

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

March 23, 1925

For the confidential information
of the Board of Trustee

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called at 3 p. m. with the following members present: Mr. Prosser, Mr. Elliott, Mr. Geddes, Mrs. Haggard, Mr. Holliday, Mr. Marshall, Mrs. Grieve, Mr. Schwoob, Governor Ross, Mrs. Morton, Dr. Crane, Mr. Fuller and Mr. Smith. Absent: Mr. Quealy.

Bids for the construction of silos at the University Stock Farm were publicly opened. All bids were rejected as the figures quoted were high. The Secretary was instructed to readvertise and to receive bids at the April meeting of the Executive Committee.

Dr. Crane presented his report and the various questions were discussed and considered until 6 p. m. when the Board adjourned for dinner at Merica Hall as guests of the Department of Home Economics.

The meeting was again called to order at 8 p. m. Dr. Crane presented an extensive graph showing the results of his curricula study. The study covers a five year period and shows the efforts being made to reduce the number of courses offered and to reduce the number of classes having less than five students.

Mr. Fuller then presented his report.

Mr. Elliott moved, seconded by Mr. Geddes, that the insurance form as drawn by Mr. Fuller and carrying the amounts specified on the various buildings, be approved. The motion was carried.

It was moved by Mr. Elliott that Mr. Fuller be given authority to cooperate with Mr. McWhinnie and the State Land Board in the inspection and appraisal of state and University lands. This motion was seconded by Mrs. Haggard and carried.

The Board then adjourned to meet again the following morning.

Roll Call

Insurance

Lands

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Tuesday, March 24, 8 a. m.

Mr. Schwoob moved that an amount of money be appropriated sufficient to make a fifty per cent travel refund to the various high schools represented in the high school tournament. This motion was seconded by Mr. Geddes and carried.

Tournament
refund appropriatio

Mr. Schwoob then moved that Dr. Stromquist be placed on the same pension as Mr. Merz, Professor Emeritus in Modern Languages; namely, \$300 per year payable in twelve installments. This arrangement may be terminated at the end of any fiscal year. This motion was duly seconded and carried.

Dr. Stromquist

Mr. Geddes moved that the proposed drainage project on the two University farms be left with Mr. Elliott and Dr. Crane for recommendation and final action. The motion was seconded and carried.

It was moved by Mr. Geddes, duly seconded and carried, that the following appropriations be made:

Appropriations

Modern Language Department (2 part time instructors for the spring term)	- \$330
Dr. Peterson	- 120
Professor Uhrbrock	- 120
Gymnasium Guards	- 670
Gymnasium Janitors	- 1,500
Telephone, salary & contingent	- 650
Light and power	- 500
Federal Vocational Project Training travel	- 530

The appropriations for Dr. Peterson and Prof. Uhrbrock are extra compensation for classes taught in Cheyenne during the winter and spring terms.

Mrs. Haggard moved that the summer school camp as outlined by Dr. Crane be approved. This calls for an appropriation of \$300 which appears in the new budget, and will be wholly or partly offset by fees and revenues. The motion was seconded by Mr. Elliott and carried.

S. S. camp

Upon the motion of Mr. Schwoob, the Executive Committee was authorized to make final revision of the budget, renew contracts with faculty members, and report on the completed budget at the June meeting of the Board.

The proposed fee schedule as outlined by Dr. Crane was adopted upon the motion of Mr. Holliday, seconded by Mrs. Grieve. The revised schedule calls for laboratory fees in three classes of \$2, \$3 and \$4, a diploma fee of \$5, gymnasium fees of \$1.50 for all persons in the University community and \$5 for adults and \$2.50 for minors not connected with this institution. These gymnasium fees include locker, towel and laundry service incidental to swimming.

Revised fees

It was moved by Mr. Geddes that the student incidental or term fee during the regular school year be increased from \$5 to \$7.50. The motion was seconded by Mr. Holliday and carried.

Mr. Schwoob moved that authority be given to Dr. Crane to make such arrangements as he may deem advisable for the operation of the University stone quarry. The motion was duly seconded and carried.

Stone quarry

The Executive Committee was given authority to proceed with plans for the engineering building, secure bids and let the contract for its construction. The exterior of the building is to be of stone, the stone to be furnished to the contractor upon the campus by the University.

The Board approved the plan suggested by Dr. Crane for the

Remodelling of
old gymnasium

remodelling of the old gymnasium building, work to be done by our own staff at an approximate cost of \$7,050.

The remodelling of the room at the east end of the old engineering building into a class room for Smith-Hughes work was approved. The work will be done by our own men and will cost approximately \$800.

The Board approved the recommendation of President Crane that the old shop behind the mechanical building, the carpenter shop, and the storage shed between the Commons and the engineering shops, be removed.

The Board also approved the construction of Utility Shops to be located between the power house and the engineering shops and to contain fireproof storage space, carpenter shops, painting and finishing room, lumber storage room sufficient to care for carload lots, storage space for pipe fittings and other supplies.

The Executive Committee was authorized to arrange for the removal of the stadium eastward to its permanent location, completion of concrete work on the stadium, and the necessary grading, levelling, fencing and sodding of the athletic field.

An additional appropriation of \$2100 was made for general furniture and fixtures.

An additional appropriation of \$1000 for the repair department contingent in the building fund was made to take care of emergency work in the power house.

It was moved by Mr. Elliott that the employment of a University architect be indefinitely postponed. The motion was seconded by Mr. Geddes and carried.

Upon the recommendation of President Crane the Executive Committee was authorized and instructed to prepare a working building

Smith-Hughes
classroom

Removal of old
buildings

Utility Shops

Removal of
stadium

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budget for the next fiscal year, this budget to include the special items listed above and to be presented for formal approval of the Board at the June meeting.

Upon the recommendation of Mr. Fuller the bid of the Macey Company in the amount of \$1497.40 for four Class B office safes was accepted.

The revised blueprint for the gymnasium builders' plate was referred to President Crane for definite recommendation to be presented to the Board at the June meeting.

The minutes of the December Board meeting and of the intervening meetings of the Executive Committee were approved as read.

There being no further business, the Board adjourned sine die.



Fay E. Smith
Secretary

Bid accepted
for office safes

Adjournment