



**MEETING OF THE  
TRUSTEES OF THE UNIVERSITY OF WYOMING**

**Wednesday, October 16, 2024  
Via Video Conference**

**PUBLIC SESSION REPORT**

# University of Wyoming

## Vision

Use our unique strengths to make Wyoming and the world a better place.

## Mission

As Wyoming's university, we unlock the extraordinary in every person through education, research, innovation, engagement, and service.

## Values

- Access to an affordable, high-quality education.
- Real-world education where students learn by doing.
- A welcoming and supportive learning community fostered by integrity, inclusivity, freedom of expression, and respect.
- The growth, health, and leadership capacity of all members of the university community.
- Wyoming's wild and working lands as an asset to be utilized, understood, stewarded, and treasured.
- Our partnership and engagement with Wyoming communities in the creation and exchange of knowledge and resources.
- Our role as a catalyst for innovation and economic vitality.

*(Accepted January 2023)*



TRUSTEES OF THE UNIVERSITY OF WYOMING  
MEETING AGENDA  
Wednesday, October 16, 2024  
Via Video Conference

**OFFICIAL MEETING SCHEDULE/AGENDA**

**Wednesday, October 16, 2024**

Via video conference

8:00 a.m. Call to order

8:05 a.m. Roll call

Disconnect public call and reconnect for Executive Session

8:10 – 9:00 a.m. **Executive Session** *[see executive session agenda]*

Disconnect Executive Session call and reconnect for public session and discussion/action by the Board.

9:05 – 9:30 a.m. **Public Session**

**Agenda Items for Discussion/Approval:**

1. Discussion: UW Board of Trustees DRAFT Meeting Minutes
  - a. September 19, 2024, UW Board of Trustees “Special” meeting, and
  - b. September 25-27, 2024, Board of Trustees Meeting Minutes (public and executive session) *[postponed until the November 2024 meeting]*
  
2. *Biennium Budget Committee* – Schmid-Pizzato (Chairman)
  - a. Information: Fee Book Parking and Storage Fees – Kean.....4
  - b. UW Foundation New Gift Opportunities *[additional materials for this item uploaded to secure site]*.....7

**Proposed Items for Action**

1. Academic Personnel Report
2. Non Academic Personnel
3. Donor / Naming Item

**New Business**

**Adjourn**

Date of Next Meeting – November 20-22, 2024, Laramie

**AGENDA ITEM TITLE: UW Operations Storage Fees, Schmid-Pizzato/Kean**

SESSION TYPE:

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:

- Yes (select below):
  - Institutional Excellence
  - Student Success
  - Service to the State
  - Financial Growth and Stability
- No [Regular Business]

*Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:

Per UW Regulation 7-11 (Tuition, Fees, Scholarships, and Financial Aid), student tuition, fees, and charges (“Fees”) and related policies and procedures shall be established by the Board of Trustees in the University Fee Book. Through the Division of Budget & Finance, the President shall maintain and publish the Fee Book.

This agenda item requests approval for an off-cycle Business Fee Book request for two new fees: an on-campus storage fee of \$10 per square foot per month and a remote parking/storage fee of \$30 per space per month. The University of Wyoming Campus Operations has been working for the last year to create on-campus storage units. This summer, nine storage cages were completed in the basements of the Crane Hill Cafeteria and Crane Hall. These storage units range from 168 square feet to 476 square feet. The University currently leases 16 off-campus storage units and hopes that this number will decrease by providing on-campus storage solutions. Comparable storage rates were reviewed and a rate of \$10 per square foot per month is suggested as the rental rate for the on-campus storage units.

In October 2023, University of Wyoming Real Estate and Space Management identified off-campus remote parking lots that were being used to store abandoned property. Over the year, they worked to identify the owners of the property and vehicles and, where possible, dispose of the property. To prevent similar situations in the future, Real Estate and Space Management compared local rental rates for vehicle storage and proposes a remote parking/storage fee of \$30 per space per month.

The administration requests approval for the two off-cycle Business Fee Book fees as presented.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Budget Committee discussed the two additional fee proposals at their September 25, 2024, meeting. The committee proposed the Board adopt the proposed fee schedule amendment for parking and storage as presented in the supplemental materials, contingent upon the administration going through a shortened campus feedback loop to be presented to the Board in October 2024 to allow full action and implementation of the new fees being January 1, 2025.

The Central Fee Book Committee convened on Monday, September 30, 2024, to review the off-cycle FY2025 Business Fee Book requests from University of Wyoming Campus Operations. The Committee has determined that the proposed additions are reasonable and needed to support campus operations.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board of Trustees accepts and approves the Business Fee Book each year.

**ACTION REQUIRED AT THIS BOARD MEETING:**

No action needed.

**PROPOSED MOTION:**

No motion needed.

**PRESIDENT'S RECOMMENDATION:**

N/A

| Number                                | FY24 Page Number | Department/Unit/College | Request Description   | FY 2024 Fee | Proposed Fee for FY25 | % Increase | Central Fee Book Recommendation   |
|---------------------------------------|------------------|-------------------------|---|-------------|-----------------------|------------|---|
| Business Enterprise Fee Book Requests |                  |                         |   |             |                       |            |   |
| 1                                     | N/A              | UW Campus Operations    | Request to add an on-campus storage fee of \$10 per square foot per month | NEW         | \$10                  |            | Approve to add to the FY2025 fee book, with implementation of the new fee starting on January 1, 2025 |
| 2                                     | N/A              | UW Campus Operations    | Request to add a remote parking/storage fee of \$30 per space, per month  | NEW         | \$30                  |            | Approve to add to the FY2025 fee book, with implementation of the new fee starting on January 1, 2025 |

**AGENDA ITEM TITLE: UW Foundation New Gift Opportunities, Schmid-Pizzato, Stark**

**SESSION TYPE:**

- Work Session
- Information Session
- Other
- [Committee of the Whole – Items for Approval]

**APPLIES TO STRATEGIC GOALS:**

- Yes (select below):
  - Institutional Excellence
  - Student Success
  - Service to the State
  - Financial Growth and Stability
- No [Regular Business]

*Attachments are provided with the narrative.*

**EXECUTIVE SUMMARY:**

The UW Foundation and UW Administration have additional fundraising priorities requiring board approval.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:** The Wyoming Legislature appropriated \$12,000,000 of matching funds in Laws 2024, Ch. 118. On March 21, 2024, the University Board of Trustees designated priorities as required by Footnote 10 and required each proposed endowment shall be approved by the Board of Trustees. On May 9, 2024, the University Board of Trustees authorized the administration to move forward with the list of fundraising priorities as presented and allowed the administration to come back and modify or expand the list of priorities. The Budget Committee met and discussed two additional priorities on May 30, 2024, and the University Board of Trustees approved the additional priorities on June 12, 2024. The Budget Committee met and discussed thirteen additional priorities in June, and the University Board of Trustees approved the additional priorities on July 19, 2024. On August 8, 2024, the Budget Committee met and discussed fourteen additional priorities, and the University of Wyoming Trustees approved the additional priorities on August 14, 2024. On September 25, the Budget Committee met and discussed five additional priorities, and the University of Wyoming Trustees approved the additional priorities on September 26, 2024.

**WHY THIS ITEM IS BEFORE THE BOARD:** The UW Foundation would like to add nine additional priorities to the list as provided in October 2024.

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval to add nine additional priorities to the May 9, 2024, list.

**PROPOSED MOTION:**

I move the Board authorize the addition of the nine priorities to the May 9, 2024, approved list as amended on June 12, 2024, July 19, 2024, August 14, 2024 and September 26, 2024.

**PRESIDENT'S RECOMMENDATION:**

The President recommends approval.