

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**December 19-20, 1935**

**For the confidential information  
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2 o'clock p.m., Thursday, December 19th. The following members answered Roll Call: Mrs. Embree, Mrs. Grieve, Dr. Diggs, Mr. Friday, Mr. Guthrie, Mr. Marshall, Mr. Morgan, Mr. Gage, and Dr. Crane. The absence of Mr. Burrage was noted and the Trustees expressed their sympathy at his illness, and directed the Secretary to write and convey their hopes for his rapid return to good health.

Roll Call

The minutes of the September meeting of the Board, and the minutes of the Executive Committee meetings of October 23rd, November 4th, and November 26th were approved as read.

Minutes Approved

President Crane submitted his report. Upon the motion of Mr. Friday, Forest R. Hall, Associate Professor of Commerce, was granted a leave of absence, without pay, effective January 1, 1936, and continuing until the beginning of the academic year, September, 1936, to permit him to accept a position as Regional Advisor of the Rocky Mountain Region of a Cost-of-living Survey to be inaugurated shortly by the United States Bureau of Labor and Statistics. Mr. Hall is to notify us not later than the June meeting whether or not he will return in time for the opening of school next September. This motion was seconded by Mr. Marshall and carried.

President's Report

Leave of Absence for Forest Hall

Upon the motion of Mr. Guthrie, Miss Gladys Oller, Home Demonstration Agent, Laramie County, was appointed Assistant State Leader of Boys' and Girls' Clubs in the Agricultural Extension Division, effective January 1, 1936, at a salary rate of \$2,292.00 per year. This motion was seconded by Mr. Friday and carried.

Appointment of Gladys Oller

Upon the motion of Mrs. Embree, Mr. William L. Chapman was appointed Assistant Economist in the Agricultural Extension Service, effective December 9, 1935, at a salary rate of \$1,800.00 per year. This motion was seconded by Mr. Marshall and carried.

Appointment of  
Wm. Chapman

Upon the motion of Mr. Guthrie, seconded by Dr. Diggs, and carried, the following out-of-state travel was approved:

Out-of-state  
Travel

Mr. Harry W. Thompson - Instructor in Brasses - Inter-collegiate Band Directors - Boulder, Colorado - December 7th - Estimated cost \$15.00 to be paid from the special appropriation for the Band.

Harry Thompson

Dr. Fredric S. Hultz - Professor of Animal Production - Mr. J. A. Gorman - Assistant Professor of Animal Production - use of personal automobiles for transportation of Junior Judging Team for practice judging - Ft. Collins - December 11th - Estimated cost \$6.60, each, to be paid from Agricultural College Land Income Fund.

F. S. Hultz  
J. A. Gorman

Mr. A. W. Willis - Extension Economist - Corn-Hog Contract Conference - December 16th & 17th - Denver - Estimated cost \$20.00 to be paid from Additional Federal Cooperative Fund.

A.W. Willis

Upon a motion made by Mr. Marshall, seconded by Mr. Morgan and carried, the two following trips were approved:

Dean Charles R. Maxwell - Director of the Summer Session - Department of Superintendence - St. Louis, Mo. - February 21-25 - Estimated cost \$75.00 - \$100.00 to be paid from the Summer Session Contingent, and Dr. Oscar Schwiering - Professor of Education - to the same meeting - Estimated cost \$75.00 to be paid from the General Travel Fund.

Chas. Maxwell

Oscar Schwiering

Dr. Crane informed the Trustees that he has recently been elected Chairman of the National Committee on Education by Radio. This is the committee of which he has been a member for the past five years. He is also Chairman of the Radio Committee of the National Association of State Universities and has just received an appointment as Chairman of

Dr. Crane honored

of the Committee on Higher Education of the National Educational Association. The President requested the counsel of the Trustees in regard to his participation in these national services. The Trustees recognized the honor implied to both the President and the University by these offices, and advised the President to give what time he considered necessary to these enterprises.

The President then mentioned the request of the Rocky Mountain Gas Company to place a sign on the oil storage tank at the power house. Mr. Marshall moved that any advertising on this campus would be a violation of the stated policy of the Board that no commercial or private advertising be placed on any University property. The motion was seconded by Mrs. Embree and carried.

Mr. Marshall then mentioned a request from the Sheridan farm for the purchase of an eighty-acre tract of land adjacent to the farm. Upon the motion of Mr. Morgan, Mr. Marshall, Dean Hill, and Director Quayle were appointed a committee to investigate and report to the Executive Committee, who are given power to act. Mr. Marshall will also interview the Governor regarding this subject. This motion was seconded by Mr. Guthrie and carried.

Dr. Crane then mentioned the work being done on Faculty Retirement Plans. Mrs. Grieve moved that the President of the Board appoint two Trustees to join a committee of five faculty members and employees appointed by the President of the University to study this problem. This motion was seconded by Mr. Morgan and carried. President Bond appointed Mr. Marshall and Mr. Morgan to be members of this committee.

Advertising Request  
of  
Rocky Mtn. Gas Co.

Sheridan Farm

Faculty Retirement

Sorority and Fraternity Building Finances was the next topic of discussion. Mr. Morgan moved that the President of the Board appoint one or two Trustees to work with a joint committee of Faculty and students to make a complete study of this subject, the Pan--Hellenic Board and the Inter-Fraternity Council cooperating. This motion was seconded by Mrs. Grieve and carried. President Bond appointed Dr. Diggs and Mr. Guthrie to be members of this committee.

Sorority - Fraternity  
Finances

Upon the motion of Mr. Marshall, President Bond appointed Mr. Guthrie and Mr. Friday to be members of a committee to consider the offer of Delta Delta Delta to trade a city lot, now owned by the Sorority, for one of our lots in Fraternity Park. This motion was seconded by Mrs. Grieve and carried.

Delta Delta Delta

Mr. Marshall moved that the Board indicate its interest in the matter of all problems concerning student activities and its desire to be of any assistance possible in that connection, and that if the President of the University finds, in consultation with representatives of the Faculty and the students, that they desire to have a committee authorized to investigate the entire field of student activities and to have a member of this Board appointed upon that committee, then the President of the Board be authorized to appoint a member from this Board. This motion was seconded by Mr. Guthrie and carried.

Student Activities  
Committee

Mr. Marshall and Mrs. Grieve then gave a very interesting report of their trip to Lincoln, Nebraska, to attend the meeting of the National Association of University Governing Boards. The report indicated that it is well worth while for us to send delegates to represent us at National meetings of this Association.

Nat'l Association  
of University  
Governing Boards

Then followed a discussion of finances, the present budget, and the proposed budget for the coming year. The Secretary submitted his report. It was moved by Mr. Friday, seconded by Dr. Diggs and carried that the final 50% of the salary cut suffered by Faculty and employees be restored in the budget of 1936-37.

Salary Cut Restored

It was then moved by Mrs. Embree, seconded by Mr. Morgan and carried that the following appropriations be approved:

Appropriations

Campus Drainage . . . . .	\$ 900.00
Materials and additional supervision for N.Y.A. projects . . . . .	520.00
Wages for emergency student labor aid . .	3,300.00
Materials and supervision for emergency student labor aid . . . . .	670.00

Mr. Marshall then moved that \$2,295.00 be appropriated for emergency teaching for the Winter Quarter. This motion was seconded by Mr. Guthrie and carried.

Mr. Guthrie then moved that \$1,980.40 be appropriated to cover the balance due on stone quarrying and cutting for the Liberal Arts Building. This motion was seconded by Mr. Morgan and carried.

It was then moved by Mr. Marshall, seconded by Mr. Guthrie, and carried that \$150.00 be appropriated for the Wild Life Conservation Project.

Mrs. Grieve moved that \$1,200.00 be appropriated for the use of Dr. Crane for various equipment and supply items. This motion was seconded by Dr. Diggs and carried.

Adjournment

There being no further business, the Trustees adjourned sine die, at 11:30 a.m., December 21st.



Fay E. Smith  
Secretary