

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

September 25, 1933

**For the confidential information
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2 o'clock p.m., Monday, September 25th. The following members answered roll call: Mrs. Embree, Mr. Friday, Mr. Greever, Mrs. Grieve, Mr. Guthrie, Mr. Morgan, Mr. Thrasher, and Dr. Crane.

Roll Call

The minutes were approved as read by the Secretary.

The absence of Mrs. Oviatt was mentioned and regret expressed over the illness of Mr. Oviatt. The Secretary was directed to write and extend the sympathy of the Trustees and the hope for his speedy recovery.

President Crane informed the Trustees of the death of Dr. Henry Suzzalo, President of the Carnegie Foundation for the Advancement of Teaching and Chairman of the Reviewing Committee which recently completed a survey of this University. The Trustees requested President Bond to send a telegram of condolence to Mrs. Suzzalo.

Dr. Henry Suzzalo,
Death of

Mr. Sinclair and Mr. Griffin, representing the Rocky Mountain Gas Company, then appeared before the Board with their proposal for the installation of natural gas in our power plant. After discussion, Mr. Morgan moved that Mr. Fuller proceed to secure bids for coal for the ensuing year. This motion was seconded by Mrs. Embree and carried.

Rocky Mountain Gas Co.
representatives

Mr. Guthrie then moved that the chair appoint a committee of three to study this question of burning gas in the power plant. This

Committee to study
gas question

motion was seconded by Mr. Greever and carried. President Bond appointed Mr. Guthrie, Mr. Friday, and Mr. Thrasher.

The Trustees then recessed at 4:30 p.m. to attend the unveiling of the Dr. June E. Downey Memorial Plaque in Main Hall. President Bond, of the Trustees, presented the plaque to President Crane of the University. Mrs. Grieve read a tribute to Dr. Downey written by Mrs. Oviatt who was unable to be present.

Downey Memorial Plaque
unveiling of

The Board reconvened at 5 o'clock p.m. and Mr. Crane presented his report.

Mrs. Grieve moved that Dr. Robert Hall Bruce be appointed Associate Professor and Head of the Department of Philosophy and Psychology, at a salary of \$2,500.00 per year, beginning September 1, 1933. This motion was seconded by Mr. Guthrie and carried.

Appointments
Dr. Robert Hall Bruce

Mrs. Embree moved that Miss Jessie Mae Halsted be appointed Critic Teacher in the Fifth and Sixth grades of the Elementary Training School, at a salary of \$1,550.00 per year, beginning September 1, 1933. This motion was seconded by Mr. Thrasher and carried.

Jessie Mae Halsted

Mr. Greever moved that Mr. John Goe be appointed County Agent in Sheridan County, at a salary of \$2,520.00 per year, beginning October 1, 1933. This motion was seconded by Mrs. Grieve and carried.

John Goe

Mr. Thrasher then moved that County Agent Llewellyn be transferred from Sheridan County to Laramie County, providing Mr. Llewellyn is

Charles S. Llewellyn

acceptable to the County Commissioners of Laramie County. This motion was seconded by Mr. Morgan and carried.

Mr. Guthrie moved that Professor R. D. Goodrich be appointed Acting Dean of the College of Engineering for the year beginning September 1, 1933 without change in present salary. This motion was seconded by Mr. Morgan and carried.

Mrs. Grieve moved that Mr. Carl S. Gilbert, Assistant Research Chemist be granted Sabbatical leave of absence for the months of November and December, 1933, at forty per cent of his present salary, his work to be carried on during his absence without exceeding the sixty per cent balance of Mr. Gilbert's salary. This motion was seconded by Mr. Greever and carried.

Upon the recommendation of President Crane, Mr. Thrasher moved that the salaries of Dr. Hebard, Dean Soule, and Dr. Nelson continue for the ensuing year at the present rate of \$3,000.00. This is done because of salary reductions which they have already received. This motion was seconded by Mrs. Embree and carried.

The Board recessed at 5:30 p.m.

Tuesday, 9 o'clock a.m.

Upon the motion of Mr. Thrasher, Mr. Orel Tikkanen was appointed Assistant in the Agronomy Department for the period July 1, to October 1, 1933, at a salary of \$100.00 per month. This motion was seconded by Mr.

Prof. R. D. Goodrich
Acting Dean, Col. of Eng.

Carl S. Gilbert
Sabbatical leave

Salaries
Hebard
Soule
Nelson

Appointment
Orel Tikkanen

Greever and carried.

Upon the motion of Mr. Greever, seconded by Mrs. Grieve and carried, the Trustees voted that there should be no appropriation for the salary of Sergeant Torbert of the Military Department.

Military Department
Sergeant Torbert

Upon the motion of Mr. Morgan, seconded by Mr. Thrasher and carried, the request of Mr. A. W. Willis, Extension Economist, that he be allowed travel to Washington, D. C., to attend the National Outlook Conference, was not allowed.

Natl. Outlook Conference
Mr. Willis

The Trustees then recessed for lunch at the Commons.

The proposal to confer the honorary degree of Doctor of Laws upon Dr. Elwood Mead, United States Commissioner of Reclamation, was deferred until the December meeting.

Dr. Elwood Mead

Upon the motion of Mr. Guthrie, the Board approved the Athletic budget in its details and the A. S. U. W. budget in its general policy and approximate figures, leaving final approval of details and minor changes which the executive committee of the A. S. U. W. may make, to the President of the University, with power to approve or modify.

Athletic budget
A.S.U.W. budget

The Secretary then mentioned that our contract for second class mail with the postoffice department called for the publication of a University bulletin during the month of October. The financial report of the President of the Trustees is being held, pending the examination of accounts by the State Examiner. Upon the motion of Mr. Greever, it was voted to publish a synopsis of the Carnegie Foundation Survey in October

Carnegie Foundation Survey
to be published

in lieu of the Trustees report. This motion was seconded by Mr. Morgan and carried.

Mr. Greever moved that the printing of the Trustees report be deferred until after examination of the Secretary's accounts by the State Examiner. This motion was seconded by Mr. Guthrie and carried.

Trustees report

The Trustees recessed from 1:55 p.m. to 2:35 p.m. to enable the Committee on Business Administration to meet and formulate their report.

Mrs. Embree then moved that the following report be adopted and that the committee be instructed to proceed in accordance with the recommendations contained therein. This motion was seconded by Mrs. Grieve and carried.

Administration
Business reorganization

TO THE BOARD OF TRUSTEES OF THE UNIVERSITY OF WYOMING:

We, your committee on business reorganization of the University, do hereby recommend a reorganization and consolidation of the functions now performed by the Secretary of the Board of Trustees, the Fiscal Agent, and the Registrar's Office under one head to be known as the Comptroller and Secretary of the Board of Trustees. The details of this plan will be worked out and presented by your committee of the Board at the December meeting of the Board of Trustees together with an estimate of the savings to be effected thereby. We recommend that this plan be not put into effect until the beginning of the next fiscal year on July 1, 1934.

Recommendation

(Signed) John A. Guthrie

N.D. Morgan

Paul R. Greever

Upon the motion of Mr. Morgan, the recommendation of the President that he be authorized to make minor transfers within the present budget and that, where it is necessary for the full running of the institution, a small emergency appropriation be made; that he be authorized to do so provided that such new appropriations shall not exceed \$1,000.00 for the Fall Quarter. This motion was seconded by Mr. Greever and carried.

Appropriation -
\$1,000.⁰⁰

The Secretary then presented the usual financial statements.

Mrs. Embree then moved that Mrs. Oviatt be selected as our delegate to attend the meeting of The Association of Governing Boards of State Universities and Allied Institutions, to be held at Indiana University in November. This motion was seconded by Mr. Morgan and carried.

Assn. of Governing Boards
Mrs. Oviatt. delegate

Mr. Greever then moved that a bill payable to Dr. C. G. Pugh, in the amount of \$15.50 for professional services and supplies, covering injuries to Tony Johnson, Stock Farm employee, be allowed. This motion was seconded by Mr. Friday and carried.

The Board adjourned at 3:50 p.m. sine die.

Adjournment



Fay E. Smith
Secretary