

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

December 8, 1922

For the confidential information
of the Board of Trustee

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The semi annual meeting of the Board of Trustees was called to order at 3 P. M. this date, with the following members present:

Mr. Deming, Mr. Prosser, Mr. Geddes, Dr. Hamilton, Mrs. Brooks, Mr. Elliott, Judge Matson, Mrs. Morton, Dr. Crane, Mr. Fuller and the Secretary.

Absent: Mr. Brooks, Dr. Croft, and Governor Carey.

The minutes of the Executive Committee meeting, the October meeting of the Board, and the meeting of the Board of Trustees with the State Land Board in Cheyenne, were read and approved.

President Crane submitted his report. The first matter to be considered was the location of the two new buildings at the Stock Farm. Architect Hitchcock came before the Board, and Dr. Crane offered his plat of the Farm, showing the proposed layout, with drives, and the location of present buildings and others contemplated.

Bids on the Poultry building and the Veterinary and Parasitology building were again considered, and it was finally agreed to adopt the plans as originally submitted. It was moved by Dr. Hamilton that both buildings be erected, according to the plans and specifications, with one exception, that the floor of the hen house be one-half dirt and one-half concrete, and that the contract be awarded to Alfred Wickstrom of Laramie for the construction of a stucco Poultry building to cost \$12,152, and a Veterinary and Parasitology building of stucco for the sum of \$11,222. This motion was seconded by Mr. Geddes and carried.

Upon the recommendation of Dr. Crane, Judge Matson moved, and Mr. Prosser seconded the motion, that the stacks in the Library be extended to include the Law Library, the stacks to be installed by Snead and Company, and to conform to the others. Carried.

Roll Call

Proposed plat of Stock Farm.

Award of contracts for Poultry Building and Veterinary & Parasitology Bldg.

Stacks for Law Library.

It was moved by Mr. Prosser, seconded by Mrs. Brooks, and carried, that all bids on the charging desk and the card indexes received for the new Library be rejected, and the checks returned to the bidders. The Secretary was instructed to call for new bids conforming with the new specifications.

Bids for charging desk and card indexes in Library.

The selection of an architect for the University gymnasium was then layed before the Board. After discussions and interviews, it was moved, seconded and unanimously carried that the Board select two architects as associated architects for the construction of the gymnasium, with the understanding that the services of the two shall be performed for the maximum five per cent commission, and that the architects so selected shall assume full responsibility, both individually and as an association for the work usually performed by an architect and superintendent of construction of such a building, including all necessary preliminary plans, specifications and sketches, and that the Executive Committee be authorized and directed to make all detailed arrangements in connection with said employment. A ballot was taken, the result of which elected Mr. William Dubois of Cheyenne, and Mr. W. A. Hitchcock of Laramie, as associated architects for the new University gymnasium.

Selection of Architects for gymnasium

The Board next approved the actions taken by Dr. Crane and his policy affecting the legislative program of the University.

Legislative program

Dr. Crane's suggestion that eventually a student welfare building should be erected to be known as the soldier's memorial building, was approved by the Board.

The President then read his rough draft of the vacation rules governing all faculty members and employees of the University. Judge Matson moved, and Mrs. Brooks seconded the motion, that this schedule

Vacation policy

be approved as read, but that it should be offered to the Executive Committee for final approval, if any changes were later thought advisable.

Mr. Beath having requested a leave of absence for six months to continue work toward his Doctor's degree, it was moved by Dr. Hamilton seconded by Mr. Prosser, that this leave of absence be granted, carrying with it Prof. Hill's and Dr. Crane's recommendations that Mr. Beath receive \$300 as per the old agreement made when he received his former leave under Dr. Nelson, plus one-third of his six months salary, Carried.

Dr. Crane recommended that a resolution of condolence be sent to Mr. Harry Thompson, containing an expression of the Board's sympathy, due to the death of Mrs. Thompson. Dr. Crane was asked to prepare this resolution. This motion was made by Judge Matson, and was duly seconded and carried.

The Board's agreement to pay Prof. Parson's salary at \$100 per month until December 31, 1922, was extended to March 31, 1923, and it is to be again taken up at the March meeting of the Board. This motion was made by Dr. Hamilton, seconded and carried.

Dr. Crane and Mr. Fuller were appointed a committee to look into the purchase of the lots extending along the south-east corner of the campus, and to report at the next meeting of the Executive Committee regarding the advisability of this purchase.

Mr. Brokaw of Rock River, having made application to lease Sections 24 and 26, formerly occupied by the Diamond Cattle Company, it was moved by Mr. Prosser that Mr. Fuller settle with Mrs. Bosler for the past years rent, but that the matter of making a new lease be deferred until this land is investigated. It is thought that the hay cut from this land may be used at the University Stock Farm. This motion was seconded by

Beath leave
of absence.

Thompson
resolution of
condolence

Prof. Parson's

lots adjoining
campus.

Land.

Mrs. Brooks and carried.

Mr. Fuller then read a letter from E. A. Foster, Attorney for the Mills Construction Company of Casper, in which they claim authorization from the State Highway Commission and from Governor Carey for the removal of gravel from University land. The Board of Trustees has never been consulted, nor their permission obtained for the removal of gravel by this company. It was, therefore, moved by Mr. Geddes, and seconded by Mr. Prosser that this matter be referred to Mr. Corthell, and that he be permitted to use it ~~in~~ the law suit now under way. Carried.

Upon the recommendation of Mr. Fuller, it was moved by Mrs. Brooks that the Executive Committee investigate the cost, secure bids and proceed to erect fire escapes where needed on the campus. This motion was seconded and carried.

Dr. Hamilton moved that the Annual Report of the Board of Trustees be adopted, and printed, after being checked by Dr. Crane and Mr. Fuller. This motion was seconded by Mrs. Brooks, and carried.

The corrected budget covering the University Building Improvement Fund was adopted.

Mrs. Brooks offered the following resolution for adoption:

BE IT RESOLVED, that in recognition of the loyal and efficient service given to the University of Wyoming, during the past five years, by Dr. Aven Nelson, we, the members of the Board of Trustees, express our appreciation of his untiring efforts toward the development and growth of this institution, and that we do hereby confer upon him the title of President Emeritus of the University of Wyoming.

Mr. Prosser moved that this resolution be adopted and a copy mailed to Dr. Nelson. This motion was seconded by Mrs. Brooks and carried.

Fire escapes.

*Annual Report
of Board*

Resolution

Mrs. Brooks moved that Dr. Crane and the Executive Committee start work on plans for the gymnasium, in an effort to get this building under way as quickly as possible. This motion was seconded and carried.

There being no further business, the ^{Conf}meeting adjourned.

Jay E. Smith

Secretary.