UNIVERSITY OF WYOMING

**MEETING OF THE
TRUSTEES OF THE UNIVERSITY OF WYOMING**

February 18, 2026

PUBLIC SESSION REPORT

University of Wyoming

Vision

Use our unique strengths to make Wyoming and the world a better place.

Mission

As Wyoming's university, we unlock the extraordinary in every person through education, research, innovation, engagement, and service.

Values

- Access to an affordable, high-quality education.
- Real-world education where students learn by doing.
- A welcoming and supportive learning community fostered by integrity, inclusivity, freedom of expression, and respect.
- The growth, health, and leadership capacity of all members of the university community.
- Wyoming's wild and working lands as an asset to be utilized, understood, stewarded, and treasured.
- Our partnership and engagement with Wyoming communities in the creation and exchange of knowledge and resources.
- Our role as a catalyst for innovation and economic vitality.

(Accepted January 2023)

UNIVERSITY OF WYOMING

TRUSTEES OF THE UNIVERSITY OF WYOMING
BOARD MEETING AGENDA
Wednesday, February 18, 2026
Via Video Conference/Old Main Boardroom, Old Main 206
Laramie, Wyoming

OFFICIAL MEETING SCHEDULE/AGENDA

8:00 a.m.   Call to order

8:05 a.m.   Roll call

Disconnect public call and reconnect for Executive Session

~ 8:10 – 9:00 a.m.   **Executive Session** *[see executive session agenda]*

Disconnect Executive Session call and reconnect for public session and discussion/action by the Board.

~ 9:05 – 9:30 a.m.   **Public Session**

Agenda Items for Discussion/Approval

1. Discussion: UW Board of Trustees Draft Meeting Minutes
   a. January 21-23, 2025, Board of Trustees Meeting Minutes (public and executive session)

2. *Biennium Budget Committee* – Schmid-Pizzato
   a. Legacy Halls Housing Contracts for Upperclassmen – Kean *[See Biennium Budget Committee packet provided as supplemental]*
3. Discussion: Board Document Management/Electronic Board Book – Brown................4

Proposed Items for Action

1. Contracts, agreements, procurements over $2 million or 10 years in length
2. Other

~ 9:30 a.m. Adjourn meeting

Date of Next Meeting – March 25-27, 2026, Laramie

AGENDA ITEM TITLE: <u>**Board Document Management/Electronic Board Book**</u>, London/Rovani

SESSION TYPE:
☐ Work Session
☐ Information Session
☐ Other
☐ [Committee of the Whole – Items for Approval]

APPLIES TO STRATEGIC GOALS:
☐ Yes (select below):
    ☐ Institutional Excellence
    ☐ Student Success
    ☐ Service to the State
    ☐ Financial Growth and Stability
☐ No [Regular Business]

☐ *Attachments are provided with the narrative.*

EXECUTIVE SUMMARY:
In response to request from several Trustees, Board Chairman Kermit Brown directed Executive Director and Deputy Secretary RoseMarie London, and Desktop Support Team Manager Margarita Rovani to conduct an evaluation of digital platforms to modernize the preparation, distribution, and access of Board agendas and materials. The primary objectives were to enhance ease of use for Trustees and university staff, strengthen the protection of confidential materials, and ensure the solution meets the needs of a public university governing board.

Rovani investigated several popular platforms narrowing the field to three: OnBoard (formerly Govenda), Ideals Board, and Diligent BoardEffect. London and Rovani met with the platform representatives, conducted a detailed comparative analysis and are recommending OnBoard and Ideals Board, with Diligent BoardEffect ranking lower due to higher costs, security concerns, and usability limitations.

OnBoard provides a comprehensive, higher-education-focused platform with strong governance alignment through its formal partnership with the Association of Governing Boards (AGB). In addition to offering full Microsoft 365, Zoom, and Teams integration, secure messaging, surveys, e-signatures, and advanced agenda and board-book management tools—including the ability to create committee agendas and materials books—OnBoard provides more robust security safeguards than Ideals Board. These include enterprise-grade security architecture, rigorous U.S.-based data storage with redundant backups, and advanced administrative controls. Its U.S.-based operations, robust support structure, and established reputation make it a dependable choice for the University. These advantages, however, come with higher annual and per-user costs and a longer implementation timeline.

Ideals Board delivers many core governance features at a significantly lower cost and with a faster implementation timeline. It maintains a strong security record with annual penetration testing; however, its security framework is less mature and comprehensive than OnBoard's, providing fewer advanced safeguards for sensitive board materials. Additional limitations include less integration with Microsoft 365 applications, absence of secure messaging, no formal AGB affiliation, and minimal committee materials management capabilities. As a global company with a smaller public review footprint, long-term user satisfaction is also less documented.

Overall, OnBoard excels in higher-education alignment, usability, and advanced security safeguards, while Ideals Board provides a cost-effective, secure, but higher risk alternative with some gaps in functionality, integrations, governance alignment, and security robustness.

Recommendations / Next Steps

- Pilot / Free Trial (2–4 weeks)

  o Conduct a small-scale trial with OnBoard and Ideals Board during the June and August 2026 Board conference call meetings. Both companies provide free training to a small group of test users for the trial period.

  o Identify any pain points or missing features required for Board operations.

- Vendor Selection

  o Confirm preferred vendor during the September 2026 Board meeting.

- Internal Review and Approval

  o Finalize vendor selection and complete the purchase process.

- Implementation and Training (October–December 2026; 3–6 weeks)

  o Coordinate onboarding, staff training, and go-live dates.

At a Glance Comparison Matrix (advantages in **bold**)

Category	OnBoard	Ideals Board
Primary Strength	Comprehensive, higher-education-focused governance platform	Cost-effective, streamlined platform
Annual Cost (approx.)	$13,000 for 20 users + $2,000 setup; additional per-user fees[1]	**$4,500 for up to 25 users + $500 setup**
Ease of Use	Intuitive; training required	**Very simple interface;** faster learning curve; training required
Security	**Enterprise-grade security with advanced safeguards**, including **secure messaging**, granular administrative controls, U.S.-based AWS storage with redundant backups, and no known public breaches; regular penetration testing	Meets baseline security standards; regular penetration testing, but fewer advanced safeguards and less mature security framework

Category	OnBoard	Ideals Board
Higher-Education Alignment	Formal partnership with **Association of Governing Boards**	General-purpose platform
Integrations	**Full Microsoft 365, Zoom, Teams, DocuSign**	Limited Microsoft 365, Teams, Zoom
Support & Training	**24/7 U.S.-based support; dedicated implementation manager and customer support; data migration assistance**	24/7 multilingual support; dedicated customer support manager
Committee Support	Yes – robust committee materials management tools for agenda and materials[2]	No dedicated committee materials management
Implementation Timeline	Approximately 4–6 weeks	**Approximately 2–3 weeks**
Vendor Reputation	Large U.S.-based customer base; extensive favorable reviews	Smaller review footprint
Governance Features	Agenda & Board book builder; integrated meeting calendar; private notes & annotations; voting & approvals; survey tool; e-signatures; global document search; **secure messaging**	Agenda & Board book builder; integrated meeting calendar; private notes & annotations; voting & approvals; survey tool; e-signatures; global document search
Storage Limits	Unlimited	Unlimited
Data Storage Location	U.S.-based Amazon Web Services with redundant backups	Regional Amazon Web Services storage (U.S., EU)

[1] Anticipate approximately 25 total users, including Trustees, ex-officios, board support staff, and potential committee support staff, depending on the platform ultimately selected.
[2] Committee management tools are especially relevant as they directly support the creation and distribution of committee agendas and packets.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:
The Board has previously considered and rejected the adoption of a digital board book platform, most recently in 2018. The information provided in this narrative was part of the January 2026 Board Report.

WHY THIS ITEM IS BEFORE THE BOARD:

During the July 2025 Board meeting Chairman Brown directed board staff to investigate digital board book platforms that might best suit the Boards preference and need. During the February 2026 meeting, the Board Chairman will direct next steps.

ACTION REQUIRED AT THIS BOARD MEETING:
No formal action required.

PROPOSED MOTION:
N/A

PRESIDENT'S RECOMMENDATION:
N/A