

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**September 21, 1932**

**For the confidential information  
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2 o'clock p.m., Wednesday, September 21. The following members were present: Mrs. Oviatt, Mr. Geddes, Mr. Elliott, Mrs. Grieve, Mr. Lynn, Mrs. Embree, Mr. Morgan, and President Crane. Mr. William Reeves, Jr., Assistant State Budget Officer, was also present.

Roll Call

The minutes of the June Board meeting and for the intervening meetings of the Executive Committee were approved as read.

The absence and illness of Mr. Schwoob was the first topic of discussion. The Trustees expressed regret that he was too ill to be present. Upon the motion of Mr. Lynn, seconded by Mrs. Grieve and carried, the Secretary was instructed to send immediately a telegram expressing the sympathy of the Board and hope for his speedy recovery.

Mr. Schwoob

Mrs. Oviatt then moved that a similar telegram be sent to Dr. Downey, who is seriously ill at the home of her sister in New Jersey. This motion was seconded by Mrs. Grieve and carried.

Dr. Downey

Mr. J. E. Lee of Sheridan, President of the State Tax Payers' League, then came before the Board to discuss matters of mutual interest having to do mainly with reduction of taxes. After discussion Mr. Smith was directed to furnish Mr. Lee with a statement which may be used for publication showing reductions in our present budget below the budget for last year. President Crane

State Tax Payers' League

was authorized to invite Mr. Lee to be present for a conference concerning the state budget before that budget is submitted to the Governor November 1.

President Crane then presented his report.

Upon the motion of Mr. Lynn the title of Professor Emeritus of Military Science and Tactics was conferred upon Major Beverly C. Daly, retired. In addition to Major Daly's duties as Dean of Men he was also appointed Acting Registrar, until the return of Mr. McWhinnie July 1, 1933, at an aggregate salary of \$2,700.00 for the year effective September 1, 1932. This motion was seconded by Mr. Morgan and carried.

Daly, Beverly C.  
Prof. Emeritus of  
Mil. Sci. and Tactics  
  
Appointed Acting  
Registrar

Upon the motion of Mrs. Oviatt \$1,300.00 was appropriated for emergency teaching and clerical services for the fall quarter.

Appropriation  
\$1,300.00 - emergency  
teaching + clerical  
assistance.

The needs as known at present include the following:

- Part-time assistance in Physical Education for Women
- Teaching adjustments in the Psychology Department
- Part-time assistance in the College of Engineering
- Clerical assistance for the Tuition Credit Committee
- Clerical assistance, Dean of Men
- Clerical assistance, Welfare Foundation and Alumni Assn.
- Clerical assistance, Graduate Committee
- Teaching assistance, Military Department, until an officer is sent to replace Major Daly

This motion was seconded by Mrs. Grieve and carried.

Upon the motion of Mr. Lynn the lease submitted by Mrs. Katharine A. Morton, Secretary of the Board of Wills and Trusts, and approved by the Board of Land Commissioners, granting a lease

Lease - Lincoln Bldg.  
Glenrock.

for the use of the first floor of the Lincoln Building in Glenrock, part of the Higgins Estate, for a period of 12 days, 10 months and 7 years, or from May 20, 1932 to March 31, 1940, at a rental of \$540.00 per annum was approved. This motion was seconded by Mr. Morgan and carried.

Dr. Crane then informed the Trustees that he hoped to have Dr. Capen and Dr. Marvin here at the university in October for a conference regarding the survey which they are making of this institution. Upon the motion of Mrs. Grieve the President of the Board was requested to call a special meeting of the Trustees at that time. This motion was seconded by Mr. Morgan and carried.

Dr. Crane then presented each member of the Board with an "Information Service Brief" containing proposed news releases for the balance of the calendar year. This brief, containing over one hundred pages, covers most of the university departments. It was decided that any appropriation for use of this material should be deferred until after our meeting with the Carnegie Survey Committee.

The Tuition Credit Policy referred to the Board by the Executive Committee at the August Meeting was the next topic for discussion. Upon the motion of Mrs. Oviatt the policy was adopted as was also the following recommendation submitted by the faculty committee and approved by President Crane:

Carnegie Foundation Survey  
Dr. Capen  
Dr. Marvin

Tuition Credit Policy  
Recommendation

"Due to the fact that this Committee finds that the tuition credit problem is closely allied to other problems of student University financial credit, such as board, room, supplies, etc., it is recommended that this Committee be empowered to deal with all problems of general student financial credit, and that this Committee be known as the Student Credit Committee."

This motion was seconded by Mrs. Embree and carried.

Dean Hill then appeared before the Board to discuss certain items of travel and livestock shows.

Upon the motion of Mr. Morgan, seconded by Mr. Geddes and carried, the following requests were granted:

President Crane - To attend the meetings of the Association of Land Grant Colleges and Universities and the National Association of State Universities in Washington, D.C., November 14 to 18; estimated cost \$200.00; President's Travel Fund, already budgeted.

Dean Hill - To attend the meetings of the Association of Land Grant Colleges and Universities in Washington, D.C., November 14 to 16; estimated cost \$150.00; Agricultural College Fund, already budgeted.

Director Bowman - To attend the meetings of the Association of Land Grant Colleges and Universities in Washington D.C., November 14 to 16; estimated cost \$150.00; Extension Funds, already budgeted.

Dean Rhoads - To attend the meetings of the Association of Land Grant Colleges and Universities in Washington, D.C., November 14 to 16; estimated cost \$150.00; General Travel, already budgeted.

Upon the motion of Mr. Morgan, three people to be selected by Dean Hill were authorized to attend the Chicago International Livestock Exposition December 1 to 7, to continue experimental project on sampling, measuring, and photographing winning sheep types. The

Requests - granted

Chicago International  
Livestock Exposition

original estimate of \$480.00 on the cost of this trip, from Purnell fund, for four people is to be reduced accordingly. This motion was seconded by Mr. Lynn and carried.

Upon the motion of Mr. Lynn Dr. Hultz, Mr. Gorman, and Mr. Klemke were authorized to attend the Ak-Sar-Ben Show in Omaha, October, 1932; estimated cost \$225.00 from Agricultural College Fund, already budgeted. This motion was seconded by Mrs. Grieve and carried.

Upon the motion of Mrs. Oviatt President Crane was authorized to attend the meeting of the Western States Tax Payers' Association, Colorado Springs, September 23 and 24; estimated cost \$50.00; President's Travel, already budgeted. This motion was seconded by Mr. Geddes and carried.

Dr. Crane then mentioned the desirability of interviewing candidates for the position of Head of our Department of Modern Languages. The President was authorized to make such arrangements for these interviews as would be most advantageous to the university.

Mrs. Oviatt then moved that in the future when budgets containing appropriations for travel are being made that requests for these appropriations be supported with lists of the proposed out of state trips. This motion was seconded by Mr. Morgan and carried.

Ak-Sar-Ben Show

Upon the motion of Mr. Morgan the request of the Animal Husbandry Department for a revolving fund to carry on a steer feeding project was rejected. This motion was seconded by Mrs. Grieve and carried.

Upon the motion of Mrs. Embree \$1,067.38 was appropriated to pay, to the University of Denver, our share of a joint bill on the Archaeological Survey of Eastern Wyoming authorized by the Trustees in June 1931. This motion was seconded by Mrs. Oviatt and carried.

Upon the motion of Mr. Morgan it was agreed that we show a carload of sheep at the Chicago International Show in December, report to be made to the Trustees showing expense and income from premiums and sales. This motion was seconded by Mr. Geddes and carried.

Upon the motion of Mrs. Oviatt the following State Budget Policy, as recommended by Dr. Crane, was approved.

- (a) A budget shall be prepared for the next biennium providing for the utmost economy consistent with the maintenance of present program and without lowering present quality of service but without any expansion of program.
- (b) In general, an effort shall be made to retain all present savings anticipated in this year's budget.
- (c) The budget shall be prepared so as to distribute retrenchment throughout all activities under the administration of the University:

Appropriation - \$1,067.38  
To Uni. of Denver.

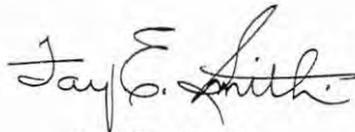
Stock Show

State Budget Policy

- (d) The Executive Committee shall be authorized to pass upon such budget and submit it to the Governor, unless opportunity arises whereby it can be past upon by the full Board.
- (e) Any matters of a controversial nature or policies upon which the Executive Committee desires the opinion of the Trustees be held, if possible, for action by the full Board at the December meeting.

Upon the motion of Mr. Morgan, Mrs. Oviatt was selected as our delegate to the Association of Governing Boards of State Universities and Allied Institutions in Michigan in November. This motion was seconded by Mr. Lynn and carried.

There being no further business the Board adjourned.



Fay E. Smith  
Secretary

Assn. Gov. Boards

Adjournment