

**THE UNIVERSITY OF WYOMING**  
**MINUTES OF THE TRUSTEES**

**December 9, 1937**

**For the confidential information**  
**of the Board of Trustee**

The regular quarterly meeting of the Board of Trustees of the University of Wyoming was called to order by President Bond at 2 o'clock p.m., Thursday, December 9, 1937. Those present included Mrs. Harriett T. Grieve, Mr. J.A. Guthrie, Mr. C.H. Friday, Dr. S.H. Diggs, Mr. D.P.B. Marshall, Mrs. Evelyn S. Plummer, Mr. Ralph S. Linn, Mr. Jack Gage, and Dr. A.G. Crane.

Dr. Crane presented his report. After discussion by Mr. Gage and Dr. Crane concerning the new agreement between the University and the State Department of Education regarding the enlarged program in Smith-Hughes Vocational Education, Mr. Marshall moved that Leslie S. Crawford be appointed Assistant Professor of Teacher Training in Agriculture at a salary rate of \$2,700 per year, effective January 1, 1938. The motion was seconded by Mr. Guthrie and carried.

Then followed a discussion of the proposed appointment of Mrs. Verna Hitchcock as Instructor in Home Making and Parent Education, in cooperation with the State Department of Education, who will pay three-fourths of her salary, the other one-fourth being paid by the University. Mrs. Hitchcock is the daughter-in-law of A. Hitchcock, Repair Department Foreman. Dr. Diggs moved that it is the opinion of this Board that in this situation our nepotism policy is not being violated. The motion was seconded by Mr. Marshall and carried.

It was moved by Mr. Friday, seconded by Mr. Linn and carried that Mrs. Hitchcock be appointed Instructor in Home Making and Parent Education at a salary rate of \$2,700 per year, effective December 15, 1937. One-third of her time is to be spent at the University and two-thirds under the direction of the State Department of Education, in Cheyenne.

Roll Call

Appointment of

L. S. Crawford

Appointment of

Verna Hitchcock

Architect Wm. Dubois, of Cheyenne, then appeared before the Board with the final plans for the Student Union Building. After examination and discussion Dr. Diggs moved that the Board approve these plans, permitting minor modifications as may be required, and authorize submission to the P.W.A. for its approval. The motion was seconded by Mrs. Plummer and carried.

Final plans for  
the Student Union  
Building

Mr. Marshall moved the adoption of the following resolution with authority to the Executive Committee to insert the date. The motion was seconded by Mrs. Grieve and carried.

ADVERTISEMENT FOR BIDS

Sealed proposals will be received by the Board of Trustees of the University of Wyoming at Laramie, Wyoming, until 2 o'clock P.M., of February 18, 1938, for the furnishing of all labor, tools, materials and appliances necessary for the construction and completion of a Student Union Building on the Campus of the University of Wyoming, at Laramie, Wyoming, at which time and place the proposals will be publicly opened and read aloud.

Copies of the plans, specifications and other proposed Contract Documents are on file in the office of William Dubois, at Cheyenne, Wyoming, and are open for public inspection. A set of such documents may be obtained from William Dubois, at Cheyenne, Wyoming, upon deposit of fifty dollars (\$50.00). This deposit will be returned to each actual bidder upon return of such documents in good condition within ten (10) days after the receipt of bids.

The character and amount of security to be furnished by each bidder are stated in the above-mentioned documents.

No bid may be withdrawn, after the scheduled closing time for receipt of bids, for at least thirty (30) days.

The Board of Trustees of the University of Wyoming reserves the right to reject any or all bids and to waive informalities.

Attest:

THE BOARD OF TRUSTEES

Fay E. Smith  
Secretary

The University of Wyoming By Wallace C. Bond  
President

Mr. Guthrie then moved that the following for, for the Student Union bonds be approved. An issue in the amount of \$150,000 is hereby authorized and authority granted for the sale of this issue to the State of Wyoming. The motion was seconded by Dr. Diggs and carried.

Number \_\_\_\_\_

THE TRUSTEES OF THE UNIVERSITY OF WYOMING  
STUDENT UNION BUILDING BOND

The Trustees of the University of Wyoming, a body corporate of the State of Wyoming, for value received, acknowledges itself indebted and hereby promises to pay to the State Treasurer of the State of Wyoming

ONE THOUSAND DOLLARS

(\$1,000.00) on the first day of March, 19\_\_, with interest thereon from date until payment at the rate of four per cent per year, payable semi-annually on the first of March and the first of September in each year, both principal and interest being payable at the office of the Treasurer of the State of Wyoming in Cheyenne, Wyoming.

This bond is one of a series in the aggregate principal amount of One Hundred and Fifty Thousand Dollars (\$150,000), all of even date herewith, issued for the purpose of constructing, furnishing, and equipping a Student Union Building on the campus of the University of Wyoming, at Laramie, Wyoming, in full conformity with the Constitution and Laws of the State of Wyoming, and pursuant to and in full conformity with Chapter 82 of the Session Laws of Wyoming, 1937, and resolution of said Trustees duly adopted prior to the issue hereof. This bond, together with the other bonds of the issue of which it forms a part, is payable, both as to principal and interest solely from all student membership fees, and so much of the yearly income derived from rents, tolls and other charges collected for the use of said building under the provisions of said Chapter 82

Student Union

Building

Bonds

as may be needed, and constitutes a first, direct, and exclusive charge thereon. The holder shall never have the right to demand payment of this obligation out of any funds raised or to be raised by taxation, and this obligation shall never be or become a charge against the general credit, or any other funds, property or assets of the State of Wyoming or the University of Wyoming, except the income derived from the use of said building and from membership fees. Provided that said Board of Trustees has the privilege of payment with income derived from any other source which may be lawfully available for payment of this bond.

The said Board of Trustees reserves the privilege to call and redeem this bond on payment of One Thousand Dollars (\$1,000) and all accrued interest on any interest payment date.

It is hereby found, certified, and declared that this bond is issued pursuant to and in strict compliance with the requirements of law, and that all acts, conditions and things required to be done precedent to and in the issuance of this bond have happened and have been done and performed in regular and due time, form and manner as required by law, and that so much of said yearly income as is needed for the payment of principal and interest on this bond has been lawfully and irrevocably pledged to the payment of the principal hereof and the interest hereon.

IN TESTIMONY WHEREOF, the Trustees of the University of Wyoming, a body corporate of the State of Wyoming, has caused this Student Union Building Bond to be signed by its President, countersigned by its Treasurer, and attested by its Secretary under the official

seal of said corporation, all as of the first day of March, 1938.

Wallace C. Bond  
President

Attest:

Countersigned:

Fay E. Smith  
Secretary

John A. Guthrie  
Treasurer

AMORTIZATION TABLE

1940 to 1953	\$4,000 per year	\$56,000
1954 to 1962	6,000 per year	54,000
1963 to 1967	8,000 peryear	<u>40,000</u>
		\$150,000

Number \_\_\_\_\_

THE TRUSTEES OF THE  
UNIVERSITY OF WYOMING

Student Union Building  
Bond

\$ 1 0 0 0

Principal due  
March 1, 19\_\_

Interest Payable

March 1 and September 1

Principal and Interest

Payable at the office of the

TREASURER OF THE STATE

OF WYOMING

Cheyenne, Wyoming

Back of Bond



Mr. Marshall moved the adoption of the following wage scale covering the Student Union Building, and authorized its submission to the P.W.A. for final approval, and gave authority to the Executive Committee to make minor changes as may be required by P.W.A. This motion was seconded by Mrs. Grieve and carried.

WAGE SCALE  
FOR STUDENT UNION BUILDING  
P.W.A. DOCKET NYO. 1059-DS

Wage Scale  
Student Union  
Building

Group I - Unskilled Labor  
Minimum Rate 55¢ per hour

Unskilled labor of all kinds, timekeepers (not accountants), teamsters, watchmen.

Group II - Semi-Skilled Labor  
Minimum Rate 65¢ per hour

Asbestor Worker - Helper	Kettleman - Asphalt, Lead
Blacksmith - Helper	Marble Setter - Helper
Boilermaker - Helper	Oiler - Greaser
Caulker - Helper	Operator - Scraper or Backfiller
Concrete Puddler - Shovelers	Plumer - Helper
Electrician - Helper	Steam and Gas Fitter - Helper
GasFitter - Helper	

Group III - Semi-Skilled Labor  
Minimum Rate 75¢ per hour

Caulker - Pipe, Water, Gas, Sewer,	Operator, Jack Hammer or Drill
Jointers, Yarners	Operator, Power Saw
Cement Handlers, Bulk	Operator, Proportioning Plant
Crane Operator, Guide Man	Operator, Trucks, 1½ ton & under
Drillers, Rock - Hand	Pipe Layer, Sewer, Water, Gas
Firemen	Power Shovel - Pitman
Operator, AirCompressor (100' or over)	Roofer - Helper
Operator, Cement Gun	Sheet Metal Worker - Helper
Operator, Concrete Mixer (up to 27 cu. ft.)	Tile & Terrazzo Setter - Helper

Group IV - Semi-Skilled Labor  
Minimum Rate 90¢ per hour

Blaster - Powderman	Operator, Tractor - Bulldozer
Concrete Finisher - Paving, Side-walks	Operator, Trucks - Over 1½ tons
Operator - Hoise ( 1-Drum)	Hodcarriers
	Mortar Mixers

## Group V - Semi-Skilled Labor

Minimum Rate \$1.00 per hour

Iron Workers, Reinforcing

Riggers

Iron Workers, Structural-Helper

Teamster with Team (2 up)

## Group VI - Skilled Labor

Minimum Rate \$1.12 $\frac{1}{2}$  per hour

Acetylene Cutter

Iron Worker, Structural Ornamental

Acetylene Welder

Iron Worker, including Bronze

Arc Welder

Iron Worker, Tank Erector

Asbestor Worker

Mechanic, Repairman

Blacksmith

Metal Trim Worker, including Parti-  
tions

Boilermaker

Operator - Concrete Mixer (27 cu.  
ft. or over)

Cable Splicer

Operator - Crane, Dragline, Clamshell

Carpenter

Operator, Hoise (2 drums or more)

Caulker, Steel Plate

Operator - Power Shovels

Cement Finisher, Building, Work,  
including Composition, Mastic,

Painter - Paper Hanger

Floor Finishers

Pipe Fitter

Electrician

Plumer

Gas Fitters

Roofers - All Kinds

Glazier, including Art Glass

Sheet Metal Worker

Stair Builder

Steam &amp; Gas Fitter

## Group VII - Skilled Labor

Minimum Rate \$1.25 per hour

Stone Cutter

## Group VIII - Skilled Labor

Minimum Rate \$1.37 $\frac{1}{2}$  per hour

Marble Setter

Tile Setter

Terrazzo Setter

## Group IX - Skilled Labor

Minimum Rate \$1.50 per hour

Bricklayer, Building, Manholes, etc.

Lather - Metal

Mason - Stone

Plasterer

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The Board then recessed until 9 o'clock a.m., Friday, December 10th.

The first matter taken up was the inspection of the site for the Student Union Building. After return to the office, Mr. Linn moved that this site be approved in accordance with the minutes of the Special Board Meeting of October 21, 1937. The motion was seconded by Mrs. Grieve and carried.

Site for the  
Student Union  
Building

Mr. A. W. McCullough, President of the Board of Trustees of the Iverson Memorial Hospital appeared before the Board with a request that his Board be permitted, at their expense, to connect the hospital electric light and power system with the University system so that in case of failure of City light or power, the hospital may immediately receive electricity from the University plant. The Trustees took no formal action, but the consensus of opinion was favorable, and the matter was referred to the Executive Committee with power to act.

Power and light  
for Hospital

Then followed a discussion of a petition received from students boarding at the University Commons, requesting that the increase in the price of board effective with the Winter Quarter be not put into effect. Mr. Marshall moved that a committee of two Board members cooperate with the President's Office in an investigation of board costs at the Commons and off the campus. The motion was seconded by Mrs. Grieve and carried. President Bond appointed Mrs. Plummer and Mr. Friday to be members of the Committee.

Board price  
at Commons

Upon the motion of Mr. Guthrie, seconded by Mrs. Plummer and carried, the following appropriations were approved:

Appropriations

Student Labor	\$3,020
Electric Plant repairs and purchase of current	1,450
Emergency teaching Winter and Spring Quarters	2,200
Furniture and Fixtures	500
Remodeling Mil. Offices	180
Bronze Tablet, L.A. Bldg.	150
	<u>\$7,500</u>

Upon the motion of Mr. Marshall, Harry A. McMillan was appointed County Agricultural Agent in Fremont County, at a salary rate of \$2,244 per year, effective December 10, 1937. Mr. McMillan succeeds Tony Fellhauer recently appointed Extension Livestock Specialist. The motion was seconded by Mrs. Grieve and carried.

Appointment of  
McMillan

Mr. Marshall then moved that the request from Secretary of State, Dr. L.C. Hunt as approved by President Crane, for work in our Political Science and Law Department in fact finding to permit Dr. Hunt to recommend to the Legislature revisions of Wyoming election laws, be approved. The motion was seconded by Mr. Linn and carried.

Pol. Sci. research

The minutes of the meetings of the Executive Committee of September 30th and November 4th were approved as read, as were the minutes of the meeting of the Board of Trustees on September 30th. The minutes of the special meeting of the Board of Trustees on October 21st were approved as corrected.

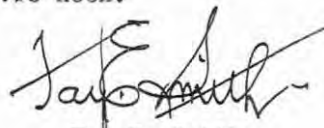
Minutes read

Mrs. Grieve reported on her recent trip to Amherst, Mass., as our delegate to the meeting of the National Association of University Governing Boards, and informed the Trustees that the Association was considering the acceptance of an invitation of some years standing to meet at the University of Wyoming in late summer or early fall of 1938. Dr. Crane was authorized to renew this invitation.

Natl Assoc. of  
Governing Boards

The Trustees adjourned sine die at 12:20 noon.

Adjournment

  
Fay E. Smith  
Secretary