

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 12-13, 1921

**For the confidential information
of the Board of Trustee**

The quarterly meeting of the Board of Trustees was called to order at 10:30 A. M. this date, with the following members present:

Dr. A. B. Hamilton, President, C. S. Beach, F. W. Geddes, Mrs. B. B. Brooks, Dean T. Prosser, Dr. Nelson, Mr. Fuller and the Secretary.

Absent: Hon. Robert D. Carey, E. W. Croft, W. E. Deming, J. A. Elliott and Mrs. Katharine A. Morton.

The minutes of the Board meeting held on September 19th. and 20th. were then read, as were the minutes of the Executive Committee meetings held on October 26th and November 29th. After explaining certain acts of the Executive Committee with reference to steam heat at the University Commons, repairs at the Stock Farm, the Post Office carrier and the telephone exchange, it was moved by Mr. Beach, seconded by Mrs. Brooks that the minutes be approved as read. Carried.

The President then read his report, which comprised a summary of the various departments of the institution, together with their personnel, and his recommendations thereon. In some cases definite recommendations as to the future policy were made.

The meeting then adjourned at 1:00 P. M. to accept the President's invitation to luncheon at his home.

-:-

The afternoon session of the Board was called to order at 2:30 P. M. with the same members present as at the morning session, and the President continued with his report. After the conclusion of his report, the following actions were taken on his definite recommendations.

Upon motion by Mr. Beach, seconded by Mr. Prosser, the President's recommendation with reference to the appointment of an

Poll Call

*Approval
of minutes*

*Report of
President*

Correction made March 28, 1922, Board of Trustees.

Mr. Corbett's attitude toward University regulations was then discussed, as it had been at the June meeting of the Board, and it was felt by the Board that this was a matter that should be adjusted by the President. In order, however, to give the President definite authority, it was moved by Mr. Beach, seconded by Mrs. Brooks, and carried, that the matter of disciplining Mr. John Corbett be referred to President Nelson for adjustment. The President was directed to confer with the Coach (Mr. Corbett) and was assured that the Board would sustain such action as he might find it necessary to take.

additional instructor, trained in debating, for the department of English, and returning Mrs. DeKay to her original position as Instructor in Dramatic Art, was approved.

Appointments

Mr. Corbett's attitude toward University regulations was then discussed, as it had been at the June meeting of the Board, and it was felt by the Board that this was a matter that should be adjusted by the President. In order, however, to give the President definite authority, it was moved by Mr. Beach, seconded by Mrs. Brooks, and carried, that the matter of disciplining Mr. John Corbett be referred to President Nelson for adjustment. If no satisfactory agreement could be reached by him, the Board would assume jurisdiction in the matter, and settle the case by Board action at its annual meeting in June.

*Action re.
Mr. Corbett*

The department of Home Economics was next discussed, and upon motion by Mrs. Brooks, seconded by Mr. Prosser, the recommendation of the President was approved, and he was authorized to notify Miss Gray that if a desirable opening presented itself, it would be to her advantage to accept.

*Action re.
Miss Gray*

The President's recommendation with reference to the segregation of the College of Agriculture and the Experiment Station, as well as the condition of affairs in the Extension Division were laid over for further consideration.

*Coll. of Agr. -
and Exper.
Station*

The Board then adjourned at 6:00 P. M. to meet again at 7:30.

-:-

The evening session of the Board was called to order with the same members present as at the afternoon session.

The next recommendation of the President was relative to the Summer School and the desire of the Board to continue railroad fare refunds, as has been done for the past three years. It was the concensus

of opinion among the Board members, that the same policy be continued as heretofore. No definite action was taken on the matter, but the President was authorized to ascertain the attitude of the State Auditor relative to continuing railroad fare refunds. It was thought that an agreement could be reached with the Auditor's office which would allow the University to continue this policy. The matter was to be discussed further at the March meeting of the Board.

The employment of a University Architect was then brought up for consideration, and a general discussion of the views of different Board members was had. Mr. Prosser outlined the plan followed at the University of Colorado. It was decided, however, to lay this matter over until the next morning, when Mr. Elliott would be in attendance.

The extent of the University's participation in the expenses of faculty members who attend meetings of learned societies was also discussed. The President recommended that the following faculty members be allowed railroad fare by the University to attend the meetings designated:

- E. F. Albertsworth, American Laws Association, Chicago, Ill.
 Dr. Robert M. Smith, Modern Languages Association, Iowa City, Ia.
 Dr. Henry J. Peterson, American Political Science Association,
 Pittsburg, Pa.
 Dr. John W. Scott, American Association for the Advancement
 of Science, Toronto, Canada.
 Miss Reba Davis, American Library Association meeting, Chicago,
 Ill.
 Dr. Laura A. White, American Historical Association, St. Louis,
 Mo.

Upon motion by Mrs. Brooks, seconded by Mr. Beach, these recommendations were approved.

*Summer School
 Railroad
 Refunds.*

*University
 Architect*

*Educational
 Societies
 Attendance
 by faculty.*

The increase in the A. S. U. W. fee from \$3.00 to \$4.00 per term was also discussed, and in view of the vote of the student body which was 278 in favor of the increase and 6 against the increase, it was moved by Mr. Beach, seconded by Mr. Prosser that this increase be authorized.

A. S. U. W.
fee.
Increase

The President also presented some correspondence received from Mr. Hepner relative to the installation of wireless apparatus. Before acting upon this matter, it was deemed advisable to ask Mr. Hepner and Mr. Lindsley to explain more in detail regarding the matter.

Wireless
station

Mr. Fuller then informed the Board that he had received an offer of \$200 per acre for the tract of University land lying east of Casper. Upon motion by Mr. Prosser, seconded by Mr. Geddes, action on this application was deferred until the next regular meeting of the Board, and in the meantime Mr. Fuller was requested to investigate this offer.

Casperland.

Mr. Fuller also reported with reference to the supply of ice to be put up by the University during the year, and upon motion by Mrs. Brooks, seconded by Mr. Beach, this matter was left to Mr. Fuller for action and approval by the Executive Committee.

Ice supply.

Mr. Fuller reported October oil royalties as amounting to \$6,950.50

Oil Royalties

The meeting then adjourned at 10 P. M. to meet Tuesday morning, at 9 A. M.

-:-

Tuesday, December 13, 1921.

The meeting was called to order at 9:30 A. M. this date with the same members present as on the previous day, with the addition of Mr. Elliott, who had arrived from Wheatland.

The Board then inspected the Power Plant in company with Mr.

Hoefler, and after returning from this inspection, it was moved by Mr. Beach, seconded by Mr. Geddes that the Power Plant be accepted from the contractor Mr. Allison, and that final payment be made thereon.

Power Plant Inspection and acceptance

In accordance with the request of the Executive Committee, at its last meeting, Mr. Fuller presented figures from the City Plumbing & Heating Company for the cost of installing heat in the upstairs rooms at the University Commons. The bid of \$194.00 for installing 100 square feet of radiation in the hall was submitted, together with a bid of \$112.00 for installing 60 square feet of radiation in the north-west room. The Board had also inspected the University Commons, and when this matter was brought up for discussion, it was decided to call Mr. Bernzen into the meeting, and he was asked to submit figures on the cost of installing radiation in each room at the Commons, and also the cost of connecting the heating system in the new Greenhouse.

Commons installation of heat.

Mr. Fuller then presented the matter of the coal supply for the ensuing year, and read various bids on different grades of coal that had been received by him. The bids which compared favorably with each other were those of the Wm. Smith Coal Company, who quoted \$5.65 on Peacock slack, and that of Alfred Nelson who quoted \$5.58. Mr. Fuller recommended that the bid of the Wm. Smith Coal Company be accepted, and upon motion by Mr. Elliott, seconded by Mr. Beach, this recommendation was approved, and the contract awarded to the Wm. Smith Coal Company.

Coal Contract

The Board then adjourned at 12 M. to meet again at 1 P. M.

-:-

The afternoon session of the Board was called to order at 1:30 P. M. with the same members present as at the morning session.

The bid of the City Plumbing & Heating Company for installing

heat in the upstairs rooms at the University Commons was submitted, and was found to be \$642.00 Upon motion by Mr. Prosser, seconded by Mr. Geddes, this bid was accepted, and the company was authorized to proceed with this installation.

Mr. Hitchcock was then called into the meeting and presented his plan for the proposed campus outlay. He also discussed freely with the Board his future intentions, and his willingness to accept compensation as architect for the three proposed buildings on a salary basis, or to accept a commission for his work on the library building. No action was taken on this matter at this time.

Mr. Phillips of the L. C. Phillips Construction Company of Cheyenne was then called into the meeting, and he presented sketches for fixtures he proposed furnishing in the addition to Hoyt Hall, together with his prices on the two different propositions submitted. Upon motion by Mr. Beach, seconded by Mr. Prosser, this matter was referred to Miss Banford and Mr. Fuller, who were authorized to select fixtures and obtain the best prices on them.

The Board then went into executive session, and President Nelson, Mr. Fuller and the Secretary retired from the meeting.

The executive session continued until 4:30 P. M. when adjournment was taken until 7:30 P. M.

--:--

The Board again resumed its session with the same members present as at the afternoon session, with the exception of Mrs. Brooks, who, being anxious to return to Casper was excused at the afternoon meeting.

The following motion was the result of the afternoon executive session:

City Plumbing
& Heating Co.
Bid on heat at
Commons.

Mr. Hitchcock
Architect

Hoyt Hall
electrical
fixtures

MADE BY BAKER-VANTER CO. →

C 151 C

IT IS REGULARLY MOVED AND SECONDED, that the Executive Committee consult with President Nelson and Dean Faville upon the matter involving the Agricultural College, and to consult with Washington as to what changes would be desirable in the Agricultural College and the Extension service.

Resolution re. Agr. College

The above motion was unanimously carried.

Dr. Hamilton then reported that, as agreed by him at the afternoon session, he had obtained a conference with Mr. Hitchcock, and stated that Mr. Hitchcock would be willing to accept the position of University architect at a salary of \$3,600 per annum, with the proviso that he be in charge of the plans for the library building, gymnasium and armory and the engineering building.

Mr. Hitchcock salary as architect

Pending Mr. Hitchcock's arrival to consult with the Board, the Board next took up the matter of appointments in the Extension Division, which had been deferred from the last Executive Committee meeting. Upon motion regularly made, seconded and carried, the following recommendations were approved:

B. S. Tedmon, Jr, Platte County Agricultural Agent, \$2,600 per annum, effective November 15, 1921.

Appointments

May Ellison, State Specialist in Home Economics, \$2,040 per annum, effective January 1, 1922.

The President also recommended that Miss Bess Chappell's title be changed from Assistant Professor to Associate Professor in Home Economics Education. Upon motion by Mr. Prosser, seconded by Mr. Beach, this recommendation was approved.

Change in title

The President then presented the resignation of Miss Winnie Wheeler as Instructor in Geography in the College of Education, and upon motion by Mr. Elliott, seconded by Mr. Prosser, this resignation was accepted.

Resignation

MADE BY BAKER-WANTER CO. 33

C. 151 C

v

The President then submitted a matter which had been presented to him by Mr. Miller relative to his employment as Chemist by the Laramie Cement Plaster Company. The matter of outside employment by University faculty members was then discussed, and each member of the Board expressed his opinion. Upon motion regularly made, seconded and carried, the matter was referred to President Nelson, and the Secretary, and they were authorized to prepare a proper resolution relative to this outside employment. The following resolution was a result of the discussion:

*Mr. Miller
outside
employment.*

RESOLVED, that in the opinion of the Board, to hold employment outside of their official duties usually curtails in some degree the efficiency of faculty members. Nevertheless, for the present at least, no objection will be interposed unless such employment evidently interferes with their regular duties or is of such a nature that the value of said services inhere in the prestige conferred upon the employer or enterprise by the fact that the employee is a member of the faculty of the University. In other words, the standing and reputation of the University must not be capitalized by outside parties, to promote private commercial enterprises, whether they be sound or not.

↑

Mr. Hitchcock and Miss Davis were then called into the meeting, and discussed the library building and plans which had been prepared by Mr. Hitchcock. Mr. Hitchcock was contemplating a trip to visit eastern University libraries, and in view of the fact that Miss Davis was to attend the American Library Association meeting in Chicago, the Board decided, by regular action, that Miss Davis' expenses should be paid by the University on an inspection trip with Mr. Hitchcock to visit several eastern libraries.

*Mr. Hitchcock
Miss Davis
inspection trip*

A motion was made to employ Mr. Hitchcock at a salary of \$3600 per annum and expenses, but this motion did not carry.

After Mr. Hitchcock had retired from the room, the matter was discussed freely by members of the Board, and the following understanding was had:

It was conceded that Mr. Hitchcock was architect for the library building, but a definite basis for settlement, to be made with Mr. Hitchcock, was postponed until the March meeting of the Board.

*Action re.
Mr. Hitchcock
as architect*

If, at that meeting, he be elected University Architect, he shall have charge of all of the University's building operations, including repairs and alterations. In case he is not made the University Architect, then he shall be compensated for his work on the Library on the usual percentage basis of 5%.

The matter of the purchase of wireless equipment was then taken up, and upon motion by Mr. Prosser, seconded by Mr. Beach, the purchase of this equipment was authorized, with the understanding that its installation be made by interested departments in the University, without cost.

Mr. Beach then stated that he hoped the University campus would have a better appearance before the next meeting of the Board, and that the debris incident to dismantling the old boiler room would be removed. The President assured the Board that this matter would be taken care of.

No further business appearing, the meeting adjourned.

Acting Secretary.

*Wireless
equipment*

Campus.