

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**September 29, 1936**

**For the confidential information  
of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2:15 p.m., Tuesday, September 29, 1936. Those present included Mrs. Harriett T. Grieve, Mrs. Mary S. Embree, Mrs. Evelyn S. Plummer, Dr. S.H. Diggs, Mr. C.H. Friday, Mr. J.A. Guthrie, Mr. D.P.B. Marshall, Mr. N.D. Morgan, Mr. Jack R. Gage, Governor L.A. Miller, and Dr. A. G. Crane.

Mr. Friday mentioned an offer made by Mr. and Mrs. Will Goodale, of Laramie, to deed their home to the University for a President's residence. In return, the University would pay Mr. and Mrs. Goodale \$150 monthly annuity for life. The matter was taken under advisement by the Trustees. It was moved by Mrs. Plummer, seconded by Mrs. Grieve, and carried, that a committee, composed of the President of the Board, Mr. Friday, and Mr. Guthrie, investigate this proposal and report back to the December meeting of the Board.

Dr. Crane then presented his report.

Upon the motion of Mr. Morgan, Allan A. Willman was appointed Assistant Professor of Piano, effective October 1, 1936, at a salary rate of \$2,000 per year. Mr. Willman succeeds Mabel E. Babington. The motion was seconded by Mr. Marshall and carried.

Dr. Diggs then moved, Mrs. Grieve, seconded, and it was carried, that L. Floyd Clarke be appointed Instructor in Zoology, effective September 1, 1936, at a salary of \$1,500 per year. Mr. Clarke will supply for Professor A.B. Mickey, who is on Sabbatical leave.

Upon the motion of Mrs. Plummer, seconded by Mrs. Grieve, and carried, Elizabeth Mason was appointed Instructor in English, effective October 1, 1936, at a salary rate of \$1,800 per year.

Roll Call

Offer of the  
Goodale home  
for  
President's Residence

Appointments  
Willman

Clarke

Mason

Upon the motion of Mr. Morgan, Dr. Crane was authorized to engage an instructor in the Department of Zoology, and to fix the salary. The motion was seconded by Mr. Guthrie and carried.

Instructor in  
Zoology

It was moved by Mrs. Embree, seconded by Dr. Diggs, and carried, that a special appropriation of \$1,000 be made to cover the salary of an additional man on the staff of the Mechanical Plant.

Appropriation  
for  
Mechanical Plant

Upon the motion of Mr. Marshall, seconded by Mrs. Plummer, and carried, a sixty day leave-of-absence was granted Dean Goodrich, in order that he may continue his consulting work upon flood control problems in the Pacific Northwest for the United States Army Engineer Corps. The sixty days are to be distributed through the next six months upon condition that his services can be spared without undue interference with his work on the campus and that any extra expense required by his absence will be met by himself.

Goodrich's  
leave-of-  
absence

It was moved by Dr. Diggs that Mildred A. Dawson, Assistant Professor of Elementary Education, who has been on Sabbatical leave for the past year, be released from her contract on the condition that she refund to the University \$900 of the Sabbatical salary which she received. This motion was seconded by Mr. Morgan and carried.

Dawson's con-  
tract released

Upon the motion of Mrs. Plummer, seconded by Mr. Morgan and carried, R. E. McWhinnie was authorized to attend the Rocky Mountain Faculty Athletic Conference in Denver, October 3rd. The estimated expense, \$20, is to be paid from the General Travel Fund.

Travel for  
McWhinnie

A motion was then made by Mrs. Plummer that \$75 from the General Travel Fund be allowed the College of Engineering to permit certain faculty members to accompany the advanced Engineering students on the regular trip to inspect certain construction projects. The motion was seconded by Mr. Marshall, and carried.

Travel for  
Engineering  
Faculty

Mr. Morgan then moved that David Eisenburg, Chairman of the Division of Music, be allowed travel expenses of \$115.30 to cover his visit to Chicago, Cincinnati, and Milwaukee, to contact various applicants for the vacancy created by the resignation of Mabel Babington. The expense is to be paid from the General Travel Fund. The motion was seconded by Mrs. Embree and carried.

Travel for  
Eisenburg

Upon a motion made by Mr. Marshall, seconded by Dr. Diggs, and carried, S.S. Wheeler, Associate Professor of Animal Production, was allowed travel expenses of \$35 from State Funds, to cover mileage between Laramie and Haigler, Nebraska. The purpose of the trip was to find a Shorthorn Bull for a herd sire.

Travel

Wheeler

Mr. Marshall moved that O.N. Summers, Extension Poultryman, be granted permission to attend the Regional Turkey Grading School, Salt Lake City, Utah, from September 29th to October 2nd. All of his expenses are to be paid by the Federal Government. The motion was seconded by Mrs. Embree and carried.

Summers

Upon the motion of Dr. Diggs, seconded by Mr. Guthrie, and carried, the following out-of-state travel, for projects already approved by the Board in the June budget, was approved:

Expenses for judging team and coaches to Ft. Worth show starting September 28, 10 days. Hotel and meals for S.S. Wheeler and J.A. Gorman, \$70; hotel for six men on judging team, \$75. Total, \$145, to be paid from State Funds.

Judging team  
Wheeler & Gorman

Dr. F.S. Hultz, Professor of Animal Production - expenses for trip to Ft. Worth accompanying show sheep, 10 days starting September 28th, estimated cost \$45 to be paid from State Funds.

Hultz

Expenses for showing sheep at Ft. Worth, Kansas City, and Dallas, September 28 to November 10, including freight and expenses of shepherd and assistant, estimated cost \$245 to be paid from State Funds.

Dr. F.S. Hultz, expense and travel in connection with showing University sheep at Texas Centennial Central Exposition, Dallas, 9 days starting November 1st. Estimated cost, \$100, to be paid from State Funds.

Hultz

Showing beef cattle at International, Chicago, November 27th to December 5, including freight, incidental expense, herdman's expenses and travel for Dean J.A. Hill, Dr. F.S. Hultz, and Professor S. S. Wheeler. Estimated cost, \$500, to be paid from State Funds.

Hill. Hultz  
Wheeler

Mr. Guthrie then moved that Dean C.R. Maxwell, Dean of the College of Education, be authorized to attend the annual conference of the Association of Summer Session Directors, held at Urbana, Illinois, October 23 and 24th. The estimated cost, \$75 to \$100, is to be paid from the Summer Session Contingent. The motion was seconded by Dr. Diggs and carried.

Maxwell

Upon the motion of Mr. Guthrie, seconded by Mr. Friday, and carried, A.W. Willis, Extension Economist, and Mary Collopy, State Leader Home Demonstration Agents, were granted permission to attend the National Outlook Conference for Farm Management Specialists and Home Management Specialists at Washington, D.C., October 23 to November 3rd. The estimated cost of \$162.85, each, total \$325.70, is to be paid from Additional Federal Cooperative Fund.

Willis

Collopy

Mr. Marshall moved, it was seconded by Mrs. Grieve and carried, that Dean J.A. Hill, John McElroy, and Anton Fellhauer be granted permission to attend a meeting of representatives of Western states to discuss the agricultural adjustment problems of 1937, to be held in Fort Collins on October 19th. All expenses of these men are to be paid by Federal Funds.

Hill McElroy  
Fellhauer

Upon a motion made by Mr. Morgan, seconded by Mrs. Plummer and carried, the following out-of-state travel was approved:

Dr. A.G. Crane - Land Grant College Association, Houston, Texas, November 16-18; National Association of State Universities, Austin, Texas, November 19-20 - Estimated official expense \$150 to be paid from President's Travel Fund.

Dean J.A. Hill - Acting Director of Agricultural Extension - Land Grant College annual meeting - Houston, Texas, November 16-18 - Estimated expense \$115 to be paid from Federal Smith Lever Fund.

Elizabeth J. McKittrick, Professor of Home Economics - Land Grant College Association - Houston, Texas - November 16-18 - Estimated official expense \$100 to be paid from Hatch Fund.

The minutes of the June Board meeting, and those of the June, July, and August Executive Committee meetings were approved as read.

Mr. Marshall moved that the question of allowing credit or receiving transfers of credits for certain courses in religious subjects be deferred until the December meeting, and that during the interval no further arrangements shall be made with other denominations, such as we now have with the L.D.S. and the Methodist churches. The motion was seconded by Mr. Friday and carried.

Upon the motion of Dr. Diggs the Commons was authorized to maintain the present prices for board without lowering the quality of food served. If a deficit occurs a report will be made to the Executive Committee or the Board and action will be authorized by them. The motion was seconded by Mrs. Grieve and carried.

Mrs. Embree then moved that the Secretary be instructed to acknowledge receipt from the Rocky Mountain Gas Company of three scholarships of \$100 each, and express the appreciation of the Trustees. The motion was seconded by Mr. Guthrie and carried.

Travel

Crane

Hill

McKittrick

Minutes approved

Religious courses

Commons <sup>not</sup> to raise price

Rocky Mt. Gas scholarships

Upon the motion of Mr. Marshall, seconded by Mrs. Grieve, and carried, \$35 was appropriated to cover the wages of Miss Eloine Cook, for the past several weeks for her services in maintaining the Student Housing Bureau. \$20 was appropriated to cover necessary office expenses.

Student Housing  
Bureau

Mr. Marshall then moved that \$1,100 be appropriated for the Bookstore to offset the new scale of decreased prices for student text books to be placed in effect December 1, 1936. This motion was seconded by Dr. Diggs and carried.

Appropriation  
for  
Bookstore

A motion was made by Mr. Morgan that this Board be represented by Mrs. Grieve and Mr. Marshall at the national meeting of the Association of Governing Boards which will meet at the University of Kentucky in November. If either is unable to go another selection will be made by the President. The motion was seconded by Mr. Guthrie and carried.

Representatives  
for meeting of  
Governing Boards

Attorney N.E. Corthell then appeared before the Board to inform the Trustees of the final settlement of the Gilchrist estate. He informed the Board that \$8,414.05 in cash would be given to the Student Welfare Foundation in addition to certain bonds. Mr. Marshall moved that the Board, acting as Trustee of the Student Welfare Foundation, approve a payment to Mr. Corthell of 20% of the cash received, in addition to his expenses incurred in the settlement of the estate. The motion was seconded by Mr. Guthrie and carried.

Final settlement  
of  
Gilchrist  
estate

Upon the motion of Dr. Diggs \$1,600 was appropriated for the use of the President to cover emergency teaching items during the Fall Quarter, and in addition, the appointment of two instructoss -- one in English and one in Zoology -- at a salary rate of \$1,800 each for the year. The motion was seconded by Mrs. Embree and carried.

Appropriation  
for  
emergency  
teaching

It was moved by Mr. Guthrie that \$5,000 be appropriated for equipment for general furniture and fixtures and placed at the disposal of the President. This motion was seconded by Mr. Morgan and carried.

General furniture & fixtures

Upon a motion made by Mr. Morgan, seconded by Dr. Diggs and carried, \$4,000 was placed at the disposal of the President for supervision and materials for the student labor program.

Student labor

Mrs. Embree then moved, it was seconded by Mrs. Grieve and carried, that the Trustees confer the honorary degree of Doctor of Laws upon President Emeritus, Aven Nelson, Dean Justus F. Soule, and Professor Grace Raymond Hebard, at the June Commencement when the University will observe its Semi-Centennial.

Doctor of Laws

Upon the motion of Dr. Diggs the Trustees voted to install natural gas in the following University buildings: Stock Farm Employees' Residences, Dairy Building, Poultry Building, Sheep Barn, Horse Barn, Judging Shed, Veterinary Building, Home Management House, President's Residence, Miller House, and the Weaver House, at an approximate cost of \$3,000 or less, on the same contract basis as the Power House installation, with the exception of the Stock Farm Employees' Residences and the rented houses. Any saving that can be made by the use of student labor to be included. The motion was seconded by Mr. Morgan and carried..

Installation of natural gas

Mr. Marshall then moved that the University cooperate with the Wyoming Education Association in the promotion of legislation toward the enactment of a state-wide plan of teacher retirement, in accordance with the recommendation of President Crane as set forth in his report. The matter is to be placed before this Board again at the December meeting. The motion was seconded by Mr. Morgan and carried.

Teacher retirement



Upon the motion of Mrs. Plummer, seconded by Mr. Marshall and carried, President Crane was authorized to investigate with P.W.A. authorities at Washington, the possibility of securing aid for the construction of a Student Union Building, dormitories for men and women, and fraternity and sorority houses. It is understood that the matter is to be so managed that the Board is left entirely free to accept or reject any proposal. The President will prepare and present these propositions in such form as to facilitate the Board's free action at the next meeting.

Dr. Diggs then moved that authority be granted to engage Architect Dubois at a fee of \$3,000 to prepare working plans and drawings for the remodeling of Old Main. The motion was seconded by Mr. Marshall and carried.

The report of the recent auditing of the Secretary's Office by the State Examiner was then placed before the Board, and upon the motion of Mr. Morgan, seconded by Mrs. Embree, and carried, the report was acknowledged as follows:

Hon. A.E. Wilde  
State Examiner  
Capitol Building  
Cheyenne, Wyoming

Sir:

The undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming beg to acknowledge receipt of a copy of your report of examination submitted to you by Examiners from your office at the close of business June 30, 1936, and pursuant to law, transmitted in due course for your information and consideration.

We have carefully considered this report and concur with the Examiner in his suggestions, and have requested the officials to make the necessary corrections in compliance therewith, to-wit:

Federal  
did for  
buildings

Remodeling  
of Old Main

State Examiner

Acknowledgement

Expenditure record for the Auditor of Student Accounts has been installed effective July 1, 1936.

The First National Bank of Laramie has posted additional collateral to protect University deposits.

A copy of this acknowledgement has been placed of record with the minutes of our meeting of the 29th day of September A.D., 1936.

BOARD OF TRUSTEES  
THE UNIVERSITY OF WYOMING

By:

Wallace C. Bond  
Harriett T. Grieve  
Mary S. Embree  
Evelyn S. Plummer  
D.P.B. Marshall  
N.D.Morgan

Mr. Guthrie and Mr. Smith were appointed a committee to arrange proper security for University deposits.

There being no further business the Committee adjourned sine die at 3:15 p.m., September 30, 1936.



Fay E. Smith  
Secretary

*Adjournment*