

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 24, 1931

**For the confidential information
of the Board of Trustee**

further investigation. This motion was seconded by Mrs. Grieve and carried.

Dr. Crane informed the Board that Mr. Jack Dalton and Mr. G. J. Burbank of Laramie wish to withdraw from their proposed radio project and offer to substitute the University in their petition to the Federal Radio Commission. After discussion Mrs. Oviatt moved that we decline this offer due to the expense. Dr. Crane was requested to investigate the situation in Washington on his next trip. This motion was duly seconded and carried.

Radio Project

Mr. Smith then mentioned that the bank deposits in the First National Bank of Laramie are secured by University vouchers in the hands of the University Treasurer at an amount less than our average daily deposits. Upon the motion of Mr. Holliday the President and Treasurer of the Board were requested to investigate this situation and consult with university attorneys. This motion was seconded by Mrs. Embree and carried.

Bank Deposits

Upon the motion of Mr. Elliott the schedule of fees covering certain types of expert service rendered by our departments of Chemistry and Veterinary Science was approved. This motion was seconded by Mrs. Oviatt and carried.

Fees
Chemistry and
Veterinary Science

A new automatic stoker has been installed in the President's house and paid for by the President. Mr. Bond moved that the President be reimbursed the sum of \$225.00, cost of the stoker. This motion was seconded by Mrs. Grieve and carried.

President's House

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order at 2 o'clock p.m., Thursday, September 24th, by President Lynn. Mr. Elliott, Mr. Geddes, Mr. Holliday, Mr. Bond, Mrs. Grieve, Mrs. Oviatt, Mrs. Embree, Mr. Morgan and Dr. Crane were present.

Roll Call

The June minutes of the Board and of the intervening meetings of the Executive Committee were approved.

Upon the recommendation of Dr. Crane, Major Daly was temporarily appointed Assistant Dean of Men at a salary of \$50.00 per month, effective October 1st. Mrs. Oviatt ^{moved} to confer this appointment, it was seconded by Mr. Geddes and carried.

Dean of Men, Asst.
Major Daly

Upon the motion of Mrs. Grieve, seconded by Mr. Elliott and carried, the three following appointments were approved:

Appointments
Starr
Thomas
Stanfield

Mr. G. H. Starr, Instructor in the Department of Agronomy and Agricultural Economics and Plant Pathologist of the State Experimental Station at a salary of \$2640.00 per year, effective October 1st. Mr. Starr will succeed Mr. Wiant, resigned.

Mr. Horace D. Thomas, Part-time Instructor in the Department of Geology at a salary of \$100.00 per month for a period of nine months, beginning September 15, 1931.

Mr. Kenneth Stanfield, Instructor in Chemistry at a salary of \$1200.00 per year, payable in ten monthly installments, effective September 1, 1931.

Upon the motion of Mr. Elliott the petition of the Faculty Women's Club requesting that no tuition be charged wives of faculty members, who may wish to enroll as students, was laid on the table for

Petition
Faculty Women's
Club

Charges For Chemical and Animal Pathological Services By The University of Wyoming

Because of the fact that the funds available for the support of service work at the University of Wyoming are not adequate to take care of all the demands for service upon the departments of Chemistry and Veterinary Science, the Board of Trustees has authorized the charging of fees for the services of these departments. A similar policy has long been in force with respect to the assay service supplied by the Department of Mining Engineering.

The scale of charges that follows will be effective from date.

All charges to be paid in advance when material is submitted.

All checks should be made payable to the University of Wyoming.

In all cases a letter should accompany the material, stating what is desired and containing the check for the fee.

PRICE LIST

| | |
|--|---------|
| WATER FOR LIVESTOCK PURPOSES | |
| Total Solids and pH (alkalinity)..... | \$ 1.00 |
| General Character of Solids..... | 2.50 |
| Complete Quantitative Analysis..... | 25.00 |
| ROCK OR ORE SAMPLES | |
| General Qualitative Analysis..... | 5.00 |
| Cobalt, Potassium, Nickel, Sodium; each | 3.00 |
| Barium, Magnesium; each | 2.50 |
| Aluminum, Calcium; each..... | 2.00 |
| Rare Earths, each | 2.00 |
| Strontium (qualitative) | .50 |
| Lithium (qualitative) | .50 |
| SOILS, FERTILIZERS, ETC. (See Ore Analysis for Metallic Ions) | |
| Phosphorus (total) | 1.50 |
| (If Available Phosphorus is desired the Department of Agronomy should be consulted.) | |
| Nitrogen | .75 |
| pH (alkalinity) | .25 |
| FORAGE—FEEDS AND FEEDING STUFFS | |
| Ash | 2.00 |
| Moisture | 2.00 |
| Crude Protein | 2.00 |
| Crude Fat | 2.00 |
| Crude Fiber | 2.00 |
| POISONOUS PLANTS | |
| Stomach Contents for Organic or Mineral Poisons | 5.00 |
| Suspected Poisons in Grain, Soil, etc. | 2.00 |
| CHARGES FOR DIAGNOSIS OF ANIMAL DISEASES | |
| Blood Samples for Pullorum Disease (B. W. D.) | .05 |
| Blood Samples for Bang's Abortion Disease | .15 |
| Poultry Diagnosis | .50 |
| Examination and Diagnosis of Pathological Material | 1.00 |
| (Organs from Large Animals, Carcasses of Small Animals, etc.) | |
| Same as above but when injection of experimental animals is necessary as in Blackleg, Hemorrhagic Septicemia, etc. | 2.00 |
| Rabies Diagnosis | 2.50 |

INSTRUCTIONS FOR PREPARING
AND MAILING SAMPLES FOR
CHEMICAL ANALYSIS

Samples for chemical analysis should be addressed to

STATION CHEMIST,
UNIVERSITY OF WYOMING,
LARAMIE, WYOMING.

Perishable samples should be securely wrapped to prevent breakage.

Animal tissues, stomach contents, etc., should be sent in sealed containers and cooled with ice while in transit.

FOR ANIMAL DISEASE
DIAGNOSIS

Specimens may be sent by either mail or express and should be addressed to

DEPARTMENT OF VETERINARY
SCIENCE,
UNIVERSITY OF WYOMING,
LARAMIE, WYOMING.

At the same time the specimen is sent, mail a letter to the same address, describing as clearly as possible the trouble you are having.

Collect blood samples in sterile vials and pack in ice during the summer months. Small specimens of organs may be packed in borax.

Dead carcasses should be packed in ice during the warmer weather.

Live chickens and turkeys or small live animals may be sent in boxes or crates in which feeding and watering facilities are made available.

UNIVERSITY OF
WYOMING

SERVICE

IN

Chemical Analysis

AND

Diagnosis of Animal Diseases



DEPARTMENTS OF CHEMISTRY
AND VETERINARY SCIENCE

LARAMIE, WYOMING

AUGUST 1, 1931

Dr. Crane then informed the Board that the faculty had recommended that our athletic field be named "Corbett Field". After discussion Mrs. Embree moved that this recommendation be approved in this particular case. The motion was seconded by Mr. Geddes and carried. Mrs. Oviatt then offered the following resolution:

Corbett Field

RESOLVED: That no university properties shall be officially named except by action of the Board of Trustees, it is further resolved that no university properties be named for any person actively connected with the university.

This motion was seconded by Mr. Bond and carried.

Upon the motion of Mrs. Embree, seconded by Mr. Holliday and carried, the following appropriations were made:

Appropriations

- \$600.00 - Emergency Teaching for the Fall Quarter.
- \$400.00 - Per quarter or \$1200.00 for the year for clerical assistants in various departments.
- \$120.00 - For the year to be added to the salary of Miss Mabel Babington, Associate Professor and Chairman of the Division of Music, making a total salary of \$3,060.00 for nine months' service.

Upon the motion of Mr. Morgan \$500.00 was appropriated to enlarge the skating rink with the understanding that any excess in income above operating expenses up to \$250.00 shall revert to the university. This motion was seconded by Mr. Bond and carried.

Skating Rink

After a lengthy discussion of the student labor problem Mr. Holliday moved, seconded by Mr. Morgan and carried, that the Board

Student labor

approve the following policies proposed by President Crane:

- (a) Funds shall be used first to care for students now on the campus even though it require more of the present funds than would an even pro ration of the funds for a year.
- (b) Emergency university work be created at once in sufficient quantity to care for all students now out of employment, this work to be strictly temporary emergency employment while students are securing more permanent work.
- (c) That the Employment Committee make full report of the situation again in December in order to plan for the winter quarter and a similar report again in March to anticipate the needs for the Spring quarter.

Mr. J. C. Underwood and Mr. N. E. Corthell appeared before the Board to discuss the Higgins Estate. After discussion, and upon the motion of Mr. Morgan, Mr. Corthell was directed to appeal the case to the State Supreme Court and take what steps he could to expedite matters. This motion was seconded by Mrs. Embree and carried.

Higgins Estate

Mr. Fuller then mentioned the illness of Mr. H. W. Brettell, Superintendent of livestock at the University Stock Farm, and Mr. T. R. Bennett, Janitor in the Library Building. Upon the motion of Mrs. Embree, seconded by Mr. Morgan and carried, it was voted to continue our usual policy by paying each full salary for one month, this to be followed by one month at forty per cent for each year of service.

H.W. Brettell
T.R. Bennett

Upon the motion of Mr. Bond, Mrs. Oviatt was selected to be our representative at the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions which convenes the last three days of October. This motion was seconded by Mr. Holliday

Association of Govern-
ing Boards
Mrs. Oviatt
Representative

Remington Hand Business Service-Made in U.S.A.

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and carried. Mrs. Oviatt was requested to renew our invitation for this Association to meet at the University of Wyoming in August 1932.

President Crane then informed the Board of the efforts of the United States Government toward collecting federal income tax from university faculty members and employees. Upon the motion of Mrs. Embree the Board voted to unite with the University of Illinois in protesting against the assessment of such taxes. This motion was seconded by Mr. Holliday and carried.

Federal Income Tax

Mrs. Oviatt then moved that Mr. Elliott be authorized to make such arrangements and settlement in regard to the purchase of an air compressor for the University Quarry as he may see fit. This motion was seconded by Mrs. Grieve and carried.

University Quarry

It was moved by Mrs. Oviatt, seconded by Mr. Geddes and carried, that Mr. Elliott, Mr. Bond and Mr. Morgan constitute a committee authorized and instructed to formulate and recommend plans looking toward the reorganization of the business offices, report to be made at the December meeting.

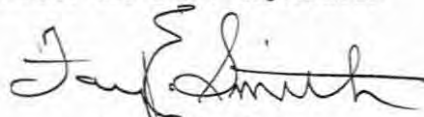
Reorganization Business Offices

It was moved by Mr. Bond, duly seconded and carried, that Mr. Smith be informed that his services will be retained to June 30th, 1932, and at that time reorganization plans will be adopted.

Mr. Smith Secretary

There being no further business the Board adjourned.

Adjournment



Fay E. Smith Secretary