

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 19-20, 1921

**For the confidential information
of the Board of Trustee**

MADE BY BAKER-VAWTER CO. -3-

C. 151 C

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order September 19th. at 3:00 P. M. After reading the call for the meeting the roll call was as follows:

Present: Dr. A. B. Hamilton, Mr. C. S. Beach, Mrs. B. B. Brooks, Mr. W. C. Deming, Mr. F. W. Geddes, Mr. Dean Prosser, Mrs. Katharine A. Morton, President Nelson, Mr. Fuller and the secretary.

Absent: Mr. L. H. Brooks, Mr. E. W. Croft, Mr. J. A. Elliott and Governor Carey.

The minutes of the annual meeting held June 13-15, 1921, were read and approved, after which the minutes of the Executive Committee meetings held on June 27th, July 16th and August 26th were likewise read. After an explanation of some of the actions taken by the Executive Committee, it was moved by Mr. Beach, seconded by Mr. Deming, that the minutes of the Executive Committee meetings be approved as read.

President Nelson then made a brief report on registration in the College and High School for the present year, and also made mention of the election of several new faculty members, including the Dean of the Law School, Professor of Modern Languages and Instructor in Piano. He also called the attention of the Board to the resignations of Mr. L. H. VanHouten and Miss Georgiana Prosser in Rural Education, and stated that no successors were to be elected for these vacancies. The resignations of Mr. Eldridge Hart and Mrs. Eldridge Hart were also presented.

The President continued his report with a statement of the condition of the new athletic field, and the program arranged by the Alumni Association for Home-Coming Week to be held October 6th, 7th and 8th.

The President then recommended the following names for appointment to the positions indicated:

Roll Call

Approval of minutes

Report of President

Alumni Association

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Miss Ivalclare Sprow, Instructor in Physical Education for Women, \$1500 per annum, effective September 1st.

Appointments

Miss Pearl Keating, Instructor in Domestic Arts and Home Economics, \$1740 per annum, effective September 1st.

Upon motion by Mrs. Brooks, seconded by Mr. Prosser, the above recommendations were approved.

Included in the program of the Alumni Association for Home-Coming Week was a lunch to be served to the Alumni and University friends. Upon motion by Mrs. Brooks, seconded by Mr. Beach, it was decided the University would stand the expense of this lunch.

Alumni Association

The hour of 6:00 having arrived, the meeting adjourned to meet at 9:00 A. M., September 20th.

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9:20 A. M.

The Board again resumed its session with the same members present as at the former session, with the addition of Mr. Elliott, who had arrived from Wheatland.

The secretary called the Board's attention to the fact that vouchers chargeable to the Extension Division Funds were being withheld from payment by the State Auditor, and upon motion by Mr. Deming, seconded by Mr. Elliott, the Executive Committee were empowered to adjust this matter to the best advantage of the University. Mr. Corthell was to be asked to adjust this matter with the State Auditor.

Extension Division

Bids for roofing the wings of the Stock Barn (Penitentiary building) at the Stock Farm, were then opened and found to be as follows:
W. H. Holliday Company.

*Stock farm
Repairs*

4-ply Greenflax Roofing with tar on tin roof \$330.00

Southern Wyoming Lumber Company.

4-ply Roofing	\$491.25
5-ply "	56.10 additional

Scott Craig Lumber Company.

Barrett 75# Special	560.00
Certainteed 55#	560.00
Malthoid 55#	560.00

No action was taken on these bids since it was felt that if shingles could be put on this roof it would be a much more permanent job, and it was decided to obtain bids on shingles. By regular action, the Executive Committee was empowered to receive these bids and award the contract.

The matter of the University truck was again discussed, but in the absence of any definite information regarding the additional cost of maintenance, and the possible saving and convenience to the University, it was decided to defer action until such time as this information could be furnished in some tangible form.

At this point Mr. Corthell was called into the meeting and explained the opinion which he had rendered on the validity of Chapter 43, Session Laws of 1921. After hearing his opinion it was moved by Mr. Geddes, and seconded by Mrs. Brooks, that the sum of \$5,000 withheld by the University of Wyoming as a Revolving Fund be deposited with the State Treasurer to the credit of the State University Fund, from which fund it had been withheld at the time the transfer of University Funds from the University Treasurer to the State Treasurer was effected. Carried.

Mr. Corthell also informed the Board of the status of the proposed law suit with the State Land Board.

The installation of the private telephone exchange was then discussed, and the present and proposed rates were also mentioned. After a further discussion of the matter, it was regularly moved by Mr. Beach,

Fund

Revolving fund

Law suit

Telephone Exchange

seconded by Mr. Elliott, and carried, that the matter of the installation of a private exchange be left with the Executive Committee.

Mr. Hoefler was then called into the meeting, and after a discussion of the amount of commission expected by him, he was requested to submit a bill for his services to the Board for their action. Mr. Hoefler also refuted the charges lodged with Mr. Prosser relative to the amount of material entering into the construction of certain parts of the tunnels. Mr. Hoefler then withdrew from the meeting to prepare the bill requested by the Board.

Dr. Nelson next took up the matter of the erection of a Greenhouse, and the plans of its construction were viewed by the Board. The Greenhouse recommended by the President could be built in sections of eight and one-half feet in length by eighteen feet in width and a building thirty-three feet long would cost approximately \$4,000 for material and labor. After a discussion of the size necessary for our present needs, it was moved by Mrs. Brooks, seconded by Mr. Prosser that the erection of a Greenhouse forty-one feet in length be authorized and the Executive Committee empowered to advertise for bids and sign a contract for the work.

In line with the practice followed by other institutions, President Nelson recommended that all women students be required to have a medical examination by a competent physician appointed and paid by the University. Upon motion regularly made by Mr. Beach, seconded by Mrs. Brooks, this matter was referred to the Executive Committee for final disposition.

A communication from Dr. F. A. Hays, Professor of Animal Husbandry, relative to the use to be made of the premium money received from the State Fair, was submitted to the Board. It was Dr. Hays' desire to purchase additional stock with this money, and upon motion by Mr. Deming, seconded by Mr. Beach, the matter was referred to the Executive Committee.

Power Plant - Mr. Hoefler

Greenhouse Erection

Physical Examination

State Fair Premiums

Mr. Hoefer having presented his bill for services rendered as Architect and Supervising Engineer on the Power Plant job, the matter was again taken up for discussion. After all members of the Board had been given an opportunity to express their sentiments on the matter, it was moved by Mr. Beach, and seconded by Mr. Elliott that the sum of \$2,500 be paid Mr. Hoefer in full payment for all services rendered on the Power Plant job. It was also the sentiment of the Board that this amount was subject to deduction of such amounts as had been advanced by the University for additional help and supplies.

Dr. Hamilton then mentioned to the Board, that, agreeable to the reservation made by the Board at the time the creation of the Student Loan Fund was authorized, the Board at this time could select the faculty representatives of the Student Loan Fund Committee, and upon motion regularly made by Mr. Elliott and seconded by Mr. Beach, Miss Sanford and Dean Soule were appointed. Carried.

Mr. Fuller then reported that July royalties amounted to \$5,080.81.

Mr. Fuller also called to the attention of the Board the fact that the Dakota-Wyoming Oil Company had made no recent payments on their lease to keep it in good standing, nor were the drilling requirements of the lease being fulfilled. Upon motion by Mr. Deming, seconded by Mr. Elliott, it was decided that this lease should be cancelled at its expiration, unless good cause was shown why the drilling requirements were not being fulfilled.

The fifteen year leases made by the Board of Trustees on lands in the Big Muddy Field were approaching the end of the first five year period, and, in accordance with the terms of the lease, the Board decided by regular motion to exercise their option and increase their royalties for the next five year period to 15 % of all oil and gas produced on lands embraced in

Power
Plant.
Mr. Hoefer.

Student
Loan Fund
Representatives

Oil Royalties

Oil Lease
Dakota-Wyoming

Oil Royalties

such leases.

An application from the Midwest Refining Company for permission to plug well No. 13 on the Elkhorn lease in the Big Muddy Field was read, and Mr. Fuller advised that this permission be granted. Upon motion regularly made, seconded and carried, permission was given the Midwest Refining Company to plug well No. 13, subject to the existing State Laws.

*Oil Lease
Elkhorn*

Mr. Zuver of the Assodated Oil Company also requested permission to discontinue drilling requirements on University lands in the Rock Creek Field, and upon motion regularly made, seconded and carried, such permission was granted, in accordance with the regulations of the State Geologist. It was also stated at this time that the Associated Oil Company were to abandon all operations in the State of Wyoming.

*Associated
Oil Co.*

Mr. Fuller also informed the Board that he had at the present time no offer for the purchase of the University land lying east of Casper.

Mr. Fuller also reported that no coal contract had been signed for the ensuing year, in view of the fact that it was intended to make tests of several different grades and qualities of coal, and select the one that was best suited for our purposes.

*Coal
Contract*

Dr. Hamilton at this time introduced some correspondence received from Governor Carey relative to Mr. George C. Burckhalter, Platte County Agricultural Agent. Upon motion regularly made, seconded and carried, the matter was referred to Mr. Bowman for investigation and settlement.

*Platte Co.
Agr Agent*

The proposed By-Laws and Administrative Code of the Board of Trustees submitted at this time were then discussed, and the President was asked for his views on the matter, which were given. Upon motion regularly made, seconded and carried, it was decided that the By-Laws should be referred to all members of the Board and the three Deans mentioned by the President,

By-Laws

for consideration at the next regular meeting of the Board.

The Board adjourned to inspect the new Power Plant, and to discuss the matter of removing part of the dirt in the area lying between Science Hall, the Commons and the Power Plant. After returning from this inspection, the President was requested to have a cross section of this area made, and the Executive Committee was authorized to advertise for bids and award a contract for this work.


*Power Plant
Extra grading*

The following resolution was then introduced, and after explaining that its purpose was to relieve the President's office of the necessity of approving all vouchers in duplicate, it was, upon motion by Mr. Beach, seconded by Mrs. Brooks, adopted

"RESOLVED, That the Secretary of the Board of Trustees of the University of Wyoming be authorized and directed to examine, audit and approve all State Vouchers for expenditures properly incurred on behalf of the Board of Trustees of the University, and to present the same for payment to the State Auditor in all cases where such expenditures are payable out of funds in the hands of the State Treasurer."

Resolution

No further business appearing, the Board adjourned, sine die.



Acting Secretary.