

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

March 22, 1933

For the confidential information
of the Board of Trustee

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 10 o'clock a.m., Wednesday, March 22nd. The following members answered roll call: Mrs. Oviatt, Mrs. Grieve, Mrs. Embree, Mr. Morgan, Mr. Greever, Mr. Friday, Mr. Guthrie, Mr. Thrasher, Governor Miller, Mrs. Morton and Dr. Crane.

Dr. Crane first mentioned a request from the A. S. U. W. that the debate team be permitted to take an eastern trip. Upon the motion of Mr. Morgan, seconded by Mrs. Embree, the request was approved.

President Bond then presented a letter from Raymond Dimmitt of the Campus Shop requesting that the Campus Shop be permitted to buy the University Bookstore. Upon the motion of Mr. Guthrie, seconded by Mrs. Grieve and carried, the Secretary of the Board was instructed to notify Mr. Dimmitt that his offer was rejected.

The Secretary then read the minutes of the December meeting of the Trustees and of the various meetings of the Executive Committee. The minutes were approved with the addition of estimates to travel requests.

Dr. Crane then presented his report. He first showed a drawing of the Downey Memorial plaque and informed the Trustees of Dr. Downey's bequest of her library to the University. The Secretary was directed to make suitable acknowledgment of this gift.

Roll Call

Downey Memorial
Plaque

Dr. Crane informed the Board of the provision in the will of former Trustee, Judge Roderick N. Matson, under which the University of Wyoming becomes a beneficiary in the amount of \$5,000.00. The Secretary was instructed to communicate with Mrs. Matson and express the gratitude of the Trustees.

Upon the motion of Mrs. Oviatt, the resolution which Dr. Crane had prepared in memory of Mr. Schwoob was adopted. This motion was seconded by Mr. Greever and carried.

JACOB M. SCHWOOB

The Man of Ideals and the Friend of Progress

The Board of Trustees of the University of Wyoming presents this memorial resolution as an expression of their profound appreciation of the life and services of a long-time friend and colleague, Jacob M. Schwoob. He was not only a pioneer citizen of Wyoming; he was a pioneer in the promotion of movements that had as their objective the building of the State. Social, Economic, Educational, Religious and Governmental movements had his active and generous support.

Coming into Wyoming in 1898 as a young man, he located in the then new town of Cody, as manager of the "Cody Trading Company." Through his friendly open integrity the business prospered and he soon became the President of this rapidly expanding business enterprise. He was known widely not solely for his business ability but also for his progressive spirited outlook upon public social welfare. Modest and unassuming and not a self-seeker in any sense, he yielded to the pressure of his County and served in four sessions of the State Senate, becoming its President in 1911. He promoted the Good Roads program and is regarded as "the father" of the system and the author of the first automobile license bill.

From the first, the public schools of his home town recognized in him their most effective friend and supporter. In 1925, Mr. Schwoob was called into larger educational service,

Matson bequest
\$5000⁰⁰

Resolution
J. M. Schwoob

being appointed by the Governor to membership on the Board of Trustees of the University. He was from the first recognized as invaluable because of his alert mind, his sincerity of purpose, his discriminating judgment, his sense of justice, his high ideals and his high hopes for the institution's progress along conservative but constructive lines. His death, therefore, on December 17, 1932, is recognized as a great loss to his community, to the state and peculiarly to the University where he was beloved by all who knew him--students, teachers and Board members alike. We mourn the loss of a true friend of education, a man who helped his fellow men by that type of service that is the product of a life of vision and action.

It is directed that a copy of this Memorial be spread upon the official minutes of this Board and that a copy be sent to Mrs. Schwoob.

Dr. Crane then presented an elaborate report showing the financial position of the University and requested the counsel of the Board as to the budget. Secretary Smith offered financial statements showing cash balances and overdrafts to date. He also included a statement in explanation of the acute shortage of cash at the present time in the Local Treasurer's account. After discussion of these problems, Mr. Morgan moved that the President of the Board appoint a Committee of Trustees to take the information at hand and attempt to balance the budget to the end of the present fiscal year - June 30, 1933. The motion was seconded by Mrs. Oviatt and carried. President Bond appointed Mr. Morgan, Mr. Guthrie, and Mrs. Grieve.

The Board then recessed at 6:10 p.m., until the following morning.

Thursday, March 23rd - 10 o'clock a.m.

The election of three members to the Executive Committee to fill the unexpired terms of Mr. Geddes, Mr. Lynn, and Mr. Elliott was

Budget Committee

Morgan
Guthrie
Grieve

Executive Committee,
Election of

Guthrie
Friday
Grieve

the first order of business. Mr. Morgan nominated Mr. Guthrie, Mr. Friday, and Mrs. Grieve. Mrs. Oviatt moved that nominations be closed and the Secretary was instructed to cast a unanimous ballot.

Mrs. Grieve then nominated Mr. Guthrie to complete the unexpired term of former Treasurer Geddes. Mrs. Oviatt moved that nominations be closed. The Secretary was instructed to cast a unanimous ballot in favor of Mr. Guthrie as Treasurer.

The continuance of Mrs. Edith F. Andrew as Home Demonstration Agent of Laramie County was the next topic of discussion. Mr. Morgan moved that action on this case be deferred indefinitely and that a committee be appointed to interview the Laramie County Commissioners. This was seconded by Mr. Guthrie and carried.

Dr. Crane then placed the Agricultural Extension Division budget before the Trustees. Upon the motion of Mrs. Grieve this budget was approved in its general form and authority was given Dr. Crane to issue salary contract letters. Detailed budget showing distribution of funds is to be submitted to the Board in June. This motion was seconded by Mr. Thrasher and carried.

Upon the motion of Mr. Greever the budget for the State Farms was approved subject to possible change in the item of \$600.00 appropriation for the information service. This motion was seconded by Mr. Friday and carried.

Guthrie - Treasurer

Mrs. Edith F. Andrew

Agricultural Extension Budget Approved

State Farms Budget

President Bond then read the report of Chairman Morgan for the budget committee. The Executive Committee was instructed and authorized to levy a cut on a general basis of 20% on the salaries for March, April, May and June of the present year, sufficient to pay the deficit in this year's operations of the present budget to June 30th, and that the Committee be authorized to draw upon the University contingent in the State Treasury in case such salary cut, in the opinion of the Committee, appears unduly harsh. The Committee shall be guided by the following policy:

Reductions shall be spread upon all employes, but lighter on those in the lower brackets. The draft upon the University contingent for use in this current year, however, shall not exceed \$30,000.00 before June 30, 1933.

Upon the motion of Mrs. Oviatt, seconded by Mr. Thrasher and carried, the report was adopted.

The Board then recessed at 5:45 o'clock p.m. until the following morning.

9:30 a.m., Friday, March 24th.

The formation of the budget for the coming year was delayed due to the non receipt of the recommendations and report of the Advisory and Survey Committee of the Carnegie Foundation for the Advancement of Teaching. After an exchange of telegrams between Governor Miller and Senator Carey, and upon the motion of Mrs. Grieve, Dr. Marvin, of the Carnegie Foundation, was invited to come to Laramie March 30th, and to meet with the Trustees at a special meeting which is called for 10 o'clock a.m., Friday, March 31st. This motion was seconded by Mr. Guthrie and carried.

Budget Committee
Report

Policy regarding salary
cut

Dr. Marvin invited to
attend special meeting
March 30, 1933

The Board then adjourned at 10 o'clock a.m. to permit the Executive Committee to meet for the passage of bills.

1:30 p.m., Friday, March 24th.

Mr. Fuller presented his report. Upon the motion of Mrs. Embree, it was voted to close Merica Hall as an economy measure. This motion was seconded by Mr. Greever and carried.

Mr. Fuller then presented bids for the printing of purchase order blanks, the lowest bid being received from a Colorado firm. Upon the motion of Mr. Friday, all bids were rejected and Mr. Fuller was instructed to call for new bids to be received only from Wyoming firms. This motion was seconded by Mr. Morgan and carried.

The Board then adjourned until 10 o'clock a.m., Friday, March 31st.

Adjournment



Fay E. Smith
Secretary