

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

August 20, 1924

For the confidential information
of the Board of Trustee

A special meeting of the Board of Trustees was called at 3 P. M., with the following members present: Mr. Prosser, Mr. Elliott, Mr. Geddes, Mrs. Haggard, Mr. Holliday, Mr. Marshall, Dr. Crane, Mr. Fuller and Mr. Smith. Absent members: Mrs. Brooks, Dr. Croft, Mr. Quealy, Governor Ross and Mrs. Morton.

The first matter taken up was the public opening of bids for the various construction jobs which had been advertised for this date. Bids were received for the engineering shops, concrete work on the campus, new courtroom furniture, plastering at the stock farm and cattle sheds at the stock farm. Architects Hitchcock and Porter were present.

For the concrete sidewalks, curbs and aprons the following bids were received:

Laramie Cash Coal Company	-	\$4,371.72
Jensen & Justesen	-	4,683.01
Leedy & Stinson	-	9,168.00

Mr. Holliday moved that the contract be awarded to the Laramie Cash Coal Company for items one to ten inclusive with the exception of item number four for the sum of \$⁴³3471.72. This motion was seconded by Mr. Geddes and carried.

For remodeling the milk room and boiler room at the stock farm the following bids were received:

Walter Britton	-	\$581.00
John A. Carlson	-	604.00

Mr. Marshall moved that the bid of Walter Britton be accepted and that a contract be entered into with Mr. Britton in accordance with his bid for the sum of \$581.00. The motion was seconded by Mr. Geddes and carried.

For the erection of cattle sheds at the stock farm the bid of Jensen & Justesen for the sum of \$673 was received. It was moved

Roll Call

Opening of bids

Concrete work

Milk room and boiler room at stock farm

Cattle sheds at stock farm.

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by Mr. Holliday, seconded by Mr. Geddes and carried that the bid be accepted.

For courtroom furniture in the University Law School bids were received as follows:

Jensen & Justesen	-	\$700.00
F. H. Stouffer	-	741.98

Mr. Geddes moved that the contract be awarded to Jensen & Justesen for \$700. The motion was seconded and carried.

For four additional shop units the following bids were received:

Alfred Wikstrom	-	\$44,077.00
Richman Construction Company	-	48,700.00
J. R. McDonald & Son	-	47,253.00
Adams & McCann	-	48,084.00
Swenson-Willhard Lumber Company	-	44,674.00

Mr. Elliott moved that the contract be awarded to Alfred Wikstrom for the sum of \$44,077. This contract requires that the north wall of the building be made of Laramie sandstone. The contract carries a bonus and penalty clause of twenty-five dollars per day; this clause does not apply to the stone facing of the north wall. The President and Secretary of the Board of Trustees are authorized to enter into a contract for Johnson Heat Control Service in all eight of the engineering shops. This motion was seconded by Mr. Holliday and carried.

Minutes of the annual meeting of the Board and of the intervening meetings of the Executive Committee were read and accepted.

Mr. Holliday moved that Dr. Crane be authorized to proceed with the construction of the feed racks and troughs under such terms and designs as he considers advisable. This motion was seconded by Mr. Geddes and carried.

Mr. Sevison, State Highway Engineer, came before the Board and

Courtroom furniture

Additional shop units

Feed racks and troughs

again presented his proposition for cooperative draining of land adjoining the Agronomy Farm and the Woods Landing road. After discussion Mr. Marshall moved that the Board authorize the expenditure of one half the cost of this work up to the sum mentioned in the State Highway proposition. This sum is \$4862.00. In the event that the total expense should exceed the sum estimated an additional expenditure by the Board to cover the difference is authorized, subject to the approval of Dr. Crane. It was moved that a contract with the State Highway Department in accordance with this motion be drawn and entered into by the President and Secretary of the Board of Trustees. The motion was seconded by Mrs. Haggard and carried.

President Crane then presented the building fund budget and the various items therein were discussed at length. Mr. Holliday moved that Mr. Hitchcock be given charge of the preparation of plans and specifications for the electrical power plant, distributing system and addition to the power house. Mr. Hitchcock will confer with such other engineers as he deems advisable and the matter of compensation for the preparation of these plans and specifications will be left with Dr. Crane.

The Secretary was instructed to call for bids to be received at the September meeting of the Board. This motion was seconded by Mr. Marshall and carried.

Upon the recommendation of President Crane the following appointments were confirmed:

Mr. Earl D. Hay, Dean of the College of Engineering, for the period September 1, 1924 to August 31, 1925, at a salary of \$5,000.

Miss Marguerite M. Hussey, Associate Professor of Physical Education for Women and head of the department, for the period September 1, 1925 to June 30, 1925, at a salary of \$3400.

Draining of
land adjoining
Agronomy farm

Mr. Hitchcock—
plans & speci-
fications

Appointments

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Miss Mary Carson, Instructor in Home Economics, for the period September 1, 1924 to August 31, 1925, at a salary of \$1700.

Miss Katherine Waller was granted sabbatical leave of absence for the year September 1, 1924 to August 31, 1925, at 40% of her regular salary.

Leave of absence for Miss Waller

The following degrees and diplomas recommended by the faculty and the President of the University were granted by the Board of Trustees:

Degrees

THE COLLEGE OF LIBERAL ARTS

Master of Arts

Gertrude Parmelee

Eva Weir

THE COLLEGE OF LIBERAL ARTS

Bachelor of Arts

Mabel C. Arnold
Leona S. Gage
Helen T. Hance

Daniel O. Root
M. Marguerite Mau
Robert H. Treible

THE COLLEGE OF AGRICULTURE

Bachelor of Science
Jack R. Gage

THE COLLEGE OF EDUCATION

Master of Arts
George C. Bruton

Bachelor of Arts - With Honor
May Garner

L. L. Bender

Bachelor of Arts
Rose Alice Collins

Elmer R. Kissack

Normal Diploma

Ethel Beyerle
Fanny Cooper Burgoon
Clio Anna Hansen
Myrtle Hisey
M. Margaret Holtsapple
Susan Davie Macfarlane
Mozelle McPhillips

Elizabeth Rees
Robertta Russell
Edith C. Swanson
Gladys Sydney
Bessie Tate
Flossie Woodward
Alyf Belle Yarbrough

Rural Diploma

Alice Jennings

Belle Walker

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Mrs. Haggard moved that President Crane be authorized to enter into an agreement with the city of Laramie for the experimental oiling of a portion of Thornburg Street adjoining the south edge of the campus, the University to bear one half the cost of this experiment. The motion was seconded by Mr. Geddes and carried.

Experimental oiling project

Mr. Holliday then presented a written report of his attendance at the meeting of the Executive Committee of the Governing Boards of State Universities and Allied Institutions which took place at Chicago in July. At the conclusion of his report Mrs. Haggard moved, seconded by Mr. Geddes, that the Board express its appreciation of the good work which Mr. Holliday has done as our representative in this organization. The motion was carried.

Mr. Holliday's report

Upon the recommendation of Mr. Fuller Mrs. Haggard moved that Mr. Matt Mechaly of Casper be granted a permit to secure sand and gravel from the $W\frac{1}{2}SE\frac{1}{4}$ and $SE\frac{1}{4}SE\frac{1}{4}$ Section 12, Township 33, Range 20, at a price of ten cents per cubic yard with a minimum charge of twenty-five dollars per month. This permit is to run for a period of two years. The motion was seconded by Mr. Geddes and carried.

Sand & gravel permit

There being no further business the Board adjourned sine die.

Adjournment

Fay E. Smith
Fay E. Smith
Secretary