

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 21-22, 1923

**For the confidential information
of the Board of Trustee**

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The regular quarterly meeting of the Board of Trustees was called to order at 3 P. M. with the following members present:

Mr. Deming, Mr. Prosser, Mr. Elliott, Mr. Holliday, Mrs. Haggard, Mrs. Morton, Dr. Crane, Mr. Fuller and the Secretary.

The first matter to come before the Board was the application of Architect Baerresen of Cheyenne, who solicits the position as University architect for the Engineering building. He appeared in person, and made a short talk to the Board.

Architects Dubois and Hitchcock then came in and submitted their plans for the Gymnasium and Armory building. These plans are not yet fully completed, but they were explained to the members of the Board. Upon motion by Mr. Prosser, seconded by Mr. Elliott, these plans were accepted as presented, and the Executive Committee was authorized to accept them in their completed stage. This motion was carried.

The meeting was interrupted at this point by photographer Svenson, who took a picture of the members of the Board for publication in the "Wyo".

As the purchase of steel is likely to cause considerable delay in the construction of the Gymnasium and Armory building, the architects were requested to prepare plans and specifications for the steel as soon as possible to enable the Board to advertise for bids on a separate contract. Mr. Prosser moved that the Executive Committee be authorized to let this contract. This motion was seconded by Mr. Elliott and carried.

Mr. Prosser moved that when the architects submit the finished plans for the building, the Executive Committee shall advertise for bids, and be given authority to accept or reject any or all bids. This motion was seconded by Mr. Holliday and carried.

Roll Call.

Arch. Baerresen

Plans for
Gymnasium
and Armory.

Steel for
Gymnasium.

Bids for
Gymnasium

The Board then adjourned to accept the invitation of President Crane for dinner at his home.

The Board reconvened at 9 P. M. with the same members present as at the afternoon session. It was moved by Mr. Holliday that Dr. Crane be given authority to investigate the old quarries near Laramie, and see if it be possible to get native stone for the proposed new buildings on the campus at a cost not to exceed the price of imported material. The motion was seconded by Mr. Elliott and carried.

At this point the minutes of the previous Board meeting and of the intervening Committee meetings were read and approved.

Dr. Crane next submitted his report. A skeleton budget covering the coming fiscal year was offered to the Board by Dr. Crane, showing the expected income, expenditures and a few items which are being transferred from the Operating fund to the Building fund. Mr. Prosser moved that this budget be approved, and that the Executive Committee be authorized to accept the completed budget which will include contracts with individual employees. This completed budget will be submitted to the Board at its June meeting. This motion was seconded by Mrs. Haggard and carried.

The Board then adjourned, to meet again the following morning.

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March 22, 1923.

The Board resumed its session at 9 A. M. with the same members present. It was moved by Mr. Prosser, seconded by Mrs. Haggard that Prof. John A. Hill be appointed Dean of the College of Agriculture and Director of the Experiment Station at a salary of \$4,500 per annum. The motion was carried.

Concurring with the recommendation of Dr. Crane, Mrs. Haggard

Stone quarries

Approval of
Skeleton Budget.

Appointment
of Dean Hill.

moved that Acting Dean Harold Shepherd be offered the position of Dean of the Law School at a salary of \$4,500 per annum for forty-two weeks work, providing he gives the assurance that he plans to remain with this University for several years, and further, that this matter be referred to the Executive Committee with instructions to confer with Dr. Shepherd and endeavor to secure his services. This motion was seconded by Mr. Elliott and carried.

Upon the motion of Mr. Elliott, and as recommended by Dr. Crane, Dr. Nelson was placed in the class of deans with a proportionate increase in salary. The motion was duly seconded and carried.

Mr. Holliday moved that Mr. Edwin W. Hadley be appointed to the position of Assistant Professor in the Law School at a salary of \$2,600 per annum, for nine months service, effective at the opening of the fall term of 1923. The motion was seconded by Mr. Elliott and carried.

Mr. Prosser moved that the resignation of Mr. M. E. Corthell, Part time Instructor in the Law School, be accepted, and that Mr. A. W. McCollough be appointed to the same position at a salary of \$45 per month. This motion was seconded by Mr. Elliott and carried.

The resignation of Mr. A. G. Hutton, Albany County Agricultural Agent, effective March 31, 1923, was accepted, as recommended by Mr. F. P. Lane, County Agent Leader, and by Director Bowman. Mr. I. T. Oldroyd was recommended by Mr. Lane and Director Bowman for the position at a salary of \$2,700 per annum, effective April 1, 1923. It was moved by Mr. Prosser, seconded by Mr. Elliott that this appointment be approved. Carried.

Appointment
of Dean Shepherd

Status of Dr.
Nelson

Appointments.

Resignation
and
Appointment

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C 151 C

The selection of architects to construct the new Engineering building and Shops was next taken up by the Board. Upon the written ballot of the Board, Mr. Fred Porter of Cheyenne and Mr. W. A. Hitchcock of Laramie were unanimously elected as associated architects for the construction of this building, with the understanding that the services of the two shall be performed for the maximum five per cent commission, and that the architects so selected shall assume full responsibility, both individually and as an association for the work usually performed by an architect and superintendent of construction of such a building, including all necessary preliminary plans, specifications and sketches, and that the Executive Committee be authorized and directed to make all detailed arrangements in connection with said employment.

Mr. Holliday moved that the Board approve the actions of Dr. Crane in letting the contract to the Library Bureau for the purchase of five stock card index cases at \$250 each, f. o. b. Laramie, and the contract to Monroe Benbrook Company for a charging desk at \$777. The motion was seconded by Mr. Elliott and carried.

Mr. Holliday moved that the recommendations of Dr. Crane and Dean Hill regarding the eight new state farms be approved. This motion was seconded by Mrs. Haggard and carried.

Mrs. Haggard moved that the recommendation of Dr. Crane regarding the agreement between the Wyoming Industrial Institute at Worland and the University be renewed in a written form by Dean Hill and presented to the Executive Committee for approval. The motion was seconded by Mr. Elliott and carried.

It was moved by Mr. Elliott that President Crane be authorized to attend the inauguration of Dr. Cloyd Heck Marvin as

*Selection of
architects for
Engineering
Building.*

*Card Index
Cases, and
Charging Desk.*

State Farms.

*Wyo. Industrial
Institute.*

*Pres. Crane to
attend inauguration
of Pres. Marvin.*

President of the University of Arizona, and the dedicatory services in connection with their new observatory, April 23-24. This motion was seconded by Mr. Prosser and carried.

Upon motion by Mr. Elliott, Mr. Fay E. Smith was reappointed Secretary of the Board of Trustees for the coming fiscal year at a salary of \$3,000. Mr. E. O. Fuller was reappointed Fiscal Agent at a salary of \$3,600. This motion was seconded by Mr. Prosser and carried.

It was moved by Mr. Elliott, seconded by Mr. Holliday, that the salary of Dr. Crane be fixed at \$8,000 for the next year, and that the President of the Board of Trustees be given authority to arrange for a three year contract which will give Dr. Crane an increase of \$1,000 per year for each additional year. This motion was carried.

Mr. Fuller reported the application of Mr. S. E. Morton to purchase the South-west quarter Section 25, South one-half Section 26, South-east quarter Section 27, all in Township 36, Range 72, comprising 640 acres of Agricultural College Land. Mr. Fuller recommended the granting of this application with the usual mineral reservations, at the appraised price of \$13.33-1/3 to sell for not less than \$10 per acre.

Mr. Holliday moved that the Board express to Mr. Deming its wish that he retain his place as President of the Board. The motion was seconded by Mr. Elliott and carried.

It was duly moved and seconded that Dr. Crane be given authority to have the furnace and piping at his home repaired. Carried. Mrs. Haggard moved that the Executive Committee be given authority to install a fire place in the President's residence, to be located on the east side of the living room between the two windows. This motion was seconded and carried.

Appointments.

Lands.

Repairs at
President's house

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Mr. Holliday moved that Dr. Crane be given full authority to confer with Mr. Corthell and take any action he may see fit regarding the refusal of the State Auditor to pay Summer School travel refunds. The motion was duly seconded and carried.

Summer School
travel refunds.

Under the heading of unfinished business, Mrs. Haggard moved that Dr. Crane be given authority to act as he might deem advisable in the matter of the Greenhouse and the finishing of the attic in University Hall. This motion was seconded and carried.

Greenhouse
and University
Hall attic

There being no further business, the Board adjourned.

Jay E. Smith

Secretary.