

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 14, 1915

**For the confidential information
of the Board of Trustee**

The semi-annual meeting of the Board of Trustees of the University of Wyoming was held this date, pursuant to call. Judge Burke was present in the chair, and there were also in attendance Messrs. W. S. Ingham, Lyman H. Brooks, Charles S. Beach and Dr. Hamilton, Mrs. Mary N. Brooks, Mrs. Mary B. David, State Superintendent Edith K. O. Clark, President Duniway, and Secretary Burrage. The minutes of the annual meeting of June 8th were read and approved.

Judge Burke submitted a sketch which had been prepared by Architect William Dubois embodying a change in the front of the Main Building where the tower had been taken down. This particular sketch by Mr. Dubois does not contemplate the rebuilding of the tower. Judge Burke further reported that Mr. Dubois did not think that changes in the way of increasing the size of the Auditorium in this building were practicable or desirable. This matter was fully discussed, but, in accordance with the resolution passed at last June's meeting, was laid over until the June meeting of 1916.

President Duniway presented to the Board a memorial tablet which had been presented to the Library of the University by the various chapters of the Daughters of the American Revolution in the state, and also a framed copy of the resolution passed by the Board of Trustees in April, 1898, excusing from further attendance and granting their degrees to those Seniors who had enlisted in the services of their country in the Spanish-American War. The framed copy of this resolution, which also contains a list of the alumni and students of the University who took part in the Spanish-American War, was presented by the Jacques Laramie Chapter of Laramie of the D. A. R. President Duniway stated that on the previous day, Monday, December 13th, there had been held in his office a formal pre-

sentation of these memorials by representatives of the D. A. R. and that he had accepted them on behalf of the University, and he now wished to present them to the Board for formal acceptance and disposition. Upon motion of Judge Carey, President Duniway was instructed to prepare a suitable resolution to be spread upon the minutes, and a copy of it sent to the two D. A. R. organizations concerned. The resolutions are herewith appended:

RESOLVED: That the thanks of the Board of Trustees be extended to the Daughters of the American Revolution for their presentation of a tablet in memory of the Maine. In accordance with the wish of the donors, it is directed that this tablet be placed upon the walls of the present Library and be transferred to a new building when a permanent home for the Library is provided.

RESOLVED: That the thanks of the Board of Trustees are extended to the Jacques Laramie Chapter of the Daughters of the American Revolution for a framed bulletin in honor of the young men connected with the University of Wyoming who entered the service of their country during the Spanish-American War. It is directed that this framed bulletin be hung on the walls of the Library in connection with the tablet commemorative of the Maine.

President Duniway brought to the attention of the Board the fact that on February 24th, 1916, Dr. Grace Raymond Hebard will have completed a service of twenty-five years in the University in various capacities. Judge Carey moved that the President appoint a committee of three to consider this matter. Carried. Judge Burke appointed as members of this committee Mr. W. S. Ingham, Mrs. Mary B. David and Mrs. Mary N. Brooks.

At this point, the President began the reading of his semi-annual report. This reading consumed the remainder of the morning until luncheon time. Before adjourning for luncheon, Mr. Lyman H. Brooks moved that the report of the President be accepted and placed on file. This motion was seconded by Judge Carey and carried.

The Board then adjourned for luncheon at Women's Hall, to re-assemble at 1:30.

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The Board re-convened at 1:35 with the same members present as in the morning, and immediately took up a discussion of the President's report with reference to the matter of a raise in the standard of salaries. Upon the motion of Mr. Brooks, the President was authorized to bring in his budget based on a moderate increase of the standard. This motion was seconded by Mr. Beach. Carried. When the vote was taken, Judge Carey voted "No", and asked that his vote be recorded.

The Board next discussed the matter of additional members of the Faculty. Judge Carey moved that the President be empowered to employ a Paleontologist and Geologist who should also be Curator of the Museum, at a salary not to exceed \$2,400 per annum. He also moved that the President be authorized to add a Professor in Rural Education in the College of Education, and an instructor in Modern Languages. Mr. Brooks moved that the President be empowered to employ an additional instructor in Home Economics and ^{one} in Manual Training. This motion was carried, Judge Carey voting "No".

The Board next considered that part of the President's report which recommended that it should not enter upon the construction of any new large buildings during the fiscal year 1916-17. Upon motion of Dr. Hamilton, this recommendation was unanimously approved.

The Board next considered the matter of sidewalks, and upon motion of Judge

Carey, it was decided that sidewalks should be built connecting the old Women's Hall with the new Women's Hall; also one connecting the present Main Building with Tenth Street, then along the iron fence on Thornburg Street to the corner of Ninth and Thornburg Streets; then along the east side of Ninth Street to the connection with the walk leading to Agricultural Hall. Judge Carey also moved that the road to the new Women's Hall be properly graded and filled with Sherman gravel. This motion was seconded by Mr. Ingham and unanimously carried. It was, of course, understood that these improvements and all others referred to are to be done in the fiscal year 1915-16.

The Board then went into a discussion of the heating and plumbing, and upon motion of Mr. W. S. Ingham, adopted the plans as proposed by Professor Hoefer, they being recommended by the President. This motion was seconded by Judge Carey and carried. A copy of these plans and recommendations of Professor Hoefer is filed in the office.

The Board next discussed that part of the President's report which had to do with the alterations and improvements of the Main Building. Judge Carey moved that the Executive Committee have sketches made and obtain the probable cost of putting in a proper gallery in the Auditorium and re-forming the staircases, providing the necessary ventilation and the proper equipment in the way of changing the lighting and additional seats. This was seconded by Mrs. David, Mr. Brooks voting "No".

Mr. Brooks moved that the Executive Committee be empowered to get sketches and estimates for a Music Building, said building to be located on the Campus, and these sketches and estimates to be submitted to the Board at its annual meeting. Carried.

Judge Carey moved that the President bring into the annual meeting of the Board a plan for the relieving of the congestion in the Library. Carried.

In his report, President Duniway brought up the matter of raising some of the student fees, but the Board in discussing the matter felt that it was not wise to do this at present and asked the President by unanimous consent to withdraw his recommendations with reference to that matter. This he was glad to do.

The President reported that the Faculty had recommended to the Board the granting of the degree of Bachelor of Arts to Miss Marjorie Garrett, she having completed the necessary work for the same. Upon motion of Judge Carey, the degree was granted.

President Duniway presented the resignation of Miss Annie W. Rowland, to take effect August 31st, 1916. Upon motion of Judge Carey, seconded by Mrs. Brooks, the resignation was accepted.

President Duniway informed the Board that Professor Merz had said to him that he must retire at the end of this year -- that he felt that his health was such that he could no longer continue his active work in the University. Mr. Ingham moved that a committee be appointed to draw up a resolution and a vote of thanks appreciative of Professor Merz' service, said resolution to be submitted to the June meeting of the Board. Carried. Judge Burke appointed Dr. Hamilton and Mr. Ingham on the Committee, these gentlemen to consult with President Duniway.

President Duniway informed the Board that he did not wish to recommend to them the return of Dr. O. L. Prien at the expiration of his leave of absence. The President said that he felt that owing to the failure of Dr. Prien to co-operate with

the other members of the Agricultural College Faculty and Station Staff it was wiser to substitute some one else for him. He said that he desired the permission of the Board to inform Dr. Prien that at the expiration of his leave of absence his services would be no longer required. Upon motion of Judge Carey, seconded by Dr. Hamilton, this was unanimously granted.

Judge Burke called the attention of the Board to the picture of our new Agricultural Hall in the Report of the Work and Expenditures of the Agricultural Experiment Stations for the year ending June 30th, 1914. He stated that in this same publication were also pictures of the new Agricultural buildings of New Jersey and Washington, and that he felt that the Wyoming building was a much finer one, judging from these cuts, its price of construction being taken into consideration. He said that he wished that these pictures might be placed in some one of the University Bulletins that people of the state might see what a fine building they have gotten for their money.

Mrs. David moved that the Executive Committee be instructed to change the outside doors of Women's Hall so as to swing outward, and the work to be done at once. The motion was seconded by Mrs. Brooks and carried.

At this point the committee on resolutions with reference to the twenty-fifth anniversary of Dr. Hebard's service with the University made its report, a copy of which follows:

RESOLVED: That the Board of Trustees of the University of Wyoming desire to express to Grace Raymond Hebard, now Librarian and Professor of Political Economy, who is about to finish a period of twenty-five years of service for the University as trustee and Secre-

tary of the Board as well as in other capacities, their appreciation of her devotion to her duties throughout these years. It is their hope that the University may continue to have the benefits of her broad experience and her notable public spirit for many years. A service of such length and fruitfulness is noteworthy in the history of this institution.

RESOLVED: That the Secretary of the Board prepare and present to Dr. Hebard an engrossed copy of these resolutions on or about the 24th day of February next, during ceremonies which may be held on that significant occasion.

The report was unanimously adopted.

Mr. Burke appointed Mrs. Brooks, Dr. Hamilton and Mr. Brooks a committee to audit the Secretary's books.

The Board next took up the consideration of the bids for the plumbing and heating of the new Women's Hall; and also those for the electric wiring. Architect Du-bois was invited into the room, together with the representatives of the various firms who were present. The bids on plumbing and heating were found to be as follows:

City Plumbing and Heating Company -----	\$ 4,995.00
Johnson and Davis Plumbing and Heating Co. --	5,225.00
W. H. Inman -----	5,757.00
Herbert Linn -----	5,847.00
J. C. St. John Plumbing and Heating Co. -----	6,100.00
Chris Irving Plumbing and Heating Co. -----	6,289.00
Cheyenne Plumbing Company -----	8,340.00
Continental Contracting Company -----	4,519.50
(Steam heating only).	

Upon motion of Judge Carey, the contract was awarded to the City Plumbing and Heating Company of Boulder, they being the lowest bidder. Judge Carey further moved that they be required to give a satisfactory bond of \$2,500 for the completion of the work.

The bids for the electric wiring, when opened, were found to be as fol-

lows:

Electric Supply and Construction Company -----	\$ 428.00
S. P. Stevenson -----	771.00
F. A. Fellows -----	950.00
W. H. Holliday Company -----	980.00

Judge Carey moved that the contract be awarded to the Electric Supply and Construction Company of Cheyenne for \$428.00, the said company to furnish an approved bond of five hundred dollars. Carried.

The Board next took a recess subject to the call of the Chairman, in order that the Committee on auditing the Secretary's books might go over the same. At 5:30 the Board re-assembled to hear their report, which is as follows:

To the President and Members of
The Board of Trustees of
The University of Wyoming.

Gentlemen:

We, your committee appointed to audit the books of the Secretary of the University from July 1st, 1914 to June 30th, 1915, beg to report as follows:

We checked the totals of the receipts and disbursements and the balances in the various accounts, as shown by the books, with the report of the State Examiner for the same period, and find them to agree.

MARY N. BROOKS
A. B. HAMILTON
L. H. BROOKS

Committee.

Upon motion of Mrs. David, this report was accepted and ordered spread upon the minutes.

There being no further business, the Board adjourned sine die.

F. S. Curran
Secretary.