

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 22, 1939

**For the confidential information
of the Board of Trustee**

49447 CURTIS 1009 INC., ST. PAUL, HARTFORD

A meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 10 o'clock a.m., Friday, September 22nd, 1939. Those present included Mrs. Harriett T. Grieve, Mrs. Evelyn S. Plummer, Mr. Victor J. Facinelli, Mr. Ralph S. Linn, Mr. Frank A. Barrett, Mr. Peter Sill, Mr. Milward L. Simpson, Miss Esther Anderson, and Dr. A. G. Crane.

Roll call

The death of Charles R. Maxwell, Dean of the College of Education, was mentioned. Mr. Barrett moved that an appropriate resolution be drafted and spread on the minutes of this meeting, and that a copy be sent to his family. This motion was seconded by Mrs. Plummer and carried.

Charles R. Maxwell

In 1919 there came to the University of Wyoming Mr. Charles R. Maxwell to take the position of Dean of the College of Education which, at that time, enrolled 397 students. Today it enrolls 1,291 students. Throughout these twenty years Mr. Maxwell administered faithfully the affairs of the College, showing a deep and general interest not only in the College but in the public schools of the state which the College serves. As he grew in acquaintance and esteem with the faculty, other important responsibilities were placed upon him. For a number of years he served as Chairman of the Graduate Committee which now supervises the work of more than five hundred students. Professor Maxwell served as Chairman of the Committee of Deans. He was Director of the Summer School and official University representative in the North Central Association of Secondary Schools and Colleges. These honors and responsibilities, placed upon him by his colleagues, are evidence of the esteem in which he was held.

Resolution - Maxwell

Indeed the University has lost a faithful leader in the death of Dean Maxwell. He carried on courageously with full knowledge of a fatal ailment. His unimpeachable honesty of purpose and action, his courage, and his loyalty to the institution and its welfare are heritages which will long be remembered by his friends and colleagues.

The Trustees of the University of Wyoming spread this statement on the official records of the institution as a token of their appreciation of his long and faithful service.

Then followed a discussion of candidates to succeed Dean Maxwell. Mr. Simpson moved that the recommendation of the President be not accepted and that Professor O. C. Schwiering be made Dean of the College of Education. The motion was seconded by Mr. Sill and carried.

O. C. Schwiering appointed Dean of College of Education

The division of University deposits between the two Laramie banks was the next order of business. After discussion, Mr. Facinelli and the Secretary were authorized to place these deposits to the best advantage of all

University deposits

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concerned.

It was moved by Mr. Facinelli, seconded by Mr. Barrett and carried, that Mr. Sill be selected as the delegate of this board to attend the National Association of Governing Boards' convention at the University of Texas at Austin, October 25-28.

Attorney General Kerr and the State Aeronautical Commission composed of Mr. Wilfrid O'Leary, Cheyenne; Mr. Fred W. Wahl, Cheyenne, and Mr. John K. Phifer, Wheatland, then appeared before the board to discuss the establishment of a federal flying school on this campus. After discussion, Mr. Facinelli moved that we enter into a contract with the Civil Aeronautics Authority; that we underwrite the operation of the school; that the officers of this board investigate all possible avenues for reimbursement of this outlay; and, that the President be authorized to sign this contract with CAA. Motion seconded by Mr. Barrett and carried.

Mr. Simpson moved, seconded by Mr. Facinelli and carried, that a vote of thanks be extended to the Attorney General and the members of the Aeronautical Commission for their interest in the University and the establishment of this school.

The Trustees then received Mr. Sherwood, representing the Mountain Airways Corporation, and Mr. Walker of the Plains Airways Incorporated. These companies are making application as operator of the flight training for this proposed school. Mr. Simpson moved that both of these companies be recommended to the CAA with the Plains Airways as first choice; the Mountain Airways, second choice. Motion seconded by Mr. Barrett and carried.

The President mentioned the illness of Dean Soule which has caused the suspension of instruction in Latin and Greek, and the vacancy in the department of Modern Languages caused by the resignation of an instructor in German. Upon the motion of Mrs. Plummer, seconded by Mr. Barrett and

Mr. Sill to be delegate to National Association of Governing Board's Convention

CAA and discussion of flying school on campus

President authorized to sign contract with CAA.

Thanks extended to Attorney General and members of the State Aeronautical Commission

Mountain Airways and Plains Airways

Dean Soule's illness and vacancy in the Modern Language Dept. - left to Grant's discretion.

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carried, the continuance of instruction in these languages and the filling of the vacancies is left to the discretion of Dr. Crane.

Mr. Simpson moved that Mr. R. B. Musgrave be appointed Instructor in the Department of Agronomy and Agricultural Economics at a salary rate of \$2,500.00 per year, effective September 1, 1939. Mr. Musgrave will serve as supply for Professor Hartman, on leave. This motion was seconded by Mr. Linn and carried.

R. B. Musgrave - Supply Instructor in Agronomy

Mr. Barrett moved final approval of the Agricultural Extension Budget including salary raises of \$120.00 each for the following: Pete Jensen, County Agent of Johnson County; W.L. Chapman, County Agent of Weston County; Katherine Baily, Home Demonstration Agent in Big Horn County; and, B. W. Marston, State Club Leader. This motion was seconded by Mrs. Plummer and carried.

Final Agricultural Extension Budget approval and salary raises

Mrs. Plummer moved that this board recommend that scholarships issued by the County Commissioners be limited in number to the number of State Senators in each county. Motion seconded by Mr. Barrett and carried.

No. of County Commissioner Scholarships to be limited

Mr. Barrett moved approval of Dr. Crane's recommendation that a 50% reduction be made in the university incidental fee paid by the State for those students receiving state civilian rehabilitation. Motion seconded by Mrs. Grieve and carried.

50% reduction in payment of incidental fee by State civilian rehabilitation students

Mr. Facinelli moved that the plan proposed for the sale of a lot in Fraternity Park to the Kappa Sigma Fraternity on an installment basis be approved; that the President's suggestion for the selection of this lot be adhered to; and that Dean Arnold be authorized to prepare the necessary documents and contracts and submit these papers to the Attorney General and the Board for final approval. This motion was seconded by Mr. Simpson and carried.

Kappa Sigma sale of lot plan in Fraternity Park approved

The Secretary then submitted the report from the State Examiner showing the results of the recent audit which his office has made of all

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University funds and accounts. Everything is reported in good order, and, in accordance with instructions from the State Examiner, the following acknowledgement is placed in these minutes.

State Examiner's report

Honorable A.E. Wilde
State Examiner
Supreme Court Building
Cheyenne, Wyoming

Dear Sir:

The undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming acknowledge receipt of a copy of the report of examination submitted to you by Examiners from your office at the close of business June 30, 1939, and pursuant to law, transmitted in due course for your information and consideration.

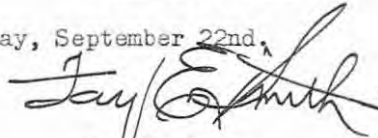
*Acknowledgement of
Examiner's report*

We have carefully considered this report and concur with the Examiner in his suggestions, and have requested the officials to make the necessary corrections in compliance therewith, to-wit: none.

A copy of this acknowledgement has been placed of record with the minutes of our meeting on the 22nd day of September A.D., 1939.

(Signed) By: Wallace C. Bond
Harriett T. Grieve
Victor J. Facinelli
Peter Sill
Milward L. Simpson
Frank A. Barrett
Evelyn S. Plummer
Ralph S. Linn

The Trustees adjourned at 6:30 p.m., Friday, September 22nd.



Fay E. Smith
Secretary

Adjournment