

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

September 23, 1925

For the confidential information
of the Board of Trustee

MADE BY BAKER-VANTER CO. →

C 151 C

The regular quarterly meeting of the Board of Trustees was called at 3 p. m., Wednesday, September 23, 1925, with the following members present: President Elliott, Mr. Holliday, Mr. Geddes, Mr. Prosser, Mrs. Haggard, Mr. Marshall, Mrs. Grieve, Governor Ross, President Crane, Mr. Fuller and Mr. Smith. Absent members: Mr. Quealy, Mr. Schwoob and Mrs. Morton.

The Board immediately adjourned to the auditorium where bids for the construction of the new engineering building, plumbing and heating for this building and the construction of a granary and machine shed at the University Stock Farm were publicly opened and read. The Board members then returned to the office of President Crane for discussion of the bids. Architects Hitchcock and Porter were called in during the discussion.

Mr. Holliday moved that the Secretary be instructed to return the checks of C. H. Young & Sons, John Howard, and E. J. Keefe, retaining the checks of the two lower bidders for further consideration. This motion was seconded and carried.

After further discussion Mr. Marshall moved, seconded by Mr. Holliday, that bid #1 submitted by W. J. Wilseck of Cheyenne for the construction of the engineering building be accepted at a contract price of \$133,000, building to be completed by December 1, 1926. This motion was carried.

Mr. Prosser moved, seconded by Mrs. Grieve, that bid #1 submitted by the Johnson & Davis Plumbing Company of Denver for the sum of \$14,989 for plumbing and heating of the engineering building be accepted. This motion was carried.

Mr. Holliday then moved that the bid of Jensen & Justesen for \$10,260 for the construction within ninety working days of a granary

Roll Call

Opening of bids

Acceptance of
bids for:
new eng'r. bldg.
plumbing &
heating for bldg.
granary &
machine shed

MADE BY BAKER-VAWTER CO. 7-7

C 151 C

and machine shed at the University Stock Farm be accepted. This motion was seconded by Mrs. Grieve and carried.

At this point the minutes of the special August meeting of the Board of Trustees were approved. The minutes of the Executive Committee were approved as corrected.

Dr. Crane then presented his report.

The following appointment was approved as recommended:

Miss Elizabeth P. Thompson, Critic Teacher in the First Grade, at a salary of \$1,600 for nine months' service, effective September 1, 1925.

Mr. Marshall moved that Dr. Crane be authorized to employ such additional instructors for the fall term as are made necessary by increased enrollment, and that a sum not to exceed \$1,000 be appropriated for this purpose. In the event that a larger sum is needed the matter will be taken up by the Executive Committee. This motion was seconded by Mr. Geddes and carried.

Mr. Prosser moved that an appropriation of \$600 be made to cover the expenses of Freshman Week; also an appropriation of \$150 from general operating funds to pay for work done during the summer by Dr. Harvey M. Smith in the Department of Research Zoology. This motion was seconded by Mr. Holliday and carried.

It was moved by Mrs. Haggard, seconded by Mrs. Grieve, that President Crane be given a leave of absence for two weeks early in October. The motion was carried.

Mr. Marshall moved that President Elliott and Secretary Smith be authorized to include in the contract between W. J. Wilseck and the University of Wyoming such bonus and penalty arrangements as may be deemed advisable for the best interests of the University. This motion was duly seconded and carried.

Appointment

Additional instructors for fall term.

Appropriations:
Freshman Week
Dr. Harvey Smith

President's vacation

Bonus & penalty clause in contract for new engin. bldg.

MADE BY BAKER-VAWTER CO.

C 151 C

Mr. Prosser moved that Dr. Crane and Mr. Smith be instructed to prepare a new building fund budget to include the engineering building and Dr. Crane's proposed adjustments and reductions in present appropriations, this new budget to be submitted to the Executive Committee for approval at the next regular meeting. The motion was seconded by Mr. Marshall and carried.

New budget for building fund

Mr. Geddes moved that appropriations, to be effective immediately, be made as follows: \$500 for tennis courts, \$1000 for athletic field fence, and that money be made available so that work on the reconstruction of the old gymnasium building may be started at once. This motion was seconded by Mr. Holliday and carried.

Appropriations:
tennis courts
athletic field fence
old gymnasium

Mr. Marshall moved that the contract drawn by Mr. Cortshell and presented by Mr. Fuller for the purchase of the Archer Farm be approved and that the President of the Board of Trustees be authorized to sign it. This motion was seconded by Mr. Prosser and carried.

Archer Farm contract

Mrs. Grieve presented a complaint which had been lodged with her against the practice of University purchasing outside of the state of Wyoming. After discussion Mr. Fuller was requested to again endeavor to call for bids and to buy locally with the hope that this time results may be more satisfactory.

The Secretary of the Board was instructed to prepare a letter of sympathy and condolence to be sent to Mr. Wilbur A. Hitchcock, University Architect, expressing the sorrow of the Board of Trustees on the recent death of Mrs. Hitchcock.

Letter of sympathy to W. A. Hitchcock

There being no further business, the Board adjourned sine die.

Adjournment

Fay E. Smith
Secretary