

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**March 31, 1933**

**For the confidential information  
of the Board of Trustee**

A special meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 10:30 a.m., Friday, March 31st. The following members answered roll call: Mrs. Oviatt, Mrs. Grieve, Mr. Morgan, Mr. Greever, Mr. Friday, Mr. Guthrie, Mr. Thrasher, Mrs. Morton, Governor Miller and Dr. Crane.

Roll Call

Dr. Cloyd Heck Marvin of the Advisory Committee of the Carnegie Foundation for the Advancement of Teaching sat with the Trustees.

Marvin, C. H. (Dr.)

Dr. Crane and Mr. Smith presented financial statements showing the present condition of the Main University Budget and a forecast of the new budget.

Dr. Marvin, after an introductory explanation, began reading the eighty-nine page review of his committee. This continued until four o'clock with the exception of a short recess for lunch.

After discussion, Mr. Thrasher moved that the President of the Board appoint a committee of three members to meet with Dr. Marvin, Dr. Crane and Mr. Smith to recommend items for budget reduction. President Bond appointed Mr. Greever chairman, Mr. Guthrie and Mr. Thrasher. The motion was seconded by Mr. Morgan and carried.

Budget Reduction Committee

Mr. Morgan then moved that in view of the present economic condition we continue to apply the Oil Royalties to the present building fund debt. This motion was seconded by Mrs. Grieve and unanimously carried by roll call vote.

Oil Royalties

The Board then recessed until 9:30 a.m., Saturday morning.

President Bond first mentioned the articles appearing in the Daily Bulletin. It was moved by Mr. Guthrie, seconded by Mrs. Oviatt and carried that an appropriate resolution be drawn expressing our confidence in Dr. Marvin and stating our regret for this unfortunate publicity. Mr. Guthrie was appointed chairman, with Mr. Greever, and Mr. Friday, of a committee to draft the resolution.

A committee composed of Mrs. Oviatt, Mrs. Grieve and Mr. Guthrie left for the Connor Hotel to invite Dr. Marvin to continue his conference with this Board. Upon their return with Dr. Marvin, Mr. Guthrie read and moved the adoption of the following resolution. This motion was seconded by Mrs. Grieve and unanimously carried.

BE IT RESOLVED by the Trustees of the University of Wyoming

THAT the Board express to Dr. C. H. Marvin its entire and unqualified confidence in him and in the integrity of the report of the Carnegie Foundation submitted by him to the Board, and

BE IT FURTHER RESOLVED that the Board express to Doctors Marvin, Suzzalo and Capen its thanks for the thorough and painstaking labors with regard to such report, and

THAT a copy hereof be spread upon the minutes of this Board.

John A. Guthrie

Paul R. Greever

Chas. H. Friday

Daily Bulletin Articles re-Dr. Marvin

Resolution - Dr. Marvin

Mr. Greever then presented the report of the budget committee. Mr. Morgan moved that the Branch Summer School be suspended for the next biennium. This motion was seconded by Mr. Friday and carried.

Branch Summer School suspended.

Mr. Greever moved that we approve Dr. Crane's list of many small reductions in the new budget which total \$22,141.45. This was seconded by Mr. Morgan and carried.

#22,141.45 reductions approved.

Upon the motion of Mr. Morgan, a cut of \$3,987.00 in the department of Physical Education was approved and Dr. Crane was authorized to reorganize the department and adjust the staff accordingly. This motion was seconded by Mr. Greever and carried.

Physical Education Dept. Cut \$3,987.00

Mr. Morgan then moved that the Department of Correspondence Study be continued. This motion was seconded by Mr. Greever and carried.

Dept., Correspondence Study - continued.

The Trustees enjoyed lunch which was served here in the office with very little interruption to the business of the meeting.

Mr. Morgan moved that the Department of Music be retained. This motion was seconded by Mr. Friday and carried.

Dept., Music - retained

Mr. Greever moved that we approve a reduction of \$10,000.00 in general savings. Mr. Morgan seconded this motion and it was carried.

Reduction of \$10,000.00 in general savings

Mr. Friday moved that appropriations for Information Service be cut to read from \$500.00 to a maximum of \$1,000.00, the second \$500.00 not to be spent unless an emergency arises. This was seconded by Mr. Greever and carried.

Information Service \$500.00 to max. of \$1,000.00

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Mr. Greever then moved to reconsider the appropriation for publicity. This motion was seconded by Mrs. Grieve and carried.

Publicity  
\$500.00

Mr. Friday moved that we appropriate \$500.00 straight, all told, for publicity. This motion was seconded by Mr. Greever and carried.

The Board then went into Executive Session.

It was agreed that the sum of \$10,500.00 be appropriated for Athletics, not more than \$6,500.00 of which will be applied to football.

Athletics  
\$10,500.00 -  
\$6,500.00-football

Mr. Morgan then moved that the College of Engineering be maintained under plan "A", saving \$11,789.00, so limited as to cover the cost of under-graduate work in the three departments of Engineering as follows: Civil, Mechanical, and Electrical, and that the College be administered by an acting dean. This motion was seconded by Mr. Guthrie and carried.

College of Engineering  
Maintained under  
saving of \$11,789.00

Upon the motion of Mr. Morgan, it was voted that the second session of Summer School this year be suspended unless it is definitely shown that there will be sufficient patronage to make it practically self-sustaining. This motion was seconded by Mr. Friday and carried.

Summer School -  
Second Session

Upon the motion of Mr. Guthrie, it was moved that the Law School be continued for one year on a restricted basis at a saving of \$4,500.00. This motion was seconded by Mr. Thrasher and carried.

Law School  
Continued under  
Saving of \$4,500.00

By request, Mr. Smith, Secretary, was granted permission of recess while discussion on revision of budget of the administration

offices was held. Mr. Morgan was appointed Secretary during his absence.

It was moved by Mrs. Grieve, seconded by Mr. Friday and carried that the Attorney General be the consultant of the Board for legal advice.

Attorney General - consultant for legal advice

It was moved by Mrs. Grieve, seconded by Mr. Thrasher and carried that the chair appoint a committee on reorganization of Administration offices to report at the June meeting. The chair appointed Mr. Guthrie, Mr. Greever and Mr. Morgan.

Administration Offices Reorganization of

Mr. Morgan then moved the adoption of the following resolutions prepared by Dr. Marvin:

Resolution - by Dr. Marvin

The Board of Trustees, having reviewed the recommendations of the Reviewing Committee now before it, feels that the report contains certain educational principles and organization plans, that modified to meet Wyoming University's conditions, should be included in the University's Educational plans.

Therefore be it resolved, that the President of the University be instructed to take up said recommendations with the staff of instructors, and after considering them with the staff, report recommendations on educational organization and policies back to the Board for its consideration.

This resolution was seconded by Mrs. Oviatt and carried.

Upon the motion of Mrs. Oviatt, the following resolution, prepared by Dr. Crane, was approved. The Secretary was instructed to send copies to Dr. Suzzalo, Dr. Capen and Dr. Marvin, and to spread copies upon the minutes of this meeting.

Resolution-by Dr. Crane

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KAL-V-32529

Resolved that the Board of Trustees express its appreciation to The Carnegie Foundation for the Advancement of Teaching for the excellent service rendered by the Advisory Committee in reviewing the survey of the University. The Board feels that this report of the Committee will be exceedingly helpful in guiding and shaping the future operation and development of the University.

The Board extends its sincere thanks to Dr. Marvin for giving of his time and strength, interrupting his regular home duties, in order to grant the very profitable final conference at Laramie.

This resolution was seconded by Mrs. Grieve and carried.

Mr. Greever then moved that the proper officers be and they are instructed to prepare a budget based upon the following:

Budget - basis

(a) Plan for general savings submitted by President in the amount of	\$10,000.00
(b) Abolition of Branch Summer School	1,000.00
(c) Physical Education	3,987.00
(d) Publicity	3,265.00
(e) Football	5,000.00
(f) Engineering	11,789.00
(g) Second session of Summer School	8,000.00
(h) Law reduction	4,500.00
	\$47,541.00

That the balance of the sum of \$119,541.00, to-wit, the sum of \$72,000.00, be made by graduated salary reductions in the aggregate of 15% or more upon the approximate amount of \$480,000.00 with due reference to lower salary bracket exemptions and that the President by and with the advice and consent of the Executive Committee be authorized and empowered to enter into contracts with continuing staff members and submit final working budget for action of the Board at the June meeting and that in all contracts an emergency clause be included.

This motion was seconded by Mr. Friday and carried.

The Board again went into Executive Session.

It was moved by Mr. Morgan, seconded by Mr. Thrasher and carried that Dr. Crane be given a contract for one year beginning July 1, 1933 and terminating June 30, 1934 at a salary of \$8,000.00.

Dr. Crane's contract -  
Renewal of

Dr. Crane then informed the Board of his acceptance of the increase in his salary cut to 40% for the balance of the present year, making his additional contribution for the four remaining months \$416.66.

Dr. Crane accepts  
increase in salary cut

The Board then adjourned sine die at 12:05 a.m., Sunday, April 2nd.

Adjournment



Fay E. Smith,  
Secretary