		300,000.00
West Campus Satellite Energy Plant Project Reserve		1,446,440.17
City of Laramie		48,700.00
Campus Master Plan Project – remaining funds		45,324.83
Total Project	4,000,000.00	6,140,465.00

Table 1.2: Project Expenses- 11th and 12th /Lewis Street

(In Thousands)	Budget (a)	Additional Funding/Adj (b)	Use of Contingency (c)	Adj Budget (a+b+c)=(d)	Expenditures (e)	Obligations (f)	Remaining Balance (d+e+f)=(g)
Construction	3,000	2,078	271	5,349	(5,303)	(46)	-
Contingency	450	-	(435)	15	-	-	15
Design	365	63	231	659	(614)	(45)	-
FF&E	-	-	-	-	-	-	-
Tech	-	-	-	-	-	-	-
Admin	185	-	(67)	118	(73)	(11)	34
Total	4,000	2,141	-	6,141	(5,990)	(102)	49

Project History Summary: 11th and 12th / Lewis Street

Guaranteed Maximum Price (GE Johnson construction)	\$ 3,586,303.00 (direct)
Change Orders (GE Johnson)	\$ 290,484.86
Change Order Surveying and Installation (Haselden)	\$ 1,375,072.00
<u>Change Order Additional Sewer Line (Domino)</u>	<u>\$ 97,400.00</u>
TOTAL (GE Johnson, Haselden and Domino)	\$ 5,349,259.86

Contract Substantial Completion Date Phase 1 and 2: May 2022

Project History Detail: 11th and 12th / Lewis Street

Statement of Contract Amount (GE Johnson)

Original contract	Phase 1 & 2 Lewis Street Corridor Improvements (<i>Change order to GE Johnson Science Initiative contract</i>)	\$3,586,303
Change order #9	Additional concrete for light pole bases, contingency for 12 th Street section and overhead	48,198
Change order #10	Additional light pole stone, construction contingency and overhead	8,057
Change order #11	Additional concrete to widen 12 th Street rated path per AHJ, contingency and overhead	47,680
Change order #12	Additional boulders/plant count; additional sandstone boulders; irrigation design changes and added boring	25,754
COR 102	Added site rails, no change to overall contract. Cost adjustment from Lewis St portion to SI	(3,909)
CO 004 & 011	Damaged fiber vault, concrete paving, and painting. Cost adjustment from Lewis St to SI	(7,859)
CO 014 & 015	Guardrail, handrail changes. Cost adjustment from Lewis St portion to SI	(2,727)
Change order #17	Provide 9 th Street striping and excavate foundation, pour concrete base monolithic (EERB art foundation)	28,713
CO 015 & 006	Additional concrete sidewalk repairs; inlet box lowered, bury broken valve box. Cost adjustment from Lewis St portion to SI	(3,137)
Change order #18	Added drainage area and revision to landscape, detention pond, manhole, pipe and grading	49,176.89
Change order #19	Added detention pond, manhole, drainage rock and asphalt patch/grading	39,052.99
SOV line adj	Added landscape concrete paving. Cost adjustment from SI portion to Lewis St.	47

COR 123 & 125, PCO 581, 582- 584, 590-592	Added landscape items for grading, flood mitigation, drainage. Cost adjustment from SI portion to Lewis St.	72,814
LAN change 1991	Adjusted landscaping electrical, earthwork and relocation. Cost adjustment from Lewis St. to SI.	(11,376.02)
Adj contract		\$3,876,787.86

Statement of Contract Amount (Haselden)

Original contract	Surveying, Installation of 15 th Street North Additional Water & Sewer Lines (<i>Change order to Haselden Wyoming Hall contract</i>)	\$1,425,572.00
Change order #11	Credit remaining GMP value on contract	(50,500)
Adj contract		\$1,375,072.00

Statement of Contract Amount (Domino)

Original contract	Additional Sewer Line (Required by MOU with City) (<i>Domino Construction</i>)	\$97,400.00
Adj contract		\$97,400.00

Total Contractors	<i>GE Johnson, Haselden, Domino Construction</i>	\$5,349,259.86
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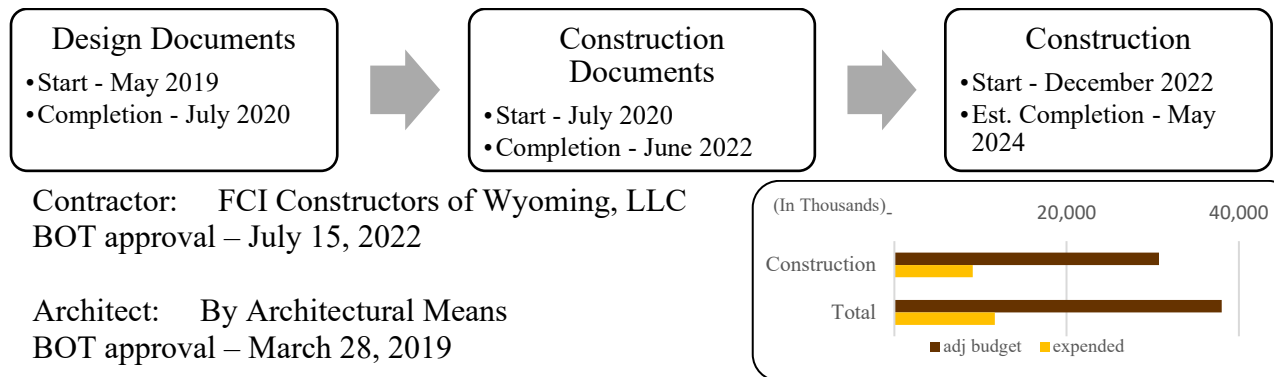
Project Update: 11th and 12th/ Lewis Street

Work Completed/In Progress:
- Phase I surrounding Science Initiative is complete. - Phase II between Agriculture and Engineering buildings is complete. 12th St. between Lewis and Bradley is complete including storm drain tie-in and detention basin rock infill.

Issues Encountered with Proposed Resolution for Each:
None at this time.

Work Planned for Upcoming Month:
Punch list completion.

2. College of Law Expansion & Renovation



Original Project Budget \$30,000,000 (a)
Adjusted Project Budget \$38,000,000 (d)

Table 2.1: Funding- College of Law Expansion & Renovation

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
UW Foundation – donor funds	3,800,000.00	3,800,000.00
State Appropriation 2021-2022 (SF0067, Enrolled Act No. 19)	15,000,000.00	15,000,000.00
Major Maintenance (2023-2024)	11,200,000.00	19,200,000.00
Total Project	30,000,000.00	38,000,000.00

Table 2.2: Project Expenses- College of Law Expansion & Renovation

(In Thousands)	Budget (a)	Additional Funding/Adj (b)	Use of Contingency (c)	Adj Budget (a+b+c)=(d)	Expenditures (e)	Obligations (f)	Remaining Balance (d+e+f)=(g)
Construction	18,980	7,206	4,529	30,715	(9,091)	(21,624)	-
Contingency	6,297	754	(4,919)	2,132	-	-	2,132
Design	1,759	(25)	737	2,471	(1,546)	(342)	583
FF&E	1,154	45	(424)	775	(1)	(44)	730
Tech	714	(50)	(379)	285	(3)	-	282
Admin	1,096	70	456	1,622	(1,022)	(411)	189
Total	30,000	8,000	-	38,000	(11,663)	(22,421)	3,916

Project History Summary: College of Law Expansion & Renovation

Pre-Construction	\$ 36,400
Guaranteed Maximum Price (Amendment #1)	\$30,657,013
Change orders	\$ 21,562
TOTAL	\$30,714,975
Contract Substantial Completion Date	May 8, 2024

Project History Detail: College of Law Expansion & Renovation

Statement of Contract Amount

Original contract	Pre-construction	\$36,400
Amendment #1	Guaranteed Maximum Price	30,657,013
Change Order #1	Miscellaneous data/telecom revisions	21,562
Adj contract		\$30,714,975

Project Update: College of Law Expansion & Renovation

Work Completed/In Progress:

- Foundations on the west side are nearing completion.
- Concrete shear walls are installed to level 2.
- Structural steel install is progressing.
- Foundation backfill is nearing completion.
- Level 2 mechanical, electrical and plumbing (MEP) rough is underway in the new addition.
- New tunnel install is underway.
- Structural demolition is complete.
- Summer remodel work is complete. College of Law moved in and school started on August 21, 2023.

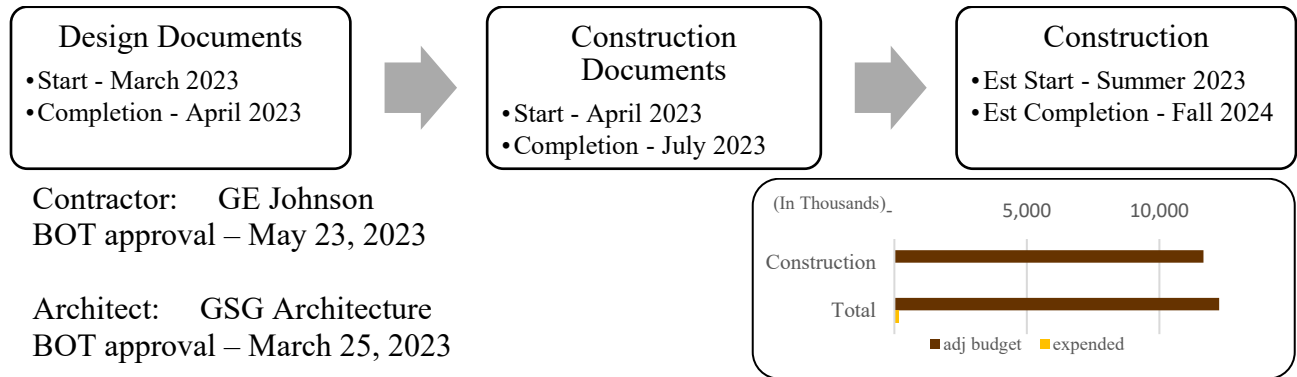
Issues Encountered with Proposed Resolution for Each:

- New limestone change order is completed with funding from the contractor's construction contingency.
- Structural proposal requests have been issued to the contractor for the surveying layout issue, pricing is nearing completion. Cost will be funded out of the contractor's construction contingency. There will be two additional proposal requests issued for the interior changes and impacts to resolve this issue.
- Amendment to architect's agreement for redesign services for the surveying layout issue has been reviewed and is on the Board of Trustees agenda for September 2023. Funding recommended to come from Owner's contingency.

Work Planned for Upcoming Month:

- Structural steel install.
- Miscellaneous interior activities.
- New interior finishes and mechanical, electrical and plumbing (MEP) on L-2 addition.
- Sheer wall install on L-2.
- Mechanical room upgrades.
- Clearstory structural steel install.
- Interior design coordination for furniture package.
- Slab on grade install.
- Slab on deck install.
- Stair install.

3. Science Initiative Shelled Space Build-Out



Original Project Budget \$12,250,000 (a)
Adjusted Project Budget \$12,250,000 (d)

Table 3.1: Funding- Science Initiative Shelled Space Build-Out

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
State Appropriation 2023, SF0146, Enrolled Act 84, Section 067	12,250,000	12,250,000
Total Project	12,250,000	12,250,000

Table 3.2: Project Expenses- Science Initiative Shelled Space Build-Out

(In Thousands)	Budget	Additional Funding/Adj	Use of Contingency	Adj Budget	Expenditures	Obligations	Remaining Balance
	(a)	(b)	(c)	(a+b+c)=(d)	(e)	(f)	(d+e+f)=(g)
Construction	11,669	-	-	11,669	-	(11,669)	-
Contingency	84	-	-	84	-	-	84
Design	250	-	-	250	(154)	(91)	5
FF&E	110	-	-	110	-	-	110
Tech	13	-	-	13	-	-	13
Admin	124	-	-	124	(28)	-	96
Total	12,250	-	-	12,250	(182)	(11,760)	308

Project History Summary: Science Initiative Shelled Space Build-Out

Construction contract \$11,668,747.00
Contract Substantial Completion Date August 1, 2024

Project History Detail: Science Initiative Shelled Space Build-Out

Statement of Contract Amount (GE Johnson)

Original contract	Change order #22 (GE Johnson Science Initiative)	\$11,668,747
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Project Update: Science Initiative Shelled Space Build-Out

Work Completed/In Progress:

- Construction drawings are 100% complete.
- Final prime project schedule and early long lead time procurement is in progress.
- Mechanical and plumbing package is under review and final procurement activities are in process.

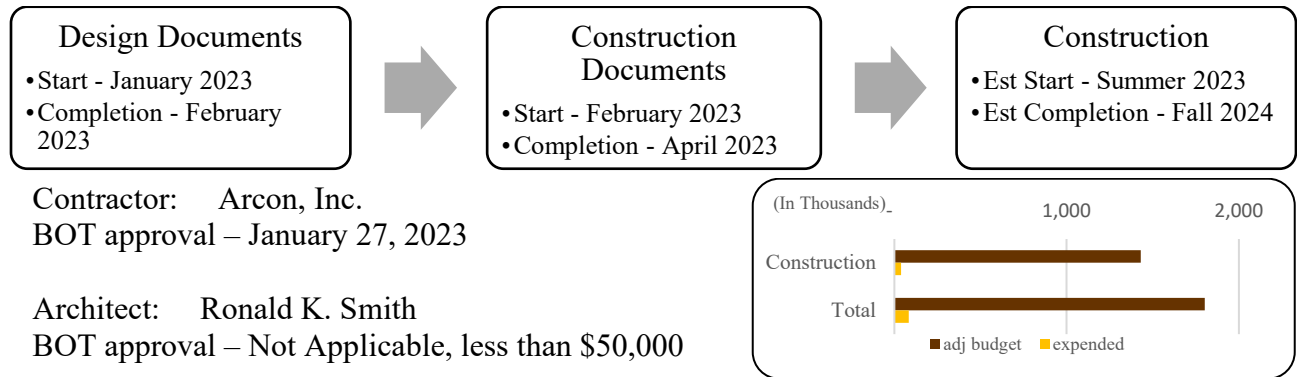
Issues Encountered with Proposed Resolution for Each:

- None at this time.

Work Planned for Upcoming Month:

- Mobilization, limited demolition, layout and framing.

4. Wyoming Union Retail Renovation: Chick-Fil-A



Original Project Budget \$1,801,863 (a)

Adjusted Project Budget \$1,801,863 (d)

Table 4.1: Funding- Wyoming Union Retail Renovation: Chick-Fil-A

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
UW – Housing Reserve (Not to Exceed)	2,250,000	1,801,863
Total Project	2,250,000	1,801,863

Table 4.2: Project Expenses- Wyoming Union Retail Renovation: Chick-Fil-A

(In Thousands)	Budget	Additional Funding/Adj	Use of Contingency	Adj Budget	Expenditures	Obligations	Remaining Balance
	(a)	(b)	(c)	(a+b+c)=(d)	(e)	(f)	(d+e+f)=(g)
Construction	1,431	-	-	1,431	(39)	(1,392)	-
Contingency	225	-	-	225	-	-	225
Design	56	-	-	56	(38)	(12)	6
FF&E	28	-	-	28	-	-	28
Tech	5	-	-	5	-	-	5
Admin	57	-	-	57	(6)	-	51
Total	1,802	-	-	1,802	(83)	(1,404)	315

Project History Summary: Wyoming Union Retail Renovation: Chick-Fil-A

Guaranteed Maximum Price	\$1,430,543
Contract Substantial Completion Date	March 24, 2024

Project History Detail: Wyoming Union Retail Renovation: Chick-Fil-A

Statement of Contract Amount (Arcon, Inc.)

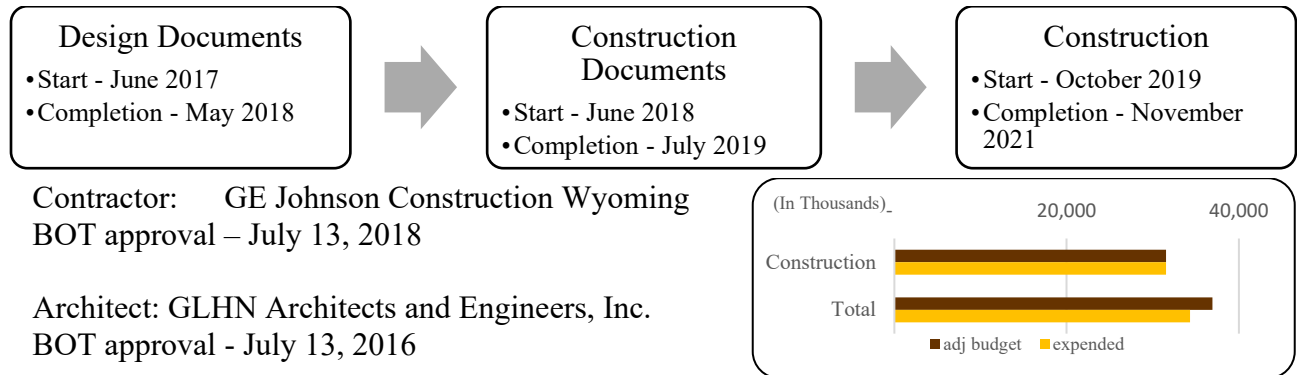
Original contract	Pre-construction fees	\$14,900.00
Amendment #1	Guaranteed Maximum Price (includes Pre-con fees)	1,430,543.00
Adj contract		\$1,430,543.00

Project Update: Wyoming Union Retail Renovation: Chick-Fil-A

Work Completed/In Progress:
• Construction drawings are complete. • Contracting and public bidding is complete. • Submittals and long lead time procurement are in process. • Plumbing water connections have started. • Electrical feeder pathways are in process.
Issues Encountered with Proposed Resolution for Each:
• None at this time.
Work Planned for Upcoming Month:
• Plumbing and electrical rough-in. • Select demolition and framing.

Utility Infrastructure

5. West Campus Satellite Energy Plant – Phase I



Original Project Budget \$ 36,931,109 (a)
Adjusted Project Budget \$ 36,931,109 (d)

Table 5.1: Funding- West Campus Satellite Energy Plant- Phase I

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
Major Maintenance	18,000,000.00	22,000,000.00
EERB Project Reserve	12,314,336.00	12,612,600.00
SI Project Reserve	2,000,000.00	1,701,736.00
UW – Capital Reserves (BOT)	4,616,773.00	
UW – Housing bonds		616,773.00
Total Project	36,931,109.00	36,931,109.00

Table 5.2: Project Expenses- West Campus Satellite Energy Plant- Phase I

(In Thousands)	Budget (a)	Additional Funding/Adj (b)	Use of Contingency (c)	Adj Budget (a+b+c)=(d)	Expenditures (e)	Obligations (f)	Remaining Balance (d+e+f)=(g)
Construction	29,059		2,463	31,522	(31,522)	-	-
Contingency	4,188	(700)	(3,463)	25	-	-	25
Reserve		1,447	950	2,397		(2,397)	-
Design	2,623	(565)	(14)	2,044	(1,992)	(52)	-
FF&E	110	(50)	(18)	42	(42)	-	-
Tech	25	-	(12)	13	(13)	-	-
Admin	926	(132)	94	888	(746)	(95)	47
Total	36,931	-	-	36,931	(34,315)	(2,544)	72

Project History Summary: West Campus Satellite Energy Plant- Phase I

Guaranteed Maximum Price (Amendment #1 and #2)	\$ 29,058,549.00
<u>Amendments #3 and #4 and Change Orders #1, #2 & #3</u>	<u>\$ 2,463,839.82</u>
TOTAL	\$ 31,522,388.82

Contract Substantial Completion Date November 22, 2021

Project History Detail: West Campus Satellite Energy Plant- Phase I

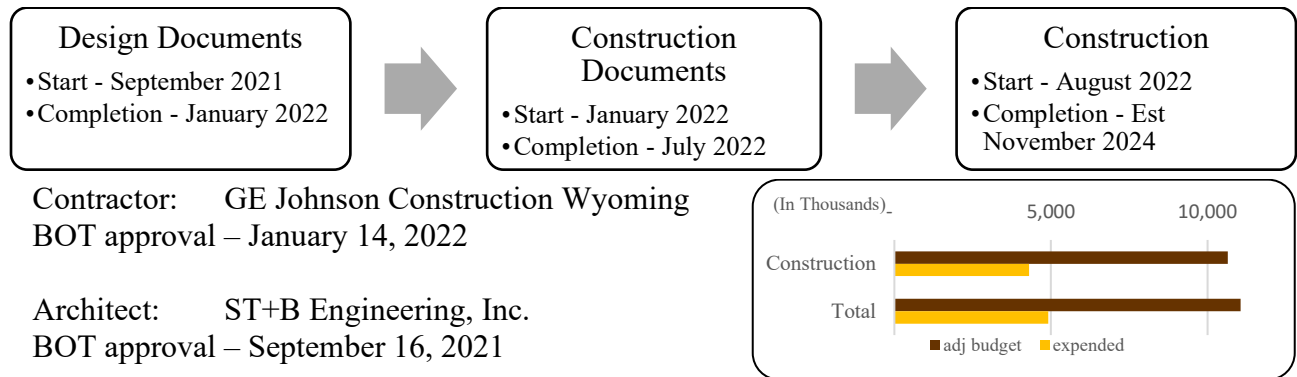
Statement of Contract Amount

Original contract	Pre-construction fees	\$61,250
Amendment #1	Initial Guaranteed Maximum Price for Foundation and Utilities. (Includes pre-construction fees)	15,486,191
Amendment #2	Final Guaranteed Maximum Price; full project scope	13,572,358
Amendment #3	Utility extension and future boiler rough-in	82,297
Amendment #4	Heat exchangers, full heating conversion to surrounding buildings	2,348,254
Change order #1	Install curb and flood wall east of EERB for drainage mitigation; concrete paving	41,229
Change order #2	Install trench drain and valley pan east of EERB	41,228
Change order #3	Credit for final GMP	(49,168.18)
Adj contract		\$31,522,388.82

Project Update: West Campus Satellite Energy Plant- Phase I

Work Completed/In Progress:
Substantial completion accepted on 11/22/2021.
Issues Encountered with Proposed Resolution for Each:
None at this time.
Work Planned for Upcoming Month:
None at this time.

6. West Campus Satellite Energy Plant – Phase II (Hot Water Expansion/Tunnel Upgrades)



Original Project Budget \$ 4,500,000 (a)
Adjusted Project Budget \$ 11,716,038 (d)

Table 6.1: Funding- West Campus Satellite Energy Plant- Phase II

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
Major Maintenance (2017-2018)		50,000.00
Major Maintenance (2021-2022)	4,500,000.00	5,716,038.00
WCSEP Phase I Reserve		950,000.00
Major Maintenance (2023-2024)		5,000,000.00
Total Project	4,500,000.00	11,716,038.00

Table 6.2: Project Expenses- West Campus Satellite Energy Plant- Phase II

(In Thousands)	Budget (a)	Additional Funding/Adj (b)	Use of Contingency (c)	Adj Budget (a+b+c)=(d)	Expenditures (e)	Obligations (f)	Remaining Balance (d+e+f)=(g)
Construction	3,385	7,260		10,645	(4,302)	(6,343)	0
Contingency	338	(34)	(79)	225	-	-	225
Design	677	20	79	776	(595)	(181)	-
FF&E	-	-	-	-	-	-	-
Tech	-	-	-	-	-	-	-
Admin	100	(30)	-	70	(18)	(22)	30
Total	4,500	7,216	-	11,716	(4,915)	(6,546)	255

Project History Summary: West Campus Satellite Energy Plant- Phase II

Guaranteed Maximum Price \$ 8,072,331.00
Contract Substantial Completion Date July 11, 2023

Project History Detail: West Campus Satellite Energy Plant- Phase II

Statement of Contract Amount

Original contract		
Amendment #1	Initial Guaranteed Maximum Price	\$950,000
Amendment #2	Final Guaranteed Maximum Price	8,072,331
Change order #1	Additional scope for 9 th Street corridor (lighting, expanded pedestrian access, bus stop improvements)	2,572,803
Adj contract		\$10,645,134

Project Update: West Campus Satellite Energy Plant- Phase II

Work Completed/In Progress:

- South Prexy's Pasture domestic water line has been directionally bored, building connections are complete. Final backfill and hardscape replacement is in process.
- North Prexy's Pasture condensate line replacement is complete.
- Hot water piping between Classroom and Health Sciences is complete.
- Hot water piping is complete through Prexy's Pasture heading southwest towards Old Main.
- Hot water piping is 50% complete on 9th Street, enhanced hardscapes are in place from Iverson St. to University Ave.
- Classroom bus stop revisions are underway, scheduled completion is September 11, 2023.
- Lighting upgrades are in progress in the 9th St. corridor. Feeders and poles are complete, masonry work will follow.

Issues Encountered with Proposed Resolution for Each:

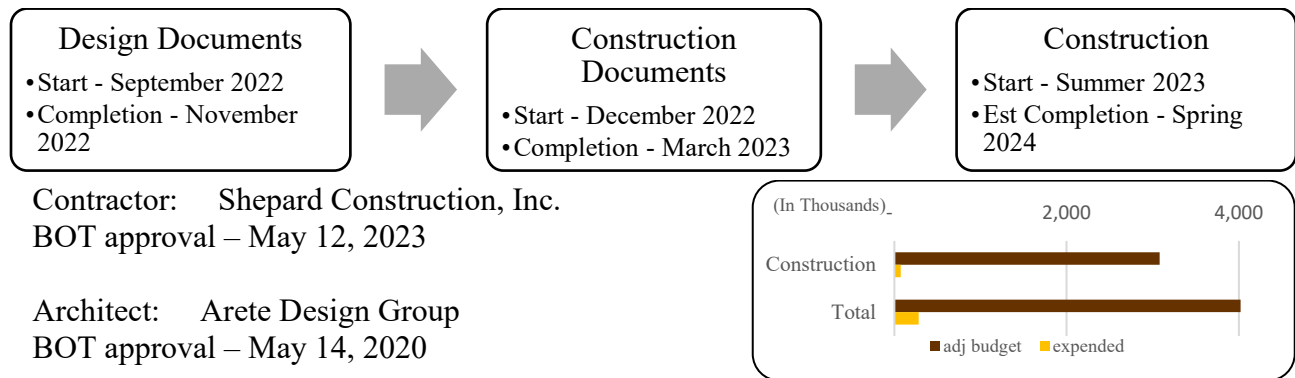
- Two storm drain lines failed adjacent to the 9th St. bus stop. Both were replaced with HDPE to replace the clay tile piping.

Work Planned for Upcoming Month:

- Hot water piping will continue south and west between Biological Sciences and Old Main and south of the Williams Conservatory.
- Building connections of hot water piping.
- Hardscape and landscape work in the 9th St. corridor.
- Start of hot water distribution piping on the south side of Science Initiative.

Athletics Facilities

7. Athletics Maintenance Facility



Original Project Budget \$4,100,000 (a)
Adjusted Project Budget \$4,100,000 (d)

Table 7.1: Funding- Athletics Maintenance Facility

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
State Appropriation 2021-2022, SF0067, Enrolled Act No. 19	2,050,000	2,050,000
UW Foundation – donor funds	2,050,000	2,050,000
Total Project	4,100,000	4,100,000

Table 7.2: Project Expenses- Athletics Maintenance Facility

(In Thousands)	Budget	Additional Funding/Adj	Use of Contingency	Adj Budget	Expenditures	Obligations	Remaining Balance
	(a)	(b)	(c)	(a+b+c)=(d)	(e)	(f)	(d+e+f)=(g)
Construction	3,078	-	-	3,078	(74)	(3,004)	-
Contingency	271	-	-	271	-	-	271
Design	260	-	-	260	(190)	(60)	10
FF&E	67	-	-	67	-	-	67
Tech	81	-	-	81	-	-	81
Admin	343	-	-	343	(17)	(38)	288
Total	4,100	-	-	4,100	(281)	(3,102)	717

Project History Summary: Athletics Maintenance Facility

Construction contract \$ 3,078,400.00
Contract Substantial Completion Date April 1, 2024

Project History Detail: Athletics Maintenance Facility

Statement of Contract Amount (Shepard Construction)

Original contract		\$3,078,400
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Project Update: Athletics Maintenance Facility

Work Completed/In Progress:

- Site concrete and building footprint demolition complete.
- Footings/foundation excavation and compaction complete.
- Footings and foundation layout and formwork complete.
- Building package in production.
- Building anchor bolt shop drawings stamped and approved.

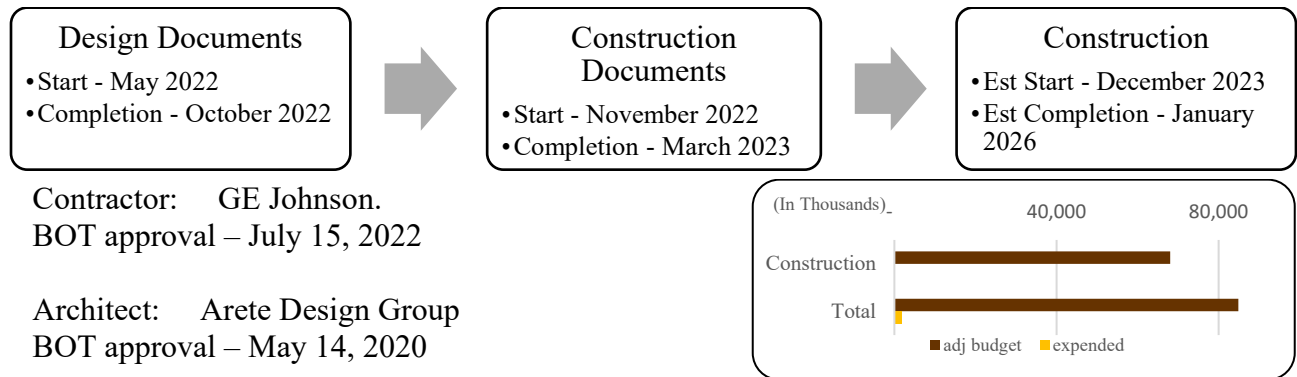
Issues Encountered with Proposed Resolution for Each:

- None at this time.

Work Planned for Upcoming Month:

- Footings and foundation install.
- Underground utilities rough-in.
- Interior concrete slab pouring and flatwork.

8. War Memorial Stadium: West Stands Renovation (Lower Stands, Concourse & Plaza, Loge & Press Boxes)



Contractor: GE Johnson.
BOT approval – July 15, 2022

Architect: Arete Design Group
BOT approval – May 14, 2020

Original Project Budget \$84,900,000 (a)
Adjusted Project Budget \$84,900,000 (d)

Table 8.1: Funding- War Memorial Stadium: West Stands Renovation

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
State Appropriation 2021, HB0121, Enrolled Act 73, Section 3 (a) (ii)	6,000,000	6,000,000
UW Foundation – donor funds	17,450,000	17,450,000
State Appropriation 2021-2022, SF0067, Enrolled Act No. 19	11,450,000	11,450,000
State Appropriation 2023, SF0146, Enrolled Act 84, Section 067	31,500,000	31,500,000
Major Maintenance (2023-2024)	6,800,000	6,800,000
UW Construction Reserve	11,700,000	11,700,000
Total Project	84,900,000	84,900,000

Table 8.2: Project Expenses- War Memorial Stadium: West Stands Renovation

(In Thousands)	Budget	Additional Funding/Adj	Use of Contingency	Adj Budget	Expenditures	Obligations	Remaining Balance
	(a)	(b)	(c)	(a+b+c)=(d)	(e)	(f)	(d+e+f)=(g)
Construction	68,013	127	-	68,140	-	(68,140)	-
Contingency	3,019	-	-	3,019	-	-	3,019
Design	3,348	-	-	3,348	(1,898)	(977)	473
FF&E	2,635	-	-	2,635	-	-	2,635
Tech	2,790	-	-	2,790	-	-	2,790
Admin	5,095	(127)	-	4,968	(64)	(39)	4,865
Total	84,900	-	-	84,900	(1,962)	(69,156)	13,782

Project History Summary: War Memorial Stadium: West Stands Renovation

Guaranteed Maximum Price	\$67,996,706.00
Contract Substantial Completion Date	January 23, 2026

Project History Detail: War Memorial Stadium: West Stands Renovation

Statement of Contract Amount (GE Johnson)

Original contract	Pre-construction fees	\$143,000
Amend#1	Guaranteed Maximum Price (excludes Pre-construction fees)	67,996,706
Adj contract		\$68,139,706

Project Update: War Memorial Stadium: West Stands Renovation

Work Completed/In Progress:

- Contracting and public bidding are complete.
- Submittal review and long-lead item procurement ongoing.
- Asbestos abatement of phase 1 areas.

Issues Encountered with Proposed Resolution for Each:

- None at this time.

Work Planned for Upcoming Month:

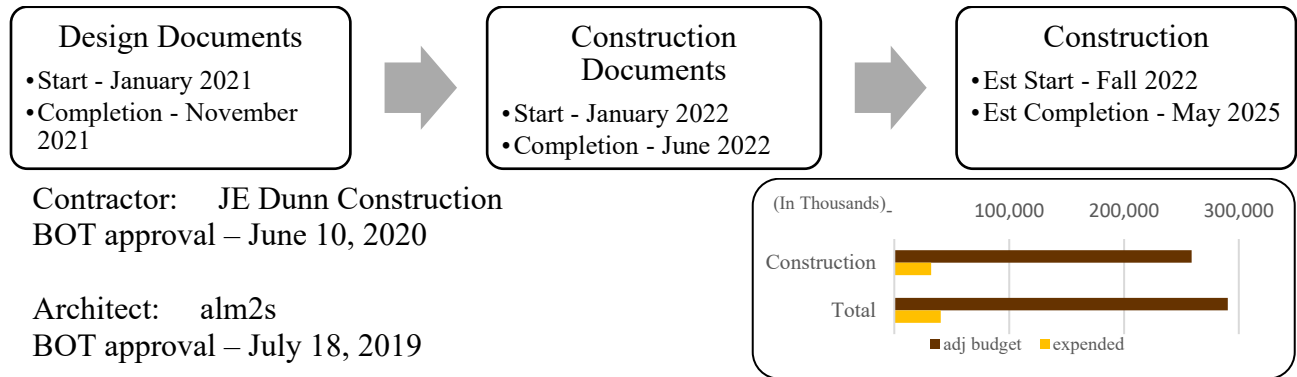
- Continue submittal/shop drawing reviews and long-lead item procurement.
- Establish contractor job trailer area.
- Complete asbestos abatement of phase 1 areas.

UW Housing Phase I

Housing Projects Summary:

Project	Bonds	State Appropriation	Major Maintenance	Other (TBD)	Other (NP Admin)	Other (Grant)	Other (City of Laramie)	Total	Expenditures + Obligations	Remaining Balance
Student Housing & Dining (See Item #9)	\$ 204,105,356	\$ 80,000,000	\$ 439,396	\$ 1,805,139	\$ -	\$ -	\$ -	\$ 290,308,891	\$ 269,545,024	\$ 20,763,867
Ivinson Parking Garage (See Item #10)	\$ 27,331,647		\$ 518,353	\$ -	\$ -	\$ -	\$ -	\$ 27,850,000	\$ 24,998,130	\$ 2,851,870
Wyoming Hall Utility Relocation (Complete)	\$ 13,374,017		\$ 10,712	\$ -	\$ -	\$ -	\$ 88,686	\$ 13,473,416	\$ 13,473,416	\$ -
Bus Garage/Fleet Relocation (Complete)	\$ 2,779,260		\$ -	\$ -	\$ 217,948	\$ 5,053,316	\$ -	\$ 8,050,524	\$ 7,914,950	\$ 135,573
Wyoming Hall Deconstruction (Complete)	\$ 1,492,288		\$ 1,838	\$ -	\$ -	\$ -	\$ -	\$ 1,494,127	\$ 1,494,127	\$ -
West Campus Satellite Energy Plant (Complete)	\$ 616,773		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,773	\$ 616,773	\$ -
563 N. 14th Street Property Purchase (Complete)	\$ 300,659		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,659	\$ 300,659	\$ -
Fleet Rental Services (Complete)	\$ -		\$ -	\$ -	\$ 203,519	\$ -	\$ -	\$ 203,519	\$ 203,519	\$ -
TOTAL	\$ 250,000,000	\$ 80,000,000	\$ 4,929,300	\$ 1,805,139	\$ 421,467	\$ 5,053,316	\$ 88,686	\$ 342,297,908	\$ 318,546,598	\$ 23,751,310

9. UW Student Housing and Dining



Original Project Budget \$210,308,891 (a)

Adjusted Project Budget \$290,308,391 (d)

Table 9.1: Funding- Student Housing and Dining

<u>Funding Sources:</u>	<u>Original Anticipated:</u>	<u>Actual:</u>
UW – Housing Reserve Account	8,681,675.00	
UW – Construction Reserve Account	2,143,000.00	
Other Anticipated Costs- Funding TBD	199,484,216.00	
UW – Housing Bonds and Other		210,308,891.00
State Appropriation 2023, SF0146, Enrolled Act 84, Section 067, Section 11(a)		80,000,000.00
Total Project	210,308,891.00	290,308,891.00

Table 9.2: Project Expenses- Student Housing and Dining

(In Thousands)	Budget	Additional Funding/Adj	Use of Contingency	Adj Budget	Expenditures	Obligations	Remaining Balance
	(a)	(b)	(c)	(a+b+c)=(d)	(e)	(f)	(d+e+f)=(g)
Construction	170,597	88,070	352	259,019	(31,980)	(227,039)	-
Contingency	9,761	1,868	(359)	11,270	-	-	11,270
Design	9,231	315	-	9,546	(7,135)	(1,617)	794
FF&E	3,585	2,496	-	6,081	-	-	6,081
Tech	1,500	-	-	1,500	(3)	-	1,497
Admin	2,865	21	7	2,893	(1,209)	(562)	1,122
Total	197,539	92,770	-	290,309	(40,327)	(229,218)	20,764

Project History Summary: Student Housing and Dining

Pre-construction Fees	\$ 349,657
Guaranteed Maximum Price (Final with South Hall added)	\$258,317,088
TOTAL	\$258,666,745
Contract Substantial Completion Date	May 20, 2025

Project History Detail: Student Housing and Dining

Statement of Contract Amount (JE Dunn)

Original contract	Pre-construction fees	\$349,657
Amendment #2	Initial Guaranteed Maximum Price (includes pre-construction)	27,961,914
Amendment #3	Final Guaranteed Maximum Price (excludes pre-construction)	170, 246, 987
Amendment #4	South Hall added to Guaranteed Maximum Price	88,070,101
Change Order #1	Asbestos abatement on existing steam lines	289,541
Change Order #2	Cut and cap existing underground hydronic lines	30,757
Change Order #3	Leak investigation and repair chilled water lines	32,098
Adj contract		\$259,019,141

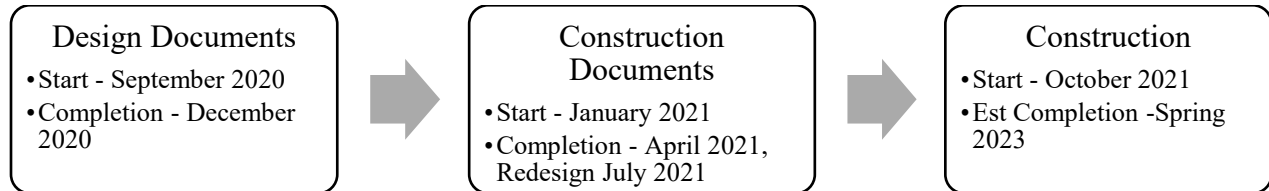
Project Update: UW Student Housing and Dining

Work Completed/In Progress:
• Mass excavation, soil stabilization, and deep foundation work have all commenced on the North and South Halls. • Steel erection has started on the North Hall. • Slab on grade and slab on metal deck pours have commenced on the North Hall. • Utility work is in progress under slab on the North Hall. • Sanitary sewer and domestic water line connections and new work are complete in 15th St. The road will be completely patched back and open by August 28, 2023.

Issues Encountered with Proposed Resolution for Each:
• Additional sanitary sewer work is required by request of the city engineer. Design has started and work will take place in the spring.

Work Planned for Upcoming Month:
• Continuation of site utilities. • South Hall deep excavation and foundation work. • North Hall steel erection. • South Hall wall forming and concrete placement to commence.

10. Ivinson Lot Parking Garage



Contractor: Sampson Construction Co.
BOT approval – September 16, 2021

Architect: By Architectural Means
BOT approval – December 11, 2019

Original Project Budget \$27,850,000 (a)
Adjusted Project Budget \$27,850,000 (d)

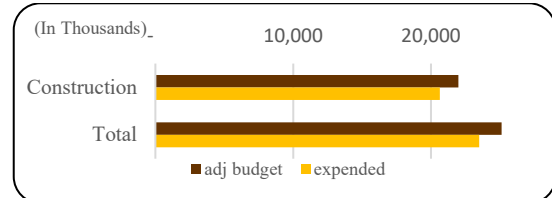


Table 10.1: Funding- Ivinson Lot Parking Garage

Funding Sources:	Original Anticipated:	Actual:
UW – Housing Reserve Account	926,400.00	-
Other Anticipated Costs- Funding TBD	26,923,600.00	
UW – Housing Bonds and Other	-	27,850,000.00
Total Project	27,850,000.00	27,850,000.00

Table 10.1: Project Expenses- Ivinson Lot Parking Garage

(In Thousands)	Budget (a)	Additional Funding/Adj (b)	Use of Contingency (c)	Adj Budget (a+b+c)=(d)	Expenditures (e)	Obligations (f)	Remaining Balance (d+e+f)=(g)
Construction	22,688	-	(708)	21,980	(20,645)	(1,335)	-
Contingency	1,666	-	418	2,084	-	-	2,084
Design	1,680	-	169	1,849	(1,790)	(55)	4
FF&E	265	114	113	492	(437)	(55)	-
Tech	442	(114)	-	328	(180)	-	148
Admin	1,109	-	8	1,117	(454)	(47)	616
Total	27,850	-	-	27,850	(23,506)	(1,492)	2,852

Project History Summary: Ivinson Lot Parking Garage

Pre-Construction (Haselden)	\$ 15,712.00
Original Contract Amount (Sampson)	\$ 20,138,000.00
Change Orders (Sampson)	\$ 1,826,544.72
Total (Haselden and Sampson)	\$ 21,980,256.72

Contract Substantial Completion Date April 28, 2023
Project History Detail: Ivinson Lot Parking Garage

Statement of Contract Amount (Haselden)

Original contract	Pre-construction (<i>Haselden Wyoming Constructors</i>)	\$15,712
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Statement of Contract Amount (Sampson)

Original contract		\$20,138,000
Change order #1	Various revisions: plumbing, electric water cooler (credit), added electric sub-meter, fiber optic cable (credit), drilled pier under/over run, demolish hospital foundation	8,770
Change order #2	Corridor 101 seat bench casework revision, City water main rework	9,083
Change order #3	10 th /11 th /Ivinson St. reconstruction, utility upgrades	1,509,464
Change order #4	Revisions to concrete, flat panel light spec, water entry combustion air, block out for upturned beams, door and door frames	(2,554)
Change order #5	UW emblem added for CS-45 inscribed panel	2,413
Change order #6	Door hardware revisions	(1,566)
Change order #7	Credit for architectural wall label revisions, deletion of fluid applied air barrier and 2-inch polyisocyanurate insulation deleted from walls	(27,295)
Change order #8	Provide flexible piping connectors for natural gas piping at the garage/acoustical assembly interface	1,015
Change order #9	Bus lane curb and sidewalk revisions	5,801
Change order #10	Purchase, assemble and place (3) teak shower benches in shower area	1,057
Change order #11	Design, fabricate and install (2) illuminated exterior panel signs for garage entry	32,520.77
Change order #12	Exterior painting to Level 1 parking garage ceiling	45,000
Change order #13	10 th /11 th and Ivinson St. replacement per City	49,987
Change order #14	Addition of (8) 2.5" caliper lance leaf cottonwood trees with soil prep and mulch along north side of Ivinson St.	5,400
Change order #15	Exterior painting to Level 2 parking garage ceiling	40,000
Change order #16	Concrete sealer for Level 1	21,362
Change order #17	Dispatch video intercom control for overhead door	10,454

Change order #18	Color accent on underside of parking deck & painted accent walls	4,578
Change order #19	Relocate cameras #7 & #13	11,912
Change order #20	Change 4" fire sprinkler pipe to Schedule 40	9,057
Change order #21	Additional garage signage for parking management	12,853
Change order #22	Install two (2) additional microwaves	1,334
Change order #23	Install owner-provided license plate reader	28,531
Change order #24	Install gas flow meter	8,040
Change order #25	Assist moving of UWPD gun safe	1,586
Change order #26	Replacement of sign type/install additional signage	1,019
Change order #27	Credit: Additional Construction Administration Services	(149,028)
Change order #28	Additional pipe guard	3,961
Change order #29	Additional A/V outlets	2,823
Change order #30	Revision to snow chute gate	3,600
Change order #31	Generator 181 clearance resolution	5,479
Change order #32	Hydronic system equipment	10,394
Change order #33	Relocation of Fire Department Connection (FDC) per City of Laramie Fire Marshal	10,634
Change order #34	Additional UPS equipment for IT 116	15,067
Change order #35	Add primary cooling to IT room 116	40,487.32
Change order #36	Bollards at snow chute gates – Levels 2 & 3	11,162.82
Change order #37	Install mini-split for winter cooling in room 116	34,082.71
Change order #38	Add metal flashing on wall opening sills/parapet caps	34,378.88
Change order #39	Add UPS for generator room damper	13,681.22
Adj contract		\$21,964,544.72

Total Contractors	<i>Haselden (pre-con), Sampson Construction</i>	\$21,980,256.72
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Project Update: Ivinson Lot Parking Garage

Work Completed/In Progress:
• Police Department interior finishes punch list completion. • Garage finishes punch list completion. • Exterior stone and cast stone punch list correction in progress. • Commissioning is complete and corrections are complete. • Site finishes are complete. • Elevator is complete and operational. • Ivinson Street improvements are complete.

Issues Encountered with Proposed Resolution for Each:
• None at this time

Work Planned for Upcoming Month:
• Exterior skin punch list corrections. • Punch list and commissioning corrections. • Project closeout.